

**Great Falls Housing Authority
Board of Commissioner's Meeting
January 18, 2024
12:00 PM**

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met on Thursday, January 18, 2024. The meeting was called to order at 12:05 p.m. by Chairperson Rosie Kiernan.

PRESENT: Rosie Kiernan, Chairperson, David Fink, Commissioner, Rodney Blake, Commissioner and Lyle LaPree, Commissioner.

ALSO PRESENT: Greg Sukut, Executive Director, Donna Halbleib, Program Supervisor, and Carolyn Burg, Administrative Assistant.

ABSENT: Doug Spence, Vice Chairperson, Megan Farmer, Commissioner, Chris Tinker, Deputy Director, & Steve Herford, Maintenance Supervisor.

PETITIONS

PUBLIC COMMENT

EXECUTIVE DIRECTOR REPORT

Building 4-A

Building 4A in MT 2-1 furnaces have been installed but no heat as of yet. No cabinets installed or base. Panels are all made up and lights are in the units. Contractors have finished prep work on one porch area. We are ready to put heat into the units. Work still left to be completed is all finish work, cabinets, interior doors, and porch overhangs.

Building 5-A

Construction is slated to begin this week. There are a few minor items left to be removed but these issues are being handled. Tabacco is working with the subs and coordinating on work.

Insurance Unit

Hardin Construction has informed staff that the materials have been delivered. The cold weather has put a hold on the work. He is looking to start as soon as the weather allows.

Staff

Maintenance staff has been dealing with issues due to cold weather. We have had a few furnace calls and frozen pipe calls that are taking a lot of time to repair.

Paul Bowe has been hired as a Maintenance Senior worker. Paul's first day was January 16th.

OLD BUSINESS

NEW BUSINESS

The December Board minutes were received and reviewed. Commissioner Fink made a motion to approve the minutes as written. Commissioner LaPree seconded the motion with unanimous voice approval.

The December 2023 Annual Board minutes were received and reviewed. Commissioner LaPree made a motion to approve the minutes as written. Commissioner Fink seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of December 2023. Commissioner Fink made a motion to ratify cash disbursements for December 2023, (see beginning and ending check numbers). Commissioner LaPree seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

COMMUNICATIONS

Applicant for Tenant Board Commissioner. The commissioners reviewed the application and requested to have Kathleen Whitaker meet with them before next board meeting to interview.

Staff presented to the board that the Housing Authority was looking to apply for CDBG funds to assist in purchasing new furnaces for the Housing Authority units.

Great Falls area Community Foundation Presents: Non-Profit Board Excellence, February 26, 2024 @ 9:00 a.m. Chairperson Kiernan & Commissioner Fink suggested this would benefit the Commissioners to attend.

There being no further business to come before the Board, Commissioner Fink made a motion to adjourn. Commissioner Blake seconded the motion. The meeting was adjourned by Chairperson Kiernan at 12:50 p.m. The next Board meeting will be held on **Thursday, February 15, 2024 at 12:00 p.m.**

Respectfully Submitted By:

Approved By:

Greg Sukut Executive Director

Rosie Kiernan, Chairperson