



# CITY OF GREAT FALLS



## EMS ADVISORY BOARD MEETING

### MINUTES

DECEMBER 03 2014

1400 - 1600

1900 9<sup>TH</sup> STREET SOUTH FIRE TRNG CTR

<b>MEETING CALLED BY</b>	Quarterly Meeting
<b>TYPE OF MEETING</b>	EMS Advisory
<b>FACILITATOR</b>	Hester
<b>NOTE TAKER</b>	Hester
<b>TIMEKEEPER</b>	N/A
<b>ATTENDEES</b>	Steve Hester, Justin Grohs, Ron Martin, Dave Kuhn, David Flaherty, Scott Schandelson

### OLD BUSINESS

DISCUSSION		
<ul style="list-style-type: none"> <li>April 14, 2015 minutes approved (Attached)</li> <li>Note: Many members of the committee were not present</li> <li>Benefis Mass Casualty Disaster Plan: There was follow up requested by the members regarding the status of the Benefis Health Care System plan for MCIs. Hester explained that he had met with the Benefis Administrative Staff and there is a plan in the works. As late as last month he had received an email that the plan was almost completed. Hester will continue to follow up with the Benefis Safety Manager and Mr. Olinger.</li> <li>The EMS Advisory requested that Steve Hester be assigned as the EMS Advisory Co-Chair and the Community EMS Administrator. Hester stated he would draft a letter for the City Manager's signature.</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue to work coordinate and work with Benefis Health Care to develop a comprehensive MCI plan	Hester	None
Draft a letter for Mr. Doyon's signature to assign Hester as the Co-chair and EMS Administrator	Hester	Soonest

### NEW BUISNESS

<ul style="list-style-type: none"> <li>Great Falls Clinic's new hospital and Emergency Department shall be open for business soon. The Committee had several questions regarding how the EMS system will determine were to deliver patients. It was determined that Benefis Emergency Department and Great Falls Clinic Emergency Department along with City EMS staff need to develop a plan and standard policy addressing when, where, and why EMS would transport patients to either facility. A sub-committee shall create the plans and policy Ms. Kendra and Scott Schandelson will be the lead on this project</li> <li>Additionally it was recommended that Great Falls Clinic be invited to attend EMS Advisory Committee meetings.</li> <li>DPHHS Mission Lifeline's Janett Treetho shall be visiting Great Falls to work out the issues with the 12 lead defibrillator grant program. The current issue is that Zoll 12 lead will not transmit to Benefis and to make the Zoll's compatible will require an additional computer interface. Further discussion will be necessary between Great Falls Fire Rescue and Benefis Health Care.</li> <li>The 3 tiered Emergency Medical Dispatch response protocol has been less than effective and adds to the</li> </ul>
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confusion of the dispatchers and responders. The great majority in the City EMS system think that a 2 tiered system would yield a positive effect with dispatchers and responders. After some research it was determined that APCO the company that currently provides the EMD system has examples of 2 tiered systems that would work well for the City's EMS system. For now this shall be tabled since the Dispatch Managers could not attend the meeting.

- There will be joint training conducted over the coming year to include the paramedic refresher, Mass Casualty exercises.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Coordinate training	Justin Grohs and Jeff Jackson	none
Develop sub-committee to develop policy and plan for EMS transporting the Emergency Dept.	Schandelson	None
Set up meeting and report for the EMS Advisory Committee	Hunter	

<i>SPECIAL NOTES</i>	<b><i>Meeting Schedule: Nov. 11, 2015, Feb. 10, 2016, May 11, 2016, &amp; Aug. 10, 2016</i></b>
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# EMS ADVISORY BOARD MEETING

## MINUTES

14 APRIL 2015

1400 - 1600

1900 9<sup>TH</sup> STREET SOUTH FIRE  
DEPARTMENT TRAINING CENTER

MEETING CALLED BY	Stephen Hester, Interim Fire Chief / EMS Administrator
TYPE OF MEETING	Quarterly Advisory
FACILITATOR	Dr. Dave Simpson
NOTE TAKER	R. J Martin
TIMEKEEPER	N/A
ATTENDEES	Dr. P. Johnson, Dr. Simpson, Shell, Kuhn, Grohs, Kuntz, Martin,, Ingold, Hunter, <i>See Attached Roster</i>

