

**Great Falls – Cascade County Historic Preservation Advisory Commission**  
**Minutes from the October 11, 2023 meeting, held in the Gibson Room at the Civic Center**

**Members Present:** Suzanne Waring, Ken Robison, Rich Ecke, Carol Bronson, Channing Hartelius, Ellen Sievert, Chris Christians, Ken Sievert

**Members Absent:** Steve Taylor

**Staff Present:** Samantha Long

**Ex-Officio Members Present:** None

**The meeting was called to order by Rich Ecke at 12:00 PM**

**1. Approval of Meeting Minutes – September 13, 2023**

- Rich Ecke pointed out a typo on page 1.
- Ken Robison moved to accept the minutes as corrected. Channing Hartelius seconded, and the motion carried.

**2. HPO Report**

- Sam had recently attended the Montana History Conference, which she found very informative, as always.
- Staff is participating in a lengthy Section 106 process for the proposed Highland Development south of town.
- Ken Robison, Ken Sievert, and Sam are providing support for a grant application from the Union Bethel AME to the National Trust for Historic Preservation for repairs to their historic building.
- The Planning and Community Development office will be remodeling their reception area, and is bringing Sam in for consultation.
- The new PCD Director will attend the next HPAC meeting to introduce himself and brief us on his plans for incorporating historic preservation in the planning process.
- The International Traditional Games Society is hosting their Gathering of Families in Great Falls this week.

**3. 2023 Ornament Selection**

- The Committee received a draft design of this year's ornament from Sheree Nelson. After some discussion, they offered some change requests and directed staff to move forward with production.

**4. Vinegar Jones Cabin Committee Report**

- Chris reported that the roof contractor has told him the work will be done the coming weekend. Ken Sievert suggested the committee needs to meet soon to arrange a work day to apply oil to the cabin's logs.

**5. Boston and Montana Barn Report**

- Sam reported that the draft structural assessment she reported on at the September meeting has been returned for revisions and she's anticipating a new draft in the coming weeks.

**6. Reports from Commissioners**

- There were no commissioner reports.

**7. Public Comment**

- There was no public comment.

**Rich Ecke adjourned the meeting at 1:17 PM.**