

GREAT FALLS PARKING ADVISORY COMMISSION
Minutes of January 21, 2014

The Parking Advisory Commission meeting was called to order by Darren Brown at 3:00 p.m. in the Rainbow Room of the Civic Center.

Members Present: Chuck Fulcher, Darren Brown, David Campbell

Members Absent: None

Staff Present: Lee Nellis, FAICP, Deputy Director P&CD

Others Present: Tena Grigsby, Standard Parking

Meeting Minutes: Mr. Brown asked if there were any changes to the minutes of the November 18 meeting. There being none, Mr. Campbell made a motion to approve the minutes. Mr. Fulcher seconded, and all being in favor, the motion passed.

OLD BUSINESS

Item 1. Capital Needs Assessment Update

- a. North Garage Leak, Emergency Repair – Mr. Nellis reported that the leak in the North Parking Garage has been temporarily repaired.
- b. North Garage Maintenance, Will Go To Bid – Mr. Nellis reported that bids for repairs on the North Parking Garage will be opened on February 5.
- c. Pigeon Netting in South Garage – Mr. Nellis reported that a new request for quotes for the pigeon netting in the South Garage will go out soon.

Item 2. Monthly Revenue & Expense Reports

The Commission reviewed the revenue and expense reports. There was a consensus that everything appeared to be running normally. Mr. Nellis stated that he intends, when time allows, to convert some of this information into graphs.

Item 3. Contract Renewal

Mr. Nellis reported that the parking enforcement contract with Standard Parking has been renewed, with the revisions discussed at the Commission's November meeting.

NEW BUSINESS

Item 1. Parking Event

Mr. Nellis related a conversation that he and Craig Raymond (Director of P&CD) had with the Mayor and proposed that parking "event" be held to help educate people, including the Mayor and Commissioners, the P&CD staff, the media, and the public about the parking system. The Commission discussed this idea and an appropriate date. The consensus appeared to be that the event should be held in April after Easter. It is hoped that the pigeon netting could be in place in the South Garage by that time.

Item 2. Impact of Term Limits

Mr. Nellis reported that he and Mr. Raymond have discussed the impact of term limits on this Commission and on the Historic Preservation Advisory Commission with the City Manager and that Mr. Doyon has asked the City Commission to discuss this issue.

Item 3. Revenue Strategies

There was an open discussion of incremental ways to increase parking revenues. No decision was reached. Mr. Nellis will prepare a memo that suggests increases in fines as a first step. He will also assemble new figures on a parking token program that would replace the Courtesy Parking program. There was also some discussion of the possibility of charging an administrative fee for free parking passes.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Mr. Campbell made a motion to adjourn. Mr. Fulcher seconded that motion and the meeting was adjourned.