## OLD BUSINESS

DISCUSSION
<ul style="list-style-type: none"> <li>• Minutes from Prior Meeting Approved 1<sup>st</sup> Grohs, 2<sup>nd</sup> Kuntz</li> <li>• Medical Director Minutes / Updates</li> <li>• Mission Lifeline approved for GFFR for 12 lead telemetry</li> <li>• Great Falls Clinic Progress under way unsure of Clinic Hospital levels and staffing at this time will report more when info becomes available.</li> <li>• GFES receiving Life pack 15</li> <li>• State of Montana EMS Protocol changes for Right sided MI <b>NO nitro</b> / GFFR will update EMS protocol Books</li> <li>• Michael Shell introduction, Will Fleming stepping down from the EMS Advisory being a founding member he would like to thank everybody. Will remains with GFES focusing on training and other operational programs. The Board wishes to express a sincere Thank You to Will Fleming for all of his work in the group and insight to the betterment of the EMS services in Great Falls he will be greatly missed. Michael Shell has been with GFES for the past 9 years as a Paramedic on the streets. He expressed that he has always enjoyed providing patient care and looks forward to helping shape the system and better patient care.</li> <li>• Active Shooter Scenario through Vision Net, National Event via video conference, participants were GFFR, GFES and Great Falls Clinic. K. Kuhn reported that event went well and a lot of information was presented.</li> <li>• Calumet Responses, K Kuhn reported that planning is under way for table top exercises at Calumet for operational responders. This is in a effort for responders from all entities to work in a controlled setting establishing rapport and learning from each other. K Kuhn will update outcomes at the next meeting.</li> <li>• Radio Communication Project: Dispatch would like to extend a Thank You to Steve Hester for the one day notice on the "GO LIVE" of the trunking system. Bill Hunter reported it went remarkably well and had very few problems. One item identified was a "BLIP" in the system that was corrected with a patch but all eles is working well. Bill thanked everybody for all the hard work getting this up and running.</li> <li>• GFES has installed 3 mobile radios paid for by the EMS Advisory Monies allotted back in December 2014,and</li> </ul>

has 3 portable radios. GFFR FF Weir has done mapping of dead spots and turned over to Dispatch for review.

- APCO system update, Discussion on the type of system 2 of 3 tiered system. @ tiered was recommended by the Advisory Board. The group was reminded that 4000 dollars was earmarked for the change by this group and the primary focus would be on the Great Falls system. Bill reported that this would take 100-200 man hours which his personnel did not have the time. Bill agreed to develop a feasibility sheet to convert to a 2 tier system. Cards will be modified to reflect that type of system.
- Option 1 feasibility from a 3 tier to a 2 tier system.
- Option 2 maintain current system and sort BLR up to ALS or Down to BLY
- Part 3 would be and edit cards for APCO and share for discussion.
- Code Red: K. Kuhn reported that Code Red is working well having 2 activations, some lessons have been learned and the strength of the system has really been amazing.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue to work on Active Shooter Planning and Exercise	Hester/Kuhn	none
Continue to monitor responses to Calumet	Hester	On-going

#### NEW BUISNESS

DISCUSSION		
<ul style="list-style-type: none"> <li>• Ebola Exercise at County Health Department: Exercise was conducted GFES borrowed an ISOPOD from Missoula. State of Montana has purchased PAPER Hoods for GFES for potential EBOLA transports.</li> <li>• Motion To Adjourn....</li> </ul>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide a report and proposal to the EMS Advisory for APCO EMD.	Ad Hoc Committee	April 2015
Monitor AHA grant	Hester	None
Set up meeting and report for the EMS Advisory Committee	Hunter	

SPECIAL NOTES	