

Great Falls – Cascade County Historic Preservation Advisory Commission
Minutes from the January 10, 2024 meeting, held in the Gibson Room at the Civic Center

Members Present: Rick Ecke, Chris Christaeins, Channing Hartelius, Ellen Sievert, Ken Sievert, Ken Robison, Carol Bronson, Suzanne Waring

Members Absent: Steve Taylor

Staff Present: Samantha Long, Tom Micuda, Andrew Finch

Ex-Officio Members Present: Joe McKenney

The meeting was called to order by Rich Ecke at 12:05 PM

1. Approval of Meeting Minutes – November 8, 2023

- Ken Robison posited that those that assisted the Bethel Union AME with their grant applications should be recognized by name in the minutes.
- Carol Bronson moved to approve the minutes as amended. Channing Hartelius seconded, and the motion carried.

2. HPO Report

- Sam informed HPAC that Tom Micuda, PCD Deputy Director, will be retiring at the end of January. Conveniently, plans were already underway to move her supervision from Tom to Andrew Finch, Senior Long-Range and Transportation Planner.
- Sam will take over as the main point of contact for Downtown TIF Facade Improvement, Life Safety, and Environmental Safety Programs. This will allow her to leverage these programs to incentivize historic preservation in the downtown.
- Ornament sales were brisk but a bit less than expected – Sam has not yet completed an inventory report but anticipates sales in the neighborhood of 400 CMR ornaments.
- The grant request to the Foundation for Montana History for \$3,620 to create a roadside interpretive site at the St. Peter's Mission was submitted with the help of Ken Robison, Frank Laliberty, Chris Christiaens, and Channing Hartelius.
- Sam provided an update on the ongoing process of Section 106 Review of the proposed Highland Development. Rich Ecke requested the development be added to the agenda for the next meeting to allow for further discussion.

3. National Historic Register Nomination – Baatz Block (400 2nd Ave S)

- The Baatz Block has been nominated to the National Register of Historic Places and will be considered by the State Historic Preservation Review Board at their January 25 meeting. HPAC has an opportunity to provide input for the State's consideration.
- Sherrie Arey of NeighborWorks presented her organization's rehabilitation of the Baatz Block and their pursuit of historic rehabilitation tax credits.
- Channing Hartelius moved to support the nomination of the Baatz Block to the National Register of Historic Places. Ellen Sievert seconded, and the motion carried.

4. Annual CLG Grant

- HPAC reviewed the Goals and Objectives document which will be submitted with the 2024-25 Certified Local Government Grant. The grant will request \$6,000 from the State Historic Preservation Office to support the Historic Preservation Officer Salary.
- The Commission directed the HPO to add on Page 3 under "Cooperate..." Item 1, the County Planning Department and The History Museum to the list of potential partnering agencies.

- In the same section, Item 2, “Monitor...” was changed to “Consider...” to reflect that the Technical Assistance Grant program is not currently active.
- Chris Christiaens moved to approve the document as amended. Channing Hartelius seconded, and the motion carried.

5. Election of Officers

- Chris nominated Channing Hartelius to Commission Chair and Suzanne Waring to Secretary.
- Channing nominated Chris Christiaens to Vice Chair.
- Chris Christiaens moved to appoint the slate of officers as nominated. Ken Robison seconded, and the motion carried.

6. Boston and Montana Barn Report

- No new report

7. Vinegar Jones Cabin Committee Report

- No new report

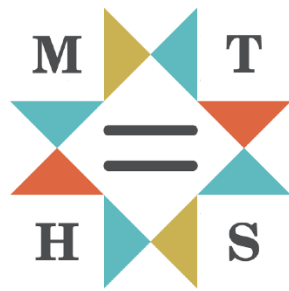
8. Reports from Commissioners

- Ken Robison reported the following
 - He wished to note for the record that the Zeller Foundation had committed matching funds for the St. Peter’s Mission grant.
 - He recognized Tom Micuda’s good work and wished him the best in retirement.
 - Ken urged the department to refer to Samantha as the Historic Preservation Officer rather than as “staff” in reports to the City Commission
 - He also noted that on February 8 the Great Falls Public Library would hold its annual Black Heritage Evening at 6:00 PM.
 - He noted for the record that the outgoing HPAC members had done a great job and we appreciate their service.

9. Public Comment

- There was no public comment.

