

AGENDA
GREAT FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, May 27, 2025

Great Falls Public Library – Cordingley Room (Library Basement)
(Virtual access to meeting available upon request • 406-453-0349)

Notice: Meeting will be recorded via Zoom

4:30 P.M.

Our Mission: The Great Falls Public Library serves as a connection point; we empower the community and enhance the quality of life by providing individuals access to information and social, cultural, and recreational resources.

I. AGENDA APPROVAL

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

II. PLEDGE OF ALLEGIANCE

III. STAFF INTRODUCTIONS

IV. PUBLIC COMMENT

V. ADOPTION OF THE MINUTES OF THE REGULAR APRIL MEETING (pages 1-9)

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VI. ACCEPTANCE OF THE FINANCIAL REPORTS (pages 10-20)

- A. INCOME STATEMENTS APRIL 2220 (OPERATING BUDGET)
- B. INCOME STATEMENTS APRIL 2221 (FOUNDATION/DONATION BUDGET)
- C. CASH FLOW SHEET MAY
- D. LIBRARY VENDOR SUMMARY FOR APRIL
- E. FOUNDATION VENDOR SUMMARY FOR APRIL
- F. APRIL DONATION REPORT
- G. PERSONNEL REPORT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

VII. REPORTS (pages 21-37)

- A. MANAGEMENT TEAM REPORT (YOUTH SERVICES)
- B. DIRECTOR REPORT
- C. STATISTICAL REPORTS
- D. GFPL FOUNDATION REPORT
- E. CT REPORT
- F. CHAIR REPORT
- G. BOARD REPORTS

VIII. OLD BUSINESS

- A. GREAT FALLS PUBLIC LIBRARY FY2026 2220 OPERATIONAL BUDGET APPROVAL (pages 38-51)
MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE FY2026 2220 OPERATIONAL BUDGET WITH THE UNDERSTANDING THAT THE INTERNAL SERVICE CHARGE EXPENSES WILL BE UPDATED AT THE END OF MAY WHEN THE FINAL COSTS ARE RECEIVED BY THE LIBRARY.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- B. GREAT FALLS PUBLIC LIBRARY FY2026 2221 FOUNDATION/DONATION BUDGET APPROVAL (pages 52-58)
MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE FY2026 2221 FOUNDATION/DONATION BUDGET AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- C. GREAT FALLS PUBLIC LIBRARY RESERVE ACCOUNT (pages 59-62)
MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE CREATION OF A RESERVE ACCOUNT WITH A STARTING BALANCE OF \$567,467.89.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

- D. CITY/LIBRARY MANAGEMENT AGREEMENT: APPROVE LIBRARY STAFF OVERSIGHT POLICY (pages 63-66)

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE LIBRARY STAFF OVERSIGHT POLICY AS PRESENTED.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

IX. NEW BUSINESS

- A. PERSONNEL MATTERS (pages 67-68)
Pursuant to MCA §2-3-203 (3) The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains and, in that event, the meeting must be open.

If closed executive session is held, re-opening of the meeting and report on executive session.

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES TAKE APPROVE/DISAPPROVE THE NON-UNION STAFF COMPENSATION FOR FY2026.

SECOND PUBLIC COMMENT BOARD DISCUSSION VOTE

X. PROPOSALS/COMMENTS FROM TRUSTEES

XI. ADJOURNMENT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND VOTE