

RESOLUTION NO. 10242

**A RESOLUTION REVISING FEE SCHEDULE FOR
PUBLIC SAFETY INFORMATION REQUESTS TO THE
LEGAL DEPARTMENT REPLACING RESOLUTION 10065**

WHEREAS, the Great Falls City Commission adopted Resolution 10065 on April 1, 2014, setting forth fees for services provided by the Legal Department when responding to requests from third parties for public safety documents or other information received by the Legal Department; and

WHEREAS, because of the City's purchase of new public safety software, resulting in technological changes in producing such documents, items or information, the fees identified in Resolution 10065 require updating; and

WHEREAS, the Legal Department has developed a procedure allowing duplication of information without charge for requests from other law enforcement or governmental entities on a reciprocal basis, or from individuals who have Court documented inability to pay.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
THE CITY OF GREAT FALLS, MONTANA:**

- 1) Resolution 10065 is deemed superseded by this Resolution.
- 2) The Legal Department fees relating to public safety information requests and the production of documents or other items, is set forth as follows:

**ADMINISTRATIVE FEE: \$15.00 per request (including first five paper
copies of records); and**
**FILE DUPLICATION FEE: \$ 0.75 per page for additional paper copies of
documents, and/or**
**\$15.00 for CD, DVD, including jump,
pin, flash, thumb drives, secure email, or
other electronic formats.**

- 3) These fees may be waived for other governmental entities, on a reciprocal basis, and for individuals who provide Court determinations of their inability to pay.
- 4) These fees become effective upon adoption, subject to the limitations set forth herein. The Legal Department shall provide a copy of this Resolution to those persons or entities who regularly request such documents or items.

PASSED AND ADOPTED by the City Commission of the City of Great Falls, Montana, July 3, 2018.

Bob Kelly, Mayor

ATTEST:

(CITY SEAL)

Lisa Kunz, City Clerk

APPROVED FOR LEGAL CONTENT:

Sara R. Sexe, City Attorney