Rich Ecke adjourned the meeting at 1:29 PM.



MONTANA
HISTORICAL SOCIETY

State Historic
Preservation Office

Memorandum

To: Historic Preservation Officers
From: Kate Hampton, CLG Coordinator
Date: January 2, 2024
Re: CLG Grant Application for 2024-2025

For this grant cycle, we will continue the semi-annual and final reporting/reimbursement cycle. Quarterly requests for reimbursement, not to exceed half of the total grant, can continue to be submitted, as long there is sufficient cash and in-kind match for the amount requested (\$40 of matching funds for every \$60 of grant funds). **Please remember to provide sufficient documentation to determine the allowability of the charges reimbursed, including pay stubs, invoices, donated services forms with original signatures, and other supporting documents.**

Requests to reimburse the full amount of funding can be submitted with the six-month progress report, as long as sufficient activity and match has been documented.

2024-2024 Schedule – Dates to Remember

January 5, 2024	Announcement of Funds
February 15, 2024	CLG Grant Applications Due to SHPO
Upon Receipt and Approval	SHPO Mails CLG Agreements for Signatures
March 22, 2024	Both Signed Agreements to SHPO
April 1, 2024	12-Month Funding Cycle Begins
September 30, 2024	Mid-Point of Funding Cycle
October 31, 2024	Six-Month Progress Report & Request for Reimbursement due
March 31, 2025	Funding Cycle Ends
April 30, 2025	Final Progress Report and Request for Reimbursement due

Grant for 2022-2023:

As of this writing, the US Congress has not appropriated this federal fiscal year's budget. However, we anticipate offering annual grants for up to \$6000. Those who received \$2000 - \$4000 last year may apply for \$2000 or up to \$6000 - please consult with MT SHPO. However, until the US Congress has finalized the appropriation, the CLG grants are subject to increase or decrease. Enclosed you will find the annual grant application that MT SHPO offers for certified CLGs.

CLG Program Grant Application Due: Wednesday, February 15, 2024
Digital submissions preferred. Email to: khampton@mt.gov

CLG Application Notes and CLG Reminders:

1. Remember annual CLG training is required. At least one person from each CLG's preservation program must attend a SHPO-approved training between April 1, 2023 and March 31, 2024.
2. The state mileage rate is **\$0.670** per mile. The lodging reimbursement rate is **\$107.00** per night plus taxes (may vary by location, check with SHPO for rates).
3. Volunteer time reimbursement rate is **\$27.87** (unless a person is volunteering their time in an official professional capacity; then they can record their regular professional services pay rate. This rate shall not exceed the maximum daily rate of compensation in the Federal Civil Service equal to 120 percent of a GS-15, step 10 salary (According to [FederalPay.org](https://www.federalpay.org) as of January 2023, *up to a maximum \$102.23/hr.*, in place of the volunteer rate).
4. Please attach a list of the historic preservation board members, their professional discipline or citizen membership, term (year ending) and contact information (include email addresses if available). Please notify us of any changes that have occurred. If you have new board members, please send us their current resume for our record.
5. Please continue submitting your meeting minutes with your progress reports. They have been very helpful with our reporting requirements. Agendas are helpful but not necessary.
6. For CLGs that have design review responsibilities, please track the number of reviews you complete over the course of the grant period.
7. In the Scope of Work, please tie your tasks to your local government's and/or historic preservation commission's Preservation Plan. If not, please explain why.
8. Consider looking to other state and federal grants to supplement your program. Remember, the SHPO CLG grant cannot be used as federal match, or vice versa.

Annual CLG Program Funding

We anticipate 15 Montana communities enrolling in the CLG program this grant cycle. Each year, we are required by the National Park Service to pass-through at least 10% of our annual funding to CLGs. This coming year, we anticipate allocating \$90,000.00 to the CLGs via annual grants. Investment in the CLG program is not only a wise use of our funds but crucial to preservation efforts in our state, and we will continue to look for opportunities to increase CLG funding.

We stress public outreach in the CLG program. Please continue your outreach programs and develop new ones to involve all ages in your community. Please also consider programs and projects that have tangible/measurable outcomes.

Please provide a copy of this correspondence to your CLG Board or Commission for their review and assistance. The application form requires a copy of your meeting minutes that confirm your application was discussed and approved by the Board/Commission.

