

**Great Falls/Cascade County
Historic Preservation Advisory Commission**

**MINUTES from the
September 10, 2014 meeting**

MEMBERS PRESENT: Sandi French, Ken Sievert, Carole Ann Clark, Kristi Scott, Kelly Parks, Paivi Hoikkala and Sarah Burt, ex-officio members Carol Bronson, Bob Milford and Joan Reeden.

MEMBERS ABSENT: Ken Robison, Ryan Smith

COMMITTEE CHAIRS PRESENT: Carol Bradley (Craftsman)

STAFF PRESENT: Ellen Sievert, HPO; Lee Nellis, Deputy Planning Director

GUESTS PRESENT: Jerry Clark

HPAC Chair Sandi French called the meeting to order at 12:04 pm & asked for approval of minutes from the August meeting. Ken Sievert moved to approve minutes as amended and Carole Ann Clark seconded the motion. The minutes were approved unanimously.

HPO REPORT: Regular updates are in Ellen's HPO report that was reviewed by HPAC members. Ellen noted the good news that the historic Rainbow Powerhouse is on NW Energy's radar. Also noted was the Craftsman grant extension due to circumstances created by the consultant and the need of applicants for the downtown façade design funds that remain available. Business owners are encouraged to get in touch with Joan Reeden for an email version of the application for the \$1,200 individual grants.

CRAFTSMAN DISTRICT: Craftsman District Committee Chairperson Carol Bradley reported that consultant Mark Hufstetler has yet to turn in his materials as he promised and that the extension deadline for the Montana History Foundation grant is fast approaching. Kelly Parks made a motion that we have city planner Lee Nellis send an email to Mark with the stipulation that he have the report to us by 9/15 at 5pm or turn over incomplete materials and forfeit the remainder of payment. Kristi Scott seconded the motion and all approved. Craftsman Committee is to follow-up with a meeting next Tuesday, the 16th of September at 11am at the Civic Center.

TOURISM ASSESSMENT GRANT: Lee Nellis is heading up this grant project and is soliciting thoughts from local interests about a brand platform of a constellation. He asked that all email him with feedback by the first of next week.

TROLLEY: Joan Reeden noted that a representative is needed from HPAC on the Trolley committee that meets every first Monday of the month in the BID office at 10:30am.

ACTION ITEMS: Paivi mentioned the upcoming event on October 11th at the Civic Center from 2-4pm that celebrates women's suffrage. Additional help is needed. Kelly Parks moved that HPAC be a sponsor of the event. Carol Ann seconded the motion and all were in favor of sponsorship.

OTHER: The State Review Board is meeting this weekend to review the First People's Buffalo Jump as a National Historic Landmark. Carol Bradley is giving them a tour of the Craftsman District.

The HPAC meeting adjourned at 1:30..... Next meeting will be on October 8, 2014.

Respectfully submitted by Kristi Scott, HPAC secretary