

Park and Recreation Advisory Board
Monday, August 10, 2015
Minutes

Members Present: Patrick Carroll, William Ramsey, Lynn Ulmer Oatman, June Sprout, Shirley Davis.

Staff Present: Joseph Petrella, Patty Rearden, Lonnie Dalke, Todd Seymanski, Cindy Stein

Meeting called to order at 3:00pm.

With no corrections or additions to the minutes of July meeting, Board motioned to approve as written. Motion second and carried.

Director's Report

- July monthly activity report provided to Board.
- Things have gone well all summer.
- Board received a sample of a new map of parks that are being created through our mapping department.
- Budget Approved
 - Trail manager approved will start end of February
 - Another year for the Natatorium extended
 - Lonnie will get a new sprayer position starting fall
 - Debt in golf and aquatics will be paid off
 - Covered the \$167,000 debt for the flow rider
 - Without the debt we should be sustaining.
- Master plan.
 - We will be going out for a Request for Proposals this month.
 - Funding will come from the Park Trust account.
- Russ Motschbacher has resigned effective now; his term was to expire in December. We have several terms that will expire in December; we will not replace Russ until December.

OLD BUSINESS

West Bank Park Trail/Road

Follow up discussion on the railroad track in Westbank Park that is proposed by Calumet

- How far is the railroad track going to be into the park? How much of the road is going to be used?
 - Trail will be rebuilt if we receive funds for that.
 - Much of the trail will be gone if the road is moved over due to the railroad track.
- Need more information from Calumet on what the plans are for the new rail line.
- Road only goes to the pavilion now; the way it was discussed it was not known where the road was going to end.
 - There is no access to the pavilion if there is no road.
 - There were 6 parking spots for 10-12 vehicles.

- Preserving the park system is as important as preserving the trail system.

NEW BUSINESS

Northwestern Energy Eastside Substation/Clara Park

- NW Energy runs a substation out of Clara Park. There is a need to expand the substation to cover the new development in that area, they are requesting a land swap to re-route the current substation.
- Attached map - Yellow is current, purple is new.
- They will pay for excess land and other amenities as needed.
- All water and gas lines will be moved to square off the area; they will fence off and create a buffer for the neighboring homes.
- Joe is working with public works and city planning departments on this trade.
- There are no plans now or in the future to sell the remainder of the land, although the 1995 Master Plan recommended selling Clara Park property.

Board motioned to accept the agreement with Northwestern Energy, motion seconded and carried.

Mobile Vending in Parks

- Joe developed a draft "mobile vending" agreement. With the removal of the park and ponder building this is a solution to address vending in parks.
- We have received numerous requests to offer portable vending in our parks.
- City Ordinance states that the Park and Recreation Director has the authority to allow vending in city parks.
- Joe has researched other cities who allow vending in their parks and how they manage it.
- Vendors will need to be self contained, and removed each day. They will be required to be licensed, insured and clean up their trash.
- The fee is in line with other cities in Montana and will go in a fund to support park maintenance.

Discussion continued on how we will schedule vending in parks, it was suggested that they not be allowed to schedule more than 3 weeks in advance. Other things to decide are how we will handle special events such as Wednesday concerts, etc.

Attached draft agreement.

Board motioned to accept the Vendors contract as written. Motion seconded and approved.

Westwood Park/CMR Tennis Courts

- Westwood Park is located next to CMR tennis courts. The Great Falls School District approached the City on renovating the Tennis Courts for their State Tournament.
 - The City is unable to finance the tennis court renovation; the School District, however, if we lease the property to them, would be able to finance the project.

- The lease to the School District would include the maintenance of Westwood Park and the CMR Tennis Courts. The courts would remain available to the public.
- In addition the City and the School District have discussed creating a Memorandum of Understanding for future tennis court maintenance.

Board motioned to recommend Park and Recreation move forward with the lease of CMR courts and Westwood Park, and take the City Commission for their approval. Motion seconded and carried.

Cian Enterprises, Inc.

- Cian Enterprises currently leases the café at the Community Recreation Center; that lease has expired and we are recommending renewal.
- Good Eats will be changing their name to Burger Bunker. They will reopen Good Eats in the old Columbus Hospital building.
- The new lease agreement includes a late fee charge that was not on the older lease.

Board motioned to recommend approval by the City Commission the lease with Cian enterprises at the Community Recreation Center. Motion seconded and approved.

A Childs World lease, Community Recreation Center

- A Childs World Day Care is located in the basement of the Community Recreation Center. Their current lease has expired and we are recommending renewal.
- Monthly fee will increase slightly; it includes utility costs in the fee.

Board motioned to recommend approval by the City Commission the lease with A Child's World Day Care. Motion seconded and approved.

MISCELLANEOUS REPORTS/ANNOUNCEMENTS

Patty Rearden, Deputy Director

- Pet and Doll parade was held on July 23rd with 200 kids participating and 500-600 spectators.
- Paris Gibson celebration with Waking the Dead event
- Planted a tree in honor of the Paris Gibson Award recipient, along with a picnic in Gibson Park.
- Westbank Park construction has started.
 - Water and sewer installation for the restroom.
 - Contract awarded to Wadsworth Builders for the restroom.
 - Contract to be awarded on August 18th for the parking lot at Westbank and Bay Drive, and the vault toilet.
 - The restroom will cost \$205,000. Includes vandalism proof equipment and issues with soil contamination. The cost is within national standards for public restrooms.

Todd Seymanski, City Forester

- Trimming and watering trees.
- Flower bed care.

- Dutch Elm Disease has slowed way down this year.
- 10% Boulevard Assessment increase approved by the City Commission.

Lonnie Dalke, Park Supervisor

- Crews mowing
- Having bigger problems with irrigation breaks where parks are not getting watered at all.
- Skyline Park sprayed for thistle.
- Repairs on Rivers Edge Trail with crack sealing; trying a new product with oil and sand from dog park to giant springs.
- Car flipped over in North Kiwanis Park, there was no significant park damage.

With no further business, meeting adjourned.