Please verify the current Tax-ID for your organization, or the organization through which you receive your payments. (your CLG local government)

Guidelines for 2022-2023 CLG Grant Eligibility

CLG guidelines include the following:

1. CLG program grants must be matched on at least a 60/40 basis, cash and/or in-kind.
2. To qualify for the maximum 12-month funding level – \$6,000.00 – CLGs must have a Historic Preservation Officer working at least 80 hours per month. The local historic preservation program must have an established address, telephone number, and message retrieval system. (Hours may not be carried forward or back into another month.)
3. All CLGs must maintain a historic preservation commission that meets at least quarterly.
4. Maximum grant amount of \$6,000.00 can be used towards projects directly associated with the local historic preservation program. Grant expenditures on SHPO-approved, tangible/measurable projects strongly preferred. Matching funds and grant fund expenditures may also include HPO salaries. Overhead/administrative costs should not exceed 25% of the grant or matching funds. **Check with SHPO to ensure your proposed project qualifies for funding under the grant. Bricks and mortar projects must meet SOI standards, benefit a NR-listed property, and complete Section 106 and NEPA review prior to the beginning of the project.** Minimum match is \$4,000.00, and match above minimum is always greatly appreciated.
5. CLGs must submit a Six-Month Progress Report and a Final Report, including meeting minutes, and Requests for Reimbursement that meet documentation and reporting requirements and are delivered on-time.
6. Unspent CLG funds revert to SHPO. Reverting funds may jeopardize the CLG's future funding.

For more guidance on administering CLG funds in Montana, please refer to the *Montana Certified Local Government Manual*, https://mhs.mt.gov/Shpo/docs/CLG_Manual.pdf, as well as the NPS Historic Preservation Fund Grants Manual, https://dpnr.vi.gov/wp-content/uploads/2021/02/HPF_-Grants-Manual-419-Pages.pdf

Components of 2024-2025 Complete Grant Application

1. Completed CLG Application form, including:
 - a. Contact information
 - b. Scope of work
 - c. Detailed budget table
 - d. Sources of revenue/funding
 - e. Signed CLG and Commission form
2. List of current CLG Commission members (including contact information, i.e. email)
3. An electronic version of the Preservation Plan. Either a link to where the plan is available on the web or via email to Kate.
4. Copy of Tax ID/Employer Identification Number, if new.

If you have any questions regarding this application, please contact us:

CLG Program and financial Inquiries:

Kate Hampton
406-444-7742
khampton@mt.gov

Certified Local Government Grant Application

**For the grant period
April 1, 2024 to March 31, 2025**

Application Deadline

February 15, 2024

**Montana State Historic Preservation Office
PO Box 201202
Helena, MT 59620-1202
(406) 444-7715**

**2024-2025 GRANT APPLICATION
CERTIFIED LOCAL GOVERNMENT PROGRAM**

Certified Local Government: Great Falls-Cascade County

Address: 2 Park Dr S, Great Falls, MT 59401/PO Box 5021 Great Falls, MT 59403

Contact Person: Samantha long

Tax ID: 81-6001269

Unique Entity Identifier (UEI): MD9MA1227F25

Period of Grant Request: April 1, 2024 to March 31, 2025

Scope of Work: The National Park Service asks we grant funds to CLGs for kinds and levels of work that reflect increasing sophistication, skills, and roles by the Preservation Officers, in other words, tasks that reflect improvement in community thinking. For this section, please itemize special projects, products or projects starting or completing, meetings to be attended, regular work duties, etc., and specifically, ways in which the federal grant funds will help a project or program beneficial to the growth and development of the local program. Please tie your tasks to your community's Preservation Plan. If not, please explain.

([X]) Check if Scope of Work is continued on additional pages.)

Goals and Objectives document attached.

