



ADVISORY BOARD

-- REGULAR MEETING --

Friday, November 17th, 2023
Great Falls Civic Center Rainbow Room
Call to Order: 12:07 p.m.

ROLL CALL

Advisory Board Members Present: Carl Donovan, Emily Langston, Randy Knowles, and Mandy Brumwell
Advisory Board Members via Zoom: Grant Harville
City Staff Present: Kyleigh Heims, Events Specialist; Owen Grubenhoff, Mansfield Events Manager
Public Present: None

OLD BUSINESS

Minutes

Chairman Donovan called for approval of the October 20th, 2023 minutes. Randy Knowles moved, seconded by Emily Langston, to approve the minutes. The Mansfield Center for the Performing Arts Advisory Board unanimously approved the meeting minutes.

NEW BUSINESS

Mandy Brumwell gave a short introduction of herself. Mandy is very excited to be serving on this board.

New booster seats have been ordered. One sample seat arrived to test in our seats. It fits well and is a bright yellow color. This is to help keep them from walking out the door.

Trying to find a group to sell alcohol and concessions for the Theater has proven more difficult than we thought. No local bars have given any interest. May look into Course Co. They manage the golf courses. Randy mentioned using the local lodges, but they don't have off site capability. Once someone is on board, it is thought about selling a whole bottle and they bring their own glasses, as patrons already do this. John Hayes with the Tavern Association is doing some looking into it.

Owen was given permission to purchase a large screen TV for the lobby. This would be to display upcoming events, and access to the day to day office. Finding software and programming it will be the most time consuming part. Owen plans to do that research and program the TV. Grant may have software available for this application. Mandy may also have a connection, and Randy has a software installer who may be helpful. Once up and running, we could charge local business to have their advertisements up on the TV. Owen is projecting a TV to cost around \$700.00. Mandy asked about procuring the funds for the TV. Purchases under \$1000.00 Owen can make with City Manager permission, without having to go to the Commission.

Kyleigh Heims gave a report on events.

Public Comment

None

Adjournment

There being no further business to come before the Mansfield Center for the Performing Arts Advisory Board, Chairman Donovan called to adjourn the regular meeting of November 17th, 2023, at 12:28 p.m.

Carl Donovan, Chairman

Kyleigh Heims, Secretary