

GREAT FALLS URBAN TRANSPORTATION PLANNING PROCESS  
**TECHNICAL ADVISORY COMMITTEE**  
Meeting Minutes  
September 13, 2018

**CALL TO ORDER**

Chair Jim Rearden called the Great Falls Technical Advisory Committee (TAC) meeting to order at approximately 9:33 a.m. in the Rainbow Room of the Civic Center, #2 Park Drive South.

**ROLL CALL OF TAC MEMBERS & ATTENDANCE**

TAC Members Present/Represented:

Russell Brewer	Civil Engineer, Special Projects, City of Great Falls
Dave Dobbs	City of Great Falls Engineer
Andrew Finch	Sr. Transportation Planner, City of Great Falls
Jim Helgeson	Manager, Great Falls Transit District
Jerry McKinley	Traffic Supervisor, City of Great Falls
John Hale	Deputy Base Civil Engineer, Malmstrom Air Force Base
Kas Manderle for Christie McOmber	District Project Engineer, GF District MDT
Craig Raymond	Director, City of Great Falls Planning & Community Dev
Jim Rearden	Director, City of Great Falls Public Works Department
Carol Strizich (via phone)	Statewide & Urban Planning Section, Helena MDT
Jim Wingerter	Construction Engineer, Great Falls District – MDT

TAC Members Absent/Not Represented:

Brian Clifton	Director, Cascade County Public Works Department
Les Payne	Deputy Director, Cascade County Public Works Department
Alex Dachs	Cascade County Planning Division
John Faulkner	Director, Great Falls International Airport Authority
Ken Jorgensen	Street Supervisor, City of Great Falls Street Division
Rick Schutz	Superintendent, Cascade County Road & Bridge Division
Bruce Treis	Environmental Health Specialist, City-County Health Department

Recognition of Others Present:

Chad Brown	Base Engineering, Malmstrom Air Force Base
Shyla Patera	North Central Independent Living Services
Sheila Ludlow (via phone)	Statewide & Urban Planning Section, Helena MDT
Kenn Winnegar (via phone)	Statewide & Urban Planning Section, Helena MDT

**MINUTES**

Prior to the meeting, Committee members were provided a copy of the July 12, 2018, meeting minutes. Mr. Helgeson moved to approve the minutes, seconded by Mr. Dobbs. All being in favor, the minutes were approved as submitted.

**BUSINESS ITEMS**

5.A. – FFY 2019 Unified Planning Work Program (UPWP)

Mr. Finch introduced the agenda item, stating this was a yearly planning document prepared for work to be performed by the City of Great Falls Planning & Community Development Department, which provides staffing for the Great Falls Metropolitan Planning Process. Mr. Finch noted that it outlines the activities that will be reimbursed by Federal Transportation Planning (or, "PL") funds, as well as planning activities performed by the Great Falls Transit District and reimbursed with FTA Planning funds.

Mr. Finch briefly reviewed some of the major work products for the upcoming year, including the North Great Falls Sub-Area Transportation Study and the Fox Farm Road Corridor Study.

Mr. Finch recommended approving the UPWP, with the correction of changing the Indirect Rate from 45% to 38%. He said the rate should have been based upon last year's indirect costs, instead of a 5-year average as had been past practice.

Ms. Patera asked if there were any projects planned for the east end of 10<sup>th</sup> Avenue South near the new WalMart, where there is a need for new sidewalks. Mr. Finch responded that any new project might come out of TIP amendments, but there were no new projects at this time.

MOTION: That the Technical Advisory Committee approve the FFY 2019 Unified Planning Work Program with the indirect rate modified to 38%, and recommend PCC do the same.

Made by: Mr. Finch  
Second: Mr. Raymond

VOTE: All in favor, the motion carried.

5.B. – FFY 2019-2023 Transportation Improvement Program (TIP)

Mr. Finch introduced the agenda item, stating that TIPs must be adopted from a compliant Long Range Transportation Plan. Since we recently adopted the 2018 Minor Update to the Plan, consideration of this updated TIP follows on the heels of that adoption.

Mr. Finch informed TAC of the need to locally consider new projects for CMAQ and Urban Funding, and he would send out information to the committee to help them decide which projects to move forward. He anticipated a TIP amendment to move forward in 3-4 months to add new projects. In this TIP, the only new local project is the "River's Edge Trail Connector", which was previously identified as a priority by TAC. Mr. Finch gave a brief review of the status of the match for that project, and there was further discussion on existing CMAQ priorities.

There were no other comments or questions from the committee.

MOTION: That the Technical Advisory Committee approve the FFY 2019-2023 Transportation Improvement Program and recommend PCC do the same.

Made by: Mr. Helgeson  
Second: Mr. Dobbs

VOTE: All in favor, the motion carried.

**OTHER BUSINESS**

Mr. Finch passed out the latest TAC Membership Roster, for informational purposes.

**PUBLIC COMMENT**

Mr. Helgeson thanked TAC for prioritizing the purchase of buses with CMAQ funds. He stated the purchase was recently completed, and would not have happened without the funds.

Ms. Patera gave a summary of some areas of concerns that she had heard from attending Neighborhood Council and Council of Council meetings. She stated concerns included 6<sup>th</sup> St SW safety and the east WalMart area's lack of sidewalks, and the Medical Corridor, as well.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 10:05 a.m.