

**Great Falls/Cascade County
Historic Preservation Advisory Commission**

**MINUTES from the
September 14, 2011 meeting**

MEMBERS PRESENT: Bob Milford, Jerry Clark, Carol Bronson, Ken Robison, Kelly Parks

MEMBERS ABSENT: Ryan Forde, Carol Bradley, Ken Sievert, Jerry McKinney and ex-Officio members Joan Redeen, Judy Ellinghausen

GUESTS PRESENT: Jill Jennings, Carole Ann Clark

STAFF PRESENT: Ellen Sievert

HPAC Chairperson Bob Milford called the meeting to order at 11:00 am at NeighborWorks. Ken Robison moved to approve the July 2011 minutes, Kelly Parks seconded and the minutes were approved unanimously.

REPORT OF HISTORIC PRESERVATION OFFICER: Ellen circulated a written report for July and August and discussed the progress for the North side Walking tour brochures and the Technical Assistance Program. She also reported that the Downtown Master Plan has been approved at the Planning Board level and will go to the City Commissions for adoption October 4.

HPAC chairman, Bob Milford and HPO Ellen Sievert met with County Planner, Susan Connell and Jane Weber, Cascade County Commissioner and representatives from the Montana Cowboys Association to select a site for the West Bank Historic District sign.

SUN RIVER VALLEY HISTORICAL SOCIETY: Ken Robison reported on continuing efforts to assist the Sun River Valley Historical Society with archives, interpretive signage and a roof for the Fort Shaw Officer's Quarters. A TIIP grant request has been submitted for roof replacement and interpretive signage and the HPAC submitted a letter of support for the request.

OFFICIAL CITY OF GREAT FALLS ORNAMENT

Sheree Nelson's designs for the 2011 ornament, featuring the Ursuline Centre, were presented and the HPAC selected a design. Ken Robison made the motion to select the design and have 500 numbered and dated ornaments produced. Kelly seconded the motion which passed unanimously.

ANNUAL CLG MEETING

Both Ellen Sievert and Ken Robison will be attending the annual CLG meeting in Missoula September 22.

HPAC's next regular meeting is at noon October 5 in the Gibson Room of the Civic Center.

Respectfully submitted by
Acting Secretary Carol Bronson
HPAC