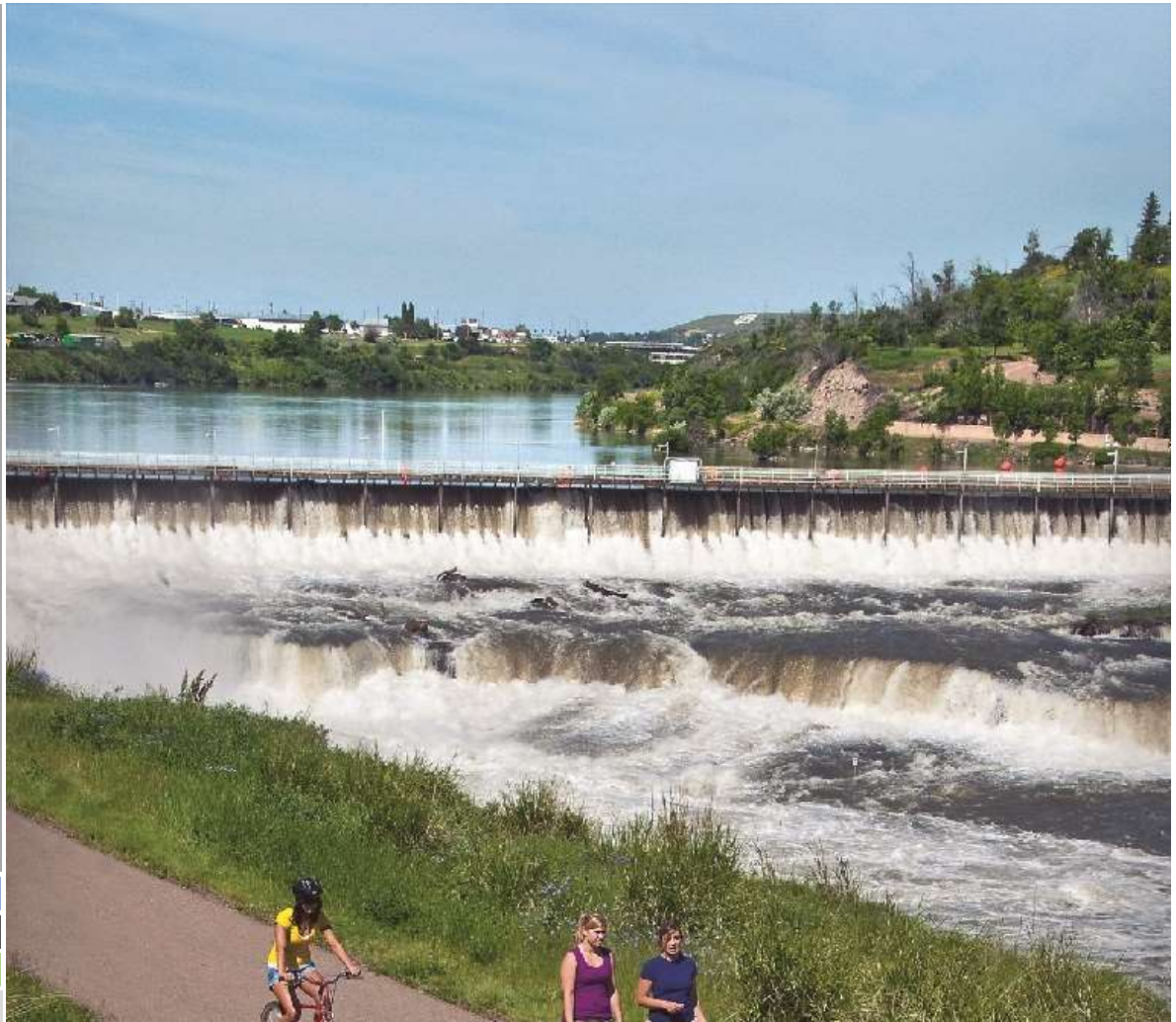


Fiscal Year
2021

Adopted Budget



City of Great Falls, Montana



www.greatfallsmt.net



**City of Great Falls
Adopted Budget
Fiscal Year 2021**

July 1, 2020 through June 30, 2021





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Great Falls

Montana

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Great Falls, Montana for its annual budget for the fiscal year beginning July 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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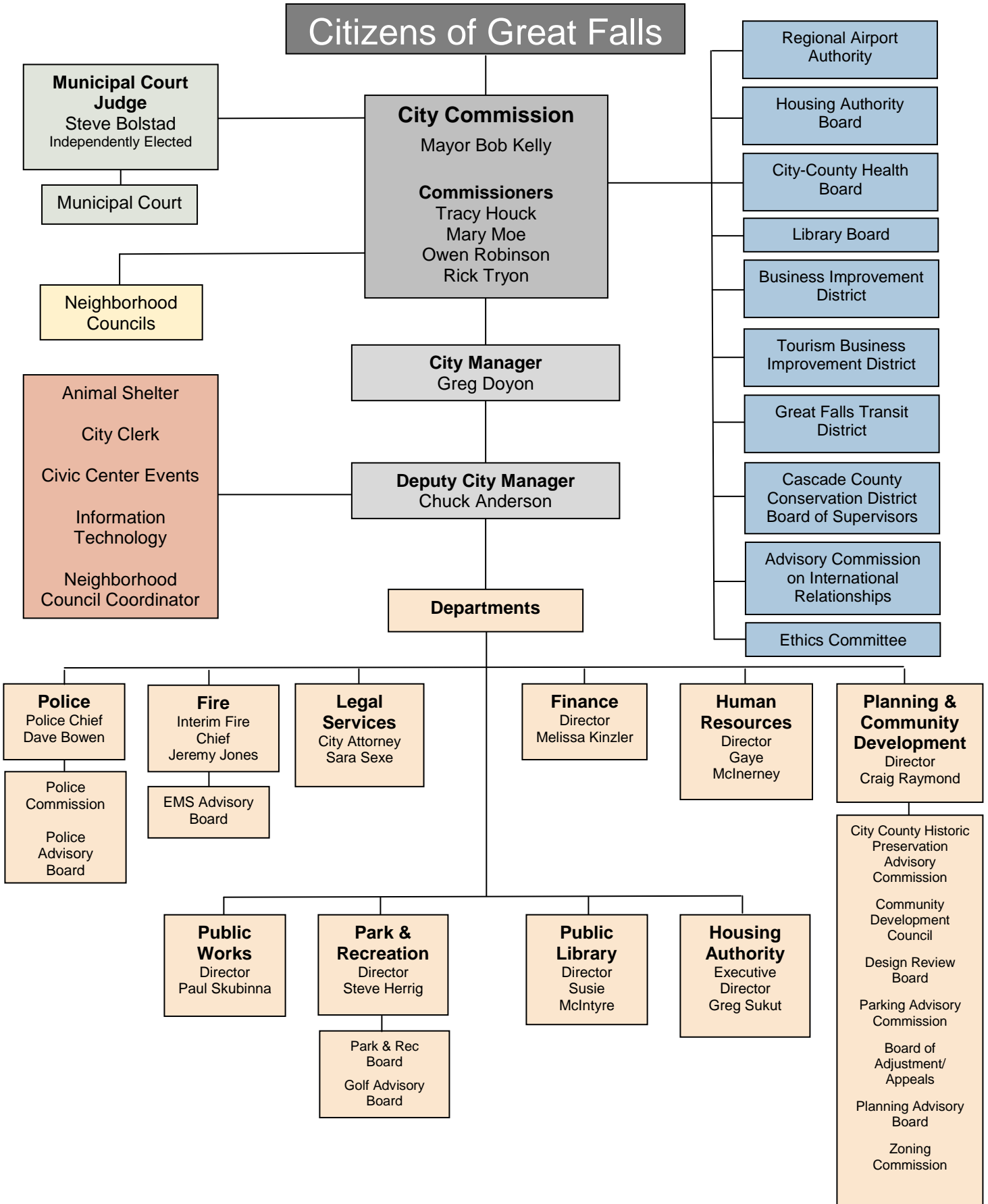
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Bob Kelly, Mayor



Greg Doyon, City Manager



City Commissioners



Tracy Houck



Mary Moe



Owen Robinson



Rick Tryon

Elected Positions

Bob Kelly	Mayor	870-0212
Tracy Houck	Commissioner	781-8958
Mary Moe	Commissioner	868-9427
Owen Robinson	Commissioner	868-9800
Rick Tryon	Commissioner	788-8904
Steve Bolstad	Municipal Judge	771-1380

Appointed Positions

Greg Doyon	City Manager	455-8450
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Department Positions

Chuck Anderson	Deputy City Manager	455-8450
Lisa Kunz	City Clerk	455-8451
Lanni Klasner	Communication Specialist	455-8496
Owen Grubenhoff	Civic Center Events Supervisor	455-8510
Jon Legan	Information Technology Operations Manager	455-8483
Gaye McInerney	Human Resources Director	455-8447
Craig Raymond	Planning and CD Director	455-8530
Bruce Haman	Building Official	455-8404
Tom Micuda	Deputy Planning and CD Director	455-8432
Greg Sukut	Housing Authority Executive Director	453-4311
Melissa Kinzler	Finance Director	455-8476
Jeremy Jones	Interim Fire Chief	791-8968
Dirk Johnson	Fire Marshal	791-8970
Sara Sexe	City Attorney	455-8442
Neil Anthon	Chief Prosecutor	455-8449
Steve Herrig	Park & Recreation Director	791-8980
Patty Rearden	Deputy Park & Recreation Director	791-8981
Lonnie Dalke	Parks Supervisor	791-8982
Todd Seymanski	City Forester	791-8983
Dave Bowen	Chief of Police	455-8410
Susie McIntyre	Library Director	453-9706
Mike Judge	Public Works/Utility Systems Supervisor	727-8390
Jesse Patton	Public Works/ Interim City Engineer	771-1258
Wayne Lovelis	Public Works/ Water Plant Supervisor	455-8587
Paul Skubinna	Public Works Director	455-8136

All phone numbers listed above are preceded by the area code 406.

Bolded positions denote Elected Officials and Department Heads.



June 30, 2020

City Manager's Budget Message

Honorable Mayor and City Commission:

It is my pleasure to present the Fiscal Year 2021 City of Great Falls Annual Budget.

The FY 2021 budget transmittal occurs during an unprecedented time for the world, United States, state of Montana and the city of Great Falls. The COVID-19 global pandemic has disrupted all that is familiar and turned the country's economy upside down. The virus' effect is widespread and has impacted the lives of every citizen. Not only has the virus taken a physical toll, but the pandemic caused significant unemployment, business closures, and severely affected the nation's economy.

As of the budget transmittal date, the pandemic continues. Concerns remain over another "spike" in COVID-19 diagnoses. In these uncertain times, the City needs to recognize the impact on its residents. Officials need to develop a budget that maintains quality services, but does not add an additional burden on the taxpayer. **Therefore, the proposed budget does not contain any property tax increases, fee adjustments, or assessments increases.** In order to move forward in this manner, a significant amount of undesignated fund balance will be used to offset revenues otherwise generated in taxes, fees, and assessments.

The City's financial position going into the pandemic was moderately healthy. During last year's budget preparation and heading into FY 2021 budget development, there was one large outstanding property tax appeal. The outstanding appeal created a level of uncertainty in the General Fund. Fortunately, prior to the FY 2021 budget transmittal, the issue was resolved. Although the City only received approximately 65% of the protested amount, the City's financial policies, including its undesignated fund balance, helped to maintain the City's financial strength as FY 2020 comes to a close.

As the pandemic continues, the future impact on the community and local government services remains unclear. Taking a cautious approach is prudent. Additionally, the City needs to monitor actions that may affect local government revenue taken by the Montana State Legislature during its upcoming biennial 2021 session.

Aside from these unusual times, the City's financial condition is stable. The challenges remain with fully funding capital improvement needs and addressing public safety needs as expressed during a Town Hall meeting in March 2020. There are two critical capital needs facing the City. The exterior panels of the Civic Center are cracking and defacing. The City Commission is considering its funding options including use of the Downtown Tax Increment Financing District. The second issue is replacing all the sewer and drain lines in GFFR Station #4 which has been closed for repairs since January 6, 2020. The fire station repairs have been funded in the FY 2021 budget.

The projected ending fund balance for FY 2021 is 22%, despite the use of over \$872,105 to balance the FY 2021 budget. A strong fund balance is critical for two reasons. First, the city needs to meet its financial policy minimum for cash flow needs, and secondly, the City needs to maintain its quality, low risk credit rating.

Due to the nature of this year’s budget, the entire process was internally streamlined. Typically, departments are asked to outline essential operational and capital needs to be considered as budget revenues allow. This year, only critical needs were identified by the Department Heads in the City’s FY 2021 Budget Primer issued to the City Commission on May 26, 2020. Only two items in that initial budget document were recommended for funding. Any further funding adjustments will not be considered until January 2021, half way through the upcoming fiscal year.

The newly adopted Park Maintenance District #1 continues to help address deferred capital projects in Parks and Recreation. The district allows the City to assess up to \$1.5 million for improvements annually for three years. The following projects are budgeted for this year:

- Gibson Park Pond Wall
- Grande Vista Trail Replacement
- Irrigation Upgrades in Various Parks
- Lions Park ADA Restroom
- Multi-Sports Dugouts/Backstops
- Professional Services/Contingency
- Forestry staff and equipment
- Rivers Edge Trail Matching Funds
- Turf Maintenance & Labor
- Resurface Basketball Courts
- Tree Replacement
- ADA Sidewalks to Play Structures

FY 2021 Budget Highlights

Property Tax Detail

<i>Property Tax</i>	<i>Proposed Increase %</i>	<i>Impact on Property Value of \$100,000</i>	<i>FY20 (Prior Year) Increase per \$100,000</i>
Permissive Medical Levy	0.00%	\$ 0.00	\$ 6.38
Inflationary Factor	0.00%	\$ 0.00	\$ 2.33

Operations

The City’s overall budget decreased by 16.63% from the FY 2020 Amended Budget. The reduction is largely due to the timing of major Public Works projects. General Fund revenues (primarily dollars raised from property taxes) were up slightly by 2.63%. Tax increases include newly taxable property only (reflects new property growth over prior year), which has an annual 18 year average of approximately \$425,000. The final amount of newly taxable property will not be known until the City receives its Certified Taxable Values from the Montana Department of Revenue in August 2020. Again, the City Manager recommends not utilizing the inflationary factor or increasing the permissive medical levy in the proposed FY 2021 budget.

The overall budget could best be described as a “status quo” budget based on expenditures from last year’s adopted budget. Only previously committed increases, non-City utility

increases, or insurance adjustments were allowed to be increased. New funding requests for critical needs were separated from the budget and identified in the city manager's "FY 2021 Critical Needs Requests" included in the City Commission's budget primer on May 26, 2020.

The City has 56 different funds. Annually, the City Manager and Finance Director classify each fund as "stable", "requires monitoring", or "at-risk". Each of these funds has a specific purpose, revenue source, and provides funding for various city operations.

The Golf Fund is one of six funds identified as "at-risk". In other words, it is not financially performing well and requires corrective action. A private management company, began managing the two City courses in February 2019. Early indication is that private management has stopped operating losses for the courses. The remaining funds of concern include Parking, Civic Center Events, Swimming Pools, Recreation, and Multi-Sports.

The Parking Fund moved back to "at-risk" from "requires monitoring" with the FY 2021 budget. This is largely due to the decreases in revenues received during the COVID-19 pandemic. Also, the downtown on-street parking meters were vandalized and require a large capital outlay to be operational again. Recently, the parking garages received funding from the Downtown TIF to address deferred capital maintenance, but many needs still exist as outlined in the administrative draft of the Capital Improvement Plan. Consumer habits, downtown redevelopment, and enforcement efforts all impact the health of the fund.

The FY 2021 budget provides funding across the organization for ongoing operations including equipment replacement, training, and supplies. In FY 2019, all of the city's collective bargaining groups negotiated two year contracts. These include a significant expense in health insurance for employees. The City's health insurance plan was subject to a 10.2% increase for the FY 2021 budget. All contracts will expire and be renegotiated at the end of FY 2021.

The only other critical budget requests that were funded in the FY 2021 budget include increased costs for state-mandated IT costs for public safety (\$35,000), and sewer line and other repairs to reopen Fire Station #4 (\$220,000). Another notable cost that was included for the first time in this budget is the lease-purchase annual cost for the public safety radio communications system (\$231,571). The recording system requested by Municipal Court (\$29,000) was able to be funded in FY 2020.

Personnel

The FY 2021 budget includes a 1.21 *decrease* in FTEs (full time equivalents). Two engineering positions were reorganized from Public Works to Planning & Community Development. Many divisions within Public Works were reorganized to meet Affordable Care Act requirements of health insurance for temporary and seasonal employees. Overall, there are fewer FTEs in order to cover the appropriate health insurance costs for all employees.

Capital Maintenance, Equipment Replacement, and Facilities

The adopted budget includes funding for current and future capital needs. Certain capital items receive funding with a direct allocation; some require funding over time (capital reserve fund). Certain capital items, due to their cost, require funding through a loan or bond.

FY 2021 budget includes the following capital items:

- Fire Station 4 Sewer Repairs (\$220,000)
- Various Park Maintenance District Projects (\$1,500,000 annual assessment)
- Various Public Works Projects for Water, Sewer, Storm Drain, and Street including:
 - Water treatment plant filter media replacement phase 2 - \$1,500,000
 - Water main replacements - \$2,900,000
 - 5 blocks of street reconstruction alongside water main replacement - \$1,225,000
 - Sewer lift station No. 1 rehab and force main - \$1,000,000

Water, Sewer, Storm Drain, and Sanitation Utilities

The FY 2021 budget recommends no increases for water, sewer, storm drain, and sanitation rates to help the community recover from the economic impacts of COVID-19. In 2018, an independent consultant completed a rate study for the City of Great Falls. Rates are established by determining the cost for operating the utility, addressing ongoing system maintenance needs, and capital projects. Capital projects are paid either by direct cash payment or debt financing. The utilities will still be able to complete capital projects in FY 2021 without rate increases, but timing of some capital projects will need to be adjusted.

A major external driver for utility rates is the regulatory environment in the state. When rate setting occurs for utilities in the fall of each year, there is much discussion regarding the maintenance of these systems in order to meet the operational requirements of the Environmental Protection Agency/Montana Department of Environmental Quality.

Street, Boulevard, and Lighting Special Assessments

The budget does not recommend increases for the various city assessments. This means no increases for street maintenance, boulevard districts, and the park maintenance district. The City’s lighting districts assessment will *decrease* by an aggregate of 4%.

Debt Service

The City of Great Falls has a high debt capacity, but very low debt. In FY 2016, the City retired the Swimming Pool General Obligation debt service (Mitchell Pool and neighborhood pool repairs). The remaining General Obligation debt service is in the chart below:

<i>Original Issuance Information</i>	<i>Issuance Date</i>	<i>Interest Rate</i>	<i>Maturity Date</i>	<i>Bonds/Loans Issued</i>	<i>Balance, 6/30/2021</i>
Soccer Park Bonds, Series 2014A	04/03/2014	2.0 - 2.5%	07/01/2024	\$1,480,000	\$470,000
Series 2014B, Limited Tax	04/02/2014	1.0–3.6%	04/01/2022	\$1,065,000	\$140,000
Fire Trucks Intercep	12/11/2015	Variable	02/15/2026	\$820,000	\$368,294
Public Safety Radios Lease-Purchase*	03/27/2020	2.87%	03/01/2030	\$1,992,461	\$1,814,003

* This debt is not included in the City’s non-voted general obligation debt limit

Future Challenges and Opportunities

Management outlined for the City Commission several challenges on the horizon for Great Falls' local government. These areas include:

- Police Operations and Violent Crime Reduction
- Civic Center Façade Repair
- Employee total compensation, including health insurance costs

In Closing

The City Manager's budget presentation to the City Commission will be available for viewing on the City's web site at <https://greatfallsmt.net>.

Numerous supplemental budget documents are available for viewing on the City's web site at <https://greatfallsmt.net/finance/2021-proposed-budget>. The City also has an online budget tool through Balancing Act that can be accessed from the City's finance webpage.

Despite the unusual challenges described in this year's budget, the City of Great Falls' financial position is sound thanks to a dedicated City Commission and department head team. I want to thank the department heads for their focus and diligence in preparing the budget. I especially want to thank Deputy City Manager Chuck Anderson, Finance Director Melissa Kinzler, and Budget Analyst Kirsten Myre for their assistance.

Respectfully submitted,



Gregory T. Doyon
City Manager

**RESOLUTION NO. 10350
ANNUAL BUDGET RESOLUTION
A RESOLUTION RELATING TO FINAL BUDGETS AND ANNUAL
APPROPRIATIONS FOR THE FISCAL YEAR
BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021**

WHEREAS, Montana Code Annotated (MCA), 7-6-4024, requires that the budget be approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the Department of Revenue, and

WHEREAS, the notice of hearing on preliminary budget was published in accordance with Section 7-1-4127, MCA, as required by Section 7-6-4021, MCA, and

WHEREAS, the hearing on preliminary budget from property taxes was held in accordance with Section 7-1-4131, MCA, and Section 7-6-4024, MCA, and,

WHEREAS, the Official City Code of the City of Great Falls, Title 2, Chapter 3, Section 2.3.040 states the Municipal Court Clerk salary set by Commission resolution, and,

WHEREAS, the Government Finance Officers Association recommends an unreserved fund balance in the General Fund of “no less than two months of regular general operating revenues or regular general fund operating expenditures”,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:

Section 1. - Legal Spending Limits

The legal spending limits of the City of Great Falls are established at the fund level. Appendix A establishes each fund’s level. (7-6-4030, MCA)

Section 2. - Implementation Authority

- 2.1 The City Manager is hereby delegated appropriation authority for the expenditure of funds from any or all of the following:
 - a. debt service funds for obligations related to debt approved by the governing body;
 - b. trust funds for obligations authorized by trust covenants;
 - c. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body;
 - d. any fund for special assessments approved by the governing body;
 - e. the proceeds from the sale of land;
 - f. any fund for gifts or donations; and,
 - g. money borrowed during the fiscal year. (7-6-4006, MCA)

- 2.2 The City Manager is hereby delegated authority to adjust appropriations funded by fees throughout the fiscal year in any or all of the following:
- proprietary fund appropriations (enterprise and internal service funds);
 - general fund for fee supported services;
 - information technology fund for fee supported mapping services;
 - natural resources fund for fee supported forestry services; and,
 - permits fund. (7-6-4012, MCA)
- 2.3 The authority to make transfers of appropriations between funds is retained by the City Commission.
- 2.4 The City Manager is hereby delegated the authority to make transfers or revisions within appropriations of any fund.
- 2.5 The City Manager may delegate to his department directors the authority to make transfers or revisions within or among appropriations of specific operations within a fund, limited to the division level of accountability.
- 2.6 Joint operating agreements approved by the governing body; insurance recoveries or dividends; hazardous material recoveries, and refunds or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

Section 3. - Appropriation Carryovers

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received.

- 3.1 Previous fiscal year appropriations for incomplete improvements in progress of construction, or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A., provided they meet the following criteria:
- related financing was provided in the prior fiscal year;
 - the appropriations were not obligated by year end;
 - the purpose was not included, or rejected, in current budget financing or appropriations; and,
 - the City Manager determines the appropriation is still needed.
- 3.2 Outstanding purchase orders and other obligations, representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred". They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A., provided they meet the following criteria:
- related financing was provided in the prior fiscal year;
 - the appropriations were not otherwise obligated by year end;
 - the purpose was not included, or rejected, in current budget financing or appropriations; and,
 - the City Manager determines the appropriation is still needed.

Section 4. - Appropriated Reserves

Reserves which have been established for specific purposes, such as Equipment Revolving Scheduled (ERS) reserves, are hereby declared to be appropriations available for expenditure according to the reserve purpose. They shall be acknowledged as current appropriations upon the determination by the City Manager that they are currently needed to serve their intended purpose. Unexpended reserves shall be carried forward to meet future needs in accordance with their purpose.

Section 5. Contingency Account

- 5.1 Contingency account appropriations are provided by the City Commission as flexible appropriations. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.
- 5.2 The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing. Use of contingency appropriations is restricted to transfers of that appropriation authority to specific operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to Contingency accounts is prohibited.
- 5.3 The Contingency appropriation is a two part authorization, determined on whether cash funding has been allocated in the General Fund during budget development:
 - a. General Fund financed; and,
 - b. Unfunded - a specific fund cash balance, additional revenue, or other funding source must be identified before the "unfunded" contingency appropriation may be used.

Section 6. - Classification and Pay Plan

- 6.1 The objective of the City's Classification and Pay Plan is to enable the City to retain, and when necessary, recruit competent employees. Therefore, the Plan must be a dynamic tool which is continuously updated.
- 6.2 The City Manager is authorized to administratively change the Classification and Pay Plan. Annual pay surveys, continual or periodic review of positions with changed duties or responsibilities, and additions to the classification plan of changed and new classes of work will assure that the Classification and Pay Plan remains current and equitably meets the needs of the City and its employees.

Section 7. - Budgetary Authority

References to statutes, or to consistency with statutory authority, are for information purposes only. Nothing in this resolution shall be considered to mitigate or compromise the City's self-governing authority.

Section 8. - Accounting Structure

Staff is hereby directed to establish and maintain City accounting structure in accordance with Generally Accepted Accounting Principles (GAAP). Statutes, ordinances, resolutions or other authoritative sources shall be implemented according to their intent and GAAP. Staff shall provide for conformance with the Commission's limits for financing and appropriation under authorized budgets whenever making proper modifications to accounting structure.

Section 9. – Municipal Court Clerk Salary

The City Manager is authorized to administratively set the salary of the Municipal Court Clerk using the following salary range:

Municipal Court Clerk	\$42,692 to \$64,038
-----------------------	----------------------

Section 10. – Fund Balance

As permitted by Mont. Code Ann. § 7-6-4034, the General Fund unreserved fund balance shall be considered adequate at 22% of annual appropriations. All other tax levy supported funds shall be considered adequate at 17% of annual appropriations. An unreserved fund balance for other operating funds of the City shall be considered adequate at a range of 8% to 17% of annual appropriations for seasonal operations, and 8% to 17% of annual appropriations for all other operating funds.

Such unreserved fund balances shall be used to meet extended revenue cycles, meet short term economic difficulties, respond to unique opportunities, provide for one-time expenditures, and respond to emergency and disaster situations. The balances should not be available to meet recurring operating expenses.

Annual Budget Resolution: Appendix A

City of Great Falls, Montana

Funds	Beginning Balance	+ Working Capital Sources			- Working Capital Uses			Ending Balance	Reserved Balance	Available Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses			
General	8,581,677	34,134,143	0	34,134,143	33,347,070	1,659,178	35,006,248	7,709,572	0	7,709,572
Special Revenue Funds										
Park & Rec Special Revenue	951,466	77,900	0	77,900	65,519	0	65,519	963,847	379,204	584,643
Parkland Trust	133,787	0	0	0	0	0	0	133,787	133,787	0
Library	387,954	1,096,029	350,000	1,446,029	1,444,629	0	1,444,629	389,354	101,880	287,474
Library Foundation	308,813	108,375	0	108,375	102,775	0	102,775	314,413	314,413	0
Planning & Comm Dev	79,169	1,105,811	271,932	1,377,743	1,358,443	0	1,358,443	98,469	0	98,469
Central MT Ag Tech TID	1,340,168	233,000	0	233,000	114,763	0	114,763	1,458,405	1,458,405	0
Airport TID	91,434	58,200	0	58,200	4,862	0	4,862	144,772	144,772	0
Downtown TID	1,715,205	1,184,000	0	1,184,000	89,949	0	89,949	2,809,256	2,809,256	0
East Industrial Ag Tech TID	118,811	292,500	0	292,500	264,330	0	264,330	146,981	146,981	0
Economic Revolving	20,400	0	0	0	0	0	0	20,400	20,400	0
Permits	979,440	980,721	0	980,721	1,361,878	0	1,361,878	598,283	0	598,283
Natural Resources	219,955	448,617	256,277	704,894	814,967	0	814,967	109,882	31,886	77,996
Portage Meadow	58,899	65,252	0	65,252	65,267	0	65,267	58,884	0	58,884
Park Maintenance District	1,842,556	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,842,556	0	1,842,556
Street District	3,764,775	6,194,575	0	6,194,575	8,172,300	50,000	8,222,300	1,737,050	0	1,737,050
Support & Innovation	87,395	726,258	0	726,258	726,258	0	726,258	87,395	0	87,395
Gas Tax BaRSAA	1,288,592	1,000,000	50,000	1,050,000	1,050,000	0	1,050,000	1,288,592	0	1,288,592
911 Special Revenue	794,235	612,447	0	612,447	0	346,674	346,674	1,060,008	1,060,008	0
Police Special Revenue	245,109	37,761	0	37,761	900	0	900	281,970	281,970	0
HIDTA Special Revenue	(45,236)	216,975	0	216,975	70,354	0	70,354	101,385	101,385	0
Fire Special Revenue	53,086	6,600	0	6,600	0	0	0	59,686	59,686	0
Federal Block Grant	992,243	1,283,862	0	1,283,862	808,151	0	808,151	1,467,954	1,467,954	0
HOME Grant	129,442	280,426	0	280,426	280,426	0	280,426	129,442	129,442	0
Housing Authority	0	1,560,383	0	1,560,383	1,560,383	0	1,560,383	0	0	0
Street Lighting Districts	1,781,523	1,123,242	0	1,123,242	1,430,135	0	1,430,135	1,474,630	0	1,474,630
Special Revenue Funds Total	17,339,222	20,192,934	928,209	21,121,143	21,286,289	396,674	21,682,963	16,777,402	8,641,429	8,135,974
Debt Service Funds										
Soccer Park Bond	41,504	164,500	0	164,500	169,265	0	169,265	36,739	36,739	0
West Bank TID	785,389	776,889	0	776,889	319,198	0	319,198	1,243,080	1,243,080	0
Improvement District Revolving	125,493	0	0	0	39,557	0	39,557	85,936	85,936	0
Master Debt SILD	31,674	15,984	0	15,984	3,346	0	3,346	44,312	44,312	0
General Obligation Taxable Bond	8,795	0	144,846	144,846	144,846	0	144,846	8,795	8,795	0
Debt Service Funds Total	992,855	957,373	144,846	1,102,219	676,212	0	676,212	1,418,862	1,418,862	0
Capital Projects Funds										
General Capital Projects	969,453	0	0	0	0	0	0	969,453	969,453	0
Improvement Districts Projects	5,781	0	0	0	0	0	0	5,781	5,781	0
Street Lighting Construction	0	0	0	0	0	0	0	0	0	0
Hazard Removal	45,989	0	0	0	0	0	0	45,989	45,989	0
Capital Projects Funds Total	1,021,222	0	0	0	0	0	0	1,021,222	1,021,223	0
Enterprise Funds										
Golf Courses	(1,305,567)	1,435,578	0	1,435,578	1,319,350	0	1,319,350	(1,189,339)	0	(1,189,339)
Water	8,695,659	13,384,445	0	13,384,445	14,649,298	0	14,649,298	7,430,806	3,940,665	3,490,141
Sewer	13,844,906	10,615,701	0	10,615,701	11,678,833	0	11,678,833	12,781,774	5,251,191	7,530,583
Storm Drain	5,366,705	2,950,800	0	2,950,800	3,948,221	0	3,948,221	4,369,284	950,138	3,419,146
Sanitation	625,578	3,870,325	0	3,870,325	3,979,365	0	3,979,365	516,538	208,111	308,427
Swimming Pools	111,433	478,200	267,861	746,061	763,681	0	763,681	93,813	0	93,813
911 Dispatch Center	765,532	1,949,522	346,674	2,296,196	2,249,640	0	2,249,640	812,088	812,088	0
Parking	411,919	366,900	0	366,900	659,800	0	659,800	119,019	49,026	69,993
Recreation	50,335	408,500	39,206	447,706	520,006	0	520,006	(21,965)	0	(21,965)
Multisports	6,184	152,160	0	152,160	160,443	0	160,443	(2,099)	0	(2,099)
Ice Breaker Run	2,562	72,400	0	72,400	70,874	0	70,874	4,088	0	4,088
Civic Center Events	115,896	379,325	265,913	645,238	648,415	0	648,415	112,719	29,345	83,374
Special State Projects	0	383,402	0	383,402	383,402	0	383,402	0	0	0
Port Authority	127,986	0	0	0	0	0	0	127,986	127,986	0
Enterprise Funds Total	28,819,128	36,447,258	919,654	37,366,912	41,031,328	0	41,031,328	25,154,712	11,368,550	13,786,162
Internal Service Funds										
Central Garage	2,727,547	3,356,383	0	3,356,383	3,013,570	0	3,013,570	3,070,360	1,557,899	1,512,461
Information Tech	232,619	1,527,602	0	1,527,602	1,498,803	0	1,498,803	261,418	242,752	18,666
Insurance & Safety	494,258	1,275,524	0	1,275,524	1,370,226	0	1,370,226	399,556	0	399,556
Health & Benefits	(211,508)	11,214,249	0	11,214,249	11,225,321	0	11,225,321	(222,580)	0	(222,580)
Human Resources	47,719	578,034	0	578,034	584,445	0	584,445	41,308	0	41,308
City Telephone	41,073	77,655	0	77,655	71,988	0	71,988	46,740	0	46,740
Finance	31,513	1,823,378	0	1,823,378	1,823,884	0	1,823,884	31,007	0	31,007
Engineering	89,885	1,665,268	63,143	1,728,411	1,752,386	0	1,752,386	65,910	36,922	28,988
Public Works Admin	95,619	689,853	0	689,853	695,804	0	695,804	89,668	5,271	84,397
Civic Center Facility Services	213,498	638,640	0	638,640	638,640	0	638,640	213,498	97,116	116,382
Internal Service Funds Total	3,762,224	22,846,586	63,143	22,909,729	22,675,067	0	22,675,067	3,996,886	1,939,960	2,056,926
Total	60,516,327	114,578,294	2,055,852	116,634,146	119,015,966	2,055,852	121,071,818	56,078,655	24,390,024	31,688,633

The City Commission has final authority and responsibility for budget development in the City. The City Charter requires the City Manager to "prepare and present the budget to the City Commission". The Budget is prepared by the Finance Department under the direction of the City Manager. Although Finance coordinates budget development and creates the budget document, it represents a major effort by all City departments.

I. The Budget Cycle

1. April

- Discussion of changes to budget process because of COVID-19
- Development of department requested budgets – due to COVID-19, budgets were largely developed by the finance department with each department asked to review

2. May-June

- Finalize fixed and internal service charges to departments
- Departments submit Critical Needs Requests and Travel Requests to finance and City Manager
- Due to COVID-19 and budget strategy, no department meetings with the departments were held
- Manager's review - development of manager budget primer

3. June-July

- Finalization of manager's proposed budget
- City Manager led budget work session on budget primer
- Manager's proposed budget presented to the City Commission
- July 1 - start of new fiscal year
- Public hearing scheduling and advertisement
- Proposed budget available for public inspection
- Formal public hearing on the proposed budget
- Annual budget resolution - City Commission adoption

4. August-September

- Certified taxable values received from DOR
- Annual tax levies fixed by City Commission action on or before the first Thursday in September or 30 days after receiving taxable valuation from the Montana Department of Revenue
- Preparation of the final budget document

II. Budget Documents

There are two bound documents prepared by the Finance Department each year.

1. Manager's Proposed Budget

The Manager's proposed budget is presented to the City Commission and made available to the public in June or July. This document is the basis for the public

hearing on the budget. Various resources are created to aid in preparation, which include:

- Department Requested Budgets
- Critical Needs Requests
- General Fund Subsidies
- Fund Health: Stable & At-Risk
- Internal Service Charges
- Capital Improvement Planning

2. Final Budget

This document is the City Commission's adopted budget document and is made available in September.

III. Budget Finalization

The formal conclusion of the budget development process occurs on or before the second Monday in August. For this FY2020/2021 budget:

- The annual proposed budget was presented on July 7, 2020.
- The budget hearing on the proposed budget was set on July 7, 2020.
- The budget hearing on the proposed budget was July 21, 2020.
- The annual budget was adopted July 21, 2020.
- Subsequent tax valuation information may require mid-year budget revisions.
- The resolution to fix annual tax levies was adopted August 18, 2020.

State statutes, 7-6-4024 and 7-6-4036, MCA require the City Commission to adopt the final budget, and then fix the tax levy on or before the first Thursday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. This is one month after the beginning of the year being budgeted. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation information. Accordingly, the budget is subject to revision, and not considered legally finalized, until the tax levy is fixed by City Commission resolution.

IV. Budget Amendment Procedure

The budget may be amended as authorized by the annual budget resolution. The City Manager has budget amendment authority for the expenditure of funds for any or all of the following:

- Appropriation carry-overs
- Appropriated reserves
- Contingency allocations
- Special assessments, grants, donations, trusts, agencies.

I. Public Notice

A. Public Budget Meetings

In June or July the City Commission holds a public work session to review presentations of revenue forecasts, major issues, and budget implications. A budget work session agenda is provided to the news media and made available to the public prior to the first work session. All supporting documents are also available to the media and the public. Work sessions are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

B. Manager's Proposed Budget

In June or July of each year the City Manager presents the Proposed Budget Document to the City Commission at a regular City Commission Work Session. Copies are immediately provided to the news media and made available to the public by hard copy or through the City's website. Work sessions are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

C. Public Budget Hearing

Following the City Manager's presentation of the proposed budget, notice of public hearing on the proposed budget is published. The proposed budget and any proposed changes are made available to the news media and the public before the hearing. The annual public hearing on the budget is scheduled for the second regular City Commission meeting in July. Work sessions and Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

II. Public Participation

A. Regular Commission Meetings

The City Commission meets regularly at 7:00 p.m. the first and third Tuesdays of each month. The public is invited to attend and participate. In addition to scheduled public hearings, time is set aside at the end of each commission meeting for open comment from the public. Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

B. Advisory Boards

The City Commission has nine neighborhood councils and a large number of advisory boards. Any city resident may seek election to their neighborhood council or apply for appointment to an advisory board through the City Manager’s office. For appointed boards, the city limits an individual’s term and appointments in order to encourage widespread citizen participation and fresh ideas on the advisory boards.

C. City Commission’s Budget Development Meetings

At the public budget work sessions, each segment of the city operation and budget document is presented and discussed with the City Commission. These are open meetings, usually attended by the news media. Work sessions and Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

D. Annual Budget Hearing

In accordance with state statute, a public hearing on the budget is held following public notice. The hearing is held in conjunction with a regular City Commission meeting usually at the second meeting in July. Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>



Management Plans

Full detail documentation underlying the budget are considered management plans. The plans are the basis of management control in the accounting records. Although only summary detail is presented in this budget document, full detail is available to the public through the Budget Office.

Budget Conforms to Accounting Structure

The line item presentation in the budget document is actually a summary of the line items used in the City's accounting systems; thus, the budget document provides an overview of the City financial plan without the volume of full depth detail.

Basis of Budgeting

- **Modified Accrual for Governmental Funds**

Governmental funds are the general fund, special revenue funds, debt service funds, and capital project funds. Revenues are recognized in the period they become susceptible to accrual by being measurable and available to finance expenditures. Expenditures rather than expenses are recorded to show the decreases in net financial resources of the current period. Debt service requirements are accounted for as expenditures in the year of payment. Depreciation allocations and compensated absence accruals are not included in the City's governmental fund budgets.

- **Accrual Basis for Proprietary Funds with Exceptions**

Proprietary Funds are the enterprise funds and internal service funds. Under accrual basis of accounting, most transactions are recorded when they occur, regardless of when cash is received or disbursed. The budget exceptions are as follows:

- Capital expenditures and debt principal are budgeted as appropriations,
- Debt issuance proceeds are budgeted as issuance of debt,
- Depreciation allocations and compensated absence accruals are not budgeted.

GAAP Presentation

State and federal regulations require the City to follow Generally Accepted Accounting Principles (GAAP) for Governmental Entities. The Governmental Accounting Standards Board (GASB) is recognized as the authority for GAAP rules. The Codification of Governmental Accounting and Financial Reporting Standards (GASB Cod.) is the authoritative reference for governmental accounting published by GASB.

Fund Accounting

The City's fund structure is summarized in:

- Appendix A. Balances and Changes by Fund on page 13.

Double Counting

Fund accounting clearly enhances the accountability of the City; however, when summaries are presented which combine total revenues and expenditures for the City as a whole, some costs are duplicated. These duplicated costs fall into the following two major categories:

1. Internal Service Transactions

- Internal Service Charges represent proper revenue and expenditure transactions between City funds and operations. The transactions must be recorded for proper cost accounting in the individual operations, but the City as a whole has not disbursed or received any additional cash.
- Internal service operations include centralized accounting, budget, human resources, information technology, computer, city telephone, central garage operations, health & benefits, insurance & safety, engineering, and public works administration. It would be less efficient and more costly if each City department had to separately provide for these services. Internal service charges represent proper allocation of centrally provided service costs.

2. Interfund Transfers

- Interfund transfers are exchanges of assets between funds. The transfers do not represent interfund payment for services received, but are still transactions which must be recorded for proper accountability among funds. Again, the City as a whole has not dispersed or received any additional cash.
- Interfund transfers generally occur from the General Fund to provide general purpose revenue support to operations accounted for within other funds, such as:
 - Civic Center Events
 - Engineering
 - Library
 - Recreation
 - Natural Resources
 - Planning and Community Development
 - Swimming Pools

Section 1. Mandatory Reserves

Reserves mandated by requirements of bond covenants, federal, state or local laws, regulations, or contractual commitments.

Bond Covenant Reserves

Debt Service, Capital Project, Operating, and other reserves required by ordinances or resolutions establishing bond covenants shall be established and maintained in accordance with covenant intent and GAAP terminology and classification.

SID Revolving

All SID bonded projects shall include 5% of the debt issuance principal as a cost of improvement to be deposited in the SID Revolving Reserve. The SID Revolving Reserve minimum balance shall be 5% of the total outstanding SID debt. The SID Revolving Reserve accumulated balance shall be retained in excess of 5% whenever possible to protect the taxpayers of the City against the possibility of an additional tax levy in the event of SID payment delinquencies which threaten bond default.

Other Mandatory Reserves

Reserves shall be established and maintained according to statutory, regulatory, ordinance, or contractual requirements.

Maintenance of Mandatory Reserves

Maintenance of mandatory reserve balances shall be a priority consideration for City staff in budget proposals and management of operations. Interfund loans may be established to adequately fund mandatory reserves deficiencies.

Section 2. Designated Balances

Reserved balances established at the discretion of the City Commission to assure continuity in City operations or provide for a specific future need. Designated Balances provide financial resources necessary to achieve City Commission plans.

Designated for Cash Flow

As permitted by Section 7-6-4034, MCA, the General Fund unreserved fund balance shall be considered adequate at 22% of annual appropriations. All other tax levy supported funds shall be considered adequate at 17% of annual appropriations. An unreserved fund balance for other operating funds of the City shall be considered adequate at a range of 8% to 22% of annual appropriations for seasonal operations, and 8% to 22% of annual appropriations for all other operating funds.

Such balances designated for cash flow shall be used to meet extended revenue cycles, meet short term economic difficulties, respond to unique opportunities, provide for one-time expenditures, and respond to emergency and disaster situations. The balances shall not be available to meet recurring operating expenses.

Designated for Equipment (Revolving)

Central internal service operations shall be established and maintained to coordinate major equipment for City operations. Ownership for all major equipment shall be recorded in the appropriate internal service operation. Operating departments shall make annual lease and maintenance payments to the internal service operation for their major equipment. The internal service operations shall maintain balances designated for equipment according to comprehensive Equipment Revolving Schedules (ERS). The ERS shall equate to funded depreciation schedules established on a replacement cost basis.

Section 3. Unreserved Balance

The unreserved balance is the part of the working capital balances available to finance the cash flow needs of the various operations or the current operating appropriations.

Section 4. Balanced Budget

A balanced budget is a budget in which expenditures for a given period are matched by expected revenues for the same period.

The City will live within its means. All agencies supported by the resources of this City must function within the limits of the financial resources identified or available specifically to them.

A balance must be struck between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time which extend beyond current appropriations. By law, budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of mixing onetime resources and expect the continued delivery of services, the very reason for which it exists.

Short-Term Operating Debt Policy

The expenses associated with day to day operations of the City will be covered by current revenues. However, because the City receives the majority of its property tax revenues at two (2) times during the year, the City may experience temporary cash shortfalls. In order to finance these temporary cash shortfalls, the City may incur short-term operating debt (typically, tax and revenues anticipation notes ([TRANS])). The amount of the short-term operating debt will be based on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. Operating revenues will be pledged to repay the debt, which will generally be repaid in one year or less. The costs of such borrowings will be minimized to the greatest extent possible.

Long-Term Capital Debt Policy

The long-term capital debt policy sets the parameters for issuing debt and provides guidance in the timing and structuring of long-term debt commitments. A separate policy issued for special improvement districts (SIDS) financing was adopted by the City Commission on November 20, 1990. The City will consider the issuance of long-term obligations under the following conditions:

1. The City will use debt financing only for one-time capital improvement projects and unusual equipment purchases, and only under the following circumstances:
 - a. When the project is included in the City's five-year capital improvement program and is in conformance with the City's general plan.
 - b. When the project is not included in the City's five-year capital improvement program, but it is an emerging critical need whose timing was not anticipated in the five-year capital improvement program or it is a project mandated immediately by state or federal requirements.
 - c. When the project's useful life, or the projected service life of the equipment will be equal to or exceed the term of the financing.
 - d. When there are designated revenues sufficient to service the debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.
 - e. Debt financing (other than tax and revenue anticipation notes) is not considered appropriate for any recurring purpose such as current operating and maintenance expenditures.
2. The project priority process used in developing the City's various capital improvement programs, including criteria used in evaluating projects and project viability, will be reviewed by the City Commission annually as part of the budget process.

3. The following criteria will be used to evaluate pay-as-you-go versus long-term debt financing in funding capital improvements:
 - a. Factors which favor pay-as-you-go:
 1. Current revenues and adequate fund balances are available.
 2. Project phasing is feasible.
 3. Debt levels would adversely affect the City's credit rating.
 4. Market conditions are unstable or present difficulties in marketing.
 - b. Factors which favor long-term financing:
 1. Revenues available for debt service are considered sufficient and reliable so that long term financing may be marketed with an appropriate credit rating.
 2. The project for which financing is being considered is of the type that will allow the City to maintain an appropriate credit rating.
 3. Market conditions present favorable interest rates and demand for municipal financings.
 4. A project is mandated by state or federal requirements, and current revenues and fund balances are insufficient to pay project costs.
 5. A project is immediately required to meet or relieve capacity needs.
 6. The life of the project or asset financed is five years or longer.
4. The following will be considered in evaluating appropriate debt levels:
 - a) General Fund supported debt service will not exceed 10% of total budgeted expenditures and transfers out.
 - b) The General Fund may be used to provide back-up liquidity to improve the viability of a self-supported debt issue, but only if the General Fund is not exposed to significant risk of loss of assets or impairment of liquidity. This evaluation of risk will consider such things as the following:
 - i. Volatility and collectability of the revenue source identified for repayment of the debt.
 - ii. The likelihood the General Fund would be reimbursed within one year for any payments it might potentially need to make in its role as back-up guarantor.

If the City Commission determines the risk of loss of assets or impairment of liquidity to the General Fund to be relatively minimal, self-supported debt service for debt that relies on the General Fund as a back-up guarantor will not exceed 10% of General Fund budgeted expenditures and transfers out.

5. The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.
6. The City will select a financial advisor on a competitive basis; the advisor will be retained for at least four years to provide continuity and adequate time to develop an understanding of the City's needs. Other outside service providers may be selected by developers or owners, subject to the City's approval. Trustees and/or paying agents will be selected by competitive bid.
7. Interfund borrowing will be considered to finance high priority needs on a case-by-case basis, only when planned expenditures in the fund making the loan would not be affected. Interfund borrowing may be used when it would reduce costs of interest, debt issuance, and/or administration. Interfund borrowing may not be used when the lending of funds would violate restrictions imposed through bond covenants, City Commission action or state and federal laws.
8. The term of the long-term debt instrument will not exceed the legal life of the asset or thirty years, whichever is less.
9. Bond proceeds will be invested in accordance with the provisions of the bond indenture. Funds set aside for debt service will only be used for that purpose.
10. In choosing the appropriate long-term debt instrument: cost, economic equity, political acceptability, and flexibility will be considered. Refundings will be considered to reduce interest costs or principal outstanding, or to eliminate restrictive debt covenants. Pooled financings with other government agencies will be considered as appropriate.
11. There are many different types of long-term debt instruments available. Depending on the specific circumstances, the City will consider using the following types of financing instruments:
 - a. General obligation debt
 - b. Revenue bonds
 - c. Tax increment bonds
 - d. Special improvement district
 - e. Park district bonds
 - f. Master lease agreements
 - g. Vendor-financed leases
 - h. Bond anticipation notes

I. Scope

This policy applies to the interfund loans made monthly and at fiscal yearend to remove negative cash balances in funds. The Fiscal Services Director is hereby authorized to process interfund loans that are made monthly and at fiscal yearend to remove negative cash balances in funds in accordance with Generally Accepted Accounting Principles (GAAP). This policy covers category, processing and reporting for the loans.

II. Category of Interfund Loans

The interfund loans may fall in two categories – current and non-current. Current loan amounts are expected to be repaid within one fiscal year. Non-current amounts are expected to be repaid in more than one fiscal year. The first year that a fund makes an interfund loan to a fund, the amount would be a current loan. When a fund has to make an interfund loan to the same fund for more than one year in a row, this would make the amount the second (or more) year fall into the category of non-current loan.

III. Processing of Interfund Loans

At the end of the fiscal year, after all accounts payable transactions for that fiscal year have been processed, the cash balances of all funds will be analyzed. The General Fund will make an interfund loan to the other funds when the cash balance is enough to cover the amounts needed unless the fund that is negative has another fund that it is associated with that has a large enough cash balance (i.e., Golf Courses Fund and Park & Recreation Fund). If the General Fund does not have enough of cash balance to cover the amounts needed, the Central Garage Fund will be used. These loans will be booked in the fiscal year with an effective date of June 30, 20XX. They will be reversed in the new fiscal year with an effective date of July 1, 20XX.

If the fund that is negative has been in a significant negative status for more than five years, it will be reviewed and analyzed to decide if the interfund loan will not be reversed at the beginning of the new fiscal year. This loan will be considered a non-current loan and will be treated as mentioned below.

A repayment plan will be established and implemented by the Fiscal Services Director. In addition, the borrowing fund must anticipate sufficient revenues to be in a position over the period of the repayment plan to make the specified payments. The Fiscal Services Director is directed and authorized to repay such transfers, in whole or in part, when budgeted revenues in the borrowing fund are received sufficient to cover the projected foreseeable needs of the borrowing fund.

IV. Reporting of Interfund Loans

Because of GAAP reporting requirements, the type of fund designates how transactions are reported. When reporting the interfund loans, there are several scenarios that could occur:

1. Governmental fund makes current loan – If a governmental fund (General or Special Revenue) makes a current loan to another fund, this loan is reported on the balance sheet of the funds as a due to/from other city fund and the fund balance is kept in the unassigned or assigned category.
2. Governmental fund makes non-current loan – If a governmental fund makes a non-current loan to another fund, this loan is reported on the balance sheet of the funds as an advance to/from other funds and the fund balance is reported as nonspendable.
3. Proprietary fund makes current loan - If a proprietary fund (Enterprise or Internal Service) makes a current loan to another fund, this loan is reported on the balance sheet of the funds as a due to/from other city fund and the fund balance is kept as unrestricted.
4. Proprietary fund makes non-current loan - If a proprietary fund (Enterprise or Internal Service) makes a non-current loan to another fund, this loan is reported on the balance sheet of the funds as an advance to/from other city fund and the fund balance is kept as unrestricted.

V. Monthly Processing of Interfund Loans

If a fund has a negative average cash balance, the fund will be considered to have borrowed the cash from other funds. The borrowing fund will pay the other funds interest at a rate equal to the Montana Board of Investments STIP interest rate.

1. Introduction

The intent of the Investment Policy of the City of Great Falls, Montana (the City) is to define the guidelines within which funds are to be managed. The policy formalizes the framework for the City's investment activities that must be exercised to ensure effective and prudent fiscal and investment management of the City's funds. The guidelines are intended to be broad enough to allow the investment committee to function properly within the guidelines of responsibility and authority, yet specific enough to adequately safeguard the City's funds. This policy is intended to be used in conjunction with the City of Great Falls Investment Procedures.

The Investment Policy and Procedures will be approved and adopted by the City of Great Falls Commission. Any changes to the Investment Policy and Procedures also will be approved and adopted by the Great Falls City Commission.

2. Governing Authority

The City's investment program shall be operated in conformance with federal, state, and other legal requirements, including MCA Title 7, Chapter 6, Part 2 and OCCOGF 2.16.045.

3. Scope

- a) This policy applies to activities of the City with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Montana. The covered funds, or any new funds created by the City, unless specifically exempted by statute, the investment committee, and this policy, are defined in the City's Comprehensive Annual Financial Report.
- b) Investments of employees' vested retirement funds are not controlled by the City and therefore are not covered under this policy.

4. Pooling of Funds

- a) Except for cash in specified restricted and special revenue funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

- b) Pooling cash assets eliminates the need to maintain uninvested contingency cash for each fund. Instead, cash flow needs can be anticipated for the City as a whole. The fluctuations in cash needs for the individual funds tend to "net out" when combined needs are considered. The total uninvested cash balance for contingencies can be greatly reduced.

5. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

- a) **Safety** - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
 - i) **Credit Risk** - The City will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:
 - (1) Limiting investments to the safest types of securities as described in MCA 7-6-202.
 - (2) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business.
 - (3) Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
 - ii) **Interest Rate Risk** - The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- b) **Liquidity** - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- c) **Yield** - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:
 - i) A security with declining credit may be sold early to minimize loss of principal.
 - ii) Liquidity needs of the portfolio require that the security be sold.

6. Standards of Care

a) **Delegation of Authority and Responsibilities**

i) **City Commission**

The city commission will retain ultimate fiduciary responsibility for the portfolios. The city commission will designate investment officers and review the investment policy and procedures making any changes necessary by adoption. The city commission and city manager will receive monthly reports on the portfolio.

ii) **Investment Officers**

Authority to manage the investment program is granted to the Fiscal Services Director hereinafter referred to as investment officer as designated by OCCOGF 2.16.045 City Ordinance 2825.

Responsibility for the operation of the investment program is given to the Investment Committee who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Officers will prepare monthly investment reports and other special reports as may be deemed necessary.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and supporting procedures.

iii) **Investment Committee**

The management of the investment portfolio and investment policy shall be the responsibility of the City's Investment Committee. Specifics for the Investment Committee shall be documented in the Investment Procedures manual.

iv) **Investment Adviser**

The City may engage the services of one or more external investment managers to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this investment policy. Such managers must be registered under the Investment Advisers Act of 1940.

- b) **Prudence** - The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

- i) The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."
- c) **Ethics and Conflicts of Interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

7. Authorized Financial Institutions, Depositories, and Broker/Dealers

- a) The City will pre-qualify the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business. Specifics for pre-qualification shall be documented in the Investment Procedures manual.
- b) Competitive Transactions
 - i) The investment officer shall obtain competitive bid information on all purchases of investment instruments purchased on the secondary market. A competitive bid can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.
 - ii) If the City is offered a security for which there is no readily available competitive offering on the same specific issue, then the Investment Officer shall document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no complete offerings will be required as all dealers in the selling group offer those securities as the same original issue price.
 - iii) If the City hires an investment adviser to provide investment management services, the adviser must provide documentation of competitive pricing execution on each transaction. The investment adviser will retain documentation and provide upon request.

8. Authorized Investments and Interest Bearing Deposits

- a) It is the policy of the City of Great Falls to limit investments to those authorized by MCA Title 7 Chapter 6 Part 2. Typical types of securities include (as limited by MCA Title 7 Chapter 6 Part 2):
 - i) United States government treasury bills, notes, and bonds and in United States treasury obligations, such as state and local government series (SLGS), separate

- trading of registered interest and principal of securities (STRIPS), or similar United States treasury obligations;
 - ii) Obligations of the following agencies of the United States:
 - (1) federal home loan bank
 - (2) federal national mortgage association
 - (3) federal home mortgage corporation
 - (4) federal farm credit bank
 - iii) Time deposits with a bank, savings and loan association, or credit union.
 - iv) Repurchase agreements
 - v) State of Montana investment pool
 - vi) Interest bearing accounts.
- b) Collateralization - The City of Great Falls restricts acceptable collateral for deposits and repurchase agreements further than the statutory restrictions. All deposits over FDIC or FSLIC insured amount are required to be secured with collateral having a market value of at least 100% of the deposit balance (which is further than discussed in MCA 7-6-205 - 208). Specifics for collateralization shall be documented in the Investment Procedures manual.
- i) Collateral for time deposits must be:
 - (1) U.S. Treasury bills, Bonds, Notes or Certificates of Indebtedness backed by the pledged full faith and credit of the U.S. Government or
 - (2) Obligations of agencies or instrumentalities of the U.S. Government such as the Federal Home Loan Banks, the Federal Land Banks, the Federal Intermediate Credit Banks or the Banks of Cooperatives.

9. Investment Parameters

- a) Diversification

It is the policy of the City to diversify its investment portfolios. To eliminate risk of loss resulting from the over-concentrations of assets in a specific maturity, issuer, or class of securities, assets in all City of Great Falls funds shall be diversified by maturity, issuer, and class of security. Diversification strategies shall be determined and revised periodically by the investment committee/investment officer for all funds.

Diversification Constraints on Total Holdings

Issuer category	Minimum %	Maximum %
Master, savings, and ICS accounts		100%
State STIP's	20% combined	100%
Money Market/Repurchase Agreements		100%
Treasury Notes and Bills	0%	80%
Direct Obligations	0%	80%
Obligations of agencies of the U.S.	0%	30%

- b) Mitigating market risk in the portfolio - Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term/core portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City shall mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:
 - i) Maximum Maturities - To the extent possible, the City of Great Falls shall attempt to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds.
 - ii) Buy & Hold Philosophy - Consistent with our General Standards Ranking - Safety and Liquidity above yield, to the extent possible, the City shall attempt to keep all investments to maturity.
- c) Centralized Banking - An accounting system involves keeping accurate, internal records for all funds and accounts. Banking capabilities, such as deposit clearing, warrant/check processing, temporary deposit imbalances, and investment capacity, can best be handled through centralized banking in a minimum of bank accounts. Accordingly, uninvested cash balances should be maintained in the fewest depository accounts possible.

10. Performance Standards/Evaluation

- a) The investment portfolio will be managed in accordance with the parameters specified within this policy. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.
- b) Marking to Market - The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least annually. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed.

11. Safekeeping and Custody

- a) Delivery vs. Payment - All trades of marketable securities will be executed by delivery vs. payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
- b) Third-Party Safekeeping - Securities will be held by a third party custodian as evidenced by safekeeping receipts in the City's name.

- c) Internal Controls - The Fiscal Services Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Great Falls are protected from loss, theft or misuse. Specifics for the internal controls shall be documented in the Investment Procedures.

12. Interest Revenue, Interest Receivable, and Mark to Market Distribution

- a) Interest revenue shall be distributed to funds participating in the pooled cash on a monthly basis. Funds with a negative cash balance will borrow the cash from other funds to cover the negative cash balance. These funds will pay the other funds interest at the current Montana Board of Investments STIP Program interest rate. The different interest rates will be charged because those are the rates the City would have to pay to borrow the cash to cover the negative balances.
- b) Interest receivable shall be distributed to funds participating in the pooled cash on a yearly basis. Funds with a negative cash balance will not receive any interest receivable but will be charged interest. The cash balances used will be point in time and not an average.
- c) A mark to market adjustment shall be distributed to funds participating in the pooled cash on a yearly basis. The cash balances used will be point in time and not an average.

13. Reporting

An investment report shall be prepared at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the City Manager, Fiscal Services Director, Investment Committee, and City Commission.

14. Policy Considerations

- a) Exemption - Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity, or liquidation, such monies shall be reinvested only as provided in this policy.
- b) Amendments - This policy shall be reviewed on an annual basis. Any changes must be approved by the Great Falls City Commission and any other appropriate authority, as well as the individual(s) charged with maintaining internal controls.

Master plans are the formal studies of current and projected community needs. The plan generally addresses a single operational area or system and is typically created by contracting with independent consultants specializing in that operation or system. Master plan recommendations fall into two categories: administrative and capital improvement programs.

Master plan development is an expensive, time consuming effort. Master plan components, especially the capital improvement programs, are typically updated annually. Updated master plans are used as the basis for capital expenditure recommendations in annual budget development.

Eventually, simply updating master plans is not enough. The dynamic nature of the community, technology, and emerging demands requires a comprehensive reassessment. New master plans are usually developed from scratch every five to ten years, depending on circumstances.

The City of Great Falls has a number of Master Plans, including:

- Comprehensive Master Plan (statutorily prescribed)
- Water System Master Plan
- Sewer System Master Plan
- Storm Drain Master Plan
- Street System Master Plan
- Parks Master Plan



Street Reconstruction



Water Treatment Plant Expansion

Facility Revolving Schedules (FRS) are currently under development and were in place for the fiscal years 2016 through 2020 budget development processes in draft form. Once completed the schedules will include:

- A capital improvement program for facilities and facility equipment replacement
- Comprehensive listings of each existing facility and equipment item subject to replacement
- Replacement schedules for a period from current to over 5 years
- Provisions for replacement reserves to be consistently funded through annual budgets

A listing of all facilities and their major integral components has been completed. This listing was compiled from insurance and fixed asset records. Initial replacement costs for the records are the insurance replacement costs and estimates based upon the City’s most recent cost experience for similar facilities and facility equipment. The Departments will be evaluating the facility conditions and request a replacement or repair date based on their findings.

The primary difficulty will be establishing reserves from scratch for these FRS capital improvement schedules. The schedules will include a number of facilities with immediate capital financing needs. Annual reserve financing for most facilities will involve two annual budget components:

- a) Straight-line funded depreciation on a replacement cost basis
- b) Straight-line amortization of reserves which should have been contributed in prior years



Improvements and Addition to Public Works Engineering Building

All City operations fund their Equipment Revolving Schedules (ERS) out of annual operating budgets. Equipment Revolving Schedules in the General Fund were changed in Fiscal Year 2005 to even out lease charges from the General Fund by looking at the ERS funding for the whole General Fund instead of by individual pieces of equipment.

The Central Garage and Information Technology Division serve as records keepers, advisors, and purchasing agents. Each department is responsible for their own analysis of serviceability, projected needs, replacement costs, and replacement timing.

- Initial ERS records are established at time of original or replacement purchase.
- Every year, as a preliminary phase of annual budget development, the ERS for all equipment are analyzed and adjusted.
- Equipment scheduled for replacement in the upcoming budget year is reconsidered before it is included for budget appropriation.
- Before each replacement purchase, the serviceability and need for equipment is reconsidered.
- Equipment is not purchased for the sole reason that it has come due in the ERS.

There are two Equipment Revolving Schedule (ERS) Programs:

1. Vehicles & Equipment (V&E) ERS

V&E ERS reserves are held in the Central Garage Fund for all governmental fund operations and in the individual fund for each proprietary (enterprise) fund. The Central Garage prepares specifications and administers the purchase process for all capital outlay financed from V&E ERS reserves. In governmental funds, the annual internal service charge, paid to the Central Garage Fund for the ERS reserve, is recorded as an expenditure each year. In proprietary funds, the annual addition to the ERS reserve is kept within the fund, and is not charged as an expense.

2. Computer ERS

Computer ERS reserves are held in the Information Technology (IT) Fund. The Information Technology Division prepares specifications and administers the purchase process for all purchases financed from the Computer ERS reserves. The annual internal service charge paid to the IT Fund for the ERS reserve is recorded as an expenditure each year. Central processing computer equipment is owned and purchased in the IT Fund. Computer equipment purchased for operations outside the IT Fund does not reach the \$5,000 capitalization limit per item; therefore does not require capital outlay and fixed asset records within individual proprietary funds.

The detailed Equipment Revolving Schedules are not shown in this document, but are available from the Central Garage Division in Public Works. For each capital operating item, the detailed listings identify:

- Item description
- Years of estimated life
- Estimated year of replacement
- Reserve goal
- Annual reserve increment
- Reserve balance at the beginning of the year
- Scheduled replacements for the current year
- Projected reserve balances for future year ends
- Additional information



Capital Improvement Programs (CIP) are the long-term plans for scheduling capital outlays and capital projects as needed for on-going operations and efficiency. They typically identify:

- Each item or project's description and justification
- Expected beginning and ending date for each item or project
- The expenditure amount for each year during projects
- The anticipated method of paying for those capital expenditures

For capital projects, the scope, cost, timetables and available funding can be readily analyzed for the next one or two years. After that, it becomes increasingly difficult to estimate costs, timetables, and funding sources.

There are many capital projects which take more than two years to complete. Capital improvement programs plan the multi-year, long-range projects so they can be realistically financed. It is necessary to have capital improvement programs which address projects and financing at least three to five years in the future. The City has used the following criteria to evaluate the relative merit of each capital project:

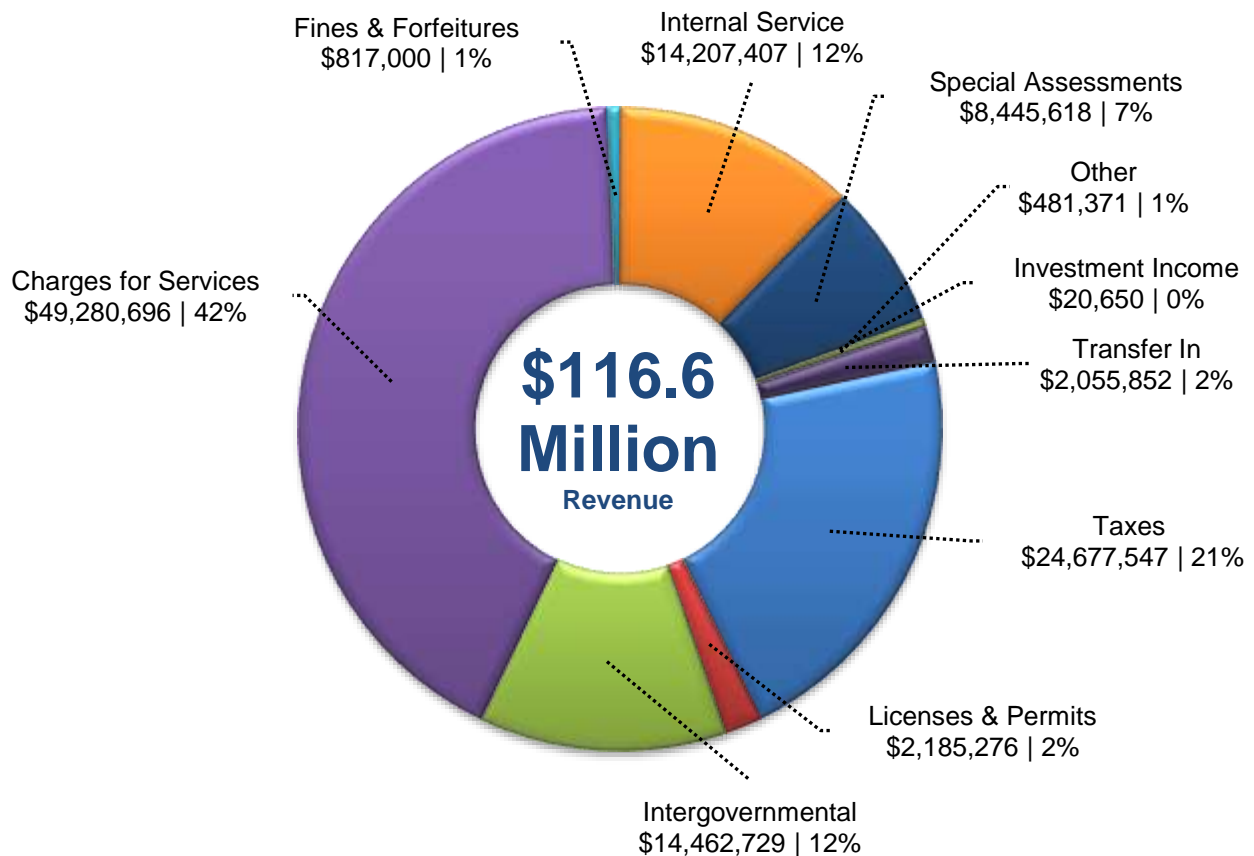
- Encourage projects which will enhance the sense of community and make Great Falls a better place to live and visit
- Revise and renew the long-range comprehensive plan
- Provide quality water, wastewater, sanitation and other services to meet or exceed federal and state standards
- Provide and annually update long-range capital improvement programs for all City functions
- Capital investments will foster the City's goals of economic vitality, neighborhood vitality, and preserving the infrastructure and heritage
- Priority will be given to projects which: can be funded through alternative revenue sources, implement a component of an approved master plan, are specifically included in an approved replacement schedule, directly support development efforts in low and moderate income household areas, reduce the cost of operations or energy consumption, and/or, are identified by a board or another department as priorities
- Projects which duplicate other public and/or private services will not be considered
- Create a capital improvement program document (separate document)
- Finalize the CIP by matching the project needs to the financing sources.

Where the Money Comes From

Total city-wide revenue for Fiscal Year 2021 is \$116.6 million. Forty-two (42%) percent comes from charges for services. The majority of charges for services are generated from utility services, which includes water, sewer, storm drain, and sanitation charges.

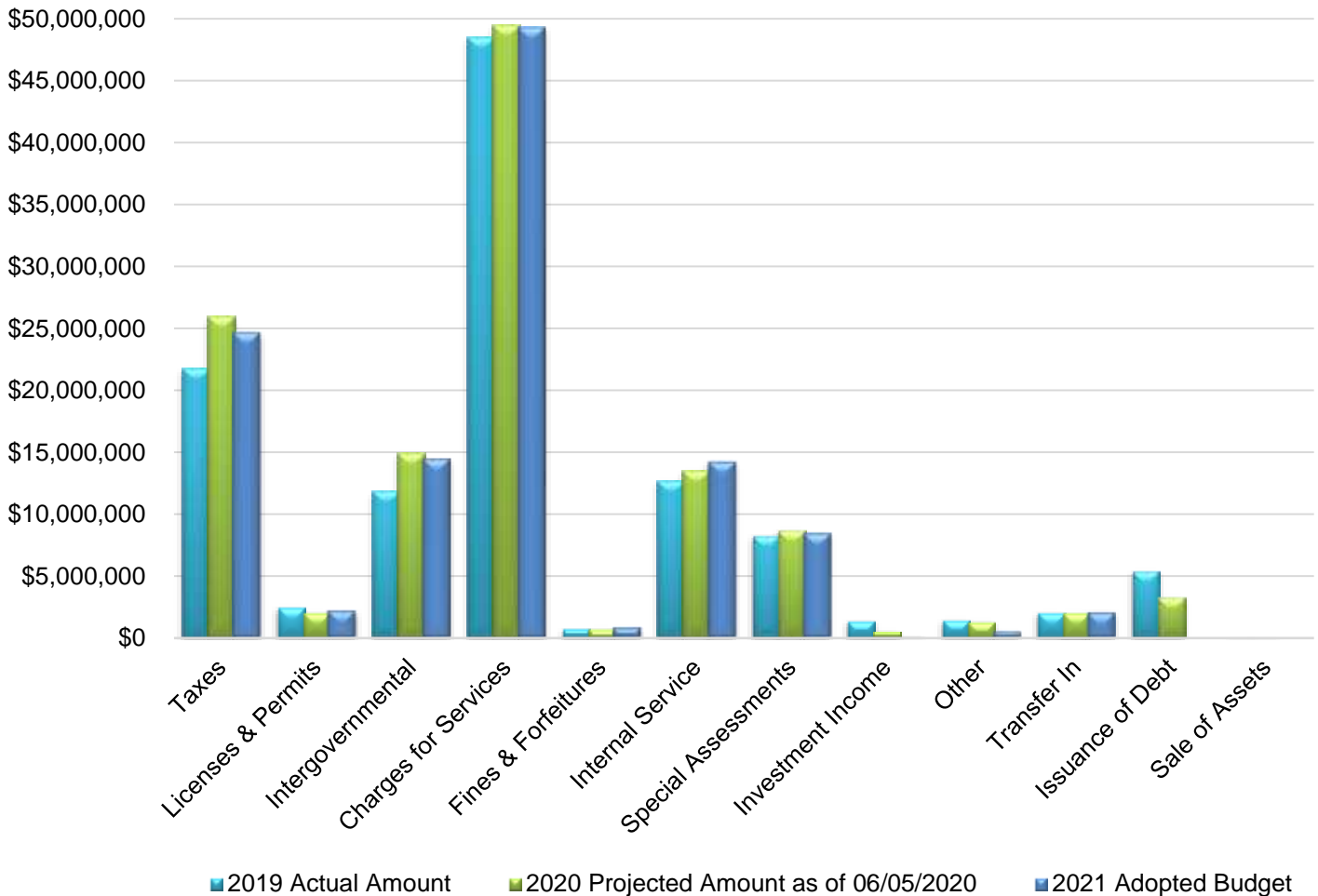
The next largest revenue source is taxes making up 21% of city-wide revenue. The State of Montana does not have a sales tax. Therefore, the majority of city taxes are generated from real and personal property. Since the City of Great Falls does not have a sales tax, the downturn or upturn in the national economy does not have a direct effect on tax revenue. It does have an indirect effect in such that the City of Great Falls newly taxable property may be decreased or increased year over year. If the mill value decreases with the “floating mill”, the City does have the ability to increase the amount of mills to make up the difference in lost value.

