

**Great Falls Housing Authority
Board of Commissioner's Meeting
June 20th, 2013**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, June 20th, 2013. The meeting was called to order at 12:17p.m. by Chairperson, Jim Weber.

PRESENT: Jim Weber, Chairperson; Jon McCarty, Vice Chairperson; Michael McCleary, Commissioner, Dan Price, Commissioner; Cal Gilbert, Commissioner, Marquita Ogawa, Commissioner

ABSENT: Joe Boyle, Commissioner

ALSO PRESENT: Kevin Hager, Executive Director; Greg Sukut, Program Supervisor; Cindy Hoscheid, Administrative Assistant.

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

MT 2-1 REMODEL

An Open House was held on June 12, 2013 at 1613 Chowen Springs Loop for Phase 1.

Hessler Architect and staff have been updating the drawings and revisions of the plans for Phase 2. Selective demo should begin on the next 4-Plex sometime in August.

AUSTIN HALL DINING AREA

Staff is gathering ideas and would like to pursue design services to renovate this area into a storage area with a loading dock to use for seasonal equipment and large bulk items such as appliances.

HOUSING AUTHORITY 75th ANNIVERSARY

Plans are under way and the date has been set for August 16th, 2013, 12:30 p.m. – 4:00 p.m. The pictures were taken and we now have the CD to select the pictures for the anniversary booklet.

We will have a bus tour every hour starting at 1:00 p.m. and travel to the sites on the east side of town. We will have refreshments in Dronen Hall and a display table of pictures and articles from the past for people to enjoy.

OLD BUSINESS

NEW BUSINESS

The May Board minutes were received and reviewed. Vice Chairperson, McCarty made a motion to approve the May minutes as written. Commissioner Gilbert seconded the motion with unanimous voice approval.

Boys & Girls Club Request for Summer Safari Funding – The Boys & Girls Club are serving up to 40 children Monday through Friday at the Housing unit and transporting up to 20 or more children to the Westside facility. The request is for \$45.00 per week per member for 10 weeks. This covers 55% of the weekly cost. The remainder of the funds will be covered by the Boys and Girls Clubs of Cascade County. Commissioner McCleary made a motion to approve up to the maximum contribution. Commissioner Ogawa seconded the motion with unanimous voice approval.

Management Agreement - The Management Agreement between the Great Falls Housing Authority Board and City of Great Falls was received and reviewed. Staff met with the City Officials to discuss specifically the Housing Rehabilitation Loan Review Committee. Under Additional Duties, a change was made to remove (A). Housing Rehabilitation Loan Programs. The Board shall serve as loan review committee. Added to the Agreement is (D). Also, when requested by the City Commission, the Housing Authority will serve as the loan review committee for the Housing Rehabilitation Loan Programs. Vice Chairperson McCarty made a motion to approve the Management Agreement as proposed. Commissioner Gilbert seconded the motion with unanimous voice approval.

Sand Hills Phase 4 – Deed Restriction Agreement – was received and reviewed. Commission McCleary made a motion to approve the Home Investment Partnership Program Deed Restriction Agreement by and between the City of Great Falls and the Great Falls Housing Authority as written. Commissioner Price seconded the motion with unanimous voice approval.

City Group Natural Gas Pricing – Information from Energy West was received and reviewed. Discussion was held. Commissioner McCleary made a motion to approve \$3.95 dkt/market rate for one year. Vice Chairperson McCarty seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of May 2013. Commissioner McCleary made a motion to ratify cash disbursements, (see beginning and ending check numbers for April/May and beginning and ending check numbers for May). Commissioner Ogawa seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Commissioner Ogawa mentioned that some of the street lights where she lives on Valeria Way are out and some are flickering and not very bright. Staff realizes there is a problem not only there but other locations and will be contacting the electrician.

COMMUNICATIONS

PUBLIC COMMENT

There being no further business to come before the Board, Commissioner McCleary made a motion to adjourn. Commissioner Gilbert seconded the motion. The meeting was adjourned by Chairperson Weber at 1:56 p.m. The next Board meeting will be held on Thursday, July 18th, 2013 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Greg Sukut, Acting Secretary

Jim Weber, Chairperson