

**Great Falls Housing Authority  
Board of Commissioner's Meeting  
December 21, 2023  
11:00 AM**

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**CALL TO ORDER**

The Great Falls Housing Authority Board of Commissioners met on Thursday, December 21, 2023. The meeting was called to order at 11:10 a.m. by Chairperson David Fink.

**PRESENT:** David Fink, Chairperson, Megan Farmer, Vice Chairperson, Doug Spence, Commissioner, Rosie Kiernan, Commissioner, Rodney Blake, Commissioner and Lyle LaPree, Commissioner.

**ALSO PRESENT:** Greg Sukut, Executive Director, Chris Tinker, Deputy Director, Officer Torres, GFHA Officer, Donna Halbleib, Program Supervisor, and Carolyn Burg, Administrative Assistant.

**ABSENT:**

**PETITIONS**

**PUBLIC COMMENT**

**EXECUTIVE DIRECTOR REPORT**

**Building 4-A**

The contractor for building 4A in MT 2-1 has finished tiling and grouting all levels of the building. Electrical has been on site and is 95% complete. Contractors have finished prep work on one porch area. We are ready to put heat into the units. Work still left to be completed is all finish work, cabinets, interior doors, and porch overhangs.

**Building 5-A**

Sparks Architect sent over contracts for signature for Building 5-A. Haz-Tech has begun demo and are looking to be complete by the end of the month.

**Baatz Building – PBV**

We are waiting for approval of the Subsidy Layering Review from the Financial Division at HUD. Once we have approval of the SLR, we will be able to execute the AHAP (Agreement for Housing Assistance Payments).

**Staff**

We have hired Jessica Dyrdaahl & Marion DeLaFuente as leasing managers.

**OLD BUSINESS**

Building 5A Bid Discussion

CD Investment

## **NEW BUSINESS**

The October Board minutes were received and reviewed. Vice Chairperson Farmer made a motion to approve the minutes as written. Commissioner Spence seconded the motion with unanimous voice approval. Commissioner Blake abstaining from approval since he was absent in October.

The November Board minutes were received and reviewed. Commissioner Kiernan made a motion to approve the minutes as written. Vice Chairperson Farmer seconded the motion with unanimous voice approval. Commissioner Spence & Commissioner Lapree abstaining from approval since they were absent in November.

The December 4<sup>th</sup> Board minutes were received and reviewed. Commissioner Spence made a motion to approve the minutes as written. Vice Chairperson Farmer seconded the motion with unanimous voice approval. Commissioner LaPree abstaining from approval since he was absent December 4<sup>th</sup>, 2023.

Resolution 1002 Approving the GFHA Five Year and Annual Plan for Fiscal Year Beginning April 1, 2024 were received and reviewed. Commissioner LaPree made motion to approve Resolution 1002 as written. Commissioner Kiernan seconded the motion with unanimous voice approval.

Resolution 1003 – Appreciation for Dale Alexander was received and reviewed. Commissioner Spence made a motion to approve Resolution 1003 as written. Commissioner LaPree seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of November 2023. Commissioner Kiernan made a motion to ratify cash disbursements for November 2023, (see beginning and ending check numbers). Commissioner Spence seconded the motion with unanimous voice approval.

## **BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

Vice Chairperson Farmer informed board members and staff that she will be unable to attend the January 18<sup>th</sup>, 2024 board meeting.

## **COMMUNICATIONS**

There being no further business to come before the Board, Vice Chairperson Farmer made a motion to adjourn. Commissioner Kiernan seconded the motion. The meeting was adjourned by Chairperson Fink at 12:51 p.m. The next Board meeting will be held on **Thursday, February 15, 2024 at 12:00 p.m.**

Respectfully Submitted By:

Approved By:

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Greg Sukut Executive Director

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David Fink, Chairperson