The third and fourth largest revenue sources are internal services (12%) and intergovernmental revenue (12%). Internal service charges occur when an internal City department charges another department for services provided. Examples include human resources and information technology. Total city-wide internal service charges for FY 2021 amount to \$14.2 million. A major intergovernmental revenue is the HB 124 State Entitlement of \$9.061 million (\$8.635 million for the General Fund and \$427k for the Street Fund), which is primarily from the state gambling tax. The City receives various grants that make up the remaining \$5.401 million of intergovernmental revenue in the General Fund. The fifth largest source is special assessments totaling \$8.445 million or 7%. Examples of special assessments include the street district, park maintenance district, and street lighting districts.



	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$21,739,975	\$22,949,998	\$22,955,463	\$25,934,625	\$24,677,547
Licenses & Permits	\$2,490,326	\$2,302,241	\$2,302,241	\$2,086,793	\$2,185,276
Intergovernmental	\$11,823,844	\$13,568,725	\$15,508,529	\$14,908,125	\$14,462,729
Charges for Services	\$48,468,221	\$49,721,560	\$49,848,963	\$49,493,450	\$49,280,696
Fines & Forfeitures	\$781,394	\$918,000	\$971,300	\$761,981	\$817,000
Internal Service	\$12,653,085	\$13,551,817	\$13,551,817	\$13,469,836	\$14,207,407
Special Assessments	\$8,336,874	\$8,742,911	\$8,742,911	\$8,740,765	\$8,445,618
Investment Income	\$1,423,331	\$60,250	\$60,250	\$549,439	\$20,650
Other	\$1,492,959	\$524,415	\$876,320	\$1,329,378	\$481,371
Transfer In	\$2,088,971	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852
Issuance of Debt	\$5,450,355	\$0	\$3,360,310	\$3,360,310	\$0
Sale of Assets	\$76,070	\$0	\$0	\$67,193	\$0
Revenue Totals	\$116,825,406	\$114,399,468	\$120,254,275	\$122,778,066	\$116,634,146

**City-Wide Revenue
3 Year Trend**



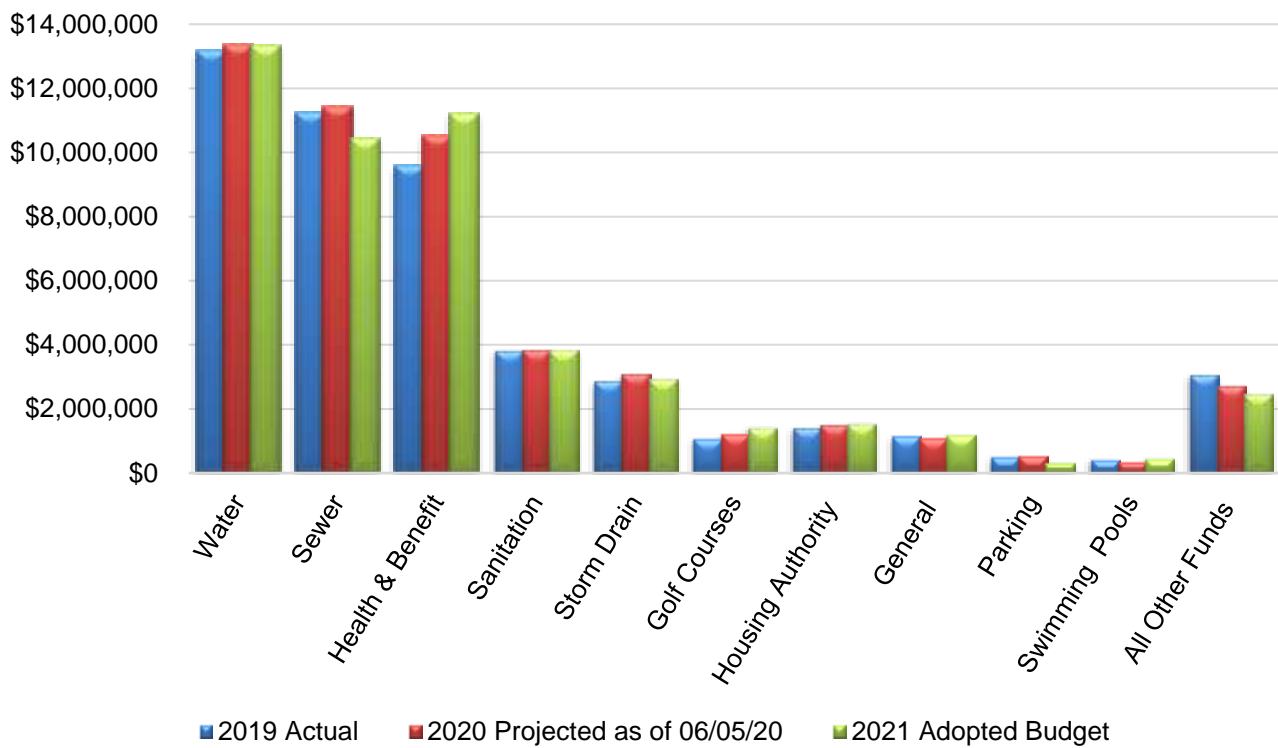
Major Revenues

Charges for Services

Charges for services is 42.25% percent of total city revenue and 3.50% of General Fund Revenue. Charges for services are fees collected to pay the cost of providing specific services. The majority of the charges for services revenues are for water, sewer, storm drain, and sanitation utilities. Utility rates are reviewed and, if necessary, adjusted annually to pay full costs of providing services. The charges for services revenues for health & benefits are the charges to employees for their health insurance plans. These rates increased 10.2% in FY21.

It is City practice to keep up to date with regular incremental utility rate changes while keeping in mind the difficulty that many customers have with utility affordability. However, due to the COVID-19 pandemic, the budget does not include any rate increases to aid in economic recovery. Past utility rate increases are noted in the “Five Year History of Utility Rate Charges” below and require an additional separate public hearing and approval by the City Commission.

**Charges for Services Revenue by Fund
3 Year Trend**



Five Year History of Utility Rate Increases					
Requires Separate Commission Action					
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Water	10%	0%	5%	5%	0%
Sewer	3%	0%	2%	2%	0%
Storm Drain	10%	0%	10%	5%	0%
Sanitation					
Residential	0%	5%	0%	7.5%	0%
Commercial	0%	0%	5%	7.5%	0%

Taxes and Special Assessments

Taxes and Special Assessments account for 28% of Total City Revenue and 62% of General Fund Revenue. Taxpayers generally view taxes and special assessments as two names for the same thing; however, there are distinctions.

	2019 Actual Amount	2020 Amended Budget	2021 Adopted Budget	% of Total City Revenue
Taxes				
Real & Personal Property	\$15,509,580	\$16,816,932	\$17,275,932	14.81%
Permissive Medical Health Mill	\$2,722,821	\$3,447,210	\$3,447,210	2.96%
GO Bond Payments	\$160,906	\$171,000	\$164,500	0.14%
Tax Increments	\$1,610,842	\$1,420,321	\$2,539,905	2.18%
Local Option Motor Vehicle	\$1,735,827	\$1,100,000	\$1,250,000	1.07%
Total Taxes Revenue	\$21,739,975	\$22,955,463	\$24,677,547	21.16%
Special Assessments				
Street Maintenance District	\$4,553,989	\$4,583,265	\$4,583,265	3.93%
Park Maintenance District	\$1,479,030	\$1,500,000	\$1,500,000	1.29%
Street Lighting District	\$1,159,687	\$1,170,052	\$1,123,242	0.96%
Boulevard District	\$384,389	\$431,617	\$431,617	0.37%
Portage Meadows	\$61,606	\$65,252	\$65,252	0.06%
Special Improvement District	\$44,741	\$44,741	\$0	0.00%
Master Debt SILD	\$18,639	\$15,984	\$15,984	0.01%
TBID	\$380,581	\$692,000	\$486,258	0.42%
BID	\$250,395	\$240,000	\$240,000	0.21%
Total Special Assessments	\$8,336,874	\$8,742,911	\$8,445,618	7.24%
Total Taxes and Special Assessments	\$30,076,849	\$31,698,374	\$33,123,165	28.40%

Taxes - Real & Personal Property

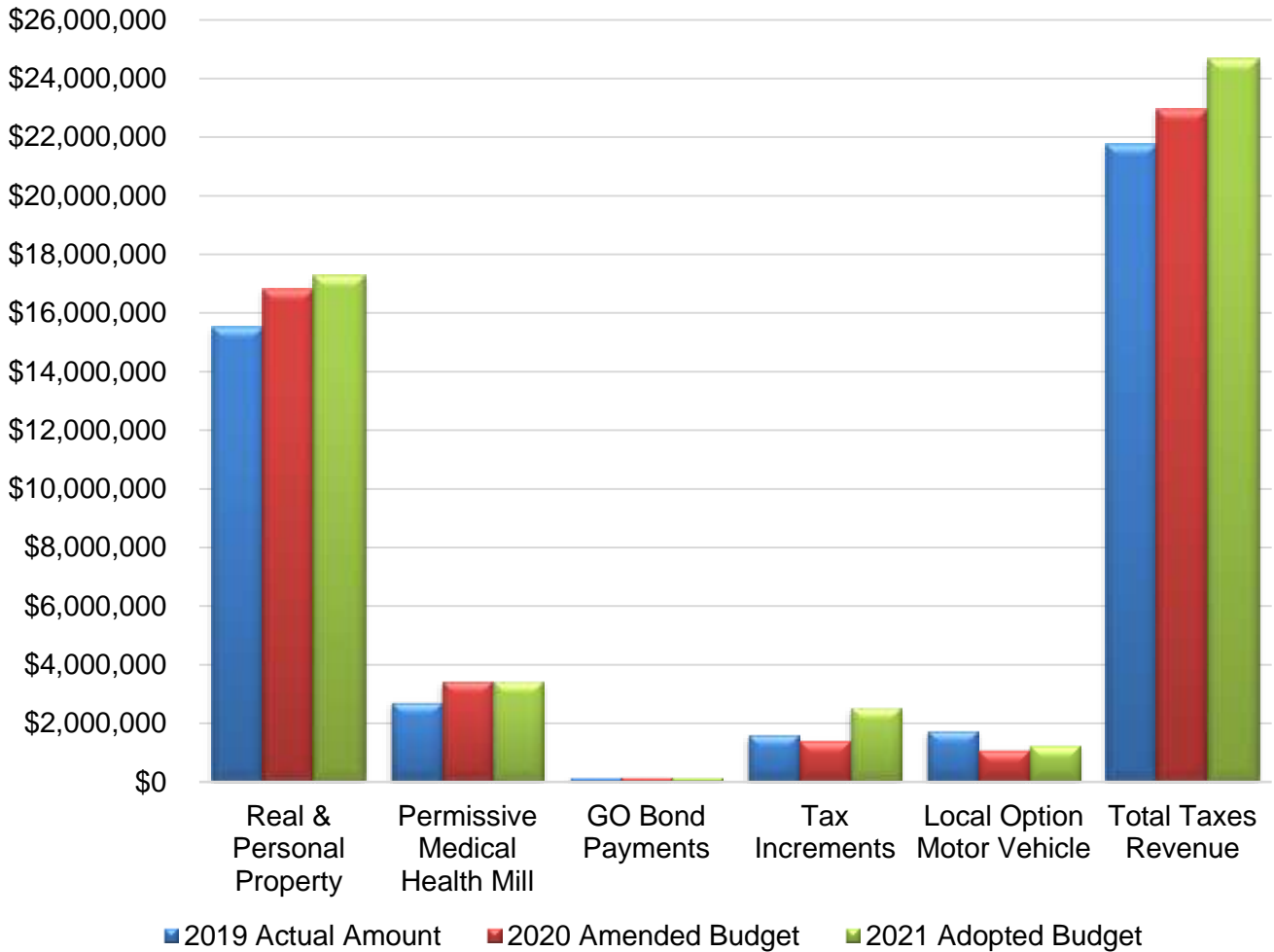
Real and personal property is the tax on property values which is authorized for general purposes. It is no longer informative or valid to compare mill levies from year to year. The 1999 State Legislature created declining taxable property valuations, which are to be offset by increased local mill levies, to achieve the same property tax revenue as the local governments levied for in Tax Year 1998. Mill levies will be adjusted each year as a formula change.

In accordance with Montana state statute, the City will have limited real property tax revenues. The real property taxes are budgeted using historical analysis. The General Fund tax revenue increased from \$20.6 million to \$21.1 million in this budget. This increase in property taxes is due to new construction and improvements estimated at over \$425k. There is no increase to tax revenue from the Permissive Medical Levy or an increase from the inflationary factor. These tax increases were not utilized in this budget to assist the community in recovering from the COVID-19 pandemic. The large outstanding tax protest that began in 2018 was settled at the end of FY2020 and should not affect future collections of taxes.

Tax Increments

Tax increments are a method of financing public improvements for a district. Money is borrowed to make public improvements, which will in turn encourage private taxable improvements. Taxable improvements result in new tax revenue (tax increments) that stays within the district. Tax increments are first used to repay the public improvement debt.

**City-Wide Total Taxes Revenue
3 Year Trend**



Special Assessments

Special assessments are charges needed to pay for a special improvement and/or related maintenance. A Special Improvement District is that group of properties benefited by, and paying for, a special improvement. Special assessments are typically charged on a square area basis in the City of Great Falls. The Street Maintenance District and the Park Maintenance District are the only districts covering the whole city. The revenue for the Street Maintenance Assessment is deposited directly to the Street Fund. Likewise, the revenue for the Park Maintenance District is deposited directly into that fund. This is a reliable source of revenue restricted to the recovery of specific costs. Additional separate public hearings are needed to adopt the budgeted rates.

Five Year History of Special Assessment Rate Changes					
Requires Separate Commission Action					
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Street Maintenance District	0%	0%	0%	0%	0%
Boulevard District	0%	7%	3%	5%	0%
Portage Meadows District	0%	0%	7%	5%	0%
Street Lighting	-18%	-1%	0%	0.5%	- 4%
Park Maintenance District	-	-	New	0%	0%

Intergovernmental Revenue

Intergovernmental Revenue is 12.4% of total city revenue and 25.9% of total General Fund revenue. Revenues from federal, state and other local governments are considered intergovernmental revenues. The State Entitlement payments for HB 124 increased 3.24% in FY 2021. This is up from a 3.00% increase in FY 2020. Funds from the Bridge and Road Safety Accountability Act (BaRSAA) will be \$1.0M in FY 2021. Revenue from Federal Block and Home Grants is up in FY 2021 because of extra funding available because of COVID-19.

	2019 Actual Amount	2020 Adopted Budget	2021 Adopted Budget	% of Total City Revenue
Intergovernmental				
State Gaming Licenses	\$146,750	\$150,000	\$150,000	0.13%
State Entitlements	\$8,485,246	\$8,777,069	\$9,061,267	7.77%
State 911 Combined Revenue	\$622,638	\$612,447	\$612,447	0.53%
State Gas Tax Apportionment	\$962,083	\$976,319	\$953,379	0.82%
State Gas Tax BaRSAA	\$0	\$760,000	\$1,000,000	0.86%
State Historic Preservation	\$5,500	\$5,500	\$6,000	0.01%
State Library Support	\$0	\$28,216	\$28,216	0.02%
State Economic Dev Pass-through	\$8,000	\$20,000	\$15,000	0.01%
County Library Support	\$194,000	\$177,000	\$177,000	0.15%
Federal Highway & Transport. Grants	\$366,308	\$554,900	\$524,900	0.45%
Federal Public Safety Grants, Misc	\$108,233	\$55,211	\$85,060	0.07%
Federal HIDTA Grant	\$227,557	\$216,975	\$216,975	0.19%
Federal Block and Home Grants	\$659,286	\$1,067,754	\$1,564,288	1.34%
Miscellaneous Culture & Rec Grants	\$533	\$136,940	\$37,300	0.03%
Other Intergovernmental Revenue	\$37,710	\$30,394	\$30,897	0.03%
Total Intergovernmental Revenue	\$11,823,844	\$13,568,725	\$14,462,729	12.40%

State Entitlements

Starting in FY 2002, a number of revenue items were replaced by an entitlement share of the State General Fund. The revenues that were replaced by the entitlement share were past property tax reductions, the gambling tax, and the motor vehicle tax. The year over year increase in this payment can vary greatly. The increase for FY 2019 was 1.85%. The increase in FY 2020 was 3.0%. The increase for FY 2021 is 3.24% or approximately \$284,198. It is still unknown what the COVID-19 pandemic will do to this funding source in the coming years.

State Gas Tax Apportionment

The revenue from the State tax on motor fuel sales is apportioned to local governments based on population and road mileage factors. Total Street District Fund and Gas Tax BaRSAA Fund revenues include \$1,953,379 from state gas taxes. BaRSAA funding has made a significant positive impact on the street department's ability to complete projects since being passed by the 2017 Montana State Legislature.

Federal Community Development Block Grant and HOME Grant Funds

The U.S. Department of Housing and Urban Development (HUD) provides grant funding for slum and blight removal, projects that benefit low income people, and other community projects. HOME grants provide funding for affordable housing. These grants have been funding many valuable projects for the community. Between the two grants, there is \$1,564,288 available in FY 2021. This includes \$475,515 made available to respond to the COVID-19 pandemic. There is some concern about future funding of these grants.

Library and Other Culture & Recreation Grants

The Library receives \$177,000 annually from Cascade County to help fund operations. In addition, State funding for the library is \$28,216 annually to help fund operations. The Park & Recreation department will receive grants to fund projects on the Rivers Edge Trail, including the slump repair which caused damage in previous years.

Internal Service Charges and Transfers In (Double Counting Effect)

Internal service operations include human resources, city telephone, health and benefits, insurance and safety, finance, information technology, central garage, engineering, public works administration, and civic center facility services. Internal charges account for transactions among the departments within the City organization. The charges properly show financial activity within the total City budget, but the City does not actually pay out or receive any additional cash. Hence, this creates a double counting effect. Internal charges and transfers are 13.94% of total City revenue, and 2.8% of total General Fund revenue. A listing of all interfund transfers is located on page 52.

	2019 Actual Amount	2020 Amended Budget	2021 Adopted Budget	% of Total City Revenue
Internal Service and Transfers In				
Internal Service Charges	\$12,653,085	\$13,551,817	\$14,207,407	12.18%
Transfer In	\$2,088,971	\$2,076,171	\$2,055,852	1.76%
Total Internal Service and Transfers In	\$14,742,056	\$15,627,988	\$16,263,259	13.94%

Issuance of Debt

Issuance of Debt fluctuates from year to year depending on projects in the pipeline for capital improvements, especially in the enterprise funds for utilities. There is no debt issuance budgeted for FY 2021.

	2019 Actual Amount	2020 Amended Budget	2021 Adopted Budget	% of Total City Revenue
Issuance of Debt				
Issuance of Debt	\$5,450,355	\$1,500,000	\$0	0.00%
Total Issuance of Debt	\$5,450,355	\$1,500,000	\$0	0.00%

Note: Descriptions of fund types can be found on pages 71-77.

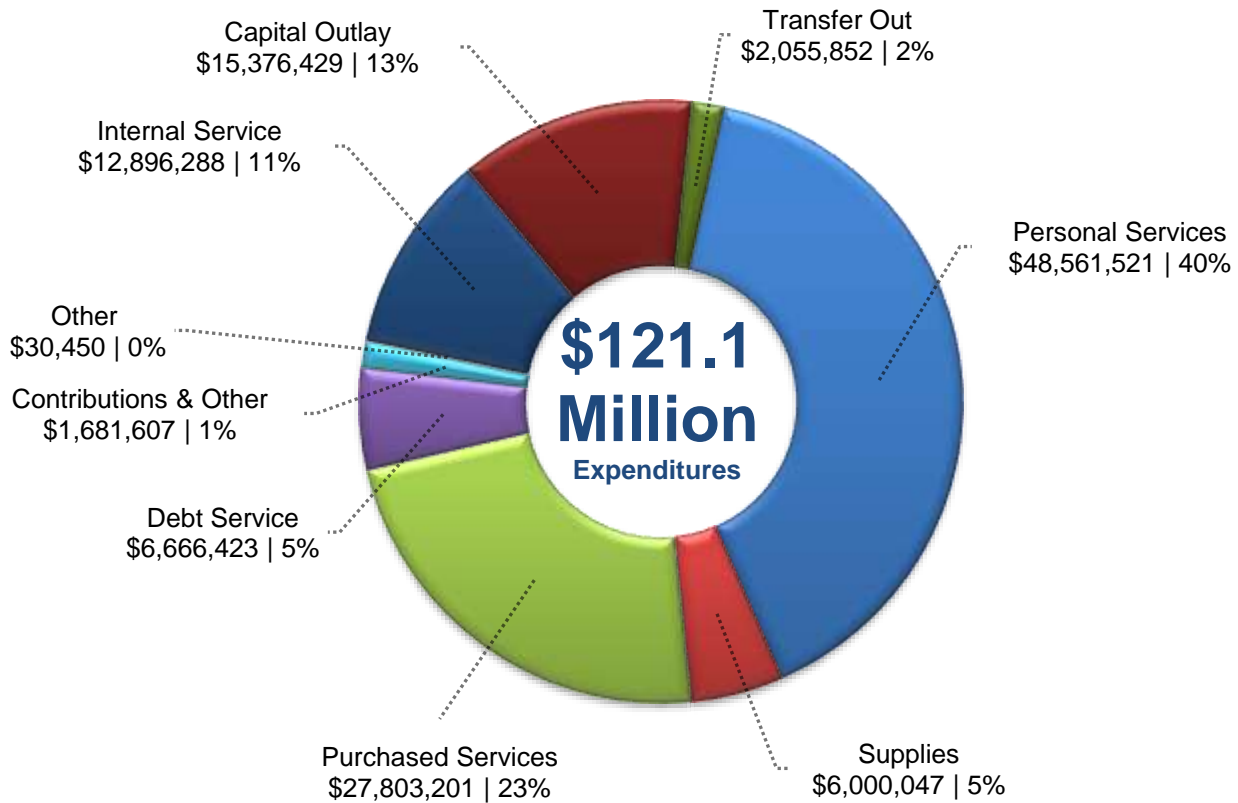
FY2021 City-Wide Revenue by Fund Type



Fund Types	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
General Fund	\$31,486,906	\$33,259,302	\$34,134,143
Special Revenue Funds	\$19,072,651	\$23,031,960	\$21,121,143
Debt Service Funds	\$976,507	\$2,845,264	\$1,102,219
Capital Project Funds	\$127,859	\$300,000	\$0
Enterprise Funds	\$44,323,268	\$39,031,844	\$37,366,912
Internal Service Funds	\$20,838,214	\$21,785,905	\$22,909,729
Total All Fund Types	\$116,825,406	\$120,254,275	\$116,634,146

Where the Money Goes

Total city-wide expenditures for Fiscal Year 2021 are \$121.1 million. The largest City expenditure is for Personal Services at 40%. This includes salaries and benefits. The next largest expenditures are Operations at 29% and Capital Outlay at 13%. Operations expenditures include supplies and materials, purchased services, and other costs. Capital Outlay includes equipment and improvements. The majority of the improvements are budgeted in the Water, Sewer, and Storm Drain Funds. The fourth largest expenditure is for internal service at 11%. Following internal service is debt payments, 5% and transfer out, 2%.



	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
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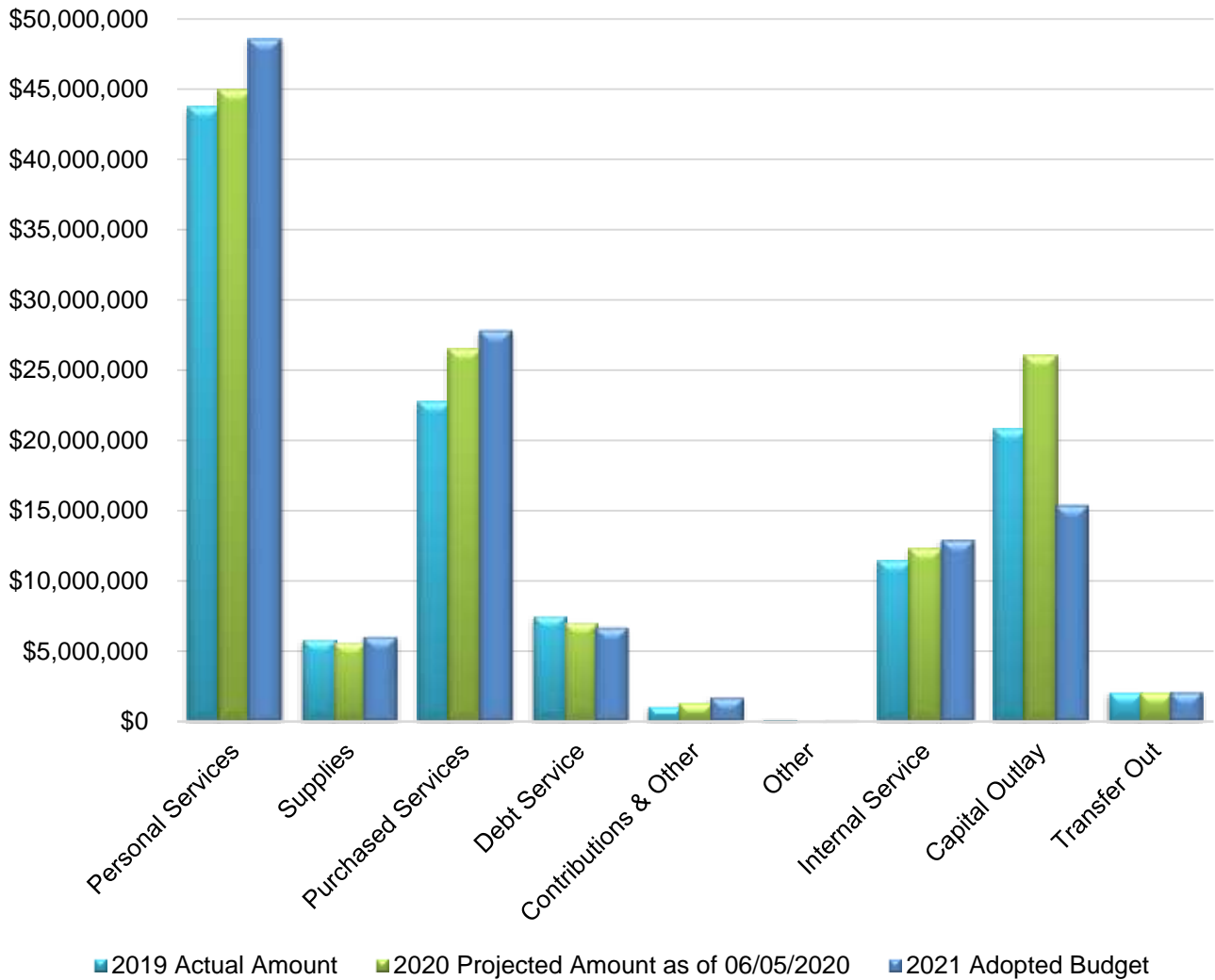
Expenditures

Personal Services	\$43,759,556	\$46,407,363	\$46,466,037	\$44,987,856	\$48,561,521
Supplies	\$5,838,119	\$5,992,463	\$6,384,049	\$5,652,844	\$6,000,047
Purchased Services	\$22,735,075	\$26,417,315	\$30,210,466	\$26,510,549	\$27,803,201
Debt Service	\$7,534,110	\$7,065,974	\$7,065,974	\$7,064,065	\$6,666,423
Contributions & Other	\$1,096,003	\$1,797,745	\$1,797,745	\$1,377,954	\$1,681,607
Other	\$225,705	\$30,450	\$36,606	\$52,553	\$30,450
Internal Service	\$11,453,851	\$12,291,120	\$12,291,120	\$12,291,120	\$12,896,288
Capital Outlay	\$20,816,193	\$26,877,456	\$38,893,277	\$26,068,031	\$15,376,429
Transfer Out	\$2,088,971	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852

Expenditure Totals

	\$115,547,584	\$128,939,437	\$145,221,445	\$126,081,143	\$121,071,818
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City-Wide Expenditures 3 Year Trend



Major Expenditures

Personal Services

Overall personal services in the FY 2021 Adopted Budget, including salaries and benefits, increased 8.0% over the FY 2020 projected amount and were 40% of the City’s total expenditure budget. All union contracts were re-negotiated starting July 1, 2019 for a 2 year period. They expire June 30, 2021. Health insurance premiums increased 10.2%. Starting July 1, 2013, the City changed from a self-funded health insurance plan to part of a self-funded health insurance pool, Montana Municipal Interlocal Authority (MMIA).

The personnel budgets reflect a total of 506.68 full time equivalents (FTEs) in full and part time positions (not including seasonal and temporary workers). This was a decrease of 1.21 FTEs from the FY 2020 budget. Additional information about employee counts is available under the employee summary tab.

Changes in FTE Counts for Fiscal Year 2021

General

Police	Moved part of Custodian to Dispatch	(0.33)
	Total Change Police	<u>(0.33)</u>

Total General Fund Change in FTEs	(0.33)
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Planning & CD

Planning & CD	Added two Engineer positions from Public Works	2.00
	Total Change for Planning & CD	<u>2.00</u>

Police

Dispatch	Moved part of Custodian from General Fund	0.33
	Total Change for Police	<u>0.33</u>

Public Works

Street	Reorganization for ACA requirements	(2.75)
Engineering	Moved 1 position to PCD, removed intern hours	(1.12)
Water	Reorganization for ACA requirements	(0.93)
Sewer Collection	Reorganization for ACA requirements	0.63
Storm Drain	Moved 1 position to PCD	(1.00)
Sanitation	Reorganization for ACA requirements	1.97
	Total Change for Public Works	<u>(3.21)</u>

Total Other Funds Change in FTEs	(0.88)
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Total Change in FTEs	(1.21)
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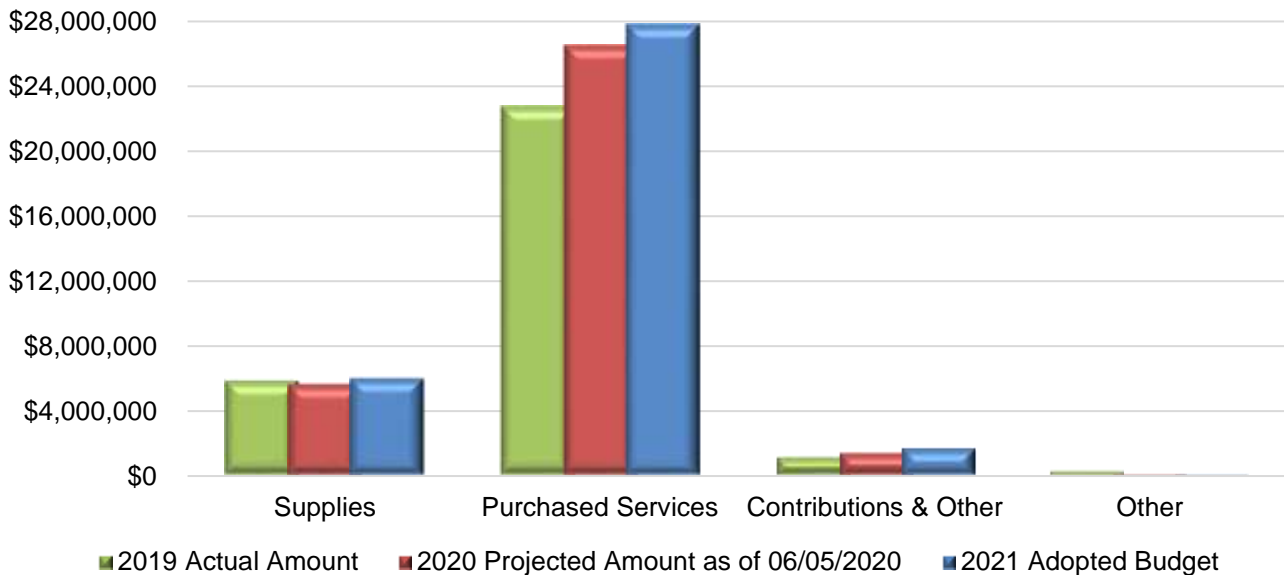


Black Eagle Dam

Operations

The operations portion of expenditures includes supplies and materials, purchased services, and other costs. This is 29% of the total expenditure budget.

**City-Wide Operating Costs
3 Year Trend**



Capital Outlay

The City’s appropriations for capital outlay in FY 2021 total \$15,376,429 or 12.7% of the total budget. This is a decrease from the FY 2020 amended capital outlay amount. Capital outlay varies considerably from year to year according to the timing of debt issuance and the planned use of reserves. In this budget, fewer projects were planned in the utility funds because there will be no utility rate increases this year. Some projects had to be pushed out to future years in order to maintain adequate cash flow without rate increases.

General Capital

The General Fund transfers money to the General Capital Projects Fund for general government facility and equipment needs. There is no budget for this in FY 2021. At this time, property tax uncertainties have not required debt be issued for adequate capital funding. In the coming fiscal year, the City Commission will decide if repairs amounting to more than \$5.5 million for the Civic Center façade will go to the taxpayers for a vote.

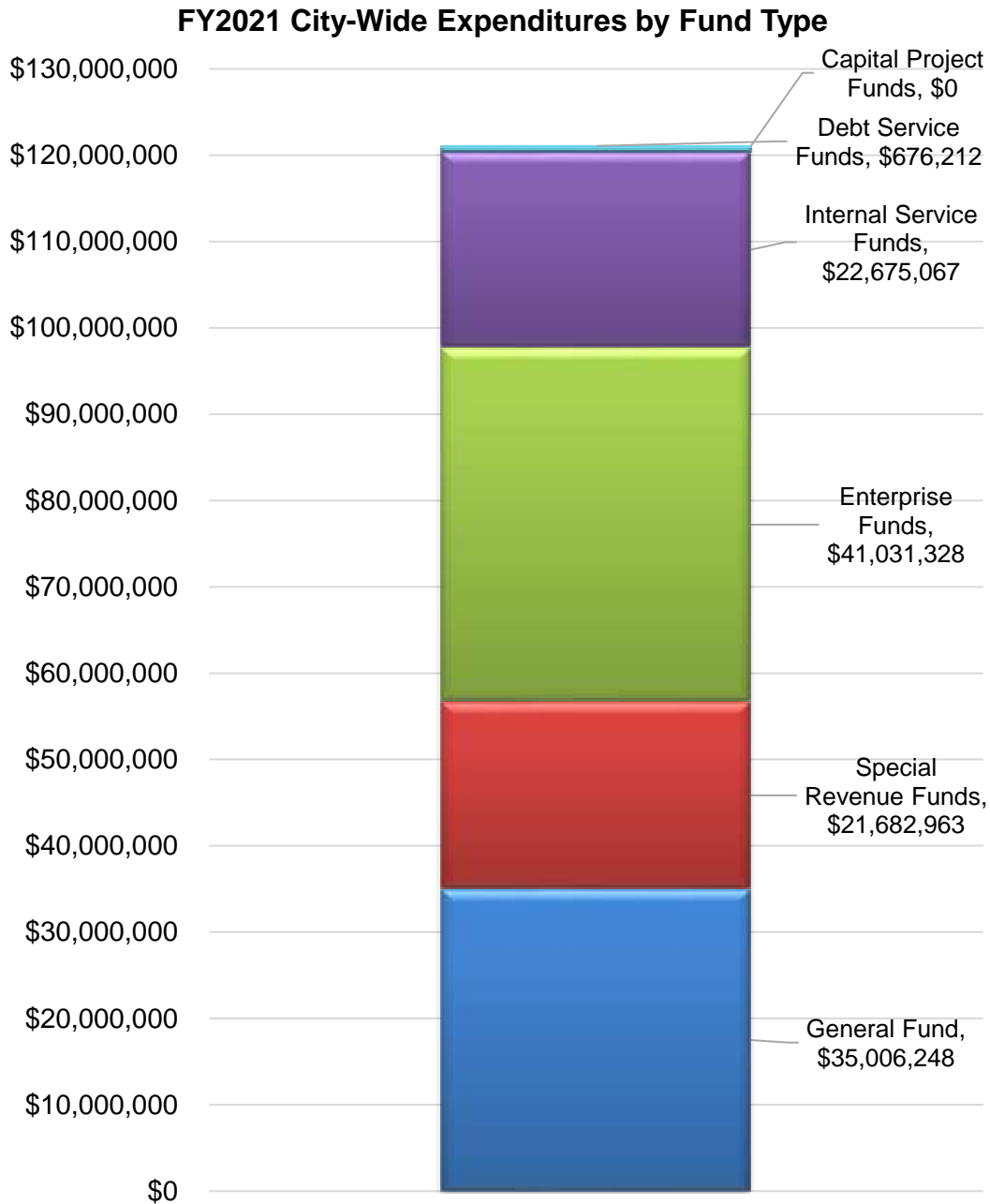
Major Capital Improvement Projects

- All Major Capital Improvement Projects for Water, Sewer, Storm Drain, Street, and Park Maintenance Funds for FY 2021 are listed on pages 58 and 59.

Debt Service

The City’s appropriations for debt service in FY 2021 total \$6,666,423 or 5.5% of the total budget. Pages 66 to 67 are the current debt service schedules. This is a slight decrease from FY 2020 because of outstanding principal being paid off.

Note: Descriptions of fund types can be found on pages 71-77.



	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
Fund Types			
General Fund	\$31,580,544	\$33,453,724	\$35,006,248
Special Revenue Funds	\$18,282,966	\$30,314,043	\$21,682,963
Debt Service Funds	\$1,316,052	\$2,777,413	\$676,212
Capital Project Funds	\$142,311	\$1,415,888	\$0
Enterprise Funds	\$43,602,255	\$54,537,213	\$41,031,328
Internal Service Funds	\$20,623,457	\$22,723,164	\$22,675,067
Total All Fund Types	\$115,547,584	\$145,221,445	\$121,071,818

Interfund Transfers

Interfund transfers are flows of assets (such as cash or goods) between funds without equivalent flows of assets in return and without a requirement for repayment. In FY 2021, there were no major increases to transfers out of the General Fund to other funds for operations. The transfer in to the Gas Tax BaRSSA Fund is a match required by the State from the Street District Fund. There is no transfer in FY 2021 to the General Capital Projects Fund from the General Fund for improvements to government facilities.

Operating Transfers

- Authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
- Operating subsidy transfers from the General Fund to special revenue, enterprise, debt service or internal service funds.
- Contribution of capital financing to establish an operation.
- Subsequent return of all or part of such a contribution.
- Transfers of residual balances of discontinued funds to the General Fund or a debt service fund.

Fund	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Transfers In					
General	\$17,324	\$0	\$0	\$0	\$0
Library	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Planning & Comm Development	\$289,256	\$271,932	\$271,932	\$271,932	\$271,932
Natural Resources	\$256,277	\$256,277	\$256,277	\$256,277	\$256,277
Gas Tax BaRSSA	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
General Obligation Taxable Bond	\$147,275	\$148,545	\$148,545	\$148,545	\$144,846
Swimming Pools	\$267,861	\$267,861	\$267,861	\$267,861	\$267,861
911 Dispatch	\$356,673	\$356,674	\$356,674	\$356,674	\$346,674
Recreation	\$39,206	\$39,206	\$39,206	\$39,206	\$39,206
Civic Center Events	\$265,913	\$265,913	\$265,913	\$265,913	\$265,913
Engineering	\$63,143	\$63,143	\$63,143	\$63,143	\$63,143
Total Transfers In	\$2,088,972	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852
Transfers Out					
General Fund	\$1,661,607	\$1,662,877	\$1,662,877	\$1,662,877	\$1,659,178
License	\$34,649	\$0	\$0	\$0	\$0
Street District	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
911 Special Revenue	\$356,674	\$356,674	\$356,674	\$356,674	\$346,674
Total Transfers Out	\$2,088,972	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852

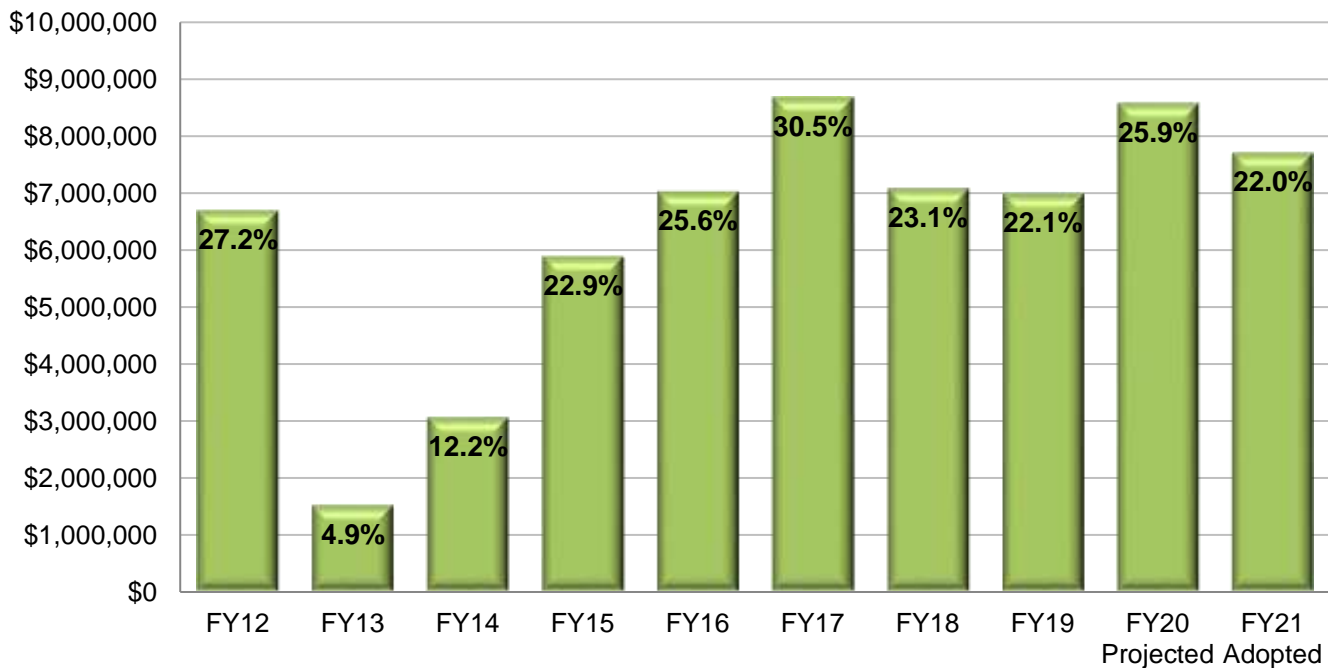
Fund Balance

Fund Balance is defined as the difference between the assets and liabilities of a fund. The balance is divided into reserved and unreserved portions. The City of Great Falls maintains unreserved fund balance, to provide for unforeseen expenditures or emergencies and to provide working capital in the first several months of the fiscal year, until sufficient revenues are available to fund operations.

General Fund

The graph below shows that the city depleted the General Fund fund balance in FY 2013. The decline is due to a one time transfer from the General Fund to the Electric Fund of \$5.5 million to cover the cash deficit in the Electric Fund. The City of Great Falls has rebuilt the unreserved General Fund balance since 2013. This is due to a conscious effort during the previous budget processes to increase the balance. The fund balance increased in FY 2020 because of a settlement of a large outstanding tax protest. The City had been spending down its fund balance while this protest went on, and it was replenished at the end of FY 2020. Because of that, the City is projected to meet the minimum recommended policy of 22% at the end of FY 2021.

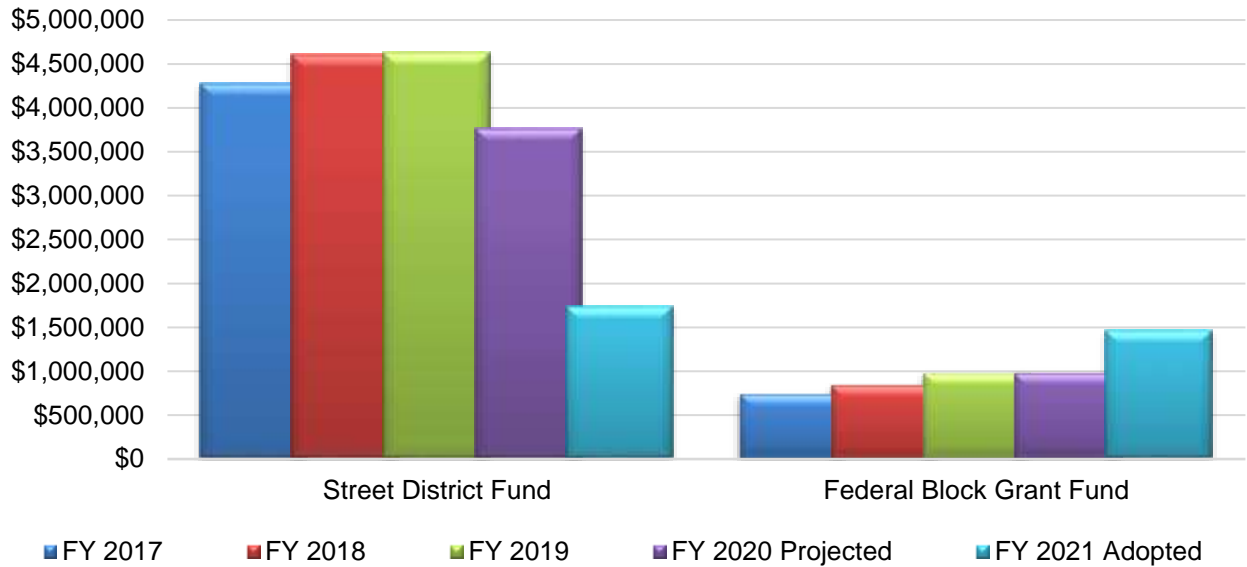
**Unreserved General Fund Balance
22% Recommended Minimum Policy**



Other Governmental Funds

The two other major governmental funds are: the Federal Block Grants Fund and the Street District Fund. The five year trend for the Federal Block Grants Fund shows a stabilized fund balance for the last five years. The fund balance is from the Revolving Loan programs that have generated program income. The Street District Fund had a high and growing balance in previous years and will be lowered in FY 2021 with the use of funds on street improvement projects.

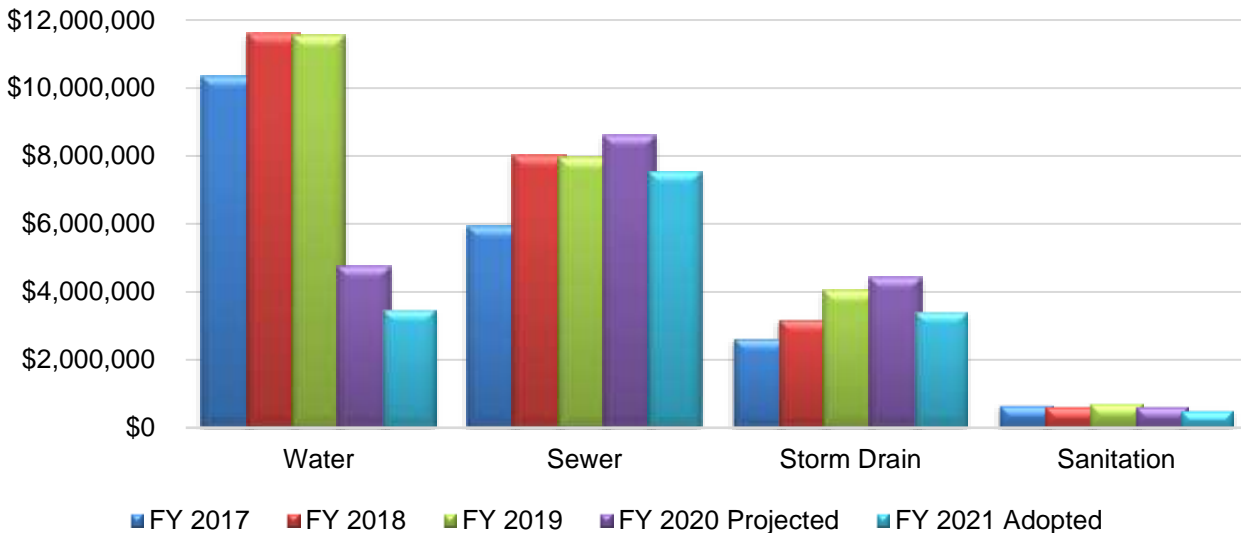
Other Major Governmental Fund Balances 5 Year Trend



Proprietary Funds

The chart below shows the five year trend of the major proprietary funds’ unreserved fund balances. The decline in the fund balances in water, sewer, and storm drain funds are due to the use of unreserved fund balances for current capital improvement projects. The sanitation fund has stabilized due to the closure of the Recycling Center at the beginning of FY 2014, but capital purchases of sanitation trucks has kept the balance low in most recent years. All of these funds are also showing a decline in fund balance in FY 2021 because there are no utility rate increases factored into the budget because of the economic recovery needed from the COVID-19 pandemic.

Unreserved Major Proprietary Fund Balances 5 Year Trend



Capital Expenditures

There are two parts to Capital Expenditures:

1) Capital Outlay

Capital outlay items normally include operating equipment which will last longer than three years and has an initial cost per item of at least \$25,000. This threshold increased from \$5,000 effective July 1, 2020, with the adoption of the City's new purchasing policy. Capital outlay expenditures are typically funded from the operating budget.

2) Capital Projects

A capital project is a project of a nonrecurring nature with a cost of at least \$25,000 and an estimated service life of at least 10 years. A capital project may be made up of items which would be non-capital by themselves, but when combined in a single project create a facility or service system which should be capitalized. Capital projects may be funded on a pay as you go basis, but more often are funded through loans, grants, special improvement district financing, revenue bonds, tax increment financing, or general obligation bonds. Debt financing is usually secured by special assessment districts, user fees, and/or service charges.

Capital expenditures planning starts with the identification of needs through a variety of mechanisms:

- Capital outlay needs for replacement equipment are identified through annual operating and condition analysis and Equipment Revolving Schedules (ERS).
- Capital outlay needs for new equipment are identified through annual operating analysis and master plan capital improvement programs.
- Capital project needs for facilities and systems are identified through annual operating and condition analysis and master plan capital improvement programs.

Equipment Revolving Schedules and Capital Improvement Programs are further described in the Policies Section (pages 36-38).



Gore Hill
Water Tank Construction

FY 2021 Capital Expenditures by Category

Fund	TOTAL	Improvements	Machinery & Equipment
General Fund			
Misc. Admin	\$220,000	\$220,000	\$0
General Fund Totals	\$220,000	\$220,000	\$0
Street District			
Street Maintenance	\$1,753,989	\$1,753,989	\$0
Street District Totals	\$1,753,989	\$1,753,989	\$0
Gas Tax BaRSAA			
Street Maintenance	\$1,050,000	\$1,050,000	\$0
Gas Tax BaRSAA Totals	\$1,050,000	\$1,050,000	\$0
Park & Rec Special Revenue			
Park & Rec Special Revenue	\$37,300	\$37,300	\$0
Park & Rec Special Revenue Totals	\$37,300	\$37,300	\$0
East Industrial Ag Tech Park			
Special Districts	\$248,466	\$248,466	\$0
East Industrial Ag Tech Park Totals	\$248,466	\$248,466	\$0
Federal Block Grant			
Block Grant Projects	\$190,176	\$190,176	\$0
Federal Block Grant Totals	\$190,176	\$190,176	\$0
Water			
Water - Purification	\$2,027,831	\$2,027,831	\$0
Water - Distribution	\$3,358,890	\$3,358,890	\$0
Water Totals	\$5,386,721	\$5,386,721	\$0
Sewer			
Sewer - Treatment	\$1,853,132	\$1,703,132	\$150,000
Sewer - Collection	\$1,369,069	\$1,369,069	\$0
Sewer Totals	\$3,222,201	\$3,072,201	\$150,000
Storm Drain			
MS 4 Phase II Upgrades	\$400,000	\$400,000	\$0
Storm Drain - Collection	\$1,870,986	\$1,870,986	\$0
Storm Drain Totals	\$2,270,986	\$2,270,986	\$0

FY 2021 Capital Expenditures by Category – Continued

Fund	TOTAL	Improvements	Machinery & Equipment
Central Garage Equipment Revolving	\$921,590	\$100,000	\$821,590
Central Garage Totals	\$921,590	\$100,000	\$821,590
Finance Utility Billing	\$50,000	\$0	\$50,000
Finance Totals	\$50,000	\$0	\$50,000
Engineering Engineering	\$7,000	\$0	\$7,000
Engineering Totals	\$7,000	\$0	\$7,000
Public Works Admin Public Works Admin	\$18,000	\$18,000	\$0
Public Works Admin Totals	\$18,000	\$18,000	\$0
Total All Budgeted Funds	\$15,376,429	\$14,347,839	\$1,028,590



FY 2021 Capital Projects

Street Fund	Project Budget
5 blocks of Water Main Street Reconstruction	\$1,225,000
Internal Engineering	\$273,989
Professional Engineering	\$5,000
Unscheduled Development	\$250,000
Total Street Fund	\$1,753,989
Gas Tax BaRSAA Fund	
Upper River Road/Overlook Dr. Reconstruction	\$1,050,000
Total Gas Tax BaRSAA Fund	\$1,050,000
Water Fund - Purification	
Filter Media Replacement & Upgrade Phase 2	\$1,500,000
Misc. Water Treatment Plant Improvements	\$200,000
Design Pump Station - East Booster	\$50,000
Unscheduled Development	\$150,000
Internal Engineering	\$127,831
Total Water Purification	\$2,027,831
Water Fund - Distribution	
Water Main Replacements	\$2,900,000
Internal Engineering	\$308,890
Unscheduled Development	\$150,000
Total Water Distribution	\$3,358,890
Total Water Fund	\$5,386,721
Sewer Fund - Collection	
Manhole Rehab	\$100,000
Miscellaneous Sewer Rehab	\$1,000,000
Internal Engineering	\$169,069
Unscheduled Development	\$100,000
Total Sewer Collection	\$1,369,069
Sewer Fund - Treatment	Project Budget
Lift Station 1 Rehab and Force Main	\$1,000,000
Lift Station 2 Force Main	\$200,000
Solid Disposal Study Engineering	\$200,000
Solids Building HVAC & Lighting Design	\$75,000
Miscellaneous Capital (Veolia Contract)	\$150,000
Miscellaneous Capital	\$150,000
Internal Engineering	\$78,132
Total Sewer Treatment	\$1,853,132
Total Sewer Fund	\$3,222,201

FY 2021 Capital Projects - Continued

Storm Drain Fund - MS4 Phase II Upgrades

MS-4 Phase II Regional Facilities	\$400,000
Total Storm Drain MS4 Phase II Upgrades	\$400,000

Storm Drain Fund - Collection

21st Avenue South Pond	\$200,000
Lower 9th Avenue South Basin/Central Ave Drain Study	\$25,000
Miscellaneous Inlet & Valley Gutter	\$50,000
Valeria Way Phase 2	\$500,000
Smith Coulee Pond	\$400,000
West Hill Drainage	\$200,000
Internal Engineering	\$295,986
Unscheduled Development	\$200,000

Total Storm Drain Collections	\$1,870,986
Total Storm Drain Fund	\$2,270,986

Park Maintenance District

Gibson Park Pond Wall	\$165,000
Grande Vista Trail Replacement	\$96,000
Irrigation Upgrades Manual to Auto	\$250,000
Multi-Sports Dugout/Backstop	\$35,000
ADA Park restroom	\$200,000
Resurface Basketball Courts	\$75,000
Tree Replacement	\$10,000
ADA Sidewalks to Play Structures	\$50,000
Professional Services Engineering	\$100,000
Contingency	\$147,837

Total Park Maintenance Projects	\$1,128,837
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Street
Department
Crew

FY 2021 Equipment Purchases

Units Purchased from Central Garage Fund

Department	Number of Units	Description of Unit	Number of Years Deferred	Unit Cost	Total Cost
Capital Purchases					
Police	6	Patrol Units	0	\$37,660	\$225,960
Street	3	Slide in Sanders	0	\$15,210	\$45,630
Central Garage	1	Fuel Station/Underground Tank Removal	0	\$550,000	\$550,000
	<u>10</u>	Total Capital Purchases			<u>\$821,590</u>
Non Capital Purchases					
Police	<u>1</u>	Equipment	0	\$28,640	<u>\$28,640</u>
	1	Total Non Capital Purchases			\$28,640
	<u>11</u>	Total Central Garage Purchases			<u>\$850,230</u>



Response to Traffic Accident

5 Year Summary of Capital Expenditures

Fund	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Adopted	Capital Projects	Capital Outlay
General Fund							
Court	\$6,734	\$0	\$0	\$0	\$0	\$0	\$0
Police	\$64,383	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous Admin	\$0	\$156,965	\$173,966	\$11,784	\$220,000	\$220,000	\$0
City 190	\$0	\$0	\$99,356	\$24,767	\$0	\$0	\$0
Parks	\$80	\$0	\$5,740	\$0	\$0	\$0	\$0
Fire	\$358,373	\$41,054	\$10,705	\$0	\$0	\$0	\$0
General Total	\$429,570	\$198,020	\$289,767	\$36,551	\$220,000	\$220,000	\$0
CTEP Projects	\$573,695	\$0	\$0	\$0	\$0	\$0	\$0
Street District	\$496,552	\$582,717	\$483,576	\$1,734,014	\$1,753,989	\$1,753,989	\$0
Gas Tax BaRSAA	\$0	\$0	\$360,411	\$690,106	\$1,050,000	\$1,050,000	\$0
Library	\$62,273	\$31,783	\$522,786	\$250,000	\$0	\$0	\$0
Library Foundation	\$118,087	\$131,685	\$151,930	\$8,072	\$0	\$0	\$0
HIDTA Special Revenue	\$0	\$0	\$25,329	\$0	\$0	\$0	\$0
Police Special Revenue	\$0	\$0	\$10,634	\$0	\$0	\$0	\$0
Fire Special Revenue	\$0	\$0	\$48,627	\$139,361	\$0	\$0	\$0
Park & Rec Special Rev.	\$58,669	\$164,202	\$25,898	\$129,393	\$37,300	\$37,300	\$0
Park Maintenance District	\$0	\$0	\$334,970	\$629,221	\$0	\$0	\$0
Natural Resources Blvd	\$0	\$0	\$25,329	\$66,720	\$0	\$0	\$0
Federal Block Grant	\$295,199	\$184,793	\$332,247	\$900,848	\$190,176	\$190,176	\$0
West Bank Urban Renewal	\$163,198	\$71,508	\$700,000	\$1,942,614	\$0	\$0	\$0
Downtown TID	\$0	\$0	\$264,891	\$0	\$0	\$0	\$0
East Industrial TID	\$0	\$0	\$555,624	\$258,178	\$248,466	\$248,466	\$0
Airport TID	\$0	\$0	\$0	\$107,383	\$0	\$0	\$0
Central MT Ag Tech TID	\$44,749	\$0	\$86,061	\$1,586,438	\$0	\$0	\$0
General Capital Projects							
Miscellaneous Admin	\$103,342	\$48,994	\$0	\$0	\$0	\$0	\$0
Police	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0
Animal Shelter	\$0	\$0	\$79,700	\$299,089	\$0	\$0	\$0
Park Areas	\$0	\$6,995	\$0	\$348	\$0	\$0	\$0
General Capital Total	\$103,342	\$85,989	\$79,700	\$299,437	\$0	\$0	\$0
Street Lighting Construction	\$2,193	\$0	\$0	\$0	\$0	\$0	\$0
Permits	\$0	\$95,085	\$50,658	\$222,634	\$0	\$0	\$0
Golf Courses							
Equip Revolving	\$25,404	\$0	\$0	\$0	\$0	\$0	\$0
Golf Courses Total	\$25,404	\$0	\$0	\$0	\$0	\$0	\$0

5 Year Summary of Capital Expenditures - Continued

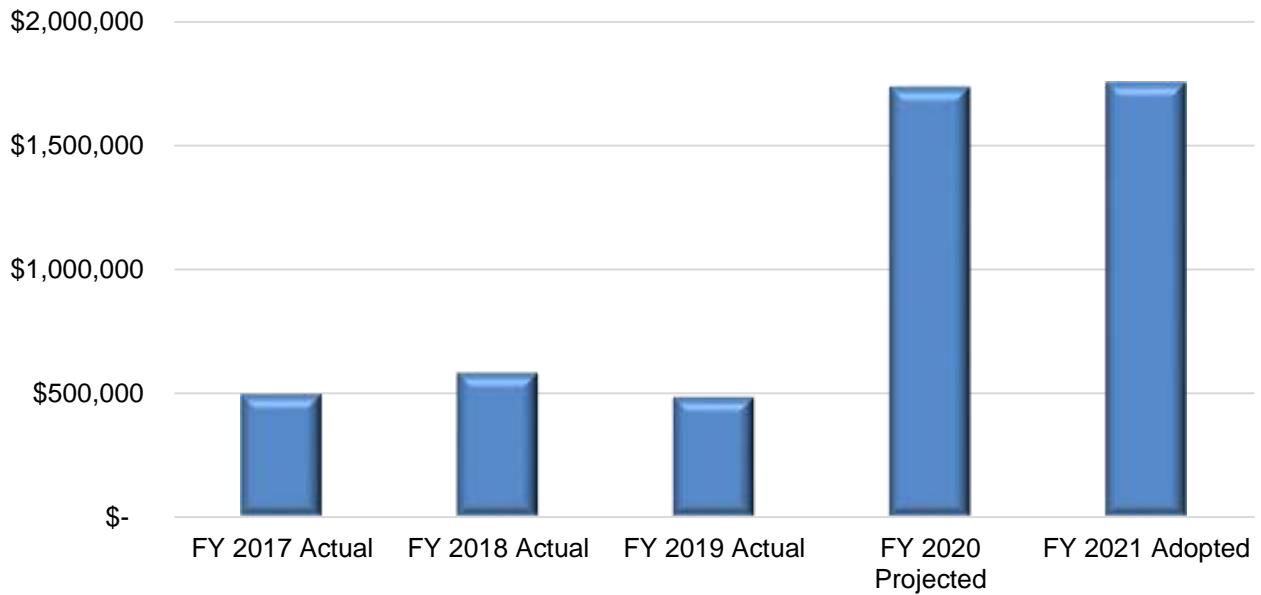
	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Adopted	Capital Projects	Capital Outlay
Fund							
Water							
Equip Revolving	\$149,169	\$79,893	\$193,510	\$66,340	\$0	\$0	\$0
Purification	\$640,761	\$1,690,207	\$1,578,040	\$5,126,679	\$2,027,831	\$2,027,831	\$0
Distribution	\$1,894,339	\$1,355,021	\$2,941,696	\$6,367,003	\$3,358,890	\$3,358,890	\$0
Bonded Projects	\$8,877,500	\$15,548,919	\$3,673,550	\$0	\$0	\$0	\$0
Water Total	\$11,561,769	\$18,674,039	\$8,386,796	\$11,560,022	\$5,386,721	\$5,386,721	\$0
Sewer							
Equip Revolving	\$674,958	\$90,778	\$190,754	\$77,465	\$0	\$0	\$0
Treatment	\$1,702,481	\$333,556	\$847,668	\$1,000,000	\$1,853,132	\$1,853,132	\$0
Collection	\$1,110,914	\$510,181	\$2,566,500	\$1,180,657	\$1,369,069	\$1,369,069	\$0
Sewer Total	\$3,488,353	\$934,516	\$3,604,922	\$2,258,122	\$3,222,201	\$3,222,201	\$0
Storm Drain							
Environmental	\$0	\$0	\$21,604	\$100,000	\$0	\$0	\$0
MS4 Phase II Upgrades	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$0
Collection	\$2,152,780	\$912,417	\$704,733	\$1,013,038	\$1,870,986	\$1,870,986	\$0
Bonded Projects	\$2,477,154	\$1,053,313	\$2,009,360	\$34,465	\$0	\$0	\$0
Storm Drain Total	\$4,629,934	\$1,965,731	\$2,735,696	\$1,147,503	\$2,270,986	\$2,270,986	\$0
Sanitation							
Equip Revolving	\$1,238,937	\$218,900	\$206,157	\$0	\$0	\$0	\$0
Commercial	\$0	\$8,700	\$0	\$114,261	\$0	\$0	\$0
Residential	\$0	\$0	\$0	\$114,261	\$0	\$0	\$0
Sanitation Total	\$1,238,937	\$227,600	\$206,157	\$228,522	\$0	\$0	\$0
911 Dispatch Center	\$111,737	\$0	\$0	\$0	\$0	\$0	\$0
Recreation Center	\$0	\$38,604	\$0	\$0	\$0	\$0	\$0
Multi-Sports	\$45,259	\$0	\$0	\$0	\$0	\$0	\$0
Civic Center Events	\$0	\$0	\$9,800	\$0	\$0	\$0	\$0
Central Garage							
Equip Revolving	\$1,990,382	\$1,172,449	\$1,437,226	\$1,431,376	\$921,590	\$0	\$921,590
Central Garage Total	\$1,990,382	\$1,172,449	\$1,437,226	\$1,431,376	\$921,590	\$0	\$921,590
Information Tech							
Equip Revolving	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0
Information Tech Total	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0
Human Resources	\$0	\$6,000	\$0	\$110,000	\$0	\$0	\$0
Insurance & Safety	\$0	\$55,990	\$22,281	\$65,000	\$0	\$0	\$0
Finance	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Engineering							
Equip Revolving	\$10,300	\$20,061	\$50,658	\$0	\$0	\$0	\$0
City Engineering	\$0	\$3,324	\$0	\$0	\$7,000	\$7,000	\$0
Engineering Total	\$10,300	\$23,385	\$50,658	\$0	\$7,000	\$7,000	\$0
Public Works Admin	\$70,271	\$26,075	\$14,217	\$262,516	\$18,000	\$18,000	\$0
Civic Center Facility Service	\$73,457	\$5,600	\$0	\$0	\$0	\$0	\$0
Total	\$25,593,328	\$24,675,771	\$20,816,193	\$26,068,031	\$15,376,429	\$14,404,839	\$971,590

5 Year Trend Analysis of Capital Expenditures

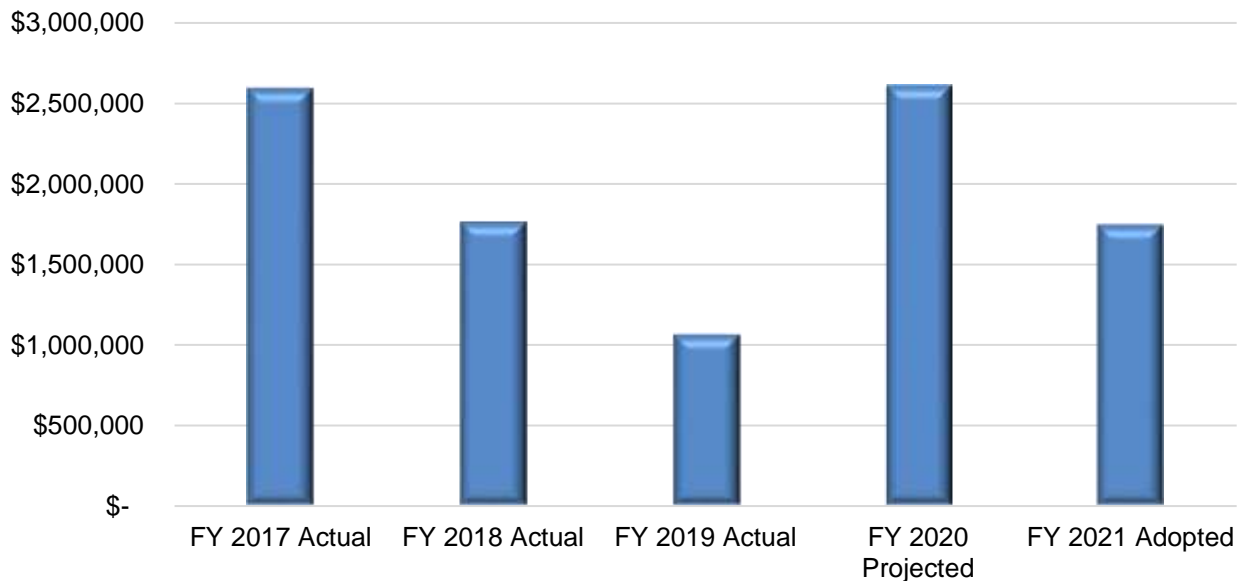
A warning trend would be three or more years of a decline in capital expenditures. A persistent capital expenditures decline can indicate that capital needs are being deferred, which can result in the use of inefficient or obsolete facilities, equipment, and systems.

