

**Great Falls Housing Authority
Board of Commissioner's Meeting
March 20, 2014**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, February 20, 2014. The meeting was called to order at 12:16 p.m. by Chairperson Jon McCarty.

PRESENT: Jon McCarty, Chairperson, Joe Boyle, Vice Chairperson, Michael McCleary, Commissioner, Dan Price, Commissioner; Jim Weber, Commissioner, Cal Gilbert, Commissioner

ABSENT: Marquita Ogawa, Commissioner

ALSO PRESENT: Kevin Hager, Executive Director; Chris Tinsley, Maintenance Supervisor; Cindy Hoscheid, Administrative Assistant.

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

MT 2-1 REMODEL

Demolition of both the interior living area and the crawl space are ongoing. Staff expects both to be completed by the end of March. Remodel proposals will then be taken in the first part of April.

MT 2-1 SITE IMPROVEMENTS

Everyone is waiting for the winter to go away and the ground to thaw. Staff and the Engineer are expecting to start the job in mid to late April.

AUSTIN HALL CAFETERIA REMODEL

Staff is waiting for price proposals on the selective demolition and asbestos abatement and expect mid to late April for both to be complete.

PETITIONS

Great Falls Housing Authority Tenant, Ashley Hill, who resides at 211 51st St South, presented her side as to why she is disputing charges for a second storm door that was damaged due to wind back in May 2013. Discussion was held and it was decided that the Maintenance Supervisor and the Inspector will go inspect the door and decide if a work order is required for repair or replacement. The Leasing Manager will meet the tenant and make sure everyone is satisfied with the storm door and Staff will also educate the tenant on how to properly open and shut a storm door. The information will be brought back to the Board members at the next meeting and the Board will decide what to do with the storm door charges.

OLD BUSINESS

The Park and Recreation Department has provided the Great Falls Housing Authority with a letter that serves as notice that the City of Great Falls Park and Recreation Department authorizes the construction of a basketball court by the Great Falls Housing Authority in Chowen Springs Park. And it is further understood that the Housing Authority will administer the contract and construction oversight as well as the project warranty with no cost to the City. The Park and Recreation Department will accept the ownership, maintenance and upkeep of the facility once constructed.

There has been some discussion regarding the Christmas Party and if Housing Authority Staff is still enjoying having it at Voyager Stadium. There was a survey conducted among the Staff members and the majority of the Staff wants the Christmas Party at Voyager Stadium. Staff will check on a buffet style meal and reserving a date for the party in the first part of August.

NEW BUSINESS

The January Board minutes were received and reviewed. Commissioner McCleary made a motion to approve the February 2014 minutes as written. Commissioner Weber seconded the motion with unanimous voice approval. Vice Chairperson Boyle abstained.

Resolution No. 900 – Approving Vacated Tenant Accounts Write Off for Fiscal Year End March 31, 2014 was received and reviewed. Commissioner Weber made a motion to approve Resolution No. 900 in the amount of \$36,709.73. Commissioner Gilbert seconded the motion with unanimous voice approval.

Commissioner Ogawa's third two-year term as Commissioner will conclude in June, 2014. She has expressed an interest in continuing to serve on the Housing Authority Board. Commissioner Weber's first five-year term as Commissioner will conclude in June, 2014. He has expressed an interest in continuing to serve on the Housing Authority Board. Commissioner Price's first two-year term as Commissioner will conclude in June, 2014. He has expressed an interest in continuing to serve on the Housing Authority Board. Commissioner McCleary made a motion to recommend another term for Commissioner Ogawa, Commissioner Weber and Commissioner Price to the Great Falls City Commission. Vice Chairperson Boyle seconded the motion with unanimous voice approval. Commissioner Weber and Commissioner Price abstained.

The Board reviewed cash disbursements for the month of February 2014. Commissioner Weber made a motion to ratify cash disbursements, (see beginning and ending check numbers). Commissioner Gilbert seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Commissioner Price held discussion on the Satellite Dish Policy for the GFHA. He stated that his cable bill is getting very expensive and he would like to place a satellite dish on the side of the building where he lives. He believes the option of placing a pole and dish in the lawn will cause vandalism. Discussion was held among the Board

members and it was decided that Commissioner Price will do some research with the Satellite Dish Company and find out more information and bring it back to the Board.

COMMUNICATIONS

PUBLIC COMMENT

There being no further business to come before the Board, Vice Chairperson Boyle made a motion to adjourn. Commissioner Gilbert seconded the motion. The meeting was adjourned by Chairperson McCarty at 2:15 p.m. The next Board meeting will be held on Thursday, April 17, 2014 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Kevin Hager, Secretary

Jon McCarty, Chairperson