

Great Falls Housing Authority Board of Commissioner's Meeting May 19, 2011

CALL TO ORDER

The Great Falls Housing Authority Board of Commissioners met in regular session at 1500 Chowen Springs Loop on Thursday, April 21, 2011. The meeting was called to order at 12:10 p.m.

PRESENT: Howard Corey, Chairperson; Mike McCleary, Vice Chairperson; Tim McKittrick, Commissioner; Joe Boyle, Commissioner; Marquita Ogawa, Commissioner; Howard Eitzen, Commissioner

ABSENT: Jim Weber, Commissioner

ALSO PRESENT: Greg Sukut, Program Supervisor; Martha Kennedy, Accounting Supervisor; Linda Guinan, Administrative Assistant

PETITIONS

EXECUTIVE DIRECTOR REPORT

ADMINISTRATIVE REPORT

MT 2-1 AND 2-2 REMODEL

The Engineer has been surveying the site for re-platting to verify the projects' boundaries. Staff has received proposals for selective demo for the 10-plex and work should begin this week. Staff has also been calling for engineering proposals for the environmental investigation of the building after the demo. With their review and findings the complete interior demo can begin.

SAND HILLS II PROJECT

Sand Hills is nearing completion. The interior is 95% complete, with only the appliances still to be installed. The exterior is about 85% complete. The parking lot and landscaping are the final pieces. The front sidewalk on 23rd Street is complete with the stairs next. Energy West and Northwestern Energy have completed utility installation. Sand Hills project is still 2 to 3 weeks ahead of original schedule.

GRANDVIEW PLAZA SECTION 8 VOUCHERS

The Housing Authority's application to administer 44 tenant-based vouchers at Grandview Plaza has been accepted. HUD rejected the proposal from GFHA

requesting that 20 existing GFHA vouchers be used for tenants at Grandview, leaving only 24 additional vouchers needing to be administered by the Housing Authority. Mary Herseim, Section 8 Leasing Manager will meet with Grandview tenants to issue vouchers.

NEIGHBORWORKS AWARD

In April, the Great Falls Housing Authority won an award for Best New Multi-Family Rental for Sand Hills Phase I.

GREAT FALLS EMERGENCY ACTION AND EVACUATION PLAN TRAINING

The GFHA Board of Commissioners approved the Emergency Action and Evacuation Plan during the April 21st 2011 Board meeting. In concurrence with the implementation of this plan, Intern Brian Barnes developed a training plan to educate GFHA Staff. Alarm Service installed a motion detector in the basement. The locks and peep sites should be installed in the safe area doors within the next week.

OLD BUSINESS

NEW BUSINESS

The minutes from the April 1 2011 meeting were received and reviewed. Vice Chairperson McCleary made a motion to approve the minutes as written. Commissioner Ogawa seconded the motion with unanimous voice approval.

The Board was asked to approve purchase of swimming pool passes to be given to Public Housing and Section 8 children. The passes will be for the Great Falls High swimming pool and the Electric City Water Park pool area. The prices will remain the same as last year. Commissioner Boyle made a motion to authorize Staff to purchase swimming passes. Commissioner McKittrick seconded the motion with unanimous voice approval.

The Board reviewed Resolution #866 approving the Great Falls Housing Authority Management Assessment for Public Housing Agencies. Commissioner Boyle made a motion to approve Resolution #866. Commissioner Eitzen seconded it with unanimous voice approval.

The Board reviewed Resolution #867 approving the Great Falls Housing Authority Section Eight Management Operations Certification. Commissioner McKittrick made a motion to approve Resolution #867. Commissioner Boyle seconded the motion with unanimous voice approval.

The Board reviewed cash disbursements for the month of April, 2011. Commissioner Boyle made a motion to ratify cash disbursements, (see beginning and ending check number list). Vice Chairperson McCleary seconded the motion with unanimous voice approval.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Chairperson Corey presented Commissioner McKittrick with a plaque in appreciation of his five years of service to the Great Falls Housing Authority Board of Commissioners.

COMMUNICATIONS

The City of Great Falls received one application for a Board position being vacated by Commissioner Tim McKittrick. Following discussion, Commissioner Boyle made a motion to delay recommendation to the Great Falls City Commission to allow time for additional applications.

PUBLIC COMMENT

There being no further business to come before the Board, Vice Chairperson McCleary made a motion to adjourn. Commissioner Ogawa seconded the motion. The meeting was adjourned by Chairperson Corey at 1:34 p.m. The next Board meeting will be held on Thursday, June 16th, 2011 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

Greg Sukut, Acting Secretary

Howard Corey, Chairperson