

**Great Falls/Cascade County  
Historic Preservation Advisory Commission  
Minutes from the November 9, 2016 Meeting**

**Members Present:** Del Darko, Carole Ann Clark, Sandra French, Ruthann Knudson, Paivi Hoikkala, Kenneth Robison, Kristi Scott, Ken Sievert

**Staff Present:** Tom Micuda

**Ex-Officio Present:** Carol Bronson, Kelly Parks

**Guests Present:** Kate Hampton, Ellen Sievert

After the call to order at 12 PM, Chair Sandi French introduced the guests. A motion to approve the October 19 Minutes was presented by Ken Robison and seconded by Paivi Hoikkala. The minutes were approved, with corrections. Ken Robison moved, and Ken Sievert seconded, that the minutes for the special November 2 meeting be approved; the motion passed.

**Presentation by Kate Hampton, Community Preservation Coordinator with the State Historic Preservation Office:** Kate discussed Certified Local Governments, or CLG's. Certified communities like Great Falls/Cascade County work with the Federal Preservation Program to work locally on Historic Preservation. SHPO administers the Federal grants, and prefers to give a set amount to each CLG/year. The CLG provides matching funds/in-kind service. Kate talked about various projects around the state, and particularly praised an African-American History Project that includes several properties in Great Falls. (Our AME church was the inspiration for this project.) SHPO's grants manager is available to help, and SHPO personnel will do workshops on Historic Preservation, if requested.

**Approval of letter concerning Portage Solar Project:** After some discussion, the letter was approved, with changes. Ken Robison moved and Ruthann Knudson seconded that the letter be sent to the appropriate agencies and officials.

**Status Report of annual Christmas ornament production:** The HPAC will take care of the package inserts; production should start soon. Ellen suggested we send a press release to the Tribune, including the chosen design. The ornaments will sell for \$15 each.

**Plans for Christmas Party:** Kelly Parks graciously offered the Gibson House as the party site. Preservation Sisterhood (AKA the Sowing Circle) will do the planning and meet on the 21<sup>st</sup> to organize the party. The potluck party will be on December 1<sup>st</sup>, starting at 5:30 PM, and the invitations will go out soon.

**Creation of a committee to determine 2017 HPAC officers:** the nominating committee will consist of Paivi Hoikkala, Ken Robison, and Ken Sievert. Sandi and Paivi will not be available as officers.

**Announcements/Other business/Public comment:** Kate Hampton will be sending out CLG grant applications in January. They must be approved by the HPAC and then the City Commission. Joan Redeen sent a message that the BID building lease has been terminated and the Stockman Bank plans to tear the building down for a very small parking lot. HPAC does not support this; the Planning Office will speak with them.

Next regular meeting date TBA in January. The meeting was adjourned at 1:24 PM.

Respectfully submitted,

Carole Ann Clark, Secretary