

**RESOLUTION NO. 10563**

**A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, AMENDING PLANNING AND COMMUNITY DEVELOPMENT FEES ASSOCIATED WITH TITLE 5 TO INCLUDE A DEVELOPMENT LICENSE FEE, A FEE INCREASE FOR A HOME OCCUPATION CERTIFICATE, AND RESCINDING RESOLUTION 9711**

**WHEREAS**, Title 5 in the Official Code of the City of Great Falls provides various license and certificate fees to be established by resolution; and

**WHEREAS**, the City Commission last addressed *all* fees associated with Title 5 through adoption of Resolution 9711 on November 20, 2007; and

**WHEREAS**, the City Commission adopted Resolution 10207 on October 17, 2017 which superseded only Section 2 – Safety Inspection Issuance and Renewal Certificate Fees (A) – (C) set forth in Resolution 9711; and

**WHEREAS**, Title 5 of the OCCGF includes a provision that the City Commission may, at its discretion, set and revise fees by resolution; and

**WHEREAS**, during the 68th State of Montana Legislature, Senate Bill 262 added language to Montana Code Annotated (MCA) 7-1-111 to prohibit local governments from requiring additional licensing when the state is the original issuer of the license; and

**WHEREAS**, to ensure license verification for specialty contractors is in compliance with all local ordinances and state requirements, staff proposed a “development license verification application and fee” to ensure that individuals carrying out trade and specialty work within the city limits hold a valid State license; and

**WHEREAS**, due to the length of time that the Home Occupation Certificate fee has remained in place and the current fee is significantly less than the fully burdened cost of new issuance of a Home Occupation Certificate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, that:**

1. The fees set forth in Exhibit A, inclusive of the new Development License Verification fee of \$45.00 per license type annually, are hereby approved.
2. The fees set forth in Exhibit A, inclusive of the new issuance of a Home Occupation Certificate fee of \$100.00, are hereby approved.

3. Resolution No. 9711 is hereby rescinded.

**PASSED AND ADOPTED** by the City Commission of the City of Great Falls, Montana,  
October 15, 2024.

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Cory Reeves, Mayor

ATTEST:

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Lisa Kunz, City Clerk

(CITY SEAL)

APPROVED FOR LEGAL CONTENT:

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David G. Dennis, City Attorney

EXHIBIT "A" TO RESOLUTION 10563

PLANNING AND COMMUNITY DEVELOPMENT FEES ASSOCIATED WITH TITLE 5 OF  
THE OFFICIAL CODE OF THE CITY OF GREAT FALLS (OCCGF)

- A. HOME OCCUPATION CERTIFICATE FEES:
  - 1. New Issuance \$100
  - 2. Renewals \$35
  
- B. GARBAGE
  - 1. Commercial Garbage License \$100
  - 2. Special/Private Garbage Collection \$10
  
- C. ALCOHOLIC BEVERAGES
  - 1. Will follow the same fee structure as the State of Montana
  - 2. Change of Location of Alcoholic Beverage Licenses \$30
  
- D. NON-RESIDENT VENDOR
  - 1. Short Term/Per Week \$25
  - 2. Long Term/Remainder of Calendar Year \$150
  
- E. DEVELOPMENT LICENSE VERIFICATION FEE
  - 1. Per License Type Annually \$45
  
- F. DELIQUENT CHARGES FOR ALL LICENSE AND CERTIFICATION FEES
  - 1. Delinquent Charge \$15 plus 10% of fee