

**AGENDA**  
**GREAT FALLS PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**Tuesday, June 25, 2024**  
**Great Falls Public Library – Cordingley Room (Library Basement)**  
(Virtual access to meeting available upon request • 406-453-0349)  
**Notice: Meeting will be recorded via Zoom**  
**4:30 P.M.**

I. AGENDA APPROVAL

MOTION... THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE AGENDA AS PRESENTED.

SECOND                                      PUBLIC COMMENT                                      BOARD DISCUSSION                                      VOTE

II. STAFF INTRODUCTIONS

III. PUBLIC COMMENT

IV. ADOPTION OF THE MINUTES OF THE REGULAR MEETING HELD IN MAY (Pages 1-6)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE MINUTES AS PRESENTED.

SECOND                                      PUBLIC COMMENT                                      BOARD DISCUSSION                                      VOTE

V. ACCEPTANCE OF THE FINANCIAL REPORTS (Pages 7-18)

- A. YEAR-TO-DATE MAY REPORT
- B. LIBRARY VENDOR SUMMARY FOR MAY
- C. GFPL FOUNDATION VENDOR SUMMARY FOR MAY
- D. MAY DONATION REPORT

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ACCEPT/NOT ACCEPT THE FINANCIAL REPORTS AS PRESENTED.

SECOND                                      PUBLIC COMMENT                                      BOARD DISCUSSION                                      VOTE

VI. REPORTS (Pages 19-34)

- A. MANAGEMENT TEAM REPORT (COMMUNITY ENGAGEMENT)
- B. DIRECTOR REPORT
- C. STATISTICAL REPORT
- D. PERSONNEL REPORT
- E. GFPL FOUNDATION REPORT
- F. CHAIR REPORT
- G. BOARD REPORTS
- H. CITY/LIBRARY MANAGEMENT AGREEMENT COMMITTEE REPORT

VII. OLD BUSINESS

- A. PUBLIC LIBRARY STANDARDS: LIBRARY STANDARDS ROADMAP REVIEW – ACCESS TO LIBRARY SERVICES (Pages 35-36)
- B. PUBLIC LIBRARY STANDARDS POLICY REVIEW: CITY OF GREAT FALLS PERSONNEL POLICY MANUAL (Pages 37-120)

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE CITY OF GREAT FALLS PERSONNEL POLICY MANUAL.

SECOND                      PUBLIC COMMENT                      BOARD DISCUSSION                      VOTE

VIII. NEW BUSINESS

- A. LIBRARY DIRECTOR ANNUAL PERFORMANCE EVALUATION (Pages 121-122)

*Pursuant to MCA §2-3-203 (3) The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains and, in that event, the meeting must be open.*

If closed executive session is held, re-opening of the meeting and report on executive session.

MOTION . . . THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES APPROVE/DISAPPROVE THE ANNUAL PERFORMANCE REVIEW OF THE LIBRARY DIRECTOR.

SECOND                      PUBLIC COMMENT                      BOARD DISCUSSION                      VOTE

IX. PROPOSALS/COMMENTS FROM TRUSTEES

X. ADJOURMENT

MOTION...THAT THE GREAT FALLS PUBLIC LIBRARY BOARD OF TRUSTEES ADJOURN THE MEETING.

SECOND                      VOTE