

**Park and Recreation Board Meeting**  
**Monday, November 13, 2023**  
**Minutes**

Members Present: Art Taft, Anne Schmidt, Shannon Wilson, Kevin England, Kortney Maurer, and Pat Carroll

Staff Present: Steve Herrig, Kevin Vining, Jessica Compton, and Sarah Griffin

Guest: None

Meeting was called to order at 4:02 p.m.

Introductions of Board Members and Staff

**APPROVAL OF MINUTES**

*Board motioned to approve minutes as written. Motion was seconded and carried, 4-0.*

**OLD BUSINESS**

- Steve Herrig, Park and Recreation
  - Aquatic and Recreation Center
    - New facility construction coming along.
    - Green Up is there installing the irrigation system.
    - Not sure we will be able to maintain the 2-3 months lead time that the construction had gained due to the last snow storm.

**NEW BUSINESS**

- Park Board Recommendations
  - Pat Carroll, Kortney Maurer and Erin Borland are all eligible to serve another term.
    - All three indicated they would like to serve another term on the board, if elected by current board members.

*A motion was made by Shannon Wilson to recommend to the City Commission that Pat Carroll, Kortney Maurer and Erin Borland serve another term on the Park and Recreation Advisory Board, motion was seconded and carried, 3-0.*

- With Shannon Wilson leaving the Board in December, to take on her role as a City Commission, board members reviewed a current application that would replace her position on the Park and Advisory Board. The application received was for Jim Sargent.

*A motion was made by Pat Carroll to recommend Jim Sargent be appointed to the Park and Recreation Advisory Board, motion was seconded and carried, 5-0.*

**MISCELLANEOUS REPORTS/ANNOUNCEMENTS**

- Department Updates – Steve Herrig

- Kranz Park playground is currently being put together and will be installed before winter hits.
  - We received the second bid for the Pavilion, that will be a spring install.
- We are hopeful that the contractors will get power to the front of the Civic Center for the Christmas tree so that we can start hanging lights on Monday.
- Working with a group to bring in a cage system to rent kayaks from the riverfront out of our park systems.
- Department Updates – Jessica Compton
  - Had our first Teen Event. We will be contacting the teens soon to set up the teen panel.
  - Continued working with Erica and Jerry on new Rec Center operation planning.
- Department Updates -Erica McNamee
  - Fall Volleyball and Basketball leagues went well.
  - Pickelball going well. Will be having a tournament and potluck coming up.
- Department Updates – Kevin Vining
  - Started winterization still have a little bit of that to finish up, should be done by the end of the week.
  - Getting a few new employees hired, new janitor for the winter.
  - May need to start looking for a new group for decorating/hanging Christmas lights at Overlook. This will probably be the last year for Dan Oakland and his group.
  - Reviewing the fee structure for memorials over the next month.
  - Looking at a final punch list for North Stabilization Project.
    - Phase 2 bid packages should go out by the end of the month.
  - Getting a new solar crossing signals down by the skate park.
  - Still having issues with vandalism.
    - Coach Branch Brady statue vandalized and had to be taken down.
  - Veterans Memorial ceremony at Centene was a great success.
- Department Updates – Olivia Hollis
  - Working on project and grants.
  - Have had some volunteers call looking for volunteer opportunities.

**PARK BOARD –**

- Art Taft thinks that Adopt a Park needs to be advertised more.

**PUBLIC COMMENT – None**

**December 11, 2023**  
**Meeting adjourned at 4:46 p.m.**