



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)**

COPY RECEIVED

DEC 05 2013

*Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions.
Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.*

CITY MANAGER

Board/Commission Applying For: Planning Advisory Board		Date of Application: 12/6/13	
Name: Jana Cooper			
Home Address: 2105 1st Avenue North		Email address: Jana.Cooper@TDHEngineering.com	
Home Phone: 602-501-0230	Work Phone: 406-761-3010	Cell Phone: 602-501-0230	
Occupation: Landscape Architect/Planner		Employer: TD&H Engineering	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain) There may be minimal work conflicts due to travel, I understand the requirements and commitments of the Board.			
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Related experiences or background: I am a professional landscape architect with over 10 years of experience in planning, landscape architecture and design. I worked for the City of Great Falls as a current planner for over three years, presenting and providing information to the Board. I have a thorough knowledge of the roles & responsibilities of the Planning Advisory Board & Zoning Commission.			
Educational Background: Bachelors of Science in Landscape Architecture, University of Idaho			
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:			
Previous and current service activities: Leadership Great Falls Wine & Wishes Event Advertisement Development (Cooper Unlimited) Toastmasters Falls Challenge Event Advertisement Development (Cooper Unlimited)			
Previous and current public experience (elective or appointive): Current Planner for the City of Great Falls, 2011-2013			

Membership in other community organizations:

None Currently

Have you ever worked for or are you currently working for the City of Great Falls? Yes No If yes, where and when?

Planning & Community Development, 2011-2013

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes No If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes No If yes, what board and when did you serve?

Are you currently serving on a Board? Yes No If yes, which board?

Please describe your interest in serving on this board/commission?

While working at the City, I became very involved with the Planning Advisory Board/Zoning Commission, which gave me the understanding of the important role they play in developing our community. I want to participate in our local government in order to try to make a difference in the community in some way. Working at the City gave me a deep respect and understanding of the challenges that face the government and our City staff, I want to use that knowledge to effect positive change and give back.

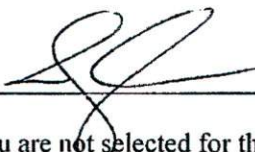
Please describe your experience and/or background which you believe qualifies you for service on this board/commission?

I worked for the City for three years as a current planner, in that role I presented bimonthly to the Planning Advisory Board/Zoning Commission. I developed staff reports, met with citizens, commissioners and staff members. I know most of the Board members and have been through the Clerk's training on open meeting laws and ex-parte communication. I have a good understanding of Montana Code Annotated laws in regards to annexation/zoning and subdivision processes.

Additional comments:

Thank you for the opportunity.

Signature



Date:

12/06/13

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

Return this form to:

City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
jthares@greatfallsmt.net