



# Fiscal Year 2020 Adopted Budget

City of Great Falls, Montana





**City of Great Falls  
Adopted Budget  
Fiscal Year 2020**

**July 1, 2019 through June 30, 2020**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Great Falls  
Montana**

For the Fiscal Year Beginning

**July 1, 2018**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Great Falls, Montana for its annual budget for the fiscal year beginning July 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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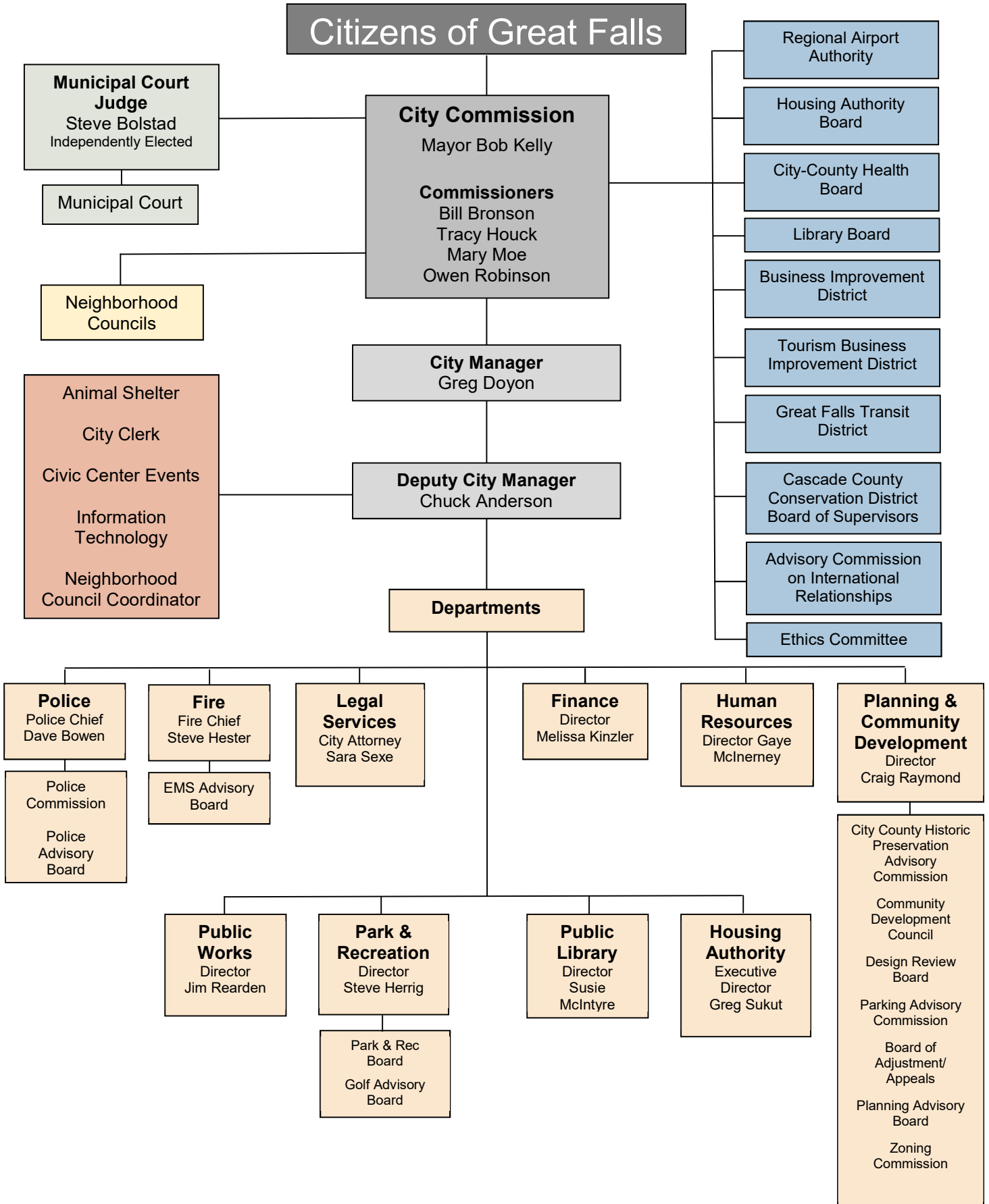
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Bob Kelly, Mayor



Greg Doyon, City Manager



City Commissioners



Bill Bronson



Tracy Houck



Mary Moe



Owen Robinson

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### Elected Positions

<b>Bob Kelly</b>	<b>Mayor</b>	<b>870-0212</b>
<b>Bill Bronson</b>	<b>Commissioner</b>	<b>452-5921</b>
<b>Tracy Houck</b>	<b>Commissioner</b>	<b>781-8958</b>
<b>Mary Moe</b>	<b>Commissioner</b>	<b>868-9427</b>
<b>Owen Robinson</b>	<b>Commissioner</b>	<b>454-1063</b>
<b>Steve Bolstad</b>	<b>Municipal Judge</b>	<b>771-1380</b>

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### Appointed Positions

<b>Greg Doyon</b>	<b>City Manager</b>	<b>455-8450</b>
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### Department Positions

<b>Chuck Anderson</b>	<b>Deputy City Manager</b>	<b>455-8450</b>
Neil Anthon	Chief Prosecutor	455-8449
<b>Dave Bowen</b>	<b>Chief of Police</b>	<b>455-8410</b>
Lanni Klasner	Communication Specialist, Neighborhood Councils	455-8496
Lonnie Dalke	Parks Supervisor	791-8982
David Dobbs	Public Works/City Engineer	771-1258
Lynn Formell	Animal Shelter Manager	452-1358
Owen Grubenhoff	Civic Center Events Manager	455-8510
<b>Greg Sukut</b>	<b>Housing Authority Executive Director</b>	<b>453-4311</b>
Bruce Haman	Building Official	455-8404
<b>Steve Herrig</b>	<b>Park &amp; Recreation Director</b>	<b>791-8980</b>
<b>Steve Hester</b>	<b>Fire Chief</b>	<b>791-8965</b>
Dirk Johnson	Fire Marshal	791-8970
Mike Judge	Public Works/Utility Systems Supervisor	727-8390
<b>Melissa Kinzler</b>	<b>Finance Director/Budget Officer</b>	<b>455-8476</b>
Lisa Kunz	City Clerk	455-8451
Jon Legan	Information Technology Manager	455-8483
Wayne Lovelis	Public Works/Water Plant Supervisor	455-8587
<b>Gaye McInerney</b>	<b>Human Resources Director</b>	<b>455-8448</b>
Tom Micuda	Deputy Planning and CD Director	455-8432
<b>Susie McIntyre</b>	<b>Library Director</b>	<b>453-9706</b>
<b>Craig Raymond</b>	<b>Planning &amp; CD Director</b>	<b>455-8530</b>
<b>Jim Rearden</b>	<b>Public Works Director</b>	<b>727-8390</b>
Patty Rearden	Deputy Park & Recreation Director	791-8981
<b>Sara Sexe</b>	<b>City Attorney</b>	<b>455-8422</b>
Todd Seymanski	City Forester	791-8983

All phone numbers listed above are preceded by the area code 406.

**Bolded** positions denote Elected Officials and Department Heads.



### City Manager’s Budget Message

Honorable Mayor and City Commission:

It is my pleasure to present the Fiscal Year 2020 City of Great Falls Annual Budget.

The City’s financial position continues to be stable. Like many Montana communities, Great Falls struggles with fully funding its Capital Improvement Plans and fully supporting the public safety needs. Under the policy direction of the City Commission, city departments work to prioritize projects and maintain and support service levels.

The City Manager has a long-term budget strategy for the community. The chart below summarizes areas of primary focus over the past several years to meet taxpayer expectations of city services:

Focus Area	Action
Fund Management	<ul style="list-style-type: none"> <li>• Ongoing evaluation of purpose, revenues, expenditures</li> <li>• Establishing and maintaining fund balance levels, provide annual status ranking</li> </ul>
Utilities	<ul style="list-style-type: none"> <li>• Measured rate increases, capital improvements, development expansion capacity</li> <li>• Regulatory compliance</li> </ul>
Capital	<ul style="list-style-type: none"> <li>• Immediate life safety needs first – strategic use of unspent appropriations</li> <li>• Facilities &amp; Equipment</li> </ul>
General Fund	<ul style="list-style-type: none"> <li>• Property taxes capped, slow but steady growth</li> <li>• General Fund subsidy reductions, maintaining strong undesignated fund balance</li> </ul>
Debt Services	<ul style="list-style-type: none"> <li>• Asset preservation</li> <li>• Building Non-Voted General Obligation debt capacity, paying off debt early</li> </ul>
Economic Development	<ul style="list-style-type: none"> <li>• TIF Districts, invest in infrastructure and preventative maintenance to support growth, water right preservation</li> <li>• CDBG support</li> </ul>
Park and Recreation	<ul style="list-style-type: none"> <li>• Park Maintenance District</li> <li>• Operational changes and cost recovery model</li> </ul>
Partnerships	<ul style="list-style-type: none"> <li>• Housing, Military, Mental Health, Cascade County, Economic Development, Recreational, NGOs, Transportation</li> </ul>

One of the primary challenges with the FY2019-2020 budget was projecting new tax revenues. A multi-year tax assessment appeal by a large industrial property owner in Great Falls impacted how management approached revenue projections and the City’s undesignated Fund



Balance. This appeal began in FY 2018 and to date has resulted in the City not receiving \$3,232,509 in cash for funding of General Fund operations.

Specifically, due to lower property tax revenues, the adopted budget does not meet the revised financial policy of 22% minimum undesignated fund balance. The projected ending fund balance for FY 2020 is 17%. A strong fund balance is critical for two reasons. First, the city needs to meet its financial policy minimum for cash flow needs, and second, the City needs to maintain its quality, low risk credit rating.

Working toward stronger financial security means addressing several key needs and some recurring budget issues. In the coming budget years, the community will be asked to support long-term debt to address deterioration of the exterior panels of the Civic Center. The projected cost for Civic Center exterior rehabilitation is currently estimated to be \$5.5 million. The City does not have enough non-voted general obligation debt to secure financing. Therefore, the City Commission will decide when to seek voter approval to secure bonds for the repairs.

The overall budget challenge for FY 2020 continues to be balancing operational needs with deferred capital maintenance. Sometimes this means not adding personnel or new expenditures until a capital need is addressed. It also means not adding annual operational expenses that cannot be sustained. In other words, the City leadership needs to sometimes say "no" to requests from departments and the public.

City departments collectively requested over \$3,611,945 in additional spending from the prior budget. Out of this request, a total of \$1,426,591 was funded. For capital improvement requests, city departments requested funding in excess of \$4,294,470. This includes capital replacements items, capital maintenance, and equipment. Only \$1,250,370 was funded in the budget.

The newly adopted Park Maintenance District No. 1 helps to address some deferred capital projects in Parks and Recreation. The district allows the City to assess up to \$1.5 million for improvements annually for the first three years. In year one, these projects were started and/or completed:

- Electric City Water Park Bath House Improvements
- Gibson Park Asphalt Trail Overlay
- Gibson Park Restrooms
- Jaycee Park Sports Courts
- Multi-Sports Complex Dugout and Backstop
- Turf Maintenance
- Rivers Edge Trail Matching Funds
- ADA Sidewalks to Play Structures
- Irrigation Upgrades

The District is in its second year of operation. Details of the proposed budget for the district are available on the city's website.

Additionally, an increase in the statewide gas tax (first received in fiscal year 2018) provides a significant boost to the annual street maintenance allocation for street improvements and maintenance. The FY 2019 amount was \$720,822 which was used for the Encino Drive project. The projected amount for FY 2020 is \$760,000, which will be used to replace streets and sidewalks in conjunction with water main replacement projects.

FY 2020 Budget Highlights

*Adopted Property Tax Detail*

<i>Property Tax</i>	<i>% Increase</i>	<i>Impact on Property Value of \$100,000</i>
Permissive Medical Levy	2.79%	\$6.38
Inflationary Factor	1.02%	\$2.33

*Operations*

The City’s overall budget decreased by 7.30% from the FY 2019 Amended Budget, which is largely due to the timing of major Public Works projects. General Fund revenues (mostly money raised from property taxes) were up slightly by 4.09%. The increase reflects recent community growth and development in Great Falls. It is worth noting that the total taxable amount available to the city annually is limited by a statewide property tax cap. The cap allows the city to raise taxes by one-half of the prior three year consumer price index average on an annual basis. This does not include other special assessments including streets or utilities.

The overall budget could best be described as a “base-line budget”. A base-line budget uses the previous year’s funding levels as a starting point for FY 2020. New funding requests for the departments were separated from the budget and identified in the city manager’s “FY 2020 Above and Beyond” request sheet. This practice assists the Commission and the public with understanding new requests and their associated costs.

The City has 59 different funds, each classified as stable, worth monitoring, or at-risk. Each of these funds has a specific purpose, revenue source, and provides funding for various city operations. The Golf Fund is one of five funds identified as “at-risk”. In other words, it is not financially performing well and requires corrective action. A private management company, namely CourseCo., took over management of the two City courses in February of 2019. The remaining funds of concern include Civic Center Events, Swimming Pools, Recreation, and Multi-Sports.

The Parking Fund moved from “at-risk” to “requires monitoring” with this budget. This is largely due to the increased parking rates approved by the Commission and addressing deferred capital maintenance in the parking garages. This deferred maintenance is being addressed through the use of fund balance, increased revenue from rates, and support from the Downtown TIF. Consumer habits, downtown redevelopment, and enforcement efforts all impact the health of the fund. When a business moves into or out of the downtown, there is an impact on parking revenues. Efforts are underway by the Parking Advisory Board and City Commission to review current practices to chart new direction.

The FY 2020 budget provides funding across the organization for ongoing operations including equipment replacement, training, and supplies. In FY 2019, all seven of the city’s collective bargaining groups negotiated two year contracts. The collective impact to the City’s FY 2020 budget was over \$466,688. Another significant expense included health insurance for employees. The City’s health insurance plan was subject to a 10.6% increase.

Other notable budget requests that were funded in the FY 2020 budget include a part-time municipal court judge and associated support staff (\$109,677), increased workers compensation premiums for firefighter presumption (\$123,904), and capital funding for the Library's HVAC system from Library reserves (\$250,000) and the Insurance & Safety Fund (\$65,000).

### *Personnel*

The FY 2020 budget includes a 1.91 FTE *decrease* in personnel. Golf employees are now under the management of CourseCo, and the traffic division supervisor and a document management position were eliminated. The Park Maintenance District will fill two positions for arborists and a park maintenance worker. Municipal Court received not only a part-time judge, but support staff including a full-time clerk and a bailiff.

### **Capital Maintenance, Equipment Replacement, and Facilities**

The adopted budget includes funding for current and future capital needs. Certain capital items receive funding with a direct allocation; some require funding over time (capital reserve fund). Due to their cost, certain capital items require funding through a loan or bond.

FY 2020 adopted budget included the following capital items:

- Library Air Handler (\$315,000)
- Various Park Maintenance District Projects (\$1,500,000 annual assessment)
- Various Public Works Projects Water, Sewer, Storm Drain, and Street including:
  - Water Treatment Plant Filter Upgrades (\$4,000,000)
  - Water Distribution River Crossings (\$6,500,000)

### **Water, Sewer, and Storm Water Utilities**

Rates are established by determining the cost for operating the utility, addressing ongoing system maintenance needs, and capital projects. The rate increase process typically occurs in August/September of each year. The adopted FY 2020 budget recommends an increase in the water (5%), sewer (2%) and storm drain (5%) rates. In 2018, an independent consultant completed a rate study for the City of Great Falls.

The regulatory environment has a direct effect on all utility rates. When rate setting occurs for utilities in March/April of each year, there is much discussion regarding the maintenance of these systems in order to meet the operational requirements of the Environmental Protection Agency/Montana Department of Environmental Quality.

### **Street, Lighting, and Boulevard Special Assessments**

The adopted budget also includes adjustments in various city assessments. The City's lighting districts assessment will increase by an aggregate 0.5% and the street assessment did not increase for FY 2020. The Portage Meadows assessment will increase by 5% to insure that the City fully recovers its cost for maintaining the subdivision's common areas and pathways. Properties in the City's Boulevard District will see a 5% increase for tree trimming and planting.

**Debt Service**

The City of Great Falls has a high debt capacity, but very low debt. In FY 2016, the City retired the Swimming Pool General Obligation debt service (Mitchell Pool and neighborhood pool repairs). The remaining General Obligation debt service is in the chart below:

<i>Original Issuance Information</i>	<i>Issuance Date</i>	<i>Interest Rate</i>	<i>Maturity Date</i>	<i>Bonds/ Loans Issued</i>	<i>Balance, 6/30/2020</i>
Soccer Park Bonds, Series 2014A	04/03/2014	2.0 - 2.5%	07/01/2024	\$1,480,000	\$620,000
Series 2014B, Limited Tax	04/02/2014	1.0–3.6%	04/01/2022	\$1,065,000	\$280,000
Fire Trucks InterCap	12/11/2015	Variable	02/15/2026	\$820,000	\$439,236

**Future Challenges and Opportunities**

Management outlined for the City Commission several challenges on the horizon for Great Falls’ local government. These areas include:

- Addressing hardware replacement and updating technology for the Public Safety Radio Network (911 Center)
- Police/Fire Service staffing levels
- Civic Center Façade Bond Request
- Employee total compensation, including Health Insurance Costs

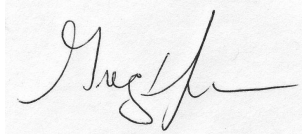
**In Closing**

The City Manager’s budget presentation to the City Commission is available for viewing on the City’s web site at <https://greatfallsmt.net>.

Numerous supplemental budget documents are available for viewing on the City’s web site at <https://greatfallsmt.net/finance/2020-proposed-budget>. The City also has an online budget tool through Balancing Act that can be accessed from the City’s finance webpage.

Despite some of the challenges described, the City of Great Falls financial position is sound thanks to a dedicated City Commission and department head team. I want to thank the department heads for their focus and diligence in preparing the budget. I especially want to thank Deputy City Manager Chuck Anderson, Finance Director Melissa Kinzler, and Budget Analyst Kirsten Myre for their assistance.

Respectfully submitted,



Gregory T. Doyon  
City Manager



**RESOLUTION NO. 10301  
ANNUAL BUDGET RESOLUTION  
A RESOLUTION RELATING TO FINAL BUDGETS AND ANNUAL  
APPROPRIATIONS FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020**

**WHEREAS,** Mont. Code Ann. § 7-6-4024 requires that the budget be approved and adopted by resolution by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the Department of Revenue; and

**WHEREAS,** the notice of public hearing on budget increase from property taxes was published in accordance with Mont. Code Ann. § 2-9-212(2)(b); and

**WHEREAS,** the notice of hearing on preliminary budget was published in accordance with Mont. Code Ann. § 7-1-4127, as required by Mont. Code Ann. § 7-6-4021; and

**WHEREAS,** the hearing on preliminary budget and budget increase from property taxes was held in accordance with Mont. Code Ann. §§ 7-1-4131 and 7-6-4024; and

**WHEREAS,** Section 2.3.040 of the Official Code of the City of Great Falls states that the salary of the Municipal Court Clerk shall be set by Commission resolution; and

**WHEREAS,** the Government Finance Officers Association recommends an unreserved fund balance in the General Fund of “no less than two months of regular general operating revenues or regular general fund operating expenditures.”

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:**

Section 1. - Legal Spending Limits

The legal spending limits of the City of Great Falls are established at the fund level. Appendix A establishes each fund’s level. (7-6-4030, MCA)

Section 2. - Implementation Authority

2.1 The City Manager is hereby delegated appropriation authority for the expenditure of funds from any or all of the following:

- a. debt service funds for obligations related to debt approved by the governing body;
- b. trust funds for obligations authorized by trust covenants;
- c. any fund for federal, state, local or private grants and shared revenue accepted and approved by the governing body;
- d. any fund for special assessments approved by the governing body;
- e. the proceeds from the sale of land;
- f. any fund for gifts or donations; and,
- g. money borrowed during the fiscal year. (7-6-4006, MCA)

- 2.2 The City Manager is hereby delegated authority to adjust appropriations funded by fees throughout the fiscal year in any or all of the following:
- a. proprietary fund appropriations (enterprise and internal service funds);
  - b. general fund for fee supported services;
  - c. information technology fund for fee supported mapping services;
  - d. natural resources fund for fee supported forestry services; and,
  - e. permits fund. (7-6-4012, MCA)
- 2.3 The authority to make transfers of appropriations between funds is retained by the City Commission.
- 2.4 The City Manager is hereby delegated the authority to make transfers or revisions within appropriations of any fund.
- 2.5 The City Manager may delegate to his department directors the authority to make transfers or revisions within or among appropriations of specific operations within a fund, limited to the division level of accountability.
- 2.6 Joint operating agreements approved by the governing body; insurance recoveries or dividends; hazardous material recoveries, and refunds or reimbursements of expenditures shall automatically amend the annual appropriations or reduce recorded expenditures whichever is correct in accordance with Generally Accepted Accounting Principles (GAAP).

### Section 3. - Appropriation Carryovers

Generally Accepted Accounting Principles (GAAP) require expenditures to be recognized in the fiscal year in which the goods or services are received.

- 3.1 Previous fiscal year appropriations for incomplete improvements in progress of construction, or segments thereof, are hereby declared authorized appropriations in addition to the appropriations set out in Appendix A., provided they meet the following criteria:
- a. related financing was provided in the prior fiscal year;
  - b. the appropriations were not obligated by year end;
  - c. the purpose was not included, or rejected, in current budget financing or appropriations; and,
  - d. the City Manager determines the appropriation is still needed.
- 3.2 Outstanding purchase orders and other obligations, representing a City obligation to pay the claim after receipt of the goods or services, are recognized as "claims incurred". They are hereby declared authorized "carryover" appropriations in addition to the appropriations set out in Appendix A., provided they meet the following criteria:
- a. related financing was provided in the prior fiscal year;
  - b. the appropriations were not otherwise obligated by year end;
  - c. the purpose was not included, or rejected, in current budget financing or appropriations; and,
  - d. the City Manager determines the appropriation is still needed.

