

**Great Falls Housing Authority
Board of Commissioner's Meeting
December 15, 2016**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met at 1500 Chowen Springs Loop on Thursday, December 15, 2016. The meeting was called to order at 12:18 p.m. by Chairperson Gilbert.

PRESENT: Cal Gilbert, Chairperson, Jim Weber, Commissioner, Marquita Ogawa, Commissioner, Kristy Vandenberg, Commissioner, Mike McCleary, Vice Chairperson. Tim McKittrick, Commissioner arrived at 12:18 p.m.

ALSO PRESENT: Kevin Hager, Executive Director, Greg Sukut, Deputy Director, Cindy Hoscheid, Administrative Assistant.

ABSENT: Joseph Boyle, Commissioner

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

AUSTIN HALL FIRE ALARM SYSTEM

Work will begin the week of December 19th.

POLE RENTALS

Pat Watt, attorney for GFHA, has reworked the pole rental agreement and has forwarded this to CenturyLink for comments or acceptance. Once the Housing Authority comes to an agreement with CenturyLink, Staff will bring the agreement to the Board for consideration.

OLD BUSINESS

1. Extension Letter for Austin Hall Fire Alarm System
2. HUD Instituting Smoke-Free Public Housing
3. Douglas-Wilson & Co. – Independent Accountant's Report On Applying Agreed-Upon Procedure

NEW BUSINESS

The November Board minutes were received and reviewed. Commissioner Ogawa made a motion to approve the minutes as written. Vice Chairperson McCleary seconded the motion with unanimous voice approval.

Raegan Breeden – Daycare Update – rescheduled for January meeting.

Resolution 927 – 5 Year and Annual Plan for Fiscal Year Beginning April 1, 2017 was received and reviewed. Commissioner Weber made a motion to approve Resolution 927 as written. Commissioner Ogawa seconded the motion with unanimous voice approval.

Resident Advisory Board was received and reviewed. Staff will have applications available for tenants. No action required.

The Board reviewed cash disbursements for the month of November, 2016. Vice Chairperson McCleary made a motion to ratify cash disbursements, (see beginning and ending check numbers). Commissioner Weber seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Commissioner Ogawa asked a question on the GFHA rate calculations for excess utilities.

COMMUNICATIONS

ROSS for Education Grants Competition letter – Carry In

PUBLIC COMMENT

There being no further business to come before the Board, Commissioner Weber made a motion to adjourn. Vice Chairperson McCleary seconded the motion. The meeting was adjourned by Chairperson Gilbert at 1:07 p.m. The next Board meeting will be held on Thursday, January 19th, 2017 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Kevin Hager, Secretary

Cal Gilbert, Chairperson