

GREAT FALLS URBAN TRANSPORTATION PLANNING PROCESS  
**TECHNICAL ADVISORY COMMITTEE**  
Meeting Minutes  
November 8, 2018

**CALL TO ORDER**

Chair Jim Rearden called the Great Falls Technical Advisory Committee (TAC) meeting to order at approximately 9:30 a.m. in the Rainbow Room of the Civic Center, #2 Park Drive South.

**ROLL CALL OF TAC MEMBERS & ATTENDANCE**

TAC Members Present/Represented:

Andrew Finch	Sr. Transportation Planner, City of Great Falls
Jim Helgeson	Manager, Great Falls Transit District
Jerry McKinley	Traffic Supervisor, City of Great Falls
Christie McOmber	District Project Engineer, GF District MDT
Les Payne	Deputy Director, Cascade County Public Works Department
Craig Raymond	Director, City of Great Falls Planning & Community Dev
Jim Rearden	Director, City of Great Falls Public Works Department
Rick Schutz	Superintendent, Cascade County Road & Bridge Division
Sheila Ludlow for Carol Strizich (via phone)	Statewide & Urban Planning Section, Helena MDT
Bruce Treis	Environmental Health Specialist, City-County Health Department
Jim Wingerter	Construction Engineer, Great Falls District – MDT

TAC Members Absent/Not Represented:

Russell Brewer	Civil Engineer, Special Projects, City of Great Falls
Brian Clifton	Director, Cascade County Public Works Department
Dave Dobbs	City of Great Falls Engineer
Alex Dachs	Cascade County Planning Division
John Faulkner	Director, Great Falls International Airport Authority
Ken Jorgensen	Street Supervisor, City of Great Falls Street Division
John Hale	Deputy Base Civil Engineer, Malmstrom Air Force Base

Recognition of Others Present:

Shyla Patera	North Central Independent Living Services
Tom Micuda	Deputy Director, City of Great Falls Planning & Community Dev

**MINUTES**

Prior to the meeting, Committee members were provided a copy of the September 13, 2018, meeting minutes. Mr. Finch moved to approve the minutes, seconded by Mr. Raymond. All being in favor, the minutes were approved as submitted.

**BUSINESS ITEMS**

5.A. – Transit Performance Measures and Targets

Mr. Finch introduced the agenda item regarding consideration of the Great Falls Transit District's (GFTD) Performance Measures and Targets. He noted that included in the meeting packet was the full Transit Asset Management Plan the GFTD prepared and adopted. The MPO agreed to adopt the Performance Measures and Targets that were adopted by the State Department of Transportation. Mr. Finch turned it over to Mr. Helgeson to give the Committee a brief overview.

Mr. Helgeson said the document gives the Transit District and the public an idea of where they are with their assets, and currently they are in good shape. He reviewed the asset register, and noted all vehicles and

equipment are within their useful life. The target is to have no more than 10% of vehicles exceeding their useful life. The targets in the document are attainable targets for the Transit District.

There was discussion on funding in the future, and having the available funds for the two buses exceeding their useful life next year.

**MOTION:** That the Great Falls Technical Advisory Commission approve and recommend to the Policy Coordinating Committee that the Great Falls MPO adopt and support the Transit District's Performance Measures and Targets as represented in the most recent Asset Management Plan, and also incorporate them into the MPO Planning Documents.

Made by: Mr. Helgeson  
Second: Mr. Payne

**VOTE** All in favor, the motion carried.

### **OTHER BUSINESS**

Mr. Finch noted the State has required the Cooperative Agreement be re-done to add performance measures and revamps the way membership is appointed. The bodies that make up the MPO will ask to sign the new agreements. He also said new projects for urban funding will need to be considered in the new few months.

### **PUBLIC COMMENT**

Ms. Patera expressed her support for the GFTD's Asset Management Plan.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 9:54 a.m.