Section 4. - Appropriated Reserves

Reserves which have been established for specific purposes, such as Equipment Revolving Scheduled (ERS) reserves, are hereby declared to be appropriations available for expenditure according to the reserve purpose. They shall be acknowledged as current appropriations upon the determination by the City Manager that they are currently needed to serve their intended purpose. Unexpended reserves shall be carried forward to meet future needs in accordance with their purpose.

Section 5. Contingency Account

- 5.1 Contingency account appropriations are provided by the City Commission as flexible appropriations. They are intended to provide the City Manager with an effective management tool for adjusting to changing circumstances throughout the budgetary year.
- 5.2 The City Manager is delegated the authority to transfer part or all of any contingency appropriation and related financing. Use of contingency appropriations is restricted to transfers of that appropriation authority to specific operating budgets. Proper classification of expenditures to specific operations is required. Accordingly, charging of expenditures directly to Contingency accounts is prohibited.
- 5.3 The Contingency appropriation is a two part authorization, determined on whether cash funding has been allocated in the General Fund during budget development:
  - a. General Fund financed; and,
  - b. Unfunded - a specific fund cash balance, additional revenue, or other funding source must be identified before the “unfunded” contingency appropriation may be used.

Section 6. - Classification and Pay Plan

- 6.1 The objective of the City’s Classification and Pay Plan is to enable the City to retain, and when necessary, recruit competent employees. Therefore, the Plan must be a dynamic tool which is continuously updated.
- 6.2 The City Manager is authorized to administratively change the Classification and Pay Plan. Annual pay surveys, continual or periodic review of positions with changed duties or responsibilities, and additions to the classification plan of changed and new classes of work will assure that the Classification and Pay Plan remains current and equitably meets the needs of the City and its employees.

Section 7. - Budgetary Authority

References to statutes, or to consistency with statutory authority, are for information purposes only. Nothing in this resolution shall be considered to mitigate or compromise the City’s self-governing authority.

Section 8. - Accounting Structure

Staff is hereby directed to establish and maintain City accounting structure in accordance with Generally Accepted Accounting Principles (GAAP). Statutes, ordinances, resolutions or other

authoritative sources shall be implemented according to their intent and GAAP. Staff shall provide for conformance with the Commission's limits for financing and appropriation under authorized budgets whenever making proper modifications to accounting structure.

Section 9. – Municipal Court Clerk Salary

The City Manager is authorized to administratively set the salary of the Municipal Court Clerk using the following salary range:

Municipal Court Clerk	\$42,692 to \$64,038
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Section 10. – Fund Balance

As permitted by Mont. Code Ann. § 7-6-4034, the General Fund unreserved fund balance shall be considered adequate at 22% of annual appropriations. All other tax levy supported funds shall be considered adequate at 17% of annual appropriations. An unreserved fund balance for other operating funds of the City shall be considered adequate at a range of 8% to 22% of annual appropriations for seasonal operations, and 8% to 22% of annual appropriations for all other operating funds.

Such unreserved fund balances shall be used to meet extended revenue cycles, meet short term economic difficulties, respond to unique opportunities, provide for one-time expenditures, and respond to emergency and disaster situations. The balances should not be available to meet recurring operating expenses.

Balances & Changes by Fund for Fiscal Year Ending June 30, 2020

Funds	Beginning Balance	+ Working Capital Sources			- Working Capital Uses			Ending Balance	Reserved Balance	Available Balance
		Revenues	Transfers In	Total Sources	Expenditures	Transfers Out	Total Uses			
General	5,778,630	33,259,302	0	33,259,302	31,589,485	1,662,877	33,252,362	5,785,570	0	5,785,570
<b>Special Revenue Funds</b>										
Park & Rec Special Revenue	741,837	177,540	0	177,540	165,111	0	165,111	754,266	352,621	401,645
Parkland Trust	19,802	0	0	0	0	0	0	19,802	19,802	0
Library	540,525	1,062,526	350,000	1,412,526	1,719,453	0	1,719,453	233,598	0	233,598
Library Foundation	294,864	108,375	0	108,375	102,775	0	102,775	300,464	300,464	0
Planning & Comm Dev	254,696	867,831	271,932	1,139,763	1,158,378	0	1,158,378	236,081	0	236,081
Central MT Ag Tech TID	1,097,966	315,000	0	315,000	19,614	0	19,614	1,393,352	1,393,352	0
Airport TID	30,690	21,162	0	21,162	2,072	0	2,072	49,780	49,780	0
Downtown TID	165,622	174,955	0	174,955	14,317	0	14,317	326,260	326,260	0
East Industrial Ag Tech TID	38,258	303,739	0	303,739	277,393	0	277,393	64,604	64,604	0
Economic Revolving	20,320	0	0	0	0	0	0	20,320	20,320	0
Permits	1,181,846	1,061,898	0	1,061,898	1,278,775	0	1,278,775	964,969	0	964,969
Licenses	0	0	0	0	0	0	0	0	0	0
Natural Resources	311,652	448,617	256,277	704,894	862,944	0	862,944	153,602	76,637	76,965
Portage Meadow	45,730	65,252	0	65,252	63,572	0	63,572	47,410	0	47,410
Park Maintenance District	1,124,883	1,500,000	0	1,500,000	1,500,000	0	1,500,000	1,124,883	1,124,883	0
Street District	4,055,165	6,217,515	0	6,217,515	9,591,165	40,000	9,631,165	641,515	0	641,515
Support & Innovation	69,960	932,000	0	932,000	932,000	0	932,000	69,960	0	69,960
Gas Tax BaRSAA	761,627	760,000	40,000	800,000	800,000	0	800,000	761,627	761,627	0
911 Special Revenue	708,732	612,447	0	612,447	0	356,674	356,674	964,505	964,505	0
Police Special Revenue	170,301	37,761	0	37,761	900	0	900	207,162	207,162	0
HIDTA Special Revenue	(22,675)	216,975	0	216,975	65,537	0	65,537	128,763	128,763	0
Fire Special Revenue	86,078	6,600	0	6,600	0	0	0	92,678	92,678	0
Federal Block Grant	923,615	794,666	0	794,666	801,755	0	801,755	916,526	916,526	0
HOME Grant	8,949	273,088	0	273,088	193,053	0	193,053	88,984	88,984	0
CTEP Projects	0	0	0	0	0	0	0	0	0	0
Housing Authority	0	1,514,195	0	1,514,195	1,514,195	0	1,514,195	0	0	0
Street Lighting Districts	1,934,610	1,170,052	0	1,170,052	1,426,972	0	1,426,972	1,677,690	0	1,677,690
<b>Special Revenue Funds Total</b>	<b>14,565,057</b>	<b>18,642,194</b>	<b>918,209</b>	<b>19,560,403</b>	<b>22,489,981</b>	<b>396,674</b>	<b>22,886,655</b>	<b>11,238,805</b>	<b>6,888,968</b>	<b>4,349,837</b>
<b>Debt Service Funds</b>										
Soccer Park Bond	40,180	171,000	0	171,000	167,043	0	167,043	44,137	44,137	(0)
West Bank TID	649,770	604,684	0	604,684	252,695	0	252,695	1,001,759	1,001,759	(0)
Improvement District Revolving	81,962	44,741	0	44,741	4,522	0	4,522	122,181	122,181	0
Master Debt SILD	16,575	15,984	0	15,984	4,353	0	4,353	28,206	28,206	0
General Obligation Taxable Bond	7,980	0	148,545	148,545	148,895	0	148,895	7,630	7,630	(0)
<b>Debt Service Funds Total</b>	<b>796,467</b>	<b>836,409</b>	<b>148,545</b>	<b>984,954</b>	<b>577,508</b>	<b>0</b>	<b>577,508</b>	<b>1,203,913</b>	<b>1,203,913</b>	<b>(0)</b>
<b>Capital Projects Funds</b>										
General Capital Projects	827,930	0	0	0	0	0	0	827,930	827,930	0
Improvement Districts Projects	5,685	0	0	0	0	0	0	5,685	5,685	0
Street Lighting Construction	0	0	0	0	0	0	0	0	0	0
Hazard Removal	47,204	0	0	0	0	0	0	47,204	47,204	0
<b>Capital Projects Funds Total</b>	<b>880,819</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>880,819</b>	<b>880,819</b>	<b>0</b>
<b>Enterprise Funds</b>										
Golf Courses	(1,611,425)	1,430,117	0	1,430,117	1,320,783	0	1,320,783	(1,502,091)	0	(1,502,091)
Water	14,095,339	13,747,686	0	13,747,686	23,113,048	0	23,113,048	4,729,977	3,876,733	853,244
Sewer	13,802,452	11,369,444	0	11,369,444	13,103,283	0	13,103,283	12,068,613	5,249,917	6,818,696
Storm Drain	4,040,318	2,950,800	0	2,950,800	3,867,164	0	3,867,164	3,123,954	980,348	2,143,606
Sanitation	684,780	3,870,325	0	3,870,325	3,909,447	0	3,909,447	645,658	235,613	410,045
Swimming Pools	74,691	478,200	267,861	746,061	790,109	0	790,109	30,643	0	30,643
911 Dispatch Center	811,912	1,854,791	356,674	2,211,465	2,084,989	0	2,084,989	938,388	938,388	0
Parking	302,196	782,100	0	782,100	651,665	0	651,665	432,631	49,026	383,605
Recreation	120,259	408,500	39,206	447,766	507,585	0	507,585	60,380	11,561	48,819
Multisports	10,612	152,160	0	152,160	152,090	0	152,090	10,682	0	10,682
Ice Breaker Run	26,097	72,400	0	72,400	70,853	0	70,853	27,644	0	27,644
Civic Center Events	147,323	379,325	265,913	645,238	631,890	0	631,890	160,671	28,848	131,823
Special State Projects	0	383,402	0	383,402	383,402	0	383,402	0	0	0
Port Authority	132,388	0	0	0	0	0	0	132,388	132,388	0
<b>Enterprise Funds Total</b>	<b>32,636,942</b>	<b>37,879,250</b>	<b>929,654</b>	<b>38,808,904</b>	<b>50,586,308</b>	<b>0</b>	<b>50,586,308</b>	<b>20,859,538</b>	<b>11,502,822</b>	<b>9,356,716</b>
<b>Internal Service Funds</b>										
Central Garage	2,437,981	3,319,709	0	3,319,709	2,736,836	0	2,736,836	3,020,854	2,140,772	880,082
Information Tech	269,080	1,454,384	0	1,454,384	1,474,362	0	1,474,362	249,102	148,953	100,149
Insurance & Safety	605,759	1,194,558	0	1,194,558	1,252,124	0	1,252,124	548,193	0	548,193
Health & Benefits	(605,574)	10,391,928	0	10,391,928	10,375,082	0	10,375,082	(588,728)	0	(588,728)
Human Resources	204,805	552,116	0	552,116	703,760	0	703,760	53,161	0	53,161
City Telephone	32,585	65,796	0	65,796	59,730	0	59,730	38,651	0	38,651
Finance	340,476	1,804,089	0	1,804,089	2,004,092	0	2,004,092	140,473	0	140,473
Engineering	158,136	1,698,454	63,143	1,761,597	1,740,031	0	1,740,031	179,702	62,251	117,451
Public Works Admin	283,779	637,685	0	637,685	655,415	0	655,415	266,049	5,271	260,778
Civic Center Facility Services	227,943	604,043	0	604,043	635,172	0	635,172	196,814	97,116	99,698
<b>Internal Service Funds Total</b>	<b>3,954,970</b>	<b>21,722,762</b>	<b>63,143</b>	<b>21,785,905</b>	<b>21,636,604</b>	<b>0</b>	<b>21,636,604</b>	<b>4,104,271</b>	<b>2,454,363</b>	<b>1,649,908</b>
<b>Total</b>	<b>58,612,886</b>	<b>112,339,917</b>	<b>2,059,551</b>	<b>114,399,468</b>	<b>126,879,886</b>	<b>2,059,551</b>	<b>128,939,437</b>	<b>44,072,917</b>	<b>22,930,885</b>	<b>21,142,032</b>

The City Commission has final authority and responsibility for budget development in the City. The City Charter requires the City Manager to "prepare and present the budget to the City Commission". The Budget is prepared by the Finance Department under the direction of the City Manager. Although Finance coordinates budget development and creates the budget document, it represents a major effort by all City departments.

## **I. The Budget Cycle**

### **1. March**

- Manager and Department Head meetings to discuss budget priorities

### **2. April**

- Distribution of budget instructions and forms
- Training sessions offered for Administrative Staff and Department Heads on personnel budgeting, budget entry, budget inquiry and reports
- Department Head and Commissioner Retreat
- Development of department requested budgets

### **3. May-June**

- Finalize fixed and internal service charges to departments
- Departments present requested budgets to City Manager
- Manager's review - development of manager proposed budgets

### **4. June-July**

- City Manager led City Commission Budget work session
- Manager's proposed budget presented to the City Commission
- Public hearing advertisement
- Proposed budget available for public inspection
- Formal public hearing on the proposed budget
- Annual budget resolution - City Commission adoption
- July 1 - start of new fiscal year

### **5. August-September**

- Annual tax levies fixed by City Commission action on or before the first Thursday in September or 30 days after receiving taxable valuation from the Montana Department of Revenue
- Preparation of the final budget document

## **II. Budget Documents**

There are two bound documents prepared by the Finance Department each year.

### **1. Manager's Proposed Budget**

The Manager's proposed budget is presented to the City Commission and made available to the public in June or July. This document is the basis for the public hearing on the budget. Various resources are created to aid in preparation, which include:



- Department Requested Budgets
- Above and Beyond Requests
- General Fund Subsidies
- Fund Health: Stable & At-Risk
- Internal Service Charges
- Capital Improvement Planning

## **2. Final Budget**

This document is the City Commission's adopted budget document and is made available in September.

## **III. Budget Finalization**

The formal conclusion of the budget development process occurs on the third Tuesday in August. For this FY2019/2020 budget:

- The annual proposed budget was presented on June 27, 2019.
- The budget hearing on the proposed budget was scheduled on July 2, 2019.
- The budget hearing on the proposed budget was July 16, 2019.
- The annual budget was adopted on July 16, 2019.
- Subsequent tax valuation information may require mid-year budget revisions.
- The resolution to fix annual tax levy was adopted August 20, 2019.

State statutes, 7-6-4024 and 7-6-4036, MCA require the City Commission to adopt the final budget, and then fix the tax levy on or before the first Thursday in September or within 30 calendar days after receiving certified taxable values from the Montana Department of Revenue. This is one month after the beginning of the year being budgeted. The reason for this late legal finalization of the budget/tax levy is the timing of tax valuation information. Budget revenue estimates and tax levies are dependent upon tax valuation information. Accordingly, the budget is subject to revision, and not considered legally finalized, until the tax levy is fixed by City Commission resolution.

## **IV. Budget Amendment Procedure**

The budget may be amended as authorized by the annual budget resolution. The City Manager has budget amendment authority for the expenditure of funds for any or all of the following:

- Appropriation carry-overs
- Appropriated reserves
- Contingency allocations
- Special assessments, grants, donations, trusts, agencies.

## I. Public Notice

### A. Public Budget Meetings

In June or July the City Commission holds a public work session to review presentations of revenue forecasts, major issues, and budget implications. A budget work session agenda is provided to the news media and made available to the public prior to the first work session. All supporting documents are also available to the media and the public. Work sessions are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

### B. Manager's Proposed Budget

In June or July of each year the City Manager presents the Proposed Budget Document to the City Commission at a regular City Commission Work Session. Copies are immediately provided to the news media and made available to the public by hard copy or through the City's website. Work sessions are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

### C. Public Budget Hearing

Following the City Manager's presentation of the proposed budget, notice of public hearing on the proposed budget is published. The proposed budget and any proposed changes are made available to the news media and the public before the hearing. The annual public hearing on the budget is scheduled for the second regular City Commission meeting in July. Work sessions and Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

## II. Public Participation

### A. Regular Commission Meetings

The City Commission meets regularly at 7:00 p.m. the first and third Tuesdays of each month. The public is invited to attend and participate. In addition to scheduled public hearings, time is set aside at the end of each commission meeting for open comment from the public. Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

**B. Advisory Boards**

The City Commission has nine neighborhood councils and a large number of advisory boards. Any city resident may seek election to their neighborhood council or apply for appointment to an advisory board through the City Manager's office. For appointed boards, the city limits an individual's term and appointments in order to encourage widespread citizen participation and fresh ideas on the advisory boards.

**C. City Commission's Budget Development Meetings**

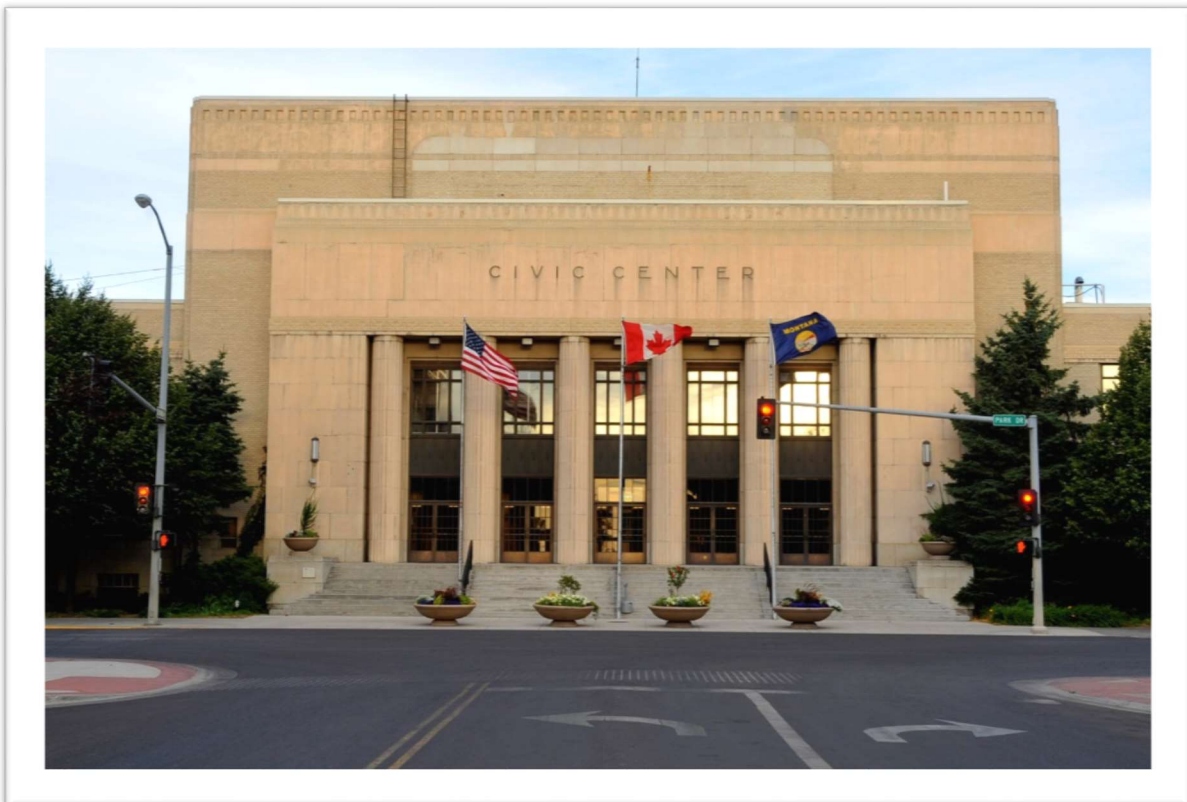
At the public budget work sessions, each segment of the city operation and budget document is presented and discussed with the City Commission. These are open meetings, usually attended by the news media. Work sessions and Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>

**D. Annual Budget Hearing**

In accordance with state statute, a public hearing on the budget is held following public notice. The hearing is held in conjunction with a regular City Commission meeting usually at the second meeting in July. Commission meetings are televised live on City190 and also available for viewing on the City website at:

<https://greatfallsmt.net/meetings>



## Management Plans

Full detail documentation underlying the budget are considered management plans. The plans are the basis of management control in the accounting records. Although only summary detail is presented in this budget document, full detail is available to the public through the Budget Office.

## Budget Conforms to Accounting Structure

The line item presentation in the budget document is actually a summary of the line items used in the City's accounting systems; thus, the budget document provides an overview of the City financial plan without the volume of full depth detail.

## Basis of Budgeting

- **Modified Accrual for Governmental Funds**

Governmental funds are the general fund, special revenue funds, debt service funds, and capital project funds. Revenues are recognized in the period they become susceptible to accrual by being measurable and available to finance expenditures. Expenditures rather than expenses are recorded to show the decreases in net financial resources of the current period. Debt service requirements are accounted for as expenditures in the year of payment. Depreciation allocations and compensated absence accruals are not included in the City's governmental fund budgets.

- **Accrual Basis for Proprietary Funds with Exceptions**

Proprietary Funds are the enterprise funds and internal service funds. Under accrual basis of accounting, most transactions are recorded when they occur, regardless of when cash is received or disbursed. The budget exceptions are as follows:

- Capital expenditures and debt principal are budgeted as appropriations,
- Debt issuance proceeds are budgeted as issuance of debt,
- Depreciation allocations and compensated absence accruals are not budgeted.

## GAAP Presentation

State and federal regulations require the City to follow Generally Accepted Accounting Principles (GAAP) for Governmental Entities. The Governmental Accounting Standards Board (GASB) is recognized as the authority for GAAP rules. The Codification of Governmental Accounting and Financial Reporting Standards (GASB Cod.) is the authoritative reference for governmental accounting published by GASB.

## Fund Accounting

The City's fund structure is summarized in:

- Appendix A. Balances and Changes by Fund on page 13.

## Double Counting

Fund accounting clearly enhances the accountability of the City; however, when summaries are presented which combine total revenues and expenditures for the City as a whole, some costs are duplicated. These duplicated costs fall into the following two major categories:

### 1. Internal Service Transactions

- Internal Service Charges represent proper revenue and expenditure transactions between City funds and operations. The transactions must be recorded for proper cost accounting in the individual operations, but the City as a whole has not disbursed or received any additional cash.
- Internal service operations include centralized accounting, budget, human resources, information technology, computer, city telephone, central garage operations, health & benefits, insurance & safety, engineering, and public works administration. It would be less efficient and more costly if each City department had to separately provide for these services. Internal service charges represent proper allocation of centrally provided service costs.