Governmental Funds

Street District Fund
Capital Expenditures Trend

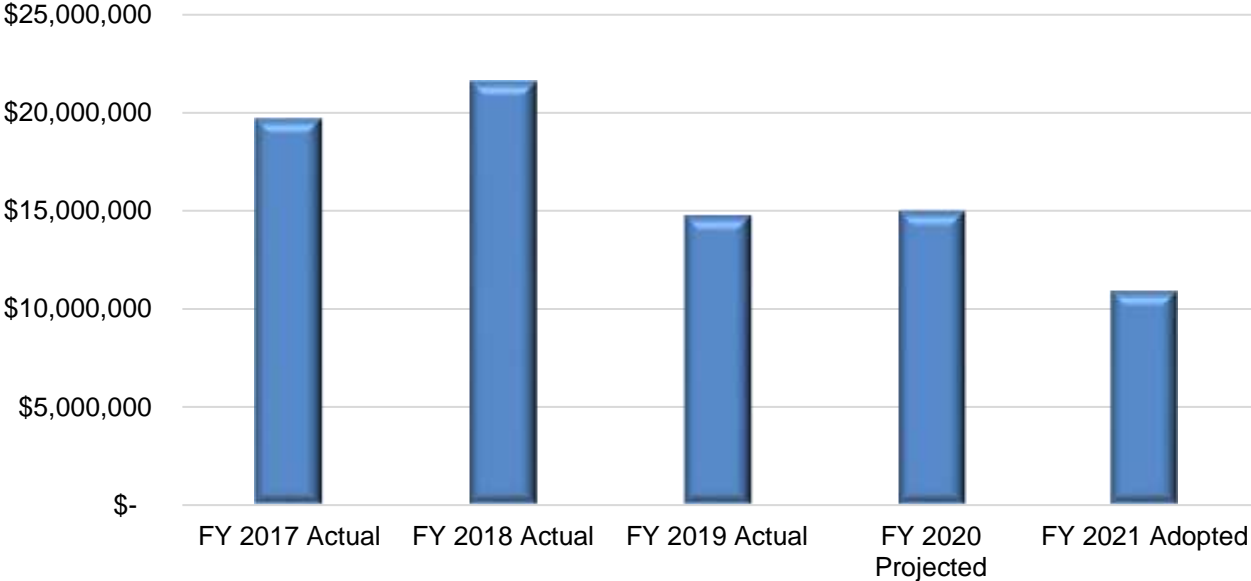


All Other Governmental Funds
Capital Expenditures Trend



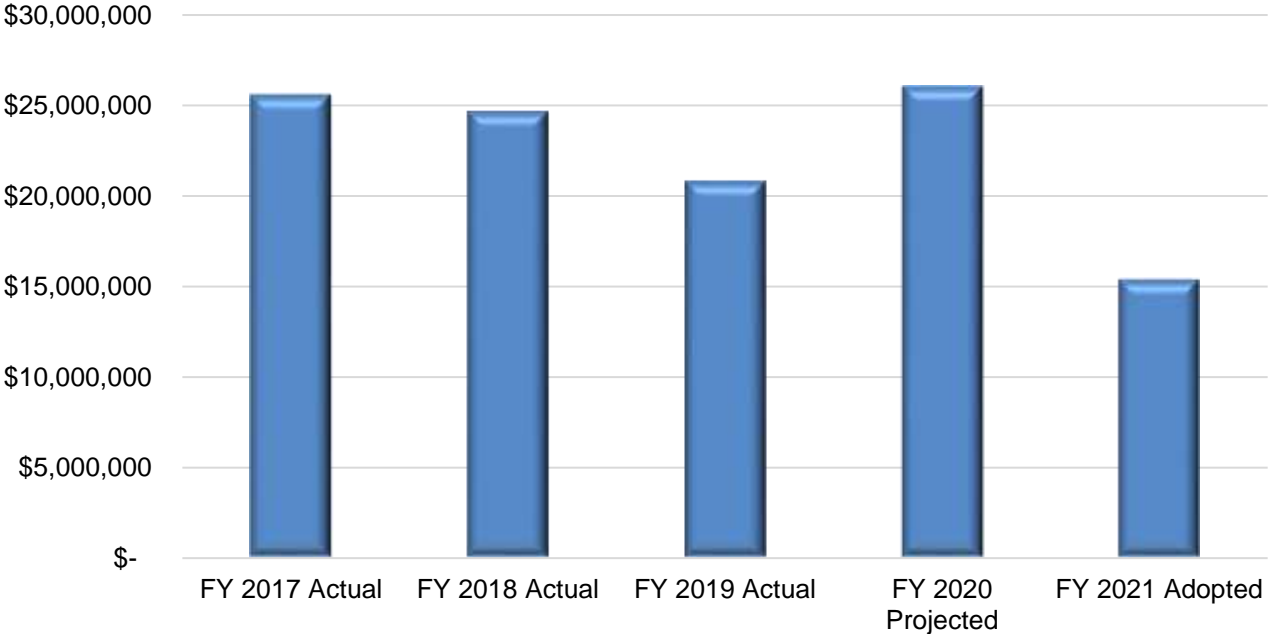
Proprietary Funds

Major Proprietary Funds
Water, Sewer, and Storm Drain
Capital Expenditures Trend



All Funds

Total of All Funds
Capital Expenditures Trend



Computation of Legal Debt Margin

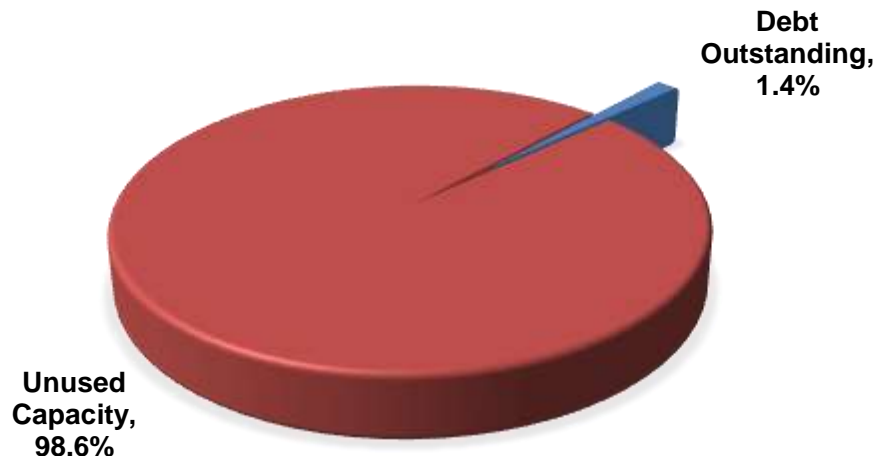
The legal debt margin is the excess of the amount of debt legally authorized over the amount of debt outstanding. MCA 7-7-4201 states that the debt limitation may not exceed 2.5% of the total assessed value of taxable property within the City as ascertained by the last assessment for state and county taxes. The majority of the unused legal debt capacity would require voter approval to issue.

General Obligation Debt Capacity

Market Valuations - Real & Personal Property (Based on Certified Taxable Valuation dated July 29, 2019)	\$ 6,102,490,554
General Obligation Debt	
Debt Limit - 2.5% of Total Assessed Value	\$ 152,562,264
General Obligation Bonded Debt Outstanding	<u>\$ 2,097,607</u>
Unused Legal Debt Capacity	\$ 150,464,657

Non - Voted GO Debt Capacity

1. Maximum Principal Amount of Obligation Allowed	\$ 1,884,991
2. Maximum Annual Debt Service Allowed	\$ 582,904
Current Annual Debt Service	<u>\$ 233,933</u>
Unused Annual Debt Service Capacity	\$ 348,971



Current Debt Outstanding

Original Issuance Information							Current Year Information				2021 Interest Payment/Expense
Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Range	Total Issue	Beginning Balance 7/1/2020	Additional Issues	Principal to be Retired	Ending Balance 6/30/2021	
General Fund											
Police		LEASE/ PURCHASE									
Public Safety Radios		03/27/20	03/01/30	2.87%		\$ 1,992,461	\$ 1,992,461	\$ -	\$ 178,458	\$ 1,814,003	
Total Police						<u>\$ 1,992,461</u>	<u>\$ 1,992,461</u>	<u>\$ -</u>	<u>\$ 178,458</u>	<u>\$ 1,814,003</u>	
Fire		INTERCAP									
Fire Truck Purchase		12/11/15	02/15/26	3.15%	variable	\$ 801,098	\$ 439,236	\$ -	\$ 70,942	\$ 368,294	
Total Fire						<u>\$ 801,098</u>	<u>\$ 439,236</u>	<u>\$ -</u>	<u>\$ 70,942</u>	<u>\$ 368,294</u>	
Total General Fund						<u>\$ 2,793,559</u>	<u>\$ 2,431,697</u>	<u>\$ -</u>	<u>\$ 249,400</u>	<u>\$ 2,182,297</u>	
Central Montana Ag Techpark TID											
Central MT Ag Tech TID		INTERCAP									
Storm Drain Imp		02/05/20	01/01/40	2.50%		\$ 1,500,000	\$ 1,471,000	\$ -	\$ 60,000	\$ 1,411,000	
Total Central Montana Ag Techpark TID Fund						<u>\$ 1,500,000</u>	<u>\$ 1,471,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 1,411,000</u>	
Master Debt SILD Fund											
Stone Meadows #2		INTERCAP									
SILD No. 1309		07/31/15	08/15/30	2.50%	variable	\$ 58,000	\$ 31,359	\$ -	\$ 2,813	\$ 28,546	
Total Mast Debt SILD Fund						<u>\$ 58,000</u>	<u>\$ 31,359</u>	<u>\$ -</u>	<u>\$ 2,813</u>	<u>\$ 28,546</u>	
Improvement District Revolving Fund											
Medical Tech Park (Util)											
SID No. 1301		05/15/05	05/24/20	4.70%	4.6% to 5.0%	\$ 630,000	\$ 35,000	\$ -	\$ 35,000	\$ -	
Total Improvement District Revolving Fund						<u>\$ 630,000</u>	<u>\$ 35,000</u>	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ -</u>	
Soccer Park Bonds Fund											
2014A General Obligation Bonds											
General Obligation		04/03/14	07/01/24	2.00%	2.0% to 2.55%	\$ 1,480,000	\$ 620,000	\$ -	\$ 150,000	\$ 470,000	
Total Soccer Park Bonds Fund						<u>\$ 1,480,000</u>	<u>\$ 620,000</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ 470,000</u>	
West Bank TID Fund											
2009 Tax Increment Bond West Bank Park - REFUNDED											
Tax Incr.		07/30/09	07/01/34	4.50%	3.0% to 5.8%	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	
2012 Tax Increment Subordinate Debt											
Tax Incr.		02/01/12	07/01/32	2.00%	2.0% to 4.0%	\$ 855,000	\$ 570,000	\$ -	\$ 40,000	\$ 530,000	
2020 Tax Increment Bond West Bank Park											
Tax Incr.		04/28/20	07/01/40	3.00%	3.0% to 4%	\$ 3,200,000	\$ 3,020,000	\$ -	\$ 85,000	\$ 2,935,000	
Total West Bank TID Fund						<u>\$ 6,055,000</u>	<u>\$ 3,590,000</u>	<u>\$ -</u>	<u>\$ 125,000</u>	<u>\$ 3,465,000</u>	
General Obligation Taxable Bonds Fund											
2014 Limited Tax General Obligation Refunding Bonds Taxable											
General Obligation		04/03/14	07/01/22	1.15%	1.0% to 3.6%	\$ 1,065,000	\$ 275,000	\$ -	\$ 135,000	\$ 140,000	
Total General Obligation Taxable Bonds Fund						<u>\$ 1,065,000</u>	<u>\$ 275,000</u>	<u>\$ -</u>	<u>\$ 135,000</u>	<u>\$ 140,000</u>	
State Special Projects Fund											
ADF/MBOI											
Loans Payable		04/18/14	04/15/29	1.98%		\$ 4,999,800	\$ 3,131,358	\$ -	\$ 324,328	\$ 2,807,030	
Total State Special Projects Fund						<u>\$ 4,999,800</u>	<u>\$ 4,659,751</u>	<u>\$ -</u>	<u>\$ 324,328</u>	<u>\$ 2,807,030</u>	

Current Debt Outstanding - Continued

Original Issuance Information						Current Year Information					
Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Range	Total Issue	Beginning Balance 7/1/2020	Additional Issues	Principal to be Retired	Ending Balance 6/30/2021	2021 Interest Payment/Expense
Water Fund											
2000 Water Amended & Restated Bond - WRF Program											
	WRF Revenue	01/16/13	01/01/21	2.00%		\$ 1,487,000	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 1,000
2008 Water Amended & Restated Bond - WRF Program											
	WRF Revenue	01/16/13	05/01/28	3.00%		\$ 3,225,000	\$ 1,848,000	\$ -	\$ 208,000	\$ 1,640,000	\$ 53,895
2009B Water Bond - WRF Program											
	WRF Revenue "ARRA"	07/16/09	07/01/29	1.75%		\$ 333,700	\$ 166,000	\$ -	\$ 17,000	\$ 149,000	\$ 2,836
2014 Water Bond - WRF Program											
	WRF Revenue	12/05/14	01/01/34	2.50%		\$ 2,700,893	\$ 2,026,893	\$ -	\$ 123,000	\$ 1,903,893	\$ 49,906
2016 Water Bond - WRF Program											
	WRF Revenue	Varies	01/01/38	2.50%		\$ 28,600,000	\$ 24,947,000	\$ -	\$ 1,212,000	\$ 23,735,000	\$ 616,148
Total Water Fund						<u>\$ 36,346,593</u>	<u>\$ 29,087,893</u>	<u>\$ -</u>	<u>\$ 1,660,000</u>	<u>\$ 27,427,893</u>	<u>\$ 723,785</u>
Sewer Fund											
2005 Sewer Bonds-Revenue											
		02/01/05	08/01/24	3.60%	3.0% to 4.15%	\$ 5,005,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Sewer Bond						<u>\$ 5,005,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2002B Sewer Amended & Restated Bond - SRF Program											
	SRF Revenue	01/16/13	01/01/22	2.00%		\$ 5,590,000	\$ 999,000	\$ -	\$ 663,000	\$ 336,000	\$ 16,669
2009B Sewer Bond - SRF Program											
	SRF Revenue "ARRA"	10/01/09	07/01/29	1.75%		\$ 359,300	\$ 151,000	\$ -	\$ 16,000	\$ 135,000	\$ 2,572
2012 Sewer Bond - SRF Program											
	SRF Revenue	08/03/12	07/01/32	3.00%		\$ 3,800,000	\$ 2,373,000	\$ -	\$ 163,000	\$ 2,210,000	\$ 69,975
2013A Sewer Bond - SRF Program											
	SRF Revenue	06/26/13	07/01/33	3.00%		\$ 7,084,000	\$ 5,066,000	\$ -	\$ 324,000	\$ 4,742,000	\$ 149,563
2013B Sewer Bond - SRF Program											
	SRF Revenue	06/26/13	01/01/34	3.00%		\$ 7,084,000	\$ 4,707,000	\$ -	\$ 288,000	\$ 4,419,000	\$ 139,064
Total SRF Revenue						<u>\$ 23,917,300</u>	<u>\$ 13,296,000</u>	<u>\$ -</u>	<u>\$ 1,454,000</u>	<u>\$ 11,842,000</u>	<u>\$ 377,843</u>
Total Sewer Fund						<u>\$ 28,922,300</u>	<u>\$ 13,296,000</u>	<u>\$ -</u>	<u>\$ 1,454,000</u>	<u>\$ 11,842,000</u>	<u>\$ 377,843</u>
Storm Drain Fund											
2004 Storm Drainage Amended & Restated Bond - SRF Program											
	SRF Revenue	01/16/13	01/01/24	2.25%		\$ 2,776,000	\$ 959,000	\$ -	\$ 266,000	\$ 693,000	\$ 20,092
2016 Storm Drainage - SRF Program											
	SRF Revenue	09/27/16	01/01/37	2.50%		\$ 5,000,000	\$ 3,930,000	\$ -	\$ 207,000	\$ 3,723,000	\$ 96,961
2018 Storm Drainage - SRF Program											
	SRF Revenue	05/30/18	05/30/38	2.50%		\$ 3,254,000	\$ 2,944,000	\$ -	\$ 135,000	\$ 2,809,000	\$ 72,762
Total Storm Drain Fund						<u>\$ 11,030,000</u>	<u>\$ 7,833,000</u>	<u>\$ -</u>	<u>\$ 608,000</u>	<u>\$ 7,225,000</u>	<u>\$ 189,815</u>
Sanitation Fund											
Sanitation Truck Purchase											
		04/01/16	08/01/22	3.15%	variable	\$ 1,470,321	\$ 489,576	\$ -	\$ 244,800	\$ 244,776	\$ 7,050
Total Sanitation Fund						<u>\$ 1,470,321</u>	<u>\$ 489,576</u>	<u>\$ -</u>	<u>\$ 244,800</u>	<u>\$ 244,776</u>	<u>\$ 7,050</u>

Previous Ten Years Bond Coverage

<i>Fiscal Year</i>	Water Coverage	Sewer Coverage	Storm Drain Coverage	Sanitation Coverage	Water / Storm Drain Required	Sewer / Sanitation Required
2010	254.2%	158.1%	357.1%	-	110%	125%
2011	236.7%	166.8%	289.3%	-	110%	125%
2012	323.5%	217.4%	289.6%	-	110%	125%
2013	1064.6%	290.4%	525.1%	-	110%	125%
2014	917.95%	244.6%	511.4%	-	110%	125%
2015	1757.62%	246.4%	550.5%	-	110%	125%
2016	912.95%	224.09%	595.36%	424.71%	110%	125%
2017	512.78%	215.28%	295.12%	112.63%	110%	125%
2018	315.59%	224.34%	221.34%	131.30%	110%	125%
2019	300.00%	244.61%	271.00%	121.73%	110%	125%



Water Tank Demolition

Funds	Departments													
	City Commission	Administration	Fire	Finance	Housing Authority	Human Resources	Legal Services	Municipal Court	Public Library	Park and Rec	Planning & CD	Police	Public Works	Special Districts
General	x	x	x				x	x		x		x		
Special Revenue Funds														
Park & Rec Special Revenue										x				
Parkland Trust										x				
Library									x					
Library Foundation									x					
Planning & Community Develop.											x			
Central MT Ag Tech TID														x
Airport TID														x
Downtown TID														x
East Industrial Ag Tech TID														x
Economic Revolving														x
Permits											x			
Natural Resources										x				
Portage Meadow										x				
Park Maintenance District										x				
Street District													x	
Support & Innovation														x
Gas Tax BaRSAA													x	
911 Special Revenue												x		
Police Special Revenue												x		
HIDTA Special Revenue												x		
Fire Special Revenue			x											
Federal Block Grant											x			
Federal HOME Grant											x			
Housing Authority					x									
Street Lighting Districts														x
Debt Service Funds														
Soccer Park GO Bond														x
West Bank TID														x
Improvement District Revolving														x
Master Debt SILD														x
General Obligation Taxable Bond														x

	Departments													
	City Commission	Administration	Fire	Finance	Housing Authority	Human Resources	Legal Services	Municipal Court	Public Library	Park and Rec	Planning & CD	Police	Public Works	Special Districts
Funds - Continued														
Capital Projects Funds														
General Capital Projects		x		x						x			x	
Improvement Districts Projects														x
Street Lighting Construction														x
Hazard Removal											x			
Enterprise Funds														
Golf Courses										x				
Water													x	
Sewer													x	
Storm Drain													x	
Sanitation													x	
Swimming Pools										x				
911 Dispatch												x		
Parking											x			
Recreation										x				
Multi-sports										x				
Ice Breaker Run										x				
Civic Center Events		x												
Internal Service Funds														
Central Garage													x	
Information Technology		x												
Insurance & Safety						x								
Health & Benefits		x												
Human Resources						x								
City Telephone		x												
Finance				x										
Engineering													x	
Public Works Admin													x	
Civic Center Facility											x			

Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a set of self-balancing accounts. The City follows fund accounting principles set by the Governmental Accounting Standards Board (GASB) and best practices set by the Governmental Financial Officers Association (GFOA). There are three categories of funds: governmental, proprietary, and fiduciary.

Governmental Funds

Governmental funds are used to account for the City's expendable financial resources and related liabilities (except for those accounted for in proprietary funds).

Major Governmental Funds

The following are the City's major governmental funds:

- General Fund - The General Fund accounts for all financial resources of the City except those legally required to be reported separate or those funds required pursuant to general accounting practices.
- Street District Fund - The Street Fund reports operations of the Street Division which includes pavement rehabilitation and restoration, street sweeping, snow and ice control, dust abatement and paving markings. This fund also reports activities related to the signs and signals function of the Traffic Division.
- Federal Block Grant Fund - The Federal Block Grant Fund accounts for federal funds received by the City used to assist in the development of viable urban communities.

Non-Major Governmental Funds

Special Revenue Funds

Special revenue funds account for resources and expenditures which are designated by law or contractual agreement for specified functions or activities and are legally required to be accounted for in separate funds. Such resources are derived from specific taxes and federal grants and entitlements.

- Park & Recreation Special Revenue Fund – This fund is used to account for donations and contributions related to Parks and Recreation, including Parkland “Trust” and special events operated by Park and Recreation.
- Parkland Trust Fund – This fund is used to account for payments in lieu of parkland that are received.
- Library Fund – This fund is used to account for fund operations for the library. The Great Falls Public Library provides for the informational and recreational needs of the residents of Great Falls and Cascade County.

- Library Foundation Fund – This fund is used to account for restricted and unrestricted donations for the library.
- Planning & Community Dev Fund – This fund is used to account for fund operations for the City's Planning and Community Development (PCD) Department. The Department accounts for subdivision reviews, annexations, re-zoning, transportation planning, historic preservation, and other related planning services within the City of Great Falls incorporated limits.
- Central MT Ag Tech TID Fund – This fund is used to account for fund operations to encourage industrial growth by providing tax increment financing from the Central MT Ag Tech Tax Increment District.
- Airport TID Fund - This fund is used to account for revenue derived from the Airport Tax Increment District.
- Downtown TID Fund – This fund is used to account for revenue derived from the Downtown Urban Renewal Tax Increment District.
- East Industrial Ag Tech Park Fund – This fund is used to account for revenue derived from the East Industrial Ag Tech Park Tax Increment District.
- Economic Revolving Fund – This fund is used to account for economic development activities including the pass-through grants from the Big Sky Economic Development grants.
- Permits Fund – This fund is used to account for the revenues and expenses associated with the building permit process of the City.
- Natural Resources Fund – This fund is used to account for fund operations to provide arboriculture, horticultural, and natural resource services in all public property and right-of-ways within the City of Great Falls.
- Portage Meadow Fund - The purpose of this fund is to maintain the grass, trees, and irrigation system, and to provide snow removal in the green belt park of Portage Meadows Addition. The City created a special improvement maintenance district and assesses the property owners for the maintenance costs.
- Park Maintenance District Fund – The fund accounts for special assessment revenues received for the District and expenses associated with identified park and recreation projects of the District.

- Support & Innovation Fund – This fund is used to account for general government support provided to governmental and quasi-governmental entities which operate under their own policy making boards. This includes the assessments raised by the Business Improvement District and the Tourism Business Improvement District.
- Gas Tax BaRSAA – This fund is used to account for the fuel tax revenue received from the increased tax of the Bridge and Road Safety Accountability Act. Revenue is used for street maintenance capital projects.
- 911 Special Revenue Fund – This fund is used to account for the shares of telephone charges received to support 911 emergency telephone services. The City operates a regional 911 emergency dispatch center.
- Police Special Revenue Fund – This fund is used to account for drug forfeitures, court judgments, crime prevention education, and other contributions or donations to the Police Department.
- HIDTA Special Revenue Fund – This fund is used to account for High Intensity Drug Trafficking Area task force. HIDTA is funded through a grant by the Office of National Drug Control Policy (ONDCP).
- Fire Special Revenue Fund – This fund is used to account for donations and miscellaneous grants to the Fire Department for fire prevention and education.
- Federal HOME Grant Fund – This fund is used to account for the federal grant funds received through the HOME Investment Partnership Program to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing for very low to low income people.
- Housing Authority Fund – This fund is used to account for staff to manage the Housing Authority. The City of Great Falls provides staff and management to the Great Falls Housing Authority Board of Commissioners, through a contractual agreement, to manage and operate public housing in Great Falls and Section 8 vouchers and certificates.
- Street Lighting Districts Fund – This fund is used to account for the collection of assessments and subsequent payment of special lighting district costs.

Debt Service Funds

The debt service funds account for the accumulation of resources for the payment of principal and interest on debt such as general obligation, tax increment, and special assessment.

- Soccer Park GO Bond Fund – This fund is used to account for General Obligation Bonds Series 2004 payable for construction of the Electric City Soccer Park. The bonds were refinanced in 2014 and are now General Obligation Bonds Series 2014A. The final maturity date for the debt is scheduled for July 1, 2024. This fund is administered by the Finance Department.
- West Bank TID Fund - This fund is used to account for the debt of the West Bank Park Urban Renewal District. Currently, there are two separate bonds for this district. The first bond issued in 2009 is scheduled to be paid on July 1, 2034. The second bond that was issued in 2012 is scheduled to be paid off on July 1, 2032.
- Improvement District Revolving Fund – This fund is used to account for bonded indebtedness on Special Improvement Districts (SIDs). This fund is administered by the Finance Department.
- Master Debt SILD Fund – This fund is used to account for City owned and operated new lighting districts debt. This fund is administered by the Finance Department.
- General Obligation Taxable Bonds Fund – This fund is used to account for the debt of the refinancing of the general obligation taxable bonds that were used to finance the Highwood Generating Station Feasibility Study.

Capital Projects Funds

The capital projects funds account for the financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds).

- General Capital Projects Fund – This fund is used to account for general purpose funds dedicated to capital projects.
- Improvement District Projects Fund – This fund is used to account for general improvement capital projects financed by special assessments.
- Street Lighting Construction Fund – This fund is used to account for financing the installation of city owned lighting district improvements.
- Hazard Removal Fund – This fund is used to account for fund operations for accomplishing the removal of dangerous buildings and the cleanup of problem properties when the property owner is financially unable or unwilling to correct the problem.

Proprietary Funds

Proprietary funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

Major Proprietary-Enterprise Funds

Following are the City's major proprietary funds:

- Water Fund - The Water Fund accounts for all aspects of the City water system operations: including related debt service, administrative expenses, operation and maintenance of the water treatment plant, laboratory, and water distribution.
- Sewer Fund - The Sewer Fund accounts for all aspects of the City sewer system operations: including related debt service, administrative expenses, operation and maintenance of the wastewater treatment plant, sewer collection system, and environmental section.
- Storm Drain Fund - The Storm Drain Fund accounts for all aspects of the City storm drain system including operation and maintenance and debt service.
- Sanitation Fund - The Sanitation Fund accounts for all aspects of providing refuse collection and disposal services to the City of Great Falls.

Non-Major Proprietary-Enterprise Funds

The enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises, or for operations where periodic determination of revenues, expenses and net income is considered desirable. These funds account for services rendered to the general public on a user charge basis.

- Golf Courses Fund - The Golf Courses Fund accounts for the operation of two eighteen-hole golf courses: Eagle Falls and Anaconda Hills. The City contracted with CourseCo. starting in February 2019, to operate and manage the courses.
- Swimming Pools Fund – This fund is used to account for fund operations of operating four swimming pools, one of which is an indoor pool leased from the Montana School for the Deaf and Blind.
- 911 Dispatch Center Fund – This fund is used to account for fund operations for the answering and dispatching of calls for County-wide law enforcements, fire and ambulance services.
- Parking Fund – This fund is used to account for fund operations for public parking. The Planning & Community Development department administers a management contract with Standard Parking for the day-to-day operation of parking facilities and parking enforcement. The fund receives and processes all citation based revenue.

- Recreation Fund – This fund is used to account for revenues and expenses related to the recreation center, recreation programs, and other miscellaneous fee-based recreation programs administered by the Parks and Recreation Department.
- Multi-Sports Fund - This fund is used to account for revenues and expenses related to a multi-sports complex.
- Ice Breaker Run Fund – This fund is used to account for revenues and expenses related to the Ice Breaker road race. The fund was created in FY 2017.
- Civic Center Events Fund – This fund is used to account for fund operations for the promotion and coordination of the use of the Civic Center convention center, auditorium, ballroom, and Gibson Room.

Non-Major Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

- Central Garage Fund – This fund is used to account for fleet operations for the City. Functions include maintenance, fuel dispensing, and replacement services for all major vehicles and motor equipment owned by the City.
- Information Tech Fund – This fund is used to account for providing centralized and personal computer operations, equipment services, and support.
- Insurance & Safety Fund – This fund is used to account for central insurance and safety program costs of the City, which includes centralized handling of premium payments, claims processing, and general insurance administration.
- Health & Benefits Fund – This fund is used to account for payroll deductions made to the City's health insurance plan and payments from retirees and component units. The fund processes payments of premiums. In FY 2014 the City changed from a self-funded plan to a member of Montana Municipal Interlocal Authority's (MMIA) Health Benefit Program.
- Human Resource Fund – This fund is used to account for providing professional services to the management of the City, its employees and the public through the administration of a comprehensive Human Resources Program.
- City Telephone Fund – This fund is used to account for overseeing operations related to all City telephones, telephone leases, and long-distance carriers for the Civic Center, Animal Shelter and Police Department buildings.
- Finance Fund – This fund is used to account for providing centralized services for accounting, cash investments, utility billing and customer service, debt issuance, payroll and capital asset tracking.

- Engineering Fund – This fund is used to account for providing technical support for the Utilities and Operation branches of Public Works and other departments within the City.
- Public Works Admin Fund – This fund is used to account for the overall planning, organizing, and coordination of the three branches of Public Works: utilities, operations, and engineering.
- Civic Center Facility Services Fund – This fund is used to account for the costs of maintaining and operating the Civic Center.

Level of Summary for Each Fund

The following pages show budgeted totals by major categories in each fund, which include:

Revenues

- Taxes
- Licenses & Permits
- Intergovernmental
- Charges for Services
- Fines & Forfeitures
- Internal Service
- Special Assessments
- Investment Income
- Other
- Transfer In
- Issuance of Debt
- Sale of Assets

Expenditures

- Personal Services
- Supplies
- Purchased Services
- Debt Service
- Contributions & Other
- Other
- Internal Service
- Capital Outlay
- Transfer Out

Fund Balances

- Beginning and ending fund balances separated by reserved and unreserved amounts

How to Read the Columns

Each fund summary provides three years of comparison data in columns, which are:

2019 Actual Amount

- Last completed fiscal year - shows audited financial information for fiscal year 2019

2020 Budgeted

- **Adopted Budget** shows the annual budget as adopted by the City Commission for fiscal year 2020.
- **Amended Budget** shows the adopted budget plus authorized budget amendments in fiscal year 2020.
- **Projected Amount** shows actual amounts expected to occur by the end of fiscal year 2020 (projected as of 06/05/2020).

2021 Adopted Budget

- Shows the budgeted amount as adopted by the City Commission for fiscal year 2021

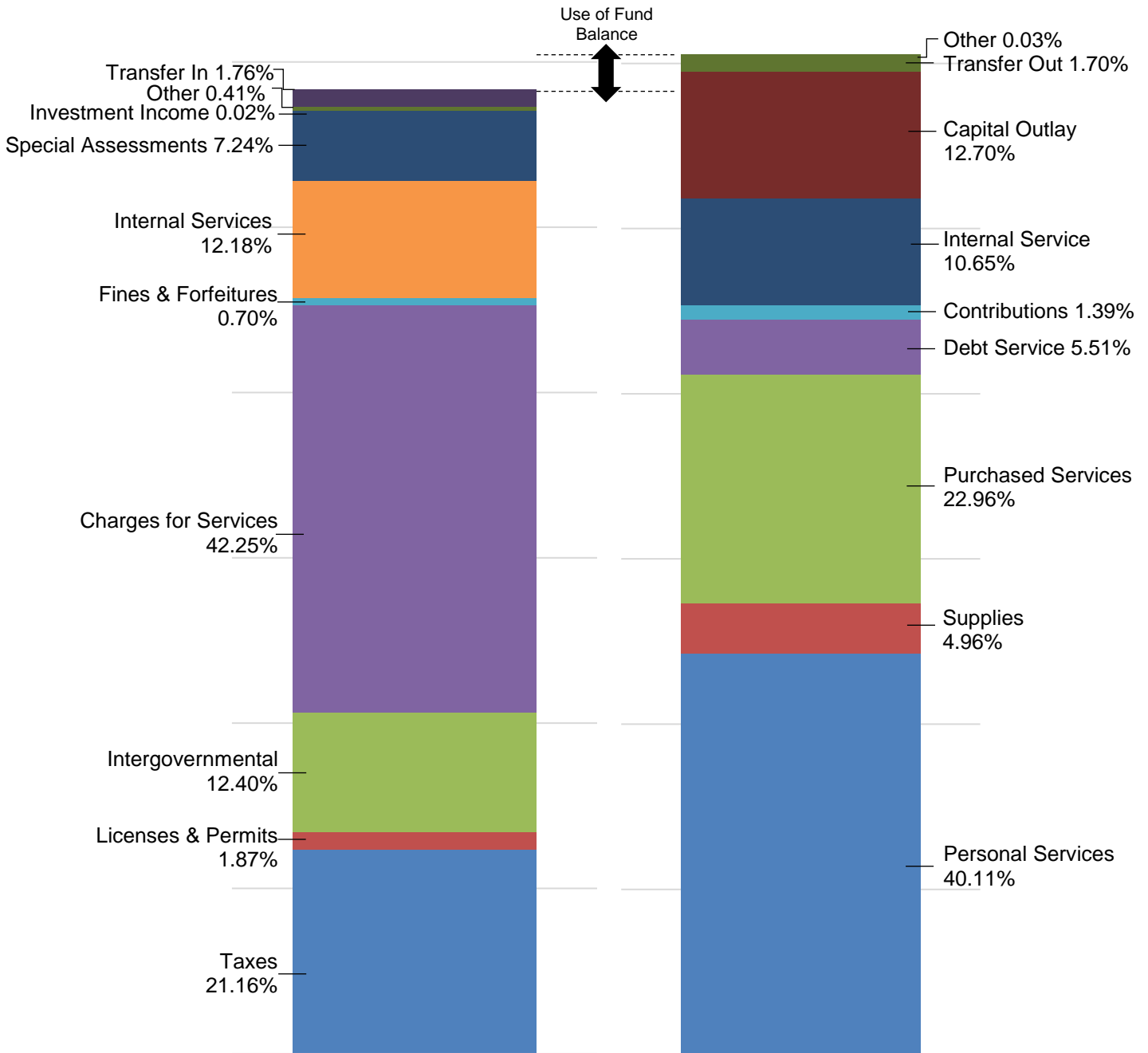
Total City-Wide Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$21,739,975	\$22,949,998	\$22,955,463	\$25,934,625	\$24,677,547
Licenses & Permits	\$2,490,326	\$2,302,241	\$2,302,241	\$2,086,793	\$2,185,276
Intergovernmental	\$11,823,844	\$13,568,725	\$15,508,529	\$14,908,125	\$14,462,729
Charges for Services	\$48,468,221	\$49,721,560	\$49,848,963	\$49,493,450	\$49,280,696
Fines & Forfeitures	\$781,394	\$918,000	\$971,300	\$761,981	\$817,000
Internal Service	\$12,653,085	\$13,551,817	\$13,551,817	\$13,469,836	\$14,207,407
Special Assessments	\$8,336,874	\$8,742,911	\$8,742,911	\$8,740,765	\$8,445,618
Investment Income	\$1,423,331	\$60,250	\$60,250	\$549,439	\$20,650
Other	\$1,492,959	\$524,415	\$876,320	\$1,329,378	\$481,371
Transfer In	\$2,088,971	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852
Issuance of Debt	\$5,450,355	\$0	\$3,360,310	\$3,360,310	\$0
Sale of Assets	\$76,070	\$0	\$0	\$67,193	\$0
Revenue Totals	\$116,825,406	\$114,399,468	\$120,254,275	\$122,778,066	\$116,634,146
Expenditures					
Personal Services	\$43,759,556	\$46,407,363	\$46,466,037	\$44,987,856	\$48,561,521
Supplies	\$5,838,119	\$5,992,463	\$6,384,049	\$5,652,844	\$6,000,047
Purchased Services	\$22,735,075	\$26,417,315	\$30,210,466	\$26,510,549	\$27,803,201
Debt Service	\$7,534,110	\$7,065,974	\$7,065,974	\$7,064,065	\$6,666,423
Contributions & Other	\$1,096,003	\$1,797,745	\$1,797,745	\$1,377,954	\$1,681,607
Other	\$225,705	\$30,450	\$36,606	\$52,553	\$30,450
Internal Service	\$11,453,851	\$12,291,120	\$12,291,120	\$12,291,120	\$12,896,288
Capital Outlay	\$20,816,193	\$26,877,456	\$38,893,277	\$26,068,031	\$15,376,429
Transfer Out	\$2,088,971	\$2,059,551	\$2,076,171	\$2,076,171	\$2,055,852
Expenditure Totals	\$115,547,584	\$128,939,437	\$145,221,445	\$126,081,143	\$121,071,818
Revenue Over (Under) Expenditures	\$1,277,821	(\$14,539,969)	(\$24,967,170)	(\$3,303,077)	(\$4,437,672)
Unreserved Balances					
Beginning Balance - July 1	\$42,365,258	\$43,792,363	\$43,792,363	\$43,792,364	\$38,847,069
Net Change	\$1,427,106	(\$16,104,569)	(\$22,797,952)	(\$4,945,294)	(\$7,158,435)
Ending Balance - June 30	\$43,792,363	\$27,687,794	\$20,994,411	\$38,847,069	\$31,688,634
Reserved Balances					
Beginning Balance - July 1	\$20,176,326	\$20,027,041	\$20,027,041	\$20,027,041	\$21,669,258
Net Change	(\$149,284)	\$1,564,600	(\$2,169,218)	\$1,642,217	\$2,720,763
Ending Balance - June 30	\$20,027,041	\$21,591,641	\$17,857,823	\$21,669,258	\$24,390,021
Total Fund Balance	\$63,819,405	\$49,279,437	\$38,852,235	\$60,516,328	\$56,078,656

Total City-Wide Budget

Where the Money Comes From

Where the Money Goes



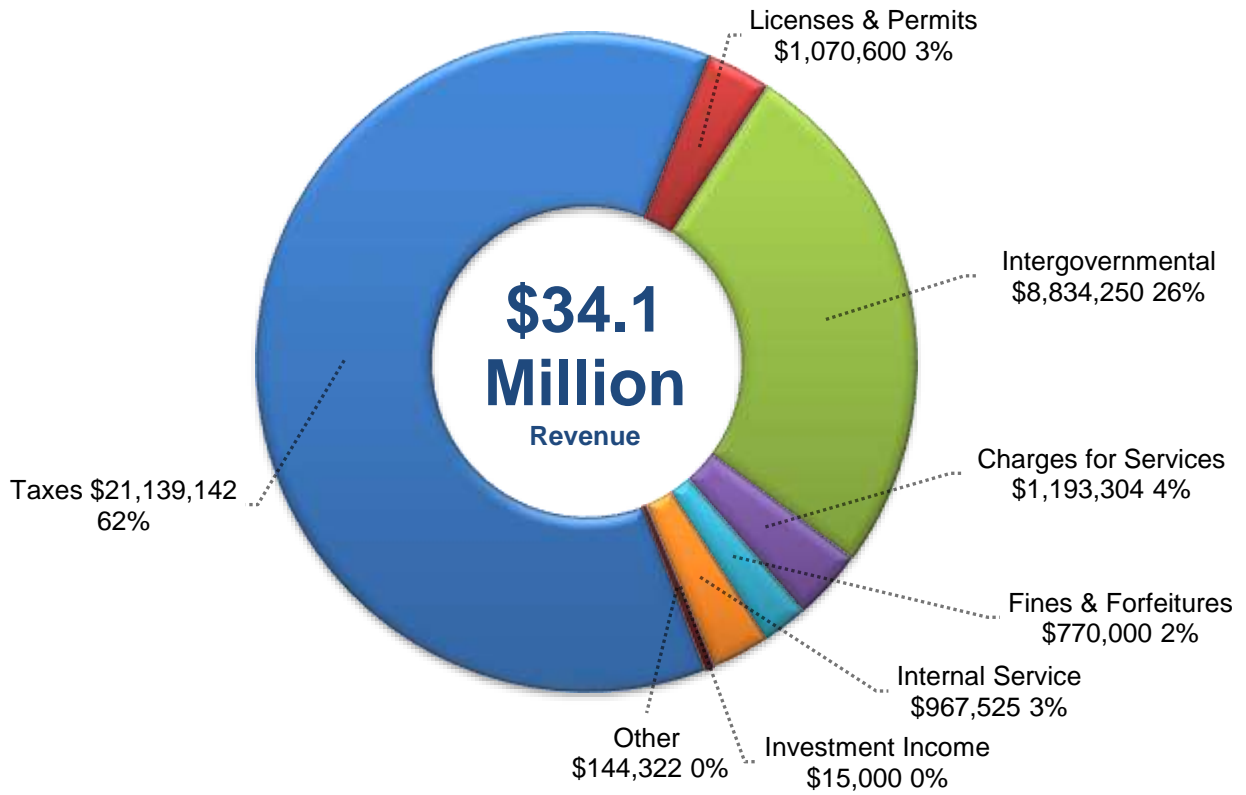
Revenues
\$116.6 Million

Expenditures
\$121.1 Million

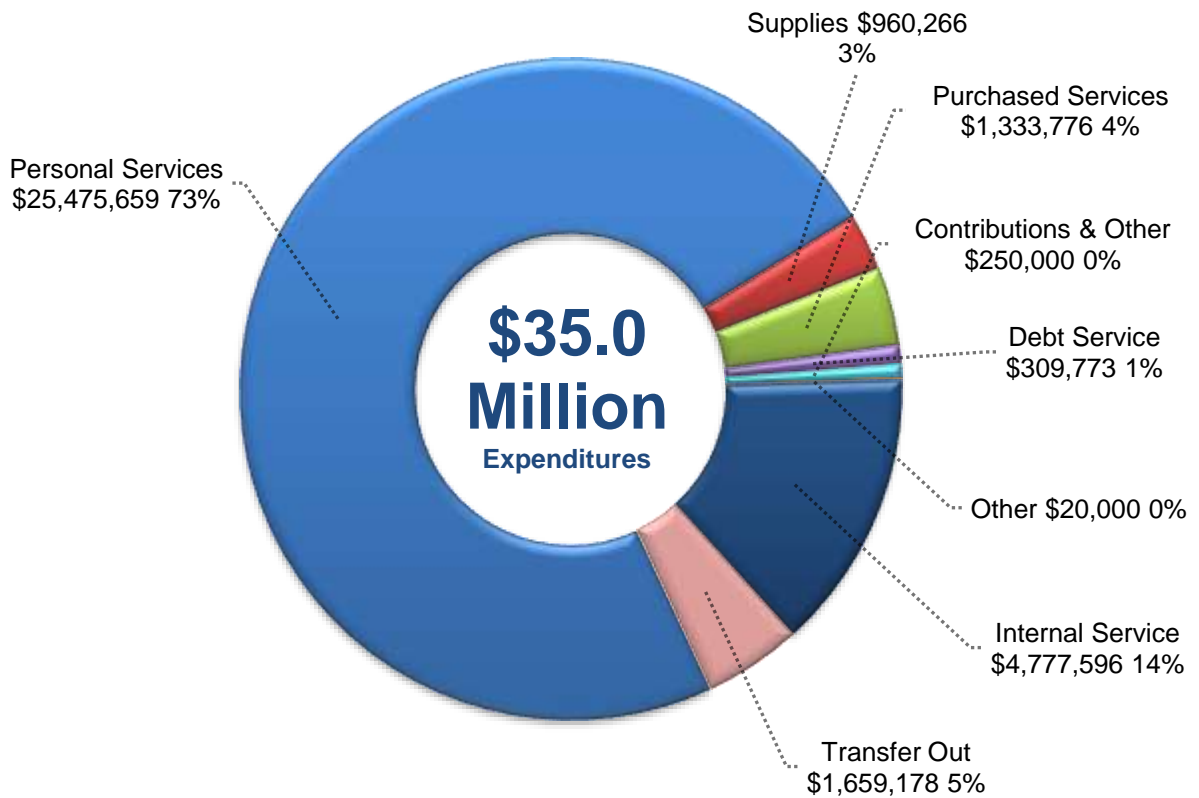
Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$19,144,685	\$20,564,142	\$20,564,142	\$22,383,663	\$21,139,142
Licenses & Permits	\$1,091,286	\$1,070,600	\$1,070,600	\$1,035,000	\$1,070,600
Intergovernmental	\$8,286,559	\$8,550,052	\$8,550,052	\$8,550,052	\$8,834,250
Charges for Services	\$1,164,061	\$1,198,588	\$1,198,588	\$1,100,588	\$1,193,304
Fines & Forfeitures	\$705,668	\$820,000	\$820,000	\$650,000	\$770,000
Internal Service	\$832,291	\$862,379	\$862,379	\$862,379	\$967,525
Investment Income	\$144,725	\$40,000	\$40,000	\$45,000	\$15,000
Other	\$100,307	\$153,541	\$153,541	\$92,200	\$144,322
Transfer In	\$17,324	\$0	\$0	\$0	\$0
Revenue Totals	\$31,486,906	\$33,259,302	\$33,259,302	\$34,718,882	\$34,134,143
Expenditures					
Personal Services	\$22,893,917	\$24,367,598	\$24,367,598	\$24,167,598	\$25,475,659
Supplies	\$868,305	\$969,819	\$974,510	\$900,000	\$960,266
Purchased Services	\$1,299,713	\$1,361,823	\$1,552,338	\$1,450,000	\$1,333,776
Debt Service	\$87,630	\$86,635	\$86,635	\$86,634	\$309,773
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$54,080	\$20,000	\$26,156	\$42,698	\$20,000
Internal Service	\$4,175,525	\$4,533,610	\$4,533,610	\$4,533,610	\$4,777,596
Capital Outlay	\$289,767	\$0	\$0	\$36,551	\$220,000
Transfer Out	\$1,661,607	\$1,662,877	\$1,662,877	\$1,662,877	\$1,659,178
Expenditures Totals	\$31,580,544	\$33,252,362	\$33,453,724	\$33,129,968	\$35,006,248
Revenue Over (Under) Expenditures	(\$93,638)	\$6,940	(\$194,422)	\$1,588,914	(\$872,105)
Unreserved Balances					
Beginning Balance - July 1	\$7,086,400	\$6,992,762	\$6,992,762	\$6,992,762	\$8,581,677
Net Change	(\$93,638)	\$6,940	(\$194,422)	\$1,588,914	(\$872,105)
Ending Balance - June 30	\$6,992,762	\$6,999,702	\$6,798,340	\$8,581,677	\$7,709,572
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$6,992,762	\$6,999,702	\$6,798,340	\$8,581,677	\$7,709,572

Where the Money Comes From



Where the Money Goes



Detail Revenue Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenues					
Taxes					
Real Current Ad Valorem	\$12,727,829	\$15,121,932	\$15,121,932	\$13,326,709	\$15,546,932
Real Current Permissive Health Mill	\$2,408,355	\$3,362,210	\$3,362,210	\$2,651,291	\$3,362,210
Real Delinquent Ad Valorem	\$1,676,838	\$665,000	\$665,000	\$1,700,000	\$665,000
Real Delinquent Permissive Health Mill	\$314,465	\$85,000	\$85,000	\$300,000	\$85,000
Real Protested Taxes	\$0	\$0	\$0	\$2,883,663	\$0
Mobile Home Taxes	\$40,877	\$45,000	\$45,000	\$40,000	\$45,000
Other Personal Property	\$208,716	\$150,000	\$150,000	\$200,000	\$150,000
Delinquent Tax Penalty & Interest	\$31,777	\$35,000	\$35,000	\$32,000	\$35,000
Local Option Vehicle	\$1,735,827	\$1,100,000	\$1,100,000	\$1,250,000	\$1,250,000
Total Taxes	\$19,144,685	\$20,564,142	\$20,564,142	\$22,383,663	\$21,139,142
Licenses & Permits					
Liquor License	\$43,950	\$45,000	\$45,000	\$45,911	\$45,000
Beer & Wine License	\$32,210	\$34,000	\$34,000	\$34,000	\$34,000
Business Safety Inspection Certificate	\$250,515	\$235,000	\$235,000	\$243,892	\$235,000
CATV Franchise Fees	\$716,981	\$710,000	\$710,000	\$668,265	\$710,000
Animal Licenses	\$41,030	\$40,000	\$40,000	\$36,332	\$40,000
Towing Contract Fee	\$6,600	\$6,600	\$6,600	\$6,600	\$6,600
Total Licenses & Permits	\$1,091,286	\$1,070,600	\$1,070,600	\$1,035,000	\$1,070,600
Intergovernmental					
DOJ Terror Grant	\$11,853	\$8,000	\$8,000	\$8,000	\$8,000
Miscellaneous Public Safety Grants	\$43,226	\$17,500	\$17,500	\$17,500	\$17,500
Gaming License	\$146,750	\$150,000	\$150,000	\$150,000	\$150,000
Entitlement HB 124	\$8,058,728	\$8,350,552	\$8,350,552	\$8,350,552	\$8,634,750
Pers Prop Reimbursement One-Time	\$2,245	\$0	\$0	\$0	\$0
Payment of Lieu of Taxes	\$23,757	\$24,000	\$24,000	\$24,000	\$24,000
Miscellaneous					
Total Intergovernmental	\$8,286,559	\$8,550,052	\$8,550,052	\$8,550,052	\$8,834,250

Detail Revenue Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenues					
Charges for Services					
City Attorney Miscellaneous	\$30,598	\$28,000	\$28,000	\$30,000	\$28,000
Deferred Prosecution Charges	\$172,255	\$210,000	\$210,000	\$150,000	\$180,000
Miscellaneous Municipal Court Charges	\$1,727	\$2,000	\$2,000	\$900	\$2,000
Police Photo Charges	\$15	\$0	\$0	\$0	\$0
Police Sex Offender Registrations	\$1,050	\$1,100	\$1,100	\$900	\$1,100
Police Service Charges Miscellaneous	\$49,027	\$31,125	\$31,125	\$38,739	\$31,125
Police Service Charges	\$431,263	\$448,286	\$448,286	\$457,093	\$472,513
EMS Contract Services Response Time Standard	\$33,260	\$20,000	\$20,000	\$19,670	\$20,000
EMS Contract Services 911 System Medical Director	\$8,637	\$8,377	\$8,377	\$8,905	\$9,153
EMS Contract Services Pre-Transport Service Fee	\$23,992	\$23,271	\$23,271	\$24,736	\$25,428
EMS Contract Services System O/S & Monitoring	\$10,796	\$10,471	\$10,471	\$11,130	\$11,442
Fire Service District Charges	\$212,039	\$217,000	\$217,000	\$195,000	\$217,000
Fire Service Charges Report Fees	\$751	\$500	\$500	\$564	\$500
Commercial Raw Water	\$30,845	\$30,000	\$30,000	\$30,581	\$30,000
Animal Adoption Fees	\$5,115	\$6,300	\$6,300	\$6,675	\$6,300
Animal Shelter Contract County	\$630	\$350	\$350	\$420	\$350
Animal Shelter Miscellaneous	\$7,658	\$2,500	\$2,500	\$50	\$2,500
Animal Donations	\$1,714	\$500	\$500	\$3,120	\$500
Animal Cremation Fees	\$39,747	\$45,000	\$45,000	\$35,000	\$45,000
Animal Guardian Angels	\$22,170	\$27,000	\$27,000	\$18,367	\$27,000
Animal Microchipping	\$7,234	\$8,000	\$8,000	\$4,250	\$8,000
Animal Nametag	\$3,616	\$4,000	\$4,000	\$2,208	\$4,000
Animal Surrender Fee	\$1,370	\$2,000	\$2,000	\$980	\$2,000
Animal Redemption Administration Fee	\$4,577	\$4,000	\$4,000	\$3,600	\$4,000
Animal Redemption Triage/ Vaccin Fee	\$4,381	\$5,000	\$5,000	\$5,430	\$5,000
Animal Redemption Cost of Care	\$8,326	\$8,200	\$8,200	\$7,435	\$8,200
Animal Redemption Cost of Care - Court	\$2,193	\$0	\$0	\$1,322	\$0
Animal Redemption Court Mandated	\$50	\$0	\$0	\$50	\$0
Animal Redemption Veterinary Bills	\$392	\$360	\$360	\$300	\$360
Boat Fees	\$2,609	\$5,000	\$5,000	\$0	\$0
Merchandise Sales	\$0	\$50	\$50	\$115	\$50
Park Facility Miscellaneous	\$10,133	\$15,000	\$15,000	\$8,600	\$15,000
Housing Management Fee	\$33,825	\$34,448	\$34,448	\$34,448	\$36,033
Miscellaneous Other Charges	\$2,067	\$750	\$750	\$0	\$750
Total Charges for Services	\$1,164,061	\$1,198,588	\$1,198,588	\$1,100,588	\$1,193,304

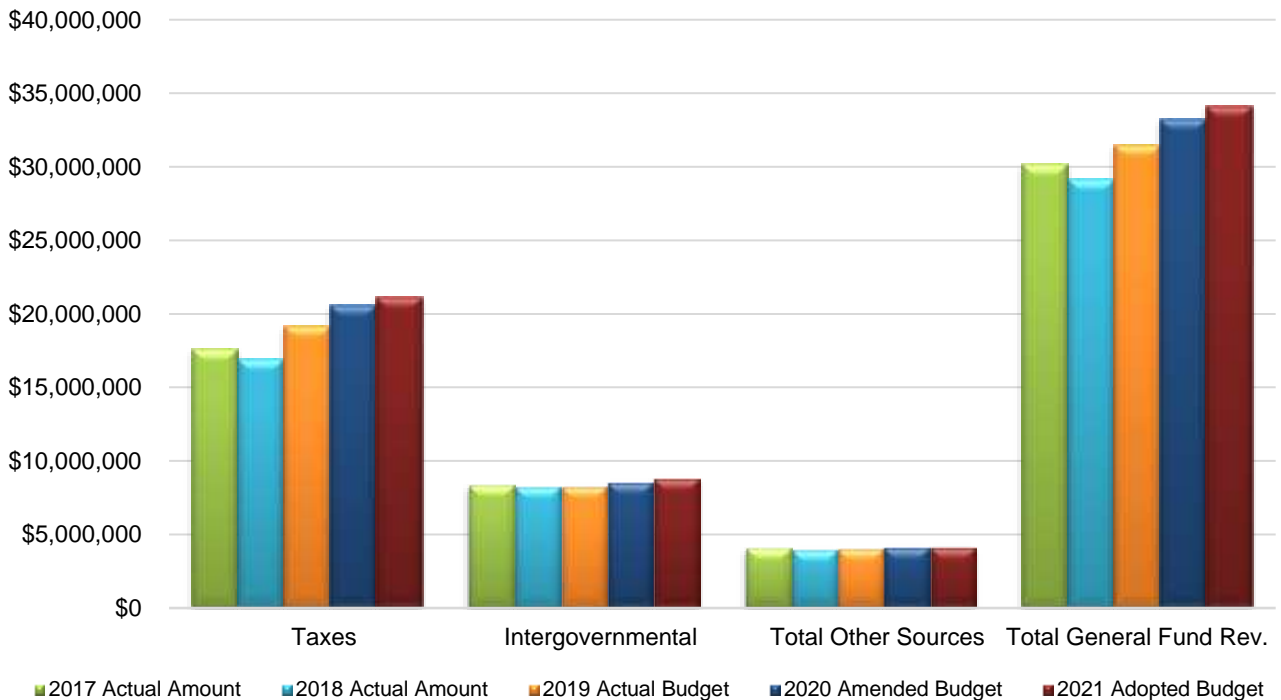
Detail Revenue Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenues					
Fines & Forfeitures					
Traffic Fines	\$644,529	\$740,000	\$740,000	\$579,511	\$690,000
Court Surcharge	\$37,394	\$48,000	\$48,000	\$52,074	\$48,000
Victim Witness Surcharge Administration	\$670	\$1,000	\$1,000	\$600	\$1,000
Animal Control Fines	\$3,849	\$6,000	\$6,000	\$2,310	\$6,000
Other Fines & Forfeitures Miscellaneous	\$19,226	\$25,000	\$25,000	\$15,505	\$25,000
Total Fines & Forfeitures	\$705,668	\$820,000	\$820,000	\$650,000	\$770,000
Internal Service					
Administration Support	\$696,937	\$715,103	\$715,103	\$715,103	\$775,530
TID Administration Support	\$31,514	\$39,126	\$39,126	\$39,126	\$82,845
Fire Hydrant	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Green Area Service Non-Recurring	\$53,840	\$58,150	\$58,150	\$58,150	\$59,150
Total Internal Service	\$832,291	\$862,379	\$862,379	\$862,379	\$967,525
Investment Income					
Regular Interest	\$144,725	\$40,000	\$40,000	\$45,000	\$15,000
Total Investment Income	\$144,725	\$40,000	\$40,000	\$45,000	\$15,000
Other					
Miscellaneous Leases	\$10,648	\$10,648	\$10,648	\$10,648	\$10,648
Miscellaneous Revenues	\$3,604	\$1,000	\$1,000	\$3,186	\$1,000
Contributions & Donations	\$1,545	\$0	\$0	\$2,200	\$0
Refunds & Reimbursements	\$84,510	\$141,893	\$141,893	\$76,166	\$132,674
Total Other	\$100,307	\$153,541	\$153,541	\$92,200	\$144,322
Transfer In					
Operating Transfer In	\$17,324	\$0	\$0	\$0	\$0
Total Transfer In	\$17,324	\$0	\$0	\$0	\$0
Total Revenues	\$31,486,906	\$33,259,302	\$33,259,302	\$34,718,882	\$34,134,143

Detail Revenue Budget

	2017 Actual Amount	2018 Actual Amount	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
Major Revenue Sources					
Taxes	\$17,614,862	\$16,898,801	\$19,144,685	\$20,564,142	\$21,139,142
Intergovernmental	\$8,410,026	\$8,260,227	\$8,286,559	\$8,550,052	\$8,834,250
Total Major Sources	\$26,024,888	\$25,159,028	\$27,431,244	\$29,114,194	\$29,973,392
All Other Sources					
Licenses & Permits	\$859,806	\$836,215	\$1,091,286	\$1,070,600	\$1,070,600
Charges for Services	\$1,138,584	\$1,133,961	\$1,164,061	\$1,198,588	\$1,193,304
Fines & Forfeitures	\$894,261	\$812,909	\$705,668	\$820,000	\$770,000
Internal Service	\$979,663	\$1,026,574	\$832,291	\$862,379	\$967,525
Investment Income	(\$11,018)	\$23,372	\$144,725	\$40,000	\$15,000
Other	\$246,628	\$111,977	\$100,307	\$153,541	\$144,322
Transfer In	\$0	\$41,159	\$17,324	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Total Other Sources	\$4,107,924	\$3,986,167	\$4,055,662	\$4,145,108	\$4,160,751
Total General Fund Rev.	\$30,132,812	\$29,145,195	\$31,486,906	\$33,259,302	\$34,134,143

**General Fund Revenue
5 Year Trend**



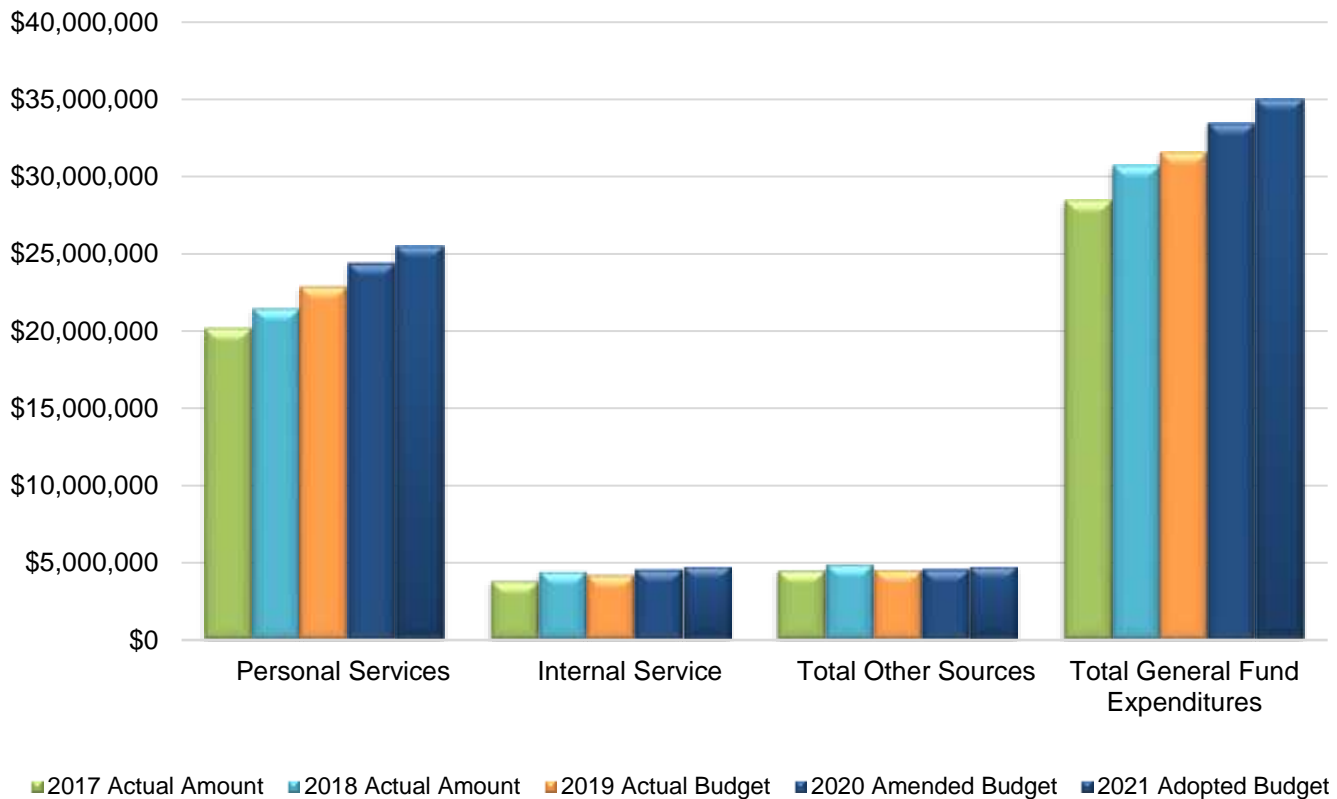
Detail Expenditures Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Administration Group					
City Commission	\$156,682	\$233,147	\$239,147	\$214,010	\$178,292
City Manager	\$533,663	\$556,326	\$556,326	\$559,028	\$583,919
Neighborhood Council	\$67,365	\$115,396	\$115,396	\$114,376	\$119,610
City Clerk	\$205,418	\$217,633	\$217,633	\$217,110	\$239,485
Animal Shelter	\$724,605	\$738,301	\$763,061	\$733,355	\$767,514
City 190	\$120,374	\$21,123	\$45,602	\$49,302	\$21,157
Miscellaneous Admin	\$1,008,660	\$865,816	\$865,816	\$896,298	\$1,096,281
Contingency	\$0	\$0	\$0	\$0	\$0
City/ County Health	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Total Administration Group	\$3,066,767	\$2,997,742	\$3,052,981	\$3,033,479	\$3,256,258
Court					
Court	\$528,057	\$618,458	\$618,458	\$554,214	\$673,014
Elected Judge	\$158,456	\$196,021	\$196,021	\$196,021	\$220,304
Jail Alternatives	\$22,474	\$23,000	\$23,000	\$23,000	\$23,000
Total Court	\$708,987	\$837,479	\$837,479	\$773,235	\$916,318
Legal Department					
City Attorney	\$973,722	\$1,032,640	\$1,032,640	\$1,018,005	\$1,079,311
Legal Services	\$0	\$0	\$0	\$0	\$0
Total Legal Department	\$973,722	\$1,032,640	\$1,032,640	\$1,018,005	\$1,079,311
Police Department					
Police Debt Service	\$0	\$0	\$0	\$0	\$231,571
Police Admin	\$2,278,404	\$2,474,499	\$2,507,619	\$2,431,039	\$2,572,379
Patrol	\$6,378,351	\$7,339,947	\$7,339,947	\$6,859,000	\$7,106,895
Support Services	\$1,542,385	\$1,393,402	\$1,393,402	\$1,420,905	\$1,539,565
Investigation Services	\$2,597,740	\$2,312,717	\$2,312,717	\$2,540,096	\$2,864,230
Records Bureau	\$567,981	\$682,977	\$682,977	\$679,500	\$714,408
Total Police Department	\$13,364,861	\$14,203,542	\$14,236,662	\$13,930,540	\$15,029,048
Fire Department					
Fire Debt Service	\$86,872	\$86,635	\$86,635	\$86,635	\$78,202
Fire Operations	\$8,654,976	\$9,002,264	\$9,115,267	\$9,359,271	\$9,429,758
Fire Prevention	\$481,494	\$544,458	\$544,458	\$550,572	\$565,921
Emergency & Disaster	\$6,322	\$0	\$0	\$0	\$0
Total Fire Department	\$9,229,663	\$9,633,357	\$9,746,360	\$9,996,478	\$10,073,881
Park & Recreation Department					
Park & Rec Admin	\$582,621	\$639,027	\$639,027	\$649,381	\$679,430
Parks	\$1,864,103	\$2,100,057	\$2,100,057	\$1,925,352	\$2,161,481
Trail Maintenance	\$128,213	\$145,641	\$145,641	\$140,622	\$151,343
Total Park & Rec Dept.	\$2,574,937	\$2,884,725	\$2,884,725	\$2,715,355	\$2,992,254
Transfers Out	\$1,661,607	\$1,662,877	\$1,662,877	\$1,662,877	\$1,659,178
Total Expenditures	\$31,580,544	\$33,252,362	\$33,453,724	\$33,129,969	\$35,006,248

Detail Expenditures Budget

	2017 Actual Amount	2018 Actual Amount	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
Major Expenditures					
Personal Services	\$20,213,501	\$21,479,448	\$22,893,917	\$24,367,598	\$25,475,659
Internal Service	\$3,771,103	\$4,385,328	\$4,175,525	\$4,533,610	\$4,777,596
Total Major Sources	\$23,984,604	\$25,864,776	\$27,069,441	\$28,901,208	\$30,253,255
All Other					
Supplies	\$902,013	\$1,155,992	\$868,305	\$974,510	\$960,266
Purchased Services	\$1,112,054	\$1,338,760	\$1,299,713	\$1,552,338	\$1,333,776
Debt Service	\$88,090	\$86,265	\$87,630	\$86,635	\$309,773
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$20,391	\$81,247	\$54,080	\$26,156	\$20,000
Capital Outlay	\$429,571	\$198,020	\$289,767	\$0	\$220,000
Transfer Out	\$1,688,817	\$1,767,840	\$1,661,607	\$1,662,877	\$1,659,178
Total Other Sources	\$4,490,936	\$4,878,124	\$4,511,102	\$4,552,516	\$4,752,993
Total General Fund Expenditures	\$28,475,540	\$30,742,900	\$31,580,544	\$33,453,724	\$35,006,248

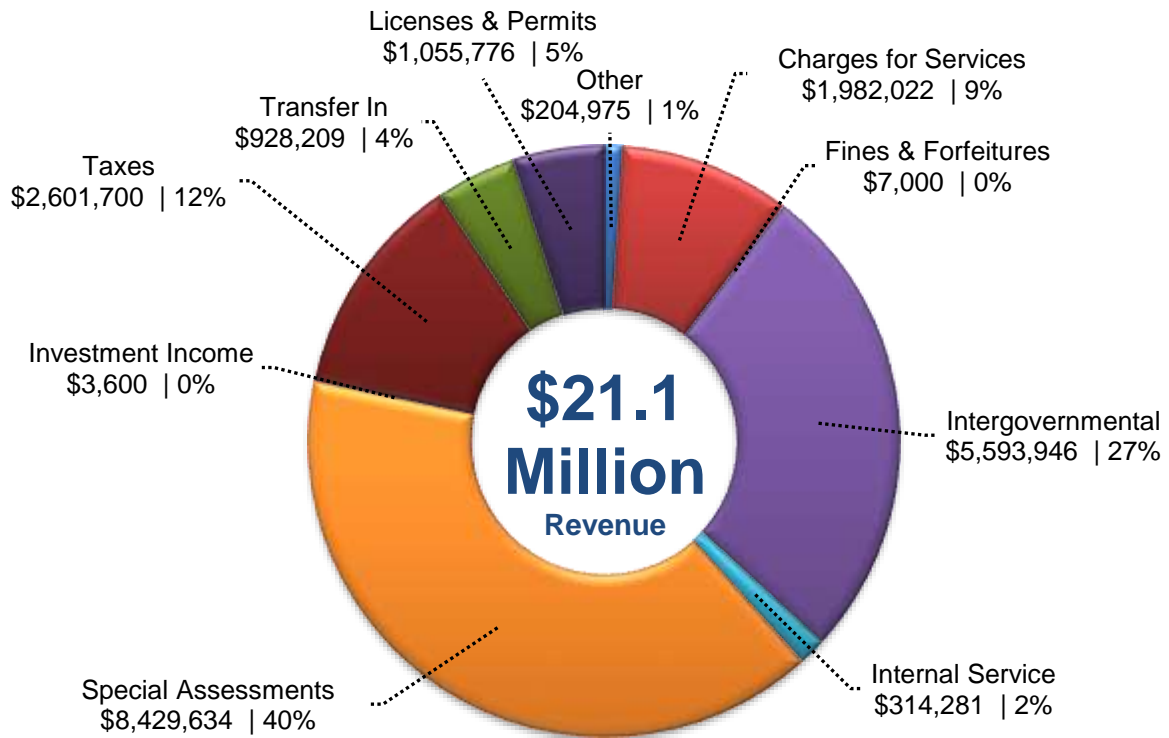
**General Fund Expenditures
5 Year Trend**



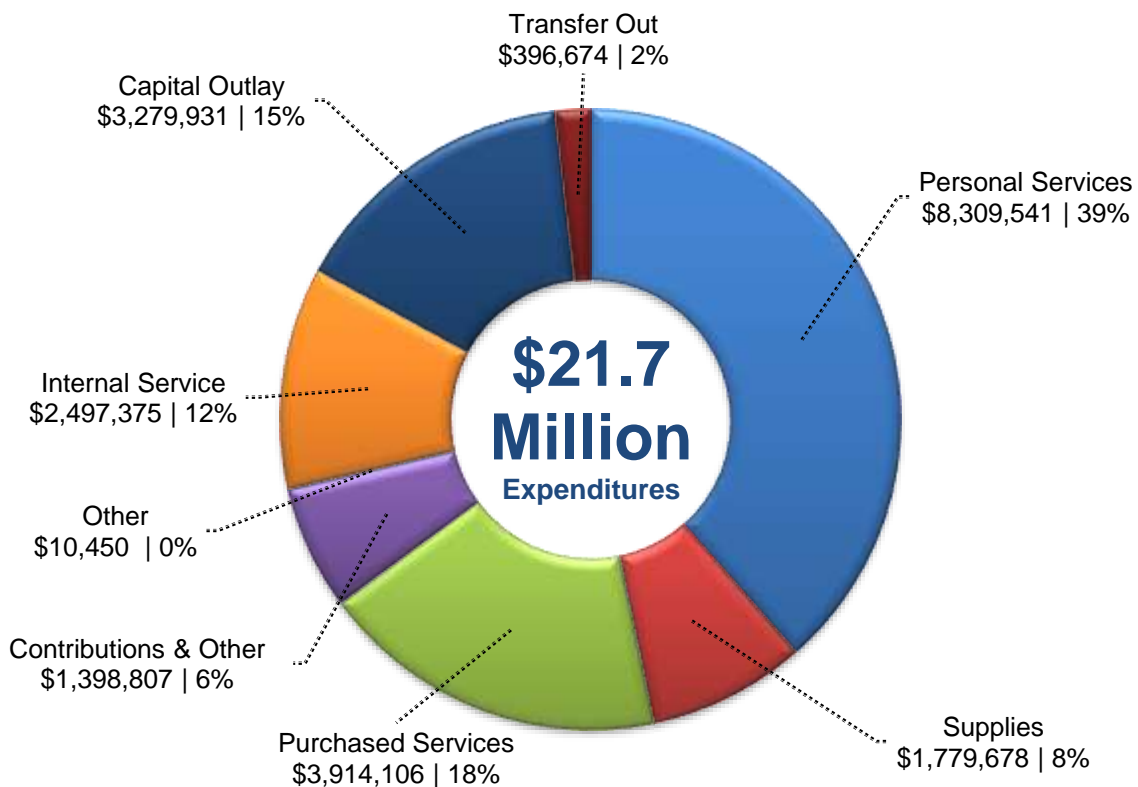
Total Combined Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$1,859,698	\$1,614,856	\$1,620,321	\$2,679,962	\$2,601,700
Licenses & Permits	\$1,318,432	\$1,150,953	\$1,150,953	\$1,009,429	\$1,055,776
Intergovernmental	\$3,531,882	\$5,013,989	\$6,730,853	\$6,203,389	\$5,593,946
Charges for Services	\$1,949,867	\$1,807,495	\$1,934,898	\$2,170,675	\$1,982,022
Fines & Forfeitures	\$28,917	\$18,000	\$71,300	\$72,981	\$7,000
Internal Service	\$135,375	\$170,140	\$170,140	\$103,158	\$314,281
Special Assessments	\$8,269,676	\$8,682,186	\$8,682,186	\$8,678,934	\$8,429,634
Investment Income	\$307,634	\$3,600	\$3,600	\$140,618	\$3,600
Other	\$739,595	\$180,975	\$232,880	\$716,686	\$204,975
Transfer In	\$931,574	\$918,209	\$934,829	\$934,829	\$928,209
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$19,072,651	\$19,560,403	\$23,031,960	\$24,210,661	\$21,121,143
Expenditures					
Personal Services	\$7,127,272.37	\$7,830,147	\$7,888,821	\$7,363,568	\$8,309,541
Supplies	\$1,777,926.80	\$1,786,193	\$2,023,088	\$1,680,262	\$1,779,678
Purchased Services	\$2,804,603.49	\$3,760,275	\$5,889,731	\$2,889,522	\$3,914,106
Contributions & Other	\$816,681.90	\$1,514,945	\$1,514,945	\$1,102,500	\$1,398,807
Other	\$10,333.57	\$10,450	\$10,450	\$639	\$10,450
Internal Service	\$2,039,811.26	\$2,247,968	\$2,247,968	\$2,247,968	\$2,497,375
Capital Outlay	\$3,278,972.39	\$5,340,003	\$10,325,746	\$6,722,368	\$3,279,931
Transfer Out	\$427,363.80	\$396,674	\$413,294	\$413,294	\$396,674
Expenditure Totals	\$18,282,966	\$22,886,655	\$30,314,043	\$22,420,121	\$21,682,963
Revenue Over (Under) Expenditures	\$789,686	(\$3,326,252)	(\$7,282,083)	\$1,790,540	(\$561,820)
Unreserved Balances					
Beginning Balance - July 1	\$10,088,879	\$10,892,227	\$10,892,227	\$10,892,228	\$10,928,756
Net Change	\$803,348	(\$4,356,930)	(\$6,257,366)	\$36,529	(\$2,792,782)
Ending Balance - June 30	\$10,892,227	\$6,535,297	\$4,634,861	\$10,928,757	\$8,135,974
Reserved Balances					
Beginning Balance - July 1	\$4,670,117	\$4,656,455	\$4,656,455	\$4,656,455	\$6,410,466
Net Change	(\$13,663)	\$1,030,678	(\$1,024,717)	\$1,754,011	\$2,230,962
Ending Balance - June 30	\$4,656,455	\$5,687,133	\$3,631,738	\$6,410,466	\$8,641,428
Total Fund Balance	\$15,548,682	\$12,222,431	\$8,266,599	\$17,339,221	\$16,777,402

