

Memorandum

Policy Coordinating Committee
P. O. Box 5021
Great Falls, Montana 59403
406-455-8434

Date: December 10, 2012

To: Great Falls Area Transportation Planning Process
Policy Coordinating Committee Members

- Fred Burow, Commissioner, Great Falls City Commission
- Carl Donovan, Chairman, Great Falls Transit District Board
- Pete Fontana, Chairman, Cascade County Planning Board
- Mick Johnson, District Administrator, Montana Department of Transportation
- Lloyd Rue, Federal Highway Administration
- Bill Roberts, Chairman, Great Falls Planning Advisory Board
- Jane Weber, Chair, Board of Cascade County Commissioners

From: Andrew Finch, Senior Transportation Planner

Re: Meeting Scheduled for December 14, 2012

A Policy Coordinating Committee meeting has been scheduled for **Friday, December 14 at 2:30 PM in the Gibson Room of the Civic Center, top floor, #2 Park Drive South.**

Attached please find an agenda and related materials for your review prior to the meeting. If you have any questions or comments, please contact me at 455-8434.

I realize some members may not be able to attend. As always, you are encouraged to send an alternate to represent your organization on the Committee. If an alternate will be in attendance, please let me know in writing or by e-mail prior to the meeting.

Attach: Agenda with related materials

Cc: Mike Haynes, Great Falls Planning & Community Development Director
Wendy Thomas, Great Falls Planning & Community Development Deputy Director
Jim Helgeson, Great Falls Transit District Manager
Brian Clifton, Cascade County Public Works Director
Susan Conell, Cascade County Planning Director
Jim Rearden, Great Falls Public Works Director
Zia Kazimi, MDT Statewide & Urban Planning Supervisor