

**Great Falls Public Library
Board of Trustees
Monday, September 19, 2011
4:30 p.m.**

BOARD MEMBERS PRESENT: Ms. Bunny Albers, Ms. Mary Brinkley, Ms. Dea Nowell, Ms. Judy Riesenberg and Mr. Mitch Tropila.

STAFF PRESENT: Ms. Kathy Mora and Ms. Korri Shupe.

GUESTS PRESENT: Ms. Sharon Oakland, Great Falls Public Library Foundation Liaison.

Ms. Riesenberg called the meeting to order at 4:30 p.m.

I. CONSENT ITEMS

Ms. Oakland inquired about the Mobile Home and Protested taxes listed on the revenue report. Ms. Mora answered this was library money collected by the city of Great Falls.

Ms. Nowell moved and Ms. Brinkley seconded the motion to approve the consent items as presented. MOTION . . . passed unanimously.

II. OPERATING VOUCHERS

Ms. Brinkley inquired about the donations from the County Attorney's office. Ms. Mora stated they had given two donations to the library and she believed they were fees that had been collected by that office.

Ms. Riesenberg inquired about Jenni Dodd's -35.00 on the vendor report. Ms. Shupe explained the previous month Jenni Dodd had been issued a larger check because she was scheduled to play as duet but before her performance her group broke up. This changed our agreed upon amount and we reissued the check for the new amount.

Ms. Nowell moved and Mr. Tropila seconded the motion to approve the operating vouchers for as presented. MOTION. . . passed unanimously.

III. DIRECTOR'S REPORT

Ms. Mora began her report by announcing effective September 1 the library's database vendor has changed to Ebsco. For about the last 10 years, the State Library has contracted with Gale Cengage for a package of databases. This year a request for proposals for the database services was distributed to vendors and the state Network Advisory Council reviewed the responses. It was decided to award the contract to Ebsco. In addition to the database package, the state negotiated a contract with Tutor.com for live, online tutoring services with qualified tutors in academic resources, writing assistance and test prep materials. The Tutor.com is funded by state and federal funds. The GF Public Schools as well as every person in Montana is allowed access to Tutor.com. Ms. Nowell said Oregon also has Tutor.com but their libraries aren't very

supportive of it because they were uncertain of knowledge base of the tutors. Ms. Mora stated that Tutor.com has provided documents that all tutors are qualified and all calls are monitored.

We have started working with Shortgrass Web Development on a new design for the library's website. Ms. Mora, Susie McIntyre, and Sara Kegel will be working with them over the next few months to complete a total redesign of our website.

Ms. Mora included an invitation in the board packet to join the Montana Library Association. If you're interested in joining talk with Ms. Mora for more detail.

Sean Anderson, library specialist in the Information Department, participated in the Park-2-Park Montana bike ride September 12-16. This is a fund raiser for CASA. Over the past several months library staff were allowed to wear jeans on Fridays for \$1 and with these proceeds along with individual staff donations we were able to raise over \$300. Because we raised over \$300 the library logo is on the riders' jersey and the Park-2-Park website! Last week during the ride he stopped in at the library as they were going through Great Falls and he looked really tired. We haven't heard how he did but it ended on Friday, September 16. Congratulations to Sean on his ride!

Thank you for rescheduling the October board meeting to October 24 to accommodate Ms. Mora attendance to the ASLD/PLD Annual retreat on October 16 – 17. Ms. Riesenberg will not be at the board meeting in October, she will be out of town. Ms. Albers also, will not be at the October meeting either, she is having knee surgery on October 17.

IV. CHAIRMAN'S REPORT

V. BOARD REPORTS

Mr. Tropila will be submitting a letter to the editor about an upcoming library event. Discussion ensued regarding upcoming topic for letters this fall/winter.

Ms. Albers was very interested in the observations done by our intern and her suggestions. Mr. Tropila asked if we plan to implement any of the recommendations. Ms. Mora explained we as a staff have not yet discussed the recommendations but plan to at the next full staff meeting.

Ms. Riesenberg inquired about the downtown master plan. Ms. Mora said it was an interesting process and now it goes back to the City Planning Board for approval.

Mr. Tropila asked about Ms. Mora trip to Missoula to discuss the courier service. Ms. Mora went to Missoula to learn about their courier system. They currently use the bus system to transport about 70 crates per day. We are looking into the possibility of tying into their system for Helena, Butte, Missoula and Great Falls. Missoula Library is part of in the MT Library Shared Catalog System and the material they are moving to other cities are also partners in this system. The Great Falls Public Library is not a partner of the MT Library Shared Catalog system.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

VIII. PROPOSALS FROM TRUSTEES

None.

IX. PROPOSALS FROM OTHERS

None.

X. ADJORNMENT

Adjournment at 5:07 p.m.