BUDGET

4-1-2024 to 3-31-2025 Budget	Cash Amount	Cash Source	In-kind Amount	In-kind Source	Total
A. Salaries, Wages, Benefits	\$6,000.00 \$25,000.00 \$48,999.00	F CO CI			\$79,999.00
B. Office Rental					\$0
C. Equipment Includes IT departmental charge and equipment maintenance	\$3,651.00	CI			\$3,651.00
D. Supplies & Materials Itemize major categories Office Supplies Computer Lease	 \$600.00 \$560.00	 CI CI			\$1,160.00
E. Postage					\$0
F. Telephone & Internet	\$514.00	CI			\$514.00
G. Photocopies	\$1,000.00	CI			\$1,000.00
H. Preservation Commission Number of hours X rate X number of members X number of meetings 1.5 x 27.87 x 9 x 11			\$4,138.70	NP	\$4138.70

I. Volunteers Hours X * rate X number of volunteers. 3 x 27.87 x 15			\$1,254.15	NP	\$1,254.15
J. Travel Mileage Number of miles (200) X \$0.67. Include funds for HPO and/or Commissioners to attend CLG annual training	\$134.00	CI			\$134.00
K. Travel Meals # of Meals (3) X rate: Breakfast - \$8.25 Lunch - \$9.25 Dinner - \$16.00	\$100.50	CI			\$100.50
L. Lodging \$107.00 plus tax X number of nights (2)	\$214.00	CI			\$214.00
M. Project (s) Expenses – fully itemized St. Peter's Interpretive Site (grant pending)	\$4,605.00	NP			\$4,605.00
N. Other Expenses – fully itemized. Memberships & Dues Central Insurance Fiscal Services	\$250.00 \$2,262.00 \$774.00	CI CI CI			\$3,286.00
M. Total Expenses	\$94,663.50		\$5,392.85		\$100,056.35

SOURCE KEY:

F-Federal

CI-City

CO-County

NP- Private/Non-Profit

* Federally approved minimum rate for volunteers is \$27.87 per hour.

SOURCES OF REVENUE/FUNDING	AMOUNT
Itemized Cash Match Source	
<u>City of Great Falls</u>	<u>\$59,058.50</u>
<u>Cascade County</u>	<u>\$25,000.00</u>
<u>Foundation for MT History/Zeller Foundation (pending)</u>	<u>\$4,605.00</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
Itemized In-Kind Match Source	
<u>Volunteer Hours</u>	<u>\$5,392.85</u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>
Federal HPF Grant Request from SHPO	
<u></u>	<u>\$6,000</u>
TOTAL REVENUE	<u>\$100,056.35</u>

Certified Local Government
Historic Preservation Commission Chairperson or President

Signature _____ Date _____

Name (typed) _____

Address _____

Telephone _____

Certified Local Government
Chief Elected Official

Signature _____ Date _____

Name (typed) _____

Title _____

Address _____

Telephone _____

(The local government administrator may sign **in addition** to the Chief Elected Official.)

Certified Local Government
Historic Preservation Officer

Signature _____ Date _____

Name (typed) _____

Address _____

Telephone _____

Please attach the meeting minutes (or an alternate way in writing) at which your application was discussed and approved by the Preservation Board/Commission.

Please attach a list of the historic preservation board members' names citizen membership, terms (year ending), their professional discipline or status as a citizen member on the board, and contact information.

GREAT FALLS / CASCADE COUNTY HISTORIC PRESERVATION ADVISORY COMMISSION							
NAME	ADDRESS	PHONE (H)	PHONE (W/C)	E-MAIL	INTEREST/EXPERTISE	TERM/REP.	OFFICE
						Term/Gov/Expiration	
Ecke, Rich	301 3rd Ave. North G.F. MT 59401	788-1893		richardecke@charter.net	Owner of historic home; experience in restoration	Second (CI)	
						4/30/2024	
Hartelious, Channing	825 4th Ave N, G.F. MT 59401		799-1707	chartelius@aol.com	Portage Route Chapter, CMR Honeymoon cabin	First (CI)	Chair
						4/30/2026	
Waring, Suzanne	313 25th Ave S G.F. MT 59405	453-7771	788-8091	swaring7bresnan.net	Restoration of Brother Van house	Second (CO)	Secretary
						4/30/2025	
Taylor, Steve	3433 7th Avenue South, G.F. MT 59405		868-1544	sdtmontana@gmail.com	Mayor of Neihart, Interest in History	Second (CO)	
						4/30/2024	
Bronson, Carol	733 32nd Avenue South, G.F. MT 59404	216-3526	781-9537	cbronson@nwgf.org	Historic Preservationist	Second (CO)	
						4/30/2024	
Sievert, Ken	1602 3rd West Hill Dr. G.F. MT 59404	761-6955		siev@bresnan.net	Historical Architect, M Arch; ASCE, AIA	1995 - (HPAC)	
						Permanent	
Robison, Kenneth	315 Lamplighter Lane G.F. MT 59405	452-9374	868-3635	KennethGR@aol.com	MA Colonial History, Writer/Historian	Second (CI)	
						4/30/2026	
Sievert, Ellen	1602 3rd West Hill Dr. G.F. MT 59404	761-6955		esievert@outlook.com	Former Historic Preservation Officer	Second (CI)	
						4/30/2024	
Chris Christiaens	600 36th Street South, G.F. MT 59405		590-4406	Chrischristiaens83@gmail.com	Preservation Advocate	Second (CO)	Vice-Chair
						12/3/2025	
EX-OFFICIO							
Pierce, Kellie	BID 13 5th St N, G.F. MT 59401		727-5430	Kellie@greatfallsbid.com	Business Improvement District		
Rae Grulkowski	325 2nd Ave North, G.F. MT 59401	454-6814		rgrulkowski@cascadecountymt.g	County Commissioner		
Joe McKenney	P.O. Box 5021, G.F. MT 59403	868-2980		jmckenney@greatfallsmt.net	City Commissioner		
STAFF							
Long, Samantha		455-8550		slong@greatfallsmt.net	Historic Preservation Officer		
Micuda, Tom		455-8432		tmicuda@greatfallsmt.net	Dep. Planning Director		
Andrew Finch		455-8434		afinch@greatfallsmt.net	Senior Long-Range and Transportaion Planner		
Updated 1/2024							

