

**Great Falls/Cascade County  
Historic Preservation Advisory Commission**

**MINUTES from the  
February 13, 2013 meeting**

**MEMBERS PRESENT:** Bob Milford, Ken Sievert, Carol Bronson, Carole Ann Clark, Carol Bradley, Kelly Parks, Ken Robison, Ryan Forde, ex-officio members Kristi Scott and Joan Redeen

**MEMBERS ABSENT:** Sandi French

**STAFF PRESENT:** Ellen Sievert

**GUEST PRESENT:** Vista employee Bethany Salmon.

HPAC Chairperson Bob Milford called the meeting to order at 12 noon. Ken Robison moved to approve minutes from the January 14, 2013 meeting, Ken Sievert seconded the motion and the minutes were approved unanimously.

**HPO REPORT:** Ellen said she has met with Deputy Planning Director Wendy Thomas to discuss her retirement, scheduled for June 30. She said she expects her successor to be named in time to help train that person. Carol Bronson moved and Ken Robison seconded a motion to send a letter from HPAC to city commissioners and county commissioners, cc'ed to Great Falls city manager Greg Doyan and the heads of the city and county planning departments, asking that the position of historic preservation officer be expanded to full-time. Carol Bronson will write the letter and seek feedback from HPAC members before sending it. The motion passed unanimously

Ellen reported that the Monarch-Neihart Historical Group is now legally incorporated with the state and is attempting to acquire the depot property through an easement. They will be meeting with the state Department of Transportation to try to accomplish that.

Among other things, Ellen continues to monitor Technical Assistance projects involving four buildings: Baum-Trinastich; Rocky Mountain Building; the Arvon Block; and the Suhr Warehouse and Mill Building.

**2013-14 GOALS AND OBJECTIVES:** Carol Bronson moved and Carole Ann Clark seconded a motion to adopt a three-page list of goals and objectives for the year. The list was approved unanimously. Commissioners also unanimously approved a CLG grant request for the usual \$5,500 from the State Historic Preservation Office, which Ellen noted is more than the state is legally required to give.

**CRAFTSMAN DISTRICT:** Committee chairman Carol Bradley reported that Ken Sievert led an instructive workshop Jan. 22 on researching old houses. The next step is for committee members, along with, hopefully, Kate Hampton of SHPO, to travel about the city's north side in the Historic Trolley, identify the boundaries of a craftsman district and decide once and for all which block to use as a pilot project. HPAC will apply for a grant of between \$500 and \$5,000 from the Montana History Foundation to help fund future research.

**DOWNTOWN TROLLEY:** Joan Redeen announced that the Downtown Great Falls Association plans to purchase the Historic Trolley from Carol Place and is looking for investors willing to contribute \$3,000 in return for part ownership. Kelly Parks moved and Ken Robison seconded a motion to use a portion of HPAC's Christmas ornament proceeds to invest in the trolley, pending legal approval, which Bob Milford will investigate. The motion passed unanimously.

HPAC's next regular meeting is at noon March 13 in the Rainbow Room at the Civic Center.

Respectfully submitted by  
Carol Bradley  
HPAC secretary