### 2. Interfund Transfers

- Interfund transfers are exchanges of assets between funds. The transfers do not represent interfund payment for services received, but are still transactions which must be recorded for proper accountability among funds. Again, the City as a whole has not dispersed or received any additional cash.
- Interfund transfers generally occur from the General Fund to provide general purpose revenue support to operations accounted for within other funds, such as:
  - Civic Center Events
  - Engineering
  - Library
  - Recreation
  - Natural Resources
  - Planning and Community Development
  - Swimming Pools

## **Section 1. Mandatory Reserves**

Reserves mandated by requirements of bond covenants, federal, state or local laws, regulations, or contractual commitments.

### **Bond Covenant Reserves**

Debt Service, Capital Project, Operating, and other reserves required by ordinances or resolutions establishing bond covenants shall be established and maintained in accordance with covenant intent and GAAP terminology and classification.

### **SID Revolving**

All SID bonded projects shall include 5% of the debt issuance principal as a cost of improvement to be deposited in the SID Revolving Reserve. The SID Revolving Reserve minimum balance shall be 5% of the total outstanding SID debt. The SID Revolving Reserve accumulated balance shall be retained in excess of 5% whenever possible to protect the taxpayers of the City against the possibility of an additional tax levy in the event of SID payment delinquencies which threaten bond default.

### **Other Mandatory Reserves**

Reserves shall be established and maintained according to statutory, regulatory, ordinance, or contractual requirements.

### **Maintenance of Mandatory Reserves**

Maintenance of mandatory reserve balances shall be a priority consideration for City staff in budget proposals and management of operations. Interfund loans may be established to adequately fund mandatory reserves deficiencies.

## **Section 2. Designated Balances**

Reserved balances established at the discretion of the City Commission to assure continuity in City operations or provide for a specific future need. Designated Balances provide financial resources necessary to achieve City Commission plans.

### **Designated for Cash Flow**

As permitted by Section 7-6-4034, MCA, the General Fund unreserved fund balance shall be considered adequate at 22% of annual appropriations. All other tax levy supported funds shall be considered adequate at 17% of annual appropriations. An unreserved fund balance for other operating funds of the City shall be considered adequate at a range of 8% to 22% of annual appropriations for seasonal operations, and 8% to 22% of annual appropriations for all other operating funds.

Such balances designated for cash flow shall be used to meet extended revenue cycles, meet short term economic difficulties, respond to unique opportunities, provide for one-time expenditures, and respond to emergency and disaster situations. The balances shall not be available to meet recurring operating expenses.

**Designated for Equipment (Revolving)**

Central internal service operations shall be established and maintained to coordinate major equipment for City operations. Ownership for all major equipment shall be recorded in the appropriate internal service operation. Operating departments shall make annual lease and maintenance payments to the internal service operation for their major equipment. The internal service operations shall maintain balances designated for equipment according to comprehensive Equipment Revolving Schedules (ERS). The ERS shall equate to funded depreciation schedules established on a replacement cost basis.

**Section 3. Unreserved Balance**

The unreserved balance is the part of the working capital balances available to finance the cash flow needs of the various operations or the current operating appropriations.

**Section 4. Balanced Budget**

A balanced budget is a budget in which expenditures for a given period are matched by expected revenues for the same period.

The City will live within its means. All agencies supported by the resources of this City must function within the limits of the financial resources identified or available specifically to them.

A balance must be struck between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time which extend beyond current appropriations. By law, budgets cannot exceed available resources, defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of mixing onetime resources and expect the continued delivery of services, the very reason for which it exists.



### **Short-Term Operating Debt Policy**

The expenses associated with day to day operations of the City will be covered by current revenues. However, because the City receives the majority of its property tax revenues at two (2) times during the year, the City may experience temporary cash shortfalls. In order to finance these temporary cash shortfalls, the City may incur short-term operating debt (typically, tax and revenues anticipation notes ([TRANS])). The amount of the short-term operating debt will be based on cash flow projections for the fiscal year and will comply with applicable federal and state regulations. Operating revenues will be pledged to repay the debt, which will generally be repaid in one year or less. The costs of such borrowings will be minimized to the greatest extent possible.

### **Long-Term Capital Debt Policy**

The long-term capital debt policy sets the parameters for issuing debt and provides guidance in the timing and structuring of long-term debt commitments. A separate policy issued for special improvement districts (SIDS) financing was adopted by the City Commission on November 20, 1990. The City will consider the issuance of long-term obligations under the following conditions:

1. The City will use debt financing only for one-time capital improvement projects and unusual equipment purchases, and only under the following circumstances:
  - a. When the project is included in the City's five-year capital improvement program and is in conformance with the City's general plan.
  - b. When the project is not included in the City's five-year capital improvement program, but it is an emerging critical need whose timing was not anticipated in the five-year capital improvement program or it is a project mandated immediately by state or federal requirements.
  - c. When the project's useful life, or the projected service life of the equipment will be equal to or exceed the term of the financing.
  - d. When there are designated revenues sufficient to service the debt, whether from project revenues, other specified and reserved resources, or infrastructure cost sharing revenues.
  - e. Debt financing (other than tax and revenue anticipation notes) is not considered appropriate for any recurring purpose such as current operating and maintenance expenditures.
2. The project priority process used in developing the City's various capital improvement programs, including criteria used in evaluating projects and project viability, will be reviewed by the City Commission annually as part of the budget process.

3. The following criteria will be used to evaluate pay-as-you-go versus long-term debt financing in funding capital improvements:
  - a. Factors which favor pay-as-you-go:
    1. Current revenues and adequate fund balances are available.
    2. Project phasing is feasible.
    3. Debt levels would adversely affect the City's credit rating.
    4. Market conditions are unstable or present difficulties in marketing.
  - b. Factors which favor long-term financing:
    1. Revenues available for debt service are considered sufficient and reliable so that long term financing may be marketed with an appropriate credit rating.
    2. The project for which financing is being considered is of the type that will allow the City to maintain an appropriate credit rating.
    3. Market conditions present favorable interest rates and demand for municipal financings.
    4. A project is mandated by state or federal requirements, and current revenues and fund balances are insufficient to pay project costs.
    5. A project is immediately required to meet or relieve capacity needs.
    6. The life of the project or asset financed is five years or longer.
4. The following will be considered in evaluating appropriate debt levels:
  - a) General Fund supported debt service will not exceed 10% of total budgeted expenditures and transfers out.
  - b) The General Fund may be used to provide back-up liquidity to improve the viability of a self-supported debt issue, but only if the General Fund is not exposed to significant risk of loss of assets or impairment of liquidity. This evaluation of risk will consider such things as the following:
    - i. Volatility and collectability of the revenue source identified for repayment of the debt.
    - ii. The likelihood the General Fund would be reimbursed within one year for any payments it might potentially need to make in its role as back-up guarantor.

If the City Commission determines the risk of loss of assets or impairment of liquidity to the General Fund to be relatively minimal, self-supported debt service for debt that relies on the General Fund as a back-up guarantor will not exceed 10% of General Fund budgeted expenditures and transfers out.

5. The City will generally conduct financings on a competitive basis; however, negotiated financings may be used where market volatility or the use of an unusual or complex financing or security structure is a concern with regard to marketability.
6. The City will select a financial advisor on a competitive basis; the advisor will be retained for at least four years to provide continuity and adequate time to develop an understanding of the City's needs. Other outside service providers may be selected by developers or owners, subject to the City's approval. Trustees and/or paying agents will be selected by competitive bid.
7. Interfund borrowing will be considered to finance high priority needs on a case-by-case basis, only when planned expenditures in the fund making the loan would not be affected. Interfund borrowing may be used when it would reduce costs of interest, debt issuance, and/or administration. Interfund borrowing may not be used when the lending of funds would violate restrictions imposed through bond covenants, City Commission action or state and federal laws.
8. The term of the long-term debt instrument will not exceed the legal life of the asset or thirty years, whichever is less.
9. Bond proceeds will be invested in accordance with the provisions of the bond indenture. Funds set aside for debt service will only be used for that purpose.
10. In choosing the appropriate long-term debt instrument: cost, economic equity, political acceptability, and flexibility will be considered. Refundings will be considered to reduce interest costs or principal outstanding, or to eliminate restrictive debt covenants. Pooled financings with other government agencies will be considered as appropriate.
11. There are many different types of long-term debt instruments available. Depending on the specific circumstances, the City will consider using the following types of financing instruments:
  - a. General obligation debt
  - b. Revenue bonds
  - c. Tax increment bonds
  - d. Special improvement district
  - e. Park district bonds
  - f. Master lease agreements
  - g. Vendor-financed leases
  - h. Bond anticipation notes

## **I. Scope**

This policy applies to the interfund loans made monthly and at fiscal yearend to remove negative cash balances in funds. The Fiscal Services Director is hereby authorized to process interfund loans that are made monthly and at fiscal yearend to remove negative cash balances in funds in accordance with Generally Accepted Accounting Principles (GAAP). This policy covers category, processing and reporting for the loans.

## **II. Category of Interfund Loans**

The interfund loans may fall in two categories – current and non-current. Current loan amounts are expected to be repaid within one fiscal year. Non-current amounts are expected to be repaid in more than one fiscal year. The first year that a fund makes an interfund loan to a fund, the amount would be a current loan. When a fund has to make an interfund loan to the same fund for more than one year in a row, this would make the amount the second (or more) year fall into the category of non-current loan.

## **III. Processing of Interfund Loans**

At the end of the fiscal year, after all accounts payable transactions for that fiscal year have been processed, the cash balances of all funds will be analyzed. The General Fund will make an interfund loan to the other funds when the cash balance is enough to cover the amounts needed unless the fund that is negative has another fund that it is associated with that has a large enough cash balance (i.e., Golf Courses Fund and Park & Recreation Fund). If the General Fund does not have enough of cash balance to cover the amounts needed, the Central Garage Fund will be used. These loans will be booked in the fiscal year with an effective date of June 30, 20XX. They will be reversed in the new fiscal year with an effective date of July 1, 20XX.

If the fund that is negative has been in a significant negative status for more than five years, it will be reviewed and analyzed to decide if the interfund loan will not be reversed at the beginning of the new fiscal year. This loan will be considered a non-current loan and will be treated as mentioned below.

A repayment plan will be established and implemented by the Fiscal Services Director. In addition, the borrowing fund must anticipate sufficient revenues to be in a position over the period of the repayment plan to make the specified payments. The Fiscal Services Director is directed and authorized to repay such transfers, in whole or in part, when budgeted revenues in the borrowing fund are received sufficient to cover the projected foreseeable needs of the borrowing fund.

#### **IV. Reporting of Interfund Loans**

Because of GAAP reporting requirements, the type of fund designates how transactions are reported. When reporting the interfund loans, there are several scenarios that could occur:

1. Governmental fund makes current loan – If a governmental fund (General or Special Revenue) makes a current loan to another fund, this loan is reported on the balance sheet of the funds as a due to/from other city fund and the fund balance is kept in the unassigned or assigned category.
2. Governmental fund makes non-current loan – If a governmental fund makes a non-current loan to another fund, this loan is reported on the balance sheet of the funds as an advance to/from other funds and the fund balance is reported as nonspendable.
3. Proprietary fund makes current loan - If a proprietary fund (Enterprise or Internal Service) makes a current loan to another fund, this loan is reported on the balance sheet of the funds as a due to/from other city fund and the fund balance is kept as unrestricted.
4. Proprietary fund makes non-current loan - If a proprietary fund (Enterprise or Internal Service) makes a non-current loan to another fund, this loan is reported on the balance sheet of the funds as an advance to/from other city fund and the fund balance is kept as unrestricted.

#### **V. Monthly Processing of Interfund Loans**

If a fund has a negative average cash balance, the fund will be considered to have borrowed the cash from other funds. The borrowing fund will pay the other funds interest at a rate equal to the Montana Board of Investments STIP interest rate.

## 1. Introduction

The intent of the Investment Policy of the City of Great Falls, Montana (the City) is to define the guidelines within which funds are to be managed. The policy formalizes the framework for the City's investment activities that must be exercised to ensure effective and prudent fiscal and investment management of the City's funds. The guidelines are intended to be broad enough to allow the investment committee to function properly within the guidelines of responsibility and authority, yet specific enough to adequately safeguard the City's funds. This policy is intended to be used in conjunction with the City of Great Falls Investment Procedures.

The Investment Policy and Procedures will be approved and adopted by the City of Great Falls Commission. Any changes to the Investment Policy and Procedures also will be approved and adopted by the Great Falls City Commission.

## 2. Governing Authority

The City's investment program shall be operated in conformance with federal, state, and other legal requirements, including MCA Title 7, Chapter 6, Part 2 and OCCOGF 2.16.045.

## 3. Scope

- a) This policy applies to activities of the City with regard to investing the financial assets of all funds. In addition, funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Montana. The covered funds, or any new funds created by the City, unless specifically exempted by statute, the investment committee, and this policy, are defined in the City's Comprehensive Annual Financial Report.
- b) Investments of employees' vested retirement funds are not controlled by the City and therefore are not covered under this policy.

## 4. Pooling of Funds

- a) Except for cash in specified restricted and special revenue funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

- b) Pooling cash assets eliminates the need to maintain uninvested contingency cash for each fund. Instead, cash flow needs can be anticipated for the City as a whole. The fluctuations in cash needs for the individual funds tend to "net out" when combined needs are considered. The total uninvested cash balance for contingencies can be greatly reduced.

## 5. General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

- a) **Safety** - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
  - i) **Credit Risk** - The City will minimize credit risk, which is the risk of loss due to the failure of the security issuer or backer, by:
    - (1) Limiting investments to the safest types of securities as described in MCA 7-6-202.
    - (2) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business.
    - (3) Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.
  - ii) **Interest Rate Risk** - The City will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
- b) **Liquidity** - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
- c) **Yield** - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not be sold prior to maturity with the following exceptions:
  - i) A security with declining credit may be sold early to minimize loss of principal.
  - ii) Liquidity needs of the portfolio require that the security be sold.



## 6. Standards of Care

### a) **Delegation of Authority and Responsibilities**

#### i) **City Commission**

The city commission will retain ultimate fiduciary responsibility for the portfolios. The city commission will designate investment officers and review the investment policy and procedures making any changes necessary by adoption. The city commission and city manager will receive monthly reports on the portfolio.

#### ii) **Investment Officers**

Authority to manage the investment program is granted to the Fiscal Services Director hereinafter referred to as investment officer as designated by OCCOGF 2.16.045 City Ordinance 2825.

Responsibility for the operation of the investment program is given to the Investment Committee who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Officers will prepare monthly investment reports and other special reports as may be deemed necessary.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and supporting procedures.

#### iii) **Investment Committee**

The management of the investment portfolio and investment policy shall be the responsibility of the City's Investment Committee. Specifics for the Investment Committee shall be documented in the Investment Procedures manual.

#### iv) **Investment Adviser**

The City may engage the services of one or more external investment managers to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this investment policy. Such managers must be registered under the Investment Advisers Act of 1940.

- b) **Prudence** - The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

- i) The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."
- c) **Ethics and Conflicts of Interest** - Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio.

## 7. Authorized Financial Institutions, Depositories, and Broker/Dealers

- a) The City will pre-qualify the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business. Specifics for pre-qualification shall be documented in the Investment Procedures manual.
- b) Competitive Transactions
  - i) The investment officer shall obtain competitive bid information on all purchases of investment instruments purchased on the secondary market. A competitive bid can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.
  - ii) If the City is offered a security for which there is no readily available competitive offering on the same specific issue, then the Investment Officer shall document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no complete offerings will be required as all dealers in the selling group offer those securities as the same original issue price.
  - iii) If the City hires an investment adviser to provide investment management services, the adviser must provide documentation of competitive pricing execution on each transaction. The investment adviser will retain documentation and provide upon request.

## 8. Authorized Investments and Interest Bearing Deposits

- a) It is the policy of the City of Great Falls to limit investments to those authorized by MCA Title 7 Chapter 6 Part 2. Typical types of securities include (as limited by MCA Title 7 Chapter 6 Part 2):
  - i) United States government treasury bills, notes, and bonds and in United States treasury obligations, such as state and local government series (SLGS), separate

- trading of registered interest and principal of securities (STRIPS), or similar United States treasury obligations;
  - ii) Obligations of the following agencies of the United States:
    - (1) federal home loan bank
    - (2) federal national mortgage association
    - (3) federal home mortgage corporation
    - (4) federal farm credit bank
  - iii) Time deposits with a bank, savings and loan association, or credit union.
  - iv) Repurchase agreements
  - v) State of Montana investment pool
  - vi) Interest bearing accounts.
- b) Collateralization - The City of Great Falls restricts acceptable collateral for deposits and repurchase agreements further than the statutory restrictions. All deposits over FDIC or FSLIC insured amount are required to be secured with collateral having a market value of at least 100% of the deposit balance (which is further than discussed in MCA 7-6-205 - 208). Specifics for collateralization shall be documented in the Investment Procedures manual.
- i) Collateral for time deposits must be:
    - (1) U.S. Treasury bills, Bonds, Notes or Certificates of Indebtedness backed by the pledged full faith and credit of the U.S. Government or
    - (2) Obligations of agencies or instrumentalities of the U.S. Government such as the Federal Home Loan Banks, the Federal Land Banks, the Federal Intermediate Credit Banks or the Banks of Cooperatives.

**9. Investment Parameters**

- a) Diversification  
 It is the policy of the City to diversify its investment portfolios. To eliminate risk of loss resulting from the over-concentrations of assets in a specific maturity, issuer, or class of securities, assets in all City of Great Falls funds shall be diversified by maturity, issuer, and class of security. Diversification strategies shall be determined and revised periodically by the investment committee/investment officer for all funds.

Diversification Constraints on Total Holdings

Issuer category	Minimum %	Maximum %
Master, savings, and ICS accounts		100%
State STIP's	20% combined	100%
Money Market/Repurchase Agreements		100%
Treasury Notes and Bills	0%	80%
Direct Obligations	0%	80%
Obligations of agencies of the U.S.	0%	30%

- b) Mitigating market risk in the portfolio - Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term/core portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City shall mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:
  - i) Maximum Maturities - To the extent possible, the City of Great Falls shall attempt to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds.
  - ii) Buy & Hold Philosophy - Consistent with our General Standards Ranking - Safety and Liquidity above yield, to the extent possible, the City shall attempt to keep all investments to maturity.
- c) Centralized Banking - An accounting system involves keeping accurate, internal records for all funds and accounts. Banking capabilities, such as deposit clearing, warrant/check processing, temporary deposit imbalances, and investment capacity, can best be handled through centralized banking in a minimum of bank accounts. Accordingly, uninvested cash balances should be maintained in the fewest depository accounts possible.

## **10. Performance Standards/Evaluation**

- a) The investment portfolio will be managed in accordance with the parameters specified within this policy. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.
- b) Marking to Market - The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least annually. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed.

## **11. Safekeeping and Custody**

- a) Delivery vs. Payment - All trades of marketable securities will be executed by delivery vs. payment (DVP) basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds.
- b) Third-Party Safekeeping - Securities will be held by a third party custodian as evidenced by safekeeping receipts in the City's name.

- c) Internal Controls - The Fiscal Services Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Great Falls are protected from loss, theft or misuse. Specifics for the internal controls shall be documented in the Investment Procedures.

## **12. Interest Revenue, Interest Receivable, and Mark to Market Distribution**

- a) Interest revenue shall be distributed to funds participating in the pooled cash on a monthly basis. Funds with a negative cash balance will borrow the cash from other funds to cover the negative cash balance. These funds will pay the other funds interest at the current Montana Board of Investments STIP Program interest rate. The different interest rates will be charged because those are the rates the City would have to pay to borrow the cash to cover the negative balances.
- b) Interest receivable shall be distributed to funds participating in the pooled cash on a yearly basis. Funds with a negative cash balance will not receive any interest receivable but will be charged interest. The cash balances used will be point in time and not an average.
- c) A mark to market adjustment shall be distributed to funds participating in the pooled cash on a yearly basis. The cash balances used will be point in time and not an average.

## **13. Reporting**

An investment report shall be prepared at least quarterly, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last quarter. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report will be provided to the City Manager, Fiscal Services Director, Investment Committee, and City Commission.

## **14. Policy Considerations**

- a) Exemption - Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity, or liquidation, such monies shall be reinvested only as provided in this policy.
- b) Amendments - This policy shall be reviewed on an annual basis. Any changes must be approved by the Great Falls City Commission and any other appropriate authority, as well as the individual(s) charged with maintaining internal controls.

Master plans are the formal studies of current and projected community needs. The plan generally addresses a single operational area or system and is typically created by contracting with independent consultants specializing in that operation or system. Master plan recommendations fall into two categories: administrative and capital improvement programs.

Master plan development is an expensive, time consuming effort. Master plan components, especially the capital improvement programs, are typically updated annually. Updated master plans are used as the basis for capital expenditure recommendations in annual budget development.

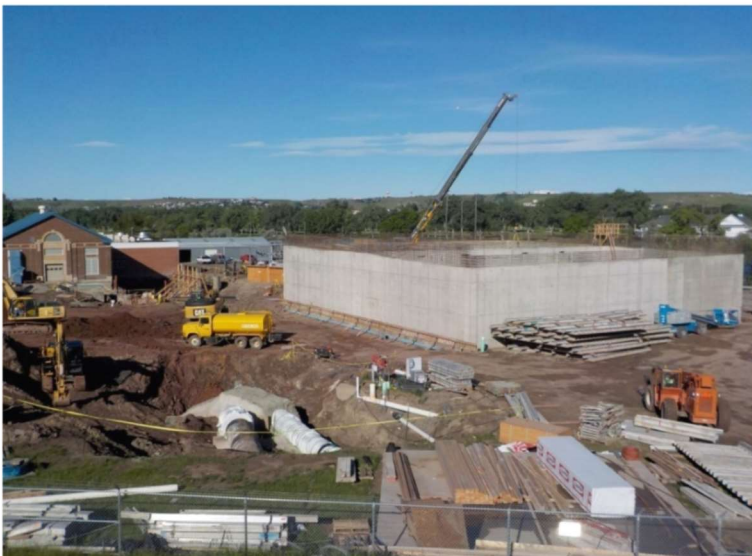
Eventually, simply updating master plans is not enough. The dynamic nature of the community, technology, and emerging demands requires a comprehensive reassessment. New master plans are usually developed from scratch every five to ten years, depending on circumstances.

