

**Great Falls/Cascade County  
Historic Preservation Advisory Commission**

**MINUTES from the  
July 10, 2013 meeting**

**MEMBERS PRESENT:** Bob Milford, Sandi French, Ken Sievert, Carole Ann Clark, Carol Bradley, Kelly Parks, Carol Bronson, Ryan Forde, Kristi Scott, Ryan Smith and ex-officio member Joan Redeen

**MEMBERS ABSENT:** Ken Robison

**STAFF PRESENT:** Ellen Sievert

**GUESTS PRESENT:** Cascade County Commissioner Jane Weber, city planner Ida Meehan; Vista employee Bethany Salmon; Monarch Depot representative Sandra Schwartz

**HPAC Chairperson** Bob Milford called the meeting to order at 12 noon. Ken Sievert moved and Ryan Forde seconded a motion to accept the minutes from the June meeting. They were unanimously approved.

**HPO Report:** Among other things, Ellen helped develop promotional material re: a possible theater in the Rocky Mountain Building; spent considerable time researching the CDBG grant request viability for the Downtown Development Partnership technical assistance request that the City Commission has approved; and cleaned out, indexed and stored HPAC materials, which involved creating a new set of accessible files in the Planning Office, moving files to a G-drive and copying files for remote use.

**HPO position/Certified Local Government status:** For the time being the position of HPO has been reduced to 10 hours a week, given the city's budget constraints. Ellen said the city has been great about meeting the State Historic Preservation Office's requirements for maintaining CLG status. Ellen has asked Ken Robison to take her place on the KNIX monthly interviews. She will remain HPAC's designee on the Downtown Development Partnership and will continue to file quarterly Certified Local Government reports with the state.

**ROCKY MOUNTAIN BUILDING:** Billings architect and developer Randy Hafer has closed on the building and formed the Rocky Mountain Development Venture to pursue restoring the building. Joan Redeen reported that the Business Improvement District is giving Hafer a \$60,000 residential grant in addition to a \$61,250 façade grant.

**MONARCH DEPOT:** Representative Sandra Schwartz said the newly formed Monarch historic preservation organization plans to hold an annual fundraising festival to restore the 1890 depot and is hoping to get a CTEP grant to stabilize the building. Kelly Parks moved and Carole Ann Clark seconded a motion to have HPAC write the Cascade County Commission in support of giving the Depot a CTEP grant. The motion passed unanimously.

**CRAFTSMAN BUNGALOW DISTRICT:** Committee chair Carol Bradley reported that the trolley tour of the bungalow neighborhood went well and the committee qualified for a second \$3,000 grant, this time from the National Trust. Once the committee makes a final decision on which block to focus on, committee members will divvy up the preliminary research that needs to get done before hiring a professional to draw up a survey of the block. Former HPAC commissioner Jerry Clark has joined the committee and newly installed commissioner Ryan Smith expressed interest in joining.

**HPAC board appointments:** Commissioners welcomed former ex-officio member Kristi Scott to a regular position along with architect Ryan Smith. Carol Bronson will remain in an ex-officio position. Carol Bradley is stepping down but will continue to chair the craftsman bungalow committee.

The next meeting is at noon Sept. 11 in the Rainbow Room.

Respectfully submitted by  
Carol Bradley  
Retiring HPAC secretary