

RESOLUTION NO. 10133

**A RESOLUTION ESTABLISHING MUNICIPAL COURT FEES
RELATING TO INFORMATION REQUESTS**

WHEREAS, Municipal Court records are maintained pursuant to the Montana Local Government Retention Schedule #10; and

WHEREAS, members of the public and organizations often request copies of court records and information from the Municipal Court; and

WHEREAS, most records of the Municipal Court are public record and may be inspected and copies requested pursuant to Article II, Section 9 of the Montana Constitution, and Mont. Code Ann. §§ 7-1-4144 and 44-5-301 et seq.; and

WHEREAS, Mont. Code Ann. § 7-6-4013 empowers municipalities to impose a fee for the provision of a service; and

WHEREAS, the costs in providing these services include, but are not limited to, staff time, paper, copier supplies and maintenance costs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, that:

1. Requests for public court records shall be made in writing on a form provided by Municipal Court.

2. Municipal Court Fees are established as follows:

1	Photocopy Charge	\$1.00/page
2	Certified Copies	\$2.00/document
3	CD Recordings	\$15.00/CD
4	Name Search	\$10/per search
5	Other Governmental Agencies	No Charge/Reciprocal Basis
6	In addition to the photocopy charges set forth above, an hourly fee will be charged for each hour, or fraction of an hour after 30 minutes of copying/research to fulfill a request (including electronic/non-print records)	\$15/hour

PASSED AND ADOPTED by the City Commission of the City of Great Falls, Montana,
this 5th day of April, 2016.

Bob Kelly, Mayor

ATTEST:

Lisa Kunz, City Clerk

(CITY SEAL)

APPROVED FOR LEGAL CONTENT:

Sara R. Sexe, City Attorney