Where the Money Comes From



Where the Money Goes



Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$136,940	\$433,940	\$255,900	\$37,300
Charges for Services	\$100	\$1,000	\$1,000	\$510	\$1,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$20,867	\$0	\$0	\$10,522	\$0
Other	\$184,762	\$39,600	\$42,600	\$101,907	\$39,600
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$205,730	\$177,540	\$477,540	\$368,839	\$77,900
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$10,724	\$5,550	\$5,550	\$4,660	\$5,550
Purchased Services	\$29	\$11,000	\$79,649	\$34,491	\$11,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$1,544	\$1,621	\$1,621	\$1,621	\$1,669
Capital Outlay	\$25,898	\$136,940	\$523,563	\$129,393	\$37,300
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$38,194	\$165,111	\$620,383	\$170,165	\$65,519
Revenue Over (Under) Expenditures	\$167,535	\$12,429	(\$142,843)	\$198,674	\$12,381
Unreserved Balances					
Beginning Balance - July 1	\$232,635	\$373,588	\$373,588	\$373,588	\$572,262
Net Change	\$140,952	\$12,429	(\$142,843)	\$198,674	\$12,381
Ending Balance - June 30	\$373,588	\$386,017	\$230,745	\$572,262	\$584,643
Reserved Balances					
Beginning Balance - July 1	\$352,621	\$379,204	\$379,204	\$379,204	\$379,204
Net Change	\$26,583	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$379,204	\$379,204	\$379,204	\$379,204	\$379,204
Total Fund Balance	\$752,792	\$765,221	\$609,949	\$951,466	\$963,847

Budget by Division

Park & Rec Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$10,724	\$5,550	\$5,550	\$4,660	\$5,550
Purchased Services	\$19	\$0	\$9,000	\$34,491	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,137	\$1,194	\$1,194	\$1,194	\$1,229
Capital Outlay	\$25,898	\$136,940	\$523,563	\$129,383	\$37,300
Total Park & Rec Admin	\$37,777	\$143,684	\$539,307	\$169,728	\$44,079

Park Land Trust	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$10	\$5,000	\$5,000	\$0	\$5,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$407	\$427	\$427	\$427	\$440
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park Land Trust	\$417	\$5,427	\$5,427	\$427	\$5,440

Park & Rec Grant	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park & Rec Grant	\$0	\$10,000	\$10,000	\$0	\$10,000

Budget by Division

Tennis Court Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$6,000	\$65,649	\$0	\$6,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Tennis Court Maint.	\$0	\$6,000	\$65,649	\$0	\$6,000

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$113,653	\$113,653	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$324	\$0	\$0	\$246	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$324	\$0	\$113,653	\$113,899	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$113,653	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$0	\$0	\$113,653	\$0	\$0
Revenue Over (Under) Expenditures	\$324	\$0	\$0	\$113,899	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$19,564	\$19,888	\$19,888	\$19,888	\$133,787
Net Change	\$324	\$0	\$0	\$113,899	\$0
Ending Balance - June 30	\$19,888	\$19,888	\$19,888	\$133,787	\$133,787
Total Fund Balance	\$19,888	\$19,888	\$19,888	\$133,787	\$133,787

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$823,542	\$800,000	\$800,000	\$800,000	\$834,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$197,298	\$206,926	\$206,926	\$206,926	\$207,429
Charges for Services	\$33,233	\$35,100	\$35,100	\$35,100	\$35,100
Fines & Forfeitures	\$18,208	\$18,000	\$18,000	\$18,000	\$7,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$8,750	\$2,500	\$2,500	\$4,514	\$2,500
Other	\$30,163	\$0	\$0	\$812	\$10,000
Transfer In	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,461,193	\$1,412,526	\$1,412,526	\$1,415,352	\$1,446,029
Expenditures					
Personal Services	\$1,002,782	\$1,129,729	\$1,129,729	\$1,086,160	\$1,153,533
Supplies	\$30,338	\$30,900	\$30,900	\$21,800	\$26,650
Purchased Services	\$153,263	\$207,837	\$222,837	\$160,000	\$156,487
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$10,334	\$450	\$450	\$450	\$450
Internal Service	\$67,066	\$85,537	\$85,537	\$85,537	\$107,509
Capital Outlay	\$522,786	\$265,000	\$250,000	\$250,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,786,569	\$1,719,453	\$1,719,453	\$1,603,947	\$1,444,629
Revenue Over (Under) Expenditures	(\$325,376)	(\$306,927)	(\$306,927)	(\$188,595)	\$1,400
Unreserved Balances					
Beginning Balance - July 1	\$341,045	\$474,669	\$474,669	\$474,669	\$286,074
Net Change	\$133,624	(\$306,927)	(\$306,927)	(\$188,595)	\$1,400
Ending Balance - June 30	\$474,669	\$167,742	\$167,742	\$286,074	\$287,474
Reserved Balances					
Beginning Balance - July 1	\$560,880	\$101,880	\$101,880	\$101,880	\$101,880
Net Change	(\$459,000)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$101,880	\$101,880	\$101,880	\$101,880	\$101,880
Total Fund Balance	\$576,549	\$269,622	\$269,622	\$387,954	\$389,354

Budget by Division

Library Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$981,090	\$1,107,107	\$1,107,107	\$1,063,538	\$1,130,807
Supplies	\$28,402	\$29,100	\$29,100	\$20,000	\$24,850
Purchased Services	\$153,263	\$207,837	\$222,837	\$160,000	\$156,487
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$10,334	\$450	\$450	\$450	\$450
Internal Service	\$64,650	\$79,588	\$79,588	\$79,588	\$101,039
Capital Outlay	\$522,786	\$265,000	\$250,000	\$250,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Library Admin	\$1,760,525	\$1,689,082	\$1,689,082	\$1,573,576	\$1,413,633

Bookmobile	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$21,692	\$22,622	\$22,622	\$22,622	\$22,726
Supplies	\$1,936	\$1,800	\$1,800	\$1,800	\$1,800
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,416	\$5,949	\$5,949	\$5,949	\$6,470
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Bookmobile	\$26,043	\$30,371	\$30,371	\$30,371	\$30,996

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$750	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,348	\$1,100	\$1,100	\$3,327	\$1,100
Other	\$257,868	\$107,275	\$107,275	\$236,922	\$107,275
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$262,217	\$108,375	\$108,375	\$240,999	\$108,375
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$26,156	\$5,500	\$5,500	\$18,536	\$5,500
Purchased Services	\$61,352	\$97,275	\$337,906	\$153,464	\$97,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$151,930	\$0	\$0	\$8,072	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$239,438	\$102,775	\$343,406	\$180,072	\$102,775
Revenue Over (Under) Expenditures	\$22,778	\$5,600	(\$235,031)	\$60,927	\$5,600
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$225,108	\$247,886	\$247,886	\$247,886	\$308,813
Net Change	\$22,778	\$5,600	(\$235,031)	\$60,927	\$5,600
Ending Balance - June 30	\$247,886	\$253,486	\$12,855	\$308,813	\$314,413
Total Fund Balance	\$247,886	\$253,486	\$12,855	\$308,813	\$314,413

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$104,530	\$101,155	\$101,155	\$101,538	\$101,155
Intergovernmental	\$379,808	\$580,400	\$580,400	\$400,000	\$545,900
Charges for Services	\$96,973	\$117,150	\$127,150	\$95,000	\$245,489
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$31,514	\$39,126	\$39,126	\$39,126	\$183,267
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$3,704	\$0	\$0	\$2,951	\$0
Other	\$28,747	\$30,000	\$30,000	\$68,876	\$30,000
Transfer In	\$289,256	\$271,932	\$271,932	\$271,932	\$271,932
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$934,533	\$1,139,763	\$1,149,763	\$979,423	\$1,377,743
Expenditures					
Personal Services	\$547,722	\$744,773	\$744,773	\$714,554	\$962,918
Supplies	\$4,925	\$5,365	\$5,365	\$4,200	\$5,200
Purchased Services	\$134,663	\$210,406	\$210,406	\$203,156	\$187,009
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$113,340	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$97,646	\$102,334	\$102,334	\$102,334	\$107,816
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$898,296	\$1,158,378	\$1,158,378	\$1,119,744	\$1,358,443
Revenue Over (Under) Expenditures	\$36,237	(\$18,615)	(\$8,615)	(\$140,321)	\$19,300
Unreserved Balances					
Beginning Balance - July 1	\$183,253	\$219,490	\$219,490	\$219,490	\$79,169
Net Change	\$36,237	(\$18,615)	(\$8,615)	(\$140,321)	\$19,300
Ending Balance - June 30	\$219,490	\$200,875	\$210,875	\$79,169	\$98,469
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$219,490	\$200,875	\$210,875	\$79,169	\$98,469

Budget by Division

Planning Operations	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$516,734	\$676,425	\$676,425	\$648,804	\$692,657
Supplies	\$4,893	\$4,765	\$4,765	\$4,000	\$4,600
Purchased Services	\$134,655	\$202,156	\$202,156	\$202,156	\$178,759
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$113,340	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$96,547	\$97,377	\$97,377	\$97,377	\$102,398
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Planning Operations	\$866,170	\$1,076,223	\$1,076,223	\$1,047,837	\$1,073,914

Historic Preservation	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$30,988	\$68,348	\$68,348	\$65,750	\$67,705
Supplies	\$31	\$600	\$600	\$200	\$600
Purchased Services	\$8	\$8,250	\$8,250	\$1,000	\$8,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,099	\$4,957	\$4,957	\$4,957	\$5,418
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Historic Preservation	\$32,126	\$82,155	\$82,155	\$71,907	\$81,973

Development Engineers	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$202,556
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Development Engineers	\$0	\$0	\$0	\$0	\$202,556

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$319,334	\$315,000	\$315,000	\$270,000	\$233,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$3,517	\$0	\$0	\$3,517	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$16,575	\$0	\$0	\$15,000	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$1,500,000	\$1,500,000	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$339,426	\$315,000	\$1,815,000	\$1,788,517	\$233,000
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$872	\$0	\$0	\$22,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$96,401
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$17,724	\$19,614	\$19,614	\$19,614	\$18,362
Capital Outlay	\$86,061	\$0	\$1,608,438	\$1,586,438	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$104,657	\$19,614	\$1,628,052	\$1,628,052	\$114,763
Revenue Over (Under) Expenditures	\$234,769	\$295,386	\$186,948	\$160,465	\$118,237
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$944,934	\$1,179,703	\$1,179,703	\$1,179,703	\$1,340,168
Net Change	\$234,769	\$295,386	\$186,948	\$160,465	\$118,237
Ending Balance - June 30	\$1,179,703	\$1,475,089	\$1,366,651	\$1,340,168	\$1,458,405
Total Fund Balance	\$1,179,703	\$1,475,089	\$1,366,651	\$1,340,168	\$1,458,405

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$34,107	\$21,162	\$21,627	\$48,348	\$58,200
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$23	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,060	\$0	\$0	\$1,413	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$36,189	\$21,162	\$21,627	\$49,761	\$58,200
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,173	\$0	\$465	\$465	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,049	\$2,072	\$2,072	\$2,072	\$4,862
Capital Outlay	\$0	\$0	\$107,383	\$107,383	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$5,222	\$2,072	\$109,920	\$109,920	\$4,862
Revenue Over (Under) Expenditures	\$30,967	\$19,090	(\$88,293)	(\$60,159)	\$53,338
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$120,626	\$151,593	\$151,593	\$151,593	\$91,434
Net Change	\$30,967	\$19,090	(\$88,293)	(\$60,159)	\$53,338
Ending Balance - June 30	\$151,593	\$170,683	\$63,300	\$91,434	\$144,772
Total Fund Balance	\$151,593	\$170,683	\$63,300	\$91,434	\$144,772

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$268,871	\$174,955	\$179,955	\$1,261,614	\$1,184,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$8,096	\$0	\$0	\$7,176	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$276,968	\$174,955	\$179,955	\$1,268,790	\$1,184,000
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$5,000	\$5,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,213	\$14,317	\$14,317	\$14,317	\$89,949
Capital Outlay	\$264,891	\$0	\$205,109	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$271,104	\$14,317	\$224,426	\$19,317	\$89,949
Revenue Over (Under) Expenditures	\$5,864	\$160,638	(\$44,471)	\$1,249,473	\$1,094,051
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$459,868	\$465,732	\$465,732	\$465,732	\$1,715,205
Net Change	\$5,864	\$160,638	(\$44,471)	\$1,249,473	\$1,094,051
Ending Balance - June 30	\$465,732	\$626,370	\$421,261	\$1,715,205	\$2,809,256
Total Fund Balance	\$465,732	\$626,370	\$421,261	\$1,715,205	\$2,809,256

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$413,844	\$303,739	\$303,739	\$300,000	\$292,500
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,243	\$0	\$0	\$716	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$418,086	\$303,739	\$303,739	\$300,716	\$292,500
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$7,116	\$0	\$0	\$862	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$14,005	\$19,215	\$19,215	\$19,215	\$15,864
Capital Outlay	\$555,624	\$258,178	\$258,178	\$258,178	\$248,466
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$576,745	\$277,393	\$277,393	\$278,255	\$264,330
Revenue Over (Under) Expenditures	(\$158,659)	\$26,346	\$26,346	\$22,461	\$28,170
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$255,009	\$96,350	\$96,350	\$96,350	\$118,811
Net Change	(\$158,659)	\$26,346	\$26,346	\$22,461	\$28,170
Ending Balance - June 30	\$96,350	\$122,696	\$122,696	\$118,811	\$146,981
Total Fund Balance	\$96,350	\$122,696	\$122,696	\$118,811	\$146,981

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$77	\$0	\$0	\$59	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$77	\$0	\$0	\$59	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$0	\$0	\$0	\$0	\$0
Revenue Over (Under) Expenditures	\$77	\$0	\$0	\$59	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$20,264	\$20,341	\$20,341	\$20,341	\$20,400
Net Change	\$77	\$0	\$0	\$59	\$0
Ending Balance - June 30	\$20,341	\$20,341	\$20,341	\$20,400	\$20,400
Total Fund Balance	\$20,341	\$20,341	\$20,341	\$20,400	\$20,400

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$1,204,267	\$1,042,652	\$1,042,652	\$900,000	\$947,475
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$20,728	\$18,246	\$18,246	\$18,246	\$18,246
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$45,763	\$0	\$0	\$16,661	\$0
Other	\$9,089	\$1,000	\$1,000	\$16,863	\$15,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
	\$0				
Revenue Totals	\$1,279,846	\$1,061,898	\$1,061,898	\$951,770	\$980,721
Expenditures					
Personal Services	\$937,851	\$971,459	\$971,459	\$944,185	\$1,012,018
Supplies	\$44,858	\$23,000	\$95,278	\$50,000	\$20,000
Purchased Services	\$343,518	\$136,700	\$136,700	\$90,000	\$127,557
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$189	\$0
Internal Service	\$138,265	\$147,616	\$147,616	\$147,616	\$202,303
Capital Outlay	\$50,658	\$0	\$235,083	\$222,634	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,515,150	\$1,278,775	\$1,586,136	\$1,454,624	\$1,361,878
Revenue Over (Under) Expenditures	(\$235,304)	(\$216,877)	(\$524,238)	(\$502,854)	(\$381,157)
Unreserved Balances					
Beginning Balance - July 1	\$1,717,598	\$1,482,294	\$1,482,294	\$1,482,294	\$979,440
Net Change	(\$235,304)	(\$216,877)	(\$524,238)	(\$502,854)	(\$381,157)
Ending Balance - June 30	\$1,482,294	\$1,265,417	\$958,056	\$979,440	\$598,283
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$1,482,294	\$1,265,417	\$958,056	\$979,440	\$598,283

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$240	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$240	\$0	\$0	\$0	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$34,649	\$0	\$0	\$0	\$0
Expenditures Totals	\$34,649	\$0	\$0	\$0	\$0
Revenue Over (Under) Expenditures	(\$34,409)	\$0	\$0	\$0	\$0
Unreserved Balances					
Beginning Balance - July 1	\$34,409	\$0	\$0	\$0	\$0
Net Change	(\$34,409)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$0	\$0	\$0	\$0	\$0

*Note: This fund was closed as of 6/30/2019.

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$14,000	\$14,000	\$14,000	\$14,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$17,360	\$1,000	\$1,000	\$1,000	\$1,000
Special Assessments	\$384,389	\$431,617	\$431,617	\$431,617	\$431,617
Investment Income	\$5,150	\$0	\$0	\$4,027	\$0
Other	\$3,207	\$2,000	\$2,000	\$4,525	\$2,000
Transfer In	\$256,277	\$256,277	\$256,277	\$256,277	\$256,277
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$666,384	\$704,894	\$704,894	\$711,446	\$704,894
Expenditures					
Personal Services	\$434,198	\$455,436	\$455,436	\$462,196	\$468,366
Supplies	\$27,660	\$127,644	\$203,606	\$179,000	\$127,644
Purchased Services	\$8,886	\$63,667	\$63,667	\$46,725	\$63,667
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$116,451	\$149,477	\$149,477	\$149,477	\$155,290
Capital Outlay	\$25,329	\$66,720	\$66,720	\$66,720	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$612,524	\$862,944	\$938,906	\$904,118	\$814,967
Revenue Over (Under) Expenditures	\$53,860	(\$158,050)	(\$234,012)	(\$192,672)	(\$110,073)
Unreserved Balances					
Beginning Balance - July 1	\$326,880	\$380,741	\$380,741	\$380,741	\$188,069
Net Change	\$53,860	(\$158,050)	(\$234,012)	(\$192,672)	(\$110,073)
Ending Balance - June 30	\$380,741	\$222,691	\$146,729	\$188,069	\$77,996
Reserved Balances					
Beginning Balance - July 1	\$31,886	\$31,886	\$31,886	\$31,886	\$31,886
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$31,886	\$31,886	\$31,886	\$31,886	\$31,886
Total Fund Balance	\$412,627	\$254,577	\$178,615	\$219,955	\$109,882

Budget by Division

Natural Resources	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$203,175	\$176,743	\$176,743	\$162,000	\$139,786
Supplies	\$15,530	\$25,300	\$25,300	\$20,000	\$25,300
Purchased Services	\$5,659	\$16,725	\$16,725	\$16,725	\$16,725
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$67,497	\$90,708	\$90,708	\$90,708	\$95,671
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natural Resources	\$291,861	\$309,476	\$309,476	\$289,433	\$277,482

Natural Resources - Blvd	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$231,023	\$278,693	\$278,693	\$300,196	\$328,580
Supplies	\$12,130	\$102,344	\$178,306	\$159,000	\$102,344
Purchased Services	\$3,227	\$46,942	\$46,942	\$30,000	\$46,942
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$48,954	\$58,769	\$58,769	\$58,769	\$59,619
Capital Outlay	\$25,329	\$66,720	\$66,720	\$66,720	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natural Res. - Blvd	\$320,663	\$553,468	\$629,430	\$614,685	\$537,485

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$61,606	\$65,252	\$65,252	\$62,000	\$65,252
Investment Income	\$723	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$62,328	\$65,252	\$65,252	\$62,000	\$65,252
Expenditures					
Personal Services	\$6,881	\$15,535	\$15,535	\$10,000	\$16,081
Supplies	\$0	\$1,200	\$1,200	\$1,200	\$1,200
Purchased Services	\$11,652	\$16,766	\$16,766	\$16,766	\$16,766
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$28,889	\$30,071	\$30,071	\$30,071	\$31,220
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$47,422	\$63,572	\$63,572	\$58,037	\$65,267
Revenue Over (Under) Expenditures	\$14,906	\$1,680	\$1,680	\$3,963	(\$15)
Unreserved Balances					
Beginning Balance - July 1	\$40,030	\$54,936	\$54,936	\$54,936	\$58,899
Net Change	\$14,906	\$1,680	\$1,680	\$3,963	(\$15)
Ending Balance - June 30	\$54,936	\$56,616	\$56,616	\$58,899	\$58,884
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$54,936	\$56,616	\$56,616	\$58,899	\$58,884

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$1,479,030	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Investment Income	\$3,578	\$0	\$0	\$14,500	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,482,608	\$1,500,000	\$1,500,000	\$1,514,500	\$1,500,000
Expenditures					
Personal Services	\$11,722	\$257,783	\$257,783	\$80,423	\$270,072
Supplies	\$0	\$0	\$8,500	\$5,000	\$0
Purchased Services	\$47,868	\$983,217	\$1,224,263	\$45,348	\$1,225,337
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$4,591
Capital Outlay	\$334,970	\$259,000	\$1,079,345	\$629,221	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$394,560	\$1,500,000	\$2,569,891	\$759,992	\$1,500,000
Revenue Over (Under) Expenditures	\$1,088,048	\$0	(\$1,069,891)	\$754,508	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$1,088,048	\$1,088,048	\$1,088,048	\$1,842,556
Net Change	\$1,088,048	\$0	(\$1,069,891)	\$754,508	\$0
Ending Balance - June 30	\$1,088,048	\$1,088,048	\$18,157	\$1,842,556	\$1,842,556
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$1,088,048	\$1,088,048	\$18,157	\$1,842,556	\$1,842,556

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$9,396	\$7,146	\$7,146	\$7,891	\$7,146
Intergovernmental	\$1,388,601	\$1,402,836	\$1,402,836	\$1,402,836	\$1,379,896
Charges for Services	\$185,503	\$111,500	\$111,500	\$111,500	\$111,500
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$65,773	\$111,768	\$111,768	\$44,786	\$111,768
Special Assessments	\$4,553,989	\$4,583,265	\$4,583,265	\$4,583,265	\$4,583,265
Investment Income	\$112,803	\$0	\$0	\$38,966	\$0
Other	\$38,589	\$1,000	\$1,000	\$237,376	\$1,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$6,354,653	\$6,217,515	\$6,217,515	\$6,426,620	\$6,194,575
Expenditures					
Personal Services	\$2,500,682	\$2,496,232	\$2,496,232	\$2,339,056	\$2,608,661
Supplies	\$1,502,956	\$1,572,435	\$1,572,435	\$1,315,360	\$1,572,435
Purchased Services	\$442,391	\$683,170	\$683,170	\$370,000	\$689,071
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,366,499	\$1,475,339	\$1,475,339	\$1,475,339	\$1,548,144
Capital Outlay	\$483,576	\$3,363,989	\$3,563,989	\$1,734,014	\$1,753,989
Transfer Out	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
Expenditures Totals	\$6,332,144	\$9,631,165	\$9,847,785	\$7,290,389	\$8,222,300
Revenue Over (Under) Expenditures	\$22,508	(\$3,413,650)	(\$3,630,270)	(\$863,769)	(\$2,027,725)
Unreserved Balances					
Beginning Balance - July 1	\$4,606,036	\$4,628,544	\$4,628,544	\$4,628,544	\$3,764,775
Net Change	\$22,508	(\$3,413,650)	(\$3,630,270)	(\$863,769)	(\$2,027,725)
Ending Balance - June 30	\$4,628,544	\$1,214,894	\$998,274	\$3,764,775	\$1,737,050
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$4,628,544	\$1,214,894	\$998,274	\$3,764,775	\$1,737,050

Budget by Division

Street Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$2,050,093	\$2,068,652	\$2,068,652	\$1,901,157	\$2,148,434
Supplies	\$1,409,992	\$1,459,635	\$1,459,635	\$1,215,360	\$1,459,635
Purchased Services	\$424,246	\$657,220	\$657,220	\$350,000	\$663,121
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,298,560	\$1,403,278	\$1,403,278	\$1,403,278	\$1,473,116
Capital Outlay	\$483,576	\$3,363,989	\$3,563,989	\$1,734,014	\$1,753,989
Transfer Out	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
Total Street Maintenance	\$5,702,507	\$8,992,774	\$9,209,394	\$6,660,429	\$7,548,295

Traffic	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$450,589	\$427,580	\$427,580	\$437,899	\$460,227
Supplies	\$92,964	\$112,800	\$112,800	\$100,000	\$112,800
Purchased Services	\$18,145	\$25,950	\$25,950	\$20,000	\$25,950
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$67,939	\$72,061	\$72,061	\$72,061	\$75,028
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Traffic	\$629,637	\$638,391	\$638,391	\$629,960	\$674,005

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$630,976	\$932,000	\$932,000	\$932,000	\$726,258
Investment Income	\$1,042	\$0	\$0	\$0	\$0
Other	\$6,969	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$638,987	\$932,000	\$932,000	\$932,000	\$726,258
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$7,409	\$0	\$19,770	\$2,196	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$616,583	\$932,000	\$932,000	\$932,000	\$726,258
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$623,992	\$932,000	\$951,770	\$934,196	\$726,258
Revenue Over (Under) Expenditures	\$14,995	\$0	(\$19,770)	(\$2,196)	\$0
Unreserved Balances					
Beginning Balance - July 1	\$74,597	\$89,591	\$89,591	\$89,591	\$87,395
Net Change	\$14,995	\$0	(\$19,770)	(\$2,196)	\$0
Ending Balance - June 30	\$89,591	\$89,591	\$69,821	\$87,395	\$87,395
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$89,591	\$89,591	\$69,821	\$87,395	\$87,395

Budget by Division

Tourism BID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$416	\$0	\$0	\$49	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$362,115	\$692,000	\$692,000	\$692,000	\$486,258
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Tourism BID	\$362,531	\$692,000	\$692,000	\$692,049	\$486,258

BID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$14	\$0	\$0	\$42	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$254,468	\$240,000	\$240,000	\$240,000	\$240,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total BID	\$254,482	\$240,000	\$240,000	\$240,042	\$240,000

International Relationship	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$6,980	\$0	\$19,770	\$2,105	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Int'l Relationship	\$6,980	\$0	\$19,770	\$2,105	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$760,000	\$1,853,221	\$1,853,221	\$1,000,000
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$6,467	\$0	\$0	\$6,976	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$42,508	\$800,000	\$1,909,841	\$1,916,817	\$1,050,000
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$360,411	\$800,000	\$1,975,401	\$690,106	\$1,050,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$360,411	\$800,000	\$1,975,401	\$690,106	\$1,050,000
Revenue Over (Under) Expenditures	(\$317,904)	\$0	(\$65,560)	\$1,226,711	\$0
Unreserved Balances					
Beginning Balance - July 1	\$379,785	\$61,881	\$61,881	\$61,881	\$1,288,592
Net Change	(\$317,904)	\$0	(\$65,560)	\$1,226,711	\$0
Ending Balance - June 30	\$61,881	\$61,881	(\$3,679)	\$1,288,592	\$1,288,592
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$61,881	\$61,881	(\$3,679)	\$1,288,592	\$1,288,592

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$622,638	\$612,447	\$612,447	\$606,154	\$612,447
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$10,128	\$0	\$0	\$9,012	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$632,767	\$612,447	\$612,447	\$615,166	\$612,447
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$5,254	\$0	\$0	\$0	\$0
Purchased Services	\$135,589	\$0	\$184,500	\$175,259	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$356,674	\$356,674	\$356,674	\$356,674	\$346,674
Expenditures Totals	\$497,517	\$356,674	\$541,174	\$531,933	\$346,674
Revenue Over (Under) Expenditures	\$135,249	\$255,773	\$71,273	\$83,233	\$265,773
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$575,752	\$711,002	\$711,002	\$711,002	\$794,235
Net Change	\$135,249	\$255,773	\$71,273	\$83,233	\$265,773
Ending Balance - June 30	\$711,002	\$966,775	\$782,275	\$794,235	\$1,060,008
Total Fund Balance	\$711,002	\$966,775	\$782,275	\$794,235	\$1,060,008

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$51,689	\$29,711	\$29,711	\$26,189	\$29,711
Charges for Services	\$10,205	\$8,050	\$11,800	\$8,895	\$8,050
Fines & Forfeitures	\$6,989	\$0	\$53,300	\$53,873	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,318	\$0	\$0	\$3,099	\$0
Other	\$44,277	\$0	\$46,905	\$47,305	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$117,478	\$37,761	\$141,716	\$139,361	\$37,761
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$51,602	\$0	\$50,655	\$34,000	\$900
Purchased Services	\$64,166	\$900	\$80,389	\$23,214	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$10,634	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$126,402	\$900	\$131,044	\$57,214	\$900
Revenue Over (Under) Expenditures	(\$8,924)	\$36,861	\$10,672	\$82,147	\$36,861
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$171,885	\$162,962	\$162,962	\$162,962	\$245,109
Net Change	(\$8,924)	\$36,861	\$10,672	\$82,147	\$36,861
Ending Balance - June 30	\$162,962	\$199,823	\$173,634	\$245,109	\$281,970
Total Fund Balance	\$162,962	\$199,823	\$173,634	\$245,109	\$281,970

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$227,557	\$216,975	\$223,046	\$271,719	\$216,975
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$3,720	\$0	\$0	\$1,108	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$285	\$0	\$0	\$977	\$0
Other	\$21,979	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$253,542	\$216,975	\$223,046	\$273,804	\$216,975
Expenditures					
Personal Services	\$104,523	\$65,537	\$124,211	\$108,861	\$70,354
Supplies	\$50,050	\$0	\$4,300	\$7,719	\$0
Purchased Services	\$89,214	\$0	\$110,428	\$157,224	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$25,329	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$269,116	\$65,537	\$238,939	\$273,804	\$70,354
Revenue Over (Under) Expenditures	(\$15,574)	\$151,438	(\$15,893)	\$0	\$146,621
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	(\$29,662)	(\$45,236)	(\$45,236)	(\$45,236)	(\$45,236)
Net Change	(\$15,574)	\$151,438	(\$15,893)	\$0	\$146,621
Ending Balance - June 30	(\$45,236)	\$106,202	(\$61,129)	(\$45,236)	\$101,385
Total Fund Balance	(\$45,236)	\$106,202	(\$61,129)	(\$45,236)	\$101,385

Budget by Division

HIDTA Assets	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$18,723	\$0	\$0	\$13,861	\$0
Supplies	\$487	\$0	\$0	\$505	\$0
Purchased Services	(\$407)	\$0	\$0	\$42,224	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HIDTA Assets	\$18,803	\$0	\$0	\$56,590	\$0

HIDTA Grant	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$85,799	\$65,537	\$124,211	\$95,000	\$70,354
Supplies	\$49,564	\$0	\$4,300	\$7,214	\$0
Purchased Services	\$89,621	\$0	\$168,227	\$115,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$25,329	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HIDTA Grant	\$250,313	\$65,537	\$296,738	\$217,214	\$70,354

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$1,465	\$0	\$140,572	\$148,696	\$0
Charges for Services	\$21,870	\$6,500	\$6,500	\$13,226	\$6,500
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,467	\$0	\$0	\$600	\$0
Other	\$35,289	\$100	\$2,100	\$2,100	\$100
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$60,090	\$6,600	\$149,172	\$164,622	\$6,600
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$6,444	\$0	\$25,200	\$26,188	\$0
Purchased Services	\$36,267	\$0	\$0	\$9,765	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$48,627	\$0	\$139,361	\$139,361	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$91,339	\$0	\$164,561	\$175,314	\$0
Revenue Over (Under) Expenditures	(\$31,248)	\$6,600	(\$15,389)	(\$10,692)	\$6,600
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$95,026	\$63,778	\$63,778	\$63,778	\$53,086
Net Change	(\$31,248)	\$6,600	(\$15,389)	(\$10,692)	\$6,600
Ending Balance - June 30	\$63,778	\$70,378	\$48,389	\$53,086	\$59,686
Total Fund Balance	\$63,778	\$70,378	\$48,389	\$53,086	\$59,686

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$634,071	\$794,666	\$974,666	\$974,666	\$1,283,862
Charges for Services	\$180,384	\$0	\$0	\$264,596	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$136	\$0	\$0	(\$124)	\$0
Other	\$800	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$815,391	\$794,666	\$974,666	\$1,239,138	\$1,283,862
Expenditures					
Personal Services	\$164,189	\$180,821	\$180,821	\$121,848	\$194,784
Supplies	\$3,081	\$4,200	\$4,200	\$2,500	\$4,200
Purchased Services	\$73,484	\$70,750	\$1,121,575	\$95,000	\$60,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$86,760	\$321,667	\$321,667	\$75,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$30,596	\$34,141	\$34,141	\$34,141	\$36,574
Capital Outlay	\$332,247	\$190,176	\$313,176	\$900,848	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$690,356	\$801,755	\$1,975,580	\$1,229,337	\$808,151
Revenue Over (Under) Expenditures	\$125,035	(\$7,089)	(\$1,000,914)	\$9,801	\$475,711
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$857,407	\$982,442	\$982,442	\$982,442	\$992,243
Net Change	\$125,035	(\$7,089)	(\$1,000,914)	\$9,801	\$475,711
Ending Balance - June 30	\$982,442	\$975,353	(\$18,472)	\$992,243	\$1,467,954
Total Fund Balance	\$982,442	\$975,353	(\$18,472)	\$992,243	\$1,467,954

Budget by Division

Block Grant Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$78,565	\$92,438	\$92,438	\$53,866	\$88,603
Supplies	\$3,081	\$4,200	\$4,200	\$2,500	\$4,200
Purchased Services	\$17,098	\$20,750	\$20,750	\$10,000	\$10,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$30,596	\$34,141	\$34,141	\$34,141	\$36,574
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Block Grant Admin	\$129,340	\$151,529	\$151,529	\$100,507	\$140,127

Block Grant Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$85,624	\$88,383	\$88,383	\$67,982	\$106,181
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$56,386	\$50,000	\$1,100,825	\$85,000	\$50,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$86,760	\$321,667	\$321,667	\$75,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$332,247	\$190,176	\$313,176	\$900,848	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Block Grant Projects	\$561,017	\$650,226	\$1,824,051	\$1,128,830	\$668,024

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$25,215	\$273,088	\$273,088	\$52,815	\$280,426
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$78,096	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$103,311	\$273,088	\$273,088	\$52,815	\$280,426
Expenditures					
Personal Services	\$24,320	\$25,383	\$25,383	\$8,826	\$23,173
Supplies	\$0	\$400	\$400	\$100	\$400
Purchased Services	\$0	\$250	\$250	\$250	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$255,382
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$895	\$1,242	\$1,242	\$1,242	\$1,221
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$25,215	\$193,053	\$193,053	\$10,418	\$280,426
Revenue Over (Under) Expenditures	\$78,096	\$80,035	\$80,035	\$42,397	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$8,949	\$87,045	\$87,045	\$87,045	\$129,442
Net Change	\$78,096	\$80,035	\$80,035	\$42,397	\$0
Ending Balance - June 30	\$87,045	\$167,080	\$167,080	\$129,442	\$129,442
Total Fund Balance	\$87,045	\$167,080	\$167,080	\$129,442	\$129,442

Budget by Division

HOME Grant Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$24,320	\$25,383	\$25,383	\$8,826	\$23,173
Supplies	\$0	\$400	\$400	\$100	\$400
Purchased Services	\$0	\$250	\$250	\$250	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$895	\$1,242	\$1,242	\$1,242	\$1,221
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Home Grant Admin	\$25,215	\$27,275	\$27,275	\$10,418	\$25,044

HOME Grant Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$255,382
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HOME Grant Projects	\$0	\$165,778	\$165,778	\$0	\$255,382

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,421,599	\$1,514,195	\$1,514,195	\$1,514,195	\$1,560,383
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,421,599	\$1,514,195	\$1,514,195	\$1,514,195	\$1,560,383
Expenditures					
Personal Services	\$1,392,403	\$1,487,459	\$1,487,459	\$1,487,459	\$1,529,581
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,197	\$26,736	\$26,736	\$26,736	\$30,802
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,421,599	\$1,514,195	\$1,514,195	\$1,514,195	\$1,560,383
Revenue Over (Under) Expenditures	\$0	\$0	\$0	\$0	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$0	\$0	\$0	\$0	\$0

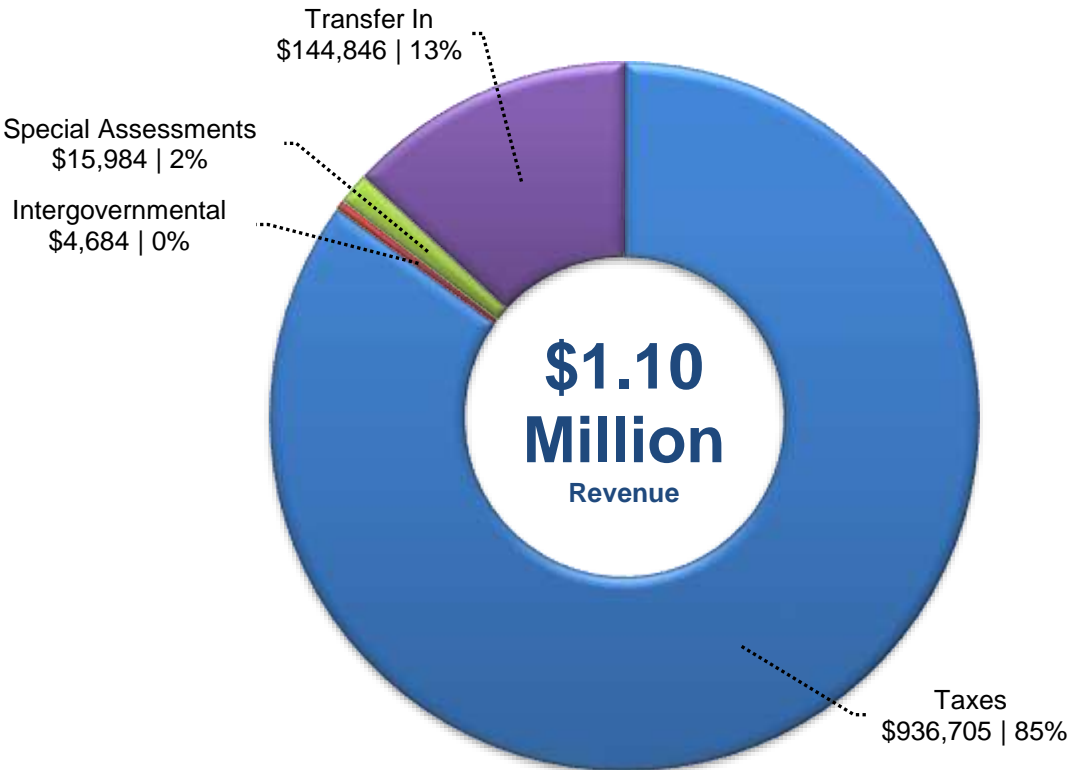
Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$1,159,687	\$1,170,052	\$1,170,052	\$1,170,052	\$1,123,242
Investment Income	\$46,731	\$0	\$0	\$0	\$0
Other	(\$240)	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,206,177	\$1,170,052	\$1,170,052	\$1,170,052	\$1,123,242
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$13,879	\$9,999	\$9,999	\$9,999	\$9,999
Purchased Services	\$1,183,691	\$1,278,337	\$1,278,337	\$1,278,337	\$1,278,937
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$122,772	\$138,636	\$138,636	\$138,636	\$141,199
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,320,342	\$1,426,972	\$1,426,972	\$1,426,972	\$1,430,135
Revenue Over (Under) Expenditures	(\$114,165)	(\$256,920)	(\$256,920)	(\$256,920)	(\$306,893)
Unreserved Balances					
Beginning Balance - July 1	\$2,152,608	\$2,038,443	\$2,038,443	\$2,038,443	\$1,781,523
Net Change	(\$114,165)	(\$256,920)	(\$256,920)	(\$256,920)	(\$306,893)
Ending Balance - June 30	\$2,038,443	\$1,781,523	\$1,781,523	\$1,781,523	\$1,474,630
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$2,038,443	\$1,781,523	\$1,781,523	\$1,781,523	\$1,474,630

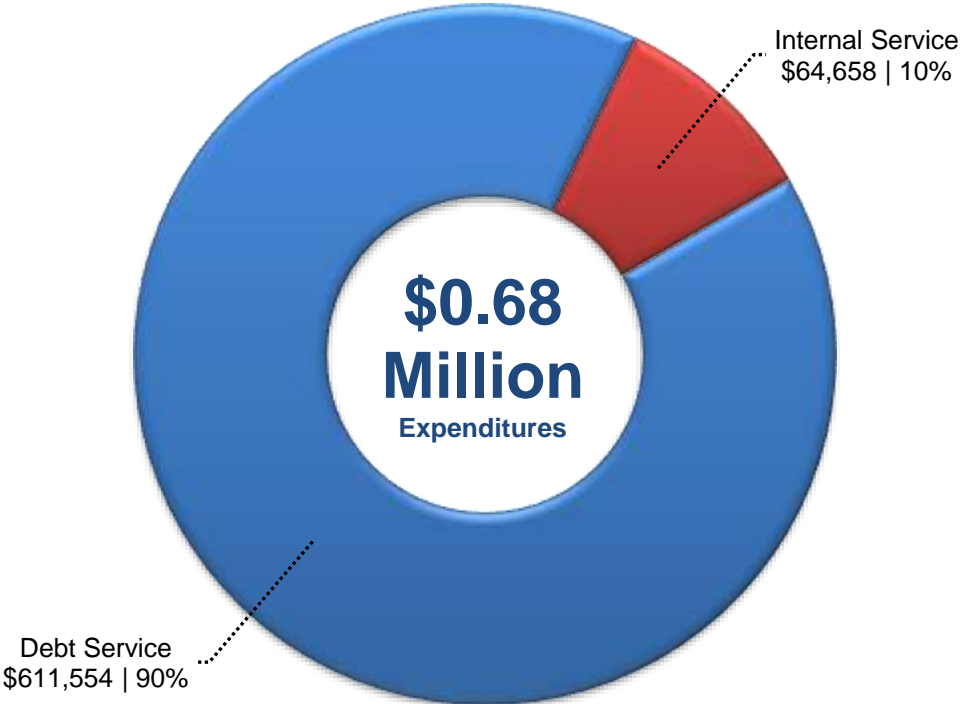
Total Combined Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$735,592	\$771,000	\$771,000	\$871,000	\$936,705
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$4,904	\$4,684	\$4,684	\$4,684	\$4,684
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$63,380	\$60,725	\$60,725	\$58,618	\$15,984
Investment Income	\$25,356	\$0	\$0	\$12,634	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$147,275	\$148,545	\$148,545	\$148,545	\$144,846
Issuance of Debt	\$0	\$0	\$1,860,310	\$1,860,310	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$976,507	\$984,954	\$2,845,264	\$2,955,791	\$1,102,219
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,193	\$0	\$257,291	\$258,141	\$0
Debt Service	\$573,996	\$536,462	\$536,462	\$534,554	\$611,554
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$38,863	\$41,046	\$41,046	\$41,046	\$64,658
Capital Outlay	\$700,000	\$0	\$1,942,614	\$1,942,614	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,316,052	\$577,508	\$2,777,413	\$2,776,355	\$676,212
Revenue Over (Under) Expenditures	(\$339,545)	\$407,446	\$67,851	\$179,436	\$426,007
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$1,152,964	\$813,419	\$813,419	\$813,419	\$992,855
Net Change	(\$339,545)	\$407,446	\$67,851	\$179,436	\$426,007
Ending Balance - June 30	\$813,419	\$1,220,865	\$881,270	\$992,855	\$1,418,862
Total Fund Balance	\$813,419	\$1,220,865	\$881,270	\$992,855	\$1,418,862

Where the Money Comes From



Where the Money Goes



Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$160,906	\$171,000	\$171,000	\$171,000	\$164,500
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$220	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,344	\$0	\$0	\$747	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$162,470	\$171,000	\$171,000	\$171,747	\$164,500
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$0	\$0
Debt Service	\$165,899	\$162,999	\$162,999	\$162,999	\$165,100
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,851	\$4,044	\$4,044	\$4,044	\$4,165
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$170,600	\$167,043	\$167,043	\$167,043	\$169,265
Revenue Over (Under) Expenditures	(\$8,130)	\$3,957	\$3,957	\$4,704	(\$4,765)
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$44,931	\$36,800	\$36,800	\$36,800	\$41,504
Net Change	(\$8,130)	\$3,957	\$3,957	\$4,704	(\$4,765)
Ending Balance - June 30	\$36,800	\$40,757	\$40,757	\$41,504	\$36,739
Total Fund Balance	\$36,800	\$40,757	\$40,757	\$41,504	\$36,739

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$574,686	\$600,000	\$600,000	\$700,000	\$772,205
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$4,684	\$4,684	\$4,684	\$4,684	\$4,684
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$17,675	\$0	\$0	\$7,293	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$1,860,310	\$1,860,310	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$597,045	\$604,684	\$2,464,994	\$2,572,287	\$776,889
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$1,493	\$0	\$257,291	\$257,291	\$0
Debt Service	\$210,875	\$216,865	\$216,865	\$216,865	\$259,912
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$33,946	\$35,830	\$35,830	\$35,830	\$59,286
Capital Outlay	\$700,000	\$0	\$1,942,614	\$1,942,614	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$946,314	\$252,695	\$2,452,600	\$2,452,600	\$319,198
Revenue Over (Under) Expenditures	(\$349,269)	\$351,989	\$12,394	\$119,687	\$457,691
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$1,014,971	\$665,702	\$665,702	\$665,702	\$785,389
Net Change	(\$349,269)	\$351,989	\$12,394	\$119,687	\$457,691
Ending Balance - June 30	\$665,702	\$1,017,691	\$678,096	\$785,389	\$1,243,080
Total Fund Balance	\$665,702	\$1,017,691	\$678,096	\$785,389	\$1,243,080

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$44,741	\$44,741	\$44,741	\$42,634	\$0
Investment Income	\$4,937	\$0	\$0	\$3,639	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$49,678	\$44,741	\$44,741	\$46,273	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$850	\$0
Debt Service	\$28,350	\$3,350	\$3,350	\$1,750	\$38,350
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,066	\$1,172	\$1,172	\$1,172	\$1,207
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$30,266	\$4,522	\$4,522	\$3,772	\$39,557
Revenue Over (Under) Expenditures	\$19,412	\$40,219	\$40,219	\$42,501	(\$39,557)
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$63,580	\$82,992	\$82,992	\$82,992	\$125,493
Net Change	\$19,412	\$40,219	\$40,219	\$42,501	(\$39,557)
Ending Balance - June 30	\$82,992	\$123,211	\$123,211	\$125,493	\$85,936
Total Fund Balance	\$82,992	\$123,211	\$123,211	\$125,493	\$85,936

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$18,639	\$15,984	\$15,984	\$15,984	\$15,984
Investment Income	\$247	\$0	\$0	\$258	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$18,886	\$15,984	\$15,984	\$16,242	\$15,984
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$21,597	\$4,353	\$4,353	\$4,045	\$3,346
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$21,597	\$4,353	\$4,353	\$4,045	\$3,346
Revenue Over (Under) Expenditures	(\$2,711)	\$11,631	\$11,631	\$12,197	\$12,638
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$22,188	\$19,477	\$19,477	\$19,477	\$31,674
Net Change	(\$2,711)	\$11,631	\$11,631	\$12,197	\$12,638
Ending Balance - June 30	\$19,477	\$31,108	\$31,108	\$31,674	\$44,312
Total Fund Balance	\$19,477	\$31,108	\$31,108	\$31,674	\$44,312

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,153	\$0	\$0	\$697	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$147,275	\$148,545	\$148,545	\$148,545	\$144,846
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$148,428	\$148,545	\$148,545	\$149,242	\$144,846
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$147,275	\$148,895	\$148,895	\$148,895	\$144,846
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$147,275	\$148,895	\$148,895	\$148,895	\$144,846
Revenue Over (Under) Expenditures	\$1,153	(\$350)	(\$350)	\$347	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$7,295	\$8,448	\$8,448	\$8,448	\$8,795
Net Change	\$1,153	(\$350)	(\$350)	\$347	\$0
Ending Balance - June 30	\$8,448	\$8,098	\$8,098	\$8,795	\$8,795
Total Fund Balance	\$8,448	\$8,098	\$8,098	\$8,795	\$8,795

Total Combined Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$21,524	\$0	\$0	\$15,993	\$0
Other	\$106,335	\$0	\$300,000	\$348,076	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$127,859	\$0	\$300,000	\$364,069	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$62,611	\$0	\$321,798	\$323,263	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,700	\$0	\$1,094,090	\$299,437	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$142,311	\$0	\$1,415,888	\$622,700	\$0
Revenue Over (Under) Expenditures	(\$14,452)	\$0	(\$1,115,888)	(\$258,631)	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$1,294,305	\$1,279,853	\$1,279,853	\$1,279,853	\$1,021,222
Net Change	(\$14,452)	\$0	(\$1,115,888)	(\$258,631)	\$0
Ending Balance - June 30	\$1,279,853	\$1,279,853	\$163,965	\$1,021,222	\$1,021,222
Total Fund Balance	\$1,279,853	\$1,279,853	\$163,965	\$1,021,222	\$1,021,222

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$20,655	\$0	\$0	\$15,351	\$0
Other	\$106,335	\$0	\$300,000	\$342,401	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$126,990	\$0	\$300,000	\$357,752	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$56,378	\$0	\$321,798	\$321,521	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,700	\$0	\$1,094,090	\$299,437	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$136,078	\$0	\$1,415,888	\$620,958	\$0
Revenue Over (Under) Expenditures	(\$9,087)	\$0	(\$1,115,888)	(\$263,206)	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$1,241,746	\$1,232,659	\$1,232,659	\$1,232,659	\$969,453
Net Change	(\$9,087)	\$0	(\$1,115,888)	(\$263,206)	\$0
Ending Balance - June 30	\$1,232,659	\$1,232,659	\$116,771	\$969,453	\$969,453
Total Fund Balance	\$1,232,659	\$1,232,659	\$116,771	\$969,453	\$969,453

Budget by Division

Animal Shelter	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$7,851	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,700	\$0	\$486,964	\$299,089	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Animal Shelter	\$87,551	\$0	\$486,964	\$299,089	\$0

Neighborhood Council	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$298	\$0	\$12,750	\$6,810	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighbor. Council	\$298	\$0	\$12,750	\$6,810	\$0

Miscellaneous Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$2,001	\$0	\$9,048	\$10,676	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$583,314	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Miscellaneous Admin	\$2,001	\$0	\$592,362	\$10,676	\$0

Budget by Division

Police Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$27,038	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Police Admin	\$27,038	\$0	\$0	\$0	\$0

Public Works Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$1	\$0	\$300,000	\$300,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Public Works Admin	\$1	\$0	\$300,000	\$300,000	\$0

Park & Rec Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$19,188	\$0	\$0	\$4,035	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$23,812	\$348	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park & Rec Admin	\$19,188	\$0	\$23,812	\$4,383	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$93	\$0	\$0	\$71	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$93	\$0	\$0	\$71	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$0	\$0	\$0	\$0	\$0
Revenue Over (Under) Expenditures	\$93	\$0	\$0	\$71	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$5,617	\$5,710	\$5,710	\$5,710	\$5,781
Net Change	\$93	\$0	\$0	\$71	\$0
Ending Balance - June 30	\$5,710	\$5,710	\$5,710	\$5,781	\$5,781
Total Fund Balance	\$5,710	\$5,710	\$5,710	\$5,781	\$5,781

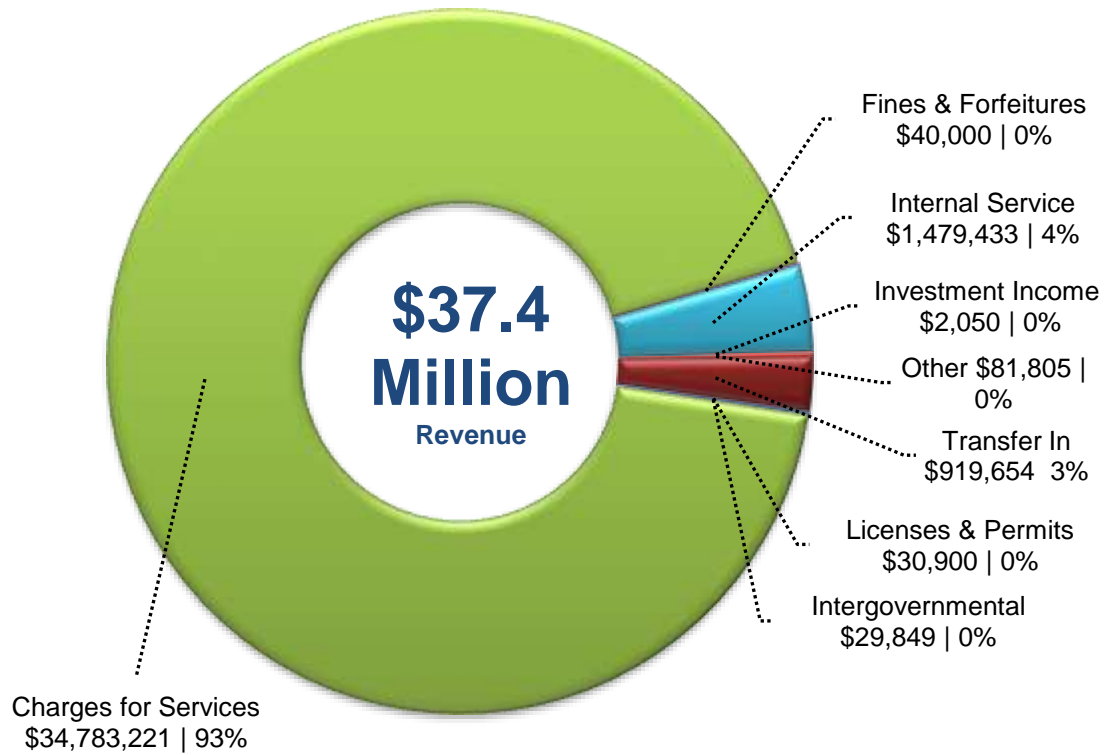
Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$776	\$0	\$0	\$571	\$0
Other	\$0	\$0	\$0	\$5,675	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$776	\$0	\$0	\$6,246	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$6,234	\$0	\$0	\$1,742	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$6,234	\$0	\$0	\$1,742	\$0
Revenue Over (Under) Expenditures	(\$5,458)	\$0	\$0	\$4,504	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$46,942	\$41,485	\$41,485	\$41,485	\$45,989
Net Change	(\$5,458)	\$0	\$0	\$4,504	\$0
Ending Balance - June 30	\$41,485	\$41,485	\$41,485	\$45,989	\$45,989
Total Fund Balance	\$41,485	\$41,485	\$41,485	\$45,989	\$45,989

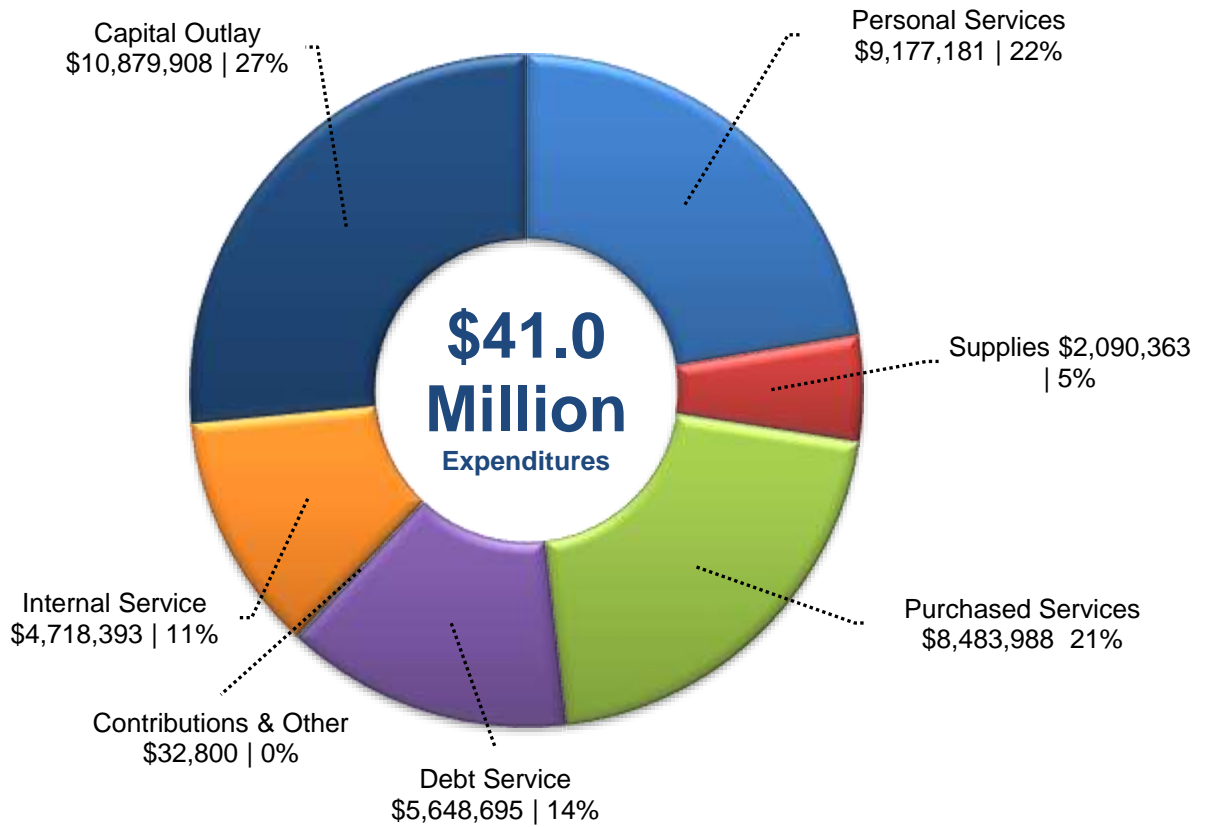
Total Combined Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$46,593	\$43,588	\$43,588	\$14,864	\$30,900
Intergovernmental	\$0	\$0	\$222,940	\$150,000	\$29,849
Charges for Services	\$35,519,620	\$36,105,117	\$36,105,117	\$35,501,840	\$34,783,221
Fines & Forfeitures	\$46,808	\$80,000	\$80,000	\$39,000	\$40,000
Internal Service	\$1,363,850	\$1,565,690	\$1,565,690	\$1,565,690	\$1,479,433
Special Assessments	\$3,817	\$0	\$0	\$3,213	\$0
Investment Income	\$801,243	\$3,050	\$3,050	\$274,567	\$2,050
Other	\$116,078	\$81,805	\$81,805	\$90,266	\$81,805
Transfer In	\$929,654	\$929,654	\$929,654	\$929,654	\$919,654
Issuance of Debt	\$5,450,355	\$0	\$0	\$0	\$0
Sale of Assets	\$45,249	\$0	\$0	\$0	\$0
Revenue Totals	\$44,323,268	\$38,808,904	\$39,031,844	\$38,569,094	\$37,366,912
Expenditures					
Personal Services	\$8,481,481	\$8,745,831	\$8,745,831	\$8,141,192	\$9,177,181
Supplies	\$1,930,904	\$2,092,351	\$2,242,351	\$1,912,891	\$2,090,363
Purchased Services	\$6,907,855	\$8,343,525	\$8,852,466	\$8,234,338	\$8,483,988
Debt Service	\$6,857,524	\$6,442,877	\$6,442,877	\$6,442,877	\$5,648,695
Contributions & Other	\$29,321	\$32,800	\$32,800	\$25,454	\$32,800
Other	(\$4,200)	\$0	\$0	\$0	\$0
Internal Service	\$4,455,999	\$4,680,211	\$4,680,211	\$4,680,211	\$4,718,393
Capital Outlay	\$14,943,372	\$20,248,713	\$23,540,677	\$15,194,169	\$10,879,908
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$43,602,255	\$50,586,308	\$54,537,213	\$44,631,132	\$41,031,328
Revenue Over (Under) Expenditures	\$721,013	(\$11,777,404)	(\$15,505,369)	(\$6,062,038)	(\$3,664,416)
Unreserved Balances					
Beginning Balance - July 1	\$23,037,704	\$23,515,013	\$23,515,013	\$23,515,013	\$17,485,574
Net Change	\$477,308	(\$11,903,880)	(\$15,408,905)	(\$6,029,439)	(\$3,699,411)
Ending Balance - June 30	\$23,515,013	\$11,611,133	\$8,106,108	\$17,485,574	\$13,786,163
Reserved Balances					
Beginning Balance - July 1	\$11,122,449	\$11,366,153	\$11,366,153	\$11,366,153	\$11,333,554
Net Change	\$243,704	\$126,476	(\$96,464)	(\$32,599)	\$34,995
Ending Balance - June 30	\$11,366,153	\$11,492,629	\$11,269,689	\$11,333,554	\$11,368,549
Total Fund Balance	\$34,881,166	\$23,103,762	\$19,375,797	\$28,819,128	\$25,154,712

Where the Money Comes From



Where the Money Goes



Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,092,290	\$1,430,117	\$1,430,117	\$1,241,186	\$1,435,578
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	(\$68,722)	\$0	\$0	\$0	\$0
Other	\$3,420	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,026,988	\$1,430,117	\$1,430,117	\$1,241,186	\$1,435,578
Expenditures					
Personal Services	\$475,898	\$0	\$0	\$0	\$0
Supplies	\$183,506	\$131,084	\$131,084	\$98,313	\$129,096
Purchased Services	\$367,636	\$1,189,699	\$1,189,699	\$1,062,894	\$1,190,254
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$3,483)	\$0	\$0	\$0	\$0
Internal Service	\$194,815	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,218,372	\$1,320,783	\$1,320,783	\$1,161,207	\$1,319,350
Revenue Over (Under) Expenditures	(\$191,384)	\$109,334	\$109,334	\$79,979	\$116,228
Unreserved Balances					
Beginning Balance - July 1	(\$1,194,162)	(\$1,385,546)	(\$1,385,546)	(\$1,385,546)	(\$1,305,567)
Net Change	(\$191,384)	\$109,334	\$109,334	\$79,979	\$116,228
Ending Balance - June 30	(\$1,385,546)	(\$1,276,212)	(\$1,276,212)	(\$1,305,567)	(\$1,189,339)
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	(\$1,385,546)	(\$1,276,212)	(\$1,276,212)	(\$1,305,567)	(\$1,189,339)

Budget by Division

Anaconda Pro Shop	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$104,743	\$0	\$0	\$0	\$0
Supplies	\$20,740	\$36,657	\$36,657	\$36,657	\$34,683
Purchased Services	\$14,755	\$235,637	\$235,637	\$202,866	\$230,834
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$8)	\$0	\$0	\$0	\$0
Internal Service	\$42,785	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Anaconda Pro Shop	\$183,016	\$272,294	\$272,294	\$239,523	\$265,517

Anaconda Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$126,799	\$0	\$0	\$0	\$0
Supplies	\$21,056	\$0	\$0	\$0	\$0
Purchased Services	\$23,616	\$308,065	\$308,065	\$293,819	\$313,215
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$51,377	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Anaconda Maint.	\$222,849	\$308,065	\$308,065	\$293,819	\$313,215

Eagle Falls Pro Shop	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$109,940	\$0	\$0	\$0	\$0
Supplies	\$44,503	\$94,427	\$94,427	\$61,656	\$94,413
Purchased Services	\$16,856	\$296,227	\$296,227	\$263,456	\$298,376
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$213)	\$0	\$0	\$0	\$0
Internal Service	\$45,039	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Eagle Falls Pro Shop	\$216,124	\$390,654	\$390,654	\$325,112	\$392,789

Budget by Division

Eagle Falls Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$134,415	\$0	\$0	\$0	\$0
Supplies	\$25,357	\$0	\$0	\$0	\$0
Purchased Services	\$30,279	\$349,770	\$349,770	\$302,753	\$347,829
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$54,692	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Eagle Falls Maint.	\$244,744	\$349,770	\$349,770	\$302,753	\$347,829

Joint Golf Courses	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$922	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Joint Golf Courses	\$922	\$0	\$0	\$0	\$0

CourseCo	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$71,850	\$0	\$0	\$0	\$0
Purchased Services	\$282,129	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$3,261)	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total CourseCo	\$350,718	\$0	\$0	\$0	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$13,174,293	\$13,694,536	\$13,694,536	\$13,384,445	\$13,331,295
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,246	\$2,000	\$2,000	\$2,000	\$2,000
Special Assessments	\$3,817	\$0	\$0	\$3,213	\$0
Investment Income	\$409,328	\$0	\$0	\$186,727	\$0
Other	\$56,768	\$51,150	\$51,150	\$51,817	\$51,150
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$3,273,695	\$0	\$0	\$0	\$0
Sale of Assets	(\$62,372)	\$0	\$0	\$0	\$0
Revenue Totals	\$16,858,776	\$13,747,686	\$13,747,686	\$13,628,202	\$13,384,445
Expenditures					
Personal Services	\$2,684,536	\$2,965,337	\$2,965,337	\$2,715,430	\$3,032,306
Supplies	\$1,126,160	\$1,278,344	\$1,278,344	\$1,129,744	\$1,278,344
Purchased Services	\$838,996	\$959,305	\$1,176,305	\$872,540	\$965,206
Debt Service	\$2,454,734	\$2,483,898	\$2,483,898	\$2,483,898	\$2,383,785
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,414,835	\$1,673,103	\$1,673,103	\$1,673,103	\$1,602,936
Capital Outlay	\$8,386,796	\$13,753,061	\$15,934,081	\$11,560,022	\$5,386,721
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$16,906,058	\$23,113,048	\$25,511,068	\$20,434,737	\$14,649,298
Revenue Over (Under) Expenditures	(\$47,282)	(\$9,365,362)	(\$11,763,382)	(\$6,806,535)	(\$1,264,853)
Unreserved Balances - Available for Capital Projects					
Beginning Balance - July 1	\$11,672,743	\$11,561,529	\$11,561,529	\$11,561,529	\$4,754,994
Net Change	(\$111,214)	(\$9,365,362)	(\$11,763,382)	(\$6,806,535)	(\$1,264,853)
Ending Balance - June 30	\$11,561,529	\$2,196,167	(\$201,853)	\$4,754,994	\$3,490,141
Reserved Balances					
Beginning Balance - July 1	\$3,876,733	\$3,940,665	\$3,940,665	\$3,940,665	\$3,940,665
Net Change	\$63,932	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$3,940,665	\$3,940,665	\$3,940,665	\$3,940,665	\$3,940,665
Total Fund Balance	\$15,502,194	\$6,136,832	\$3,738,812	\$8,695,659	\$7,430,806

Budget by Division

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	(\$90)	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$193,510	\$66,340	\$66,340	\$66,340	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$193,420	\$66,340	\$66,340	\$66,340	\$0

Water Lab & Testing	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$97,440	\$134,153	\$134,153	\$140,430	\$154,082
Supplies	\$23,864	\$26,495	\$26,495	\$26,495	\$26,495
Purchased Services	\$58,201	\$62,540	\$62,540	\$62,540	\$62,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$9,048	\$9,786	\$9,786	\$9,786	\$11,129
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Lab & Testing	\$188,553	\$232,974	\$232,974	\$239,251	\$254,246

Water Purification	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,111,371	\$1,277,593	\$1,277,593	\$1,100,000	\$1,327,561
Supplies	\$743,250	\$852,599	\$852,599	\$743,249	\$852,599
Purchased Services	\$721,952	\$801,265	\$1,018,265	\$750,000	\$801,265
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$601,368	\$787,883	\$787,883	\$787,883	\$675,538
Capital Outlay	\$1,578,040	\$4,577,831	\$6,530,626	\$5,126,679	\$2,027,831
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Purificaiton	\$4,755,981	\$8,297,171	\$10,466,966	\$8,507,811	\$5,684,794

Budget by Division

Water Distribution	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,475,726	\$1,553,591	\$1,553,591	\$1,475,000	\$1,550,663
Supplies	\$359,136	\$399,250	\$399,250	\$360,000	\$399,250
Purchased Services	\$58,843	\$95,500	\$95,500	\$60,000	\$101,401
Debt Service	\$2,454,734	\$2,483,898	\$2,483,898	\$2,483,898	\$2,383,785
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$804,419	\$875,434	\$875,434	\$875,434	\$916,269
Capital Outlay	\$2,941,696	\$9,108,890	\$9,337,115	\$6,367,003	\$3,358,890
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Distribution	\$8,094,554	\$14,516,563	\$14,744,788	\$11,621,335	\$8,710,258

Utility Bond Construction	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$3,673,550	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
Total Utility Bond Const.	\$3,673,550	\$0	\$0	\$0	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$46,053	\$42,488	\$42,488	\$14,064	\$30,000
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$11,261,568	\$11,040,851	\$11,040,851	\$11,442,092	\$10,443,891
Fines & Forfeitures	\$150	\$0	\$0	\$0	\$0
Internal Service	\$133,675	\$286,105	\$286,105	\$286,105	\$141,810
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$300,412	\$0	\$0	\$0	\$0
Other	\$16,561	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$98,781	\$0	\$0	\$0	\$0
Revenue Totals	\$11,857,199	\$11,369,444	\$11,369,444	\$11,742,261	\$10,615,701
Expenditures					
Personal Services	\$1,014,835	\$1,067,340	\$1,067,340	\$1,036,007	\$1,186,314
Supplies	\$74,523	\$86,953	\$86,953	\$82,953	\$86,953
Purchased Services	\$3,567,885	\$4,029,128	\$4,098,129	\$4,052,564	\$4,140,130
Debt Service	\$2,501,108	\$2,507,968	\$2,507,968	\$2,507,968	\$1,831,843
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,091,402	\$1,162,228	\$1,162,228	\$1,162,228	\$1,211,392
Capital Outlay	\$3,604,922	\$4,249,666	\$4,845,848	\$2,258,122	\$3,222,201
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$11,854,675	\$13,103,283	\$13,768,466	\$11,099,842	\$11,678,833
Revenue Over (Under) Expenditures	\$2,524	(\$1,733,839)	(\$2,399,022)	\$642,419	(\$1,063,132)
Unreserved Balances - Available for Capital Projects					
Beginning Balance - July 1	\$7,950,046	\$7,951,296	\$7,951,296	\$7,951,296	\$8,593,715
Net Change	\$1,250	(\$1,733,839)	(\$2,399,022)	\$642,419	(\$1,063,132)
Ending Balance - June 30	\$7,951,296	\$6,217,457	\$5,552,274	\$8,593,715	\$7,530,583
Reserved Balances					
Beginning Balance - July 1	\$5,249,917	\$5,251,191	\$5,251,191	\$5,251,191	\$5,251,191
Net Change	\$1,274	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$5,251,191	\$5,251,191	\$5,251,191	\$5,251,191	\$5,251,191
Total Fund Balance	\$13,202,487	\$11,468,648	\$10,803,465	\$13,844,906	\$12,781,774

Budget by Division

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$190,754	\$77,465	\$77,465	\$77,465	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$190,754	\$77,465	\$77,465	\$77,465	\$0

Sewer Treatment	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$28,558	\$29,444	\$29,444	\$29,444	\$31,047
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,447,773	\$3,854,441	\$3,923,442	\$3,923,442	\$3,958,068
Debt Service	\$2,501,108	\$2,507,968	\$2,507,968	\$2,507,968	\$1,831,843
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$279,316	\$299,972	\$299,972	\$299,972	\$307,183
Capital Outlay	\$847,668	\$2,703,132	\$3,264,314	\$1,000,000	\$1,853,132
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Treatment	\$7,104,423	\$9,394,957	\$10,025,140	\$7,760,826	\$7,981,273