The City of Great Falls has a number of Master Plans, including:

- Comprehensive Master Plan (statutorily prescribed)
- Water System Master Plan
- Sewer System Master Plan
- Storm Drain Master Plan
- Street System Master Plan
- Parks Master Plan



Street Reconstruction



Water Treatment Plant Improvements 2017-2019

Facility Revolving Schedules (FRS) are currently under development and were in place for the fiscal years 2016 through 2020 budget development processes in draft form. Once completed the schedules will include:

- A capital improvement program for facilities and facility equipment replacement
- Comprehensive listings of each existing facility and equipment item subject to replacement
- Replacement schedules for a period from current to over 5 years
- Provisions for replacement reserves to be consistently funded through annual budgets

A listing of all facilities and their major integral components has been completed. This listing was compiled from insurance and fixed asset records. Initial replacement costs for the records are the insurance replacement costs and estimates based upon the City’s most recent cost experience for similar facilities and facility equipment. The Departments will be evaluating the facility conditions and request a replacement or repair date based on their findings.

The primary difficulty will be establishing reserves from scratch for these FRS capital improvement schedules. The schedules will include a number of facilities with immediate capital financing needs. Annual reserve financing for most facilities will involve two annual budget components:

- a) Straight-line funded depreciation on a replacement cost basis
- b) Straight-line amortization of reserves which should have been contributed in prior years



Improvements and Addition to Public Works Engineering Building

All City operations fund their Equipment Revolving Schedules (ERS) out of annual operating budgets. Equipment Revolving Schedules in the General Fund were changed in Fiscal Year 2005 to even out lease charges from the General Fund by looking at the ERS funding for the whole General Fund instead of by individual pieces of equipment.

The Central Garage and Information Technology Division serve as records keepers, advisors, and purchasing agents. Each department is responsible for their own analysis of serviceability, projected needs, replacement costs, and replacement timing.

- Initial ERS records are established at time of original or replacement purchase.
- Every year, as a preliminary phase of annual budget development, the ERS for all equipment are analyzed and adjusted.
- Equipment scheduled for replacement in the upcoming budget year is reconsidered before it is included for budget appropriation.
- Before each replacement purchase, the serviceability and need for equipment is reconsidered.
- Equipment is not purchased for the sole reason that it has come due in the ERS.

There are two Equipment Revolving Schedule (ERS) Programs:

### **1. Vehicles & Equipment (V&E) ERS**

V&E ERS reserves are held in the Central Garage Fund for all governmental fund operations and in the individual fund for each proprietary (enterprise) fund. The Central Garage prepares specifications and administers the purchase process for all capital outlay financed from V&E ERS reserves. In governmental funds, the annual internal service charge, paid to the Central Garage Fund for the ERS reserve, is recorded as an expenditure each year. In proprietary funds, the annual addition to the ERS reserve is kept within the fund, and is not charged as an expense.

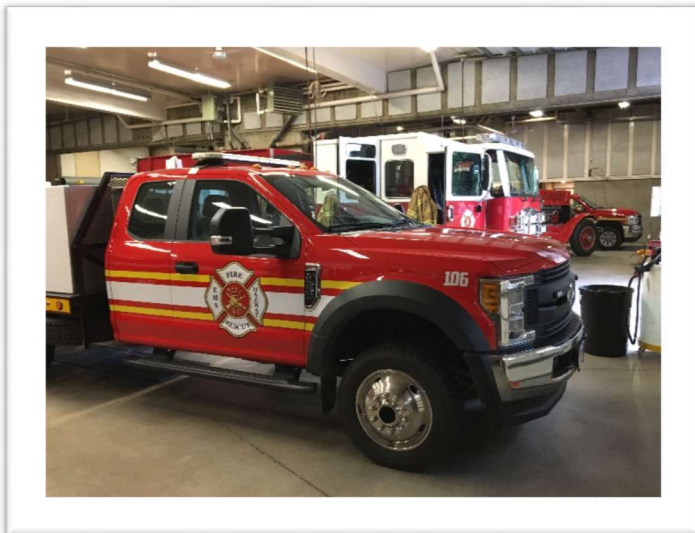
### **2. Computer ERS**

Computer ERS reserves are held in the Information Technology (IT) Fund. The Information Technology Division prepares specifications and administers the purchase process for all purchases financed from the Computer ERS reserves. The annual internal service charge paid to the IT Fund for the ERS reserve is recorded as an expenditure each year. Central processing computer equipment is owned and purchased in the IT Fund. Computer equipment purchased for operations outside the IT Fund does not reach the \$5,000 capitalization limit per item; therefore does not require capital outlay and fixed asset records within individual proprietary funds.



The detailed Equipment Revolving Schedules are not shown in this document, but are available from the Central Garage Division in Public Works. For each capital operating item, the detailed listings identify:

- Item description
- Years of estimated life
- Estimated year of replacement
- Reserve goal
- Annual reserve increment
- Reserve balance at the beginning of the year
- Scheduled replacements for the current year
- Projected reserve balances for future year ends
- Additional information



Capital Improvement Programs (CIP) are the long-term plans for scheduling capital outlays and capital projects as needed for on-going operations and efficiency. They typically identify:

- Each item or project's description and justification
- Expected beginning and ending date for each item or project
- The expenditure amount for each year during projects
- The anticipated method of paying for those capital expenditures

For capital projects, the scope, cost, timetables and available funding can be readily analyzed for the next one or two years. After that, it becomes increasingly difficult to estimate costs, timetables, and funding sources.

There are many capital projects which take more than two years to complete. Capital improvement programs plan the multi-year, long-range projects so they can be realistically financed. It is necessary to have capital improvement programs which address projects and financing at least three to five years in the future. The City has used the following criteria to evaluate the relative merit of each capital project:

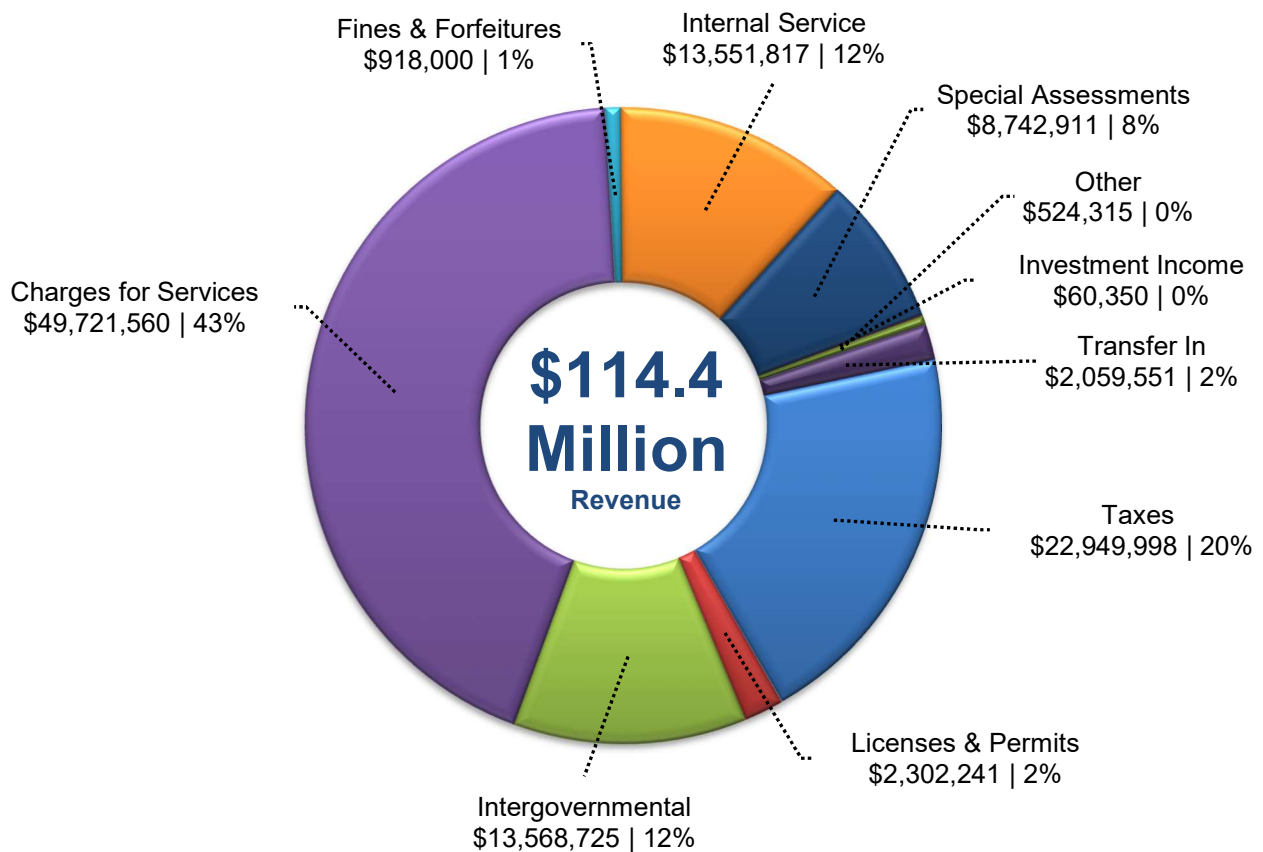
- Encourage projects which will enhance the sense of community and make Great Falls a better place to live and visit
- Revise and renew the long-range comprehensive plan
- Provide quality water, wastewater, sanitation and other services to meet or exceed federal and state standards
- Provide and annually update long-range capital improvement programs for all City functions
- Capital investments will foster the City's goals of economic vitality, neighborhood vitality, and preserving the infrastructure and heritage
- Priority will be given to projects which: can be funded through alternative revenue sources, implement a component of an approved master plan, are specifically included in an approved replacement schedule, directly support development efforts in low and moderate income household areas, reduce the cost of operations or energy consumption, and/or, are identified by a board or another department as priorities
- Projects which duplicate other public and/or private services will not be considered
- Create a capital improvement program document (separate document)
- Finalize the CIP by matching the project needs to the financing sources.

**Where the Money Comes From**

Total city-wide revenue for Fiscal Year 2020 is \$114.4 million. Forty-three (43%) percent comes from charges for services. The majority of charges for services are generated from utility services, which includes water, sewer, storm drain, and sanitation charges.

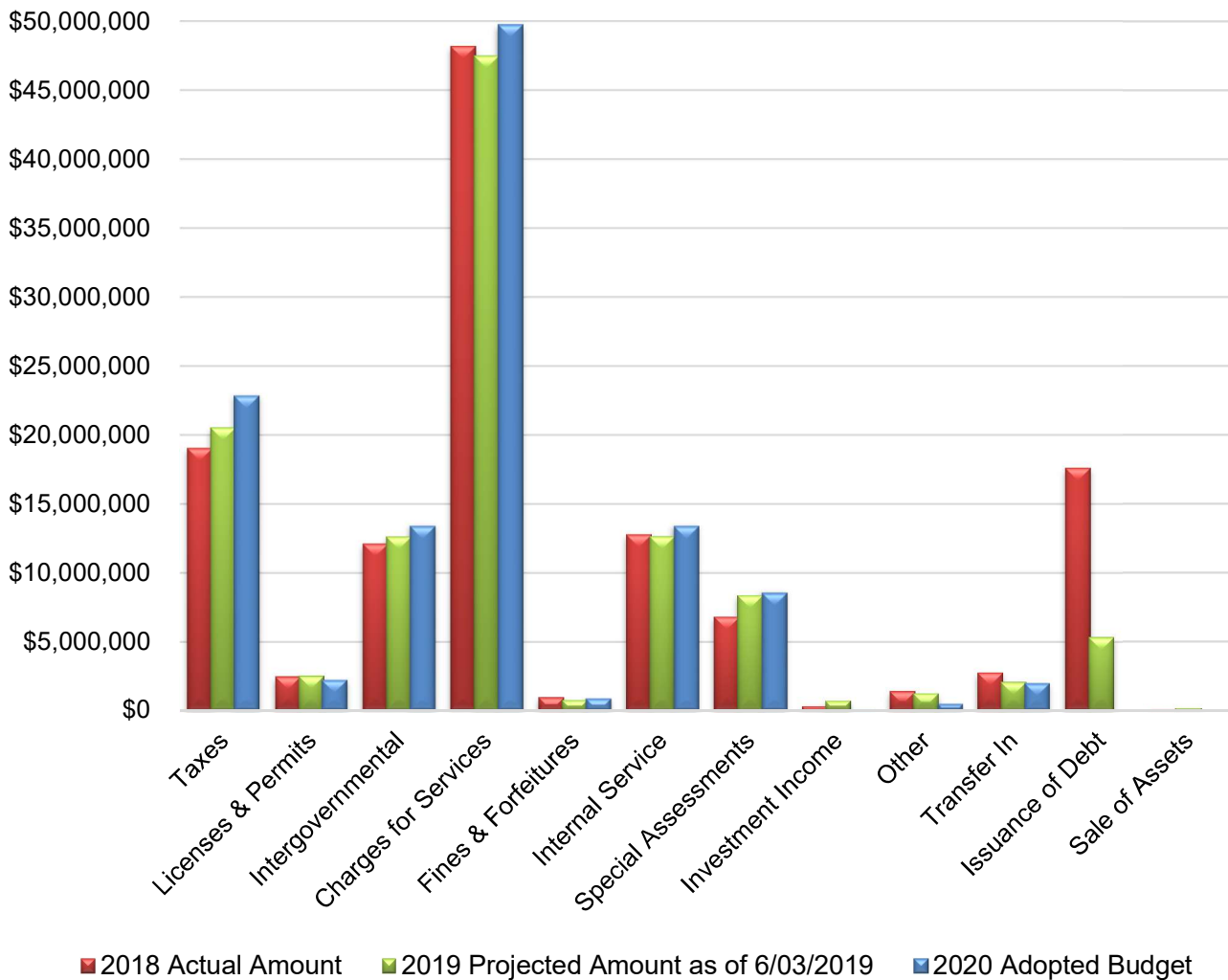
The next largest revenue source is taxes making up 20% of city-wide revenue. The State of Montana does not have a sales tax. Therefore, the majority of city taxes are generated from real and personal property. Since the City of Great Falls does not have a sales tax, the downturn or upturn in the national economy does not have a direct effect on tax revenue. It does have an indirect effect in such that the City of Great Falls newly taxable property may be decreased or increased year over year. If the mill value decreases with the “floating mill”, the City does have the ability to increase the amount of mills to make up the difference in lost value.

The third and fourth largest revenue sources are internal services (12%) and intergovernmental revenue (12%). Internal service charges occur when an internal City department charges another department for services provided. Examples include human resources and information technology. Total city-wide internal service charges for FY 2020 amount to \$13.6 million. A major intergovernmental revenue is the HB 124 State Entitlement of \$8.777 million (\$8.351 million for the General Fund and \$427k for the Street Fund), which is primarily from the state gambling tax. The City receives various grants that make up the remaining \$4.792 million of intergovernmental revenue. The fifth largest source is special assessments totaling \$8.743 million or 8%. Examples of special assessments include the street district, park maintenance district, and street lighting districts.



	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$19,042,056	\$21,375,738	\$21,602,350	\$20,527,517	\$22,949,998
Licenses & Permits	\$2,476,872	\$2,228,815	\$2,228,815	\$2,528,909	\$2,302,241
Intergovernmental	\$12,114,765	\$13,125,880	\$13,334,746	\$12,620,030	\$13,568,725
Charges for Services	\$48,162,718	\$47,850,382	\$47,862,327	\$47,466,514	\$49,721,560
Fines & Forfeitures	\$983,310	\$910,000	\$916,918	\$784,838	\$918,000
Internal Service	\$12,777,108	\$12,702,974	\$12,702,974	\$12,646,566	\$13,551,817
Special Assessments	\$6,811,674	\$8,430,312	\$8,430,312	\$8,378,056	\$8,742,911
Investment Income	\$337,975	\$53,250	\$53,490	\$731,828	\$60,350
Other	\$1,429,378	\$528,815	\$925,265	\$1,265,447	\$524,315
Transfer In	\$2,773,387	\$2,054,322	\$2,088,970	\$2,088,970	\$2,059,551
Issuance of Debt	\$17,603,760	\$0	\$5,329,427	\$5,329,427	\$0
Sale of Assets	\$74,628	\$0	\$0	\$152,316	\$0
<b>Revenue Totals</b>	<b>\$124,587,630</b>	<b>\$109,260,488</b>	<b>\$115,475,594</b>	<b>\$114,520,418</b>	<b>\$114,399,468</b>

**City-Wide Revenue  
3 Year Trend**



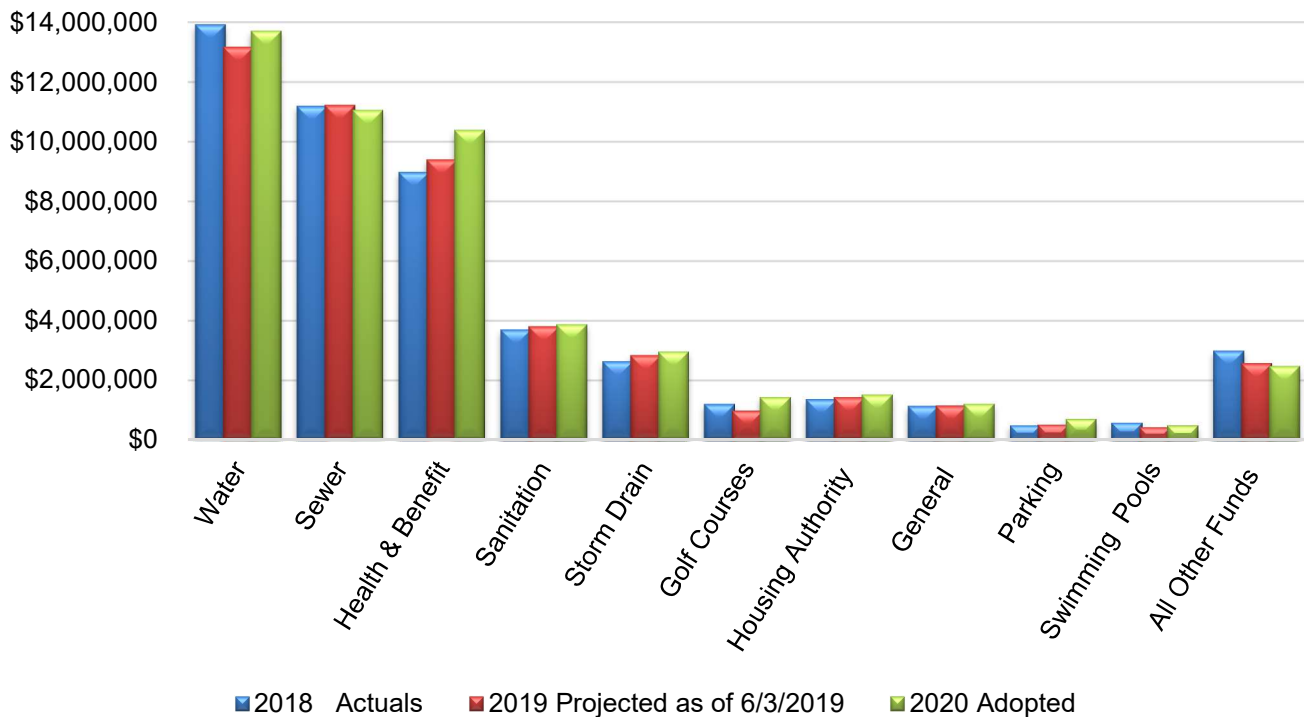
## Major Revenues

### Charges for Services

Charges for services is 43% percent of total city revenue and 4% of General Fund Revenue. Charges for services are fees collected to pay the cost of providing specific services. The majority of the charges for services revenues are for water, sewer, storm drain, and sanitation utilities. Utility rates are reviewed and, if necessary, adjusted annually to pay full costs of providing services. The charges for services revenues for health & benefits are the charges to employees for their health insurance plans. These rates increased 10.6% in FY 2020.

It is City practice to keep up to date with regular incremental utility rate changes while keeping in mind the difficulty that many customers have with utility affordability. Rate increases of 5% in the Water Fund, 2% in the Sewer Fund, and 5% in the Storm Drain Fund have been factored into the FY 2020 adopted budget. Past utility rate increases are noted in the “Five Year History of Utility Rate Charges” below and require an additional separate public hearing and approval by the City Commission.

**Charges for Services Revenue by Fund  
3 Year Trend**



<b>Five Year History of Utility Rate Changes</b>					
<small>Requires Separate Commission Action</small>					
	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Adopted FY 2020</b>
Water	10% (6/2016)	10% (6/2017)	0%	5% (10/2018)	5%
Sewer	3% (6/2016)	3% (6/2017)	0%	2% (10/2018)	2%
Storm Drain	10% (6/2016)	10% (6/2017)	0%	10% (10/2018)	5%
Sanitation					
Residential	5% (10/2015)	0%	5% (12/2017)	5% (3/2019)	5%
Commercial	5% (10/2015)	0%	0%	0%	5%

**Taxes and Special Assessments**

Taxes and Special Assessments account for 28% of Total City Revenue and 62% of General Fund Revenue. Taxpayers generally view taxes and special assessments as two names for the same thing; however, there are distinctions.

