

**Great Falls Housing Authority
Board of Commissioner's Meeting
December 19, 2024
12:00 PM**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met on Thursday, December 19, 2024. The meeting was called to order at 12:05 p.m. by Chairperson Rosie Kiernan.

PRESENT: Rosie Kiernan, Chairperson; David Fink, Commissioner; Megan Farmer, Commissioner; Rodney Blake, Commissioner; Lyle LaPree, Commissioner; and Kathleen Whitaker, Commissioner.

ALSO PRESENT: Chris Tinker, Deputy Director; Donna Halbleib, Program Supervisor; Steve Herford, Maintenance Supervisor; and Carolyn Burg, Administrative Assistant.

ABSENT: Doug Spence, Vice Chairperson; Greg Sukut, Executive Director; and Officer Torres, Housing Officer.

PETITIONS

PUBLIC COMMENT

EXECUTIVE DIRECTOR REPORT

Building 5-A

Hygienix clearance test is complete and no findings have been reported. Oswood is working on installing new sheathing on the roof and all the extensions are framed. They have repaired the damaged floor joists and installed new floor sheathing in the bathrooms. The CDX underlayment is down on the second floor and they have started framing. There were some issues with getting electrical service to the units and the electrician has installed new conduit and wire.

Austin Hall

We have contracted with As-You-Wish Construction for the first phase of the window replacement project at Austin Hall. We will be replacing all the windows as they are extremely outdated. The first phase will be the ground level windows. The windows are in but the contractor is waiting depending upon the weather.

OLD BUSINESS

NEW BUSINESS

The November Board minutes were received and reviewed. Commissioner Fink made a motion to approve the minutes as written. Commissioner LaPree seconded the motion with unanimous voice approval.

Resolution 1014 Approving the GFHA Five Year and Annual Plan for Fiscal Year Beginning April 1, 2025 were received and reviewed. Commissioner LaPree made motion to approve Resolution 1014 as written. Commissioner Whitaker seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of November 2024. Commissioner Farmer made a motion to ratify cash disbursements for November 2024, (see beginning and ending check numbers). Commissioner LaPree seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

COMMUNICATIONS

Commissioner LaPree brought up concerns regarding the parking lots. He also requested looking into having TDS internet services onto the premises. Staff stated they would look into the items mentioned.

Commissioner Whitaker shared concerns regarding the rumble strips on the concrete of the sidewalks that are coming off and becoming safety concerns. Staff stated they would look into this as the weather permits with next year work schedules.

There being no further business to come before the Board, Commissioner Fink made a motion to adjourn. Commissioner LaPree seconded the motion. The meeting was adjourned by Chairperson Kiernan at 12:31 p.m. The next Board meeting will be held on **Thursday, January 16, 2025 at 12:00 p.m.**

Respectfully Submitted By:

Approved By:

Chris Tinker, Deputy Director

Rosie Kiernan, Chairperson