Sewer Collections	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$777,271	\$817,433	\$817,433	\$787,000	\$924,149
Supplies	\$69,010	\$74,000	\$74,000	\$70,000	\$74,000
Purchased Services	\$97,681	\$42,460	\$42,460	\$35,000	\$42,460
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$782,629	\$832,239	\$832,239	\$832,239	\$867,957
Capital Outlay	\$2,566,500	\$1,469,069	\$1,504,069	\$1,180,657	\$1,369,069
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Collections	\$4,293,092	\$3,235,201	\$3,270,201	\$2,904,896	\$3,277,635

Budget by Division

Sewer Environmental	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$209,006	\$220,463	\$220,463	\$219,563	\$231,118
Supplies	\$5,513	\$12,953	\$12,953	\$12,953	\$12,953
Purchased Services	\$22,430	\$132,227	\$132,227	\$94,122	\$139,602
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,457	\$30,017	\$30,017	\$30,017	\$36,252
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Environmental	\$266,407	\$395,660	\$395,660	\$356,655	\$419,925

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$2,878,879	\$2,950,800	\$2,950,800	\$3,098,340	\$2,950,800
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$118,404	\$0	\$0	\$59,121	\$0
Other	\$672	\$0	\$0	\$9,204	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$2,176,660	\$0	\$0	\$0	\$0
Sale of Assets	\$8,839	\$0	\$0	\$0	\$0
Revenue Totals	\$5,183,455	\$2,950,800	\$2,950,800	\$3,166,665	\$2,950,800
Expenditures					
Personal Services	\$304,883	\$319,289	\$319,289	\$267,877	\$247,077
Supplies	\$15,488	\$23,005	\$23,005	\$17,505	\$23,005
Purchased Services	\$107,039	\$164,401	\$164,401	\$151,477	\$172,867
Debt Service	\$779,393	\$800,139	\$800,139	\$800,139	\$797,815
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$395,582	\$414,344	\$414,344	\$414,344	\$436,471
Capital Outlay	\$2,735,696	\$2,145,986	\$2,465,716	\$1,147,503	\$2,270,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$4,338,081	\$3,867,164	\$4,186,894	\$2,798,845	\$3,948,221
Revenue Over (Under) Expenditures	\$845,374	(\$916,364)	(\$1,236,094)	\$367,820	(\$997,421)
Unreserved Balances - Available for Capital Projects					
Beginning Balance - July 1	\$3,173,163	\$4,048,747	\$4,048,747	\$4,048,747	\$4,416,567
Net Change	\$875,584	(\$916,364)	(\$1,236,094)	\$367,820	(\$997,421)
Ending Balance - June 30	\$4,048,747	\$3,132,383	\$2,812,653	\$4,416,567	\$3,419,146
Reserved Balances					
Beginning Balance - July 1	\$980,348	\$950,138	\$950,138	\$950,138	\$950,138
Net Change	(\$30,210)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$950,138	\$950,138	\$950,138	\$950,138	\$950,138
Total Fund Balance	\$4,998,885	\$4,082,521	\$3,762,791	\$5,366,705	\$4,369,284

Budget by Division

MS4 PHASE II UPGRADES	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$200,000	\$200,000	\$0	\$400,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$0	\$200,000	\$200,000	\$0	\$400,000

Storm Drain Collection	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$17,098	\$17,877	\$17,877	\$17,877	\$19,857
Supplies	\$6,051	\$7,500	\$7,500	\$2,000	\$7,500
Purchased Services	\$50,559	\$41,700	\$41,700	\$51,477	\$41,700
Debt Service	\$779,393	\$800,139	\$800,139	\$800,139	\$797,815
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$366,528	\$378,638	\$378,638	\$378,638	\$394,012
Capital Outlay	\$704,733	\$1,945,986	\$2,115,716	\$1,013,038	\$1,870,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Collection	\$1,924,361	\$3,191,840	\$3,361,570	\$2,263,169	\$3,131,870

Storm Drain Environmental	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$287,785	\$301,412	\$301,412	\$250,000	\$227,220
Supplies	\$9,437	\$15,505	\$15,505	\$15,505	\$15,505
Purchased Services	\$56,481	\$122,701	\$122,701	\$100,000	\$131,167
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,054	\$35,706	\$35,706	\$35,706	\$42,459
Capital Outlay	\$21,604	\$0	\$150,000	\$100,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Environmental	\$404,360	\$475,324	\$625,324	\$501,211	\$416,351

Budget by Division

Utility/ SRF	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$2,009,360	\$0	\$0	\$34,465	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Utility/SRF	\$2,009,360	\$0	\$0	\$34,465	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$3,836,379	\$3,863,325	\$3,863,325	\$3,863,325	\$3,863,325
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$10,165	\$0	\$0	\$4,915	\$0
Other	\$8,919	\$7,000	\$7,000	\$7,729	\$7,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$3,855,463	\$3,870,325	\$3,870,325	\$3,875,969	\$3,870,325
Expenditures					
Personal Services	\$1,422,668	\$1,511,934	\$1,511,934	\$1,500,000	\$1,658,444
Supplies	\$336,784	\$360,542	\$360,542	\$305,000	\$360,542
Purchased Services	\$1,028,711	\$928,420	\$928,420	\$927,740	\$928,420
Debt Service	\$273,700	\$267,470	\$267,470	\$267,470	\$251,850
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$740,589	\$741,081	\$741,081	\$741,081	\$780,109
Capital Outlay	\$206,157	\$100,000	\$295,032	\$228,522	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$4,008,609	\$3,909,447	\$4,104,479	\$3,969,813	\$3,979,365
Revenue Over (Under) Expenditures	(\$153,146)	(\$39,122)	(\$234,154)	(\$93,844)	(\$109,040)
Unreserved Balances					
Beginning Balance - July 1	\$636,955	\$511,311	\$511,311	\$511,311	\$417,467
Net Change	(\$125,644)	(\$39,122)	(\$234,154)	(\$93,844)	(\$109,040)
Ending Balance - June 30	\$511,311	\$472,189	\$277,157	\$417,467	\$308,427
Reserved Balances					
Beginning Balance - July 1	\$235,613	\$208,111	\$208,111	\$208,111	\$208,111
Net Change	(\$27,502)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$208,111	\$208,111	\$208,111	\$208,111	\$208,111
Total Fund Balance	\$719,422	\$680,300	\$485,268	\$625,578	\$516,538

Budget by Division

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$273,700	\$267,470	\$267,470	\$267,470	\$251,850
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$206,157	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$479,857	\$267,470	\$267,470	\$267,470	\$251,850

Sanitation Commercial	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$625,967	\$684,150	\$684,150	\$680,000	\$680,775
Supplies	\$142,469	\$155,250	\$155,250	\$105,000	\$155,250
Purchased Services	\$411,173	\$329,740	\$329,740	\$329,740	\$329,740
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$278,343	\$303,596	\$303,596	\$303,596	\$326,625
Capital Outlay	\$0	\$50,000	\$147,516	\$114,261	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total San. Commercial	\$1,457,951	\$1,522,736	\$1,620,252	\$1,532,597	\$1,492,390

Sanitation Residential	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$796,701	\$827,784	\$827,784	\$820,000	\$977,669
Supplies	\$194,315	\$205,292	\$205,292	\$200,000	\$205,292
Purchased Services	\$617,538	\$598,680	\$598,680	\$598,000	\$598,680
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$462,246	\$437,485	\$437,485	\$437,485	\$453,484
Capital Outlay	\$0	\$50,000	\$147,516	\$114,261	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total San. Residential	\$2,070,800	\$2,119,241	\$2,216,757	\$2,169,746	\$2,235,125

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$436,434	\$478,200	\$478,200	\$360,000	\$478,200
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$3,340	\$0	\$0	\$2,200	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$267,861	\$267,861	\$267,861	\$267,861	\$267,861
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$707,635	\$746,061	\$746,061	\$630,061	\$746,061
Expenditures					
Personal Services	\$364,160	\$432,825	\$432,825	\$336,982	\$448,744
Supplies	\$100,993	\$115,705	\$115,705	\$70,972	\$115,705
Purchased Services	\$132,178	\$100,160	\$100,160	\$103,803	\$100,160
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$575)	\$0	\$0	\$0	\$0
Internal Service	\$130,298	\$141,419	\$141,419	\$141,419	\$99,072
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$727,053	\$790,109	\$790,109	\$653,176	\$763,681
Revenue Over (Under) Expenditures	(\$19,419)	(\$44,048)	(\$44,048)	(\$23,115)	(\$17,620)
Unreserved Balances					
Beginning Balance - July 1	\$153,966	\$134,548	\$134,548	\$134,548	\$111,433
Net Change	(\$19,419)	(\$44,048)	(\$44,048)	(\$23,115)	(\$17,620)
Ending Balance - June 30	\$134,548	\$90,500	\$90,500	\$111,433	\$93,813
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$134,548	\$90,500	\$90,500	\$111,433	\$93,813

Budget by Division

Electric City Water Park	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$185,238	\$282,447	\$282,447	\$250,000	\$316,394
Supplies	\$85,065	\$86,505	\$86,505	\$60,000	\$86,505
Purchased Services	\$72,989	\$84,910	\$84,910	\$75,000	\$84,910
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$526)	\$0	\$0	\$0	\$0
Internal Service	\$68,134	\$75,809	\$75,809	\$75,809	\$83,164
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Electric City Water	\$410,899	\$529,671	\$529,671	\$460,809	\$570,973

Natorium Pool	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$112,641	\$0	\$0	\$642	\$0
Supplies	\$2,371	\$0	\$0	\$63	\$0
Purchased Services	\$45,500	\$0	\$0	\$8,103	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$38)	\$0	\$0	\$0	\$0
Internal Service	\$54,455	\$0	\$0	\$0	\$2,975
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natatorium Pool	\$214,929	\$0	\$0	\$8,808	\$2,975

Neighborhood Pools	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$33,150	\$43,608	\$43,608	\$38,000	\$44,734
Supplies	\$12,028	\$8,900	\$8,900	\$9,409	\$8,900
Purchased Services	\$11,412	\$12,700	\$12,700	\$12,700	\$12,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$11)	\$0	\$0	\$0	\$0
Internal Service	\$7,709	\$9,169	\$9,169	\$9,169	\$9,986
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighborhood Pools	\$64,288	\$74,377	\$74,377	\$69,278	\$76,320

Budget by Division

Mustang Pool	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$33,132	\$106,770	\$106,770	\$48,340	\$87,616
Supplies	\$1,530	\$20,300	\$20,300	\$1,500	\$20,300
Purchased Services	\$2,277	\$2,550	\$2,550	\$8,000	\$2,550
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$56,441	\$56,441	\$56,441	\$2,947
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighborhood Pools	\$36,938	\$186,061	\$186,061	\$114,281	\$113,413

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$222,940	\$150,000	\$29,849
Charges for Services	\$561,914	\$576,206	\$576,206	\$576,206	\$584,050
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,226,929	\$1,277,585	\$1,277,585	\$1,277,585	\$1,335,623
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$13,446	\$1,000	\$1,000	\$11,372	\$0
Other	\$222	\$0	\$0	\$664	\$0
Transfer In	\$356,674	\$356,674	\$356,674	\$356,674	\$346,674
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$2,159,186	\$2,211,465	\$2,434,405	\$2,372,501	\$2,296,196
Expenditures					
Personal Services	\$1,574,266	\$1,733,344	\$1,733,344	\$1,680,000	\$1,869,144
Supplies	\$10,972	\$9,623	\$159,623	\$166,313	\$9,623
Purchased Services	\$209,583	\$183,235	\$406,175	\$400,000	\$194,582
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$128,118	\$158,787	\$158,787	\$158,787	\$176,291
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,922,939	\$2,084,989	\$2,457,929	\$2,405,100	\$2,249,640
Revenue Over (Under) Expenditures	\$236,247	\$126,476	(\$23,524)	(\$32,599)	\$46,556
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$72,940	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$72,940	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$561,884	\$798,131	\$798,131	\$798,131	\$765,532
Net Change	\$236,247	\$126,476	(\$96,464)	(\$32,599)	\$46,556
Ending Balance - June 30	\$798,131	\$924,607	\$701,667	\$765,532	\$812,088
Total Fund Balance	\$798,131	\$924,607	\$774,607	\$765,532	\$812,088

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$540	\$1,100	\$1,100	\$800	\$900
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$531,436	\$701,000	\$701,000	\$550,000	\$326,000
Fines & Forfeitures	\$46,658	\$80,000	\$80,000	\$39,000	\$40,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$7,241	\$0	\$0	\$6,158	\$0
Other	\$1,199	\$0	\$0	\$1,090	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$587,073	\$782,100	\$782,100	\$597,048	\$366,900
Expenditures					
Personal Services	\$40,289	\$56,577	\$56,577	\$56,577	\$58,708
Supplies	\$2,565	\$3,000	\$3,000	\$1,500	\$3,000
Purchased Services	\$445,040	\$534,872	\$534,872	\$495,000	\$538,064
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$53)	\$0	\$0	\$0	\$0
Internal Service	\$53,030	\$57,216	\$57,216	\$57,216	\$60,028
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$540,871	\$651,665	\$651,665	\$610,293	\$659,800
Revenue Over (Under) Expenditures	\$46,202	\$130,435	\$130,435	(\$13,245)	(\$292,900)
Unreserved Balances					
Beginning Balance - July 1	\$329,936	\$376,138	\$376,138	\$376,138	\$362,893
Net Change	\$46,202	\$130,435	\$130,435	(\$13,245)	(\$292,900)
Ending Balance - June 30	\$376,138	\$506,573	\$506,573	\$362,893	\$69,993
Reserved Balances					
Beginning Balance - July 1	\$49,026	\$49,026	\$49,026	\$49,026	\$49,026
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$49,026	\$49,026	\$49,026	\$49,026	\$49,026
Total Fund Balance	\$425,164	\$555,599	\$555,599	\$411,919	\$119,019

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$378,389	\$401,900	\$401,900	\$350,000	\$401,900
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,853	\$0	\$0	\$0	\$0
Other	\$6,666	\$6,600	\$6,600	\$6,600	\$6,600
Transfer In	\$39,206	\$39,206	\$39,206	\$39,206	\$39,206
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$426,114	\$447,706	\$447,706	\$395,806	\$447,706
Expenditures					
Personal Services	\$272,111	\$280,401	\$280,401	\$270,792	\$287,905
Supplies	\$39,375	\$23,800	\$23,800	\$26,750	\$23,800
Purchased Services	\$113,369	\$127,435	\$127,435	\$108,125	\$127,435
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$40	\$0	\$0	\$0	\$0
Internal Service	\$70,228	\$75,949	\$75,949	\$75,949	\$80,866
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$495,123	\$507,585	\$507,585	\$481,616	\$520,006
Revenue Over (Under) Expenditures	(\$69,009)	(\$59,879)	(\$59,879)	(\$85,810)	(\$72,300)
Unreserved Balances					
Beginning Balance - July 1	\$193,593	\$124,584	\$124,584	\$124,584	\$38,774
Net Change	(\$69,009)	(\$59,879)	(\$59,879)	(\$85,810)	(\$60,739)
Ending Balance - June 30	\$124,584	\$64,705	\$64,705	\$38,774	(\$21,965)
Reserved Balances					
Beginning Balance - July 1	\$11,561	\$11,561	\$11,561	\$11,561	\$11,561
Net Change	\$0	\$0	\$0	\$0	(\$11,561)
Ending Balance - June 30	\$11,561	\$11,561	\$11,561	\$11,561	\$0
Total Fund Balance	\$136,145	\$76,266	\$76,266	\$50,335	(\$21,965)

Budget by Division

Recreation Programs	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$9,677	\$17,609	\$17,609	\$8,000	\$19,135
Supplies	\$115	\$1,000	\$1,000	\$750	\$1,000
Purchased Services	\$28,486	\$28,125	\$28,125	\$28,125	\$28,125
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$4,056	\$4,483	\$4,483	\$4,483	\$4,669
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Recreation Programs	\$42,334	\$51,217	\$51,217	\$41,358	\$52,929

Community Center	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$255,840	\$262,792	\$262,792	\$262,792	\$268,770
Supplies	\$34,613	\$22,800	\$22,800	\$26,000	\$22,800
Purchased Services	\$84,883	\$99,310	\$99,310	\$80,000	\$99,310
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$40	\$0	\$0	\$0	\$0
Internal Service	\$66,172	\$71,466	\$71,466	\$71,466	\$76,197
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Community Center	\$441,548	\$456,368	\$456,368	\$440,258	\$467,077

Café	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$6,594	\$0	\$0	\$0	\$0
Supplies	\$4,647	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Café	\$11,241	\$0	\$0	\$0	\$0

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$126,607	\$152,160	\$152,160	\$70,000	\$152,160
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$343	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$126,950	\$152,160	\$152,160	\$70,000	\$152,160
Expenditures					
Personal Services	\$53,016	\$55,759	\$55,759	\$25,000	\$62,165
Supplies	\$32,468	\$36,600	\$36,600	\$8,000	\$36,600
Purchased Services	\$35,722	\$36,955	\$36,955	\$25,000	\$36,955
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$141)	\$0	\$0	\$0	\$0
Internal Service	\$20,788	\$22,776	\$22,776	\$22,776	\$24,723
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$141,853	\$152,090	\$152,090	\$80,776	\$160,443
Revenue Over (Under) Expenditures	(\$14,903)	\$70	\$70	(\$10,776)	(\$8,283)
Unreserved Balances					
Beginning Balance - July 1	\$31,863	\$16,960	\$16,960	\$16,960	\$6,184
Net Change	(\$14,903)	\$70	\$70	(\$10,776)	(\$8,283)
Ending Balance - June 30	\$16,960	\$17,030	\$17,030	\$6,184	(\$2,099)
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$16,960	\$17,030	\$17,030	\$6,184	(\$2,099)

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$51,702	\$72,400	\$72,400	\$12,844	\$72,400
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$398	\$0	\$0	\$302	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$52,100	\$72,400	\$72,400	\$13,146	\$72,400
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$600	\$1,560	\$1,560	\$541	\$1,560
Purchased Services	\$18,974	\$35,810	\$35,810	\$9,837	\$35,810
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$29,321	\$32,800	\$32,800	\$25,454	\$32,800
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$650	\$683	\$683	\$683	\$704
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$49,546	\$70,853	\$70,853	\$36,515	\$70,874
Revenue Over (Under) Expenditures	\$2,555	\$1,547	\$1,547	(\$23,369)	\$1,526
Unreserved Balances					
Beginning Balance - July 1	\$23,376	\$25,931	\$25,931	\$25,931	\$2,562
Net Change	\$2,555	\$1,547	\$1,547	(\$23,369)	\$1,526
Ending Balance - June 30	\$25,931	\$27,478	\$27,478	\$2,562	\$4,088
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$25,931	\$27,478	\$27,478	\$2,562	\$4,088

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$341,140	\$360,220	\$360,220	\$170,000	\$360,220
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,752	\$2,050	\$2,050	\$3,772	\$2,050
Other	\$21,650	\$17,055	\$17,055	\$13,162	\$17,055
Transfer In	\$265,913	\$265,913	\$265,913	\$265,913	\$265,913
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$633,455	\$645,238	\$645,238	\$452,847	\$645,238
Expenditures					
Personal Services	\$274,819	\$323,025	\$323,025	\$252,527	\$326,374
Supplies	\$7,470	\$22,135	\$22,135	\$5,300	\$22,135
Purchased Services	\$41,904	\$54,105	\$54,105	\$25,358	\$54,105
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$11	\$0	\$0	\$0	\$0
Internal Service	\$215,664	\$232,625	\$232,625	\$232,625	\$245,801
Capital Outlay	\$9,800	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$549,669	\$631,890	\$631,890	\$515,810	\$648,415
Revenue Over (Under) Expenditures	\$83,786	\$13,348	\$13,348	(\$62,963)	(\$3,177)
Unreserved Balances					
Beginning Balance - July 1	\$66,225	\$149,514	\$149,514	\$149,514	\$86,551
Net Change	\$83,289	\$13,348	\$13,348	(\$62,963)	(\$3,177)
Ending Balance - June 30	\$149,514	\$162,862	\$162,862	\$86,551	\$83,374
Reserved Balances					
Beginning Balance - July 1	\$28,848	\$29,345	\$29,345	\$29,345	\$29,345
Net Change	\$497	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$29,345	\$29,345	\$29,345	\$29,345	\$29,345
Total Fund Balance	\$178,859	\$192,207	\$192,207	\$115,896	\$112,719

Budget by Division

Events	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$242,752	\$265,435	\$265,435	\$234,872	\$273,638
Supplies	\$7,470	\$21,835	\$21,835	\$5,000	\$21,835
Purchased Services	\$36,257	\$33,925	\$33,925	\$20,000	\$33,925
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$11	\$0	\$0	\$0	\$0
Internal Service	\$215,664	\$232,625	\$232,625	\$232,625	\$245,801
Capital Outlay	\$9,800	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Events	\$511,954	\$553,820	\$553,820	\$492,497	\$575,199

Events Other Promoter	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$32,067	\$57,590	\$57,590	\$17,655	\$52,736
Supplies	\$0	\$300	\$300	\$300	\$300
Purchased Services	\$5,632	\$20,180	\$20,180	\$5,358	\$20,180
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
Total Events Other	\$37,700	\$78,070	\$78,070	\$23,313	\$73,216

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Revenue Over (Under) Expenditures	\$0	\$0	\$0	\$0	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$0	\$0	\$0	\$0	\$0

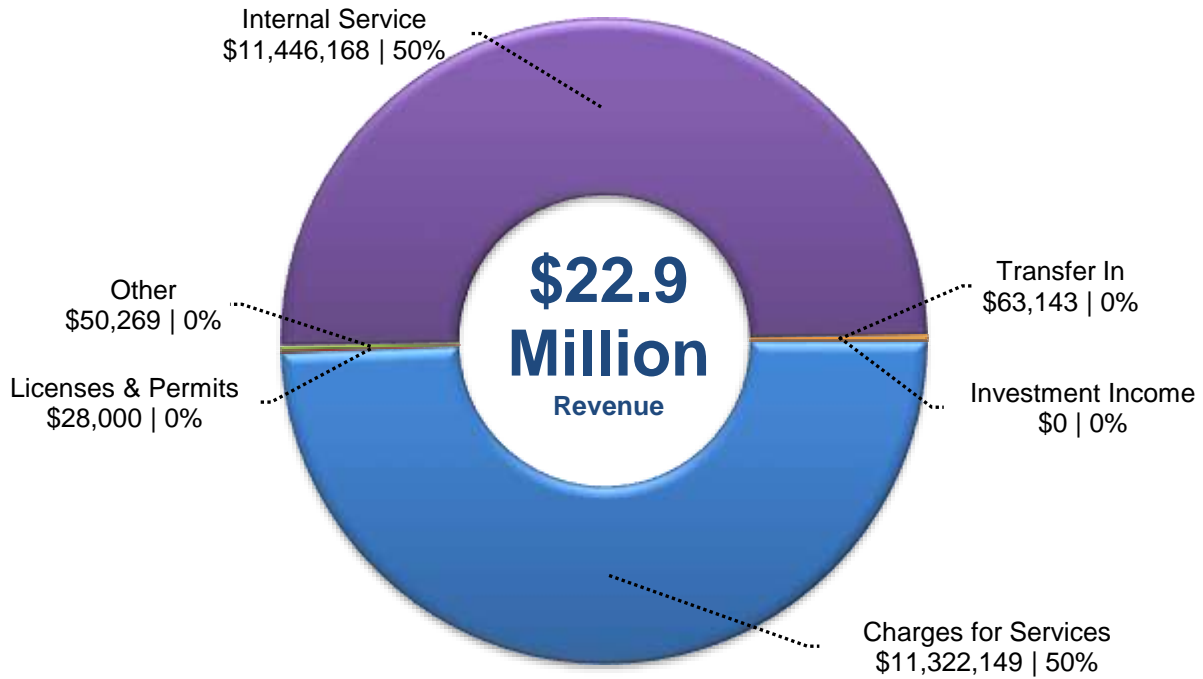
Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$465,187	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$284	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$465,471	\$0	\$0	\$0	\$0
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$817	\$0	\$0	\$0	\$0
Debt Service	\$465,187	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$466,004	\$0	\$0	\$0	\$0
Revenue Over (Under) Expenditures	(\$533)	\$0	\$0	\$0	\$0
Unreserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Reserved Balances					
Beginning Balance - July 1	\$128,519	\$127,986	\$127,986	\$127,986	\$127,986
Net Change	(\$533)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$127,986	\$127,986	\$127,986	\$127,986	\$127,986
Total Fund Balance	\$127,986	\$127,986	\$127,986	\$127,986	\$127,986

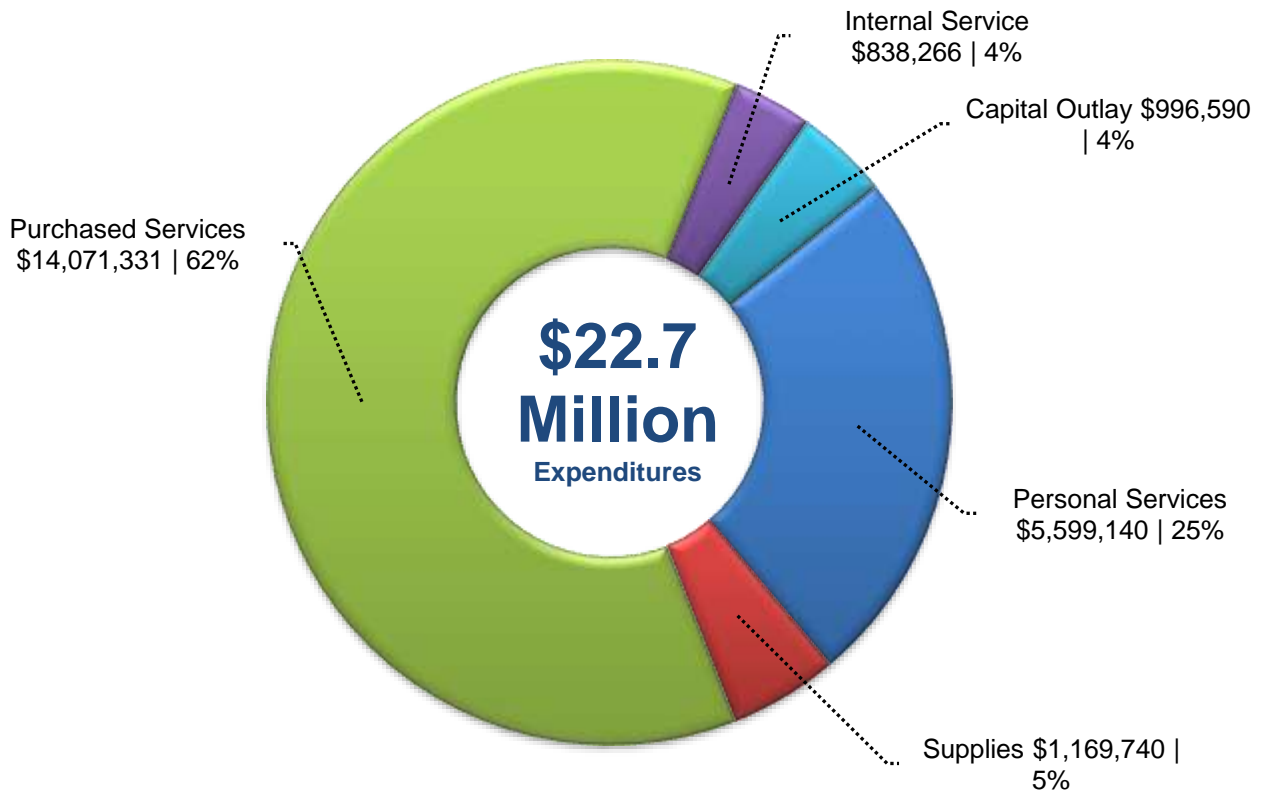
Total Combined Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$34,015	\$37,100	\$37,100	\$27,500	\$28,000
Intergovernmental	\$500	\$0	\$0	\$0	\$0
Charges for Services	\$9,834,672	\$10,610,360	\$10,610,360	\$10,720,347	\$11,322,149
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$10,321,569	\$10,953,608	\$10,953,608	\$10,938,609	\$11,446,168
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$122,849	\$13,600	\$13,600	\$60,627	\$0
Other	\$430,644	\$108,094	\$108,094	\$82,150	\$50,269
Transfer In	\$63,143	\$63,143	\$63,143	\$63,143	\$63,143
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$30,822	\$0	\$0	\$67,193	\$0
Revenue Totals	\$20,838,214	\$21,785,905	\$21,785,905	\$21,959,569	\$22,909,729
Expenditures					
Personal Services	\$5,256,886	\$5,463,787	\$5,463,787	\$5,315,498	\$5,599,140
Supplies	\$1,260,983	\$1,144,100	\$1,144,100	\$1,159,691	\$1,169,740
Purchased Services	\$11,657,100	\$12,951,692	\$13,336,842	\$13,355,285	\$14,071,331
Debt Service	\$14,960	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$165,492	\$0	\$0	\$9,216	\$0
Internal Service	\$743,653	\$788,285	\$788,285	\$788,285	\$838,266
Capital Outlay	\$1,524,382	\$1,288,740	\$1,990,150	\$1,872,892	\$996,590
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$20,623,457	\$21,636,604	\$22,723,164	\$22,500,867	\$22,675,067
Revenue Over (Under) Expenditures	\$214,757	\$149,301	(\$937,259)	(\$541,299)	\$234,662
Unreserved Balances					
Beginning Balance - July 1	\$2,152,275	\$2,392,361	\$2,392,361	\$2,392,361	\$1,851,062
Net Change	\$240,086	\$149,301	(\$937,259)	(\$541,299)	\$205,863
Ending Balance - June 30	\$2,392,361	\$2,541,662	\$1,455,102	\$1,851,062	\$2,056,925
Reserved Balances					
Beginning Balance - July 1	\$1,936,490	\$1,911,161	\$1,911,161	\$1,911,161	\$1,911,161
Net Change	(\$25,329)	\$0	\$0	\$0	\$28,799
Ending Balance - June 30	\$1,911,161	\$1,911,161	\$1,911,161	\$1,911,161	\$1,939,960
Total Fund Balance	\$4,303,522	\$4,452,823	\$3,366,263	\$3,762,224	\$3,996,886

Where the Money Comes From



Where the Money Goes



Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$2,620	\$87,632	\$87,632	\$2,500	\$2,900
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,068,712	\$3,133,077	\$3,133,077	\$3,133,077	\$3,309,483
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$42,056	\$0	\$0	\$28,494	\$0
Other	\$410,118	\$99,000	\$99,000	\$77,140	\$44,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$17,232	\$0	\$0	\$67,193	\$0
Revenue Totals	\$3,540,737	\$3,319,709	\$3,319,709	\$3,308,404	\$3,356,383
Expenditures					
Personal Services	\$903,249	\$945,613	\$945,613	\$945,613	\$994,216
Supplies	\$855,958	\$809,650	\$809,650	\$809,650	\$838,290
Purchased Services	\$84,970	\$86,425	\$124,575	\$112,000	\$86,375
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$147,110	\$161,408	\$161,408	\$161,408	\$173,099
Capital Outlay	\$1,437,226	\$733,740	\$1,431,376	\$1,431,376	\$921,590
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$3,428,512	\$2,736,836	\$3,472,622	\$3,460,047	\$3,013,570
Revenue Over (Under) Expenditures	\$112,225	\$582,873	(\$152,913)	(\$151,643)	\$342,813
Unreserved Balances					
Beginning Balance - July 1	\$1,209,066	\$1,321,291	\$1,321,291	\$1,321,291	\$1,169,648
Net Change	\$112,225	\$582,873	(\$152,913)	(\$151,643)	\$342,813
Ending Balance - June 30	\$1,321,291	\$1,904,164	\$1,168,378	\$1,169,648	\$1,512,461
Reserved Balances					
Beginning Balance - July 1	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899
Total Fund Balance	\$2,879,190	\$3,462,063	\$2,726,277	\$2,727,547	\$3,070,360

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$591	\$1,000	\$1,000	\$600	\$1,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,387,694	\$1,449,284	\$1,449,284	\$1,434,285	\$1,523,602
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$5,512	\$1,100	\$1,100	\$5,419	\$0
Other	\$23,943	\$3,000	\$3,000	\$8,154	\$3,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,417,740	\$1,454,384	\$1,454,384	\$1,448,458	\$1,527,602
Expenditures					
Personal Services	\$651,322	\$673,879	\$673,879	\$673,879	\$707,279
Supplies	\$206,573	\$177,500	\$177,500	\$227,121	\$167,500
Purchased Services	\$433,717	\$500,715	\$500,715	\$502,123	\$562,880
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$62,466	\$57,268	\$57,268	\$57,268	\$61,144
Capital Outlay	\$0	\$65,000	\$65,000	\$4,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,354,077	\$1,474,362	\$1,474,362	\$1,464,391	\$1,498,803
Revenue Over (Under) Expenditures	\$63,663	(\$19,978)	(\$19,978)	(\$15,933)	\$28,799
Unreserved Balances					
Beginning Balance - July 1	(\$29,064)	\$34,599	\$34,599	\$34,599	\$18,666
Net Change	\$63,663	(\$19,978)	(\$19,978)	(\$15,933)	\$0
Ending Balance - June 30	\$34,599	\$14,621	\$14,621	\$18,666	\$18,666
Reserved Balances					
Beginning Balance - July 1	\$213,953	\$213,953	\$213,953	\$213,953	\$213,953
Net Change	\$0	\$0	\$0	\$0	\$28,799
Ending Balance - June 30	\$213,953	\$213,953	\$213,953	\$213,953	\$242,752
Total Fund Balance	\$248,552	\$228,574	\$228,574	\$232,619	\$261,418

Budget by Division

Informaton Tech	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$511,892	\$525,994	\$525,994	\$525,994	\$551,523
Supplies	\$13,741	\$10,500	\$10,500	\$11,880	\$10,500
Purchased Services	\$418,665	\$468,935	\$468,935	\$468,935	\$541,880
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$46,187	\$46,922	\$46,922	\$46,922	\$49,924
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Information Tech	\$990,485	\$1,052,351	\$1,052,351	\$1,053,731	\$1,153,827

Mapping	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$139,430	\$147,885	\$147,885	\$147,885	\$155,756
Supplies	\$3,727	\$17,000	\$17,000	\$5,000	\$7,000
Purchased Services	\$15,052	\$31,780	\$31,780	\$33,188	\$21,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$16,279	\$10,346	\$10,346	\$10,346	\$11,220
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Mapping	\$174,488	\$207,011	\$207,011	\$196,419	\$194,976

Computer Equipment	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$189,104	\$150,000	\$150,000	\$210,241	\$150,000
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$65,000	\$65,000	\$4,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Computer Equipment	\$189,104	\$215,000	\$215,000	\$214,241	\$150,000

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$859,952	\$1,183,964	\$1,183,964	\$1,183,964	\$1,272,255
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$17,850	\$7,500	\$7,500	\$8,852	\$0
Other	\$0	\$3,094	\$3,094	\$0	\$3,269
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$877,802	\$1,194,558	\$1,194,558	\$1,192,816	\$1,275,524
Expenditures					
Personal Services	\$72,897	\$75,127	\$75,127	\$75,127	\$78,247
Supplies	\$26,779	\$6,780	\$6,780	\$3,000	\$6,780
Purchased Services	\$899,434	\$1,092,628	\$1,149,628	\$1,149,277	\$1,272,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$12,548	\$12,589	\$12,589	\$12,589	\$12,924
Capital Outlay	\$22,281	\$65,000	\$65,000	\$65,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,033,939	\$1,252,124	\$1,309,124	\$1,304,993	\$1,370,226
Revenue Over (Under) Expenditures	(\$156,137)	(\$57,566)	(\$114,566)	(\$112,177)	(\$94,702)
Unreserved Balances					
Beginning Balance - July 1	\$762,571	\$606,435	\$606,435	\$606,435	\$494,258
Net Change	(\$156,137)	(\$57,566)	(\$114,566)	(\$112,177)	(\$94,702)
Ending Balance - June 30	\$606,435	\$548,869	\$491,869	\$494,258	\$399,556
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$606,435	\$548,869	\$491,869	\$494,258	\$399,556

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$9,603,281	\$10,383,928	\$10,383,928	\$10,546,934	\$11,214,249
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$36,823	\$5,000	\$5,000	\$6,420	\$0
Other	(\$3,761)	\$3,000	\$3,000	(\$3,730)	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$9,636,343	\$10,391,928	\$10,391,928	\$10,549,624	\$11,214,249
Expenditures					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$9,389,084	\$10,373,554	\$10,373,554	\$10,373,554	\$11,223,748
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,455	\$1,528	\$1,528	\$1,528	\$1,573
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$9,390,539	\$10,375,082	\$10,375,082	\$10,375,082	\$11,225,321
Revenue Over (Under) Expenditures	\$245,804	\$16,846	\$16,846	\$174,542	(\$11,072)
Unreserved Balances					
Beginning Balance - July 1	(\$631,854)	(\$386,050)	(\$386,050)	(\$386,050)	(\$211,508)
Net Change	\$245,804	\$16,846	\$16,846	\$174,542	(\$11,072)
Ending Balance - June 30	(\$386,050)	(\$369,204)	(\$369,204)	(\$211,508)	(\$222,580)
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	(\$386,050)	(\$369,204)	(\$369,204)	(\$211,508)	(\$222,580)

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$500	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$538,960	\$552,116	\$552,116	\$552,116	\$578,034
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,214	\$0	\$0	\$2,914	\$0
Other	\$0	\$0	\$0	\$164	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$543,674	\$552,116	\$552,116	\$555,194	\$578,034
Expenditures					
Personal Services	\$444,652	\$452,336	\$452,336	\$452,336	\$473,884
Supplies	\$43,284	\$21,520	\$21,520	\$21,520	\$28,520
Purchased Services	\$10,786	\$29,900	\$65,900	\$65,680	\$29,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$46,962	\$50,004	\$50,004	\$50,004	\$52,141
Capital Outlay	\$0	\$150,000	\$114,000	\$110,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$545,685	\$703,760	\$703,760	\$699,540	\$584,445
Revenue Over (Under) Expenditures	(\$2,011)	(\$151,644)	(\$151,644)	(\$144,346)	(\$6,411)
Unreserved Balances					
Beginning Balance - July 1	\$194,076	\$192,065	\$192,065	\$192,065	\$47,719
Net Change	(\$2,011)	(\$151,644)	(\$151,644)	(\$144,346)	(\$6,411)
Ending Balance - June 30	\$192,065	\$40,421	\$40,421	\$47,719	\$41,308
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$192,065	\$40,421	\$40,421	\$47,719	\$41,308

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$59,913	\$65,796	\$65,796	\$65,796	\$77,655
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$505	\$0	\$0	\$488	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$60,418	\$65,796	\$65,796	\$66,284	\$77,655
Expenditures					
Personal Services	\$17,968	\$18,330	\$18,330	\$18,330	\$19,306
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$23,092	\$38,900	\$42,900	\$42,771	\$50,088
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,259	\$2,500	\$2,500	\$2,500	\$2,594
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$43,318	\$59,730	\$63,730	\$63,601	\$71,988
Revenue Over (Under) Expenditures	\$17,100	\$6,066	\$2,066	\$2,683	\$5,667
Unreserved Balances					
Beginning Balance - July 1	\$21,290	\$38,390	\$38,390	\$38,390	\$41,073
Net Change	\$17,100	\$6,066	\$2,066	\$2,683	\$5,667
Ending Balance - June 30	\$38,390	\$44,456	\$40,456	\$41,073	\$46,740
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$38,390	\$44,456	\$40,456	\$41,073	\$46,740

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$300	\$0	\$0	\$346	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,702,895	\$1,804,089	\$1,804,089	\$1,804,089	\$1,823,378
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,442	\$0	\$0	\$3,202	\$0
Other	\$126	\$0	\$0	\$244	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$1,707,763	\$1,804,089	\$1,804,089	\$1,807,881	\$1,823,378
Expenditures					
Personal Services	\$1,112,983	\$1,178,498	\$1,178,498	\$1,098,038	\$1,190,960
Supplies	\$11,064	\$18,100	\$18,100	\$13,400	\$18,100
Purchased Services	\$360,507	\$371,025	\$621,025	\$679,977	\$372,062
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$23,455	\$0	\$0	\$9,216	\$0
Internal Service	\$184,721	\$186,469	\$186,469	\$186,469	\$192,762
Capital Outlay	\$0	\$250,000	\$0	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,692,729	\$2,004,092	\$2,004,092	\$1,987,100	\$1,823,884
Revenue Over (Under) Expenditures	\$15,034	(\$200,003)	(\$200,003)	(\$179,220)	(\$506)
Unreserved Balances					
Beginning Balance - July 1	\$195,699	\$210,733	\$210,733	\$210,733	\$31,513
Net Change	\$15,034	(\$200,003)	(\$200,003)	(\$179,220)	(\$506)
Ending Balance - June 30	\$210,733	\$10,730	\$10,730	\$31,513	\$31,007
Reserved Balances					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
Total Fund Balance	\$210,733	\$10,730	\$10,730	\$31,513	\$31,007

Budget by Division

Accounting	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$513,537	\$545,460	\$545,460	\$465,000	\$550,088
Supplies	\$5,827	\$10,700	\$10,700	\$6,000	\$10,700
Purchased Services	\$80,738	\$78,255	\$278,255	\$321,118	\$78,255
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$23,423	\$0	\$0	\$0	\$0
Internal Service	\$90,971	\$90,286	\$90,286	\$90,286	\$94,108
Capital Outlay	\$0	\$200,000	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
	\$714,496	\$924,701	\$924,701	\$882,404	\$733,151

Payroll	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$79,057	\$70,332	\$70,332	\$70,332	\$69,460
Supplies	\$1,235	\$1,900	\$1,900	\$1,900	\$1,900
Purchased Services	\$252	\$2,989	\$2,989	\$2,989	\$2,989
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$9,216	\$0
Internal Service	\$7,839	\$8,024	\$8,024	\$8,024	\$8,414
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Payroll	\$88,384	\$83,245	\$83,245	\$92,461	\$82,763

Utility Billing	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$509,331	\$550,702	\$550,702	\$550,702	\$560,468
Supplies	\$4,001	\$5,500	\$5,500	\$5,500	\$5,500
Purchased Services	\$233,710	\$243,635	\$293,635	\$309,724	\$243,635
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$32	\$0	\$0	\$0	\$0
Internal Service	\$85,246	\$87,430	\$87,430	\$87,430	\$89,430
Capital Outlay	\$0	\$50,000	\$0	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Utility Billing	\$832,321	\$937,267	\$937,267	\$953,356	\$949,033

Budget by Division

Mail	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$11,058	\$12,004	\$12,004	\$12,004	\$10,944
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$45,806	\$46,146	\$46,146	\$46,146	\$47,183
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$665	\$729	\$729	\$729	\$810
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Mail	\$57,529	\$58,879	\$58,879	\$58,879	\$58,937

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$34,015	\$37,100	\$37,100	\$27,500	\$28,000
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$227,880	\$137,800	\$137,800	\$169,967	\$104,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,448,574	\$1,523,554	\$1,523,554	\$1,523,554	\$1,533,268
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,042	\$0	\$0	\$1,738	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$63,143	\$63,143	\$63,143	\$63,143	\$63,143
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$13,590	\$0	\$0	\$0	\$0
Revenue Totals	\$1,788,243	\$1,761,597	\$1,761,597	\$1,785,902	\$1,728,411
Expenditures					
Personal Services	\$1,367,225	\$1,405,603	\$1,405,603	\$1,350,000	\$1,370,133
Supplies	\$45,920	\$44,100	\$44,100	\$40,000	\$44,100
Purchased Services	\$45,492	\$50,445	\$50,445	\$50,445	\$88,802
Debt Service	\$14,960	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$142,037	\$0	\$0	\$0	\$0
Internal Service	\$220,165	\$232,883	\$232,883	\$232,883	\$242,351
Capital Outlay	\$50,658	\$7,000	\$7,000	\$0	\$7,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$1,886,458	\$1,740,031	\$1,740,031	\$1,673,328	\$1,752,386
Revenue Over (Under) Expenditures	(\$98,214)	\$21,566	\$21,566	\$112,574	(\$23,975)
Unreserved Balances					
Beginning Balance - July 1	\$13,274	(\$59,611)	(\$59,611)	(\$59,611)	\$52,963
Net Change	(\$72,885)	\$21,566	\$21,566	\$112,574	(\$23,975)
Ending Balance - June 30	(\$59,611)	(\$38,045)	(\$38,045)	\$52,963	\$28,988
Reserved Balances					
Beginning Balance - July 1	\$62,251	\$36,922	\$36,922	\$36,922	\$36,922
Net Change	(\$25,329)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$36,922	\$36,922	\$36,922	\$36,922	\$36,922
Total Fund Balance	(\$22,689)	(\$1,123)	(\$1,123)	\$89,885	\$65,910

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$656,372	\$637,685	\$637,685	\$637,685	\$689,853
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$6,178	\$0	\$0	\$0	\$0
Other	(\$108)	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$662,442	\$637,685	\$637,685	\$637,685	\$689,853
Expenditures					
Personal Services	\$368,962	\$392,226	\$392,226	\$380,000	\$411,394
Supplies	\$43,527	\$40,200	\$40,200	\$30,000	\$40,200
Purchased Services	\$143,060	\$142,400	\$142,400	\$142,458	\$148,301
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,404	\$62,589	\$62,589	\$62,589	\$77,909
Capital Outlay	\$14,217	\$18,000	\$290,000	\$262,516	\$18,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$622,170	\$655,415	\$927,415	\$877,563	\$695,804
Revenue Over (Under) Expenditures	\$40,273	(\$17,730)	(\$289,730)	(\$239,878)	(\$5,951)
Unreserved Balances					
Beginning Balance - July 1	\$289,954	\$330,226	\$330,226	\$330,226	\$90,348
Net Change	\$40,273	(\$17,730)	(\$289,730)	(\$239,878)	(\$5,951)
Ending Balance - June 30	\$330,226	\$312,496	\$40,496	\$90,348	\$84,397
Reserved Balances					
Beginning Balance - July 1	\$5,271	\$5,271	\$5,271	\$5,271	\$5,271
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$5,271	\$5,271	\$5,271	\$5,271	\$5,271
Total Fund Balance	\$335,497	\$317,767	\$45,767	\$95,619	\$89,668

Total Fund Budget

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Revenue					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$598,497	\$604,043	\$604,043	\$604,043	\$638,640
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,227	\$0	\$0	\$3,100	\$0
Other	\$326	\$0	\$0	\$178	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
Revenue Totals	\$603,050	\$604,043	\$604,043	\$607,321	\$638,640
Expenditures					
Personal Services	\$317,629	\$322,175	\$322,175	\$322,175	\$353,721
Supplies	\$27,879	\$26,250	\$26,250	\$15,000	\$26,250
Purchased Services	\$266,958	\$265,700	\$265,700	\$237,000	\$236,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$13,563	\$21,047	\$21,047	\$21,047	\$21,769
Capital Outlay	\$0	\$0	\$17,774	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Expenditures Totals	\$626,029	\$635,172	\$652,946	\$595,222	\$638,640
Revenue Over (Under) Expenditures	(\$22,979)	(\$31,129)	(\$48,903)	\$12,099	\$0
Unreserved Balances					
Beginning Balance - July 1	\$127,262	\$104,283	\$104,283	\$104,283	\$116,382
Net Change	(\$22,979)	(\$31,129)	(\$48,903)	\$12,099	\$0
Ending Balance - June 30	\$104,283	\$73,154	\$55,380	\$116,382	\$116,382
Reserved Balances					
Beginning Balance - July 1	\$97,116	\$97,116	\$97,116	\$97,116	\$97,116
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$97,116	\$97,116	\$97,116	\$97,116	\$97,116
Total Fund Balance	\$201,399	\$170,270	\$152,496	\$213,498	\$213,498

Administration

- The **City Commission** is the legislative and governing body of the City. It is responsible for establishing City policies and goals. It has the authority to adopt laws, ordinances, and resolutions as needed to conduct the business of the City.
- The **City Manager’s Office** is responsible for assuring the city commission’s policy direction is carried out and for overall management of all city functions. The staff is also responsible for a wide variety of special projects such as developing intergovernmental agreements, measuring organizational efficiency, and budget development.
- The **City Clerk’s Office** is responsible for the history of the city as an organization. The accomplishments and accountability of municipal governments is documented by the creation, maintenance, and preservation of public records.
- **Information Technology** is an internal service fund. This fund and division is responsible for managing the central computer systems, networks, and software of the city. Mapping and telephone services are also included.
- The **Neighborhood Council** Coordinator provides technical and general information among Neighborhood Councils, Council of Councils, City staff, the City Commission, and citizens of Great Falls.
- The **Animal Shelter** ensures the health, safety, and welfare of the animals and citizens of our community.
- The **Civic Center Events** division handles operations of the Mansfield Center for the Performing Arts.

Finance

The Finance Department provides and accounts for services in support of other city operations. Finance operations include:

- Accounts Payable
- Accounts Receivable
- Payroll
- Utility Billing & Customer Service
- City Tax and Assessment Billing
- Budget and Analysis
- City Mail Processing

Fire

The Fire Department’s primary responsibility is to protect lives and property through fire prevention, fire suppression and investigation, emergency pre-hospital medical service, and maintenance of fire hydrants.

Housing Authority

The Housing Authority provides staff and management to the Great Falls Housing Authority Board of Commissioners to manage and operate 490 units of public housing and 32 units of affordable housing in seven locations and manage 265 Section Eight Vouchers.

Human Resources

The Human Resources department is responsible for recruitment, benefits administration, compensation, policy development, collective bargaining negotiations, and organizational training and development of personnel.

Legal	The Legal Department provides legal advice for the City Commission and City staff, assists departments in preparing new ordinances or changes to existing ones, represents the City in civil litigation, and prosecutes misdemeanor violations in Municipal Court.
Municipal Court	Municipal Court provides for direct courtroom proceedings and the record and receipt functions necessary to follow through with dispositions and for jail alternatives. Court operations are administered by the elected municipal court judge.
Park & Recreation	The Park & Recreation Department is responsible for the City’s parks and trees, swimming pools, golf courses, and recreation programs.
Planning & Community Development	The Planning & Community Development Department serves Great Falls by facilitating, promoting, and ensuring quality planning development for our community. Services include land development, subdivision review, transportation planning, rezoning, annexations, and land use planning.
Police	The Police Department’s main objectives are to prevent and suppress crime. The 911 Dispatch Center is managed by the Department and receives calls for the City of Great Falls, Cascade County, and four bordering counties.
Public Library	The Public Library provides residents with access to information through books, internet access, interlibrary loan services, and the bookmobile. The library also provides programming for children and adults as well as exhibits of art and culture. The library is governed by a Board of Trustees appointed to five year terms by the City Commission.
Public Works	The Public Works Department is responsible for the planning, organization, and coordination of three branches: <ul style="list-style-type: none"> ▪ Utilities – Water, Sewer, and Storm Drain ▪ Operations – Sanitation, Street, and Central Garage ▪ Engineering – Technical support for utilities and operations
Special Districts	These funds are not assigned to a City Department.



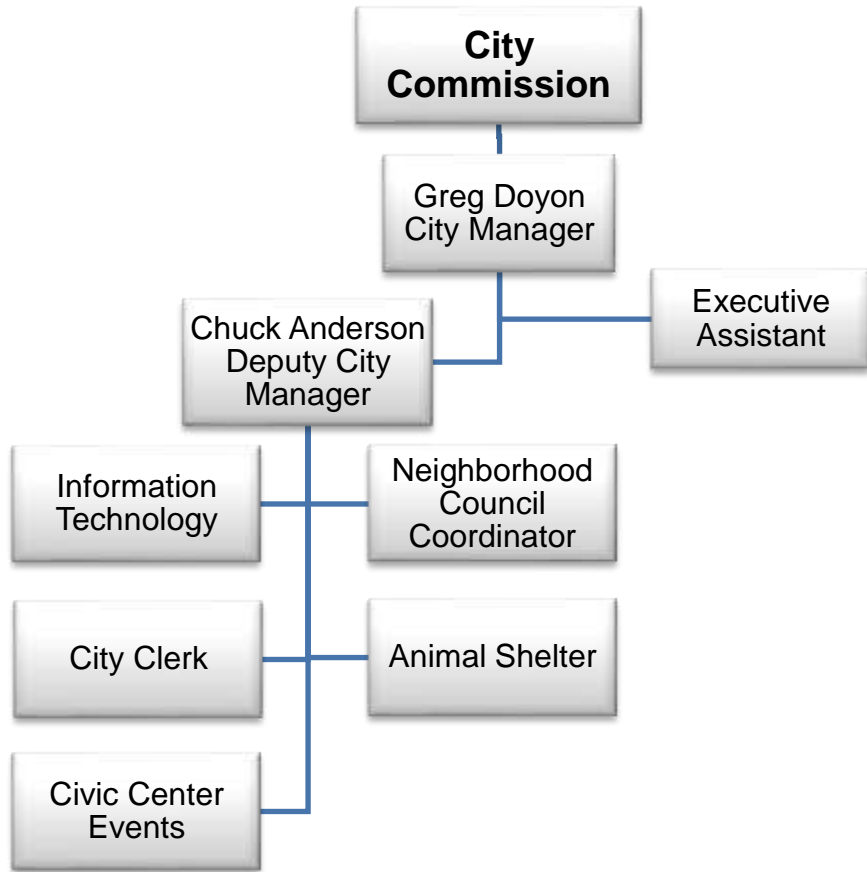
Administration Department

MISSION STATEMENT

To provide efficient, accessible, and responsive local government services which promote a safe and thriving community.



Organizational Structure



Authorized Personnel (FTEs)

	FY2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Mayor/City Commission</i>	1.25	1.25	1.25
<i>City Manger</i>	3.00	3.00	3.00
<i>City Clerk</i>	2.00	2.00	2.00
<i>Neighborhood Council</i>	1.00	1.00	1.00
<i>Animal Shelter Operations</i>	10.28	10.28	10.28
<i>Information Technology</i>	8.00	8.00	8.00
<i>Civic Center Events</i>	4.54	4.54	4.54
Administration Department Total	30.07	30.07	30.07

City Commission

The City Commission budget includes compensation and education expenses for the members of the City of Great Falls governing body, memberships in organizations such as the Montana League of Cities and Towns and the National League of Cities, and necessities for the day to day operation of the Commission.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City Commission	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$108,134	\$119,387	\$119,387	\$110,000	\$107,870
Supplies	\$1,117	\$2,900	\$2,900	\$2,000	\$2,900
Purchased Services	\$41,150	\$103,850	\$109,850	\$95,000	\$59,950
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,281	\$7,010	\$7,010	\$7,010	\$7,572
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City Commission	\$156,682	\$233,147	\$239,147	\$214,010	\$178,292

Contingency

The Contingency division provides a budgetary reserve for emergency or unanticipated expenditures during the fiscal year. This division is not budgeted every year.

Full Financial Summary can be found under General Fund. (See pages 80-87)

Contingency	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Contingency	\$0	\$0	\$0	\$0	\$0

City Manager

The City Manager’s Office is responsible for the day-to-day operations of the City of Great Falls, implementing policy decisions and legislative actions taken by the City Commission, as well as making recommendations to the Commission. The manager recruits, hires and supervises all City staff and is responsible for a variety of special projects such as developing intergovernmental agreements, measuring organizational efficiency, and budget development.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City Manager	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$475,821	\$490,633	\$490,633	\$504,525	\$516,217
Supplies	\$1,104	\$2,700	\$2,700	\$1,050	\$2,700
Purchased Services	\$15,504	\$19,540	\$19,540	\$10,000	\$19,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$41,234	\$43,453	\$43,453	\$43,453	\$45,462
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City Manager	\$533,663	\$556,326	\$556,326	\$559,028	\$583,919

Goals and Objectives

Major Accomplishments - In the Past Year

- Managed effects of a global pandemic under citywide Emergency Declaration.
- Proposed a balanced budget with no tax increases in light of significant tax appeal and addressing operations during a global pandemic.
- Met and exceeded Undesignated Fund Balance policy target of 22%.
- Negotiated new 10 year Cable Franchise Agreement with Charter Spectrum.
- Opened a new line of communication with Great Falls community minority leaders.
- Initiated a collaborative effort with Malmstrom Air Force Base to submit for a Defense Community Infrastructure Grant for a combined Recreation and Indoor Pool Facility.

Priority Goals and Objectives – For the Upcoming Year

- Maintain sound financial health during upcoming legislative session and ongoing global pandemic.
- Begin construction of new Recreation and Indoor Pool Facility utilizing Defense Community Infrastructure Grant funding and issue debt for the remainder of the project using Park Maintenance District No. 1 funds.
- Address ongoing Civic Center space needs for additional offices and consolidation of department functions.
- Continue to strengthen community relations with minority resident populations.
- Conduct the recruitment process and appoint a Public Works Director and a Fire Chief.
- Successfully negotiate ten Collective Bargaining Agreements.

City Clerk

This office is responsible for the history of the City as an organization. The accomplishments and accountability of municipal governments are documented by the creation, maintenance, and preservation of public records.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City Clerk	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$157,414	\$168,324	\$168,324	\$169,051	\$177,100
Supplies	\$737	\$1,600	\$1,600	\$1,600	\$1,600
Purchased Services	\$10,148	\$11,250	\$11,250	\$10,000	\$11,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$37,120	\$36,459	\$36,459	\$36,459	\$49,535
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City Clerk	\$205,418	\$217,633	\$217,633	\$217,110	\$239,485

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed a Records and Information Management (RIM) Program, adopted by the City Commission, for the efficient and effective management of City records.
- Completed the City of Great Falls Commission Rules of Conduct and Procedure of Commission Meetings, adopted by the City Commission, to facilitate the transaction of public business in an orderly way.
- Inventoried a large volume of archived records.
- Updated the Great Falls City Commission Orientation Handbook.
- Completed codification of Supplements 10 and 11 to the Official Code of the City of Great Falls.

Priority Goals & Objectives - For the Upcoming Year

- Conduct RIM training with department Records Coordinators and assist with any records projects.
- Complete the inventory of archived records.
- Update the City Clerk/City Commission webpages.
- Continue to manage a large volume of records for efficient retrieval, and to respond to requests for information from staff and the public in a timely manner.
- Continue to attend professional training opportunities on local government and records management.

City 190

The City 190 currently provides coverage of the City Commission meetings.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City 190	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,788	\$2,000	\$2,000	\$0	\$2,000
Purchased Services	\$14,200	\$16,588	\$41,067	\$22,000	\$16,588
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,030	\$2,535	\$2,535	\$2,535	\$2,569
Capital Outlay	\$99,356	\$0	\$0	\$24,767	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City 190	\$120,374	\$21,123	\$45,602	\$49,302	\$21,157

Neighborhood Council

The Neighborhood Council Coordinator provides staff support to the nine Neighborhood Councils; and provides technical and general information to Neighborhood Councils, Great Falls Citizens Council, City Staff, the City Commission, and Great Falls citizens.

Full Financial Summary can be found under General Fund. (See pages 80-87)

Neighborhood Council	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$57,052	\$92,464	\$92,464	\$92,464	\$95,672
Supplies	\$1,510	\$1,000	\$1,000	\$1,000	\$1,000
Purchased Services	\$562	\$4,020	\$4,020	\$3,000	\$4,020
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$8,241	\$17,912	\$17,912	\$17,912	\$18,918
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighbor. Council	\$67,365	\$115,396	\$115,396	\$114,376	\$119,610

Goals and Objectives

Major Accomplishments - In the Past Year

- Actively promoted and supported the Neighborhood Council election process. Redesigned the NC handbook, on-boarded, and trained new NC members.
- Improved communications by providing ongoing departmental communications support and development of the Interdepartmental Communication Team, developed stronger ties with the media and grew the City's social media presence.
- Updated the Social Media Policy and approval process to allow for social media platforms beyond Facebook and Twitter. Developed Facebook guidelines, instructions, and approval process for Neighborhood Council Facebook pages.

- Created and distributed COVID-19 announcements to the media, staff, NC's, and the public via email, City website, and Facebook posts.
- Successfully encouraged Neighborhood Councils 2 and 3 to participate in the visioning and goal-setting process. To date, three of the nine councils have completed this process.

Priority Goals & Objectives - For the Upcoming Year

- Improve community engagement at NC meetings by educating the public about the function and value of Neighborhood Councils through increased exposure through all forms of media, including the development of NC Facebook pages.
- Continue promoting and supporting the visioning/goal-setting process with the Neighborhood Councils.
- Utilize the Interdepartmental Communication Team and the City 101 program to increase public awareness, engagement, and trust by educating the public on what we do, why we do it, and how they can get involved.
- Continue to monitor the COVID-19 pandemic updates and news reports. Provide timely, relevant announcements to the staff, NC's, media, and the public via email, City website, and Facebook posts as needed.
- Work with departments to reevaluate the complaint submission process, i.e., forms, electronic submissions, and tracking.

Animal Shelter

Since 2008, the Great Falls Animal Shelter has been operated by the City of Great Falls as a municipal, open admission animal shelter. The shelter houses and cares for homeless, lost or abandoned animals, and provides licensing, adoption, and cremation services.

Full Financial Summary can be found under General Fund. (See pages 80-87)

Animal Shelter	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$501,346	\$552,175	\$552,175	\$530,000	\$577,929
Supplies	\$73,349	\$56,353	\$61,044	\$65,000	\$56,353
Purchased Services	\$73,183	\$51,418	\$65,331	\$60,000	\$51,418
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$26,361	\$20,000	\$26,156	\$20,000	\$20,000
Internal Service	\$50,366	\$58,355	\$58,355	\$58,355	\$61,814
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Animal Shelter	\$724,605	\$738,301	\$763,061	\$733,355	\$767,514

Goals and Objectives

Major Accomplishments - In the Past Year

- Pet licensing and renewal process improved by sending out monthly reminder cards to citizens, allowing renewal via the phone and increased tracking through shelter software.
- Completed construction of Cattery Addition. Cattery was fully funded through donations raised through the Help Us Grow campaign.
- Improved cremation process through installation of new Hydro Incinerator. Incinerator was purchased through the Shelter’s capital improvements funding and was installed during the Cattery Addition construction.
- Increased off site adoptions through partnership with Fetch Pet Boutique. Fetch allows the Animal Shelter to use their facility monthly for adoption events.
- Maintained operation during COVID-19 shut down. The Animal Shelter was able to schedule appointments for patrons to reduce traffic and perform some services via the phone.

Priority Goals & Objectives - For the Upcoming Year

- Create a contract with the county to help off-set the expenses of receiving stray animal brought in from Cascade County.
- Review revenue accounts and revise fees for the Animal Shelter. Fees have not been adjusted since 2014.
- Continue fundraising through the Help Us Grow campaign to continue working towards the commission approved Master Plan.
- Finish furnishing the Cattery Addition with equipment and updated condos through additional donations received through the Help Us Grow campaign.

City County Health

This division was set up to account for the City’s support for the City County Health Department. CCHD uses the contribution from the City to operate the Environmental Health program and Prevention Services which includes Communicable Disease Investigation, Sexually Transmitted Diseases, Immunizations and other lab services.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City/County Health	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City/County Health	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000

Civic Center Events

The Civic Center Events division operates the Mansfield Center for the Performing Arts. It works to promote and coordinate the use of more than 52,000 square feet of meeting space inclusive of the Mansfield Theater, Mansfield Convention Center, Missouri Room, and three other meeting rooms in the Great Falls Civic Center. It is responsible for a portion of the cost of custodial service, utilities, and maintenance for these rooms. Capital improvements and equipment purchases for these areas are financed through the facility/equipment surcharge fees, the General Fund, and fundraising efforts.

Full Financial Summary can be found under Civic Center Events. (See pages 164-165)

Events	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$242,752	\$265,435	\$265,435	\$234,872	\$273,638
Supplies	\$7,470	\$21,835	\$21,835	\$5,000	\$21,835
Purchased Services	\$36,257	\$33,925	\$33,925	\$20,000	\$33,925
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$11	\$0	\$0	\$0	\$0
Internal Service	\$215,664	\$232,625	\$232,625	\$232,625	\$245,801
Capital Outlay	\$9,800	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Events	\$511,954	\$553,820	\$553,820	\$492,497	\$575,199

Events Other Promoter	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$32,067	\$57,590	\$57,590	\$17,655	\$52,736
Supplies	\$0	\$300	\$300	\$300	\$300
Purchased Services	\$5,632	\$20,180	\$20,180	\$5,358	\$20,180
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
Total Events Other	\$37,700	\$78,070	\$78,070	\$23,313	\$73,216

Goals and Objectives

Major Accomplishments - In the Past Year

- Hired and trained a new part time events laborer.
- Developed and implemented a marketing plan for theater weddings.
- Obtained a donation from the Great Falls Community Concert Association to repaint the theater floor.
- Solicited sponsorships and hosted a free holiday kid's movie in the theater for the public.

- Managed telecommuting during the COVID outbreak. No productivity lost while working from home.

Priority Goals & Objectives - For the Upcoming Year

- Complete a detailed theater seat replacement cost estimate and style selection.
- Hire replacement/training for full time events laborer. The current employee will be retiring in December.
- Find a permanent solution for theater screen storage so it doesn't have to be reassembled for each movie event.
- Work with the health department to meet COVID guidelines and ensure public safety.
- Investigate installation of donation boxes in the theater lobby.

Information Technology

Information Technology is an internal service fund. This fund and division is responsible for managing the central computer systems, personal computer systems, wide area network, local area networks, telephone system, and for providing computer and software training to City employees. The goal is to give City employees the best tools possible in order to provide efficient and effective customer and public service to the city of Great Falls.

Full Financial Summary can be found under the Information Tech Fund. (See pages 171-172)

Informaton Tech	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$511,892	\$525,994	\$525,994	\$525,994	\$551,523
Supplies	\$13,741	\$10,500	\$10,500	\$11,880	\$10,500
Purchased Services	\$418,665	\$468,935	\$468,935	\$468,935	\$541,880
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$46,187	\$46,922	\$46,922	\$46,922	\$49,924
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Information Tech	\$990,485	\$1,052,351	\$1,052,351	\$1,053,731	\$1,153,827

Goals and Objectives

Major Accomplishments - In the Past Year

- Implemented Energov (Planning/Community Development software). Implemented Financials on Munis (software selected for Finance/HR/Payroll/Utilities). These systems were selected to provide greater workflows and efficiencies.
- Upgraded Exchange (E-mail server) and all clients to version 2016 or later. These upgrades added system stability and provides greater features to the e-mail clients.
- Upgraded all City wireless (Wi-Fi) to a simpler, more robust and secure platform. This upgrade expanded the guest Wi-Fi network and provides greater and simpler accessibility.
- Conducted an organizational security audit with the Department of Homeland Security. Conducted weekly network penetration testing to check for potential vulnerabilities. Blocked large regional areas that are known for cyber terrorism.

- Upgraded all Antivirus/Endpoint software to include Endpoint Detection and Response (EDR). EDR is a cyber-technology that continually monitors and helps the City respond to and mitigate threats.

Priority Goals & Objectives - For the Upcoming Year

- Replace all core switches on the City network. These switch upgrades provide greater security features and provide more data throughout.
- Fully implement the Human Resources, Payroll and Utility Munis modules/software. This software was selected to provide greater workflows and efficiencies.
- Fully upgrade ArcGIS Enterprise server so it will handle future growth and create better efficiencies, as well as provide more online services.
- Implement Multi-factor Authentication (MFA) at the Police Department, 911 Center and I.T. in order to meet the Criminal Justice federal requirements. MFA requires at least two methods of authentication to ensure that system users are valid.
- Assist in the implementation of a new parking system for Planning and Community Development. This system provides a more modern approach to parking enforcement, including payment stations and License Plate Recognition.

Computer Equipment

The replacement of computer equipment is funded through an annual appropriation for the Computer Equipment Revolving Schedule (ERS) reserve.

Financial Summary can be found under the Information Tech Fund. (See page 171)

Computer Equipment	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$189,104	\$150,000	\$150,000	\$210,241	\$150,000
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$65,000	\$65,000	\$4,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Computer Equipment	\$189,104	\$215,000	\$215,000	\$214,241	\$150,000

Mapping

The Mapping division strives to create and provide GIS (Geographic Information Systems) data, mapping services, and project support. Mapping maintains all GIS data resources that offer primary support for E911 Emergency Operations and promotes and maintains a shared GIS data framework for all departments that support GIS both in growth and application.

Full Financial Summary can be found under the Information Tech Fund. (See page 171)

Mapping	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$139,430	\$147,885	\$147,885	\$147,885	\$155,756
Supplies	\$3,727	\$17,000	\$17,000	\$5,000	\$7,000
Purchased Services	\$15,052	\$31,780	\$31,780	\$33,188	\$21,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$16,279	\$10,346	\$10,346	\$10,346	\$11,220
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Mapping	\$174,488	\$207,011	\$207,011	\$196,419	\$194,976

City Telephone

City Telephone is an internal service fund. This division provides centralized telephone services for the City of Great Falls. The City transitioned to a new VOIP (Voice Over Internet Protocol) system in July 2014 thus eliminating the switchboard operator. The management of this division also transitioned from the Police Department to Information Technology. The services provided include contract leasing and purchasing of equipment as well as providing long distance carriers and telephone contracts for the city departments.

Full Financial Summary can be found under the City Telephone Fund. (See page 176)

City Telephone	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$17,968	\$18,330	\$18,330	\$18,330	\$19,306
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$23,092	\$38,900	\$42,900	\$42,771	\$50,088
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,259	\$2,500	\$2,500	\$2,500	\$2,594
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City Telephone	\$43,318	\$59,730	\$63,730	\$63,601	\$71,988

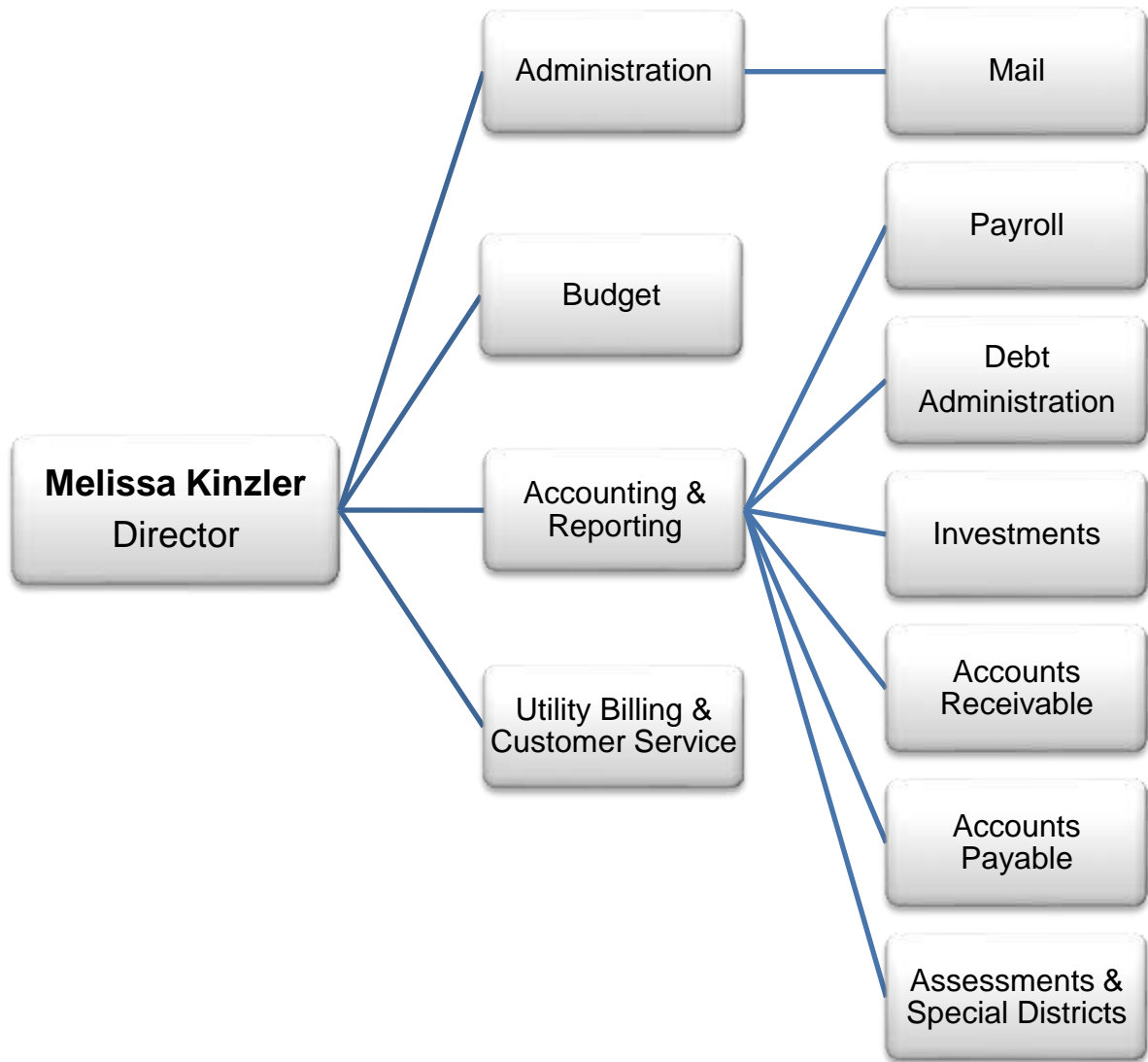


Finance Department

MISSION STATEMENT

We will enthusiastically and creatively serve our community by providing a dynamic, progressive and professional working relationship with our customers in an atmosphere of cooperation, respect and fellowship.