	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget	% of Total City Revenue
<b>Taxes</b>				
Real & Personal Property	\$14,177,147	\$16,183,790	\$16,816,932	14.70%
Permissive Medical Health Mill	\$2,360,487	\$2,987,210	\$3,447,210	3.01%
GO Bond Payments	\$151,744	\$171,000	\$171,000	0.15%
Tax Increments	\$1,220,596	\$1,160,350	\$1,414,856	1.24%
Local Option Motor Vehicle	\$1,132,083	\$1,100,000	\$1,100,000	0.96%
<b>Total Taxes Revenue</b>	<b>\$19,042,057</b>	<b>\$21,602,350</b>	<b>\$22,949,998</b>	<b>20.06%</b>
<b>Special Assessments</b>				
Street Maintenance District	\$4,503,261	\$4,583,265	\$4,583,265	4.01%
Park Maintenance District	\$0	\$1,500,000	\$1,500,000	1.31%
Street Lighting District	\$1,150,775	\$1,162,717	\$1,170,052	1.02%
Boulevard District	\$377,642	\$412,256	\$431,617	0.38%
Portage Meadows	\$58,589	\$61,564	\$65,252	0.06%
Special Improvement District	\$47,512	\$44,741	\$44,741	0.04%
Master Debt SILD	\$19,897	\$15,984	\$15,984	0.01%
TBID	\$390,194	\$400,250	\$692,000	0.60%
BID	\$242,536	\$248,000	\$240,000	0.21%
<b>Total Special Assessments</b>	<b>\$6,790,404</b>	<b>\$8,428,777</b>	<b>\$8,742,911</b>	<b>7.64%</b>
<b>Total Taxes and Special Assessments</b>	<b>\$25,832,461</b>	<b>\$30,031,127</b>	<b>\$31,692,909</b>	<b>27.70%</b>

**Taxes - Real & Personal Property**

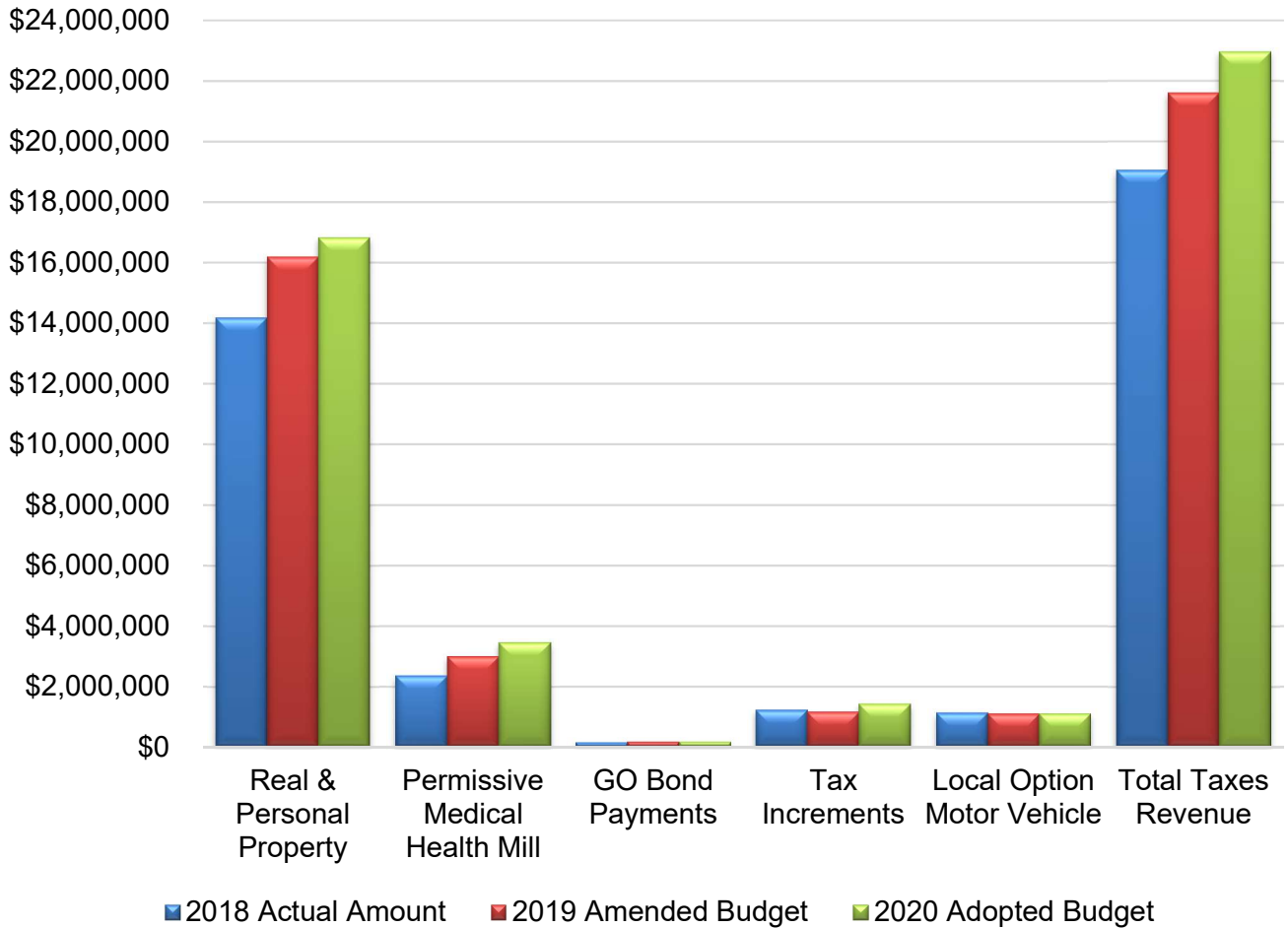
Real and personal property is the tax on property values which is authorized for general purposes. It is no longer informative or valid to compare mill levies from year to year. The 1999 State Legislature created declining taxable property valuations, which are to be offset by increased local mill levies, to achieve the same property tax revenue as the local governments levied for in Tax Year 1998. Mill levies will be adjusted each year as a formula change.

In accordance with Montana state statute, the City will have limited real property tax revenues. The real property taxes are budgeted using historical analysis. The General Fund tax revenue increased from \$20.3 million to \$21.4 million in this budget. This increase in property taxes is due to new construction and improvements estimated at over \$425k and an increase in the permissive medical health mill of \$460k. There is a tax protest by a large industrial taxpayer still under appeal for fiscal years 2018 and 2019. To date, this appeal has resulted in the City of Great Falls not receiving over \$3.2 million in General Fund cash.

**Tax Increments**

Tax increments are a method of financing public improvements for a district. Money is borrowed to make public improvements, which will in turn encourage private taxable improvements. Taxable improvements result in new tax revenue (tax increments) that stays within the district. Tax increments are first used to repay the public improvement debt.

**City-Wide Total Taxes Revenue  
3 Year Trend**



**Special Assessments**

Special assessments are charges needed to pay for a special improvement and/or related maintenance. A Special Improvement District is that group of properties benefited by, and paying for, a special improvement. Special assessments are typically charged on a square area basis in the City of Great Falls. The Street Maintenance District and the Park Maintenance District are the only districts covering the whole city. The revenue for the Street Maintenance Assessment is deposited directly to the Street Fund. Likewise, the revenue for the Park Maintenance District is deposited directly into that fund. This is a reliable source of revenue restricted to the recovery of specific costs. Additional separate public hearings are needed to adopt the budgeted rates.

<b>Five Year History of Special Assessment Rate Changes</b>					
Requires Separate Commission Action					
	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
Street Maintenance District	10%	0%	0%	0%	0%
Boulevard District	10%	0%	7%	3%	5%
Portage Meadows District	0%	0%	0%	7%	5%
Street Lighting	-8%	-18%	-1%	0%	0.5%
Park Maintenance District	-	-	-	New	0%



**Intergovernmental Revenue**

Intergovernmental Revenue is 12% of total city revenue and 26% of total General Fund revenue. Revenues from federal, state and other local governments are considered intergovernmental revenues. The State Entitlement payments for HB 124 increased 3.0% in FY 2020. This is up from a 1.85% increase in FY 2019. Funds from the Bridge and Road Safety Accountability Act (BaRSAA) will be \$760k in FY 2020. Revenue from Federal Block and Home Grants is up just slightly from FY 2019 adopted amounts.

	2018 Actual Amount	2019 Adopted Budget	2020 Adopted Budget	% of Total City Revenue
<b>Intergovernmental</b>				
State Gaming Licenses	\$147,650	\$150,000	\$150,000	0.13%
State Entitlements	\$8,339,249	\$8,485,065	\$8,777,069	7.67%
State 911 Combined Revenue	\$634,477	\$612,447	\$612,447	0.54%
State Gas Tax Apportionment	\$968,588	\$976,319	\$976,319	0.85%
State Gas Tax BaRSAA	\$360,411	\$720,822	\$760,000	0.66%
State Historic Preservation	\$5,500	\$5,225	\$5,500	0.00%
State Library Support	\$0	\$0	\$28,216	0.02%
State Economic Dev Pass-through	\$128,000	\$0	\$20,000	0.02%
County Library Support	\$177,000	\$177,000	\$177,000	0.15%
Federal Highway & Transport. Grants	\$397,370	\$589,150	\$554,900	0.49%
Federal Public Safety Grants, Misc	\$85,970	\$55,211	\$55,211	0.05%
Federal HIDTA Grant	\$143,402	\$216,975	\$216,975	0.19%
Federal Block and Home Grants	\$595,231	\$1,062,452	\$1,067,754	0.93%
Miscellaneous Culture & Rec Grants	\$93,075	\$44,500	\$136,940	0.12%
Other Intergovernmental Revenue	\$38,842	\$30,714	\$30,394	0.03%
<b>Total Intergovernmental Revenue</b>	<b>\$12,114,765</b>	<b>\$13,125,880</b>	<b>\$13,568,725</b>	<b>11.86%</b>

**State Entitlements**

Starting in FY 2002, a number of revenue items were replaced by an entitlement share of the State General Fund. The revenues that were replaced by the entitlement share were past property tax reductions, the gambling tax, and the motor vehicle tax. The year over year increase in this payment can vary greatly. The increase in FY 2017 was 3.5% which decreased to only 0.05% in FY 2018. The increase for FY 2019 met in the middle at 1.85%. The General Fund will see an additional \$292,005 in FY 2020, or 3.0%.

**State Gas Tax Apportionment**

The revenue from the State tax on motor fuel sales is apportioned to local governments based on population and road mileage factors. Total Street District Fund and Gas Tax BaRSAA Fund revenues of \$7.02 million includes \$1,736,319 or 25% from state gas taxes. BaRSAA funding has made a significant positive impact on the street department’s ability to complete projects since being passed by the 2017 Montana State Legislature.



**Federal Community Development Block Grant and HOME Grant Funds**

The U.S. Department of Housing and Urban Development (HUD) provides grant funding for slum and blight removal, projects that benefit low income people, and other community projects. HOME grants provide funding for affordable housing. These grants have been funding many valuable projects for the community. \$595,231 was spent in FY 2018. The amount for FY 2019 was \$1.062 million. There is \$1,067,754 available in FY 2020. There is some concern about future funding of these grants.

**Library and Other Culture & Recreation Grants**

The Library receives \$177,000 annually from Cascade County to help fund operations. In addition, funding for the library from the State that was suspended in FY 2018 will come back in FY 2020 to help fund operations. The Park & Recreation department will receive increased miscellaneous grants to fund projects at West Bank Park.

**Internal Service Charges and Transfers In (Double Counting Effect)**

Internal service operations include human resources, city telephone, health and benefits, insurance and safety, finance, information technology, central garage, engineering, public works administration, and civic center facility services. Internal charges account for transactions among the departments within the City organization. The charges properly show financial activity within the total City budget, but the City does not actually pay out or receive any additional cash. Hence, this creates a double counting effect. Internal charges and transfers are 14 % of total City revenue, and 3% of total General Fund revenue. A listing of all interfund transfers is located on page 52.

	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget	% of Total City Revenue
<b>Internal Service and Transfers In</b>				
Internal Service Charges	\$12,777,108	\$12,702,974	\$13,551,817	11.85%
Transfer In	\$2,773,387	\$2,088,970	\$2,059,551	1.80%
<b>Total Internal Service and Transfers In</b>	<b>\$15,550,495</b>	<b>\$14,791,944</b>	<b>\$15,611,368</b>	<b>13.65%</b>

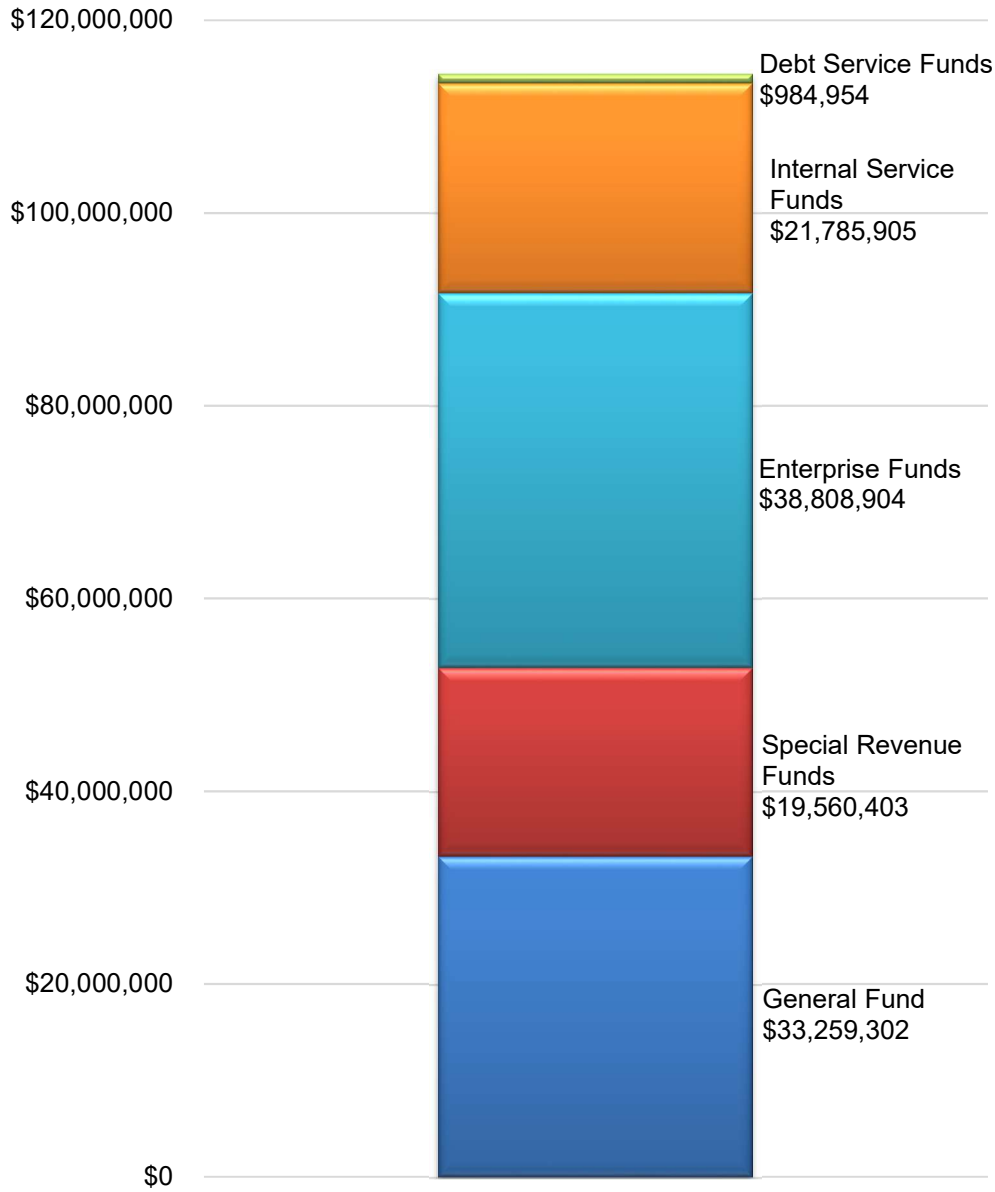
**Issuance of Debt**

Issuance of Debt fluctuates from year to year depending on projects in the pipeline for capital improvements, especially in the enterprise funds for utilities. There is no debt issuance budgeted for FY 2020. This is largely due to the large improvements project at the water plant being completed in FY 2019. There were also some small Storm Drain debt issuances in the past 2 years.

	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget	% of Total City Revenue
<b>Issuance of Debt</b>				
Issuance of Debt	\$17,603,760	\$5,329,427	\$0	0.00%
<b>Total Issuance of Debt</b>	<b>\$17,603,760</b>	<b>\$5,329,427</b>	<b>\$0</b>	<b>0.00%</b>

Note: Descriptions of fund types can be found on pages 71-77.

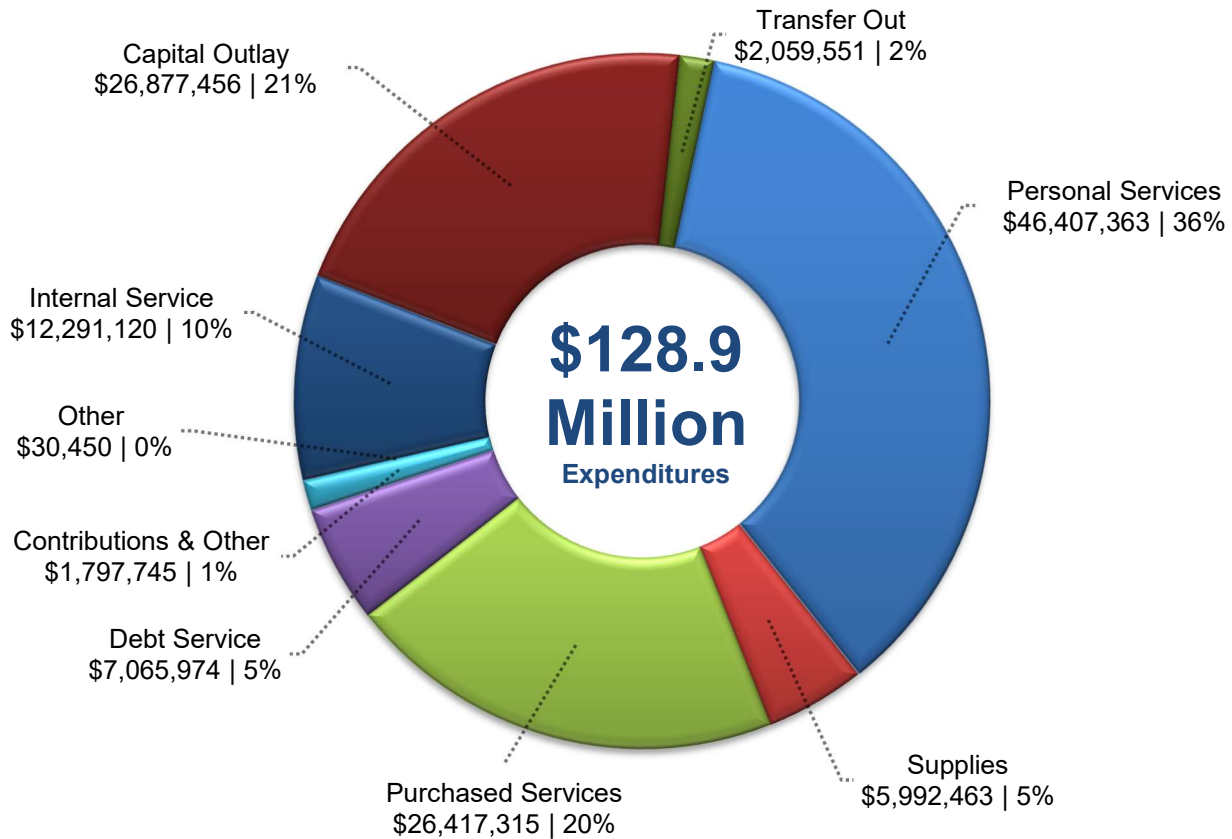
**FY2020 City-Wide Revenue by Fund Type**



	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget	Adopted Difference
<b>Fund Types</b>				
General Fund	\$29,145,195	\$31,951,277	\$33,259,302	\$1,308,025
Special Revenue Funds	\$17,374,583	\$19,311,714	\$19,560,403	\$248,689
Debt Service Funds	\$841,481	\$946,020	\$984,954	\$38,934
Capital Project Funds	\$833,204	\$0	\$0	\$0
Enterprise Funds	\$56,244,395	\$42,533,836	\$38,808,904	(\$3,724,932)
Internal Service Funds	\$20,148,923	\$20,732,747	\$21,785,905	\$1,053,158
<b>Total All Fund Types</b>	<b>\$124,587,630</b>	<b>\$115,475,594</b>	<b>\$114,399,468</b>	<b>(\$1,076,126)</b>

**Where the Money Goes**

Total city-wide expenditures for Fiscal Year 2020 are \$128.9 million. The largest City expenditure is for Personal Services at 36%. This includes salaries and benefits. The next largest expenditures are Operations at 26% and Capital Outlay at 27%. Operations expenditures include supplies and materials, purchased services, and other costs. Capital Outlay includes equipment and improvements. The majority of the improvements are budgeted in the Water, Sewer, and Storm Drain Funds. The fourth largest expenditure is for internal service at 10%. Following internal service is debt payments, 5% and transfer out, 2%.



