

**MINUTES OF THE MEETING
OF THE
GREAT FALLS PLANNING ADVISORY BOARD
AND ZONING COMMISSION
January 25, 2011**

CALL TO ORDER

The regular meeting of the Great Falls Planning Advisory Board was called to order by Chairman John Harding at 3:02 p.m. in the Commission Chambers of the Civic Center.

ROLL CALL & ATTENDANCE

Planning Board Members present:

Mr. Michael Bates
Mr. Martin Byrnes
Mr. John Harding
Ms. Cheryl Patton
Mr. Bill Roberts
Mr. Wyman Taylor

Planning Board Members absent:

Mr. Terry Hilgendorf
Mr. Ron Kinder
Mr. Thor Swensson

Planning Staff Members present:

Ms. Jana Cooper, Planner II
Mr. Andrew Finch, Senior Planner
Ms. Wendy Thomas, Deputy Director Planning and Community Development

Others present:

Ms. Patricia Cadwell, Neighborhood and Youth Council Coordinator

Chairman Harding inquired of Ms. Thomas if a quorum was present, which Ms. Thomas affirmed. Upon Chairman Harding's inquiry, Ms. Thomas indicated Director Haynes had a scheduling conflict for today's meeting.

MINUTES

Mr. Harding recognized there were discrepancies in the meeting minutes from the January 11, 2011 meeting and asked Ms. Thomas to explain. Ms. Thomas addressed the Board regarding the minutes and explained that there are new staff members (Wendy Thomas and Jana Cooper) and recognized there were name and procedural errors in the minutes. Ms. Thomas asked the Board to table the minutes so staff can review the Board's comments and make any necessary changes to the minutes and

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take them back to the Board for action at the next meeting. Mr. Harding asked if there were any additional comments from the Board. Mr. Roberts explained he brought his comments down to the Planning Department for staff to implement. Ms. Thomas explained that staff would incorporate the changes and bring them back to the Board for the next meeting.

MOTION: That the Board table the meeting minutes until the February 8, 2011, Planning Advisory Board and Zoning Commission Meeting.

Made by: Mr. Roberts
Second: Mr. Taylor

Vote: The motion carried unanimously.

PUBLIC HEARING

There was no public hearing.

BOARD ACTIONS NOT REQUIRING PUBLIC HEARING

1. Amendment #3 to the FFY 2009-13 Transportation Improvement Program (TIP)

Mr. Finch gave a brief background into the TIP program and proposed Amendments, summarized the Staff Report, and concluded by offering to answer any questions from the Board.

Mr. Roberts asked about 2nd Avenue North out to the Base. He inquired if the people out at Malmstrom were asking to provide enhancements on 2nd Avenue North, because there was already a beautification effort out there that was a disaster because it was never maintained. Now are they saying they want to go out and reclaim the street again?

Mr. Finch answers, yes that is basically what was happening, and due to the turnover at the Base the current commanders may not be aware of the previous beautification process that took place. He noted that the beautification project took place a long time ago and that the pavement preservation project is necessary regardless. There is a push by the Base to improve that corridor. Mr. Finch noted that the County is tentatively talking about additional improvements and beautification in the area which they would maintain.

Ms. Patton commented on the proposed bus purchase in the Report. She mentioned that she has seen other smaller busses around town and was surprised that they are proposing another large bus. She mentioned that if we are concerned with our carbon footprint and energy use it seems that we would be choosing smaller buses. She recognized that it is up to the Transit District to choose the buses, but wanted it reflected that she questioned the larger bus. Ms. Patton noted that, from what she has noticed, the ridership demand does not seem to require a larger bus.

PLANNING BOARD DISCUSSION & ACTION

MOTION: That the Planning Advisory Board approve Amendment #3 to the FFY 2009-13 Transportation Improvement Program.

Made by: Ms. Patton
Second: Mr. Roberts

Vote: The motion carried unanimously.

COMMUNICATIONS

Meeting Obligation Calendar:

January 21, 2011 – February 4, 2011 was received with no comment.

Planning Board FY2010-11 Budget:

The 2nd Quarter Financial Report was received with no comment.

Good and Welfare:

Mr. Harding asked if there would be any items on the agenda for the next meeting. Ms. Cooper responded yes, Castle Pines Addition, Phase IX would be on the agenda. Mr. Harding polled the Board regarding availability; Mr. Bates was unsure if he would be available at the next meeting.

PUBLIC COMMENT

There was no Public Comment.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:23 p.m.

CHAIRMAN

SECRETARY