Organizational Structure



Authorized Personnel (FTEs)

Finance Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Accounting</i>	6.30	6.30	6.30
<i>Payroll</i>	1.15	1.15	1.15
<i>Utilities</i>	8.40	8.40	8.40
<i>Mail</i>	0.25	0.25	0.25
Finance Department Total	16.10	16.10	16.10

Finance Department

The Finance Department provides support to other City operations. Finance operations encompass: Accounts Payable/Receivable, Budget, City Assessments and Special Districts, Payroll, Investments, Debt Service, Utility Billing/Customer Service and Mail.

Accounting

Accounting encompasses financial reporting, budgeting, purchase order/claims processing, miscellaneous billing, fixed assets, special improvement districts assessments, and special lighting districts creation and assessments.

Full Financial Summary can be found under the Finance Fund. (See page 177)

Accounting	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$513,537	\$545,460	\$545,460	\$465,000	\$550,088
Supplies	\$5,827	\$10,700	\$10,700	\$6,000	\$10,700
Purchased Services	\$80,738	\$78,255	\$278,255	\$321,118	\$78,255
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$23,423	\$0	\$0	\$0	\$0
Internal Service	\$90,971	\$90,286	\$90,286	\$90,286	\$94,108
Capital Outlay	\$0	\$200,000	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
	\$714,496	\$924,701	\$924,701	\$882,404	\$733,151

Goals and Objectives

Major Accomplishments - In the Past Year

- Received the Government Finance Officers Association’s Distinguished Budget Award for the twenty-sixth year and the award for Comprehensive Annual Financial Report (CAFR) for the twenty-fifth year.
- Performed quarterly budget reviews with the City Manager and City Commission.
- Completed the update of the Financial Policies of the City of Great Falls.
- Implemented new finance software, Munis, and went live July 1, 2020.
- Began transition of moving payroll to Human Resources department

Priority Goals & Objectives - For the Upcoming Year

- Continue implementing Munis software for budget, year-end, and utility billing.
- Assist in issuing bonds for new recreation facility funded by DCIP grant and Park Maintenance District.
- Assist in issuing bonds through Downtown TIF for Civic Center Façade project.
- Maintain productivity during office remodel.
- Prepare five-year forecast to incorporate long term plans into budget process.
- Assist with union negotiations for all contracts expiring June 30, 2021

Payroll

Payroll encompasses the centralized processing of all City employees' payroll on a semi-monthly basis as well as retiree benefits and health insurance for the component units of the City's health plan. This division is being transferred to the HR department in FY2020.

Full Financial Summary can be found under the Finance Fund. (See page 177)

Payroll	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$79,057	\$70,332	\$70,332	\$70,332	\$69,460
Supplies	\$1,235	\$1,900	\$1,900	\$1,900	\$1,900
Purchased Services	\$252	\$2,989	\$2,989	\$2,989	\$2,989
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$9,216	\$0
Internal Service	\$7,839	\$8,024	\$8,024	\$8,024	\$8,414
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Payroll	\$88,384	\$83,245	\$83,245	\$92,461	\$82,763

Utility Billing

Utility billing encompasses utility customer service, billing, collections and analysis, miscellaneous receivables, and the City cashier.

Full Financial Summary can be found under the Finance Fund. (See page 177)

Utility Billing	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$509,331	\$550,702	\$550,702	\$550,702	\$560,468
Supplies	\$4,001	\$5,500	\$5,500	\$5,500	\$5,500
Purchased Services	\$233,710	\$243,635	\$293,635	\$309,724	\$243,635
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$32	\$0	\$0	\$0	\$0
Internal Service	\$85,246	\$87,430	\$87,430	\$87,430	\$89,430
Capital Outlay	\$0	\$50,000	\$0	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Utility Billing	\$832,321	\$937,267	\$937,267	\$953,356	\$949,033

Goals and Objectives

Major Accomplishments - In the Past Year

- Implemented Paymentus, providing utility and miscellaneous billing customers the option to make payments over the phone using an IVR system.

- Streamlined the SID reporting process with the title companies to reflect all taxes and assessments owing for properties within City limits through the date of closing, which has improved collections on properties that change ownership.
- Assessed the credit risk associated with new service connections for owners and tenants and determined deposit decisions using a third party credit assessment tool to identify fraud. This helped to decrease the number of accounts sent to collections.
- Streamlined tracking procedures on foreclosed properties and improved collections of pending liens on foreclosed properties with commercial lenders.
- Enhanced payment options by increasing the number of hours per day in which the payment window is open and installed an additional drop box outside the window.

Priority Goals & Objectives - For the Upcoming Year

- Transition to a new utility billing software with an online package offering customers the ability to make one payment for multiple accounts using a shopping cart feature.
- Utilize DataProse for 60 and 90 day delinquent notices.
- Change penalties on utility accounts from 60 days to 30 days.
- Collaborate with the City Attorney’s Office to refine Title 13 of the Official Code of the City of Great Falls.
- Decrease postage and printing costs by encouraging customers to “go paperless” by receiving monthly electronic billing notifications in lieu of a monthly billing statement.

Mail

The Mail division is responsible for sorting all incoming mail for the City. Mail is delivered and picked up from the various City office locations and brought to the Civic Center mailroom by a contracted courier service. City departments are charged for this service and for postage through internal service charges.

Full Financial Summary can be found under the Finance Fund. (See page 181)

Mail	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$11,058	\$12,004	\$12,004	\$12,004	\$10,944
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$45,806	\$46,146	\$46,146	\$46,146	\$47,183
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$665	\$729	\$729	\$729	\$810
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Mail	\$57,529	\$58,879	\$58,879	\$58,879	\$58,937





Fire Department

MISSION STATEMENT

Why We Do This Work

To make a difference where we CAN make a difference.

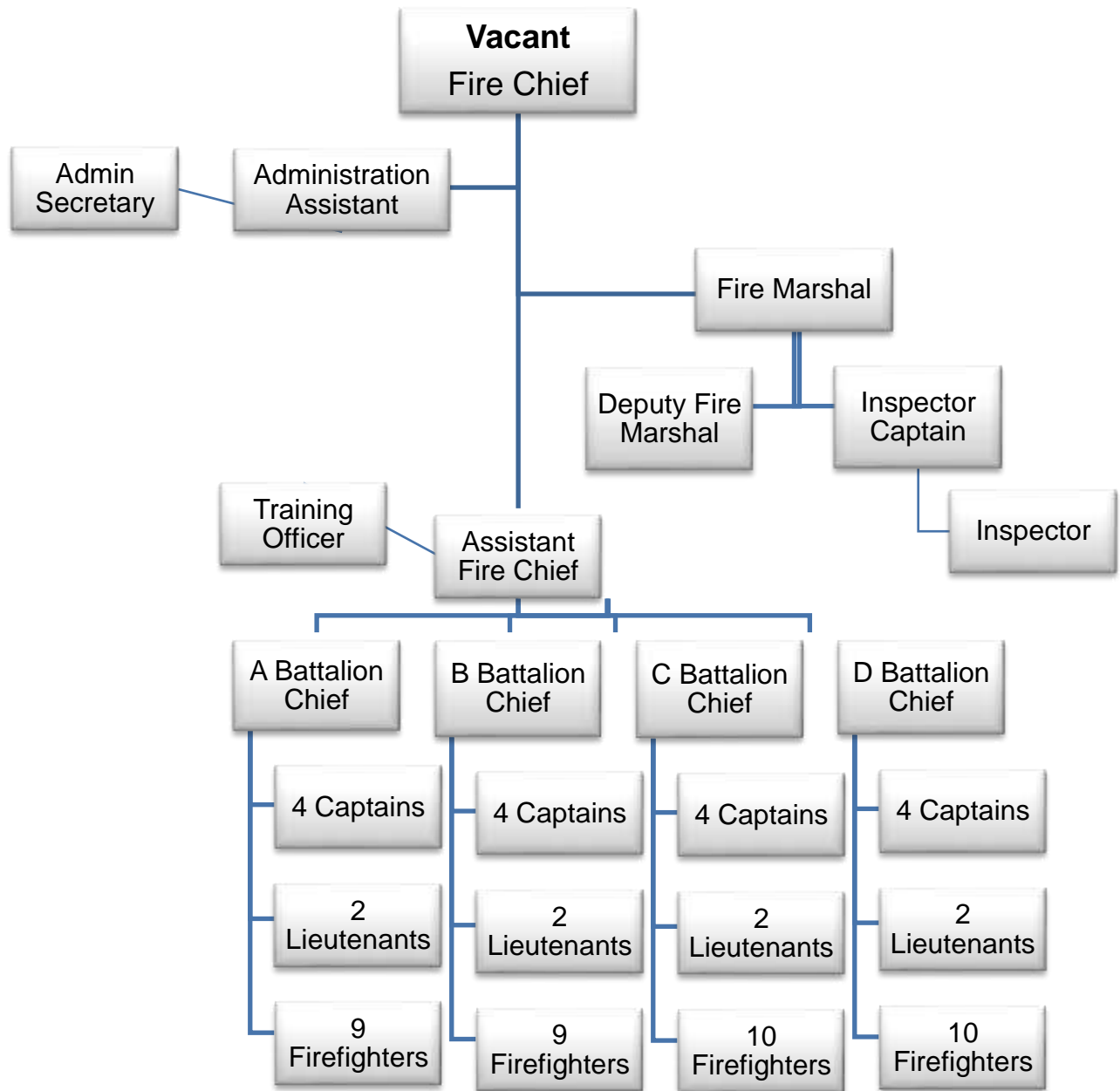
What We Do

We provide 24/7 public safety services to our community by protecting life, saving property, and taking care of the safety needs of our community and those who visit.

How We Do It

- **Public Safety/Service** – We are committed to public safety first and service to others, always.
- **Create & Innovate** – We constantly look for new ways to better use our resources to serve the community. We always ask, “What else can we do to solve the problem?”
- **Right Resources** – We send the right resources to the right calls in time to make a difference.
- **Prevention Through Education** – We believe educating our community to be safer will decrease our need to respond to emergencies. All of us, working together, makes the community safer and improves our quality of life.
- **Always Ready** – We are well equipped, properly trained (mentally and physically), and ready to respond to any call.

Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
General Fund			
<i>Operations</i>	66.50	66.50	66.50
<i>Prevention</i>	4.50	4.50	4.50
<i>Emergency & Disaster</i>	-	-	-
Fire Department Total	71.00	71.00	71.00

Fire Department

The primary function of the Fire Department is to improve the quality of life of our residents by safeguarding their health and safety and protecting property through fire prevention & code enforcement, public education, fire investigation and fire/rescue emergency response operations. Also, the department provides pre-hospital Emergency Medical Services to include advanced life support for the most critical patients. The Fire Chief and four other Uniformed Chief Officers manage and administer the Fire Department. There are three divisions: Fire Operations, Fire Marshal’s Office, and Emergency Management.

Fire Operations

Fire Operations staff is divided into four platoons consisting of 15 personnel each. Operations staff provide emergency response from four strategically located fire stations. In 2019, they responded to over 8,500 calls for service in the community.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Fire Operations	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$7,094,541	\$7,372,088	\$7,372,088	\$7,653,842	\$7,716,025
Supplies	\$203,591	\$292,200	\$292,200	\$254,450	\$292,200
Purchased Services	\$392,987	\$330,006	\$443,009	\$443,009	\$344,759
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$27,705	\$0	\$0	\$0	\$0
Internal Service	\$925,447	\$1,007,970	\$1,007,970	\$1,007,970	\$1,076,774
Capital Outlay	\$10,705	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Fire Operations	\$8,654,976	\$9,002,264	\$9,115,267	\$9,359,271	\$9,429,758

Goals and Objectives

Major Accomplishments - In the Past Year

- With the closing of Station 4, we were able to evaluate the benefits of a second response unit assigned to Station 1. This helps outside companies remain in district and reduces secondary response time to 2nd or greater calls simultaneously in District 1.
- With much assistance from Planning & Community Development, we were able to fund a new fire engine through the CDBG grant.
- 8 of the 10 paramedic students completed their internship and are functioning as stand-alone paramedics for our community.
- Continued to work with outside partners and organizations to cooperatively improve the level of service to the citizens of this community.
- Successful AFG request for new extrication gear for all front line apparatus.

Priority Goals & Objectives - For the Upcoming Year

- Conduct departmental response analysis, develop clear and objective response requirements to include the resources required to protect lives, stabilize the incident and protect the environment and property. Community risk reduction
- Propose a specific response time standard for general and specific incidents. Present these standards to City Commission in the form of a resolution.
- Develop a GFFR master growth plan in cooperation with community development officials to correlate response needs with future city expansion.
- Reorganize the administration to bring a better line of accountability to specific areas of responsibility and focus on the areas of importance for the community.
- Complete fire station 4 sewer repairs and reopen full time service to the area of Dist. 4.

Fire Prevention

The Fire Marshal’s office is responsible for fire and life safety inspections of existing commercial and business occupancies. In addition, they review new construction and renovation projects to ensure that buildings shall comply before occupancy with current fire code standards and meet the life safety needs of occupants.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Fire Prevention	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$438,779	\$490,694	\$490,694	\$499,493	\$523,582
Supplies	\$9,087	\$6,900	\$6,900	\$6,000	\$6,900
Purchased Services	\$6,992	\$11,785	\$11,785	\$10,000	\$11,785
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$26,635	\$35,079	\$35,079	\$35,079	\$23,654
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Fire Prevention	\$481,494	\$544,458	\$544,458	\$550,572	\$565,921

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed 2995 fire prevention inspections on commercial businesses in Great Falls
- Completed +50% occupancy load calculations on all Assembly occupancies of 50 persons and greater. This comes with the required posting of Maximum Occupancy number enabling the public and GFFD to quickly identify when overcrowding situations during events occur. Examples: Bars and Restaurants, Churches, Hotel Conference Centers, Lecture Halls
- Entered all public and commercial building information into Emergency Reporting software, updating existing Master Business List along with historical inspection documents being accessible to responders and supporting information.

- Fire Investigators carried forward 3 ARSON cases that accepted plea deals / 2 cases remaining with charges pending with County Attorney. This is a testament to the detailed work investigators are performing.
- Solidified work flow process with Public Works, Community Development, Water Department, and Street Department for new and remodel construction projects in Great Falls to ensure all required codes are met prior to signoff and Certificate of Occupancy (C of O) is issued. Reducing repeat work and lowering cost for both City employees and contractors.

Priority Goals & Objectives - For the Upcoming Year

- Plan and develop a comprehensive Community Risk Reduction program that incorporates Community Risk Reduction into the Department’s strategic plan; Form partnerships with agencies across the city that embrace community risk reduction; advocate to assist with local and state legislation geared toward risk reduction.
- Provide all public and private elementary schools with a fire prevention program in October using National Fire Prevention Week theme.
- Conduct public education through social media to inform citizens about fire prevention and safety.
- Community contact time to be more visible and accessible to the citizens of Great Falls through community involvement in local events. Example: Farmers Market
- Adopt 2018 ICC International Fire Code and make changes to City Code to alleviate overloaded processes to ensure SIC’s and Code violations are complied with.

Emergency and Disaster

The Emergency & Disaster division is responsible to help the community and the City to prepare for man-made and natural disasters. This division works with the County Disaster and Emergency Services Director in the development and maintenance of a countywide comprehensive Emergency Operations Plan (EOP) and to ensure the Emergency Operations Center (EOC) is ready to be activated during a disaster situation.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Emergency & Disaster	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,322	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Emergency & Disaster	\$6,322	\$0	\$0	\$0	\$0

Fire Special Revenue

This fund accounts for grants and donations to the Fire Department for fire prevention and education.

Full Financial Summary can be found under the Fire Special Revenue Fund. (see page 119)

Fire Special Revenue	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$6,444	\$0	\$25,200	\$26,188	\$0
Purchased Services	\$36,267	\$0	\$0	\$9,765	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$48,627	\$0	\$139,361	\$139,361	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Fire Special Revenue	\$91,339	\$0	\$164,561	\$175,314	\$0





Housing Authority

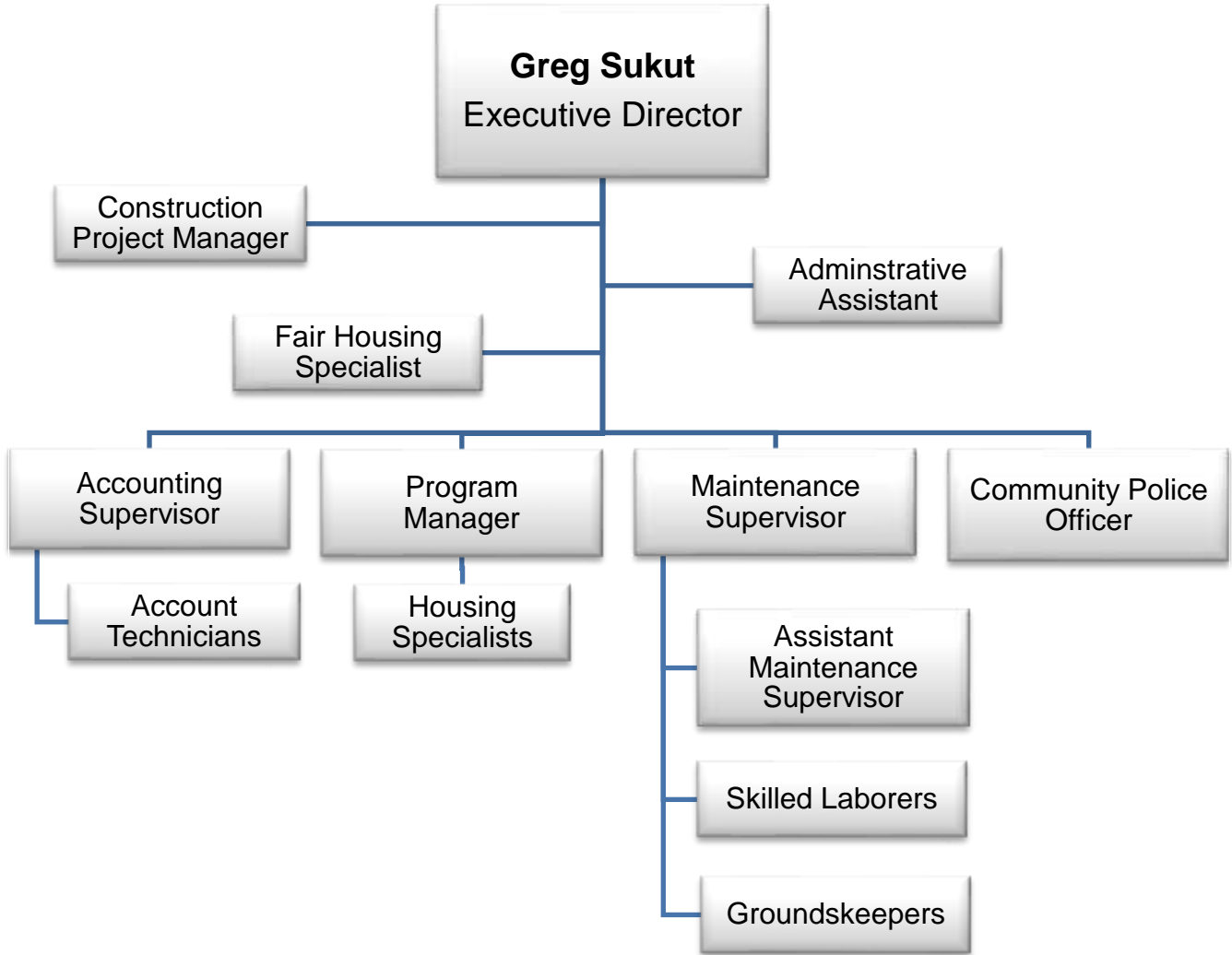
MISSION STATEMENT

The Great Falls Housing Authority, in partnership with its residents, will responsibly and respectfully make safe, basic, and affordable housing for qualifying individuals and families.

We will educate and assist residents to develop skills necessary to maintain successful residency, to improve the quality of life, and to pursue self-sufficiency.



Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Housing Authority Fund</i>	18.50	18.50	18.50

Housing Authority

The Housing Authority owns 490 Public Housing apartments and 32 units of Affordable Housing at seven sites in Great Falls and manages 265 Section Eight Vouchers. The Authority houses approximately 1,160 low income people in Public Housing and approximately 420 in Section Eight. The tenants must meet income eligibility requirements, and the rents for Public Housing and Section Eight tenants are subsidized by the U.S. Department of Housing and Urban Development (HUD) through an annual contribution contract. This fund accounts for the Personal Services and Internal Services of the Housing Authority only.

Full Financial Summary can be found under the Housing Authority Fund. (See page 124)

Housing Authority	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,392,403	\$1,487,459	\$1,487,459	\$1,487,459	\$1,529,581
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,197	\$26,736	\$26,736	\$26,736	\$30,802
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Housing Authority	\$1,421,599	\$1,514,195	\$1,514,195	\$1,514,195	\$1,560,383

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed substantial remodel of building 7-C.
- Maintained sufficient reserves for all projects. Capital funding awarded for Electrical Upgrade. Purchased 17 transformers.
- Increased occupancy rates to improve HUD scoring.
- Developed plan for physical improvements to increase REAC scoring.
- Clean financial audit with no findings.

Priority Goals & Objectives - For the Upcoming Year

- Complete Phase 1 of electrical upgrade.
- Secure funding and begin modernization of elevator at Austin Hall.
- Complete physical improvements and increase REAC scoring. Maintain occupancy rates.
- Cross train staff to assist in addressing COVID issues if required.
- Begin Phase 2 of electrical upgrade with service to buildings.





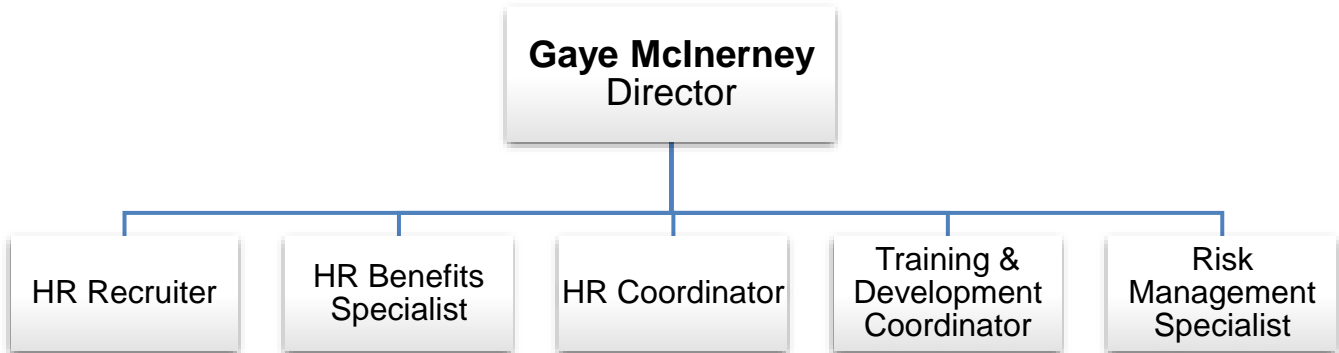
Human Resources Department

MISSION STATEMENT

We partner with our individual employees and managers to provide the highest quality customer driven services through excellence, integrity, fair treatment and respect.



Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Human Resources Fund</i>	4.60	4.60	4.60
<i>Insurance & Safety Fund</i>	1.00	1.00	1.00
Human Resources Department Total	5.60	5.60	5.60

Human Resources Department

The primary functions of the Human Resources Department are to administer a comprehensive human resources program, oversee centralized insurance for the city as a whole which includes liability and property coverage, and to manage the fund that accounts for the City’s group health insurance program for employees and component units.

Human Resources

Human Resources is responsible for the administration of a comprehensive human resources program, to include: attracting and recruiting qualified employees, benefits administration, compensation and job classification systems, policy development, employee assistance in problem resolution through fair employment practices, retirement programs, collective bargaining negotiations and contract administration, performance evaluations, organizational training and development of employees, and records management of employee records.

Full Financial Summary can be found under the Human Resources Fund. (See page 175)

Human Resources	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$444,652	\$452,336	\$452,336	\$452,336	\$473,884
Supplies	\$43,284	\$21,520	\$21,520	\$21,520	\$28,520
Purchased Services	\$10,786	\$29,900	\$65,900	\$65,680	\$29,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$46,962	\$50,004	\$50,004	\$50,004	\$52,141
Capital Outlay	\$0	\$150,000	\$114,000	\$110,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Human Resources	\$545,685	\$703,760	\$703,760	\$699,540	\$584,445

Goals and Objectives

Major Accomplishments – In the Past Year

- Analyzed, evaluated and selected a Human Resource Information System (HRIS). Implementation began in February 2020.
- Implemented NEOGOV applicant tracking software. Streamlined the recruitment and applicant tracking process resulting in improved efficiencies in these areas.
- Aligned employees with FLSA compensation classifications.
- Transitioned the City from semi-monthly to bi-weekly payroll cycles in March 2020.
- Implemented BizLibrary, a learning management system. Nineteen middle managers were selected for targeted development training in areas related to their management roles within the City.

Priority Goals & Objectives – For the Upcoming Year

- Complete implementation of MUNIS Human Resources Information System (HRIS).
- Integrate Payroll function into Human Resources.
- Re-negotiate all six collective bargaining agreements which are scheduled to expire June 30, 2021.
- Continue to emphasize performance based management for all employees with a goal to engaged managers and employees in early and frequent conversations around continual improvement of job performance.
- Revise and update the Personnel Policy Manual.

Insurance & Safety

The Insurance & Safety Fund is an Internal Service Fund, established to account for central insurance and department safety programs.

The City has a number of liability and property insurance policies that cover the City as a whole. Centralized handling of premium payments, claims processing, general insurance administration and safety programs provides the most cost efficient control.

Full Financial Summary can be found under the Insurance & Safety Fund. (See page 173)

Insurance & Safety	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$72,897	\$75,127	\$75,127	\$75,127	\$78,247
Supplies	\$26,779	\$6,780	\$6,780	\$3,000	\$6,780
Purchased Services	\$899,434	\$1,092,628	\$1,149,628	\$1,149,277	\$1,272,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$12,548	\$12,589	\$12,589	\$12,589	\$12,924
Capital Outlay	\$22,281	\$65,000	\$65,000	\$65,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Insurance & Safety	\$1,033,939	\$1,252,124	\$1,309,124	\$1,304,993	\$1,370,226

Goals and Objectives

Major Accomplishments – In the Past Year

- Managed workers' comp, liability and property claims and damage reports for the City.
- Worked with Safety Committee members to coordinate opportunities for safety training for employees.

Priority Goals & Objectives – For the Upcoming Year

- Continue to manage open workers' comp and liability claims.
- Reduce risk of claims by ensuring employee compliance with City safety policies and procedures.
- Continue to provide safety training to educate employees on best practices in safety for their specific roles with the City.
- Continue to analyze and evaluate quarterly reports to recommend specific steps in minimizing risk and expenditures across the City.
- Revise and update the Safety Manual.

Health and Benefits

The Health and Benefits Fund is an Internal Service Fund established to account for the City's group health insurance program. Health insurance contributions from all City operations, employee contributions and contributions from component units are deposited in this fund. The City continues to be a member the Montana Municipal Interlocal Authority's (MMIA) employee health benefits program.

Full Financial Summary can be found under Health and Benefits. (See page 174)

Health & Benefits	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$9,389,084	\$10,373,554	\$10,373,554	\$10,373,554	\$11,223,748
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,455	\$1,528	\$1,528	\$1,528	\$1,573
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Health & Benefits	\$9,390,539	\$10,375,082	\$10,375,082	\$10,375,082	\$11,225,321







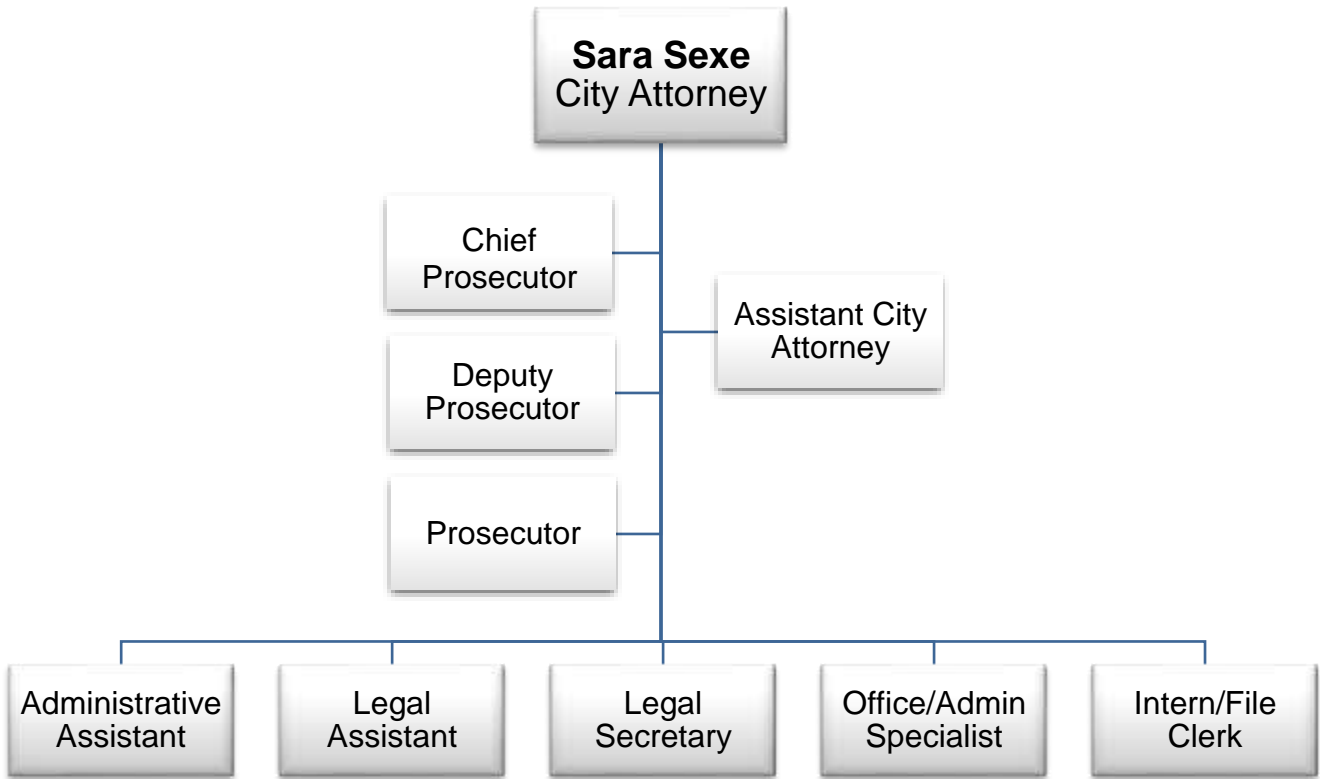
Legal Department

MISSION STATEMENT

The Legal Department is committed to providing the City of Great Falls and its people with the highest caliber of legal representation and professionalism to help protect health, safety, welfare, and civil rights of all.



Organizational Structure



Authorized Personnel (FTEs)

General Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Legal Department</i>	9.29	9.29	9.29

Legal Department

The Legal Department renders legal services to the City Commission, City Manager, Deputy City Manager, Department Heads, and employees to enable the City to conduct its activities within the requirements of the law, both substantively and procedurally. The Department represents the City in civil matters, risk management, and prosecutes misdemeanor violations in Municipal Court and other courts.

When necessary, outside counsel is retained to either assist the Legal Department or represent the City in matters. The Legal Department budget includes the costs associated with providing legal services and retaining outside counsel.

City Attorney's Office

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Legal Department City Attorney's Office	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$852,732	\$886,475	\$886,475	\$892,147	\$928,600
Supplies	\$5,035	\$9,570	\$9,570	\$6,500	\$9,570
Purchased Services	\$26,147	\$39,237	\$39,237	\$22,000	\$39,237
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$89,807	\$97,358	\$97,358	\$97,358	\$101,904
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total City Attorney	\$973,722	\$1,032,640	\$1,032,640	\$1,018,005	\$1,079,311

Goals and Objectives

Major Accomplishments - In the Past Year:

- Despite time constraints, continued enhancement of processes to more effectively and efficiently operate the Legal Department, including monitoring cases with outside counsel representation, improved witness contacts and education as to processes and anticipated testimony, and utilization of programs to track and appropriately dismiss deferred prosecution claims.
- Increased coordination among lawyers regarding workload coordination, including more frequent assignment of Assistant City Attorney to Municipal Court for prosecutor relief, service improvement, legal updates, and practice issues to provide more complete service to City Commission, City Manager, Deputy City Manager, Department Heads, employees, and the community, to enhance most efficient use of limited staffing.
- Completed numerous code revisions to cure legal inconsistencies with state law and internal code inconsistencies, or to provide other improvements.
- Assisted in Municipal Court's establishment of Mental Health Court, to enhance legal service to the community.
- Refined and revised remote work procedures and processes to allow all staff the ability to timely complete work and additional service-oriented training because of COVID pandemic work restrictions.

Priority Goals & Objectives - For the Upcoming Year:

- Work on ways and methods to coordinate and cross-utilize staffing in Civil and Criminal Divisions, despite physical separation and staffing limitations, to improve efficiencies and service to the City Commission, City Manager, Deputy City Manager, Department Heads, other employees, and the community.
- Continue to evaluate expenditures to more efficiently deliver services to the citizens of Great Falls, including uses of various electronic case and file management processes.

- Reduce risk of claims or litigation losses by ensuring City compliance with applicable laws/regulations, providing timely responses to City departments and staff requiring advice, and enhancing education of, and relationships with, City staff, elected officials and counsel.
- Continue to provide the citizens of Great Falls with the highest caliber of prosecution on cases of driving under the influence, traffic infractions, misdemeanor domestic violence, misdemeanor theft, criminal trespass, and other misdemeanor crimes committed in the City of Great Falls.
- Continue to evaluate and update City processes, including but not limited to, ordinances, contracts, and other documents, to provide the City with efficient and effective representation.





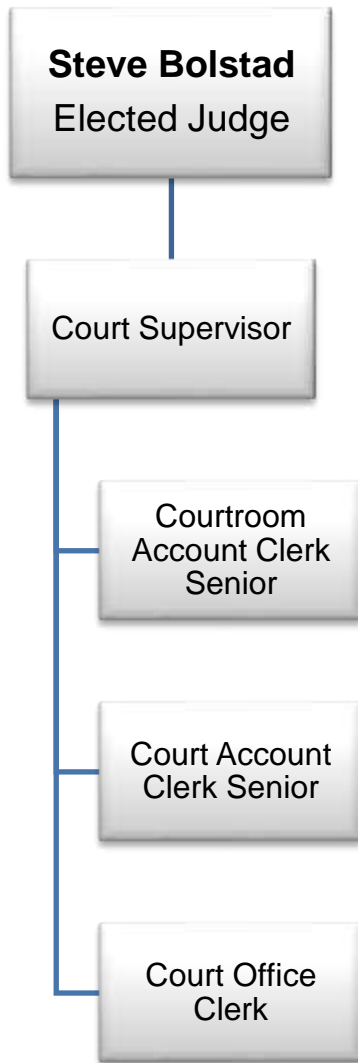
Municipal Court

MISSION STATEMENT

The Municipal Court is committed to serve the community and protect individual rights by providing prompt and fair administration of justice.



Organizational Structure



Judge Steve Bolstad

Authorized Personnel (FTEs)

General Fund	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Municipal Court Department</i>	9.00	10.49	10.49

Municipal Court

Municipal Court handles traffic citations, misdemeanor criminal cases, city ordinance violations and orders of protection. The Municipal Court Judge is an elected position. Municipal Court is divided into three divisions: court administration, municipal judge, and jail alternatives.

Court Administration

Court administration staff provides for direct courtroom preservation of the record and the record and receipt functions necessary to follow through with Municipal Court dispositions.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Municipal Court	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$381,329	\$472,741	\$472,741	\$415,000	\$531,308
Supplies	\$9,913	\$17,053	\$17,053	\$11,000	\$7,500
Purchased Services	\$20,394	\$15,450	\$15,450	\$15,000	\$15,450
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$20	\$0	\$0	\$0	\$0
Internal Service	\$116,400	\$113,214	\$113,214	\$113,214	\$118,756
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Municipal Court	\$528,057	\$618,458	\$618,458	\$554,214	\$673,014

Goals and Objectives

Major Accomplishments - In the Past Year

- Ongoing process of making procedures and policy more efficient with built in security measures, with the attention to City’s liabilities.
- Will continue with Our Can Food Drive, the Defendant brings in 10 nonperishable food items for their Decembers fine payment.
- Filled the Court Supervisor position and began working towards being fully staffed again.

Priority Goals & Objectives - For the Upcoming Year

- Continue to get rid of old paper documents that are no longer required to be retained and, utilizing MaxxVault for computer archive of such documents.
- Fill all staff positions available and get all staff trained sufficiently.
- Begin to implement secure storage of Confidential Criminal Justice information, as COVID restrictions allow (if possible).
- Improve and install new microphones for more efficient recordings.
- Maintain a healthy environment for COVID related and other illnesses.

Municipal Judge

The Municipal Judge is an elected official with a four-year term. Judge Steve Bolstad was elected to a four-year term in November 2016.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Municipal Judge	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$141,650	\$184,472	\$184,472	\$184,472	\$207,879
Supplies	\$1,048	\$400	\$400	\$400	\$400
Purchased Services	\$7,881	\$2,200	\$2,200	\$2,200	\$2,200
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$7,877	\$8,949	\$8,949	\$8,949	\$9,825
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Elected Judge	\$158,456	\$196,021	\$196,021	\$196,021	\$220,304

Goals and Objectives

Major Accomplishments - In the Past Year

- Improved Court efficiency and general service
- Promoted community understanding of the law and ordinances by engaging public through speaking engagements and informational gatherings.
- Implemented new legislative and constitutional mandates.
- Implemented Treatment Court to assist defendants with the mental health needs.

Priority Goals & Objectives - For the Upcoming Year

- Continue to improve Court efficiency and general service to the community, with the assistance of a Part-time Judge.
- Fill the part-time Judge position and have him/her begin working.
- Continue to promote community understanding and education of the law/ordinances
- Establish policies and procedures for dealing with defendants with special needs.

Jail Alternatives

The Jail Alternatives division budgets for the various jail alternative programs the City participates in such as house arrest, work programs, or 24/7 program.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Jail Alternatives	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$22,474	\$23,000	\$23,000	\$23,000	\$23,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Jail Alternatives	\$22,474	\$23,000	\$23,000	\$23,000	\$23,000

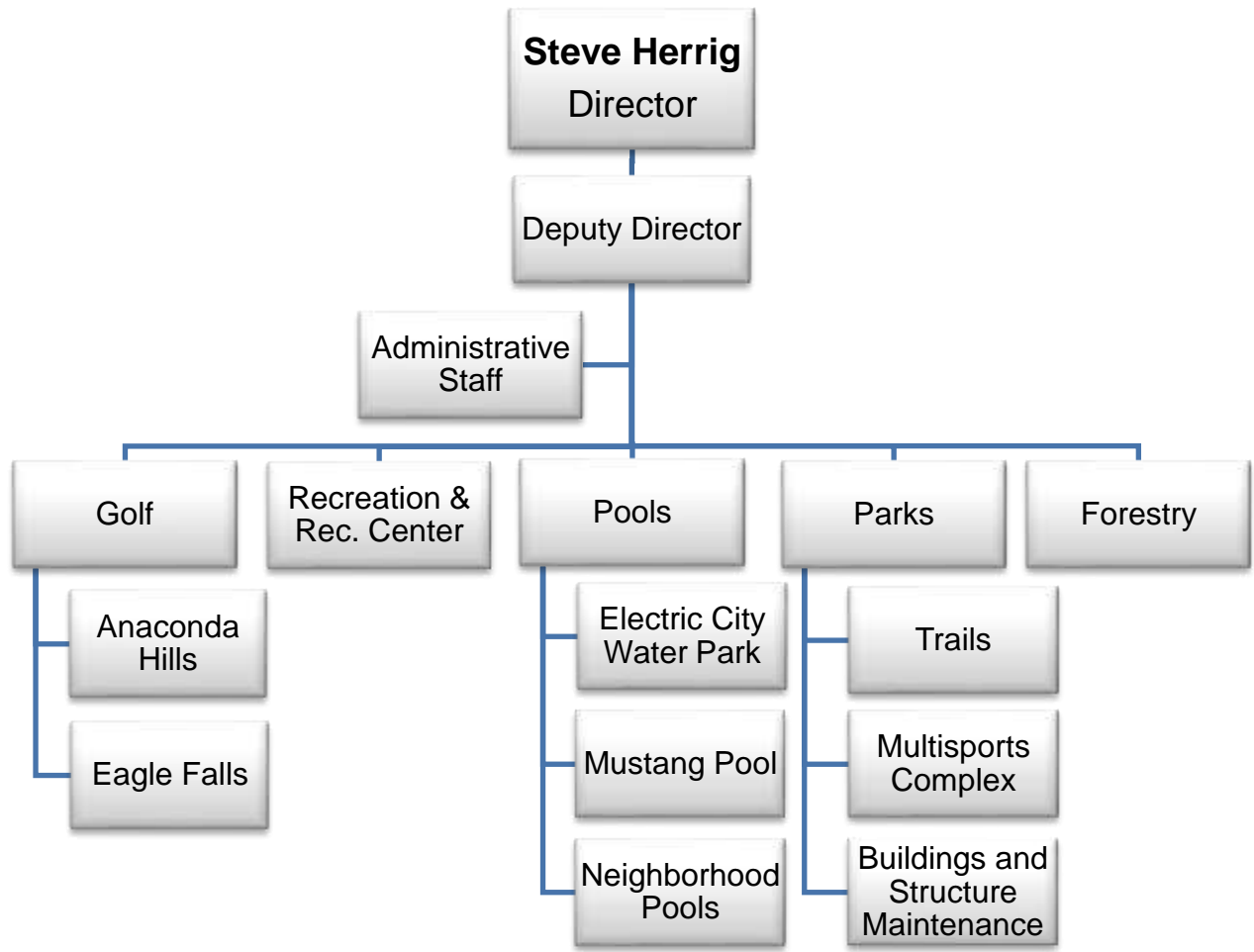


Park and Recreation Department

MISSION STATEMENT

The Great Falls Park and Recreation Department is committed to providing innovative programs and amenities to enhance the environment and encourage a healthy lifestyle.

Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Administration (General Fund)</i>	5.00	5.00	5.00
<i>Park Areas (General Fund)</i>	10.67	11.00	11.00
<i>Trails Maintenance (General Fund)</i>	1.00	1.00	1.00
<i>Natural Resources Fund</i>	5.00	5.00	5.00
<i>Park Maintenance District Fund</i>	-	3.00	3.00
<i>Golf Courses Fund</i>	5.20	-	-
<i>Recreation Fund</i>	5.51	4.18	4.18
<i>Swimming Pools Fund</i>	5.40	5.15	5.15
Park and Recreation Department Total	37.78	34.33	34.33

Administration

The Park and Recreation Administration division oversees the Park and Recreation Department. The Administration division is responsible for the planning, organization, supervision and coordination of the department. Formulation and implementation of the department’s goals and objectives as well as budget development are also essential functions.

The fund includes all expenses of the Park and Recreation Director, Deputy Director, Administrative Assistant, two accounting clerks, and the expenses of the park and recreation complex such as electricity, gas, water and telephone. Revenue comes from the General Fund.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Park & Recreation Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$454,701	\$471,334	\$471,334	\$484,603	\$518,826
Supplies	\$6,663	\$7,000	\$7,000	\$6,000	\$7,000
Purchased Services	\$51,502	\$66,915	\$66,915	\$65,000	\$66,915
Debt Service	\$758	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$5)	\$0	\$0	\$0	\$0
Internal Service	\$69,002	\$93,778	\$93,778	\$93,778	\$86,689
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park & Rec Admin	\$582,621	\$639,027	\$639,027	\$649,381	\$679,430

Goals and Objectives

Major Accomplishments - In the Past Year

- Received 2 CDBG grants for the completion of the Elks Riverside and Gibson Park trail overlay and concrete slab for fitness equipment in Gibson Park.
- Completed necessary improvements on the building formally utilized as the Visitor Center, in the effort to lease out the building.
- In conjunction with Malmstrom AFB, staff applied for a Federal DCIP grant that would fund half of a \$20 million dollar indoor aquatics and recreation center. In August 2020 our application was 1 of 16 shortlisted to proceed forward in the grant application process.
- Administration building was converted to fiber optic cable for internet access, no longer operating from a signal boost from Public Works.
- Through interdepartmental corroboration, planning, and safety protocols, parks and facilities were available and maintained for the community throughout the entire COVID-19 pandemic.

Priority Goals & Objectives - For the Upcoming Year

- Continue in the DCIP grant process, with the goal of moving forward to the design and construction of a new community indoor aquatic and recreation center.
- Take a comprehensive look at department policies and procedures and develop a departmental guideline of internal policies and procedures.
- Continue to explore funding sources that could aid in supporting or creating new projects and facilities within the department.
- Explore funding sources for removal of the Natatorium facility and converting the land into a functioning green space for the community.
- Keep community informed and involved in Park and Recreation operations/activities through a variety of resources including Facebook, web page, press releases, media interviews, print materials, weekly radio spots and presentations to local organizations and at Commission Work Sessions and Meetings

Park Areas

The Park Areas Division is administered by the Park and Recreation Department and is responsible for maintaining all public parks within the jurisdiction of the City of Great Falls. Of a total of more than 1,000 acres of park land, 775 acres are developed and 300 acres are conservation land. Park Maintenance is also responsible for various Montana Department of Highways landscape areas and the City of Great Falls Public Works Complex.

During the peak season, the Park Areas Division operates seven days a week. The daily duties include maintenance of the following areas:

- Playgrounds
- Ballfields
- Restrooms
- Shelters
- Boat docks
- Tennis courts
- Skate Park
- Horseshoe pits
- Play Equipment
- Pathways (including River's Edge Trail)
- Basketball courts
- Turf, including mowing, irrigation and weed control



The daily duties also extend into the winter season with ice skating at Gibson Pond and snow removal on all City owned park sidewalks and the River's Edge Trail.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Park Areas	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,181,788	\$1,338,349	\$1,338,349	\$1,200,000	\$1,381,975
Supplies	\$157,962	\$174,000	\$174,000	\$147,250	\$174,000
Purchased Services	\$305,677	\$357,397	\$357,397	\$347,791	\$357,397
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$212,937	\$230,311	\$230,311	\$230,311	\$248,109
Capital Outlay	\$5,740	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Parks	\$1,864,103	\$2,100,057	\$2,100,057	\$1,925,352	\$2,161,481

Goals and Objectives

Major Accomplishments - In the Past Year

- Daily maintenance of Park and Recreation parks, buildings, and facilities.
- Upgraded irrigation system in Pinski Park.
- Installed concrete slab for outdoor fitness equipment in Gibson Park (CDBG funded).
- Refurbished Gibson Pond viewing decks and park benches.
- Replaced electrical control panel and box at Gibson Pond.

Priority Goals & Objectives - For the Upcoming Year

- Install outdoor fitness equipment at Gibson Park.
- Work on proposed Park District projects and deferred maintenance projects based on adopted Master Plan recommendations.
- Install play structure, pavilion and ADA sidewalks in Kranz Park (CDBG funded).
- Install ADA sidewalks to play structures (West Kiwanis, Oddfellows, Bloomingdale)- CDBG funded.
- Upgrade irrigation systems (manual to automated) with Park District Funds.

Trail Maintenance

The Trails Maintenance Division, which is a sub-division of the Park Areas Division, is administered by the Park and Recreation Department. This division was created to account for personnel and maintenance needs along the River’s Edge Trail System.

Major Accomplishments - In the Past Year

- Completed a variety of maintenance tasks on the trail system following the Maintenance Plan adopted in 2014.
- Several landscape beautification and art installments completed.
- Some areas with safety concerns were addressed as well as signage issues.
- Continued the great partnership with the River’s Edge Trail Foundation, volunteer groups, and other trail partners.

Priority Goals & Objectives - For the Upcoming Year

- Complete the slide repair project on the south shore trail providing appropriate drainage and restoring access to the trail.
- Safety concerns will always be a priority, allowing for safe trail usage.
- Continue trail maintenance and providing the best trail experience for all users.
- Implement strategies outlined in the Park and Recreation Master Plan for the River’s Edge Trail.
- Explore improvements, art and amenities that further enhance the trail.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Trail Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$107,417	\$112,869	\$112,869	\$110,000	\$117,706
Supplies	\$8,288	\$12,750	\$12,750	\$12,750	\$12,750
Purchased Services	\$2,328	\$7,150	\$7,150	\$5,000	\$7,150
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$10,180	\$12,872	\$12,872	\$12,872	\$13,737
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Trail Maintenance	\$128,213	\$145,641	\$145,641	\$140,622	\$151,343

Park and Recreation Special Revenue Fund

The Park & Recreation Special Revenue Fund has the following divisions:

- **Park & Rec Admin**
Revenue and expenditures for special events are accounted for in this division.
- **Park Land Trust**
Donations and proceeds from sales of park land, developer payments in lieu of park land, and impact fees are used for park land acquisition, park development/improvements, park master planning, and capital projects. The City Commission has adopted a policy establishing the appropriate use of park land trust monies.
- **Park & Rec Grants**
Revenues and expenditures from alternative funding sources, such as grants, are accounted for in this division.
- **Tennis Court Maintenance**
Revenues and expenditures derived from funds provided by the Park Trust, Great Falls Public Schools District and the Great Falls Tennis Association. These funds are to be used to operate and maintain CMR Tennis Courts and Hurd Tennis Courts.

Full Financial Summary can be found under the Park and Recreation Special Revenue Fund.
(See page 90)

Park & Rec Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$10,724	\$5,550	\$5,550	\$4,660	\$5,550
Purchased Services	\$19	\$0	\$9,000	\$34,491	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,137	\$1,194	\$1,194	\$1,194	\$1,229
Capital Outlay	\$25,898	\$136,940	\$523,563	\$129,383	\$37,300
Total Park & Rec Admin	\$37,777	\$143,684	\$539,307	\$169,728	\$44,079

Park Land Trust	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$10	\$5,000	\$5,000	\$0	\$5,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$407	\$427	\$427	\$427	\$440
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park Land Trust	\$417	\$5,427	\$5,427	\$427	\$5,440

Park & Rec Grant	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park & Rec Grant	\$0	\$10,000	\$10,000	\$0	\$10,000

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Tennis Court Maintenance					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$6,000	\$65,649	\$0	\$6,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Tennis Court Maint.	\$0	\$6,000	\$65,649	\$0	\$6,000

Natural Resources

The Natural Resources Fund is administered by the Park and Recreation Department. The primary function of the Natural Resources Fund is to provide arboriculture, horticulture, and natural resource services on public property and right-of-ways within the City of Great Falls. This includes the Boulevard District, parks, golf courses, and other public property. Over 44,600 trees, landscaped areas containing thousands of shrubs and numerous annual and perennial flower gardens are presently maintained in City Parks and State Islands.

Major revenue sources are special assessments on individual properties within the Boulevard District, General Fund support, internal service charges, and sale of wood chips and compost.

Full Financial Summary can be found under the Natural Resources Fund (see page 106)

	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Natural Resources					
Personal Services	\$203,175	\$176,743	\$176,743	\$162,000	\$139,786
Supplies	\$15,530	\$25,300	\$25,300	\$20,000	\$25,300
Purchased Services	\$5,659	\$16,725	\$16,725	\$16,725	\$16,725
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$67,497	\$90,708	\$90,708	\$90,708	\$95,671
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natural Resources	\$291,861	\$309,476	\$309,476	\$289,433	\$277,482

Natural Resources - Blvd	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$231,023	\$278,693	\$278,693	\$300,196	\$328,580
Supplies	\$12,130	\$102,344	\$178,306	\$159,000	\$102,344
Purchased Services	\$3,227	\$46,942	\$46,942	\$30,000	\$46,942
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$48,954	\$58,769	\$58,769	\$58,769	\$59,619
Capital Outlay	\$25,329	\$66,720	\$66,720	\$66,720	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natural Res. - Blvd	\$320,663	\$553,468	\$629,430	\$614,685	\$537,485

Goals and Objectives

Major Accomplishments - In the Past Year

- Planted 55 trees in the Boulevard District.
- Hired 2 full time arborists through Park District funding.
- Completed trim request backlog.
- Planted 70 trees in City parks.
- Updating leaf collection equipment.

Priority Goals & Objectives - For the Upcoming Year

- Continue to plant trees within the Boulevard District.
- Remove or trim the 445 frost damaged Green Ash trees.
- Form an equitable plan with parks to provide adequate water for newly planted trees.
- Start a tree pruning cycle for Boulevard District and City park trees.
- Establish and implement a tree protection and replacement ordinance for the City.

Portage Meadows

The Portage Meadows Fund is administered by the Park and Recreation Department. The fund purpose is to maintain the turf, trees, irrigation system, and provide snow removal in the green belt park of Portage Meadows Addition. The City created a special improvement maintenance district and assesses the property owners for the maintenance costs. Assessments to property owners are based on projected expenditures.

Full Financial Summary can be found under the Portage Meadow Fund. (See page 108)

Portage Meadows	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$6,881	\$15,535	\$15,535	\$10,000	\$16,081
Supplies	\$0	\$1,200	\$1,200	\$1,200	\$1,200
Purchased Services	\$11,652	\$16,766	\$16,766	\$16,766	\$16,766
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$28,889	\$30,071	\$30,071	\$30,071	\$31,220
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Portage Meadows	\$47,422	\$63,572	\$63,572	\$58,037	\$65,267

Park Maintenance District

The Park Maintenance District was approved by voters in May 2018. The first year of assessment was in FY 2019. There are a series of projects lined out for the first 3 years of the district to make improvements to Park & Recreation facilities and land. FY2021 is the 3rd year of the district. The first round of assessment collection for year 3 assessments will be available in December 2020.

Full Financial Summary can be found under the Park Maintenance Fund. (See page 109)

Park Maintenance District	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$11,722	\$257,783	\$257,783	\$80,423	\$270,072
Supplies	\$0	\$0	\$8,500	\$5,000	\$0
Purchased Services	\$47,868	\$983,217	\$1,224,263	\$45,348	\$1,225,337
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$4,591
Capital Outlay	\$334,970	\$259,000	\$1,079,345	\$629,221	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Park District	\$394,560	\$1,500,000	\$2,569,891	\$759,992	\$1,500,000

Goals and Objectives

Major Accomplishments - In the Past Year

- Planned, implemented and completed numerous Park District projects.
- Added additional projects which were not previously allocated to the FY project list by reallocating surplus funds from budgeted FY projects that came in less.
- Projects completed included: purchase of 2 Forestry equipment trucks, hiring of 2 full time arborists, ADA sidewalk in Jaycee Park, tree replacement, Gibson Park restroom remodel, Girl Scouts roof replacement, and new dugout and backstop at Multi Sports Field #6.

- Implemented projects included: Elks Riverside and Gibson Park overlay, Oddfellows restroom replacement, Jaycee Park pickleball courts, basketball resurface and pavilion, play structure in Granda Vista Park.
- Designed and bid park irrigation upgrades for three parks.

Priority Goals & Objectives - For the Upcoming Year

- Regularly meet with staff to determine and prioritize Park District projects. Work to find alternative funding sources when possible.
- Continue to move Park District projects forward while staying within the projected budgets and timelines allotted.
- Complete current Park District Projects: Installation of play structure in Granda Vista Park, Gibson and Elks Riverside overlay, Jaycee Park improvements, installation of ADA restroom in Oddfellows Park, rebid irrigation upgrades (Jaycee, Roosevelt, and Valleyview).
- Plan and implement Park District year three projects as funding allows.
- Utilize a portion of Park District for bond payment to fund a new indoor aquatics and recreational center for the community because of \$10 million match provided through DCIP grant.

Project	Budget
Grande Vista Trail Replacement	\$96,000
Gibson Park Pond Wall	\$165,000
Lions Park ADA Restroom	\$200,000
Tree Replacement	\$10,000
Resurface Basketball Courts	\$75,000
ADA Sidewalks to Play Structures	\$50,000
Multi Sports Dugouts/Backstops	\$35,000
Rivers Edge Trail Matching Funds	\$10,000
Forestry Staff/ERS	\$171,600
Irrigation Upgrades	\$250,000
Turf Maintenance and Labor	\$143,000
Professional Services & Contingency	\$294,400
Total Projects Identified for Year Three	\$1,500,000

Golf Courses

The Golf Courses Fund is administered by the Park and Recreation Department. This fund provides for the operation of two 18 hole golf courses, Anaconda Hills and Eagle Falls Golf Club. In February 2019, the City contracted with CourseCo to manage and operate the City’s courses. The courses are open from March 15 through October 31. A full range of services are available including concessions, golf lessons, a junior golf program, numerous league events, tournaments, and a winter indoor golf program.

Full Financial Summary can be found under the Golf Courses Fund. (See page 141)

Anaconda Pro Shop	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$104,743	\$0	\$0	\$0	\$0
Supplies	\$20,740	\$36,657	\$36,657	\$36,657	\$34,683
Purchased Services	\$14,755	\$235,637	\$235,637	\$202,866	\$230,834
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$8)	\$0	\$0	\$0	\$0
Internal Service	\$42,785	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Anaconda Pro Shop	\$183,016	\$272,294	\$272,294	\$239,523	\$265,517

Anaconda Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$126,799	\$0	\$0	\$0	\$0
Supplies	\$21,056	\$0	\$0	\$0	\$0
Purchased Services	\$23,616	\$308,065	\$308,065	\$293,819	\$313,215
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$51,377	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Anaconda Maint.	\$222,849	\$308,065	\$308,065	\$293,819	\$313,215

Eagle Falls Pro Shop	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$109,940	\$0	\$0	\$0	\$0
Supplies	\$44,503	\$94,427	\$94,427	\$61,656	\$94,413
Purchased Services	\$16,856	\$296,227	\$296,227	\$263,456	\$298,376
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$213)	\$0	\$0	\$0	\$0
Internal Service	\$45,039	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Eagle Falls Pro Shop	\$216,124	\$390,654	\$390,654	\$325,112	\$392,789

Eagle Falls Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$134,415	\$0	\$0	\$0	\$0
Supplies	\$25,357	\$0	\$0	\$0	\$0
Purchased Services	\$30,279	\$349,770	\$349,770	\$302,753	\$347,829
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$54,692	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Eagle Falls Maint.	\$244,744	\$349,770	\$349,770	\$302,753	\$347,829

Joint Golf Courses	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$922	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Joint Golf Courses	\$922	\$0	\$0	\$0	\$0

CourseCo	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$71,850	\$0	\$0	\$0	\$0
Purchased Services	\$282,129	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$3,261)	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total CourseCo	\$350,718	\$0	\$0	\$0	\$0

Goals and Objectives

Major Accomplishments - In the Past Year

- CourseCo provided a projected budget and business plan for operations of the courses.
- CourseCo hired maintenance and pro shop staff (retaining as many original staff as possible), installed new POS system and began implementing numerous policies and activities with the intent of increasing participation, improving relationships, and providing facilities and activities for the community as a whole. Feedback has been very positive.
- CourseCo management communicates frequently with the Park and Recreation Director and staff, and provides updates to City Management and Commission.
- Renovated the concessions area at Eagle Falls to a tap room type venue, increasing revenues and enhancing the social opportunities related to golf activities and events, and community events. Fully implemented the concessions at Anaconda Hills.
- Anaconda Hills recognized as Best Golf Course in Great Falls by the radio network of Montana.

Priority Goals & Objectives - For the Upcoming Year

- CourseCo to analyze data to determine future fees and financial operations, and report back to Park and Recreation and City Management.
- CourseCo to analyze data and surveys to determine which programs/promotions are successful and to establish new programs/promotions to increase participation and revenue.
- Continue to focus on improving quality and health of turf by eradicating weeds in fairways and green surrounds.
- Course conditions are in good shape, but will continue to improve the courses to enhance the golfing experience.
- Build a stronger relationship with Malmstrom Air Force Base to increase usage of the courses through advertising, special promotions, activities and developing a Monday league. Host community events at both courses to include the non-golfing community.

Swimming Pools

The purpose of this division is to manage operation of four swimming pools: three outdoor pools and one indoor pool.

Full Financial Summary can be found under the Swimming Pools Fund. (See page 155)

Electric City Water Park	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$185,238	\$282,447	\$282,447	\$250,000	\$316,394
Supplies	\$85,065	\$86,505	\$86,505	\$60,000	\$86,505
Purchased Services	\$72,989	\$84,910	\$84,910	\$75,000	\$84,910
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$526)	\$0	\$0	\$0	\$0
Internal Service	\$68,134	\$75,809	\$75,809	\$75,809	\$83,164
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Electric City Water	\$410,899	\$529,671	\$529,671	\$460,809	\$570,973

Natorium Pool	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$112,641	\$0	\$0	\$642	\$0
Supplies	\$2,371	\$0	\$0	\$63	\$0
Purchased Services	\$45,500	\$0	\$0	\$8,103	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$38)	\$0	\$0	\$0	\$0
Internal Service	\$54,455	\$0	\$0	\$0	\$2,975
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Natatorium Pool	\$214,929	\$0	\$0	\$8,808	\$2,975

Neighborhood Pools	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$33,150	\$43,608	\$43,608	\$38,000	\$44,734
Supplies	\$12,028	\$8,900	\$8,900	\$9,409	\$8,900
Purchased Services	\$11,412	\$12,700	\$12,700	\$12,700	\$12,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$11)	\$0	\$0	\$0	\$0
Internal Service	\$7,709	\$9,169	\$9,169	\$9,169	\$9,986
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighborhood Pools	\$64,288	\$74,377	\$74,377	\$69,278	\$76,320

Mustang Pool	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$33,132	\$106,770	\$106,770	\$48,340	\$87,616
Supplies	\$1,530	\$20,300	\$20,300	\$1,500	\$20,300
Purchased Services	\$2,277	\$2,550	\$2,550	\$8,000	\$2,550
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$56,441	\$56,441	\$56,441	\$2,947
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Neighborhood Pools	\$36,938	\$186,061	\$186,061	\$114,281	\$113,413

Goals and Objectives

Major Accomplishments - In the Past Year

- Maintained agreement with MSDB Mustang Pool for aquatics programming such as water aerobics, swim lessons, aquatic solutions, and lifeguarding.
- Increased the number of lifeguards and lifeguard classes.
- Initiated a Junior lifeguard program.
- Staffed all three pools for the entire season.
- Initiated first annual lifeguard games.

Priority Goals & Objectives - For the Upcoming Year

- Paint floors and walls of lazy river.
- Find a long term viable way to repair the Flow Rider pad.
- Paint baby pool or write grant to replace baby pool with a splash park.
- Clean concessions, fix floor, paint shelves, consolidate and make more efficient.
- Adjust swim lesson programming to make more efficient and offer more lifeguard classes.

Ice Breaker Road Race

This budget includes all operational expenses involved with the Ice Breaker Road Race held yearly in April. The Ice Breaker Road Race is one of the top 100 road races in the nation. In Fiscal Year 2017, this division was separated from the Recreation Fund and a separate fund was created. Because of COVID-19, the race was not held in calendar year 2020.

Full Financial Summary can be found under the Ice Breaker Run Fund. (See page 163)

Ice Breaker Road Race	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$600	\$1,560	\$1,560	\$541	\$1,560
Purchased Services	\$18,974	\$35,810	\$35,810	\$9,837	\$35,810
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$29,321	\$32,800	\$32,800	\$25,454	\$32,800
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$650	\$683	\$683	\$683	\$704
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Ice Breaker Road	\$49,546	\$70,853	\$70,853	\$36,515	\$70,874

Recreation

The Recreation Fund is administered by the Park and Recreation Department and is responsible for coordinating recreation programs across the City and operating the community recreation center.

Recreation Programs

Recreation programs include tennis lessons, Park Pals Program, summer special events, Easter Egg Hunt, Pet and Doll Parade, adult volleyball, adult basketball, and youth basketball tournaments.

Full Financial Summary can be found under the Recreation Fund. (See page 160)

Recreation Programs	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$9,677	\$17,609	\$17,609	\$8,000	\$19,135
Supplies	\$115	\$1,000	\$1,000	\$750	\$1,000
Purchased Services	\$28,486	\$28,125	\$28,125	\$28,125	\$28,125
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$4,056	\$4,483	\$4,483	\$4,483	\$4,669
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Recreation Programs	\$42,334	\$51,217	\$51,217	\$41,358	\$52,929

Goals and Objectives

Major Accomplishments - In the Past Year

- Painted, reorganized, and installed new flooring in the fitness center.
- Electric City Winter Classic had 92 teams despite loss of two gyms.
- Held summer camps at 50% capacity, despite Covid-19. No cases resulted.
- Maintained current programs through school year.
- Maintained current tenants.

Priority Goals & Objectives - For the Upcoming Year

- Phase 2 of ADA bathroom updates to include toilet in women’s locker room
- Roof replacement.
- Maintain fall basketball and volleyball, despite Covid-19 restrictions.
- Develop new programs, specifically to replace afterschool care.
- Assess current programs to make them more cost effective.

Community Center

This division oversees the operation of the facility itself and programming of the Community Recreation Center and youth recreation programs.

Full Financial Summary can be found under the Recreation Fund. (See page 160)

Community Center	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$255,840	\$262,792	\$262,792	\$262,792	\$268,770
Supplies	\$34,613	\$22,800	\$22,800	\$26,000	\$22,800
Purchased Services	\$84,883	\$99,310	\$99,310	\$80,000	\$99,310
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$40	\$0	\$0	\$0	\$0
Internal Service	\$66,172	\$71,466	\$71,466	\$71,466	\$76,197
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Community Center	\$441,548	\$456,368	\$456,368	\$440,258	\$467,077

Multi-Sports Complex

The City of Great Falls resumed management of the Multi-Sports Complex in 2008; this budget includes all revenues and expenses for operation of the complex.

Full Financial Summary can be found under the Multi-Sports Fund. (See page 162)

Multisports	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$53,016	\$55,759	\$55,759	\$25,000	\$62,165
Supplies	\$32,468	\$36,600	\$36,600	\$8,000	\$36,600
Purchased Services	\$35,722	\$36,955	\$36,955	\$25,000	\$36,955
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$141)	\$0	\$0	\$0	\$0
Internal Service	\$20,788	\$22,776	\$22,776	\$22,776	\$24,723
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Multisports	\$141,853	\$152,090	\$152,090	\$80,776	\$160,443

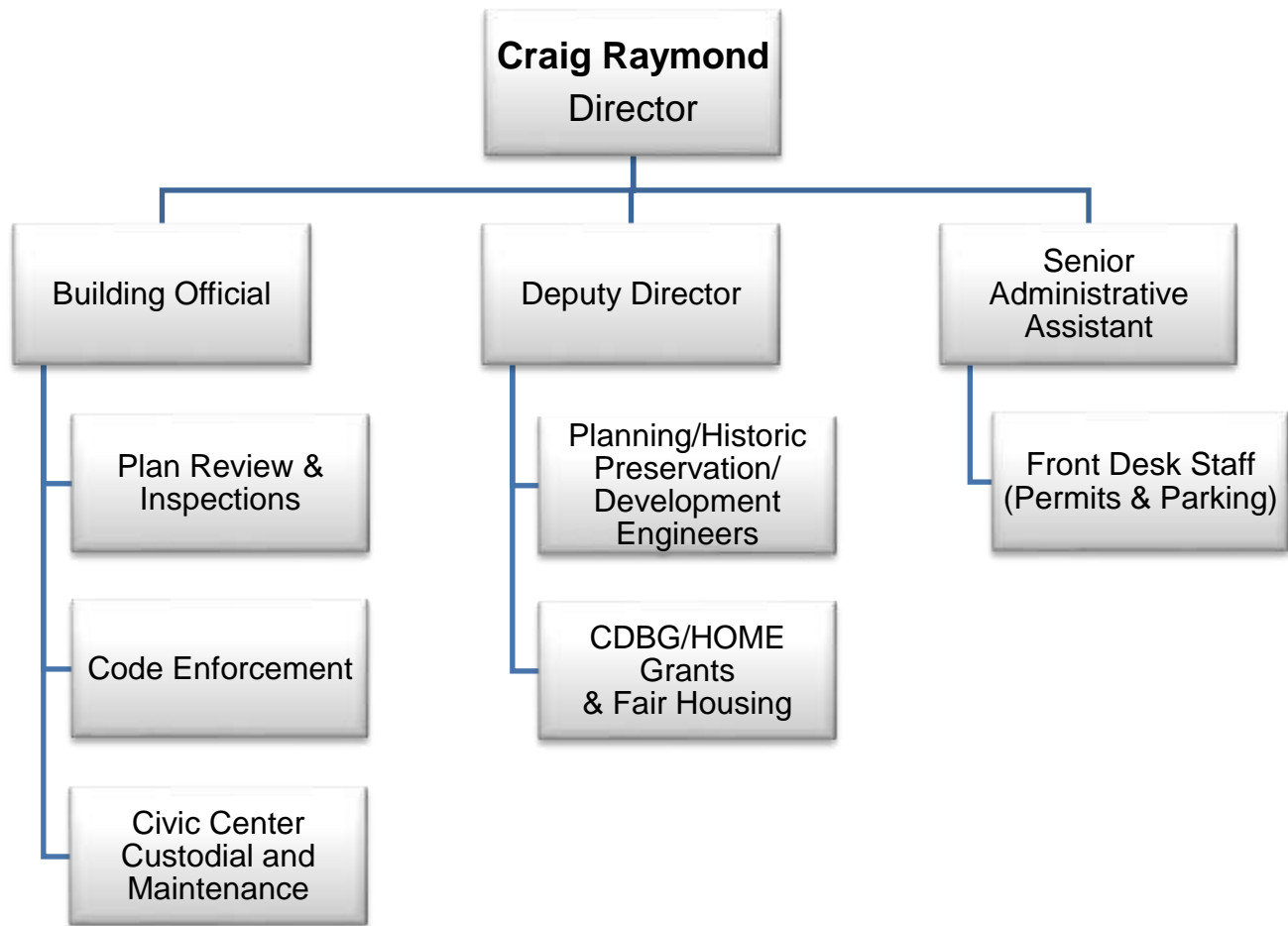


Planning & Community Development Department

MISSION STATEMENT

Our mission is to make the community an even better place to live by:
Providing the best available information and professional analyses; taking a proactive approach to planning issues; and articulating and promoting the vision of Great Falls through education and enforcement of the standards set by the Community.

Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Building Permits Fund</i>	12.30	11.30	11.30
<i>Licenses Fund (Closed FY19)</i>	-	-	-
<i>Federal Block Grant Fund</i>	2.45	2.50	2.50
<i>Federal HOME Grant Fund</i>	0.35	0.30	0.30
<i>Parking Fund</i>	0.50	0.60	0.60
<i>Civic Center Facilities Admin Fund</i>	4.30	4.20	4.20
<i>Planning Fund & Historic Preservation</i>	8.60	8.60	10.60
Planning Department Total	28.50	27.50	29.50

Planning Operations

Planning Operations provide service associated with land development, subdivision review, transportation planning, rezoning, annexations, historic preservation, and long range planning as well as management and administrative services for the various functions of the Planning and Community Development Department.

Full Financial Summary can be found under the Planning & Community Dev Fund.
(See page 97)

Planning Operations	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$516,734	\$676,425	\$676,425	\$648,804	\$692,657
Supplies	\$4,893	\$4,765	\$4,765	\$4,000	\$4,600
Purchased Services	\$134,655	\$202,156	\$202,156	\$202,156	\$178,759
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$113,340	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$96,547	\$97,377	\$97,377	\$97,377	\$102,398
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Planning Operations	\$866,170	\$1,076,223	\$1,076,223	\$1,047,837	\$1,073,914

Goals and Objectives

Major Accomplishments - In the Past Year

- Adopted amendments to the City’s Parking and Landscaping Codes to increase flexibility and respond to direction to improve the City’s Development Review Process.
- Hired David Grosse to join the Planning Division and be the department’s first ever Senior Community Development Engineer.
- Hired Alaina Mattimiro and Lonnie Hill to achieve full staffing for the Planning Division in many years.
- Coordinated the following large development projects in the past year: North 40 renovation, Longfellow School Construction, Great Falls High HUB Addition, Love’s Annexation, Milwaukee Apartments rezoning, and Rockcress Commons construction.
- Worked with the Public Works Department to complete both the Extension of Services Plan and Design and Construction Standards manual (Development Review Process).

Priority Goals & Objectives - For the Upcoming Year

- Complete the North Great Falls Transportation Study.
- Work closely with the Business Improvement District to complete the Community Wayfinding Sign Plan.
- Amend the Downtown Urban Renewal Plan and gain approval to use Downtown TIF bond funds for the Civic Center façade and roof project.
- Continue work on improving the City’s Development Review projects including: full integration of the engineering review positions, adoption of engineering fees, and improvements to the City’s Development Center webpage.
- Continue working with legal staff to update the City’s Land Development Code.

Historic Preservation

Historic Preservation staff provides services related to protecting and developing historic preservation projects and assisting in stimulating private and public investment in historic preservation.

Full Financial Summary can be found under Planning & Community Dev Fund. (See pg 97)

Historic Preservation	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$30,988	\$68,348	\$68,348	\$65,750	\$67,705
Supplies	\$31	\$600	\$600	\$200	\$600
Purchased Services	\$8	\$8,250	\$8,250	\$1,000	\$8,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,099	\$4,957	\$4,957	\$4,957	\$5,418
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Historic Preservation	\$32,126	\$82,155	\$82,155	\$71,907	\$81,973

Goals and Objectives

Major Accomplishments - In the Past Year

- Submitted a National Register Nomination proposal that would designate the Monarch Depot property to be listed on the National Register of Historic Places.
- Successfully completed the 2019-2020 grant year for the City/County Certified Local Government (CLG) historic preservation program. Received the State Historic Preservation Office’s approval to fund the CLG for the 2020-2021 grant year.
- Celebrated the historic significance of the Milwaukee Depot building through its selection as the Historic Preservation Advisory Commission’s Annual Christmas Ornament.
- Submitted a \$500,000 grant application to support a portion of the needed improvements to the Civic Center building.
- Initiated highly successful “Throwback Thursday” social media postings to celebrate historic resources within the Great Falls community.

Priority Goals & Objectives - For the Upcoming Year

- Fill the vacant Historic Preservation Officer position to replace the previous HPO.
- Have the Monarch Depot site be officially listed on the National Register of Historic Places.
- Receive the Montana Historic Preservation Grant for the Civic Center Façade project.
- Honor the 100th Anniversary of the historic 10th Street Bridge through its selection as the 2020 Christmas Ornament.
- Increase the program’s involvement in downtown building renovation projects through better publicity of available historic tax credit resources.

Federal Block Grant

Great Falls, as an entitlement City, annually receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD) to assist in the development of viable urban communities by providing; affordable housing, suitable living environments, and expanding economic opportunities for people with low and moderate incomes. The table below outlines how CDBG funds are allocated for various programs based on the priorities set by City Commission.

Full Financial Summary can be found under the Federal Block Grant Fund. (See page 120)

Block Grant Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$78,565	\$92,438	\$92,438	\$53,866	\$88,603
Supplies	\$3,081	\$4,200	\$4,200	\$2,500	\$4,200
Purchased Services	\$17,098	\$20,750	\$20,750	\$10,000	\$10,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$30,596	\$34,141	\$34,141	\$34,141	\$36,574
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Block Grant Admin	\$129,340	\$151,529	\$151,529	\$100,507	\$140,127

Block Grant Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$85,624	\$88,383	\$88,383	\$67,982	\$106,181
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$56,386	\$50,000	\$1,100,825	\$85,000	\$50,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$86,760	\$321,667	\$321,667	\$75,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$332,247	\$190,176	\$313,176	\$900,848	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Block Grant Projects	\$561,017	\$650,226	\$1,824,051	\$1,128,830	\$668,024

Goals and Objectives

Major Accomplishments - In the Past Year

- Promoted Tonya Shumaker and hired Lisa Andis to achieve full staffing levels for the division.
- Worked with the Fire Department to develop and implement a CDBG grant to secure almost \$500,000 of funding to acquire a new fire engine for Station 1.
- Amended the 2019-2020 Annual Action Plan to add funding priorities for the potential future expenditure of new COVID-19 CDBG funds allocated from the Federal Cares Act.

- Awarded CDBG grant funds to enable construction and reconstruction of trails in both Gibson Park and Elks-Riverside Park.
- Successfully responded to the Program’s 2019 HUD Audit. All initial Findings from the 2019 report were addressed to HUD’s satisfaction.

Priority Goals & Objectives - For the Upcoming Year

- Complete and gain City Commission adoption of the 2020-2024 Consolidated Plan (5-year strategic plan required by HUD).
- Complete the Consolidated Annual Performance and Evaluation Report (CAPER) by its required December 27, 2020 deadline.
- Successfully implement CDBG-CV grants that provide assistance to non-profits or businesses affected by COVID-19.
- Implement the community’s goals to improve affordable housing through HOME program funding grants as well as projects funded by the City’s Revolving Loan fund.
- Continue the Program’s recent successes in implementing projects supported by the City’s Park and Recreation Master Plan including ADA improvements, fitness facilities, and trail/playground improvements.

Federal HOME Grant

The grant is designed to expand the supply of decent, safe, sanitary and affordable housing with primary attention to the purchase of homes, new construction of homes, and the provision of rental housing for people with very low or low incomes.

The City accepts affordable housing projects that are compatible with the City’s goals to eliminate community-housing needs. Grantees must provide a 25% match of all grants.

Full Financial Summary can be found under the HOME Grant Fund. (See page 122)

HOME Grant Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$24,320	\$25,383	\$25,383	\$8,826	\$23,173
Supplies	\$0	\$400	\$400	\$100	\$400
Purchased Services	\$0	\$250	\$250	\$250	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$895	\$1,242	\$1,242	\$1,242	\$1,221
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Home Grant Admin	\$25,215	\$27,275	\$27,275	\$10,418	\$25,044

HOME Grant Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$255,382
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HOME Grant Projects	\$0	\$165,778	\$165,778	\$0	\$255,382

Building Permits

The building permits division provides staff and resources necessary to provide for the health, safety and welfare of our community by ensuring buildings are constructed, remodeled or repaired in compliance with codes adopted by the City of Great Falls and the State of Montana.

The expenditures of this fund are fully supported by the following service fees:

- Building Permit Fees,
- Plumbing and Electrical Permit Fees, and
- Gas, Mechanical and Sign Permit Fees.

The Permits Fund is mandated by State Law to be used only for Building Department related activities and allows the Department to hold a reserve fund, for the lean years, which cannot exceed operational costs of the division for a 12-month period.

Full Financial Summary can be found under the Permits Fund. (See page 104)

Building Permits	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$937,851	\$971,459	\$971,459	\$944,185	\$1,012,018
Supplies	\$44,858	\$23,000	\$95,278	\$50,000	\$20,000
Purchased Services	\$343,518	\$136,700	\$136,700	\$90,000	\$127,557
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$189	\$0
Internal Service	\$138,265	\$147,616	\$147,616	\$147,616	\$202,303
Capital Outlay	\$50,658	\$0	\$235,083	\$222,634	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Building Permits	\$1,515,150	\$1,278,775	\$1,586,136	\$1,454,624	\$1,361,878

Goals and Objectives

Major Accomplishments - In the Past Year

- In the 2019/2020 fiscal year, 2421 permits were issued and 7760 inspections were completed. There were 564 Public Works and Engineering permits issued on behalf of PW/Eng.
- Over \$69.2 million in total building, mechanical, plumbing, electrical, and sign permits were generated. Extensive commercial additions/remodels, which includes schools, churches and medical facilities were done on 123 locations for a total valuation of \$35.8 million.
- Eighteen new commercial construction projects were permitted with a value of \$23.4 million. Residential home building consisted of 42 single family homes, 9 additions and 77 repairs for a valuation of \$10.1 million.
- Adopted the 2018 International Codes as mandated by the State of Montana.
- Developed an internal plan review workflow to improve efficiency between Building, Public Works, Engineering, Environmental and the Fire Department.

Priority Goals & Objectives - For the Upcoming Year

- Continue to work towards implementing 100% Electronic Plan Review.
- Implement the CSS Portal through Energov to better serve contractors, architects, engineers and the general public.
- Refine our internal plan review workflow to improve efficiency.
- Continue to positively reach out to architects, engineers, developers on the many changes within the Planning & Community Development Department.
- Continue code enforcement procedures and abatement of public nuisances.

Hazard Removal

The Hazard Removal Fund is used to fund the removal of dangerous buildings and the cleanup of problem properties when the property owner is financially unable or unwilling to correct the problem.

Full Financial Summary can be found under the Hazard Removal Fund. (See page 138)

Hazard Removal	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$6,234	\$0	\$0	\$1,742	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Hazard Removal	\$6,234	\$0	\$0	\$1,742	\$0

Parking

The Parking Fund is administered by the Planning and Community Development Department. This fund is responsible for administering a management contract with a private management firm, Standard Parking Plus (SP Plus), for the day-to-day operation of parking facilities and parking enforcement. A five-member Parking Advisory Commission advises the City Commission and acts as a first-line sounding board for citizen and business concerns.

Currently, the City provides 1,143 off-street parking spaces and approximately 1,050 on-street metered parking spaces. Off-street parking is provided primarily for employees of the downtown area so that spaces located on the street are available for the shoppers and patrons of downtown businesses.

Full Financial Summary can be found under the Parking Fund. (See page 159)

Parking	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$40,289	\$56,577	\$56,577	\$56,577	\$58,708
Supplies	\$2,565	\$3,000	\$3,000	\$1,500	\$3,000
Purchased Services	\$445,040	\$534,872	\$534,872	\$495,000	\$538,064
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$53)	\$0	\$0	\$0	\$0
Internal Service	\$53,030	\$57,216	\$57,216	\$57,216	\$60,028
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Parking	\$540,871	\$651,665	\$651,665	\$610,293	\$659,800

Goals and Objectives

Major Accomplishments - In the Past Year

- Actively adapt the parking program in response to COVID shutdowns and downtown business model changes to include curbside service delivery.
- Rapidly evaluated meter replacement options in response to revenue security risks.

Priority Goals & Objectives - For the Upcoming Year

- Conduct RFP for next parking enforcement/operations contract.
- Implement new equipment and technology to replace parking meters on Central Ave & south Parking Garage. Convert to new citation and permit software system.
- Substantially improve fine collection process to improve revenue outlook.
- Complete physical capital improvement projects where allowed by budget and TIF balances.
- Continue to evaluate the downtown parking program during the COVID/Post-COVID environment.

Civic Center Facility Services

The Facility Services operation of the Planning and Community Development Department is responsible for custodial services, utilities and maintenance of the Civic Center Building and adjacent parking areas.

Full Financial Summary can be found under the Civic Center Facility Services Fund.
(See page 182)

Civic Center Facility Services	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$317,629	\$322,175	\$322,175	\$322,175	\$353,721
Supplies	\$27,879	\$26,250	\$26,250	\$15,000	\$26,250
Purchased Services	\$266,958	\$265,700	\$265,700	\$237,000	\$236,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$13,563	\$21,047	\$21,047	\$21,047	\$21,769
Capital Outlay	\$0	\$0	\$17,774	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Civic Center Facility	\$626,029	\$635,172	\$652,946	\$595,222	\$638,640

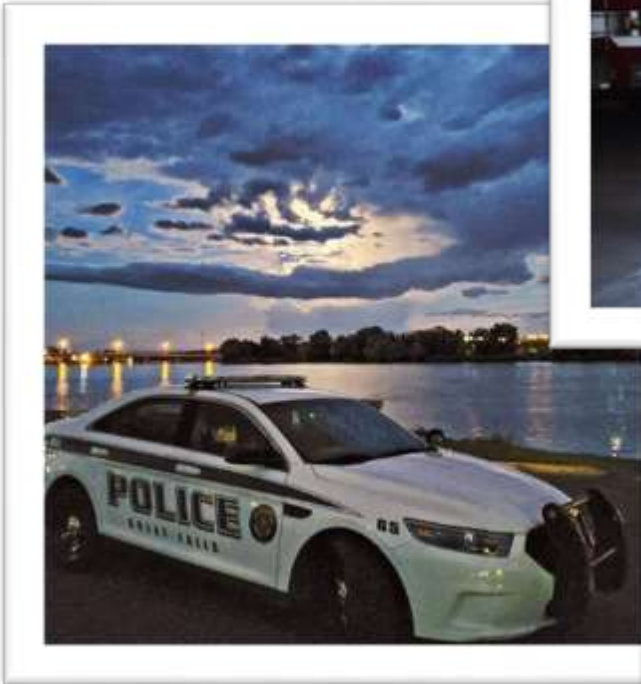
Goals and Objectives

Major Accomplishments - In the Past Year

- Replaced heating and cooling system in City Courtroom and Court offices.
- Replaced Finance Department air handling unit.
- Adapted cleaning protocols and deployed plexi-glass guards in response to COVID concerns.
- Maintained a high level of service in keeping the Civic Center in top shape.

Priority Goals & Objectives - For the Upcoming Year

- Complete TIF/bond funding process for Civic Center Façade project.
- Award bid and manage construction of Façade renovation project.
- Complete design and construction contract award for Finance Department/Legal office remodel.
- Develop new snow removal and landscape contracts in order to find cost savings and increase level of service/safety.



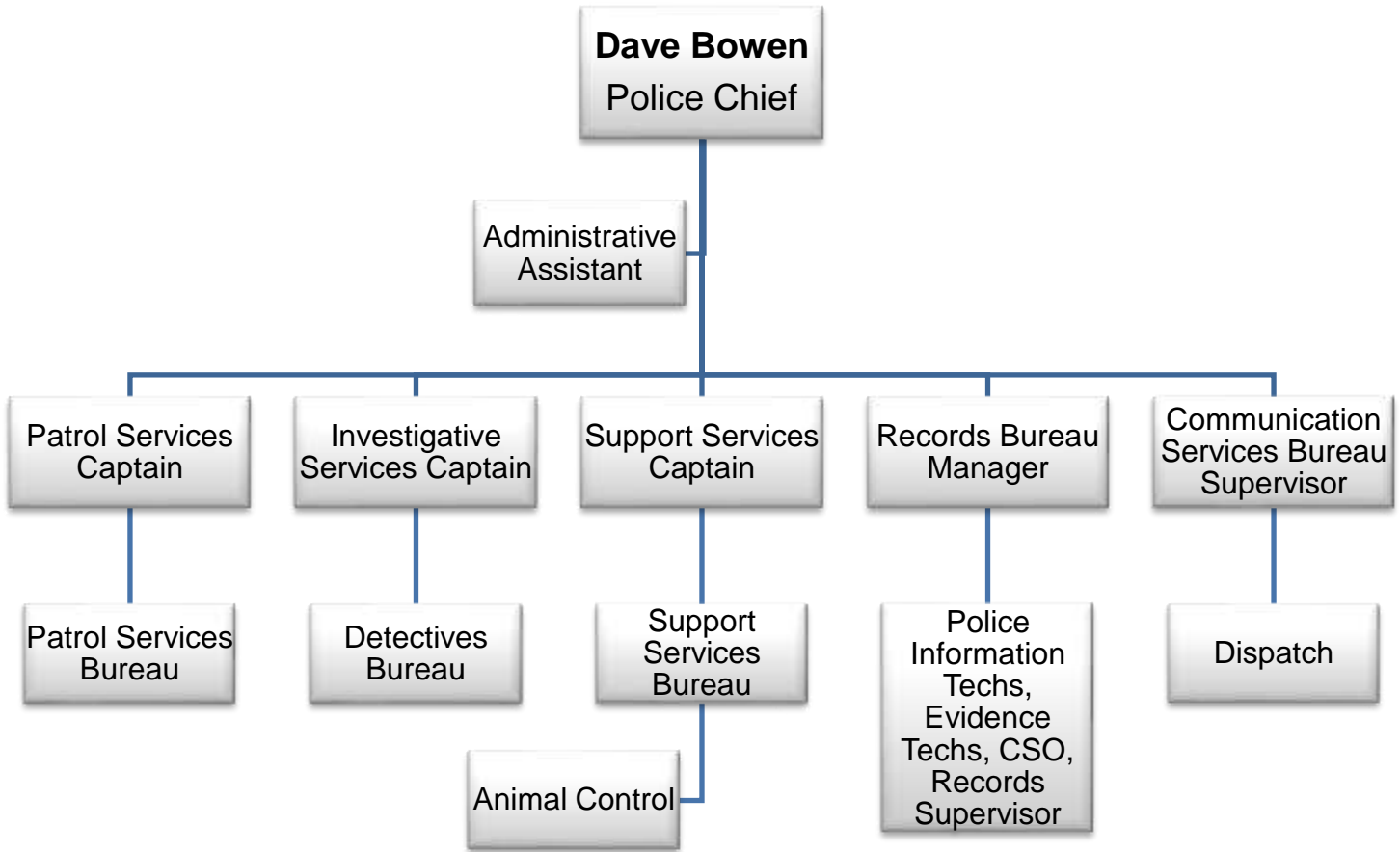
Police Department

MISSION STATEMENT

We are the COMMUNITY and they are us. Show COMPASSION for those we serve. Have the COURAGE to do what is necessary and right.
COMMUNITY, COMPASSION, COURAGE.



Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Admin</i>	1.75	2.75	1.75
<i>Patrol Services</i>	59.00	65.00	61.00
<i>Detectives</i>	23.00	19.00	23.00
<i>Support Services</i>	13.67	12.00	12.67
<i>Records Bureau</i>	10.00	10.00	10.00
<i>HIDTA Task Force</i>	1.00	1.00	1.00
<i>Dispatch Services</i>	23.58	23.25	23.58
Police Department Total	132.00	133.00	133.00

Police Admin

The administrative service is used to account for all the internal service charges the Police Department pays and the administrative charges for all divisions.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Police Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$190,305	\$241,130	\$241,130	\$200,000	\$205,552
Supplies	\$187,847	\$203,608	\$203,608	\$175,000	\$203,608
Purchased Services	\$128,306	\$103,722	\$136,842	\$130,000	\$103,722
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,771,946	\$1,926,039	\$1,926,039	\$1,926,039	\$2,059,497
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Police Admin	\$2,278,404	\$2,474,499	\$2,507,619	\$2,431,039	\$2,572,379

Patrol Services Bureau

The Patrol Services Bureau consists mainly of the department's day to day patrol function that is often referred to as the backbone of police departments. Patrol is authorized 61 officers, that respond to initial calls for service on 24 hours per day, 365 days per year basis. Patrol officers are the front line for the response to community services and traffic enforcement. Some patrol officers are also members of the HRU (High Risk Unit) team and can be called away from patrol if a high risk situation arises.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Patrol	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$6,323,653	\$7,284,675	\$7,284,675	\$6,800,000	\$7,051,623
Supplies	\$40,345	\$43,377	\$43,377	\$45,000	\$43,377
Purchased Services	\$14,353	\$11,895	\$11,895	\$14,000	\$11,895
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Patrol	\$6,378,351	\$7,339,947	\$7,339,947	\$6,859,000	\$7,106,895

Goals and Objectives

Major Accomplishments - In the Past Year

- New Patrol Schedule was made permanent- More training, more flexibility and better customer service.
- Technology- Smart phones for patrol. Funding and agreements with the carrier to essentially have free service for FY 2020.
- DDACTS outputs increased. Reduction in injury crashes by 29.6% while maintaining non injury crash levels.
- Directed Enforcement Team (DET)- Addressing community problems effectively. BRIC area enforcement and education.
- Patrol Office upgrades- new computers, new monitor for AVL donated by Sam’s Club. Upgrades at minimal expense with no budget.

Priority Goals & Objectives - For the Upcoming Year

- Technology- creatively find a way to fund smartphones in a Covid era for the upcoming year without a budget increase. Include an app called Zuercher Field Ops.
- Fully implement the use of Crime View as a model to deploy resources in the City. Evaluate officers on their problem solving skills also utilizing Crime View.
- Implement DDACTS 2.0 by the end of the calendar year focusing on engagement as opposed to enforcement.
- Shift the Directed Enforcement Team (DET) to assisting in the prevention of violent crime and the apprehension of violent criminals while maintaining mission- BRIC etc.
- Continue to provide new and relevant training on scheduled dates. Continual updates on biased based policing and use of force/descalation training.

Investigative Services Bureau

The Investigative Services Bureau currently hosts 23 personnel within its ranks. The Bureau is available for call-out 24 hours a day, 365 days a year, and provides specialized services and expertise not found within the Patrol Bureau. It consists of several units; general case investigations, special victims unit, sex/violent offender registration and tracking, school resource detectives and a drug taskforce.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Investigation Services	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$2,572,683	\$2,273,353	\$2,273,353	\$2,491,096	\$2,824,866
Supplies	\$19,641	\$24,504	\$24,504	\$38,000	\$24,504
Purchased Services	\$5,416	\$14,860	\$14,860	\$11,000	\$14,860
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Investigation	\$2,597,740	\$2,312,717	\$2,312,717	\$2,540,096	\$2,864,230

Goals and Objectives

Major Accomplishments - In the Past Year

- ISB was fully staffed in all sections, however a retirement occurred and we are working to fill the vacancy.
- HIDTA became fully staffed, plus a Federal Drug Enforcement Agent, Federal Customs & Border Patrol Agent, Montana Probation and Parole and an Analyst were added to the task force.
- Worked closely with evidence researching older cases involving cash seizures from drug investigations. HIDTA asset account moved into a positive balance after years of being a negative balance.
- ISB utilized new cellphone software over 1500 times to assist in multiple investigations.
- School Resource Officers have collectively trained over 800 Great Falls Public School staff members in Emergency Response to Armed Intruders.

Priority Goals & Objectives - For the Upcoming Year

- ISB will be sending DNA evidence to a private lab regarding two cold cases.
- ISB will continue with our partnerships to complete the newly acquired crime scene and incident command vehicles.
- Work closely with Great Falls Public Schools, Department of Health and Human Services and local pediatricians regarding offenses to children. Due to Covid-19, the reports of crimes against children decreased substantially, as teachers and counselors, who report a vast majority of the crimes, were not in a position to monitor the children on a daily basis.
- ISB will be transitioning to a new program regarding writing search warrants and investigative subpoenas. ISB is partnering with the Cascade County Attorney's Office, and the program will substantially reduce the amount of time necessary to write warrants.
- Additional training for ISB personnel in areas such as forensic interviewing, shooting reconstruction and advanced crime scene investigations.

Support Services Bureau

The Support Services Bureau includes community oriented policing functions, subdivided into interrelated units: Special Projects, officer hiring and promotions, GFHA Officer, warrants officer, training office, grant writing, animal control officers, process server, volunteers, and building maintenance. Additionally, many of the functions performed by this Bureau are directed toward community and youth education, interoffice education, alcohol compliance checks and education, background checks, college internships, abandoned vehicle processing, court services, equipment & fleet management, and building monitoring. The Support Services Bureau also maintains the Police Department policy and procedure manuals.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Support Services	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,301,889	\$1,158,203	\$1,158,203	\$1,180,905	\$1,303,266
Supplies	\$121,387	\$89,259	\$89,259	\$100,000	\$89,259
Purchased Services	\$119,109	\$145,940	\$145,940	\$140,000	\$147,040
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Support Services	\$1,542,385	\$1,393,402	\$1,393,402	\$1,420,905	\$1,539,565

Goals and Objectives

Major Accomplishments – In the Past Year

- Improve the Security of the front lobby area and replaced glass area that is next to entry to building with metal and break resistant glass window that remained for viewing. Exterior windows were coated with tint to limit view from outside of the building to records area.
- Completed repairs to east side access ramp and replaced west side entrance steps. Purchased heated mat for fall/slip safety on east ramp for employee access.
- Training Lieutenant is currently working on in-house instructors but many of the new programs were put on hold due to pandemic concerns. Connections to organizations have been established to complete train the trainer programs.
- Camera program has been implemented which has been named SCRAM (Security Camera Registry and Mapping).
- Completed repairs on air handler, which was showing extreme wear. This is crucial as this provides heat for the entire building.

Priority Goals & Objectives – For the Upcoming Year

- Provide relevant training to all employees to better understand the racial differences and concerns of the community we serve.
- Implement new policies and relevant training for vehicle pursuits and terminations using new techniques and equipment.
- Continue to build stockpile of pandemic supplies to protect employees and public. This is difficult at this time due to high demand.
- Renovate area above boiler room to have a secure quartermaster area where all critical gear to include pandemic supplies can be stored. Current area is secure but taking up critical workspace in the building.
- Fill 2 sworn positions within the SSB. With the shift away from the “Special Projects” arena, these two positions would be focused toward “training officers” to assist with the set department training days and new officer training. Additionally, they would assist with background investigations and quartermaster oversight for the agency.

Records Bureau

The Records Bureau processes reports, assists walk-in traffic, provides records checks for all people providing services to children or the elderly, and provides numerous support functions to the other divisions of the Police Department. It also includes the property and evidence room.

Full Financial Summary can be found under the General Fund (see pages 80-87)

Records Bureau	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$552,682	\$658,232	\$658,232	\$650,000	\$689,663
Supplies	\$14,892	\$22,645	\$22,645	\$27,000	\$22,645
Purchased Services	\$407	\$2,100	\$2,100	\$2,500	\$2,100
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Records Bureau	\$567,981	\$682,977	\$682,977	\$679,500	\$714,408

Goals and Objectives

Major Accomplishments – In the Past Year

- Audits performed on high security areas in evidence.
- Records and evidence staff were trained to use Logos to process cash transaction. This has created trackable, secure cash handling.
- Worked with IT and the City Clerk’s Office to establish long term electronic archiving of PD case files.
- Worked with detective supervisors to establish a clear process for handling forfeiture requests.
- Moved some job assignments between records and evidence as to focus on failing processes; namely gun validations. The result of this change has improved the accuracy of our data and ensures we are providing quality customer service to victims of crimes.

Priority Goals & Objectives – For the Upcoming Year

- Update policy and procedure for both records and evidence.
- Train new records supervisor on all things Zuercher.
- Begin conversion of 2007 and older microfilm to digital files and start archiving 2008-2020 case files to the T: drive as previously set up with the help of IT. Purge paper files.
- Job aids for evidence (Records just completed).
- Work with MBCC and Zuercher to ensure a smooth implementation of the MTIBRS upgrade. Communicate changes to officers and ensure data is input properly.

Communications Services Bureau – 911 Dispatch Center

The City/County 911 Communications Center is located in a refurbished city owned building near the airport and is still managed by the Police Department. The Center receives calls for services from Cascade County, its three incorporated cities and the four bordering counties. The center provides 24 hour emergency communication.

Full Financial Summary can be found under 911 Dispatch Center. (See page 158)

911 Dispatch Center	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,574,266	\$1,733,344	\$1,733,344	\$1,680,000	\$1,869,144
Supplies	\$10,972	\$9,623	\$159,623	\$166,313	\$9,623
Purchased Services	\$209,583	\$183,235	\$406,175	\$400,000	\$194,582
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$128,118	\$158,787	\$158,787	\$158,787	\$176,291
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total 911 Dispatch Center	\$1,922,939	\$2,084,989	\$2,457,929	\$2,405,100	\$2,249,640

Goals and Objectives

Major Accomplishments - In the Past Year

- Jan 2019 host to a Town Hall Meeting where the Statewide 9-1-1 Plan was discussed with a focus on moving towards becoming Next Gen 9-1-1 compliant.
- Mar 2019 began looking at the Rapid SOS service - registering as a user in Apr 2019 – integrated this service into our CAD system in Oct 2019.
- May 2019 awarded 1) MLIA Grant \$13,375 to begin our GIS (mapping) data conversion 2) State 9-1-1 Grant Program \$246,967 to replace our Call Processing Equipment (CPE).
- Mar 2020 we went live with our new CentralSquare CPE and in May 2020 the initial phase of our GIS data conversion was completed.
- Apr 2020 submitted an application to the State 9-1-1 Grant Program to complete our GIS data conversion at a cost of \$160,956 – the award process is delayed due to COVID-19.

Priority Goals & Objectives - For the Upcoming Year

- Focus on employee retention, fulfillment and advancement.
- Continue working towards a backup 9-1-1 location or system.
- Complete our GIS (mapping) data conversion, to the NENA standards, so that we are ready for Next Gen 9-1-1.
- Explore options to expand our Quality Assurance (QA) program.
- Participate in the radio upgrades at the State and local level to 800 MHz.

911 Special Revenue

This fund is used to account for the shares of telephone charges received to support 911 emergency telephone services.

Full Financial Summary can be found under the 911 Special Revenue Fund. (See page 115)

911 Special Revenue	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$5,254	\$0	\$0	\$0	\$0
Purchased Services	\$135,589	\$0	\$184,500	\$175,259	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$356,674	\$356,674	\$356,674	\$356,674	\$346,674
Total 911 Special Revenue	\$497,517	\$356,674	\$541,174	\$531,933	\$346,674

Police Special Revenue

This fund is used to account for drug forfeitures, court judgments, crime prevention educational, and other contributions or donations to the Police Department.

Full Financial Summary can be found under Police Special Revenue. (See page 116)

Police Special Revenue	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$51,602	\$0	\$50,655	\$34,000	\$900
Purchased Services	\$64,166	\$900	\$80,389	\$23,214	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$10,634	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Police Special	\$126,402	\$900	\$131,044	\$57,214	\$900

HIDTA Special Revenue

High Intensity Drug Trafficking Area Tasks force is funded through a grant by the Office of National Drug Control Policy (ONDCP) and its main mission is to disrupt and dismantle local, multi-state and international drug trafficking organizations (DTO's).

Full Financial Summary can be found under HITDA Special Revenue. (See page 117)

HIDTA Assets	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$18,723	\$0	\$0	\$13,861	\$0
Supplies	\$487	\$0	\$0	\$505	\$0
Purchased Services	(\$407)	\$0	\$0	\$42,224	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HIDTA Assets	\$18,803	\$0	\$0	\$56,590	\$0

HIDTA Grant	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$85,799	\$65,537	\$124,211	\$95,000	\$70,354
Supplies	\$49,564	\$0	\$4,300	\$7,214	\$0
Purchased Services	\$89,621	\$0	\$168,227	\$115,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$25,329	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total HIDTA Grant	\$250,313	\$65,537	\$296,738	\$217,214	\$70,354



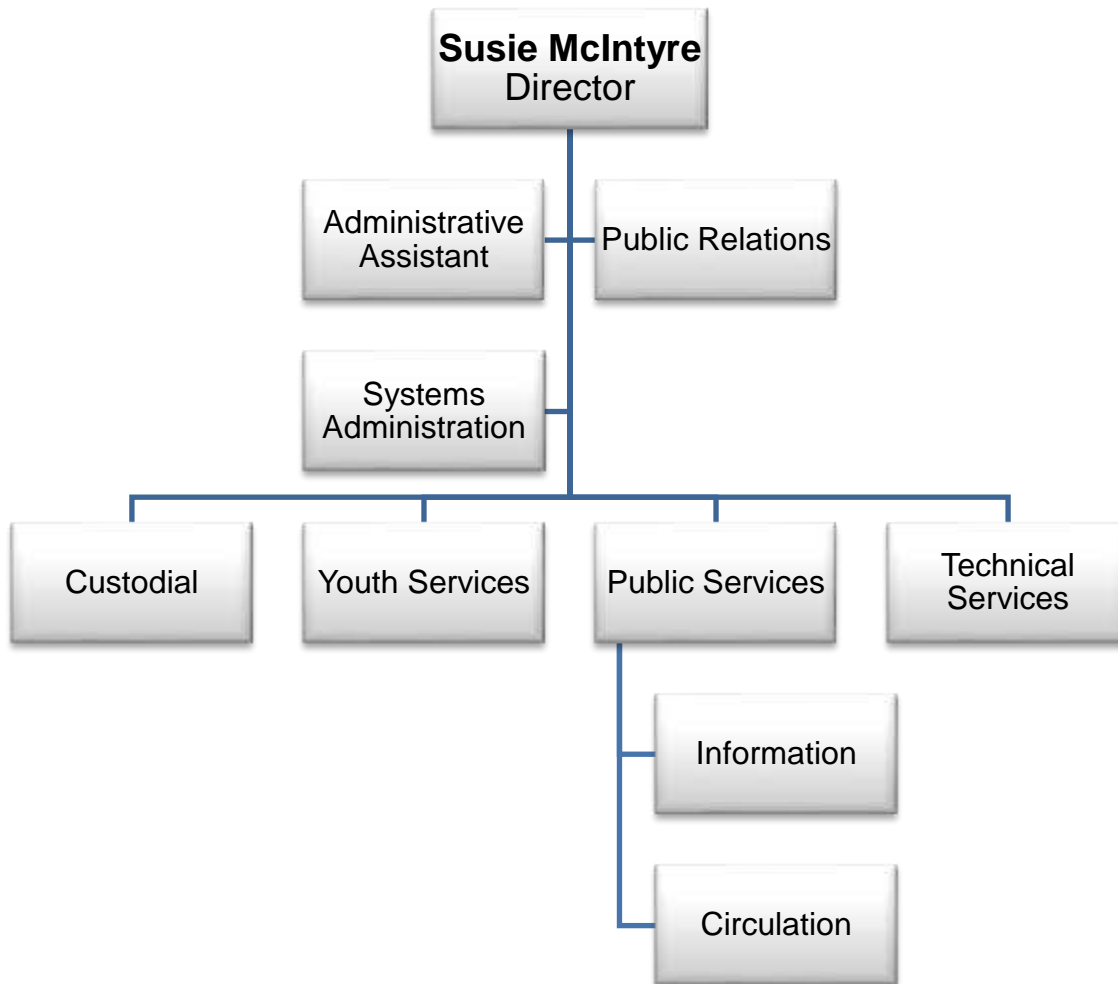
Public Library

MISSION STATEMENT

The Great Falls Public Library serves as a connection point; we empower the community and enhance quality of life by providing individuals access to information and social, cultural and recreational resources.



Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Library Fund</i>	17.80	17.80	17.80

Public Library

The Library provides the residents of Great Falls and Cascade County access to information through books, audio visual materials and other information formats, internet access, interlibrary loan services, and the bookmobile. The Library provides programming for children and adults as well as exhibits of art and culture. The Library is governed by a five-member Board of Trustees appointed to five year terms appointed by the City Commission.

Library Administration

Full Financial Summary can be found under the Library Fund. (See page 94)

Library Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$981,090	\$1,107,107	\$1,107,107	\$1,063,538	\$1,130,807
Supplies	\$28,402	\$29,100	\$29,100	\$20,000	\$24,850
Purchased Services	\$153,263	\$207,837	\$222,837	\$160,000	\$156,487
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$10,334	\$450	\$450	\$450	\$450
Internal Service	\$64,650	\$79,588	\$79,588	\$79,588	\$101,039
Capital Outlay	\$522,786	\$265,000	\$250,000	\$250,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Library Admin	\$1,760,525	\$1,689,082	\$1,689,082	\$1,573,576	\$1,413,633

Goals and Objectives

Major Accomplishments - In the Past Year

- The Library continued to serve the community and protect public health despite the COVID-19 pandemic. We quarantined all returned items for 72 hours, provided curb side service for those in need, provided special service hours for vulnerable populations, followed CCHD approved cleaning and social distancing protocols (including enforcement of mask requirements), provided expanded access to downloadable materials, circulated over 14,000 physical items per month, boosted our WiFi signal, provided access to public computers, and provided an array of online programming including starting a GFPL Kids Place Youtube channel, offering Zoom Story Time to area childcare providers deploying an online Summer Reading APP and distributing 100's of take home craft kits.
- The Library made significant progress on our capital improvement plan including installation of a new air handler, engineering work on our basement flooding mitigation project and obtaining funding for converting our back book drop into a drive through.
- The Library improved access to services by eliminating late fines (including obtaining \$85,000 donation to cover the cost of forgiving outstanding late fines) and sponsoring three complimentary parking spaces.
- The Library completed a range of beautification, security and technology enhancements including installing outside LED lighting, deploying a new security camera system, upgrading of all Library technology to Windows 10, purchasing Chrome books for public use, and starting a project to remodel the Library public meeting spaces.
- The Library is well on its way to joining the Montana Shared Catalog. Staff have spent 100's of hours in preparation and training for the transfer to the new Library software system planned to go for September 14, 2020.

Priority Goals & Objectives - For the Upcoming Year

- Function successfully as a member of the Montana Shared Catalog and join the Montana Library Partners to provide patrons access to an expanded array of Library materials.

- Continue progress on Library capital projects including completion of basement flooding mitigation, installation of drive through and opening of remodeled public meeting spaces.
- Expansion of adult programming with a focus on civic Engagement to include Census promotion, voter education and creation of a Community Conversation project.
- Purchase and deployment of new Bookmobile including the success of the Library Foundation Bookmobile campaign to raise \$255,000.
- Expand Library marketing to include installation of an electronic reader board, increased presence at community events and expended social media outreach.

Library Bookmobile

Full Financial Summary can be found under the Library Fund. (See page 94)

Bookmobile	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$21,692	\$22,622	\$22,622	\$22,622	\$22,726
Supplies	\$1,936	\$1,800	\$1,800	\$1,800	\$1,800
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,416	\$5,949	\$5,949	\$5,949	\$6,470
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Bookmobile	\$26,043	\$30,371	\$30,371	\$30,371	\$30,996

Library Foundation

The Great Falls Public Library Foundation is administered by Library Administration. This accounts for the yearly contribution given to the Library from the Library Foundation. The Foundation is a 501(C)(3) tax exempt nonprofit organization dedicated to the support of the Library. The Foundation is governed by a twelve-member board.

Full Financial Summary can be found under the Library Foundation Fund. (See page 96)

Library Foundation	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$26,156	\$5,500	\$5,500	\$18,536	\$5,500
Purchased Services	\$61,352	\$97,275	\$337,906	\$153,464	\$97,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$151,930	\$0	\$0	\$8,072	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Library Foundation	\$239,438	\$102,775	\$343,406	\$180,072	\$102,775



Public Works Department

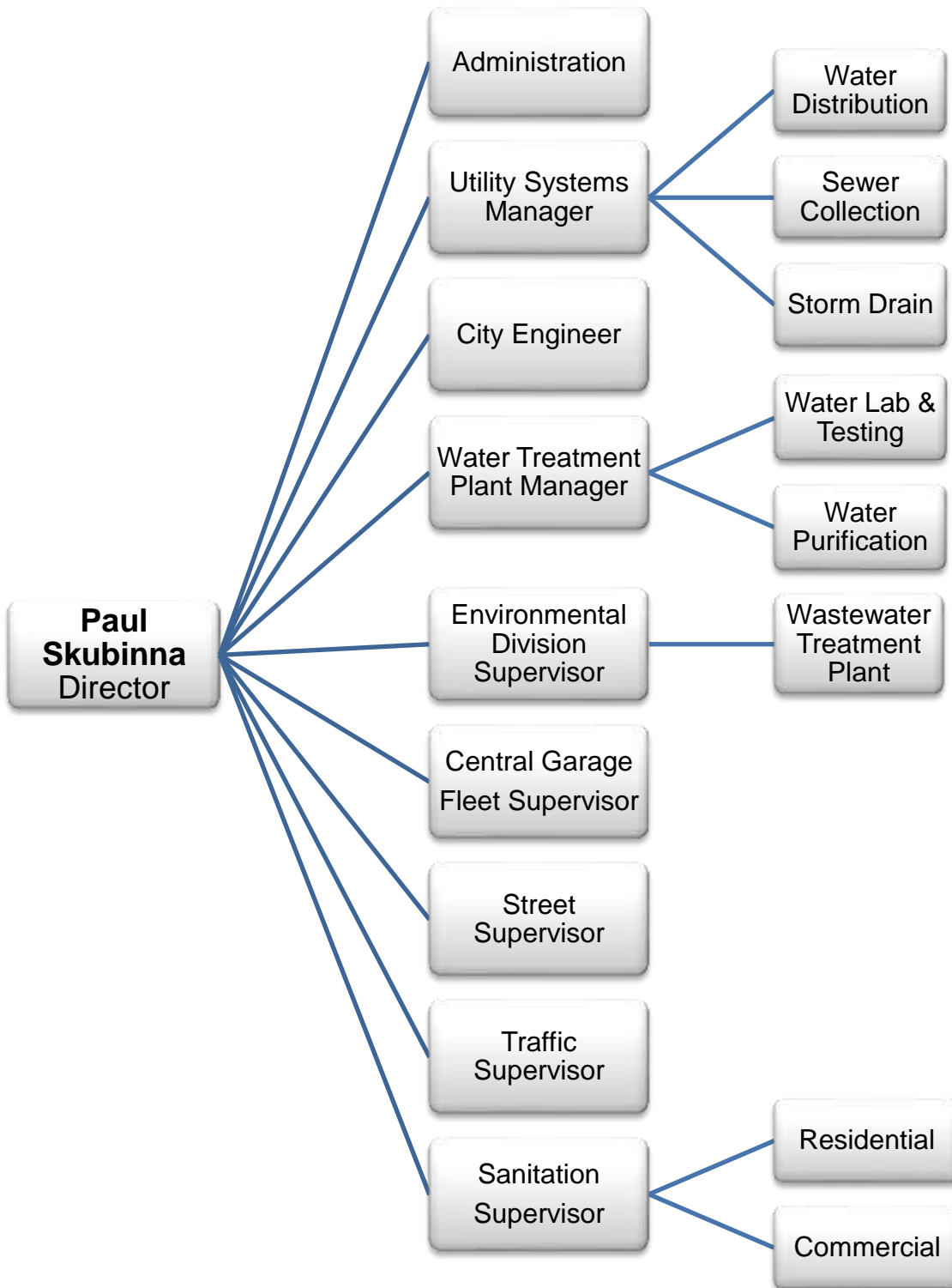
MISSION STATEMENT

The City of Great Falls Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean, and healthy environment. We will accomplish our Mission by:

- Investing in the continued development and well-being of public employees
- Conducting our business openly, honestly, and ethically
- Behaving professionally at all times
- Valuing the relationship with our customers
- Enhancing the sense of community with Great Falls and its neighbors
- Communicating and cooperating to achieve the goals of the Department and the City as a whole
- Providing our services equally to all our customers, both internally and externally
- Using the fewest resources possible while still accomplishing our goals
- Being stewards for responsible development
- Striving to surpass expectations of the Community



Organizational Structure



Authorized Personnel (FTEs)

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
<i>Public Works Admin</i>	4.00	4.00	4.00
<i>Street Fund</i>			
<i>Street Maintenance</i>	27.81	27.81	25.06
<i>Traffic</i>	6.00	5.00	5.00
<i>Water</i>			
<i>Lab Testing</i>	1.44	2.00	2.00
<i>Purification</i>	14.00	14.00	14.00
<i>Distribution</i>	19.33	19.33	18.40
<i>Sewer</i>			
<i>Treatment</i>	0.25	0.25	0.25
<i>Collection</i>	10.78	10.78	11.40
<i>Environmental Compliance</i>	2.40	2.40	2.40
<i>Storm Drain</i>	3.55	3.55	2.55
<i>Sanitation</i>			
<i>Residential</i>	9.53	9.53	11.51
<i>Commercial</i>	8.51	8.51	8.51
<i>Central Garage</i>	11.93	11.93	11.93
<i>Engineering</i>	15.23	15.12	14.00
Public Works Department Total	134.76	134.21	131.00

Street

The Street Division is responsible for maintenance and construction of city streets and alleys as well as maintenance of traffic signals, signs, and markings.

Street Maintenance

The Street Maintenance Division provides maintenance of 383 miles of City of Great Falls street and alley systems. The maintenance performed by the Street Division includes pavement rehabilitation and restoration, alley grading and graveling, street sweeping, snow and ice control, dust abatement and nuisance weed control. The fund also covers the maintenance functions of the Traffic Division.

Full Financial Summary can be found under the Street Fund. (See page 110)

Street Maintenance	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$2,050,093	\$2,068,652	\$2,068,652	\$1,901,157	\$2,148,434
Supplies	\$1,409,992	\$1,459,635	\$1,459,635	\$1,215,360	\$1,459,635
Purchased Services	\$424,246	\$657,220	\$657,220	\$350,000	\$663,121
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,298,560	\$1,403,278	\$1,403,278	\$1,403,278	\$1,473,116
Capital Outlay	\$483,576	\$3,363,989	\$3,563,989	\$1,734,014	\$1,753,989
Transfer Out	\$36,041	\$40,000	\$56,620	\$56,620	\$50,000
Total Street Maintenance	\$5,702,507	\$8,992,774	\$9,209,394	\$6,660,429	\$7,548,295

Goals and Objectives

Major Accomplishments - In the Past Year

- 2052 letters of notification of nuisance weed ordinance violations were mailed; crews mowed lots in non-compliance. This is a 24% decrease from previous year.
- 60 City blocks received an asphalt mill and overlay; 101 City blocks received a chip seal.
- Street/Sanitation building received a new roof, insulation and new exterior coatings.
- Heated storage building # 1 restoration project was completed after fire.
- Phase II of Encino Drive was completed.

Priority Goals & Objectives - For the Upcoming Year

- Complete facility improvements in the Public Works Complex.
- Continue meeting or exceeding number of blocks milled and overlaid each year.
- Continue meeting or exceeding number of blocks chipsealed each year.
- Identify street reconstruction projects to ensure BaRSAA funding is captured and utilized.
- Replace current asphalt paver with new and more reliable model.

Traffic

The Traffic Division maintains 14,270 traffic signs, 50 miles of pavement markings and 90 traffic signals of which 67 are owned by MDOT and maintained under an annual contract. Other services provided by the Traffic Division include traffic studies, sign fabrication and installation, maintenance of the City lighting districts, parking meter pole maintenance, parking lot striping and two-way radio maintenance.

Full Financial Summary can be found under the Street Fund. (See page 110)

Traffic	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$450,589	\$427,580	\$427,580	\$437,899	\$460,227
Supplies	\$92,964	\$112,800	\$112,800	\$100,000	\$112,800
Purchased Services	\$18,145	\$25,950	\$25,950	\$20,000	\$25,950
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$67,939	\$72,061	\$72,061	\$72,061	\$75,028
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Traffic	\$629,637	\$638,391	\$638,391	\$629,960	\$674,005

Goals and Objectives

Major Accomplishments - In the Past Year

- Placed and inventoried emergency snow route signs on all emergency snow routes.
- Completed epoxy painting on two large FAU routes using durable pavement marking funding from MDT.
- Renewed purple curb parking areas around GFHS.
- Renewed State Signal Contract to include a monthly service fee.
- 75% of Downtown Period Lighting has been upgraded to LED.

Priority Goals & Objectives - For the Upcoming Year

- Complete the placement of "Yield Here To Pedestrians" signs at all pedestrian crossings.
- Complete the radio traffic signal communications for the Downtown signal corridor.
- Upgrade all Period Lighting in the downtown area to LED. (side streets still need to be done)
- Complete all school crosswalks in thermoplastic.
- Budget for new Latex Printer to make street signs and fleet decals to include police fire and City emblems.
- Purchase new vehicle to mount street striping unit on.

Water

Residential and commercial sales are the main revenue sources for the Water Fund. The City will continue to make timely rate adjustments in order to maintain the financial stability of the water system by annually analyzing the Water Utility Financial Plan and Cost of Service Analysis. Utility rates will need to be increased periodically, based on inflation, operating requirements, and capital improvement programs.

This budget also provides appropriation for the capital improvement program. Capital improvement program appropriations are carried over from year to year, as needed, until completion of the projects. The City developed a capital improvement plan to update and improve the water plant, transmission mains, storage and pumping facilities, distribution main replacement, over-sizing and extensions to the system. Originally developed with a ten-year target period for construction, realistic construction and bonding capacities have shown that the City will require approximately fifteen years to complete this capital improvement program.

Water – Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery and equipment scheduled for replacement are addressed through this budget.

Full Financial Summary can be found under the Water Fund. (See page 144)

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	(\$90)	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$193,510	\$66,340	\$66,340	\$66,340	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$193,420	\$66,340	\$66,340	\$66,340	\$0

Water Distribution

The water distribution budget funds personnel, equipment, and materials necessary for the operation and maintenance of the water distribution system. Distribution modification projects are the capital portions of the budget which funds primary main replacements, purchasing of major repair materials, and large-scale meter installations.

Full Financial Summary can be found under the Water Fund. (See page 144)

Water Distribution	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,475,726	\$1,553,591	\$1,553,591	\$1,475,000	\$1,550,663
Supplies	\$359,136	\$399,250	\$399,250	\$360,000	\$399,250
Purchased Services	\$58,843	\$95,500	\$95,500	\$60,000	\$101,401
Debt Service	\$2,454,734	\$2,483,898	\$2,483,898	\$2,483,898	\$2,383,785
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$804,419	\$875,434	\$875,434	\$875,434	\$916,269
Capital Outlay	\$2,941,696	\$9,108,890	\$9,337,115	\$6,367,003	\$3,358,890
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Distribution	\$8,094,554	\$14,516,563	\$14,744,788	\$11,621,335	\$8,710,258

Goals and Objectives

Major Accomplishments - In the Past Year

- Continued replacing older, larger water meters.
- Installed 602 MXU's.
- Installed the South Missouri River water main crossing.
- Installed the Sun River water main crossing.
- Repaired 44 water main breaks in calendar year 2019.

Priority Goals & Objectives - For the Upcoming Year

- Install a minimum of 500 MXU's.
- Replace the remaining older, larger water meters.
- Put out two different water main replacement projects.
- Acquire land for water tank East Booster.
- Relocate Belview Pressure Reducing Valve.

Water Lab & Testing

The public water supply system is regulated by the Environmental Protection Agency (EPA) under the Federal Safe Drinking Water Act (SDWA). The laboratory is certified by the Environmental Protection Agency (EPA) to conduct bacteriological analysis of drinking water. The lab also writes the annual Consumer Confidence Report, keeps track of electricity and chemical costs associated with water treatment, and establishes optimum water treatment chemical dosages based on tests it conducts on the seasonally fluctuating quality of the Missouri River.

Full Financial Summary can be found under the Water Fund. (See page 144)

Water Lab & Testing	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$97,440	\$134,153	\$134,153	\$140,430	\$154,082
Supplies	\$23,864	\$26,495	\$26,495	\$26,495	\$26,495
Purchased Services	\$58,201	\$62,540	\$62,540	\$62,540	\$62,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$9,048	\$9,786	\$9,786	\$9,786	\$11,129
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Lab & Testing	\$188,553	\$232,974	\$232,974	\$239,251	\$254,246

Water Purification

The water purification budget funds personnel, equipment and materials necessary for the operation and maintenance of the water treatment plant, four remote pumping stations, and seven storage tank facilities. The water treatment plant treats and distributes up to 40 million gallons of water per day to the City of Great Falls, Black Eagle, and Malmstrom Air Force Base.

Full Financial Summary can be found under the Water Fund. (See page 144)

Water Purification	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,111,371	\$1,277,593	\$1,277,593	\$1,100,000	\$1,327,561
Supplies	\$743,250	\$852,599	\$852,599	\$743,249	\$852,599
Purchased Services	\$721,952	\$801,265	\$1,018,265	\$750,000	\$801,265
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$601,368	\$787,883	\$787,883	\$787,883	\$675,538
Capital Outlay	\$1,578,040	\$4,577,831	\$6,530,626	\$5,126,679	\$2,027,831
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Water Purificaiton	\$4,755,981	\$8,297,171	\$10,466,966	\$8,507,811	\$5,684,794

Goals and Objectives

Major Accomplishments - In the Past Year

- Started phase I of III of filter project. Phase I is filters # 5,7,9,11,13 and 15. This will replace the underdrain system, replace filter media and add air scour for cleaning.
- Procured a new and more cost effective SCADA system that is upgradable and will sustain the system for several years.
- Improved plant performance utilizing improved operational control and chemical dosing.
- Re-evaluated and prioritized process and equipment upgrades.
- Due to COVID-19 all training was accomplished by home study courses or video.

Priority Goals & Objectives - For the Upcoming Year

- Start and finish phase II of the filter project which will include filters # 6,8,10,12,14 and 16.
- Complete current SCADA upgrade and work on upgrades for remote sites. This will include new PLC and full site control for pumps.
- Continue to improve plant performance and efficiency.
- Complete new stairs for filter building. The original concrete stairs had deteriorated and were becoming unsafe.
- Continue to improve training opportunities for staff. This includes safety, operational and equipment training.

Sewer

The primary function of the Sewer Fund is to safeguard community health and the State water supply. The Sewer Fund is an enterprise fund encompassing related debt service, administrative expenses, and operation and maintenance of the sewer collection system. It also includes the costs to oversee the management of the Wastewater Treatment Plant.

Residential and commercial sales are the main revenue sources for the sewer fund. Continued incremental rate increases are needed to maintain the Capital Improvement Program, meet inflation and maintain the operation of the system.

Sewer Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery & equipment scheduled for replacement are addressed through this budget. Machinery & equipment scheduled for replacement are treated as withdrawals from the Equipment Revolving Schedule reserves, and appropriated in this budget.

Full Financial Summary can be found under the Sewer Fund. (See page 147)

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$190,754	\$77,465	\$77,465	\$77,465	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$190,754	\$77,465	\$77,465	\$77,465	\$0

Sewer Collection

The Sewer Collection budget funds personnel, equipment and materials necessary for the operation and maintenance of the sanitary sewer system, including inspecting, cleaning and repairing of sewer lines.

Full Financial Summary can be found under the Sewer Fund. (See page 147)

Sewer Collections	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$777,271	\$817,433	\$817,433	\$787,000	\$924,149
Supplies	\$69,010	\$74,000	\$74,000	\$70,000	\$74,000
Purchased Services	\$97,681	\$42,460	\$42,460	\$35,000	\$42,460
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$782,629	\$832,239	\$832,239	\$832,239	\$867,957
Capital Outlay	\$2,566,500	\$1,469,069	\$1,504,069	\$1,180,657	\$1,369,069
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Collections	\$4,293,092	\$3,235,201	\$3,270,201	\$2,904,896	\$3,277,635

Goals and Objectives

Major Accomplishments - In the Past Year

- Replaced Sanitary Sewer on 22nd St between Central Ave W and 2nd Ave SW.
- Lined 35 blocks of sanitary sewer collector main.
- Cleaned approximately 135 miles of Sanitary Sewer main.
- Continued our root control program.
- Removed a 36" Sanitary Sewer slide gate on the south side of the Sun River.

Priority Goals & Objectives - For the Upcoming Year

- Clean approximately 120 miles of Sanitary Sewer mains.
- Line 35-40 blocks of Sanitary Sewer mains.
- Continue root control program.
- Continue to TV our Sanitary Sewer System.
- Rehab 30" Sanitary Sewer on 10th Ave. SW.

Sewer Treatment

The Sewer Treatment budget funds the operation and maintenance of the Wastewater Treatment Plant and thirty lift stations. The Wastewater Treatment Plant is presently operated by Veolia Water North America – West, LLC (VWNA) a private firm, which has a contract for the operation and maintenance of the plant and the lift stations.

Full Financial Summary can be found under the Sewer Fund. (See page 147)

Sewer Treatment	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$28,558	\$29,444	\$29,444	\$29,444	\$31,047
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,447,773	\$3,854,441	\$3,923,442	\$3,923,442	\$3,958,068
Debt Service	\$2,501,108	\$2,507,968	\$2,507,968	\$2,507,968	\$1,831,843
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$279,316	\$299,972	\$299,972	\$299,972	\$307,183
Capital Outlay	\$847,668	\$2,703,132	\$3,264,314	\$1,000,000	\$1,853,132
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Treatment	\$7,104,423	\$9,394,957	\$10,025,140	\$7,760,826	\$7,981,273

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed capital improvement project like construction of Septage Receiving Station capital improvement project.
- Completed larger proactive maintenance tasks and repairs including Secondary Underdrain pumps, and Process Water strainers.
- Issued RFP and retained Consultant to complete sanitary sewer River Crossing study.
- Maintained compliance with arsenic discharge limits.
- Began evaluating biosolids recycling and/or disposal options.

Priority Goals & Objectives - For the Upcoming Year

- Complete plant Operation and Maintenance Contract negotiation and enter in to updated contract.
- Complete larger proactive maintenance project such as rebuilding biosolids centrifuges.
- Complete sanitary sewer River Crossing study and determine feasible crossing route.
- Achieve satisfactory resolution of discharge permit appeal.
- Continue investigating biosolids recycling and/or disposal options.

Sewer Environmental Compliance

The Sewer Environmental budget funds the operation and maintenance of the Environmental Division Industrial Pretreatment Program in order to maintain regulatory compliance.

Full Financial Summary can be found under the Sewer Fund. (See page 147)

Sewer Environmental	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$209,006	\$220,463	\$220,463	\$219,563	\$231,118
Supplies	\$5,513	\$12,953	\$12,953	\$12,953	\$12,953
Purchased Services	\$22,430	\$132,227	\$132,227	\$94,122	\$139,602
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,457	\$30,017	\$30,017	\$30,017	\$36,252
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Sewer Environmental	\$266,407	\$395,660	\$395,660	\$356,655	\$419,925

Goals and Objectives**Major Accomplishments - In the Past Year**

- Successfully maintained the required level of service throughout COVID pandemic.
- Secured contract to assist IPT program with ongoing permit renewal process.
- Began process to reissue / renew permits for existing industrial users.
- Completed construction of the septage receiving station.
- Continued improvement in communication / coordination with industrial users.

Priority Goals & Objectives - For the Upcoming Year

- Continue Industrial Pretreatment collection system sampling for Local Limit update based on newly issued DEQ discharge permit.
- Continue to reissue administratively continued industrial user discharge permits.
- Conduct training for new septage receiving station and bring system online.
- Continue to monitor and address any issues associated with compliance enforcement and/or significant noncompliance by industrial users.
- Continue to integrate with evolving development review process.

Storm Drain

The primary functions of the Storm Drain Fund are to safeguard community health through improved water quality, to increase the pavement life of our streets, to reduce flooding and damage to property, and to allow emergency vehicles to use our streets during heavy rainstorms. The main revenue sources for this fund are residential and commercial rates.

Storm Drain Collection

This budget funds a program that includes annual maintenance, adoption of design standards and criteria for storm drain facilities. It also includes an engineering review of new subdivision and development storm drain design, together with the necessary accounting, planning, administrative and collection services.

Full Financial Summary can be found under the Storm Drain Fund. (See page 150)

Storm Drain Collection	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$17,098	\$17,877	\$17,877	\$17,877	\$19,857
Supplies	\$6,051	\$7,500	\$7,500	\$2,000	\$7,500
Purchased Services	\$50,559	\$41,700	\$41,700	\$51,477	\$41,700
Debt Service	\$779,393	\$800,139	\$800,139	\$800,139	\$797,815
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$366,528	\$378,638	\$378,638	\$378,638	\$394,012
Capital Outlay	\$704,733	\$1,945,986	\$2,115,716	\$1,013,038	\$1,870,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Collection	\$1,924,361	\$3,191,840	\$3,361,570	\$2,263,169	\$3,131,870

Goals and Objectives

Major Accomplishments - In the Past Year

- Built North basin of the South Great Falls Storm Drain Project.
- Built Ag Park Storm Drain System (T.I.F. funded).
- Cleaned one-quarter of the total Storm Drain Mains. Approximately twenty-five miles.
- Cleaned and maintained the City's Storm Water detention & retention Ponds as part of our MS4 requirements.
- Continued cleaning Storm Drain Inlets.

Priority Goals & Objectives - For the Upcoming Year

- Complete West Hill Storm Drain Project.
- Clean one-quarter of the total Storm Drain System. Approximately twenty-five miles.
- Build phase 2 of the Valeria Way Storm Drain Project.
- Rehab 21st Ave. So. Pond (MS4).
- Continue to clean and maintain the City's Storm Water detention & retention Ponds as part of our MS4 requirements.

Storm Drain Environmental

The Storm Drain Environmental budget funds the operation and maintenance of the Environmental Division MS-4 Program to maintain compliance with state and federal water quality regulatory requirements.

Full Financial Summary can be found under the Storm Drain Fund. (See page 150)

Storm Drain Environmental	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$287,785	\$301,412	\$301,412	\$250,000	\$227,220
Supplies	\$9,437	\$15,505	\$15,505	\$15,505	\$15,505
Purchased Services	\$56,481	\$122,701	\$122,701	\$100,000	\$131,167
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,054	\$35,706	\$35,706	\$35,706	\$42,459
Capital Outlay	\$21,604	\$0	\$150,000	\$100,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Environmental	\$404,360	\$475,324	\$625,324	\$501,211	\$416,351

MS4 PHASE II UPGRADES	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$200,000	\$200,000	\$0	\$400,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$0	\$200,000	\$200,000	\$0	\$400,000

Goals and Objectives

Major Accomplishments - In the Past Year

- Successfully maintained required level of service throughout COVID pandemic.
- Improved and continued implementing City erosion control permitting program.
- Continued development of contractor friendly erosion control permitting program.
- Completed all year three Storm Water Management Plan activities.
- Supported and began process of environmental transition within the development review process.

Priority Goals & Objectives - For the Upcoming Year

- Finalize updated Storm Drain Design Manual, necessary Ordinance updates and associated education and outreach workshop.

- Complete implementation of a more contractor friendly erosion control permitting program.
- Complete all year four activities in the Storm Water Management Plan.
- Continue to integrate applicable program requirements with evolving development review process & work to complete environmental transition.
- Continue to integrate program elements with technology tools.

Sanitation

The Sanitation Division is responsible for the collection and transportation of solid waste from approximately 15,190 residential and 2,070 commercial customers to approved disposal sites. Nearly 40,000 tons of solid waste are collected and disposed of annually.

Goals and Objectives

Major Accomplishments - In the Past Year

- Commercial customers numbers are on the rise
- Residential customers numbers are on the rise
- Cross trained drivers on different routes
- Updating commercial & residential routes
- Added two more full time employees (normally have 3 temps for 8 months)

Priority Goals & Objectives - For the Upcoming Year

- Look at changing rear load commercial routes into front load routes
- Search for solutions to decrease non-payments on our Miscellaneous billing report
- Look into a prepay option for rental dumpsters
- Add an employee to our crew to help with the increase in customers
- Add a foreman to our crew to keep up on service request.

Sanitation Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery & equipment scheduled for replacement are addressed through this budget. Machinery & equipment scheduled for replacement are treated as withdrawals from the Equipment Revolving Schedule reserves, and appropriated in this budget.

Full Financial Summary can be found under the Sanitation Fund. (See page 153)

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$273,700	\$267,470	\$267,470	\$267,470	\$251,850
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$206,157	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$479,857	\$267,470	\$267,470	\$267,470	\$251,850

Sanitation Residential

The Residential Division is responsible for the collection and transportation of solid waste from residential customers to approved disposal sites. Containers are provided to customers and refuse is collected weekly with an automated collection system. Customers with brush or material too large to place in the automated system containers are serviced weekly with a manual loading collection system.

Full Financial Summary can be found under the Sanitation Fund. (See page 153)

Sanitation Residential	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$796,701	\$827,784	\$827,784	\$820,000	\$977,669
Supplies	\$194,315	\$205,292	\$205,292	\$200,000	\$205,292
Purchased Services	\$617,538	\$598,680	\$598,680	\$598,000	\$598,680
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$462,246	\$437,485	\$437,485	\$437,485	\$453,484
Capital Outlay	\$0	\$50,000	\$147,516	\$114,261	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total San. Residential	\$2,070,800	\$2,119,241	\$2,216,757	\$2,169,746	\$2,235,125

Sanitation Commercial

The Commercial Division is responsible for the collection and transportation of solid waste from commercial customers to approved disposal sites. Commercial customers are serviced with automated collection equipment. Container sizes range from one cubic yard to forty cubic yards, allowing customers to select the container size and level of service which best meets their requirements. This division is responsible for the Commercial Cardboard route. Commercial service is also provided to twenty divisions of City departments.

Full Financial Summary can be found under the Sanitation Fund. (See page 153)

Sanitation Commercial	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$625,967	\$684,150	\$684,150	\$680,000	\$680,775
Supplies	\$142,469	\$155,250	\$155,250	\$105,000	\$155,250
Purchased Services	\$411,173	\$329,740	\$329,740	\$329,740	\$329,740
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$278,343	\$303,596	\$303,596	\$303,596	\$326,625
Capital Outlay	\$0	\$50,000	\$147,516	\$114,261	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total San. Commercial	\$1,457,951	\$1,522,736	\$1,620,252	\$1,532,597	\$1,492,390

Central Garage

The Central Garage functions include maintenance, fuel dispensing and replacement services for all major vehicles and motor equipment (approximately 502) owned by the City and the Great Falls Housing Authority.

Full Financial Summary can be found under the Central Garage Fund. (See page 170)

Central Garage	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$903,249	\$945,613	\$945,613	\$945,613	\$994,216
Supplies	\$855,958	\$809,650	\$809,650	\$809,650	\$838,290
Purchased Services	\$84,970	\$86,425	\$124,575	\$112,000	\$86,375
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$147,110	\$161,408	\$161,408	\$161,408	\$173,099
Capital Outlay	\$1,437,226	\$733,740	\$1,431,376	\$1,431,376	\$921,590
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central Garage	\$3,428,512	\$2,736,836	\$3,472,622	\$3,460,047	\$3,013,570

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed building exterior coatings
- New garage doors installed
- Underground fuel tanks removed at Public Works.
- Completed HVAC upgrades.
- Researched and selected location for new fuel station at Park & Recreation.

Priority Goals & Objectives - For the Upcoming Year

- Begin construction of new second fuel station located at park and rec.
- Begin closure and removal of underground fuel tanks at fire station #1
- Test hybrid police units in winter environment
- Update some old shop equipment and tools for increased workplace safety.

Engineering

The Engineering Division provides technical support for the utilities and operations divisions of Public Works and all other departments within the City. Support of the utilities, environmental, and street operations are the primary focus of engineering. Other departments receive engineering support as agreed upon or projected during the budget process. Engineering is also responsible for new subdivision construction and privately financed public infrastructure extensions, and provides utility and other information to consultants, other agencies, and the general public.

The composition of revenues is affected by the level of subdivision construction activity, the number of permits issued, and the number of TIF projects. These are relatively small portions of the division budget. Non-public works department revenues fluctuate with the number and size of projects available. The majority of revenue is received for services provided to other divisions of the Public Works Department.

Full Financial Summary can be found under the Engineering Fund. (See page 180)

Engineering	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$1,367,225	\$1,405,603	\$1,405,603	\$1,350,000	\$1,370,133
Supplies	\$45,920	\$44,100	\$44,100	\$40,000	\$44,100
Purchased Services	\$45,492	\$50,445	\$50,445	\$50,445	\$88,802
Debt Service	\$14,960	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$142,037	\$0	\$0	\$0	\$0
Internal Service	\$220,165	\$232,883	\$232,883	\$232,883	\$242,351
Capital Outlay	\$50,658	\$7,000	\$7,000	\$0	\$7,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Engineering	\$1,886,458	\$1,740,031	\$1,740,031	\$1,673,328	\$1,752,386

Goals and Objectives

Major Accomplishments - In the Past Year

- Completed the design and bidding for the first phase of the Water Treatment Plant Filter Replacements project. The first phase of this project is currently under construction.
- Completed the Extension of Services and the City of Great Falls Standards for Design and Construction documents, which have both been approved by the City Commission.
- Provided our field inspectors with iPads and training which allowed them to start utilizing the new Energov Software associated with the new comprehensive process for development review and management.
- Completed construction of the water transmission main crossings under the Upper Missouri and Sun Rivers with fusible PVC pipe, using Horizontal directional drilling (HDD).
- Facilitated the completion of the design and construction for the first round of City Park improvements associated with the Great Falls Park District Number 1.

Priority Goals & Objectives - For the Upcoming Year

- Complete design, bidding, and start construction for the second phase of the Valeria Way storm drainage improvements.
- Complete design, bidding, and construction for the storm drain improvements located on the upper north end of the West Hill Subdivision.
- Complete design, bidding, and start construction for the second phase of the Water Treatment Plant Filter Replacements project.
- Continue aggressive water main replacement and sanitary sewer rehabilitation programs.
- Continue involvement in the new comprehensive process for development review and management.

Public Works Administration

The Public Works Administration is responsible for the overall planning, organizing, and coordination of the three branches of Public Works: Utilities, Operations and Engineering. Formulation and implementation of the budgets and programs outlined in the goals and objectives are coordinated through Public Works Administration.

Full Financial Summary can be found under the Public Works Admin Fund.
(See page 181)

Public Works Admin	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$368,962	\$392,226	\$392,226	\$380,000	\$411,394
Supplies	\$43,527	\$40,200	\$40,200	\$30,000	\$40,200
Purchased Services	\$143,060	\$142,400	\$142,400	\$142,458	\$148,301
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,404	\$62,589	\$62,589	\$62,589	\$77,909
Capital Outlay	\$14,217	\$18,000	\$290,000	\$262,516	\$18,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Public Works Admin	\$622,170	\$655,415	\$927,415	\$877,563	\$695,804

Goals and Objectives

Major Accomplishments - In the Past Year

- Improved communication with an upgraded phone system that ties in with the rest of the City organization at all other locations.
- Finished building repairs including repairing exterior of Central Garage, Street and Sanitation Garage and Wash Rack.
- Presented at Neighborhood Councils on issues affecting neighborhoods to promote open and accessible government.
- Increased use of Asset Management software by utilizing IPADs in the field for data collection, mapping and time tracking.
- Continued wellness and safety meetings to increase employee overall health, wellness and safety and reduce sick days and injuries.

Priority Goals & Objectives - For the Upcoming Year

- New director's goal is to continue to provide seamless & excellent ratepayer and customer service.
- Explore use of social media to inform and educate citizens about our day-to-day operations and projects.
- Upgrade and add security cameras in the Public Works Complex.
- Continue employee education and activities to promote safety and wellness in the workplace.
- Continue expanding use of Asset Management software in the office and in the field for data collection, time tracking and mapping.



Special Districts

Special Districts are not assigned to a specific Department or may be overseen by several Departments.



Street Lighting Districts

The Lighting Maintenance District is a Special Revenue Fund created to account for the collection of assessments and subsequent payment of Special Lighting Maintenance District costs.

There are currently 27 Special Lighting Maintenance Districts (SLD's) with approximately 9,429 street lights, lighting over 76% of the city. Of the total number of street lights, 310 street lights are City-owned. The original lighting districts can be traced back to 1912.

Full Financial Summary can be found under the Lighting Districts Fund. (See page 125)

Street Lighting Districts	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$13,879	\$9,999	\$9,999	\$9,999	\$9,999
Purchased Services	\$1,183,691	\$1,278,337	\$1,278,337	\$1,278,337	\$1,278,937
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$122,772	\$138,636	\$138,636	\$138,636	\$141,199
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Street Lighting	\$1,320,342	\$1,426,972	\$1,426,972	\$1,426,972	\$1,430,135

Master Debt SILD

The Master Debt SILD Fund was created to account for City owned and operated new lighting districts debt.