	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
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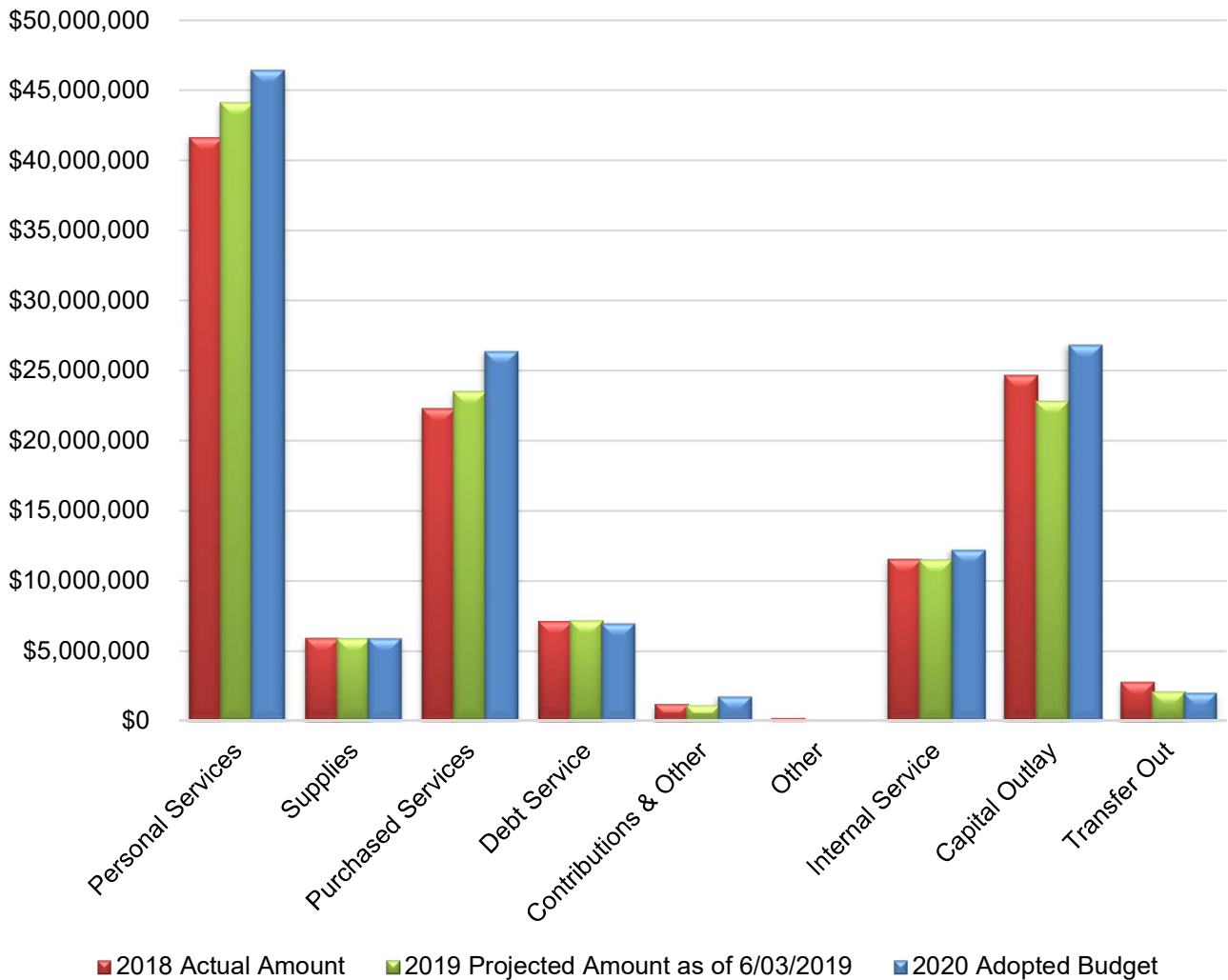
**Expenditures**

Personal Services	\$41,619,405	\$44,993,161	\$45,078,130	\$44,108,989	\$46,407,363
Supplies	\$5,915,484	\$6,013,196	\$6,284,328	\$5,896,026	\$5,992,463
Purchased Services	\$22,288,230	\$24,884,153	\$26,880,556	\$23,520,252	\$26,417,315
Debt Service	\$7,115,821	\$7,193,767	\$7,233,392	\$7,165,374	\$7,065,974
Contributions & Other	\$1,217,816	\$1,511,195	\$1,560,066	\$1,123,750	\$1,797,745
Other	\$210,397	\$30,500	\$76,485	\$35,029	\$30,450
Internal Service	\$11,542,082	\$11,518,739	\$11,518,739	\$11,513,020	\$12,291,120
Capital Outlay	\$24,675,771	\$19,727,153	\$38,367,581	\$22,821,894	\$26,877,456
Transfer Out	\$2,773,386	\$2,054,322	\$2,088,970	\$2,088,970	\$2,059,551

**Expenditure Totals**

	\$117,358,392	\$117,926,186	\$139,088,247	\$118,273,304	\$128,939,437
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### City-Wide Expenditures 3 Year Trend



## Major Expenditures

### Personal Services

Overall personal services in the FY 2020 Adopted Budget, including salaries and benefits, increased 5.2% over the FY 2019 projected amount and were 36% of the City’s total expenditure budget. This was the first budget where the City implemented performance pay increases over a flat COLA increase for non-union staff. All union contracts were re-negotiated starting July 1, 2019 for a 2 year period. Health insurance premiums increased 10.6%. Starting July 1, 2013, the City changed from a self-funded health insurance plan to part of a self-funded health insurance pool, Montana Municipal Interlocal Authority (MMIA).

The personnel budgets reflect a total of 508.49 full time equivalents (FTEs) in full and part time positions (not including seasonal and temporary workers). This was a decrease of 1.91 FTEs from the FY 2019 budget. Additional information about employee counts is available under the employee summary tab.

### Changes to FTE Counts in FY 2020

#### General

Municipal Court	Moved sub judges to personal services	0.09
	Added part-time Judge as of January 1, 2020	0.40
	Added full-time clerk as of January 1, 2020	1.00
	Total Change for Municipal Court	1.49
Police	Moved custodian from Dispatch	0.33
	Added full-time bailiff as of January 1, 2020	1.00
	Total Change for Police	1.33
Park & Recreation	Moved Pool Specialist, Carpenter, and Plumber from Natatorium	0.25
	Moved Park Maintenance Mechanic from Golf	0.08
	Total Change for Park & Recreation	0.33

<b>Total General Fund Change in FTEs</b>	<b>3.15</b>
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#### Park & Recreation

Park Maintenance District	Added 2 Arborists and 1 Park Maintenance Worker	3.00
	Removed Golf Courses FTE, transferred .08 to Parks General Fund	(5.20)
Golf Courses Recreation Center	Removed hours for DeMolay Café	(0.73)
Swimming Pool	Moved Pool Specialist, Carpenter, and Plumbers to Parks General Fund	(0.25)
	Total Change for Park & Recreation	(3.18)

#### Planning & CD

Permits	Removed office position	(1.00)
Federal Block Grant	Change of distribution of Director's salary	0.05
Federal Home Grant	Change of distribution of Director's salary	(0.05)
Parking Civic Center Facility	Change of distribution of Director's salary	0.10
	Change of distribution of Director's salary	(0.10)
	Total Change for Planning & CD	(1.00)

#### Police

Dispatch	Moved Custodian to Police Support Services	(0.33)
	Total Change for Police	(0.33)

#### Public Works

Street	Removed Traffic Division Supervisor position	(1.00)
Engineering	Removed part-time Engineer Intern	(0.11)
Water	Changed part-time Lab Tech position to full-time	0.56
	Total Change for Public Works	(0.55)

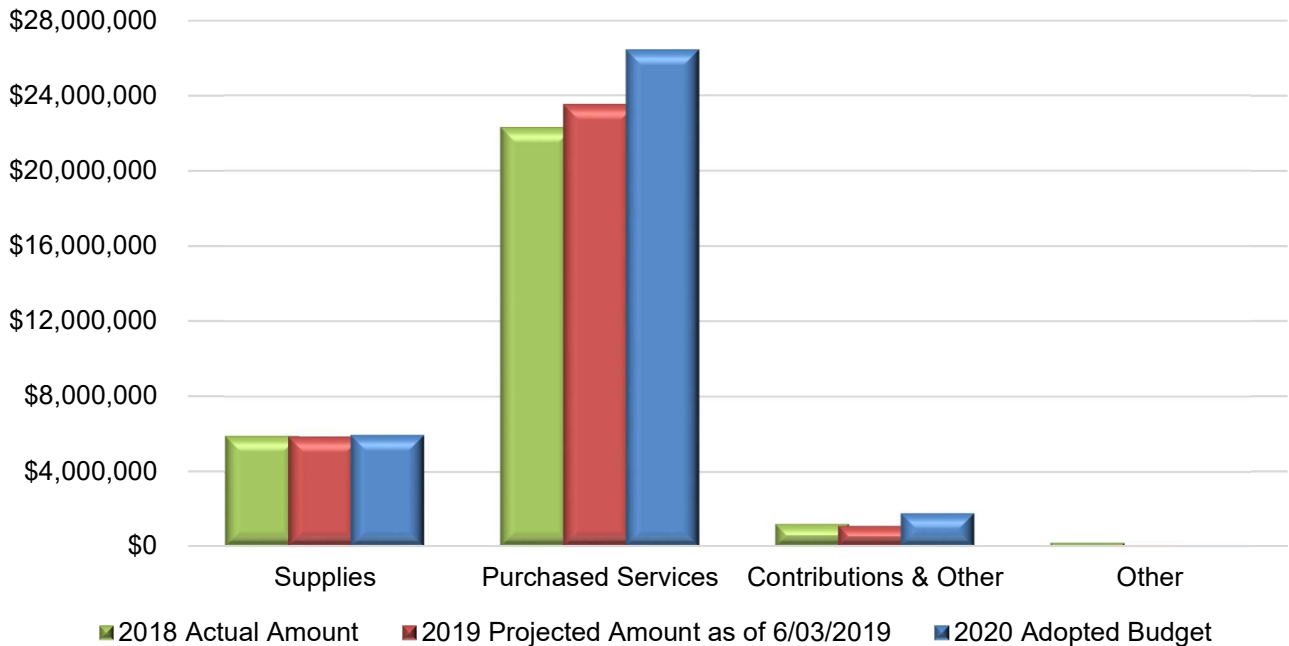
<b>Total Other Funds Change in FTEs</b>	<b>(5.06)</b>
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<b>Total Change in FTEs</b>	<b>(1.91)</b>
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**Operations**

The operations portion of expenditures includes supplies and materials, purchased services, and other costs. This is 26% of the total expenditure budget.

**City-Wide Operating Costs  
3 Year Trend**



**Capital Outlay**

The City’s appropriations for capital outlay in FY 2020 totaled \$26,877,456 or 21% of the total budget. This is a decrease from the FY 2019 amended capital outlay amount. Capital outlay varies considerably from year to year according to the timing of debt issuance and the planned use of reserves. The major Capital Outlay in FY 2018 and FY 2019 was the improvements at the water treatment plant for \$28,600,000.

**General Capital**

The General Fund transfers money to the General Capital Projects Fund for general government facility and equipment needs. There is no budget for this in FY 2020. At this time, property tax uncertainties have not required debt be issued for adequate capital funding. In the coming fiscal year, the City Commission will decide if repairs amounting to more than \$5.0 million for the Civic Center façade will go to the taxpayers for a vote.

**Major Capital Improvement Projects**

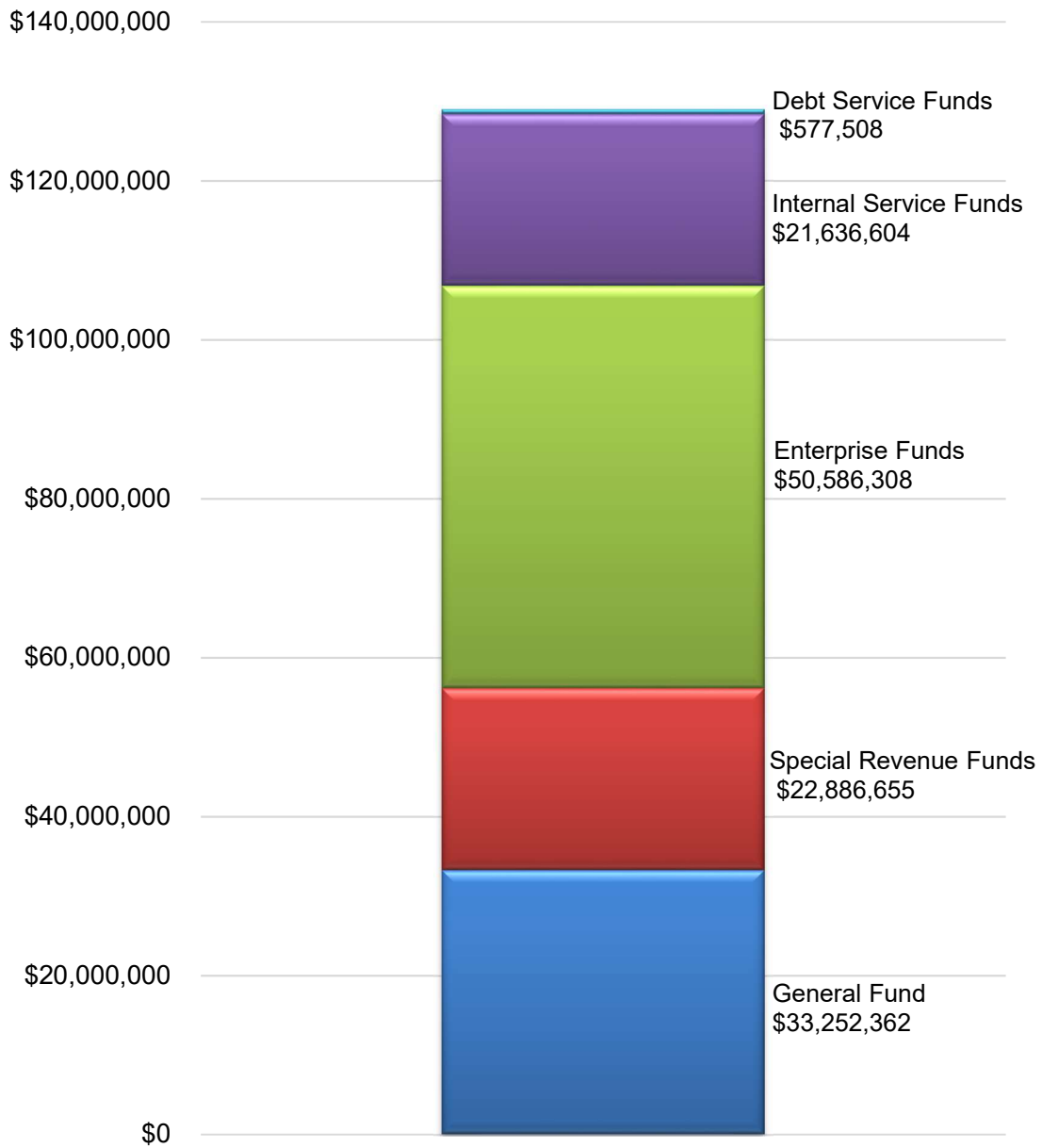
- All Major Capital Improvement Projects for Water, Sewer, Storm Drain, Street, and Park Maintenance Funds for FY 2020 are listed on pages 58 and 59.

**Debt Service**

The City’s appropriations for debt service in FY 2020 total \$7,065,974 or 5% of the total budget. Pages 66 to 67 are the current debt service schedules. This is a slight decrease from FY 2019 because of debt being paid off.

Note: Descriptions of fund types can be found on pages 71-77.

**FY2020 City-Wide Expenditures by Fund Type**



Fund Types	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget	Adopted Difference
General Fund	\$30,742,900	\$32,353,674	\$33,252,362	\$898,688
Special Revenue Funds	\$16,103,775	\$27,873,796	\$22,886,655	(\$4,987,141)
Debt Service Funds	\$712,989	\$1,316,275	\$577,508	(\$738,767)
Capital Project Funds	\$164,698	\$1,169,480	\$0	(\$1,169,480)
Enterprise Funds	\$50,067,443	\$54,997,997	\$50,586,308	(\$4,411,689)
Internal Service Funds	\$19,566,587	\$21,377,025	\$21,636,604	\$259,579
<b>Total All Fund Types</b>	<b>\$117,358,392</b>	<b>\$139,088,247</b>	<b>\$128,939,437</b>	<b>(\$10,148,810)</b>

**Interfund Transfers**

Interfund transfers are flows of assets (such as cash or goods) between funds without equivalent flows of assets in return and without a requirement for repayment. In FY 2020, there were no major increases to transfers out of the General Fund to other funds for operations. The transfer in to the Gas Tax BaRSAA Fund is a match required by the State from the Street District Fund. There is no transfer in FY 2020 to the General Capital Projects Fund from the General Fund for improvements to government facilities.

**Operating Transfers**

- Authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.
- Operating subsidy transfers from the General Fund to special revenue, enterprise, debt service or internal service funds.
- Contribution of capital financing to establish an operation.
- Subsequent return of all or part of such a contribution.
- Transfers of residual balances of discontinued funds to the General Fund or a debt service fund.

Fund	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Transfers In</b>					
General	\$41,159	\$0	\$17,324	\$17,324	\$0
Library	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Planning & Comm Development	\$185,623	\$271,932	\$289,256	\$289,256	\$271,932
Natural Resources	\$256,277	\$256,277	\$256,277	\$256,277	\$256,277
Gas Tax BaRSSA	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
General Obligation Taxable Bond	\$144,900	\$147,275	\$147,275	\$147,275	\$148,545
Swimming Pools	\$267,861	\$267,861	\$267,861	\$267,861	\$267,861
911 Dispatch	\$371,674	\$356,674	\$356,674	\$356,674	\$356,674
Recreation	\$39,206	\$39,206	\$39,206	\$39,206	\$39,206
Civic Center Events	\$223,742	\$265,913	\$265,913	\$265,913	\$265,913
Information Technology	\$25,000	\$0	\$0	\$0	\$0
Engineering	\$63,143	\$63,143	\$63,143	\$63,143	\$63,143
<b>Total Transfers In</b>	<b>\$2,773,387</b>	<b>\$2,054,322</b>	<b>\$2,088,970</b>	<b>\$2,088,970</b>	<b>\$2,059,551</b>
<b>Transfers Out</b>					
General Fund	\$1,767,840	\$1,661,607	\$1,661,607	\$1,661,607	\$1,662,877
License	\$0	\$0	\$34,648	\$34,648	\$0
Economic Revolving	\$570,461	\$0	\$0	\$0	\$0
Street District	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
Swim Pool Rehab Bond	\$41,159	\$0	\$0	\$0	\$0
911 Special Revenue	\$371,674	\$356,674	\$356,674	\$356,674	\$356,674
CTEP Projects	\$3,683	\$0	\$0	\$0	\$0
<b>Total Transfers Out</b>	<b>\$2,773,386</b>	<b>\$2,054,322</b>	<b>\$2,088,970</b>	<b>\$2,088,970</b>	<b>\$2,059,551</b>



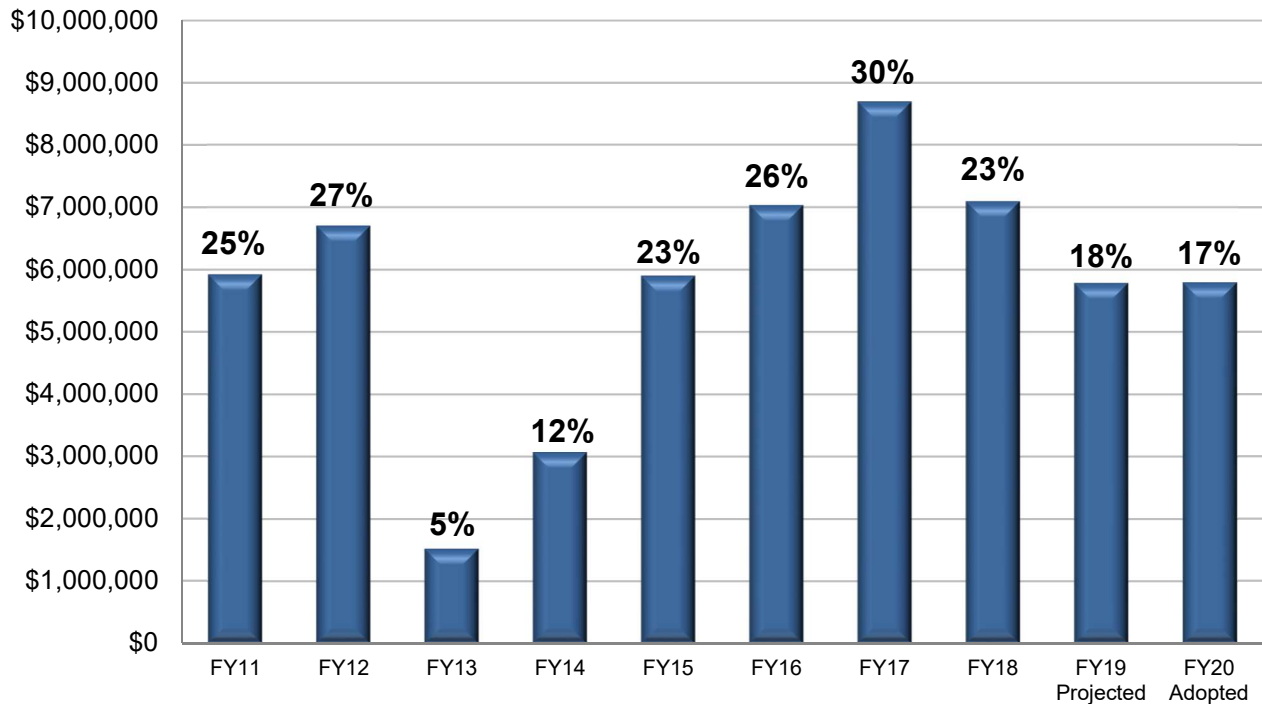
**Fund Balance**

Fund Balance is defined as the difference between the assets and liabilities of a fund. The balance is divided into reserved and unreserved portions. The City of Great Falls maintains unreserved fund balance, to provide for unforeseen expenditures or emergencies and to provide working capital in the first several months of the fiscal year, until sufficient revenues are available to fund operations.

**General Fund**

The graph below shows that the city depleted the General Fund fund balance in FY 2013. The decline is due to a one time transfer from the General Fund to the Electric Fund of \$5.5 million to cover the cash deficit in the Electric Fund. The City of Great Falls has rebuilt the unreserved General Fund balance since 2013. This is due to a conscious effort during the previous budget processes to increase the balance. However, the fund balance is not projected to meet the recommended minimum policy of 22% at the end of FY 2020 because of a large outstanding tax protest amounting to more than \$3.2 million to date not received into the General Fund cash balance. This is expected to be a short-term occurrence.

