

**MINUTES OF THE MEETING
OF THE
GREAT FALLS PLANNING ADVISORY BOARD/ZONING COMMISSION
November 12, 2014**

CALL TO ORDER

The regular meeting of the Great Falls Planning Advisory Board/Zoning Commission was called to order by Chair Nate Weisenburger at 3:00 p.m. in the Commission Chambers of the Civic Center.

ROLL CALL & ATTENDANCE

Planning Board Members present:

Nate Weisenburger, Chair
Scot Davis, Vice Chair
Anthony Houtz
Cheryl Patton
Mark Striepe
Wyman Taylor

Planning Board Members absent:

Dana Henkel
Heidi Pasek
Sophia Sparklin

Planning Staff Members present:

Craig Raymond, Director
Andrew Finch, Senior Planner

Other Staff present:

Lisa Kunz, City Clerk

Mr. Raymond affirmed a quorum of the Board was present.

MINUTES

Action Minutes of the Planning Advisory Board/Zoning Commission. Please refer to the audio/video recording of this meeting for additional detail.

Chair Weisenburger asked if there were any comments or corrections to the minutes of the regular meeting held on October 28, 2014. Seeing none, the minutes were approved as submitted.

BOARD ACTIONS NOT REQUIRING PUBLIC HEARING

FFY 2015 SECTION 5303 FUNDING CONTRACTS

Andrew Finch, Senior Planner, presented the staff report for consideration of the Federal Fiscal Year 2015 Section 5303 Funding Contracts. Mr. Finch entered the staff report into the record.

Mr. Finch presented the topic as a yearly housekeeping item between Transportation Planning's partners – the Montana Department of Transportation, Federal Transit Administration and the Great Falls Transit District. He explained that, in order to receive Federal FTA funds for transit planning, and to pass those funds through to the Great Falls Transit District. Mr. Finch noted that the "pass through" contract with the Transit District is required, and must include the same standard federal language as the Planning Advisory Board's contract with the Montana Department of Transportation. He concluded his presentation by noting this year's contract dollar amounts are the same as those in last year's contracts.

Chair Weisenburger asked about the flow of federal funding, and if that affected the contracts' level of funding. Mr. Finch said there is additional funding the District could pursue, but the level of funding is actually limited by the amount of local match available. Mr. Finch noted the Transit District has received more funding in the past for special projects or products, such as their Transit Plan. There were no further questions from the Board.

MOTION: That the Planning Advisory Board approve the Federal Fiscal Year 2015 Section 5303 Contracts.

Made by: Mr. Striepe
Second: Mr. Taylor

VOTE: All being in favor, the motion passed.

PUBLIC COMMENT

There was no public comment.

COMMUNICATIONS

Next Meeting Agenda – Tuesday, November 25, 2014

- 46th St. N. & 3rd. Ave. N. Apartments - Rezone

Mr. Raymond said there was one item for the agenda for the next meeting.

Project Status:

- Northview Addition, Phase 9 – City Commission First Reading Nov. 18, 2014

Petitions and Applications Received:

- West Ridge Phase VII – Major Subdivision, Annexation & Zoning
- East Great Falls Retail Center
- 2nd Avenue South – City Initiated Rezone

Board Training

- Board/Commission Training – conducted by MSU Local Government Center – Wed., Dec. 10, 2014, 6-8:00 p.m., Civic Center

Mr. Weisenburger reminded the Board of the upcoming training opportunity. Upon Mr. Weisenburger's inquiry, Ms. Kuntz stated the training may be in the Gibson Room or Missouri Room, and stated the City would send out a reminder with the location. Mr. Raymond encouraged all Board members to attend if they were available.

Mr. Davis stated the Board was under the impression the East Great Falls Retail Center would be brought before the Board at the meeting today. Mr. Raymond said that's not the case, as there are still some kinks being worked out.

Ms. Patton noted she would be unavailable for the next meeting.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Chair Weisenburger adjourned the meeting at 3:08 p.m.

CHAIRMAN

SECRETARY