Full Financial Summary can be found under the Master Debt SILD. (See page 131)

Master Debt SILD	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$21,597	\$4,353	\$4,353	\$4,045	\$3,346
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Master Debt SILD	\$21,597	\$4,353	\$4,353	\$4,045	\$3,346

Improvement District Revolving

The Improvement District Revolving Fund is a debt service fund created to account for bonded indebtedness on special improvement districts. Special improvement district bonds are issued for capital projects which benefit specific properties. Bond proceeds are accounted for in a separate capital project fund. Special improvement district bonds are not general obligations of the City; however, the City administration is committed to payment of all special improvement district debt issued by the City.

Full Financial Summary can be found under the Improvement District Revolving Fund.
(See page 130)

Improvement District Revolving	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$850	\$0
Debt Service	\$28,350	\$3,350	\$3,350	\$1,750	\$38,350
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,066	\$1,172	\$1,172	\$1,172	\$1,207
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Improvement District	\$30,266	\$4,522	\$4,522	\$3,772	\$39,557

Tourism Business Improvement District (TBID) & Business Improvement District (BID)

This fund represents a separate assessment levied to the Downtown Business Improvement District and the Tourism Business Improvement District. The payments to the district are passed through when collections are received from the levied assessment.

Financial Summary can be found under the Support and Innovation Fund. (See page 112)

Tourism BID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$416	\$0	\$0	\$49	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$362,115	\$692,000	\$692,000	\$692,000	\$486,258
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Tourism BID	\$362,531	\$692,000	\$692,000	\$692,049	\$486,258

BID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$14	\$0	\$0	\$42	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$254,468	\$240,000	\$240,000	\$240,000	\$240,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total BID	\$254,482	\$240,000	\$240,000	\$240,042	\$240,000

Advisory Commission on International Relationships

The mission of the Advisory Commission on International Relationships (ACIR) is to promote, facilitate and nurture international relationships for the City of Great Falls serving as a liaison for information and opportunities. These would relate to areas such as culture, medical, educational, or business.

Financial Summary can be found under the Support and Innovation Fund. (See page 112)

International Relationship	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$6,980	\$0	\$19,770	\$2,105	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Int'l Relationship	\$6,980	\$0	\$19,770	\$2,105	\$0

Economic Revolving

This fund represents the only discretionary money available to the City Commission to encourage economic development in Great Falls.

Financial Summary can be found under the Economic Revolving Fund. (See page 103)

Economic Development	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Economic	\$0	\$0	\$0	\$0	\$0

Central Montana Ag Tech Park

The Agriculture Technology Park Fund is to encourage industrial growth by providing tax increment financing. Revenues come from the tax increment of the Central Montana Agriculture Technology Park District.

Full Financial Summary can be found under the Central MT Ag Tech Fund. (See page 99)

Central MT Ag Tech TID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$872	\$0	\$0	\$22,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$96,401
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$17,724	\$19,614	\$19,614	\$19,614	\$18,362
Capital Outlay	\$86,061	\$0	\$1,608,438	\$1,586,438	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central MT Ag Tech	\$104,657	\$19,614	\$1,628,052	\$1,628,052	\$114,763

Airport TID

This fund is used to account for fund operations for the Airport Tax Increment District. Revenues come from the tax increment of the Airport District.

Full Financial Summary can be found under Airport TID Fund. (See page 100)

Airport TID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,173	\$0	\$465	\$465	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,049	\$2,072	\$2,072	\$2,072	\$4,862
Capital Outlay	\$0	\$0	\$107,383	\$107,383	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Central MT Ag Tech	\$5,222	\$2,072	\$109,920	\$109,920	\$4,862

Downtown TID

This fund is used to account for fund operations for the Downtown Tax Increment District. Revenues come from the tax increment of the Downtown Tax Increment District.

Full Financial Summary can be found under Downtown TID Fund. (See page 101)

Downtown TID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$5,000	\$5,000	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,213	\$14,317	\$14,317	\$14,317	\$89,949
Capital Outlay	\$264,891	\$0	\$205,109	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Downtown TID	\$271,104	\$14,317	\$224,426	\$19,317	\$89,949

East Industrial Ag Tech Park

This fund is used to account for fund operations for the East Industrial Ag Tech Park. Revenues come from the tax increment of the East Industrial Ag Tech Park.

Full Financial Summary can be found under East Industrial Ag Tech Park Fund. (See page 102)

East Industrial Ag Tech Park	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$7,116	\$0	\$0	\$862	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$14,005	\$19,215	\$19,215	\$19,215	\$15,864
Capital Outlay	\$555,624	\$258,178	\$258,178	\$258,178	\$248,466
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total East Industrial Ag	\$576,745	\$277,393	\$277,393	\$278,255	\$264,330

West Bank TID

The West Bank Tax Increment District is a debt service fund created to account for the bonded indebtedness on the West Bank Urban Renewal District. Revenues come from the tax increment of the West Bank District.

Full Financial Summary can be found under West Bank TID Fund. (See page 129)

West Bank TID	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$1,493	\$0	\$257,291	\$257,291	\$0
Debt Service	\$210,875	\$216,865	\$216,865	\$216,865	\$259,912
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$33,946	\$35,830	\$35,830	\$35,830	\$59,286
Capital Outlay	\$700,000	\$0	\$1,942,614	\$1,942,614	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total West Bank TID	\$946,314	\$252,695	\$2,452,600	\$2,452,600	\$319,198

Soccer Park Bond

The Soccer Park GO Bond Fund was created to account for 20-year General Obligation Bonds of \$2,500,000 issued to contribute to the construction of a \$3,400,000 15-field soccer park. Voters approved the bond issue in 2004.

Full Financial Summary can be found under the Soccer Park Bond Fund. (See page 128)

Soccer Park Bond	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$0	\$0
Debt Service	\$165,899	\$162,999	\$162,999	\$162,999	\$165,100
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,851	\$4,044	\$4,044	\$4,044	\$4,165
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Soccer Park Bond	\$170,600	\$167,043	\$167,043	\$167,043	\$169,265

General Obligation Taxable Bonds

General Obligation Taxable Bond is a debt service fund created to account for bonded indebtedness for the purpose of paying a portion of the costs of design, engineering, feasibility and environmental review with respect to Highwood Generating Station. Original bonds were issued in 2005 and refinanced in 2014.

Full Financial Summary can be found under General Obligation Taxable Bond Fund.
(See page 132)

General Obligation Taxable Bonds	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$147,275	\$148,895	\$148,895	\$148,895	\$144,846
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total General Obligation	\$147,275	\$148,895	\$148,895	\$148,895	\$144,846

General Capital Projects

The general capital projects fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds). There are currently four divisions, Animal Shelter, Miscellaneous Admin, Public Works Admin and Park and Rec Admin.

Full Financial Summary can be found under General Capital Projects Fund. (See page 134)

General Capital Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$56,378	\$0	\$321,798	\$321,521	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,700	\$0	\$1,094,090	\$299,437	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total General Capital	\$136,078	\$0	\$1,415,888	\$620,958	\$0

Special State Projects

Special State Projects Fund was setup to account for a loan between Montana Board of Investments and ADF Group USA, Inc. On April 4, 2014, the City Commission approved the loan. All funds to finance this project will be coming from the Department of Commerce; Montana Board of Investments Infrastructure Loan Program. The City of Great Falls will serve as the pass through agency.

Full Financial Summary can be found under the Special State Projects Fund. (See page 166)

Special State Projects	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Special State	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402

Port Authority

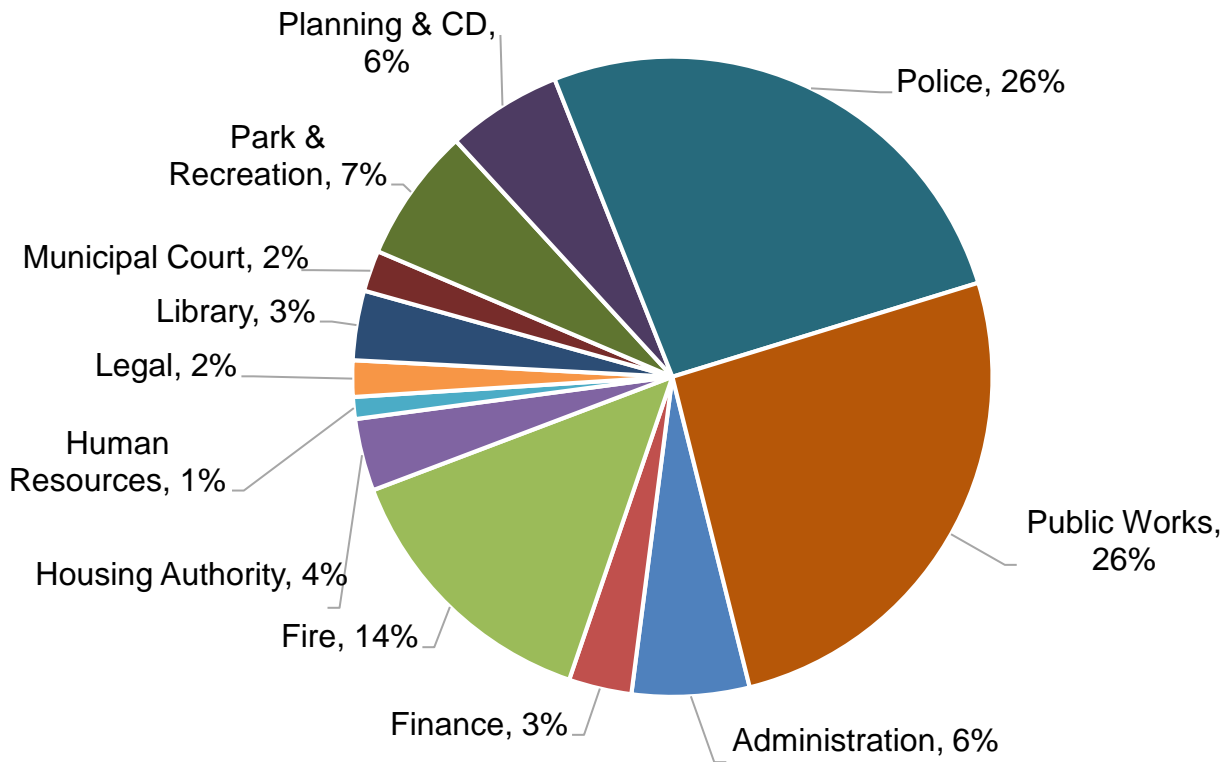
Port Authority was setup to account for a loan between Montana Board of Investments and Centene. On November 30, 2007, the City Commission approved the loan. All funds to finance this project come from the Department of Commerce; Montana Board of Investments Infrastructure Loan Program. The City of Great Falls serves as the pass through agency.

Full Financial Summary can be found under the Port Authority Fund. (See page 167)

Port Authority	2019 Actual Amount	2020 Adopted Budget	2020 Amended Budget	2020 Projected Amount as of 06/05/2020	2021 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$817	\$0	\$0	\$0	\$0
Debt Service	\$465,187	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Total Port Authority	\$466,004	\$0	\$0	\$0	\$0



FY2021 FTE Count – Full & Part-Time Positions



	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
Administration	30.07	30.07	30.07
Finance	16.10	16.10	16.10
Fire	71.00	71.00	71.00
Housing Authority	18.50	18.50	18.50
Human Resources	5.60	5.60	5.60
Legal	9.29	9.29	9.29
Library	17.80	17.80	17.80
Municipal Court	9.00	10.49	10.49
Park & Recreation	37.78	34.33	34.33
Planning & Community Development	28.50	27.50	29.50
Police	132.00	133.00	133.00
Public Works	134.76	134.21	131.00
Total Full & Part-Time Positions¹	510.40	507.89	506.68

¹ Temporary and seasonal employees not included.

Changes to FTE Counts in FY2021

General

Police	Moved part of Custodian to Dispatch	(0.33)
	Total Change Police	<u>(0.33)</u>

Total General Fund Change in FTEs	(0.33)
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Planning & CD

Planning & CD	Added two Engineer positions from Public Works	2.00
	Total Change for Planning & CD	<u>2.00</u>

Police

Dispatch	Moved part of Custodian from General Fund	0.33
	Total Change for Police	<u>0.33</u>

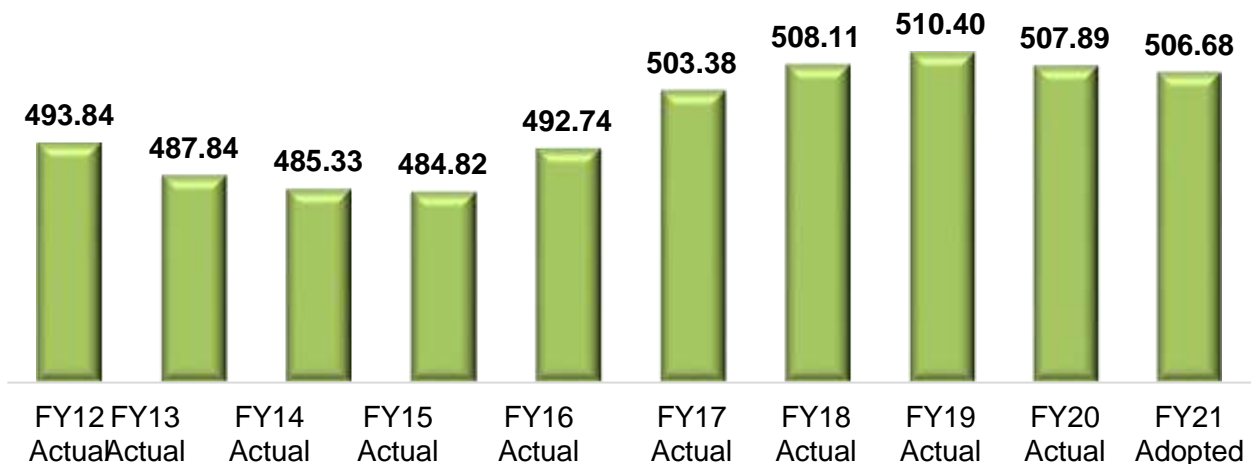
Public Works

Street	Reorganization for ACA requirements	(2.75)
Engineering	Moved 1 position to PCD, removed intern hours	(1.12)
Water	Reorganization for ACA requirements	(0.93)
Sewer Collection	Reorganization for ACA requirements	0.63
Storm Drain	Moved 1 position to PCD	(1.00)
Sanitation	Reorganization for ACA requirements	1.97
	Total Change for Public Works	<u>(3.21)</u>

Total Other Funds Change in FTEs	(0.88)
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Total Change in FTEs	(1.21)
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10 Year Trend of Full & Part-Time Positions



FTEs by Department and Division

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
Administration			
Mayor/City Commission	1.25	1.25	1.25
City Manager	3.00	3.00	3.00
City Clerk	2.00	2.00	2.00
Neighborhood Council	1.00	1.00	1.00
Animal Shelter Operations	10.28	10.28	10.28
Information Technology	8.00	8.00	8.00
Mansfield Events	4.54	4.54	4.54
Administration Department Total	30.07	30.07	30.07
Finance			
Accounting	6.30	6.30	6.30
Payroll	1.15	1.15	1.15
Utilities	8.40	8.40	8.40
Mail	0.25	0.25	0.25
Finance Department Total	16.10	16.10	16.10
Fire			
Operations	66.60	66.50	66.50
Prevention	4.40	4.50	4.50
Fire Department Total	71.00	71.00	71.00
Housing Authority			
	18.50	18.50	18.50
Housing Authority Department Total	18.50	18.50	18.50
Human Resources			
Human Resources	4.60	4.60	4.60
Insurance & Safety	1.00	1.00	1.00
Human Resources Department Total	5.60	5.60	5.60
Legal			
	9.29	9.29	9.29
Legal Department Total	9.29	9.29	9.29
Library			
	17.80	17.80	17.80
Library Department Total	17.80	17.80	17.80
Municipal Court			
	9.00	10.49	10.49
Municipal Court Department Total	9.00	10.49	10.49
Park & Recreation			
Park Areas	10.67	11.00	11.00
Administration	5.00	5.00	5.00
Trails Maintenance	1.00	1.00	1.00
Park Maintenance District	-	3.00	3.00
Golf	5.20	-	-
Natural Resources	5.00	5.00	5.00
Recreation	5.51	4.18	4.18
Swimming Pools	5.40	5.15	5.15
Park & Recreation Department Total	37.78	34.33	34.33

FTEs by Department and Division - Continued

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
Planning & Community Development			
Building Permits	12.30	11.30	11.30
Federal Block Grant	2.45	2.50	2.50
Federal Home Grant	0.35	0.30	0.30
Parking	0.50	0.60	0.60
Civic Center Facilities Admin	4.30	4.20	4.20
Planning/Historic Preservation	8.60	8.60	10.60
Planning & CD Department Total	28.50	27.50	29.50
Police			
Admin	1.75	2.75	1.75
Patrol	59.00	65.00	61.00
Detectives	23.00	19.00	23.00
Support Services	12.67	12.00	12.67
Records Bureau	11.00	10.00	10.00
HIDTA Task Force	1.00	1.00	1.00
Dispatch Services	23.58	23.25	23.58
Police Department Total	132.00	133.00	133.00
Public Works			
Street			
Street Maintenance	27.81	27.81	25.06
Traffic	6.00	5.00	5.00
Public Works Admin	4.00	4.00	4.00
Engineering	15.23	15.12	14.00
Water			
Lab Testing	1.44	2.00	2.00
Purification	14.00	14.00	14.00
Distribution	19.33	19.33	18.40
Sewer			
Sewer Treatment	0.25	0.25	0.25
Sewer Collection	10.78	10.78	11.40
Environmental Compliance	2.40	2.40	2.40
Storm Drain	3.55	3.55	2.55
Sanitation			
Residential	9.52	9.53	11.51
Commercial	8.52	8.51	8.51
Central Garage	11.93	11.93	11.93
Public Works Department Total	134.76	134.21	131.00
Total All Departments	510.40	507.89	506.68
Park & Recreation Seasonal / Temporary	40.26	29.13	29.13
Public Works Seasonal / Temporary	2.44	2.44	0.94
Seasonal / Temporary Total	42.70	31.57	30.07
Total	553.10	539.46	536.75

FTEs by Fund

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
General Fund			
Mayor/City Commission	1.25	1.25	1.25
Municipal Court	9.00	10.49	10.49
City Manager	3.00	3.00	3.00
City Clerk	2.00	2.00	2.00
Neighborhood Council	1.00	1.00	1.00
Animal Shelter Operations	10.28	10.28	10.28
Legal	9.29	9.29	9.29
Police	107.42	108.75	108.42
Fire	71.00	71.00	71.00
Park & Recreation	16.67	17.00	17.00
General Fund Total	230.91	234.06	233.73
Other Funds			
Administration Department Funds (Outside of General Fund)			
Information Technology Fund	7.75	7.75	7.75
City Telephone Fund	0.25	0.25	0.25
Civic Center Events Fund	4.54	4.54	4.54
Finance Fund	16.10	16.10	16.10
Human Resources Funds			
Human Resources Fund	4.60	4.60	4.60
Insurance & Safety Fund	1.00	1.00	1.00
Housing Authority Fund	18.50	18.50	18.50
Library Fund	17.80	17.80	17.80
Park & Recreation Funds (Outside of General Fund)			
Park Maintenance District	-	3.00	3.00
Golf	5.20	-	-
Natural Resources	5.00	5.00	5.00
Recreation	5.51	4.18	4.18
Swimming Pool	5.40	5.15	5.15
Planning & Community Development Funds			
Permits Fund	12.30	11.30	11.30
Federal Block Grant Fund	2.45	2.50	2.50
Federal Home Grant Fund	0.35	0.30	0.30
Parking Fund	0.50	0.60	0.60
Civic Center Facility Admin Fund	4.30	4.20	4.20
Planning & Community Development Fund	8.60	8.60	10.60

FTEs by Fund - Continued

	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted
Police Department Funds (Outside of General Fund)			
HIDTA Task Force	1.00	1.00	1.00
Dispatch Services	23.58	23.25	23.58
Public Works Funds			
Street			
Street Maintenance	27.81	27.81	25.06
Traffic	6.00	5.00	5.00
Public Works Admin	4.00	4.00	4.00
Engineering	15.23	15.12	14.00
Water			
Lab Testing	1.44	2.00	2.00
Purification	14.00	14.00	14.00
Distribution	19.33	19.33	18.40
Sewer			
Sewer Treatment	0.25	0.25	0.25
Sewer Collection	10.78	10.78	11.40
Environmental Compliance	2.40	2.40	2.40
Storm Drain	3.55	3.55	2.55
Sanitation			
Residential	9.53	9.53	11.51
Commercial	8.51	8.51	8.51
Central Garage	11.93	11.93	11.93
Total Other Funds	279.49	273.83	272.95
Total All Funds	510.40	507.89	506.68
Total Seasonal / Temporary	42.70	31.57	30.07
Total	553.10	539.46	536.75

RESOLUTION NO. 10351
RESOLUTION TO FIX ANNUAL TAX LEVY
A RESOLUTION PROVIDING FOR THE ANNUAL TAX
LEVY IN MILLS FOR THE FISCAL YEAR BEGINNING
JULY 1, 2020 AND ENDING JUNE 30, 2021

- WHEREAS,** Montana Code Annotated (MCA), 7-1-114, states "(1) A local government with self-governing powers is subject to ...(g) except as provided in subsection (3), any law regulating the budget, finance, or borrowing procedures and powers of local governments...(3) (b) The provisions of 15-10-420 apply to self-governing local government units."
- WHEREAS,** The City of Great Falls, Montana adopted a self-governing charter in 1986. Article I, Section 3 of the Charter of the City of Great Falls, Montana states: "The total mill levy shall not exceed that allowed to general powers cities of the first class by Montana Law."
- WHEREAS,** Section 7-6-4036, MCA, requires the City Commission to fix the tax levy for each taxing jurisdiction by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values. Certified taxable values were received August 3, 2020.
- WHEREAS,** Section 15-10-420, MCA provides:
- (1)(a) Subject to the provisions of this section, a governmental entity that is authorized to impose mills may impose a mill levy sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior 3 years. The maximum number of mills that a governmental entity may impose is established by calculating the number of mills required to generate the amount of property tax actually assessed in the governmental unit in the prior year based on the current year taxable value, less the current year's value of newly taxable property plus one-half the average rate of inflation for the prior 3 years.
 - (2) ... plus any additional levies authorized by the voters ...
 - (9) (a) The provisions of subsection (1) do not prevent or restrict:...(vi) the portion that is the amount in excess of the base contribution of a governmental entity's property tax levy for contributions for group benefits excluded under 2-9-212 or 2-18-703.
- WHEREAS,** Section 15-10-201, MCA, requires the City Commission to fix its tax levy in mills and tenths and hundredths of mills.
- WHEREAS,** The Department of Revenue's certified taxable value for the City of Great Falls is \$101,651,616 which equates to \$101,652 per mill; when the incremental value of the tax increment finance districts is removed the value is \$98,197 per mill. This includes \$119,488 or \$691 per mill, of newly taxable property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:**Section 1. - Determination of Mill Levy Limit**

- Appendix A shows the determination of the total mill levy limit of 174.65 mills.
- An additional 37.63 “Permissive Medical Levy” is allowed under 15-10-420(9)(a)(vi) for increased health insurance premiums not included in the Appendix A calculation.
- An additional 1.72 mills is allowed under 15-10-420(2) for additional voter supported mills. On November 4, 2003, a \$2.5 million general obligation bond was approved by voters for construction of a soccer park. It has been determined that 1.72 mills for soccer park debt service payments is needed for Fiscal Year 2021.

Section 2. - Tax Levy Amounts

A 208.79 mill levy will generate:

- a. \$ 16,852,897 from the \$97,506 certified value per mill for Previously Taxable Property;
- b. \$ 119,488 from the \$691 certified value per mill for Newly Taxable Property;
- c. \$ 3,361,286 from the \$98,197 certified value per mill for increased Health Insurance premiums “Permissive Medical Levy”,
- d. \$ 168,899 from the \$98,197 certified value per mill for soccer park debt service payments, and,
- e. \$ 20,502,570 in total City tax for 2020 Tax Year from the \$98,197 total certified value per mill.

This does not reflect delinquent collections or tax increments withheld.

Section 3. - Tax Levy Required and Set

- a. 172.84 mill levy- The City Commission has determined a \$16,972,385 tax levy, requiring a 172.84 mill levy, is necessary to balance the General Fund Budget.
- b. 34.23 mill levy- The City Commission has determined a \$3,361,286 “Permissive Medical Levy”, requiring a 34.23 mill levy, is necessary for increased health premium costs to balance the General Fund Budget.
- c. 1.72 mill levy- The City Commission has determined a \$168,899 tax levy, requiring a 1.72 mill levy, is necessary for the soccer park debt service payment.
- d. Total 208.79 - The City Commission of the City of Great Falls, Montana, hereby fixes the tax levy for the fiscal year July 1, 2020 through June 30, 2021 at 208.79 mills.

Determination of Tax Revenue and Mill Levy Limitations, Section 15-10-420, MCA

Enter Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year (from Prior Year's form Line 17)	\$ 16,852,131	\$ 16,852,131
Add: Current year inflation adjustment @ 1.05%		\$ 176,947
Subtract: Ad valorem tax revenue <u>ACTUALLY</u> assessed in the prior year for Class 1 and 2 property, (net and gross proceeds) (from Prior Year's form Line 20)- (enter as negative)	\$ -	\$ -
Adjusted ad valorem tax revenue		\$ 17,029,078
<u>ENTERING TAXABLE VALUES</u>		
Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2	\$ 101,651,616	\$ 101,651.616
Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 (enter as negative)	\$ (3,454,526)	\$ (3,454.526)
Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ 98,197.090
Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 (enter as negative)	\$ (691,320)	\$ (691.320)
Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 (enter as negative)	\$ -	\$ -
Adjusted Taxable value per mill		\$ 97,505.770
CURRENT YEAR calculated mill levy		174.65
CURRENT YEAR calculated ad valorem tax revenue		\$ 17,150,122
<u>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</u>		
Enter total number of carry forward mills from prior year (from Prior Year's form Line 22)	0.00	0.00
Total current year authorized mill levy, including Prior Years' carry forward mills		174.65
Total current year authorized ad valorem tax revenue assessment		\$ 17,150,122
<u>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</u>		
Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)	172.84	172.84
Total ad valorem tax revenue actually assessed in current year		\$ 16,972,385
<u>RECAPITULATION OF ACTUAL:</u>		
Ad valorem tax revenue actually assessed		\$ 16,852,897
Ad valorem tax revenue actually assessed for newly taxable property		\$ 119,488
Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
Total ad valorem tax revenue actually assessed in current year		\$ 16,972,385
Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		1.81



MONTANA
Form AB-72T
Rev. 3-12

2020 Certified Taxable Valuation Information
(15-10-202, MCA)
Cascade County
CITY OF GREAT FALLS

Certified values are now available online at property.mt.gov/cov

1. 2020 Total Market Value ¹	\$	6,000,300,771
2. 2020 Total Taxable Value ²	\$	101,651,616
3. 2020 Taxable Value of Newly Taxable Property.....	\$	691,320
4. 2020 Taxable Value less Incremental Taxable Value ³	\$	98,197,090
5. 2020 Taxable Value of Net and Gross Proceeds ⁴ (Class 1 and Class 2).....	\$	-

6. TIF Districts

Tax Increment District Name	Current Taxable Value ²	Base Taxable Value	Incremental Value
INT'L MALTING PLANT	838,575	347,618	490,957
WEST BANK RENEWAL	1,401,317	292,536	1,108,781
GF INT'L AIRPORT	238,351	107,149	131,202
GF DOWNTOWN URBAN	4,703,958	3,643,698	1,060,260
EAST INDUSTRIAL PARK	665,648	2,322	663,326

Total Incremental Value \$ 3,454,526

Preparer Katie Kakalecik

Date 7/30/2020

¹Market value does not include class 1 and class 2 value

²Taxable value is calculated after abatements have been applied

³This value is the taxable value less total incremental value of all tax increment financing districts

⁴The taxable value of class 1 and class 2 is included in the taxable value totals

For Information Purposes Only

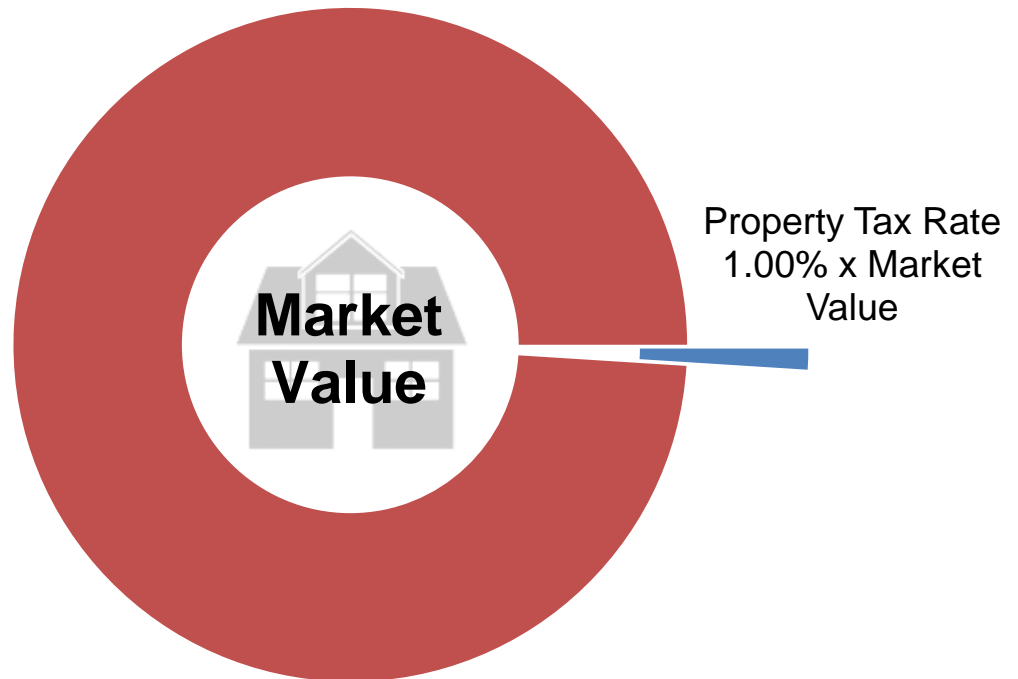
2020 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$	-
II. Total value exclusive of "newly taxable" property	\$	-

Where Do Your Property Taxes Go?



What Percent of Market Value are Property Taxes?



How to Calculate Residential Home Property Taxes

Multiply your home's market value by:	1.001%	Example		
		\$ 100,000	X 1.001%	= \$ 1,001

OR

The following steps may be used to calculate property taxes.

		Example		
	Taxable Market Value, "Market"	\$ 100,000		(From Assessment Notice)
Multiply By:	2020 Taxable Rate (%)	X <u>1.35000%</u>		(From Assessment Notice)
	Current Taxable Value, "Taxable"	\$ 1,350		(From Assessment Notice)
Divide By:	1,000	<u>1,000</u>		(Mill Equivalent)
	Taxable Value per Mill	\$ 1.3500		
Multiply By:	Total Levy in Mills	X <u>741.49</u>		(See Below)
	Calculated Total Property Tax	<u>\$ 1,001.01</u>		

The FY 2020 Tax Levies for the example are below. FY 2021 mills have not yet been finalized for all districts.

	<u>Total</u>	<u>School (State and District)</u>	<u>City</u>	<u>County</u>	<u>Transit</u>
Mill Levy	741.49	392.46	200.78	126.92	21.33
Property Tax	\$1,001.01	\$529.82	\$271.05	\$171.34	\$28.80
Tax as a Percent of Market Value	1.00%	0.53%	0.27%	0.17%	0.03%
Share of Total	100%	52.93%	27.08%	17.12%	2.88%

The Example is a residential property with a \$100,000 taxable market value. A tax payer can go to: <https://itax.tylertech.com/cascademt/> to review individual parcels property taxes for Cascade County. The tax example does not include special assessments or other special districts.

History of City Tax Levies, in Mills

Fiscal Year	2021	2020	2019	2018	2017	2016	2015	2014
General Purpose	170.84	163.99	167.62	163.41	165.26	160.17	173.77	170.19
Library	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Permissive Medical Lev	34.23	33.11	29.86	27.63	26.14	23.03	22.87	20.06
Swimming Pool Debt	0.00	0.00	0.00	0.00	2.94	3.12	3.62	3.92
Soccer Park Debt	1.72	1.68	1.76	1.74	1.90	1.97	2.28	2.57
Total Mill Levy	208.79	200.78	201.24	194.78	198.24	190.29	204.54	198.74
Net Mill Value \$	\$98,197	\$101,525	\$97,185	\$94,164	\$89,978	\$86,964	\$75,053	\$77,328
Tax Levy \$	\$20,502,570	\$20,384,444	\$19,557,045	\$18,341,320	\$17,837,196	\$16,548,385	\$15,351,310	\$14,930,774

History of Overlapping Mill Levies on Property in the City

The overlapping mill levies on property in the City:

	2021	2020	2019	2018	2017	2016	2015	2014
In Mills:								
Schools								
District Levied	TBD	243.93	249.97	231.99	181.31	186.60	200.28	186.59
State Levied	TBD	148.53	150.24	151.57	149.26	147.86	152.45	149.48
Total Schools	TBD	392.46	400.21	383.56	330.57	334.46	352.73	336.07
City of Great Falls	208.79	200.78	201.24	194.78	198.24	190.29	204.54	198.74
Cascade County	TBD	126.92	129.64	127.28	127.07	121.87	133.56	131.36
Transit District	TBD	21.33	19.65	19.31	19.60	19.61	21.17	20.24
Total Overlapping Levy	TBD	741.49	750.74	724.93	675.48	666.23	712.00	686.41
As a Percent:								
District Levied	TBD	32.90%	33.30%	32.00%	26.84%	28.01%	28.13%	27.18%
State Levied	TBD	20.03%	20.01%	20.91%	22.10%	22.19%	21.41%	21.78%
Total Schools	TBD	52.93%	53.31%	52.91%	48.94%	50.20%	49.54%	48.96%
City of Great Falls	TBD	27.08%	26.81%	26.87%	29.35%	28.56%	28.73%	28.95%
Cascade County	TBD	17.12%	17.27%	17.56%	18.81%	18.29%	18.76%	19.14%
Transit District	TBD	2.88%	2.62%	2.66%	2.90%	2.94%	2.97%	2.95%
Total Overlapping Levy	TBD	100%	100%	100%	100%	100%	100%	100%

Taxable Valuation History

Tax Levy Year	Fiscal Year	Total Taxable Value	Tax Increment Districts						Net Taxable Value	New Property Value	% Increase (Decrease) Prior Year Newly Taxable Property	Levy in Mills
			Downtown	Pasta MT/ General Mills	International Malting Plant	West Bank Urban Renewal Plan	Great Falls Int'l Airport	East Industrial Park				
2001	FY 2002	\$65,437,840	\$4,511,569	\$552,276	NA	NA	NA	NA	\$60,373,995	\$1,011,770	-47.8%	111.32
2002	FY 2003	\$65,117,051	\$4,364,549	\$595,357	NA	NA	NA	NA	\$60,157,145	\$1,302,597	28.7%	119.00
2003	FY 2004	\$65,328,553	\$4,102,725	\$700,009	NA	NA	NA	NA	\$60,525,819	\$1,041,336	-20.1%	124.33
2004	FY 2005	\$66,377,650	\$3,343,580	NA	NA	NA	NA	NA	\$63,034,070	\$2,138,124	95.0%	131.64
2005	FY 2006	\$68,609,562	\$3,402,127	NA	NA	NA	NA	NA	\$65,207,435	\$2,748,377	35.4%	138.27
2006	FY 2007	\$70,990,415	\$3,832,568	NA	\$141,345	NA	NA	NA	\$67,016,502	\$2,873,541	4.6%	140.94
2007	FY 2008	\$73,776,332	\$4,064,883	NA	\$225,476	NA	NA	NA	\$69,485,973	\$2,387,436	-16.9%	158.21
2008	FY 2009	\$76,405,690	\$4,107,804	NA	\$294,210	\$30,733	NA	NA	\$71,972,943	\$2,138,961	-10.4%	162.68
2009	FY 2010	\$76,862,700	NA	NA	\$309,168	\$205,857	NA	NA	\$76,347,675	\$6,947,574	224.8%	169.04
2010	FY 2011	\$78,275,702	NA	NA	\$195,477	\$574,725	\$728	NA	\$77,504,772	\$2,931,771	-57.8%	173.10
2011	FY 2012	\$78,709,035	NA	NA	\$176,312	\$553,480	\$6,659	NA	\$77,972,584	\$5,295,716	80.6%	183.24
2012	FY 2013	\$77,852,991	NA	NA	\$157,225	\$557,385	\$6,333	NA	\$77,132,048	\$1,278,348	-75.9%	193.57
2013	FY 2014	\$78,054,590	\$105	NA	\$155,000	\$560,136	\$11,171	NA	\$77,328,178	\$787,945	-38.4%	198.74
2014	FY 2015	\$76,098,354	\$41,765	NA	\$386,390	\$575,135	\$11,275	\$31,452	\$75,052,337	\$312,611	-60.3%	204.54
2015	FY 2016	\$88,577,771	\$444,316	NA	\$504,796	\$579,885	\$42,030	\$42,557	\$86,964,187	\$5,072,060	1522.5%	190.29
2016	FY 2017	\$91,113,880	\$0	NA	\$512,371	\$537,828	\$43,717	\$41,662	\$89,978,302	\$5,238,618	3.3%	198.24
2017	FY 2018	\$95,822,493	\$252,609	NA	\$383,849	\$654,253	\$47,867	\$319,573	\$94,164,342	\$2,643,701	-49.5%	194.78
2018	FY 2019	\$99,201,290	\$289,538	NA	\$440,041	\$772,903	\$48,317	\$465,364	\$97,185,127	\$4,606,852	74.3%	201.24
2019	FY 2020	\$104,780,322	\$1,054,084	NA	\$443,834	\$1,087,196	\$104,694	\$511,217	\$101,579,297	\$1,203,919	-73.9%	200.78
2020	FY 2021	\$101,651,616	\$1,060,260	NA	\$490,957	\$1,108,781	\$131,202	\$663,326	\$98,197,090	\$691,320	-42.6%	208.79

All amounts as of time of certification

Note 1: Starting in 1999 mill levies were "floated" in order to achieve the statutorily limited tax revenues.

Voters approved a 2 mill increase for the Library in November, 2000.

Voters approved a \$2.5 million general obligation bond for a soccer park November 4, 2003.

Voters approved a \$2.27 million general obligation bond for repair and improvement of city pool facilities November 7, 2006.

General Fund Revenue Increase from New Taxable Property, Inflation, & State Entitlement Payments

General Fund Increases with Newly Taxable Property, Inflation, Entitlement Payments and Permissive Medical Levy										
Fiscal Year	Total \$ Increase in Mill Levy Due to Newly Taxable Property	Taxable Value of New Property	Total \$ Increase in Mill Levy Due to Inflationary Factor	% Increase of Inflationary Factor	% of Entitlement Increase	Entitlement Dollar Increase per Year	Entitlement Payment	Permissive Medical Levy Increase per Year	Permissive Medical Levy Total Levied Amount	Total Increases
2002	\$112,656	\$1,011,770	\$90,165	1.280%	3.00%	New	\$4,597,248	New	\$0	\$202,821
2003	\$151,148	\$1,302,597	\$92,513	1.270%	3.00%	\$144,453	\$4,741,701	\$195,351	\$195,351	\$583,465
2004	\$124,223	\$1,041,336	\$92,154	1.220%	3.38%	\$155,130	\$4,896,831	\$131,294	\$326,645	\$502,801
2005	\$249,121	\$2,030,124	\$75,618	0.960%	3.47%	\$173,569	\$5,070,400	(\$65)	\$326,580	\$498,243
2006	\$355,678	\$2,748,377	\$101,905	1.251%	3.23%	\$165,426	\$5,235,826	\$265,434	\$592,014	\$888,443
2007	\$370,273	\$2,873,541	\$122,878	1.420%	3.40%	\$85,338	\$5,321,164	\$42	\$592,056	\$578,531
2008	\$331,540	\$2,387,436	\$140,415	1.535%	4.23%	\$225,000	\$5,546,164	\$284,162	\$876,218	\$981,117
2009	\$301,276	\$2,138,981	\$161,337	1.672%	4.22%	\$233,836	\$5,780,000	\$208,415	\$1,084,633	\$904,864
2010	\$1,026,130	\$6,947,574	\$112,728	1.112%	5.00%	\$289,000	\$6,069,000	\$272	\$1,084,905	\$1,428,130
2011	\$448,379	\$2,931,771	\$0	0.000%	5.14%	\$311,000	\$6,380,947	\$119,523	\$1,204,428	\$878,902
2012	\$869,937	\$5,295,716	\$0	0.000%	0.00%	\$0	\$6,386,864	(\$525)	\$1,203,903	\$869,412
2013	\$216,205	\$1,278,348	\$367,824	3.060%	0.00%	\$0	\$6,580,118	\$179,073	\$1,382,976	\$763,102
2014	\$135,678	\$787,945	\$134,366	1.030%	3.50%	\$230,302	\$6,810,420	\$168,223	\$1,551,199	\$668,569
2015	\$54,948	\$312,611	\$137,147	1.030%	3.50%	\$238,365	\$7,064,237	\$165,263	\$1,716,462	\$595,723
2016	\$822,535	\$5,072,060	\$88,387	0.670%	3.50%	\$247,248	\$7,594,724	\$286,319	\$2,002,781	\$1,444,489
2017	\$876,206	\$5,238,618	\$70,515	0.490%	3.50%	\$277,164	\$7,871,888	\$349,244	\$2,352,025	\$1,573,129
2018	\$437,295	\$2,643,701	\$88,793	0.590%	0.05%	\$40,844	\$7,912,732	\$249,726	\$2,601,751	\$816,658
2019	\$781,414	\$4,606,852	\$127,721	0.817%	1.85%	\$145,815	\$8,058,547	\$300,000	\$2,901,751	\$1,354,950
2020	\$199,839	\$1,203,919	\$168,142	1.020%	3.00%	\$292,005	\$8,350,552	\$460,000	\$3,361,751	\$1,119,986
2021	\$119,488	\$691,320	\$0	0.000%	3.24%	\$284,198	\$8,634,750	\$0	\$3,361,751	\$403,686
Total	\$7,983,969		\$2,172,608			\$3,538,693		\$3,361,751		\$17,057,021
20 Year Average	\$399,198		\$108,630			\$176,935		\$168,088		\$852,851

The City of Great Falls is the county seat of Cascade County and is the third largest city in Montana. Situated on the Missouri River, the City is approximately 50 miles east of the Continental Divide and 120 miles south of the Canadian border. The City serves as a gateway to Glacier National Park and is on a main thoroughfare to Yellowstone National Park. Great Falls is fortunate to have several pedestrian/bicycle facilities including the nationally recognized River's Edge Trail system which follows the Missouri River from Gibson Park to Giant Springs. The 48 mile trail wanders through the City of Great Falls area, connecting parks and other points of interest along the Missouri River including Black Eagle Falls, Rainbow Falls, Crooked Falls and "The Great Falls of the Missouri" just below Ryan Dam. Malmstrom Air Force Base is the state's largest military installation and the Montana Air National Guard is located near the Great Falls International Airport. The City encompasses an area of over 22 square miles with a population of 59,638 according to the U.S. Census Bureau population estimates.

The present Great Falls townsite was first noted in the journals of Lewis and Clark in 1805 as they portaged around "the thundering Great Falls of the Missouri". In 1882, Paris Gibson, a Minneapolis City planner and engineer, recognized the potential of the area's abundant resources and central location. Gibson's legacy was a carefully planned City that makes Great Falls unique today.

The City of Great Falls is a municipal corporation, organized in 1888 under the laws of the State of Montana. The City operates under the Commission/Manager form of government with a self-governing charter which became effective July 1, 1986. The City's executive, legislative, and policy-making body is the City Commission which is composed of a mayor and four commissioners. The Mayor is elected at-large for a term of two years and the Commissioners serve overlapping four-year terms. The City Manager serves as the appointed Chief Executive Officer carrying out the policies established by the City Commission and overseeing all operations.

Great Falls has nine neighborhood councils comprised of five members each. Members are elected to two-year terms. The councils act in an advisory capacity to the City Commission, the City Manager and to other City advisory bodies.

Services provided by the City of Great Falls include police, fire, planning, library, parks & recreation, street repair and maintenance, water, sanitary sewer, storm drain, and sanitation.

Class of City	First Class
County located in	Cascade
Year Incorporated	1888
Active Registered Voters	25,137
Inactive Registered Voters	12,624
Population	59,638
Form of Government	Commission/ Manager

**Demographic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population ¹	Personal Income ²	Per Capita Income ²	School Enrollment ³	Unemployment Rate ⁴
2010	59,366	2,996,541	36,533	10,159	5.8%
2011	58,505	3,076,502	37,437	10,127	6.4%
2012	58,950	3,161,768	38,790	10,109	5.4%
2013	58,893	3,228,329	39,448	10,198	5.1%
2014	59,351	3,336,106	40,822	10,347	4.0%
2015	59,152	3,357,888	40,759	10,193	3.9%
2016	59,638	3,389,496	41,163	10,520	4.1%
2017	59,178	3,460,063	42,053	10,549	3.8%
2018	58,876	3,546,163	43,375	10,476	3.9%
2019	58,701	3,752,800	45,959	10,416	3.4%

- ¹ U.S. Census Bureau, Population Estimates, for one calendar year prior.
- ² U.S. Department of Commerce, Bureau of Economic Analysis, Regional Economic Information System for Cascade County, Montana www.bea.doc.gov/bea/regional/bearfacts. The personal income and per capita income information is for two calendar years prior. Personal income estimates are in thousands of dollars.
- ³ Great Falls School District No. 1. Great Falls, Montana.
- ⁴ Montana Department of Labor & Industry Research & Analysis Bureau for Cascade County.

**Major Employers
Current Year and Nine Years Ago**

Employer	2019			2010		
	Number of Employees	Rank	Percentage of Total Employment	Number of Employees	Rank	Percentage of Total Employment
Malmstrom Air Force Base	3,960	1	11%	4,740	1	16%
Benefis Health Care Center	3,203	2	9%	2,550	2	8%
Great Falls Public Schools	1,926	3	5%	1,550	3	5%
Montana Air National Guard	1,012	4	3%	1,062	4	3%
Great Falls Clinic	631	5	2%	583	5	2%
Wal-Mart	600	6	2%	487	9	2%
City of Great Falls	589	7	2%	527	7	2%
Cascade County	523	8	1%	527	8	2%
Centene Corporation	319	9	1%	-	-	-
Albertsons	285	10	1%	261	10	1%
Asurion (formerly N.E.W. Customer Services Cos.)				580	6	2%

Source: Great Falls Tribune, Great Falls Montana Outlook 2018 printed February 19, 2018 www.greatfallstribune.com.
Ranking based on total employees.

**Computation of Direct And Overlapping Long Term Debt
June 30, 2019**

Jurisdiction	General Obligation Debt Outstanding ¹	Percent Allocable to City ¹	Amount Allocable to City
Elementary School District No. 1	\$ 49,018,252	69.52%	\$ 34,079,745
High School District No. 1	52,851,706	68.22%	36,056,434
Cascade County	-	58.94%	-
Total overlapping debt			70,136,179
Total direct debt ²			3,868,575
Total direct and overlapping debt			<u>\$ 74,004,754</u>

¹ Accounting Office of Clerk and Recorder Cascade County, Montana

² City of Great Falls, Montana

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Great Falls. This process recognizes that the entire debt burden borne by the residents and businesses should be taken into account when considering the city's ability to issue and repay long-term debt. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

**Principal Taxpayers
Current Year and Nine Years Ago**

Taxpayer	2019			2010		
	Taxable Assessed Value	Rank	Percentage of Total	Taxable Assessed Value	Rank	Percentage of Total
Calumet Montana Refining, LLC ⁴	\$ 13,187,288	1	14.44%	\$ 1,538,474	2	2.00%
Northwestern Energy, LLC	6,409,609	2	7.02%	3,448,014	1	4.49%
Energy West Montana Inc ²	1,222,570	3	1.34%	919,283	4	1.20%
Burlington Northern Santa Fe Railroad Co	1,096,470	4	1.20%	384,877	10	0.50%
GK Development Inc ¹	830,810	5	0.91%			
Bresnan Communications (Charter)	827,583	6	0.91%			
Pasta Montana LLC	753,563	7	0.82%	693,297	6	
DOC Great Falls Holding LLC	585,152	9	0.72%			
Verizon Wireless	659,514	8	0.64%			
Walmart Real Estate Business Trust	570,618	10	0.62%			
Centurylink, Inc ³				963,441	3	1.25%
General Mills, Inc				622,251	8	0.81%
Malteurop North America Inc. ⁵				645,096	7	0.84%
Orix Great Falls, LLC Etal				538,983	9	0.70%
Federal Express Corp				705,090	5	0.92%
	<u>\$ 26,143,177</u>		<u>28.62%</u>	<u>\$ 10,458,806</u>		<u>12.71%</u>
Total Assessed Value	<u>\$ 91,347,803</u>			<u>\$ 76,862,700</u>		

Source: Treasurer's Office, Cascade County, Montana

¹ In Fiscal Year 2014, Holiday Village Partners LLC changed to GK Development Inc

² In Fiscal Year 2014, Great Falls Gas Co. changed to Energy West Montana Inc.

³ In Fiscal Year 2015, Qwest Corporation changed to Centurylink, Inc.

⁴ In Fiscal Year 2015, Montana Refining Corp. changed to Calumet Montana Refining, LLC

⁵ In Fiscal Year 2016, International Malting Company LLC changed to Malteurop North America Inc.

**Taxable Assessed and Market Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year	Real Property		Personal Property		Total Real & Personal Property		Ratio of Taxable Assessed Value to Total Market Value	Direct Mills Applied
	Market Value	Taxable Assessed Value	Market Value	Taxable Assessed Value	Market Value	Taxable Assessed Value		
TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - TOTAL								
2010	2,300,579,974	71,021,098	197,087,531	5,841,602	2,497,667,505	76,862,700	3.08%	169.04
2011	2,286,266,340	63,422,541	335,049,320	14,853,161	2,621,315,660	78,275,702	2.99%	173.10
2012	2,353,657,366	62,915,536	343,605,243	15,793,499	2,697,262,609	78,709,035	2.92%	183.24
2013	2,562,754,623	71,724,719	217,648,518	6,128,272	2,780,403,141	77,852,991	2.80%	193.57
2014	2,645,842,533	71,466,672	233,291,897	6,587,918	2,879,134,430	78,054,590	2.71%	198.74
2015	2,711,922,840	70,661,377	216,917,883	5,436,977	2,928,840,723	76,098,354	2.60%	204.54
2016	4,902,476,643	78,823,672	363,583,585	9,754,099	5,266,060,228	88,577,771	1.68%	190.29
2017	4,956,742,318	80,856,634	395,573,329	10,491,169	5,352,315,647	91,347,803	1.71%	198.24
2018	5,515,576,327	94,060,050	106,575,740	1,762,443	5,622,152,067	95,822,493	1.70%	194.78
2019	5,657,454,119	97,741,707	113,347,623	1,822,862	5,770,801,742	99,564,569	1.73%	201.24
TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - NET OF TAX INCREMENT DISTRICTS (TID)								
2010	2,257,663,616	69,759,972	187,864,866	5,567,746	2,445,528,482	75,327,718	3.08%	169.04
2011	2,232,576,531	61,903,579	333,352,184	14,800,836	2,565,928,715	76,704,415	2.99%	173.10
2012	2,299,416,422	61,430,953	341,552,897	15,728,446	2,640,969,319	77,159,399	2.92%	183.24
2013	2,510,700,401	70,256,694	216,731,371	6,108,978	2,727,431,772	76,365,672	2.80%	193.57
2014	2,467,468,606	66,426,926	219,254,983	5,723,343	2,686,723,589	72,150,269	2.69%	198.74
2015	2,507,288,203	65,146,953	202,918,247	4,599,174	2,710,206,450	69,746,127	2.57%	204.54
2016	4,602,793,224	73,709,855	343,909,919	8,832,202	4,946,703,143	82,542,057	1.67%	190.29
2017	4,679,803,741	75,245,526	385,641,073	10,336,672	5,065,444,814	85,582,198	1.69%	198.24
2018	5,216,076,085	88,187,361	94,556,655	1,569,152	5,310,632,740	89,756,513	1.69%	194.78
2019	5,343,981,416	91,578,510	97,111,181	1,567,981	5,441,092,597	93,146,491	1.71%	201.24
TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - TOTAL TAX INCREMENT DISTRICTS (TID) ¹								
2010	42,916,358	1,261,126	9,222,665	273,856	52,139,023	1,534,982	2.94%	163.04
2011	53,689,809	1,518,962	1,697,136	52,325	55,386,945	1,571,287	2.84%	167.10
2012	54,240,944	1,484,583	2,052,346	65,053	56,293,290	1,549,636	2.75%	177.24
2013	52,054,222	1,468,025	917,147	19,294	52,971,369	1,487,319	2.81%	187.57
2014	178,373,927	5,039,746	14,036,914	864,575	192,410,841	5,904,321	3.07%	192.74
2015	204,634,637	5,514,424	13,999,636	837,803	218,634,273	6,352,227	2.91%	198.54
2016	299,683,419	5,113,817	19,673,666	921,897	319,357,085	6,035,714	1.89%	184.29
2017	276,938,577	5,611,108	9,932,256	154,497	286,870,833	5,765,605	2.01%	192.24
2018	299,500,242	5,872,689	12,019,085	193,291	311,519,327	6,065,980	1.95%	188.78
2019	313,472,703	6,163,197	16,236,442	254,881	329,709,145	6,418,078	1.95%	195.24

Source: Montana State Department of Revenue.

University mill levies of 6 mills are excluded from tax increment districts.

Note: The City's real estate property tax is levied as of November 1 on the assessed value listed as of January 1 of the same year, for all property located in the City. Assessed values are established by the Montana Department of Revenue based on a market value. A revaluation of all property is required to be completed on a periodic basis. Taxable value is defined by State statute as a fixed percentage of assessed value.

Taxable Assessed and Market Value of Tax Increment Districts Last Ten Fiscal Years

Real Property										
	Downtown Urban Renewal TID Market Value	Downtown Urban Renewal TID TAV	Industrial International Malting Co. TID Market Value	Industrial International Malting Co. TID TAV	Urban Renewal West Bank TID Market Value	Urban Renewal West Bank TID TAV	International Airport TID Market Value	International Airport TID TAV Value	East Industrial Ag Tech Park TID Market Value	East Industrial Ag Tech Park TID TAV Value
Base Value	N/A	\$ 3,643,575	N/A	\$ 362,124	N/A	\$ 292,250	N/A	\$ 107,149	N/A	\$ 2,322
2010	-	-	22,359,576	656,851	16,933,172	498,107	\$ 3,623,610	106,168	N/A	N/A
2011	-	-	19,259,823	543,160	30,601,803	867,844	3,828,183	107,958	N/A	N/A
2012	-	-	19,258,904	523,995	30,791,048	846,591	4,190,992	113,997	N/A	N/A
2013	-	-	19,198,044	504,908	28,541,803	849,635	4,314,375	113,482	N/A	N/A
2014	123,431,697	3,646,875	19,953,345	502,683	30,330,227	771,868	4,658,658	118,320	N/A	N/A
2015	128,594,319	3,685,340	34,752,393	809,138	35,118,927	867,572	4,801,702	118,600	1,367,296	33,774
2016	195,391,550	3,211,943	46,763,872	844,655	46,788,808	872,334	8,374,742	140,006	2,364,447	44,879
2017	179,749,691	3,783,918	42,590,582	804,532	44,466,752	837,983	7,814,404	140,691	2,317,148	43,984
2018	180,209,897	3,819,643	46,740,875	681,946	49,358,717	940,473	7,917,092	142,654	15,273,661	287,973
2019	180,097,784	3,851,787	49,506,568	733,149	55,379,006	1,053,913	7,919,065	142,678	20,570,280	381,670

Personal Property										
	Downtown Urban Renewal TID Market Value	Downtown Urban Renewal TID TAV	Industrial International Malting Co. TID Market Value	Industrial International Malting Co. TID TAV	Urban Renewal West Bank TID Market Value	Urban Renewal West Bank TID TAV	International Airport TID Market Value	International Airport TID TAV Value	East Industrial Ag Tech Park TID Market Value	East Industrial Ag Tech Park TID TAV Value
2010	6,593,520	194,982	2,450,667	73,520	\$ 178,478	\$ 5,354	N/A	N/A	N/A	N/A
2011	-	-	18,106	543	1,679,030	51,782	N/A	N/A	N/A	N/A
2012	-	-	13,757	527	2,038,589	64,526	N/A	N/A	N/A	N/A
2013	-	-	-	-	917,147	19,294	N/A	N/A	N/A	N/A
2014	12,583,883	834,448	765,763	15,310	684,712	14,766	2,556	51	N/A	N/A
2015	12,583,384	816,242	925,650	13,885	489,792	7,664	810	12	N/A	N/A
2016	16,625,748	875,948	1,484,318	22,265	952,066	14,511	611,534	9,173	N/A	N/A
2017	4,414,343	68,004	4,634,259	69,513	215,888	6,805	667,766	10,175	N/A	N/A
2018	5,035,663	76,664	4,268,423	64,027	405,439	6,316	805,253	12,362	1,504,307	33,922
2019	5,293,018	81,449	4,601,093	69,016	769,986	11,526	841,265	12,788	4,762,480	80,525

Source: Montana State Department of Revenue.

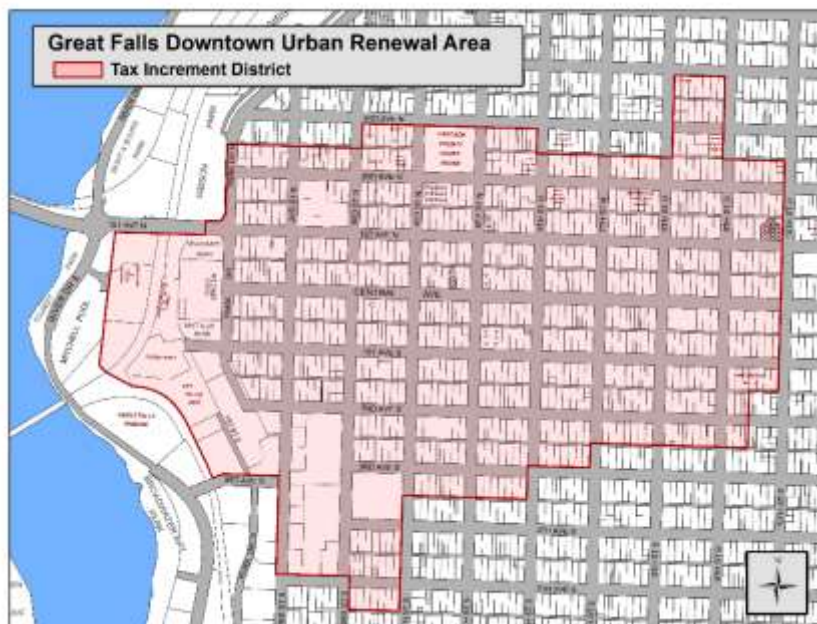
Note: Incremental Value equals Base Value less Tax Increment District (TID) Taxable Assessed Value (TAV)

The increase in value this year is due to the completion of the first structures and improvements in the district.

The decrease in personal property for this year is due to the method of valuation which had the property as personal while under construction. Once placed in production the property became real property.

The decrease in value this year is due to the demolition of several prominent structures & improvements in the district.

The changes during FY 2018 were caused by the Montana Department of Revenue providing the wrong information/ reports to the City in previous years.





Account Number

The numeric coding for the City's accounting system. It provides the shorthand method of classifying and recording balances and transactions for City operations. The City uses a fourteen (14) digit account number with four main parts:

1st four digits	-- Fund
Next two digits	-- Department
Next three digits	-- Division
Last five digits	-- Object/Account

Accrual Basis of Accounting

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

Acronyms

ADA: Americans with Disabilities Act
BID: Business Improvement District
CAFR: Comprehensive Annual Financial Report
CCHD: City County Health Department
CTEP: Community Transportation Enhancement Program
CDBG: Community Development Block Grant
CIP: Capital Improvements Program
CMATP: Central Montana Ag Technology Park
COPS: Community Oriented Policing Grant
DDACTS: Data Driven Approach to Crime and Traffic Safety
DEQ: Department of Environmental Quality
DNRC: Department of Natural Resources and Conservation
DTGFA: Downtown Great Falls Association
EPA: Environmental Protection Agency
ECP: Electric City Power Inc.
EMS: Emergency Medical Services
ERS: Equipment Revolving Schedule
FAA: Federal Aviation Administration
FHWA: Federal Highway Administration
FTE: Full Time Equivalent
FRS: Facility Revolving Schedule
GAAP: Generally Accepted Accounting Principals
GASB: Governmental Accounting Standards Board
GFDA: Great Falls Development Authority
GFOA: Governmental Financial Officers Association
GO Bonds: General Obligation Bonds
HIDTA: High Intensity Drug Trafficking Area

HOME Grant: U.S. Department of Housing and Urban Development's HOME Investment Partnership Program

HUD: Housing and Urban Development

IAFF: International Association of Fire Fighters

ICMA: International City Managers Association

MACI: Montana Air and Congestion Initiative

MAFB: Malmstrom Air Force Base

MANG: Montana Air National Guard

MCA: Montana Code Annotated

MDT: Montana Department of Transportation

MLCT: Montana League of Cities and Towns

MMIA: Montana Municipal Interlocal Authority

MPEA: Montana Public Employees Association

OCCGF: Official Code of the City of Great Falls

PRIMA: Public Risk Management Association

SDWA: Safe Drinking Water Act

SID: Special Improvement District

SILD: Special Improvement Lighting District

SLD: Special Lighting District

SMLD: Special Maintenance Lighting District

SRF: State Revolving Fund from the State of Montana DNRC

TBID: Tourism Business Improvement District

TID: Tax Increment District

Ad Valorem Tax

A tax based on value of property and used as the source of monies to pay general obligation debt and to support the general fund.

Amended Budget

The original budget including any budget amendments for the fiscal year not completed at the time of budget development.

Appropriation

Expenditure authority with specific limitations as to the amount, purpose, and time, set by the City Commission through statutorily prescribed procedures.

Appropriated Fund Balance

A portion of existing fund balance that is incorporated into the subsequent year's budget to "balance" expected expenditures in excess of expected revenues.

Balanced Budget

A budget in which expenditures for a given period are matched by expected revenues for the same period.

Basis of Budgeting

Method used to determine when revenues and expenditures are recognized for budgetary purposes.

Beginning Balance

The funds brought forward from the previous fiscal year (ending balance).

Bond

A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used to finance capital projects.

Bond Anticipation Notes

Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The note is retired from proceeds of the bonds to which it is related.

Budget

A financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

Budget Adjustment

A procedure to revise a budget appropriation either by City Commission approval or by City Manager authorization to adjust appropriations within a departmental budget.

Budget Columns

The Budget Detail Section presents budget information in columns as follows:

Actual – Historical data from the last completed fiscal year for comparison purposes.

Adopted Budget – The original budget adopted by the City Commission for the corresponding fiscal year.

Amended Budget – The original budget including any amendments for the fiscal year completed at the time of budget development.

Projected Amount as of 6/03/2019 – Projected revenues and expenditures for the fiscal year at the time of budget development. These figures have not been audited.

Adopted Budget (Manager Proposed in Proposed Budget) – The official budget adopted by the City Commission after public work sessions and formal hearings on the proposed budget. (In the Proposed Budget, the recommendation is from the City Manager to the City Commission.)

Capital Budget

A capital budget is an integral part of each fund's annual budget. The City Commission prioritizes capital expenditure proposals and approves appropriations for those which can be done with available resources. Capital budgets are typically set for projects such as streets, buildings, major renovations, and major equipment.

Capitalized

Tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Capital outlay items normally include operating equipment which will last longer than one year and has an initial cost per item of at least \$5,000.

Capital Improvement Program

A long-term plan for scheduling capital outlays and capital projects as needed for on-going operations and efficiency.

Component Unit

Legally separate organization that must be included in the financial report of the primary government.

Debt Service

Paying back, with interest, the money borrowed by the City. Debt service is typically paid according to a schedule of payments set at the time of the borrowing.

Department

A grouping of City divisions assigned to a single department head for administrative purposes.

Depreciation

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Disbursement

A payment of cash. A disbursement is typically the final step in the expenditure process.

Distinguished Budget Presentation Awards Program

A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division

A basic organizational unit of the City which is functionally unique in its delivery of services. Divisions are the individual businesses or business segments which make up the City.

Encumbrance

Commitments of funds against an appropriation until such time as the goods or services are received. An encumbrance may be in the form of a purchase order or a contract.

Expenditures

Disbursements and obligations to pay for goods or services which have been received by the City. Obligations to pay are the accrued part of expenditures.

Fiscal Year

State statute mandates a twelve month accounting year from July 1 through June 30.

Fixed Assets

Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, and other equipment.

Floating Mills

MCA 15-10-420 states "The maximum number of mills that a governmental entity may impose is established by calculating the number of mills required to generate the amount of property tax actually assessed in the governmental unit in the prior year based on the current year taxable value, ..." This is termed floating mills.

Full-Time Equivalent

A measure of effective authorized positions, indicating the percentage of time a position or group of positions are funded. It is calculated by equating 2,080 hours of work per year with the full-time equivalent of one position.

Fund

A fiscal and accounting entity with a self-balancing set of accounts. A fund can be thought of as a separate, complete business.

Fund Accounting

The fund accounting hierarchy provides for the fund groupings of Governmental and Proprietary funds

Governmental Funds**General Fund**

Account for all revenues and expenditures of the City which are not accounted for in other funds. The General Fund includes police, fire, court, parks, general administration and the City Commission. The intent is to clearly identify dependency on City general-purpose revenues.

Special Revenue Funds

Account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than trusts or capital projects.

Debt Service Funds

Account for the special financing and disbursement for general long-term debt.

Capital Project Funds

Account for financial resources to be used for the acquisition or construction of major capital facilities, other than trust or enterprise capital projects.

Fund Balance

The difference between their assets and liabilities as fund balance, which is divided into reserved and unreserved portions. Reserved fund balance is simply to isolate the portion of fund balance that is not available for the year's budget, so that unreserved fund balance can serve as a measure of current available financial resources.

Fund Balance Policy

Policy to maintain fund balance at a predetermined target level.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles.

General Obligation (GO) Bonds

Bonds that are secured by the issuer's pledge of its full faith and credit to the repayment of the bonds, generally repaid from taxes and/or other general revenues.

Goals

A long-term attainable target for an organization – its vision of the future.

Grants

A contribution of assets (usually cash) by one governmental entity or other organization to another. Usually contributions are made to local governments from the state and federal governments and are for a specific purpose.

Indirect Costs

Costs necessary and related to providing a product or service, but which are not an integral part of the product or service. Electricity, heat, rent, telephones, office supplies, management, and supervision are examples of typical indirect costs.

Infrastructure

The streets, sidewalks, water lines, sewer lines, and other major systems and structures which provide the foundation for a community.

Interfund Activity

Activity between funds. Interfund activities are divided into two broad categories: reciprocal and nonreciprocal. Reciprocal activity comprises interfund loans and interfund services provided and used. Nonreciprocal activity comprises transfers and reimbursements.

Interfund Loans

Amounts provided between funds with a requirement for repayment.

Interfund Reimbursements

Repayments by one fund to another for expenditures incurred on its behalf.

Interfund Services Provided and Used

Sales and purchases of goods and services between funds for a price approximating their external exchange value.

Intergovernmental Revenue

Revenue received from another government unit for a specific purpose.

Internal Services Charges

The charges to user departments for internal services provided by another government agency, such as accounting, equipment maintenance, and communications.

Interfund Transfers

Flows of assets (such as cash or goods) between funds without flows of assets in return and without a requirement for repayment.

Legal Debt Margin

The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy

To impose taxes, special assessments, or service charges for the support of governmental facilities and services.

Major Funds

Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding

totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

Manager's Message

The part of the budget's introductory section in which the City Manager identifies key policies, strategies, and conditions to the City Commission and general public.

Mill

The traditional unit of expressing property tax rates. A mill equals one-thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation. Ten mills equals one percent (1%).

Modified Accrual Accounting

Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

NeighborWorks

A national nonprofit organization created by Congress to provide financial support, technical assistance, and training for community-based revitalization efforts.

Object Code

The most detailed coding of expenditures. The basic elements of the object classifications are Personal Services, Supplies and Materials, Purchased Services, Fixed and Internal Charges, and Capital Outlay. Each of these classifications represents further subtotal and line item detail for very precise identification of expenditures.

Objectives

A specific measurable and observable result of an organization's activity which advances the organization toward its goal – a defined method to accomplish an established goal.

Operating Budget

The portion of the budget that pertains to daily operations that provide basic governmental services, such as personnel, supplies, and purchased services.

Overlapping Debt

The outstanding long-term debt of Cascade County, School District #1, City of Great Falls, and the Transit District that overlap geographically for property located in the City of Great Falls.

Performance Measures

Specific, quantitative measures of work performed within an activity or program.

Personnel Services

Costs related to compensating employees, including salaries, wages, and benefit costs.

Property Valuation

The value placed on real estate, personal property, and centrally assessed utilities as a basis for levying taxes.

Proprietary Funds

Enterprise Funds

Account for operations: (a) that are financed and operated in a manner similar to private business enterprises, primarily through user charges or (b) where enterprise type records are appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds

Account for goods or services provided on an interdepartmental or intergovernmental cost reimbursement basis. Costs are allocated to benefited operations, allowing accurate presentation and review of service and program costs.

Reserve

An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is not available for general appropriation.

Revenue

Receipts and receivables derived from any and all financing sources. The primary revenue classifications are:

Taxes

Real (property), personal, and motor vehicle property taxes, including the penalty and interest on delinquent taxes. The City does not receive any income taxes or sales taxes.

Fees charged for licenses and permits

Licenses include: motor vehicle, business, animal, etc. Permits include: building, utilities, signs, excavation, sidewalk, etc.

Intergovernmental Revenue

Revenues from federal, state and other governmental units. Tax levies collected by the county on behalf of the City are direct tax revenues of the City.

Charges for Services

Fees charged to users of services or facilities: water, sewer, parking, library, golf, etc.

Fines and Forfeitures

Revenues from fines and forfeitures such as: traffic, DUI, parking, library, etc.

Internal Services

Charges for services provided among departments/divisions within the City organization. Although internal service charges have a "doubling" effect on the total revenues of the City, they are necessary to clearly show the costs and financing sources applicable to individual operations within the City.

Special Assessments

Special levies on property which represent costs of a benefit provided to a special district (group of properties) or individual property. Special assessments include street lighting, improvements, street maintenance, green area maintenance, and hazard removal.

Miscellaneous Revenues

Interest earnings and other revenues not otherwise classified.

Revenue Bond

Bonds sold for constructing a project that will produce revenue for the government. The revenue is pledged to pay the principal and interest of the bond.

Special Assessments

Special levies on property which represent costs of a benefit provided to a special district, group of properties, or individual property. Special assessments include street lighting, improvements, street maintenance, green area maintenance, and hazard removal.

Special Improvement District (SID)

Special Improvement District bonds are issued for capital projects which benefit specific properties. The bonds are not general obligations of the City; however, the city administration is committed to payment of all special improvement district debt issued by the City.

Tax Increment

In 1977, the City's first Tax Increment District was created. At the time each district is created, the taxable value of the district is identified. This taxable value is the base value of the district. New construction and improvements have taken place in the districts, which have increased the taxable value. This increased taxable value is the tax increment valuation for the districts. Tax increment is the increase in annual taxes since the districts were created.

Tax Increment Bond

Specially limited obligation bonds payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

Tax Year

The tax year parallels the fiscal year. One-half of taxes levied or assessed by the City are due in November and one-half in May.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include licenses, permits, special assessments, or other specific charges made to individuals or individual properties for unique benefits.

Trust and Agency Funds

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

Unreserved Balance

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Working Capital

Net current assets. The balance that can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash;
2. Add other current assets (known receivables which can be expected to be available for expenditure in the short term); and
3. Deduct current liabilities (payables which are expected to be paid in the short term)