

**COPY**



P.O. Box 5021, 59403-5021

(406) 455-8450  
Fax (406) 727-0005

January 22, 2014

Mr. Anthony Houtz  
516 26th Avenue NE  
Great Falls, MT 59404

Dear Mr. Houtz:

At its meeting on January 21, 2014, the City Commission appointed you to the Great Falls Planning Advisory Board for a three-year term through December 31, 2016.

The Great Falls Planning Advisory Board meets on the second and fourth Tuesdays of each month at 3:00 p.m. I know you will find your work on this Board very challenging and rewarding. Should you have any questions, please feel free to contact Craig Raymond at 455-8530 or myself.

On behalf of the City Commission and the entire staff, I wish to welcome you as a member of the Great Falls Planning Advisory Board, and we look forward to working with you.

Also, a Board and Commission Handbook is enclosed. Please review it at your convenience.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Winters".

Michael J. Winters  
Mayor

jat

Enclosure

c: Great Falls Planning Advisory Board



**BOARDS AND COMMISSIONS  
CITIZEN INTEREST FORM  
(PLEASE PRINT OR TYPE)**

**RECEIVED**

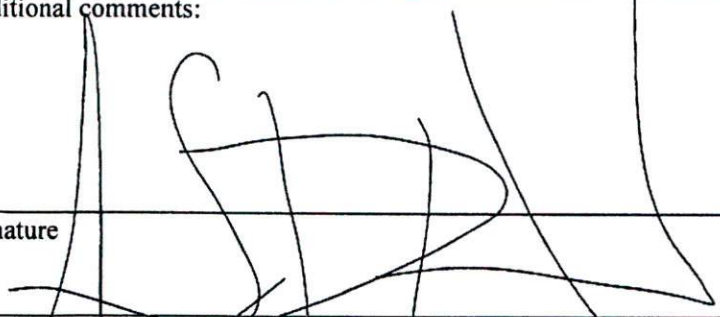
DEC 01 2013

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.*

**CITY MANAGER**

Board/Commission Applying For: Planning Board		Date of Application: 12-02-2013
Name: Anthony Houtz		
Home Address: 516 26 Av NE :: Great Falls, MT :: 59404		Email address: anthonyh@ctagroup.com
Home Phone: 406.403.1590	Work Phone: 406.452.3321	Cell Phone: 406.403.1590
Occupation: Architect	Employer: CTA, Inc.	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>		
Related experiences or background: Born/Raised in Great Falls. Educated and experienced as an architect in the State of Montana, working with the planning board as well as civic/community issues regarding construction and planning activities. Specific planning work with the City on the improvements to Central Avenue.		
Educational Background: Bachelor of Arts and Environmental Design, MSU Master of Architecture, MSU Master of Advanced Architectural Design, Columbia University		
<b>IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:</b>		
Previous and current service activities: United Way Vision Expo Little League		
Previous and current public experience (elective or appointive): Board of Appeals Board of Adjustments		



<p>Membership in other community organizations:</p>	
<p>Have you ever worked for or are you currently working for the City of Great Falls? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, where and when?</p>	
<p>Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, who, which department, and relationship?</p>	
<p>Have you ever served on a City or County board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, what board and when did you serve?          Board of Adjustment and Board of Appeals</p>	
<p>Are you currently serving on a Board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which board?</p>	
<p>Please describe your interest in serving on this board/commission?          I would like to utilize my education and experience to assist the community in order to protect existing assets, enhance community image, and foster improved and efficient growth.</p>	
<p>Please describe your experience and/or background which you believe qualifies you for service on this board/commission?          I am experienced in the construction industry and also understand the needs and role of developers/owners. Conversely, my training as an architect focuses also on the broader view of the City.</p>	
<p>Additional comments:</p>	
<p>Signature</p> 	<p>Date: 12-02-2013</p>

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

**Return this form to:**  
 City Manager's Office  
 P.O. Box 5021  
 Great Falls, MT 59403

**Fax:**  
 (406) 727-0005

**Email:**  
 jthares@greatfallsmt.net



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January 22, 2014

Ms. Cheryl Patton  
408 4th Street North  
Great Falls, MT 59401

Dear Cheryl:

At its meeting on January 21, 2014, the City Commission reappointed you to the Great Falls Planning Advisory Board for a three-year term, through December 31, 2016.

On behalf of the City Commission and the entire staff, thank you for your past service, and we look forward to our continued work with you.

If you have any questions, please feel free to contact Craig Raymond at 455-8430, or myself.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Winters".

Michael J. Winters  
Mayor

jat

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January 22, 2014

Dr. Heidi Pasek  
53 37th Avenue NE  
Great Falls, MT 59404

Dear Dr. Pasek:

At its meeting on January 21, 2014, the City Commission reappointed you to the Great Falls Planning Advisory Board for a three-year term, through December 31, 2016.

On behalf of the City Commission and the entire staff, thank you for your past service, and we look forward to our continued work with you.

If you have any questions, please feel free to contact Craig Raymond at 455-8530, or myself.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Winters".

Michael J. Winters  
Mayor

jat

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January 22, 2014

Mr. Martin Byrnes  
2205 1st Avenue South  
Great Falls, MT 59401

Dear Mr. Byrnes:

On behalf of the City Commission, I would like to thank you for serving on the Great Falls Planning Advisory Board for the past three years. We recognize and appreciate the time and effort you have put into this Board. You have made a generous contribution to our community through your professionalism and commitment. The City Commission recently appointed Anthony Houtz to fill the vacancy.

Again, thanks for generously giving your time and expertise to our community.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Winters".

Michael J. Winters  
Mayor

jat

cc: **Great Falls Planning Advisory Board**