Great Falls/Cascade County
Historic Preservation Advisory Commission (HPAC)
Program Goals & Objectives for Calendar Year 2024
Approved:

Mission Statement

The purpose of the Great Falls/Cascade County Historic Preservation Advisory Commission is to provide leadership in the preservation of cultural, historic, and prehistoric sites, structures, buildings and districts within the City and County.

To achieve our mission, HPAC, in conjunction with the Historic Preservation Officer, will work towards the following goals and objectives in calendar year 2024.

Identify, evaluate and protect significant historic buildings, pre-historic sites, and districts that contribute to the historic fabric, cultural diversity, visual character and economic vitality of the City and Cascade County through the following actions:

1. Seek funding to stabilize the Boston and Montana Barn using the Structural Assessment completed in 2023 to guide recommendations, and work with the City Park and Recreation Department to implement stabilization.
2. Continue to monitor threats to the Great Falls Portage National Historic Landmark (NHL) and the related Lewis & Clark National Historic Trail. Collaborate with local, state, and federal partners to preserve these resources and enhance interpretive facilities.
3. Develop a priority list for potential National Register sites/districts, including historic residences, apartment buildings, schools, industrial buildings, military history sites, and others.
4. Encourage local government to comply with standards and guidelines for preservation best practices as determined by the Secretary of the Interior.
5. Continue to maintain the Vinegar Jones Cabin and share its story with the public. Implement the Memorandum of Understanding developed between HPAC and the City's Parks & Recreation Department.
6. Continue preservation efforts with the Monarch-Neihart Historical Group, Inc. to build on the success of the Monarch Depot being listed on the National Register of Historic Places.
7. Monitor and assist with projects in Sun River Valley and continue to work with the Sun River Valley Historical Society (SRVHS) to preserve the Fort Shaw Historic District. Monitor and assist preservation of the J.C. Adams Stone Barn.
8. Continue to promote and support the preservation of the National Historic Landmark First Peoples Buffalo Jump.
9. Continue the collaboration with the Black Eagle community regarding the Smelter Hill site and its potential to become a public recreation area.
10. Collaborate and foster partnerships with Fort Benton to enhance preservation efforts.

11. Establish and implement a local Great Falls/Cascade County Historic Property Register.
12. Consult on the anticipated inclusion of a Historic Preservation Plan element in the 2025 Great Falls Growth Policy Update.
13. Assist the Big Sky Country National Heritage Area board in their effort to create Montana's first National Heritage Area. Create a Memorandum of Understanding that outlines future cooperation between the HPAC and the Big Sky Country Heritage Area board.
14. Work with developers to ensure restoration of the Rocky Mountain Building.
15. Work with Preservation Cascade, River's Edge Trail, and the City of Great Falls to complete the preservation of the 10th Street Bridge.
16. Assist the City of Great Falls in any future restoration work of the Civic Center and provide logistical support, technical advice, and professional advocacy as needed.
17. Support Cascade County in exploring the adaptive re-use of the Cascade County Jail.