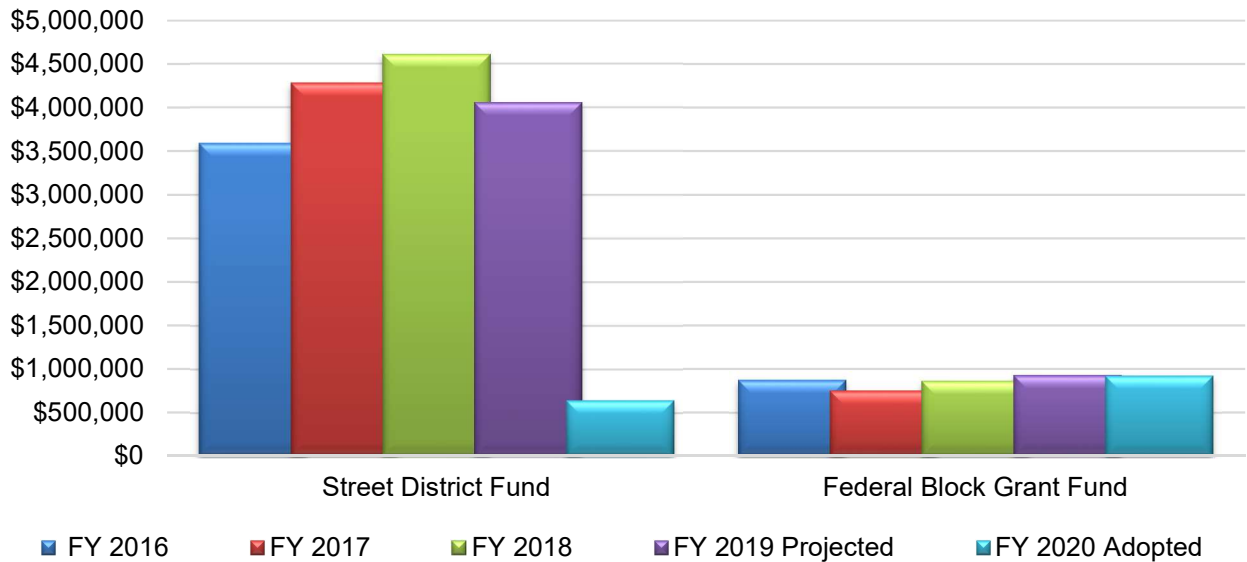
**Unreserved General Fund Balance  
as Percent of Expenditures  
22% Recommended Minimum Policy**



**Other Governmental Funds**

The two other major governmental funds are: the Federal Block Grants Fund and the Street District Fund. The five year trend for the Federal Block Grants Fund shows a stabilized fund balance for the last five years. The fund balance is from the Revolving Loan programs that have generated program income. The Street District Fund had a high and growing balance in previous years and will be lowered in FY 2020 with the use of funds on street improvement projects.

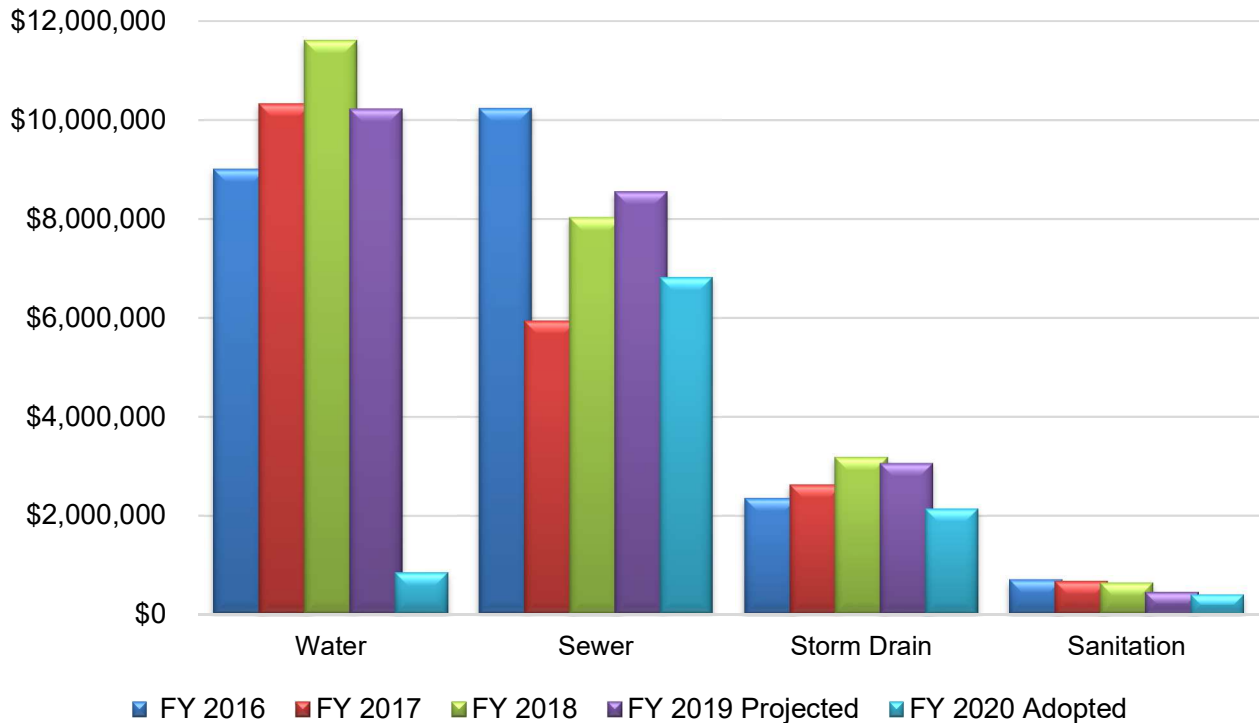
### Other Major Governmental Fund Balances 5 Year Trend



### Proprietary Funds

The chart below shows the five year trend of the major proprietary funds' unreserved fund balances. The decline in the fund balances in water, sewer, and storm drain funds are due to the use of unreserved fund balances for current capital improvement projects. The sanitation fund has stabilized due to the closure of the Recycling Center at the beginning of FY 2014, but capital purchases of sanitation trucks has kept the balance low in most recent years.

### Unreserved Major Proprietary Fund Balances 5 Year Trend



## Capital Expenditures

There are two parts to Capital Expenditures:

1) Capital Outlay

Capital outlay items normally include operating equipment which will last longer than three years and has an initial cost per item of at least \$5,000. Capital outlay expenditures are typically funded from the operating budget.

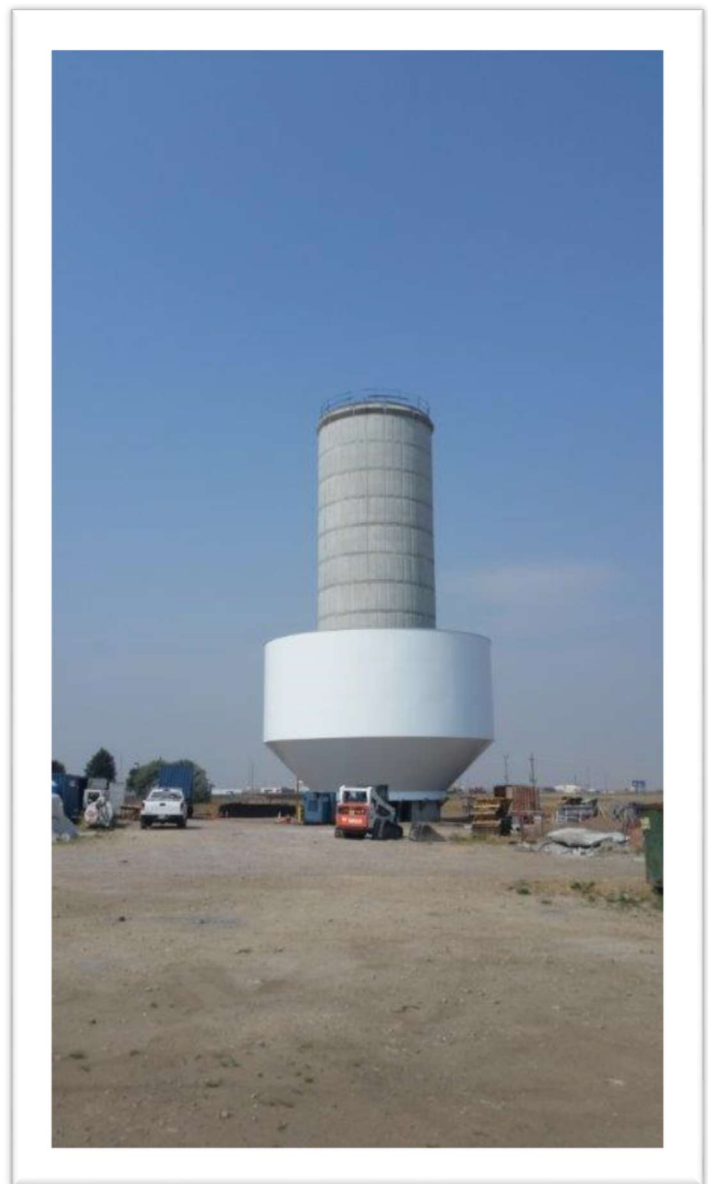
2) Capital Projects

A capital project is a project of a nonrecurring nature with a cost of at least \$5,000 and an estimated service life of at least 10 years. A capital project may be made up of items which would be non-capital by themselves, but when combined in a single project create a facility or service system which should be capitalized. Capital projects may be funded on a pay as you go basis, but more often are funded through loans, grants, special improvement district financing, revenue bonds, tax increment financing, or general obligation bonds. Debt financing is usually secured by special assessment districts, user fees, and/or service charges.

Capital expenditures planning starts with the identification of needs through a variety of mechanisms:

- Capital outlay needs for replacement equipment are identified through annual operating and condition analysis and Equipment Revolving Schedules (ERS).
- Capital outlay needs for new equipment are identified through annual operating analysis and master plan capital improvement programs.
- Capital project needs for facilities and systems are identified through annual operating and condition analysis and master plan capital improvement programs.

Equipment Revolving Schedules and Capital Improvement Programs are further described in the Policies Section (pages 36-38).



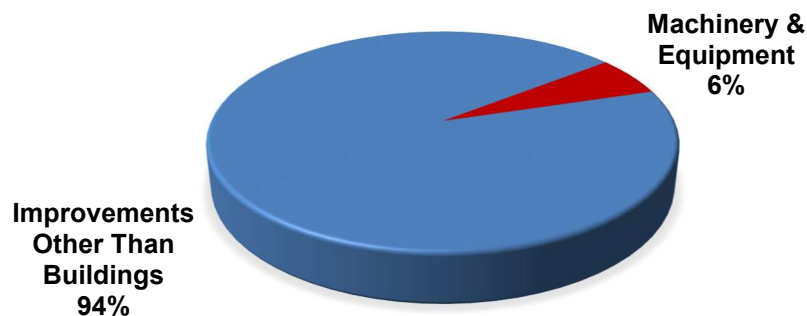
Gore Hill Water Tank  
Construction 2018

**FY 2020 Capital Expenditures by Category**

<b>Fund</b>	<b>TOTAL</b>	<b>Improvements</b>	<b>Machinery &amp; Equipment</b>
Street District			
Street Maintenance	\$3,363,989	\$3,363,989	\$0
<b>Street District Totals</b>	<b>\$3,363,989</b>	<b>\$3,363,989</b>	<b>\$0</b>
Gas Tax BaRSAA			
Street Maintenance	\$800,000	\$800,000	\$0
<b>Gas Tax BaRSAA Totals</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$0</b>
Park & Rec Special Revenue			
Park & Rec Special Revenue	\$136,940	\$136,940	\$0
<b>Park &amp; Rec Special Revenue Totals</b>	<b>\$136,940</b>	<b>\$136,940</b>	<b>\$0</b>
Library			
Library	\$265,000	\$265,000	\$0
<b>Library Totals</b>	<b>\$265,000</b>	<b>\$265,000</b>	<b>\$0</b>
Natural Resources			
Natural Resources - Blvd	\$66,720	\$0	\$66,720
<b>Natural Resources Totals</b>	<b>\$66,720</b>	<b>\$0</b>	<b>\$66,720</b>
East Industrial Ag Tech Park			
General Admin	\$258,178	\$258,178	\$0
<b>East Industrial Ag Tech Park Totals</b>	<b>\$258,178</b>	<b>\$258,178</b>	<b>\$0</b>
Park Maintenance District			
Park Maintenance District	\$259,000	\$0	\$259,000
<b>Park Maintenance District Totals</b>	<b>\$259,000</b>	<b>\$0</b>	<b>\$259,000</b>
Federal Block Grant			
Block Grant Projects	\$190,176	\$190,176	\$0
<b>Federal Block Grant Totals</b>	<b>\$190,176</b>	<b>\$190,176</b>	<b>\$0</b>
Water			
Water - Equip Revolving Schedule	\$66,340	\$0	\$66,340
Water - Purification	\$4,577,831	\$4,577,831	\$0
Water - Distribution	\$9,108,890	\$9,108,890	\$0
<b>Water Totals</b>	<b>\$13,753,061</b>	<b>\$13,686,721</b>	<b>\$66,340</b>
Sewer			
Sewer - Equip Revolving Schedule	\$77,465	\$0	\$77,465
Sewer - Treatment	\$2,703,132	\$2,703,132	\$0
Sewer - Collection	\$1,469,069	\$1,469,069	\$0
<b>Sewer Totals</b>	<b>\$4,249,666</b>	<b>\$4,172,201</b>	<b>\$77,465</b>
Storm Drain			
MS 4 Phase II Upgrades	\$200,000	\$200,000	\$0
Storm Drain - Collection	\$1,945,986	\$1,945,986	\$0
<b>Storm Drain Totals</b>	<b>\$2,145,986</b>	<b>\$2,145,986</b>	<b>\$0</b>

**FY 2020 Capital Expenditures by Category – Continued**

<b>Fund</b>	<b>TOTAL</b>	<b>Improvements</b>	<b>Machinery &amp; Equipment</b>
Sanitation			
Sanitation - Commercial	\$50,000	\$50,000	\$0
Sanitation - Residential	\$50,000	\$50,000	\$0
<b>Sanitation Totals</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>
Information Technology			
IT. - Equip Revolv.	\$65,000	\$0	\$65,000
<b>Information Technology Totals</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$65,000</b>
Central Garage			
Central Garage - Equip Revolving	\$733,740	\$100,000	\$633,740
<b>Central Garage Totals</b>	<b>\$733,740</b>	<b>\$100,000</b>	<b>\$633,740</b>
Finance			
Utility Billing	\$50,000	\$0	\$50,000
Finance	\$200,000	\$0	\$200,000
<b>Finance Totals</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>
Insurance & Safety			
Insurance & Safety	\$65,000	\$65,000	\$0
<b>Insurance &amp; Safety Totals</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$0</b>
Human Resources			
Human Resources	\$150,000	\$0	\$150,000
<b>Human Resources Totals</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$150,000</b>
Engineering			
Engineering - Equip Revolving	\$0	\$0	\$0
Engineering	\$7,000	\$0	\$7,000
<b>Engineering Totals</b>	<b>\$7,000</b>	<b>\$0</b>	<b>\$7,000</b>
Public Works Admin			
Public Works Admin	\$18,000	\$18,000	\$0
<b>Public Works Admin Totals</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$0</b>
<b>Total All Budgeted Funds</b>	<b>\$26,877,456</b>	<b>\$25,302,191</b>	<b>\$1,575,265</b>



**FY 2020 Capital Projects**

<b>Street Fund</b>	<b>Project Budget</b>
5 blocks of Water Main Street Reconstruction	\$1,500,000
24th Avenue South	\$58,000
43rd Street	\$205,000
Encino Drive	\$557,000
Skyline Drive	\$415,000
Internal Engineering	\$273,989
Professional Engineering	\$5,000
Unscheduled Development	\$250,000
Street Building Improvements	\$100,000
<b>Total Street Fund</b>	<b>\$3,363,989</b>
<b>Gas Tax BaRSAA Fund</b>	
3 Blocks of Water Main Street Reconstruction	\$800,000
<b>Total Gas Tax BaRSAA Fund</b>	<b>\$800,000</b>
<b>Water Fund - Purification</b>	
Filter Media Replacement & Upgrade	\$4,000,000
Misc Water Treatment Plant Improvements	\$200,000
Sunnyside Site Purchase	\$100,000
Unscheduled Development	\$150,000
Internal Engineering	\$127,831
Total Water Purification	\$4,577,831
<b>Water Fund - Distribution</b>	
Belview PRV Relocation	\$150,000
Lower Northside Water Main Replacement	\$1,000,000
Lower Southside Water Main Replacement Ph 3	\$1,000,000
South River Crossing Construction	\$6,500,000
Internal Engineering	\$308,890
Unscheduled Development	\$150,000
Total Water Distribution	\$9,108,890
<b>Total Water Fund</b>	<b>\$13,686,721</b>
<b>Sewer Fund - Collection</b>	
6th Street & 3rd Street 48" amd 36" Trunk Main Rehab	\$100,000
Manhole Rehab	\$100,000
Miscellaneous Sewer Rehab	\$1,000,000
Internal Engineering	\$169,069
Unscheduled Development	\$100,000
Total Sewer Collection	\$1,469,069

## FY 2020 Capital Projects - Continued

<b>Sewer Fund - Treatment</b>	<b>Project Budget</b>
2400 KV Replacements Engineering and Construction	\$400,000
Lift Station No.1 Rehab and Crossing Study	\$100,000
Solids Corrosion Control HVAC Upgrades Engineering	\$75,000
Miscellaneous Capital (Veolia Contract)	\$150,000
Miscellaneous Capital	\$150,000
Westside Pump Station/ Headworks Rehab	\$1,750,000
Internal Engineering	\$78,132
Total Sewer Treatment	\$2,703,132
<b>Total Sewer Fund</b>	<b>\$4,172,201</b>
<b>Storm Drain Fund - MS4 Phase II Upgrades</b>	
MS-4 Phase II Regional Facilities	\$200,000
Total Storm Drain MS4 Phase II Upgrades	\$200,000
<b>Storm Drain Fund - Collection</b>	
21st Avenue South Pond	\$200,000
Central Avenue Drainage Improvement Ph 3	\$0
Lower 9th Avenue South Basin Study	\$0
Miscellaneous Inlet & Valley Gutter	\$50,000
South of Great Falls North Basin Storm Drain Improveents	\$800,000
Smith Coulee Pond	\$400,000
Internal Engineering	\$295,986
Unscheduled Development	\$200,000
Total Storm Drain Collections	\$1,945,986
<b>Total Storm Drain Fund</b>	<b>\$2,145,986</b>
<b>Park Maintenance</b>	
Arborist (2)	\$152,970
Forestry Equipment	\$259,000
Elk's Riverside trail	\$308,000
Irrigation upgrades manual to auto	\$70,000
ADA Park restroom	\$250,000
Forestry ERS	\$46,500
Professional Services	\$100,000
Rivers Edge Trail matching funds	\$10,000
Tree planting	\$10,000
Turf maintenance (fertilizer/ herbicide, seasonal labor)	\$77,702
Park laborer (full time)	\$67,111
Contingency / operations / professional services	\$148,717
<b>Total Park Maintenance Projects</b>	<b>\$1,500,000</b>

**FY 2020 Equipment Purchases**

**Units Purchased from Central Garage Fund**

Department	Number of Units	Description of Unit	Number of Years Deferred	Unit Cost	Total Cost
<b>Capital Purchases</b>					
Fire	1	Fire SUV Command Unit	0	\$39,870	\$39,870
Police	6	Patrol Units	0	\$36,570	\$219,420
	2	Police Units (BNSF Accident)	0	\$36,570	\$73,140
Parks	2	Front Deck Mower	2	\$22,500	\$45,000
	1	Snow Plow 3/4 Ton	0	\$6,500	\$6,500
Street	1	Street Sweeper	2	\$194,460	\$194,460
	1	1 Ton Dump Truck	0	\$45,570	\$45,570
	1	Concrete Saw	4	\$9,780	\$9,780
	15	Total Capital Purchases			\$633,740
<b>Non Capital Purchases</b>					
Police	5	Watch Guard Video System	0	\$5,000	\$25,000
	1	Equipment	0	\$27,810	\$27,810
Parks	1	Snow Blower (Toolcat)	0	\$5,000	\$5,000
	1	Box Broom (Toolcat)	0	\$5,000	\$5,000
	8	Total Non Capital Purchases			\$62,810
	23	Total Central Garage Purchases			\$696,550

**Units Purchased from Other Funds**

Department	Number of Units	Description of Unit	Number of Years Deferred	Unit Cost	Total Cost
Water Distribution	1	Dump Truck 1 Ton	1	\$45,080	\$45,080
Water Plant	1	Complex Mower	0	\$21,260	\$21,260
Sewer	1	Work Cart/ Trailer	0	\$29,325	\$29,325
	1	Backup Generator	0	\$48,140	\$48,140
Park Maintenance District	1	Forestry Aerial Bucket	0	\$150,000	\$150,000
	1	Tow Behind Chipper	0	\$40,000	\$40,000
	1	Chip Truck 2 Ton	0	\$69,000	\$69,000
Natural Resources	3	Leaf Blowers	10	\$22,240	\$66,720
	10	Units Purchased from Other Funds			\$469,525
	33	Total Equipment Purchased			\$1,166,075



