

**Great Falls/Cascade County  
Historic Preservation Advisory Commission**

**MINUTES from the  
November 13, 2013 meeting**

**MEMBERS PRESENT:** Bob Milford, Sandi French, Ken Sievert, Carole Ann Clark, Kelly Parks, Kristi Scott, Ken Robison, Ryan Smith, ex-officio members Carol Bronson and Joan Redeen

**MEMBERS ABSENT:** Ryan Forde

**STAFF PRESENT:** Ellen Sievert

**GUESTS PRESENT:** Craftsman Bungalow Committee Chairperson Carol Bradley, From the City Planning Office Ida Meehan, Gregg Benson, Lee Nellis & Jodell Lepley

HPAC Chair Bob Milford called the meeting to order at 12:05 pm & asked that we all introduce ourselves to the City's new Planner, Greg Benson and Deputy Director Lee Nellis. Ken moved to approve minutes from the 10/9 meeting, Kelly seconded the motion and the minutes were approved unanimously.

**HPO REPORT:** Promotion of the Holiday Ornament has been keeping Ellen quite busy. The Tribune will feature a press release she worked on and we have enjoyed free press on local TV stations. We could consider buying an ad as we have 750 ornaments to sell for our annual fundraiser. A few letters were shared with the Commission, including one from a woman whose mom attended Central School and is looking forward to purchasing the ornament. Ellen has been diligently working on letters and postcards that are going to Bungalow District residents. An agreement is in process concerning the Bach Cory Building which will include startup money for the new Pantages Theatre. The Red Light Review has been quite a success; a recent presentation for state health officials was well received. There are questions from the public concerning when the Arvon building and the Celtic Cowboy will open. They are awaiting the bar and tables. All in all it is such a success story of what is possible for property owners with near condemned historic buildings in our city, illustrating how old buildings can be transformed into new business supporting our local economy.

**CRAFTSMAN DISTRICT:** Chair Carol Bradley reported that Jerry and Carol Ann Clark have done the copious research on 17 of the 31 property owners. Ellen has drafted a Request for Proposals (RFP) for a potential consultant to take the raw data and turn it into a National Register nomination. A consultant will be sought out and hired for this project in 2014. The entire Commission then stuffed home owner packets for the residents that included the lower North Side walking brochure, a letter to residents explaining the survey and a postcard to be returned by residents with historical information or photographs.

**HISTORIC TROLLEY:** Bob fills the board position for HPAC with the Trolley and reports that the Trolley is doing wonderfully. Marco (our dedicated driver and tour guide) has worked to put caster wheels on the back so that the trolley does not bottom out when full. Dec 1-30<sup>th</sup> there are luminary tours that pick up at Paris Gibson Square- \$20 for adults and \$10 for children. A garage for the trolley is still needed. Joan Redeen is working with Marco on the script for tours and they are looking for docents in the spring two days a week: Sundays and Mondays.

**DOWNTOWN DEVELOPMENT PARTNERSHIP:** Joan Redeen encouraged all that are interested to attend the Downtown Development meetings the 4<sup>th</sup> Wednesday of every month. They are actively working on partnerships and have a goal of fulfilling the Downtown Master Plan. Christmas Stroll Buttons are for sale.

**MONARCH DEPOT:** The fundraiser went well according to Carol Ann with many attendees.

**SUN RIVER VALLEY HISTORICAL SOCIETY:** Ken Sievert reported that he is working with SRVHS to refine the Historic Structures Report that he provided for them. They are asking the SHPO building specialist to do a courtesy review of the report.

**OTHER:** Carol Bronson thanked Ken Sievert for looking at the prescription drug drop-off at the Old Iron Works building. HPAC's Christmas party was discussed. A potluck at the Rainbow was decided on with the date pending.

HPAC's next regular meeting is at noon January 8<sup>th</sup> in the Rainbow Room at the Civic Center.

Respectfully submitted by  
Kristi Scott,  
HPAC secretary