

# Library Director



**An Exciting Leadership Opportunity in a City Full of Potential**



# Welcome to Great Falls!

Nestled along the Missouri River in the heart of Big Sky Country, Great Falls offers a rare blend of outdoor adventure, community charm, and professional opportunity. With a population of just over 60,000, it is Montana's third-largest city and a regional hub for healthcare, retail, education, and military operations. Our growing community is anchored by Malmstrom Air Force Base, boasts a thriving arts scene, and is surrounded by four mountain ranges, three rivers, and unmatched recreational access.

The community is anchored by Malmstrom Air Force Base, strengthened by a thriving arts and cultural scene, and surrounded by four mountain ranges and three rivers that offer year-round recreation.



**The “secret” to Great Falls lies in its easy proximity to both urban amenities and the great outdoors—offering residents and visitors alike the best of Montana’s natural beauty and lifestyle.**

Great Falls offers more than just a place to live — it provides a platform for leadership, growth, and lasting impact. As a regional hub for business, healthcare, education, and the arts, Great Falls attracts forward-thinking leaders who want to contribute to both organizational success and community vitality.

Here, you can enjoy a thriving cultural and professional environment, with nationally recognized institutions like the C.M. Russell Museum, the Great Falls Symphony, and a dynamic downtown at the heart of the city’s momentum.

The scenic Missouri River and River’s Edge Trail offer unmatched opportunities to recharge, while vibrant festivals and performing arts create a strong sense of place.

Equally compelling are the fundamentals: a diverse and resilient economy, manageable commute times, safe neighborhoods, and housing that ranks among the most affordable in the nation. For leaders and their families, Great Falls delivers both professional opportunity and an exceptional quality of life.

In Great Falls, you’re not just building a career — you’re making a meaningful difference in a community that values connection, progress, and leadership.



# The Opportunity

The City of Great Falls invites applications for the role of Library Director, a transformative leadership position at the heart of our community. We are seeking an innovative, visionary executive who can honor our rich heritage while charting a bold course for the future of library services.

The successful candidate will bring a strong sense of stewardship for our historical foundations while embracing innovation to meet the evolving educational, cultural, and technological needs of a modern community. More than a manager, this leader will position the library as a cornerstone of civic life—advancing digital literacy, championing equitable access to information, and fostering spaces where all members of our community can learn, connect, and thrive.

As Library Director, you will serve as both strategist and ambassador—guiding staff with thoughtful leadership, strengthening partnerships across the city, and ensuring that the library continues to be a place of inspiration, opportunity, and impact. This is a unique opportunity to shape the future of Great Falls through one of its most valued community institutions.

**“Where the community gathers and learning awaits - that is the Great Falls Library.”**

Our Guiding Principles:

**Respect  
Open Access  
Customer Focus  
Growth & Innovation  
Excellence  
Stewardship**



## The Library's Legacy

The Library has long been a cornerstone of the Great Falls community. From its earliest days as a gathering place in a frontier town where citizens came to expand their horizons, to its historic role as the home of Montana's first librarian of color, the Library has continually fostered growth through inclusive leadership and diverse perspectives—enriching our City's intellectual, cultural, and civic life for generations.

# About the City Government

The City of Great Falls operates under a Commission-Manager form of government, where leadership is shared between an elected Mayor and four Commissioners, who serve as the legislative body, and a City Manager, who oversees day-to-day operations.

As a full-service municipality, the City of Great Falls delivers a broad range of essential services—including police, fire, public works, library services, community development, and of course, parks and recreation.

Citizen engagement is a cornerstone of local governance, supported by active advisory boards and nine neighborhood councils that ensure residents have a strong voice in civic decision-making.

## About the Position

**The Library Director provides overall Library leadership and delivers exceptional service to the whole community through:**

### **Leadership Service Administration**

- The Library Director develops and inspires staff, champions best practices, and leads budgeting and long-term plan efforts in support of the Library's Strategic Plan.
- The Director is responsible for the operation of the Great Falls Public Library including acquisitions, technical services, youth services, community engagement, facilities management, technology, circulation, reference, and public services.
- Work varies frequently requiring complex decisions, interpretive judgment, significant discretion, and independent action. Contacts are varied and continual, requiring a high degree of tact and diplomacy.
- The Director is invested in making the Library a safe and welcoming space including support for a planned major Library building remodel.

# The Ideal Candidate

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## QUALIFICATIONS

- A Master's Degree in library/information science from an ALA accredited library school, required. A combination of training, education and experience equivalent to a Master's Degree in Library Science would be considered.
- Certification in the Montana Certification Program for Library Directors, Staff and Trustees is required. Employee will have up to four years to complete certification.
- Proven executive-level management with five to ten years of progressively responsible experience in strategic leadership, management and public library administration; preferably in a library system.
- Experience in researching a wide variety of topics from policy, to operations, to facility management.
- Proficiency in office and library software. Experience with New World software, is desirable.

## COMPENSATION AND BENEFITS

- A competitive annual salary of \$110,000 – \$130,000 depending on qualifications.
- Excellent health, dental, and vision insurance.
- Retirement plan participation (PERS).
- Paid vacation, holidays, and sick leave.
- Reasonable relocation assistance available.
- This is an exempt position with a typical 40-hour workweek, Monday through Friday, with some evening and weekend responsibilities for meetings and events.

**Position open until filled**

**First review of applications  
will begin**

**September 24, 2025**

**How  
to  
Apply**

Apply online at:  
[gfmt.link/gfhiring](https://gfmt.link/gfhiring)

For questions, contact: Linda Malisani  
(406)455-8497

[lmalisani@greatfallsmt.net](mailto:lmalisani@greatfallsmt.net)

For information about Great Falls, please visit the  
following websites:

- <https://visitgreatfalls.org/> <https://visitgreatfallsmontana.org/visitors-guide/>
- <https://livability.com/live-in-great-falls-montana>
- <https://greatfallsmt.net/community/relocating-great-falls>
- <https://growgreatfallsmontana.org/>



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