Participate in the process of nominating Historic Places according to the Montana State Regulations for Certified Local Governments. This includes reviewing and commenting on any National Register nominations within Cascade County, using the National Register of Historic Places criteria for designation of historic and prehistoric properties.

Educate by undertaking programs that foster public appreciation of, and civic pride in, the beauty of the community, respect for the accomplishments of the past and practical knowledge about both the economic and the aesthetic value of preservation.

1. Participate in, promote and conduct public informational, educational and interpretive programs pertaining to historic preservation.
2. Update the preservation information on the City's website with monthly updates and/or success stories. Continue successful social media efforts publicizing historic preservation in the City and County.
3. Maintain an inventory of identified historic districts, sites and/or structures within Cascade County and the City of Great Falls. Make this information available to the public by working towards making this information available electronically.
4. Prepare, update and/or reproduce the Historic District walking tour brochures as needed, including making them available electronically.
5. Render advice and guidance upon the request of property owners regarding the restoration, alteration, decoration, landscaping or maintenance of historic buildings, structures or sites.
6. Update the City's website to provide information for owners of property, buildings and structures of potential tax incentives and federal, state, and private grant sources that might be obtained to facilitate the preservation of historic resources.
7. Develop a preliminary set of design guidelines that are related to historic properties and facades.

8. Identify a potential brochure celebrating notable historic resources in Cascade County.
9. Increase the collaboration with other organizations, particularly the Great Falls Montana Tourism Office, to promote historic resources through the greater usage of digital media platforms.

Cooperate with other agencies, offices and organizations with similar goals and **integrate** historic preservation into local, state and federal planning and decision making processes by:

1. Extending invitations to partnering agencies such as NeighborWorks, the City Planning and Community Development Department, the County Planning Department, Preservation Cascade, Inc., the Great Falls Museum Consortium, the Community Beautification Association, the Chamber of Commerce, the Business Improvement District (BID), the Downtown Great Falls Association (DGFA), the Belt Theatre, the Montana Community Foundation, the Sun River Valley Historical Society, the Monarch-Neihart Historical Group, the Montana Office of Tourism, the History Museum, the Tourism Business Improvement District, the 341st Missile Wing Historian, and other organizations to make presentations at HPAC meetings regarding historic preservation issues of mutual interest.
2. Monitor opportunities for Technical Assistance Grants that are designed to provide architectural services promoting adaptive reuse of historic buildings.
3. Utilizing the Commission's permanent board membership, work with the Downtown Development Partnership to implement objectives of the Downtown Master Plan.
4. Maintain an active partnership with the Preserve America and Montana Main Street programs.
5. Consult with City, County, State, Federal, and tribal agencies, as required, on all applications, environmental assessments, environmental impact statements, and other documents pertaining to historic districts, sites, landmarks or properties.
6. Develop specific preservation policy and action program recommendations to be incorporated into the City's Land Development Code.
7. Work with the State, County and City to remain a viable Certified Local Government.

Motivate and Celebrate by conducting activities directed towards stimulating private and public investment in historic preservation and by recognizing and celebrating successes.

1. Plan and execute annual events during National Historic Preservation Month, including an annual awards reception to recognize worthy preservation projects and individuals for awards.
2. Track and publicize private and public restoration activities to increase community awareness of progress, including improvement of the city's web presence.
3. Identify a significant historic resource for the Official City of Great Falls, limited edition, Christmas ornament and plan for its production, promotion and marketing.

Date: 1/31/2024

Consultation Meeting: #007

Attendees: See Attendees List

Agenda:

1. Project Updates – NeighborWorks Great Falls
2. Review of Conceptual Plans
3. Review Development Standards Outline
4. Mitigation Strategies Review & MOA Discussion
5. Next Steps/Schedule

Notes:

1. Project Updates

- a. NWGF provided a brief statement on additional work done since the prior meeting.

