

# **Great Falls Housing Authority Board of Commissioner's Meeting September 15, 2011**

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## **CALL TO ORDER**

The Great Falls Housing Authority Board of Commissioners met in regular session at 1500 Chowen Springs Loop on Thursday, September 15, 2011. The meeting was called to order at 12:11 p.m.

***PRESENT:*** Howard Corey, Chairperson; Mike McCleary, Vice Chairperson; Joe Boyle, Commissioner; Jim Weber, Commissioner; Jon McCarty, Commissioner; Marquita Ogawa, Commissioner; Howard Eitzen, Commissioner

## ***ABSENT:***

***ALSO PRESENT:*** Kevin Hager, Executive Director; Chris Tinsley, Maintenance Supervisor; Linda Guinan, Administrative Assistant

## **PETITIONS**

## **EXECUTIVE DIRECTOR REPORT**

### **ADMINISTRATIVE REPORT**

#### **MT 2-1 AND 2-2 REMODEL**

Interior demolition of the 10-plex on Chowen Springs Loop will be completed the week of September 23<sup>rd</sup>, 2011. The Engineer and Architect are working on the preliminary plans for Staff to review. Overview and phase development of this project should be completed in early October.

#### **HOUSING AUTHORITY INSURANCE RATING**

Executive Director Kevin Hager contacted the Housing Authority Insurance Group to inquire as to whether there is a rating system for insurance providers. The Housing Authority Insurance Group has earned an "A (Excellent)" rating from A.M. Best, which is the highest rating given for insurance providers.

#### **OLD BUSINESS**

At the August 18<sup>th</sup>, 2011 Housing Authority Board meeting, Commissioners voted unanimously to amend the Housing Authority bylaws to match the City's amended bylaws stating that the maximum uninterrupted length of service on any single Board

or Commission shall be two (2) consecutive terms, exclusive of the time served on any unexpired term. The Board reviewed the amendment to the Housing Authority bylaws, Article II, Section 1. Commissioner Boyle made a motion to approve the amended bylaws. Commissioner Weber seconded the motion with unanimous voice approval.

Discussion regarding the above mentioned amendment to the bylaws prompted Board members to review how the change to the City's bylaws will affect our Tenant Commissioners. At present, the Tenant Commissioners would be limited by State law to two (2) two-year terms for a total of four years. Discussion followed with Commissioner McCleary suggesting that the Housing Authority Board present a memo to the Great Falls City Commission requesting that the Tenant Commissioners on the Housing Authority Board be allowed to be appointed to five (5) two-year terms. Commissioner McCleary made a motion to submit a memo to the Mayor recommending a total of five (5) consecutive two-year terms for Tenant Commissioners, exclusive of time served on any unexpired term. Commissioner McCarty seconded the motion with unanimous voice approval.

### **NEW BUSINESS**

The minutes from the August 18, 2011 meeting were received and reviewed. Commissioner Weber made a motion to approve the minutes as amended. Commissioner McCarty seconded the motion with unanimous voice approval.

The Board reviewed the Community Policing Contract in the amount of \$37,540.00, commencing January 1, 2012 and ending June 30<sup>th</sup>, 2012 with an automatic six month renewal. Commissioner Weber made a motion to approve the Contract. Commissioner Eitzen seconded the motion with unanimous voice approval.

The Board reviewed Resolution No. 870 Approving Capital Fund Grant MT06P00250111. Commissioner Weber made a motion to approve Resolution No. 870. Commissioner McCarty seconded the motion with unanimous voice approval.

The Board reviewed the agreement between the Great Falls Housing Authority and Play "N" Learn Daycare Center and our Sunrise Court facility. The language in Item 10 of the agreement was changed from a one-year agreement to state that both parties have "the right to renew the agreement annually for a maximum of four (4) additional years, unless the Great Falls Housing Authority or Play "N" Learn Daycare terminates this agreement prior thereto by giving thirty (30) days written notice to the other party".

The Board reviewed cash disbursements for the month of August, 2011. Vice Chairperson McCleary made a motion to ratify cash disbursements, (see beginning and ending check number list). Commissioner Ogawa seconded the motion with unanimous voice approval.

### **BOARD MEMBER REPORTS AND ANNOUNCEMENTS**

**COMMUNICATIONS**

**PUBLIC COMMENT**

There being no further business to come before the Board, Commissioner Boyle made a motion to adjourn. Vice Chairperson McCleary seconded the motion. The meeting was adjourned by Chairperson Corey at 12:53 p.m. The next Board meeting will be held on Thursday, October 20<sup>th</sup>, 2011 at 12:00 p.m.

Respectfully Submitted By:

Approved By:

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Kevin Hager, Secretary

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Howard Corey, Chairperson