



**HOW TO REQUEST EXCUSAL FROM JURY DUTY:
FILL OUT AND NOTARIZE THE BELOW AFFIDAVIT**

MCA 3-15-313. Who may be excused -- affidavit to claim excuse (1) The court or jury commissioner with the approval of the court shall excuse a person from jury service upon finding that jury service would entail undue hardship for the person or the public served by the person.

(2) If a person believes jury service would entail undue hardship for the person or the public served, the person may make and transmit an affidavit to the jury commissioner for which the person is summoned, stating the person's occupation or other facts that the person believes will excuse the person from jury service. The affidavit must be filed with the jury commissioner, who shall transmit it to the court. The court or jury commissioner with the approval of the court may excuse a prospective juror from jury service if the prospective juror satisfies the provisions of subsection (1).

- *Employment is not an automatic exemption from Jury Duty. Employers must allow employees to serve.*
- *Requests are considered on a first come, first serve basis. There are a limited number of excusals available.*
- *Permanent excusals are only granted if a note from a doctor/medical provider is submitted stating "permanent".*

AFFIDAVIT TO CLAIM EXCUSE

STATE OF MONTANA
COUNTY OF CASCADE

I, _____, being first duly sworn upon oath, depose and say that; I would like to be excused from jury service on the following dates: _____ for the following reason (s):

X

Juror's Signature

Juror Number (top right of summons)

Juror's Current Address

Juror's Current Phone Number

Subscribed and sworn to before me this ____ day of _____, 20__

Notary Public

Residing at

My Commission expires

You will NOT be excused if current contact information is not provided.

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Great Falls, MT 59401
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Fax: (406) 727-8069
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