

**Great Falls Housing Authority  
Board of Commissioner's Meeting  
April 21, 2022  
12:00 PM**

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**CALL TO ORDER**

The Great Falls Housing Authority Board of Commissioners met on Thursday, April 21<sup>th</sup>, 2022. The meeting was called to order at 12:01 p.m. by Chairperson Fink.

**PRESENT:** David Fink, Chairperson, Doug Spence, Commissioner, Rosie Kiernan, Commissioner, Terri Sullivan, Commissioner & Lyle LaPree, Commissioner.

**ALSO PRESENT:** Greg Sukut, Executive Director, Chris Tinker, Deputy Director, John Wierzelewski, Facilities Manager, & Carolyn Burg, Administrative Assistant.

**ABSENT:** Megan Bailly, Vice Chairperson, Rodney Blake, Commissioner & Donna Halbleib, Leasing Supervisor.

**PETITIONS**

**PUBLIC COMMENT**

**EXECUTIVE DIRECTOR REPORT**

**SUNRISE RE-ROOFING DAY CARE FACILITY (AMP 3)**

We had the roof over the Day Care facility at Sunrise re-roofed. It was a problem with leaks every year causing the need for drywall repair. It was water tested with no leaks.

**REMODEL OF SIX-PLEX (AMP 1)**

It is out for bid. We did have to extend it, as it would appear people did not pay attention to the Mandatory pre-bid section, and we only had two people show up, one electrician and one painter. The new date for the bid opening is April 28, 2022, with the mandatory walk-through April 20, 2022 at 9:00 a.m.

**AUSTIN HALL (AMP 5)**

We still await the Austin Hall Elevator modernization.

All fire system related tests at Austin Hall have taken place and passed. However, we do need Johnson Controls to do some sprinkler head modifications. We are awaiting notice from them as to when this will be done.

**GREAT FALLS HOUSING AUTHORITY MAIN OFFICE**

We also received a bid on installing a sump pump here at the office, for the elevator pit (per the elevator inspector), and are awaiting final details on that.

**BUILDING A 505 15<sup>th</sup> STREET SOUTH AMP 2**

We had another issue in building A 505 15<sup>th</sup> Street South with the hot water line (copper) leaking under the slab. We had this happen in 503, in the same building, last year and fixed it by running all water lines above ground in Pex pipe. We have made the same repairs in unit 505. This building is slab on grade. All water and sewer lines were run and buried under the concrete.

Please all have a stellar Day!!

## **HOUSING AUTHORITY STAFF**

### **OLD BUSINESS**

The December 16, 2021 Annual Board Meeting Minutes were received and reviewed. This came back in April for a quorum and approval. Commissioner Kiernan made a motion to approve the minutes as written. Commissioner Spence seconded the motion with unanimous voice approval. Commissioner Sullivan abstained.

The January 20, 2022 Board minutes were received and reviewed. This will be sent electronically for commissioners' approval. We did not have a quorum. Vice Chairperson Bailly, Commissioners Kiernan and Sullivan will be abstained.

### **NEW BUSINESS**

The March Board minutes were received and reviewed. Commissioner Sullivan made a motion to approve the minutes as written. Commissioner Kiernan seconded the motion with unanimous voice approval. Commissioner Spence abstained.

Scholarship extension was discussed. We had no applications turned in by the deadline of April 9<sup>th</sup>. Commissioners agreed to extend the deadline to June 5<sup>th</sup> 2022.

Swimming passes were reviewed and discussed. The Housing Authority purchases the passes for the ECWP and the GFH pool areas for our resident children in public housing, affordable housing and Section 8. Commissioner LaPree made a motion to approve the purchase of 600 swim passes from ECWP and 100 swim passes from GFHS for a total of \$1950.00. Commissioner Kiernan seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of March 2022. Commissioner Kiernan made a motion to ratify cash disbursements for March 2022, (see beginning and ending check numbers). Commissioner LaPree seconded the motion with unanimous voice approval.

## **BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

### **COMMUNICATIONS**

Board members with expiring terms: Commissioner Rodney Blake, Commissioner Lyle LaPree and Commissioner Terri Sullivan expire June 30, 2022. This will be brought back to the Board next month.

There being no further business to come before the Board, Commissioner Spence made a motion to adjourn. Commissioner Sullivan seconded the motion. The meeting was adjourned by Chairperson Fink at 12:28 p.m. The next Board meeting will be held on **Thursday, May 19, 2022** at 12:00 p.m.

Respectfully Submitted By:

Approved By:

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Greg Sukut, Executive Director

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Dave Fink, Chairperson