2. Review of Conceptual Plans

- a. NWGF reviewed product submitted to all parties.
- b. MT SHPO: Discussed Alternative 3-Realizes this this is not a feasible option to NWGF and understood the reasons why. They also provided clarification on what was requested. This option is not a big hang up to SHPO.
- c. The City of Great Falls was a proponent of Alternative 1 and 2. The City of Great Falls could work with the framework provided for the two options and bring to the next step.
- d. The standards would be used as an example that the City of Great Falls could use to present to future developing partners.
- e. NPS weighed in on the alternatives. Specifically, Alternatives 2 and 3 are focused on an open space concept. Nate read off comments from Justin and John from NPS.
- f. ACHP brought up Archeological considerations.
- g. The City of Great Falls requested that a topo map be added to show elevations and contours.
- h. USDA reiterated the Section 106 process and timeline.

3. Review Development Standards Outline

- a. NWGF did not review and will refine for next meeting.

4. Mitigation Strategies Review & MOA Discussion

- a. USDA went over standard template and process for the MOA.
- b. USDA will take the lead on developing text.
- c. The preliminary mitigations strategies were added from previous meetings.
- d. An Archeological survey was completed and previously submitted. SHPO will reread the report and provide any additional recommendations. ACHP recommended an inadvertency discovery plan and plan for addressing human remains even if the ground has been disturbed by agriculture.
- e. HALS documentation package will be added to the preliminary mitigation. A hybrid was discussed, and more information will be provided by the NPS.
- f. USDA will share the document with all consulting parties.
- g. MT SHPO requested pictures of the interpretive signs to build off.

5. Next Steps/Schedule

- a. NWGF will focus on Alternative 2, and refine details discussed during the meeting.
- b. NWGF will further define Development Standards
- c. **Next Meeting: February 14, 2024, at 7:00 AM MST.**

Full Name	User Action	Timestamp
Bailey, Justin - RD, MT	Joined	1/31/24, 9:43:37 AM
Sherrie Arey	Joined	1/31/24, 9:43:37 AM
Uecker, Katina - RD, MT	Joined	1/31/24, 9:43:37 AM
Wiley, Daniel M.	Joined	1/31/24, 9:43:37 AM
Alexis Clark	Joined	1/31/24, 9:43:37 AM
Brown, Peter	Joined	1/31/24, 9:43:37 AM
Keith Nelson	Joined	1/31/24, 9:43:37 AM
Sutherland, Brian - RD, AL	Joined	1/31/24, 9:43:37 AM
Meyer, Mitchell L	Joined	1/31/24, 9:43:37 AM
Stene, Cindy - RD, MT	Joined	1/31/24, 9:43:37 AM
Maines, Kim - RD, VA	Joined	1/31/24, 9:43:37 AM
Jana C. Cooper	Joined	1/31/24, 9:43:37 AM
Rebecca Engum	Joined	1/31/24, 9:43:37 AM
Hess, Nathaniel R	Joined	1/31/24, 9:43:37 AM
Cooper, Ryan M	Joined	1/31/24, 9:43:37 AM
Jake From GFDA (Guest)	Joined	1/31/24, 9:43:37 AM
Katie Hanning (Guest)	Joined	1/31/24, 9:43:37 AM
Executive's OtterPilot (Guest)	Joined	1/31/24, 9:43:37 AM
Robert Heacock LCTHF (Guest)	Joined	1/31/24, 9:43:37 AM
Brock Cherry, City of Great Falls (Guest)	Joined	1/31/24, 9:43:37 AM
Sam Long, City of Great Falls (Guest)	Joined	1/31/24, 9:43:37 AM
Carol Bronson - Portage Route Chapter (Guest)	Joined	1/31/24, 9:43:37 AM

Conceptual Master Plan Alternative 2 - Enhanced View Corridor

On-Site Minimization/Mitigation Efforts

- Approximately 9.5 acre park with amenities including path/walkways, viewing pavilion, multi-purpose field
- Enhanced view corridor at northwest corner of site to open view of natural landscape to the south
- ±30-foot dedicated easement on north and west side of property for 10-foot meandering pedestrian path with interpretive signs and view points
- Protected 120-foot wide view corridor running east to west through site
- Native landscape design at park and pedestrian easements
- Development Standards that include regulations related to design of site including outdoor lighting, height standards, signage, etc.

LEGEND

- Zone 1 - Limited Structure Zone
- Zone 2 - Height Limited Residential (Phase 1 & 2)
- Zone 3 - Residential, Mixed-Use, TBD with Height Restrictions (Future Phases)
- Primary Roadway (Arterial)
- Secondary Roadway (Collector/Local)
- Pedestrian Connection with Interpretation
- Protected Viewshed
- Proposed Interpretive Sign Locations

