

**Great Falls/Cascade County
Historic Preservation Advisory Commission**

**MINUTES from the
January 9, 2013 meeting**

MEMBERS PRESENT: Bob Milford, Ken Sievert, Carol Bronson, Carole Ann Clark, Carol Bradley, Kelly Parks, Sandi French, Ken Robison, ex-officio members Kristi Scott and Joan Redeen

MEMBERS ABSENT: Ryan Forde

STAFF PRESENT: Ellen Sievert

GUESTS: Cascade County Commissioner Jane Weber; Vista employee Bethany Salmon.

HPAC Chairperson Bob Milford called the meeting to order at 12 noon. Ken Robison moved to approve minutes from the October 2012 meeting. Carol Bronson seconded the motion and commissioners approved the minutes unanimously.

HPO REPORT: Ellen confirmed her plan to retire in June and commissioners discussed possible alternatives for hiring a successor. The commission has no official say in whether the next historic preservation officer would be part-time or full-time or if that person might be a planner who spends part of his or her time on historic preservation duties, but can recommend a course of action. Bozeman has two HPOs, Missoula has one full-time person and Lewistown has a city planner whose duties include HPO matters. Ellen said National Park Service regulations should be used to advertise for someone with expertise in historical matters. She and Bob Milford will come up with a plan of action regarding the commission's role in advocating for the position.

The 2012 Great Falls High Christmas ornament was overwhelmingly successful. From an initial order of 250, HPAC wound up ordering 1,500 ornaments and has a \$13,266 balance in the discretionary fund. There may be 200 left. Several commissioners pitched in to help handle sales and create a spread sheet to track orders.

ELECTION OF OFFICERS: Ken Robison moved and Carole Ann Clark and Kelly Parks seconded a motion to re-elect Bob Milford as chairperson, Ryan Forde as vice chairperson and Carol Bradley as secretary.

CRAFTSMAN DISTRICT – Commissioners agreed on a suitable date to hold a workshop on how to research craftsman bungalows. The meeting was set for noon-1:30 p.m. Jan. 22.

MONARCH DEPOT: The newly formed Monarch-Neihart Historical Group Inc will hold an organizational meeting at 1 p.m. Jan. 19 at the Monarch Fire Hall. County Commissioner Jane Weber said she, Ellen and Bill Bronson gave a presentation about the depot to Cascade County commissioners and they seemed amenable to accepting the facility assuming certain details can be worked out with the state Department of Transportation.

HPAC's next regular meeting is at noon February 13 in the Rainbow Room of the Civic Center.

Respectfully submitted by
Carol Bradley
HPAC secretary