**5 Year Summary of Capital Expenditures**

	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Adopted	Capital Projects	Capital Outlay
Fund							
General Fund							
Court	\$5,489	\$6,734	\$0	\$0	\$0	\$0	\$0
Police	\$0	\$64,383	\$0	\$0	\$0	\$0	\$0
Miscellaneous Admin	\$0	\$0	\$156,965	\$169,057	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0			
Parks	\$6,666	\$80	\$0	\$0	\$0	\$0	\$0
Fire	\$845,632	\$358,373	\$41,054	\$0	\$0	\$0	\$0
<b>General Total</b>	<b>\$857,787</b>	<b>\$429,570</b>	<b>\$198,020</b>	<b>\$169,057</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CTEP Projects</b>	<b>\$965,063</b>	<b>\$573,695</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>911 Special Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Street District</b>	<b>\$255,000</b>	<b>\$496,552</b>	<b>\$582,717</b>	<b>\$865,440</b>	<b>\$3,363,989</b>	<b>\$3,363,989</b>	<b>\$0</b>
<b>Gas Tax BaRSAA</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$379,785</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$0</b>
<b>Library</b>	<b>\$77,877</b>	<b>\$62,273</b>	<b>\$31,783</b>	<b>\$491,977</b>	<b>\$265,000</b>	<b>\$265,000</b>	<b>\$0</b>
<b>Library Foundation</b>	<b>\$182,983</b>	<b>\$118,087</b>	<b>\$131,685</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>HIDTA Special Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,352</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Police Special Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,634</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Fire Special Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$48,627</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Park &amp; Rec Special Rev.</b>	<b>\$126,757</b>	<b>\$58,669</b>	<b>\$164,202</b>	<b>\$10,100</b>	<b>\$136,940</b>	<b>\$136,940</b>	<b>\$0</b>
<b>Park Maintenance District</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$333,368</b>	<b>\$259,000</b>	<b>\$259,000</b>	<b>\$0</b>
<b>Natural Resources Blvd</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,329</b>	<b>\$66,720</b>	<b>\$0</b>	<b>\$66,720</b>
<b>Federal Block Grant</b>	<b>\$65,064</b>	<b>\$295,199</b>	<b>\$184,793</b>	<b>\$329,357</b>	<b>\$190,176</b>	<b>\$0</b>	<b>\$190,176</b>
<b>West Bank Urban Renewal</b>	<b>\$220,030</b>	<b>\$163,198</b>	<b>\$71,508</b>	<b>\$700,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Downtown TID</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$470,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>East Industrial TID</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$489,382</b>	<b>\$258,178</b>	<b>\$0</b>	<b>\$258,178</b>
<b>Airport TID</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$107,383</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Central MT Ag Tech TID</b>	<b>\$188,699</b>	<b>\$44,749</b>	<b>\$0</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
General Capital Projects							
Miscellaneous Admin	\$69,240	\$103,342	\$48,994	\$0	\$0	\$0	\$0
Police	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0
Animal Shelter	\$0	\$0	\$0	\$488,600	\$0	\$0	\$0
Engineering	\$30,225	\$0	\$0	\$0	\$0	\$0	\$0
Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Park Areas	\$0	\$0	\$6,995	\$7,732	\$0	\$0	\$0
<b>General Capital Total</b>	<b>\$99,465</b>	<b>\$103,342</b>	<b>\$85,989</b>	<b>\$496,332</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Street Lighting Construction</b>	<b>\$53,207</b>	<b>\$2,193</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Permits</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,085</b>	<b>\$209,427</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Golf Courses							
Equip Revolving	\$0	\$25,404	\$0	\$80,000	\$0	\$0	\$0
<b>Golf Courses Total</b>	<b>\$0</b>	<b>\$25,404</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**5 Year Summary of Capital Expenditures - Continued**

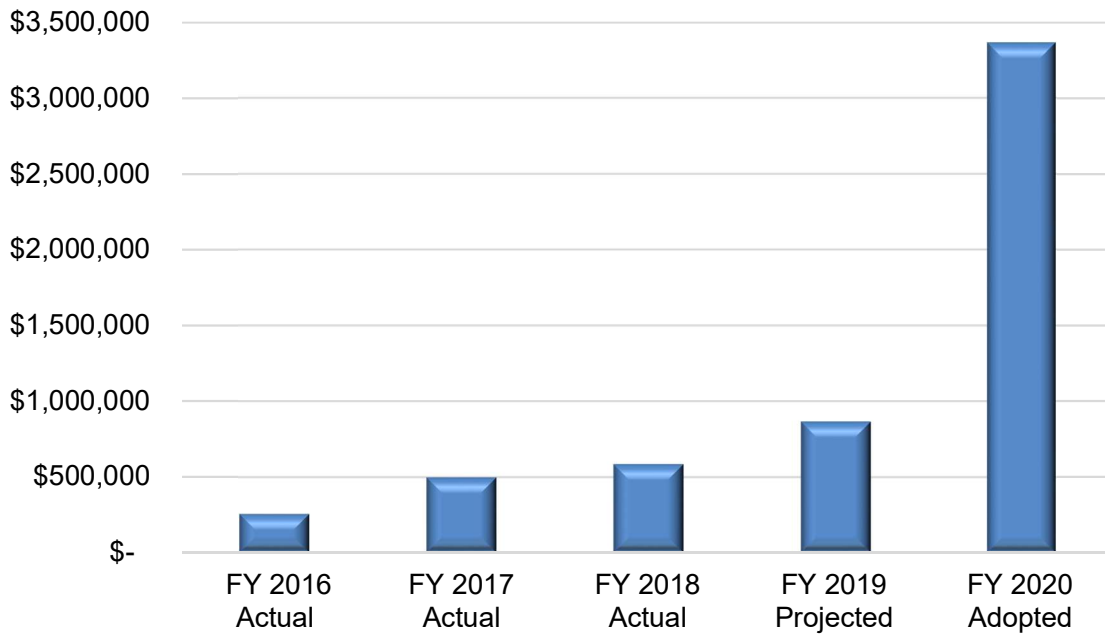
	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Adopted	Capital Projects	Capital Outlay
<b>Fund</b>							
<b>Water</b>							
Equip Revolving	\$142,619	\$149,169	\$79,893	\$105,577	\$66,340	\$0	\$66,340
Purification	\$1,868,108	\$640,761	\$1,690,207	\$2,410,040	\$4,577,831	\$4,577,831	\$0
Distribution	\$1,549,703	\$1,894,339	\$1,355,021	\$3,290,102	\$9,108,890	\$9,108,890	\$0
Bonded Projects	\$2,154,111	\$8,877,500	\$15,548,919	\$3,673,549	\$0	\$0	\$0
<b>Water Total</b>	<b>\$5,714,541</b>	<b>\$11,561,769</b>	<b>\$18,674,039</b>	<b>\$9,479,268</b>	<b>\$13,753,061</b>	<b>\$13,686,721</b>	<b>\$66,340</b>
<b>Sewer</b>							
Equip Revolving	\$6,399	\$674,958	\$90,778	\$190,754	\$77,465	\$0	\$77,465
Treatment	\$1,592,462	\$1,702,481	\$333,556	\$990,942	\$2,703,132	\$2,703,132	\$0
Collection	\$2,961,760	\$1,110,914	\$510,181	\$1,304,900	\$1,469,069	\$1,469,069	\$0
<b>Sewer Total</b>	<b>\$4,560,621</b>	<b>\$3,488,353</b>	<b>\$934,516</b>	<b>\$2,486,596</b>	<b>\$4,249,666</b>	<b>\$4,172,201</b>	<b>\$77,465</b>
<b>Storm Drain</b>							
Environmental	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
MS4 Phase II Upgrades	\$0	\$0	\$0	\$0	\$200,000	\$200,000	\$0
Collection	\$1,573,553	\$2,152,780	\$912,417	\$1,504,604	\$1,945,986	\$1,945,986	\$0
Bonded Projects	\$0	\$2,477,154	\$1,053,313	\$1,881,450	\$0	\$0	\$0
<b>Storm Drain Total</b>	<b>\$1,573,553</b>	<b>\$4,629,934</b>	<b>\$1,965,731</b>	<b>\$3,396,054</b>	<b>\$2,145,986</b>	<b>\$2,145,986</b>	<b>\$0</b>
<b>Sanitation</b>							
Equip Revolving	\$405,277	\$1,238,937	\$218,900	\$218,260	\$0	\$0	\$0
Commercial	\$0	\$0	\$8,700	\$0	\$50,000	\$50,000	\$0
Residential	\$0	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0
<b>Sanitation Total</b>	<b>\$405,277</b>	<b>\$1,238,937</b>	<b>\$227,600</b>	<b>\$268,260</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>
<b>911 Dispatch Center</b>	\$75,126	\$111,737	\$0	\$0	\$0	\$0	\$0
<b>Recreation Center</b>	\$0	\$0	\$38,604	\$0	\$0	\$0	\$0
<b>Multi-Sports</b>	\$0	\$45,259	\$0	\$0	\$0	\$0	\$0
<b>Civic Center Events</b>	\$0	\$0	\$0	\$9,800	\$0	\$0	\$0
<b>Central Garage</b>							
Equip Revolving	\$1,132,549	\$1,990,382	\$1,172,449	\$1,665,427	\$733,740	\$0	\$733,740
<b>Central Garage Total</b>	<b>\$1,132,549</b>	<b>\$1,990,382</b>	<b>\$1,172,449</b>	<b>\$1,665,427</b>	<b>\$733,740</b>	<b>\$0</b>	<b>\$733,740</b>
<b>Information Tech</b>							
Equip Revolving	\$25,187	\$0	\$0	\$0	\$65,000	\$0	\$65,000
<b>Information Tech Total</b>	<b>\$25,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,000</b>	<b>\$0</b>	<b>\$65,000</b>
<b>Human Resources</b>	\$0	\$0	\$6,000	\$0	\$150,000	\$0	\$150,000
<b>Insurance &amp; Safety</b>	\$4,000	\$0	\$55,990	\$22,281	\$65,000	\$65,000	\$0
<b>City Telephone</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Finance</b>	\$14,395	\$0	\$0	\$0	\$250,000	\$0	\$250,000
<b>Engineering</b>							
Equip Revolving	\$32,283	\$10,300	\$20,061	\$43,658	\$0	\$0	\$0
City Engineering	\$0	\$0	\$3,324	\$7,000	\$7,000	\$7,000	\$0
<b>Engineering Total</b>	<b>\$32,283</b>	<b>\$10,300</b>	<b>\$23,385</b>	<b>\$50,658</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$0</b>
<b>Public Works Admin</b>	\$38,081	\$70,271	\$26,075	\$50,000	\$18,000	\$18,000	\$0
<b>Civic Center Facility Service</b>	\$16,852	\$73,457	\$5,600	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$16,684,397</b>	<b>\$25,593,328</b>	<b>\$24,675,771</b>	<b>\$22,821,894</b>	<b>\$26,877,456</b>	<b>\$25,019,837</b>	<b>\$1,857,619</b>

**5 Year Trend Analysis of Capital Expenditures**

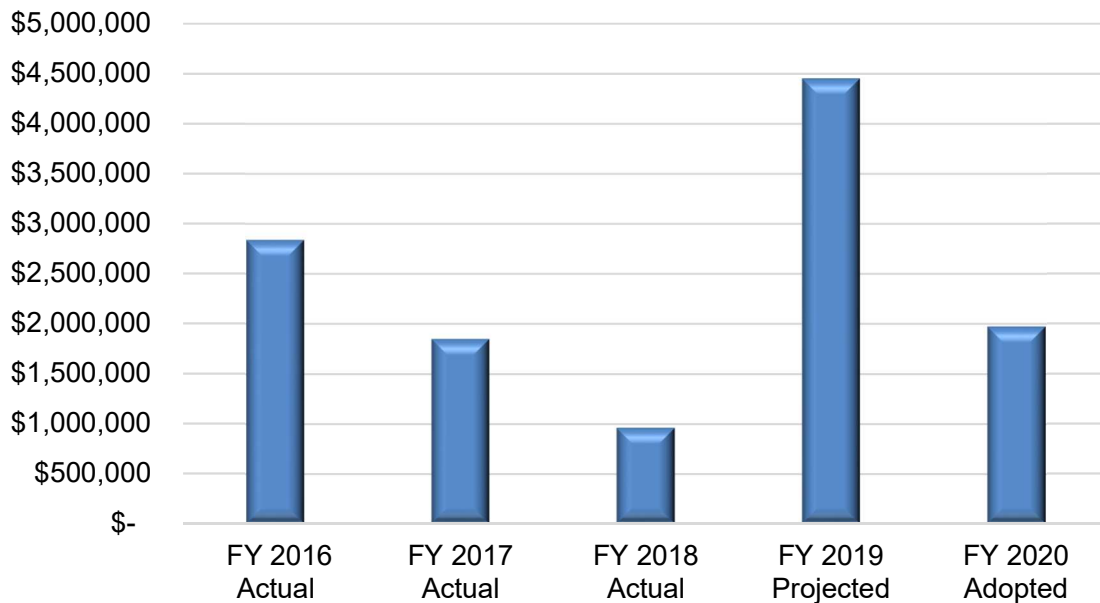
A warning trend would be three or more years of a decline in capital expenditures. A persistent capital expenditures decline can indicate that capital needs are being deferred, which can result in the use of inefficient or obsolete facilities, equipment, and systems.

**Governmental Funds**

Street District Fund  
Capital Expenditures Trend

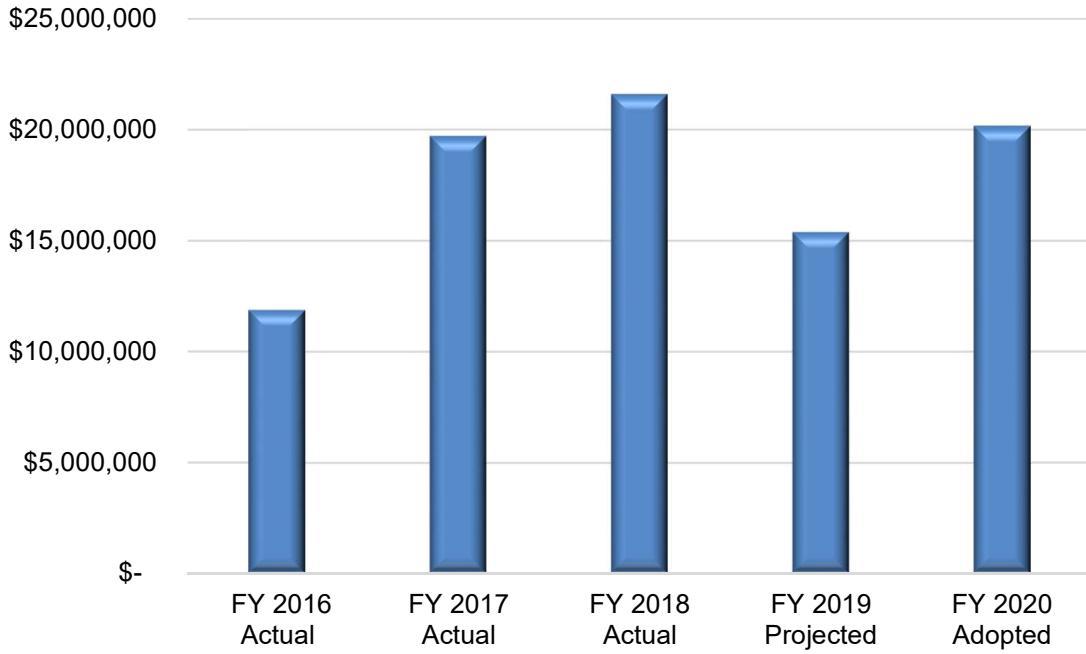


All Other Governmental Funds  
Capital Expenditures Trend



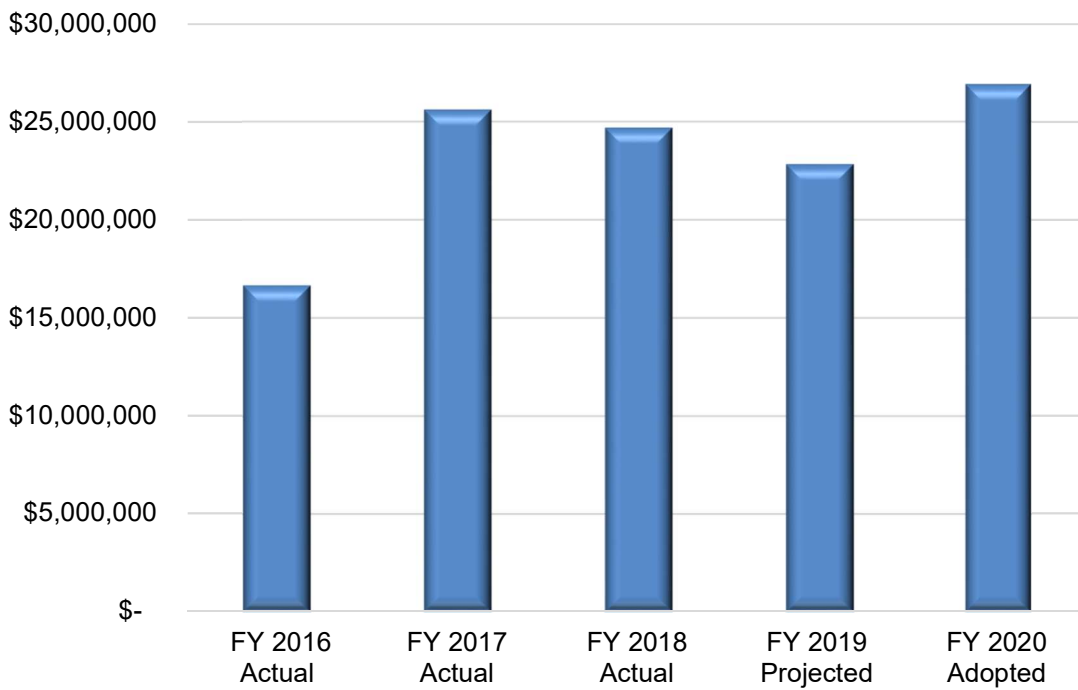
**Proprietary Funds**

Major Proprietary Funds  
Water, Sewer, and Storm Drain  
Capital Expenditures Trend



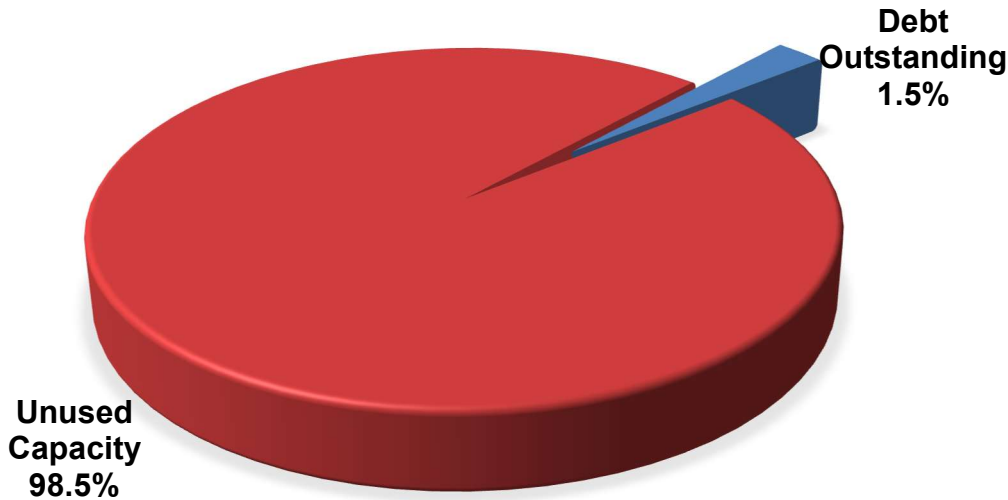
**All Funds**

Total of All Funds  
Capital Expenditures Trend



**Computation of Legal Debt Margin**

The legal debt margin is the excess of the amount of debt legally authorized over the amount of debt outstanding. MCA 7-7-4201 states that the debt limitation may not exceed 2.5% of the total assessed value of taxable property within the City as ascertained by the last assessment for state and county taxes. The majority of the unused legal debt capacity would require voter approval to issue.



**General Obligation Debt Capacity**

Market Valuations - Real & Personal Property (Based on Certified Taxable Valuation dated September 4, 2018)	\$ 5,761,235,361
General Obligation Debt	
Debt Limit - 2.5% of Total Assessed Value	\$ 144,030,884
General Obligation Bonded Debt Outstanding	<u>\$ 2,097,607</u>
Unused Legal Debt Capacity	\$ 141,933,277

**Non - Voted GO Debt Capacity**

1. Maximum Principal Amount of Obligation Allowed	\$ 3,072,598
2. Maximum Annual Debt Service Allowed	
Current Annual Debt Service	<u>\$ 233,933</u>
Unused Annual Debt Service Capacity	\$ 348,971

**Current Debt Outstanding**

Original Issuance Information							Current Year Information				2020 Interest Payment/Expense
Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Range	Total Issue	Beginning Balance 7/1/2019	Additional Issues	Principal to be Retired	Ending Balance 6/30/2020	
<b>General Fund</b>											
Fire		INTERCAP									
Fire Truck Purchase		12/11/15	02/15/26	3.15%	variable	\$ 802,000	\$ 509,301	\$ -	\$ 70,065	\$ 439,236	\$ 16,570
Total General Fund						<u>\$ 802,000</u>	<u>\$ 509,301</u>	<u>\$ -</u>	<u>\$ 70,065</u>	<u>\$ 439,236</u>	<u>\$ 16,570</u>
<b>Master Debt SILD Fund</b>											
Meadowlark Addition #5		INTERCAP									
SILD No. 1310		05/30/08	08/15/23	3.15%	variable	\$ 29,900	\$ 137	\$ -	\$ 137	\$ -	\$ 3
Stone Meadows #2		INTERCAP									
SILD No. 1309		07/31/15	08/15/30	3.15%	variable	\$ 58,000	\$ 34,137	\$ -	\$ 3,086	\$ 31,051	\$ 1,127
Total Mast Debt SILD Fund						<u>\$ 87,900</u>	<u>\$ 34,274</u>	<u>\$ -</u>	<u>\$ 3,223</u>	<u>\$ 31,051</u>	<u>\$ 1,130</u>
<b>Improvement District Revolving Fund</b>											
Medical Tech Park (Util)											
SID No. 1301		05/15/05	05/24/20	4.70%	4.6% to 5.0%	\$ 630,000	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ 3,000
Total Improvement District Revolving Fund						<u>\$ 630,000</u>	<u>\$ 35,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 3,000</u>
<b>Soccer Park Bonds Fund</b>											
2014A General Obligation Bonds											
General Obligation		04/03/14	07/01/24	2.00%	2.0% to 2.55%	\$ 1,480,000	\$ 765,000	\$ -	\$ 145,000	\$ 620,000	\$ 17,649
Total Soccer Park Bonds Fund						<u>\$ 1,480,000</u>	<u>\$ 765,000</u>	<u>\$ -</u>	<u>\$ 145,000</u>	<u>\$ 620,000</u>	<u>\$ 17,649</u>
<b>West Bank TID Fund</b>											
2009 Tax Increment Bond West Bank Park											
Tax Incr.		07/30/09	07/01/34	4.50%	3.0% to 5.8%	\$ 2,000,000	\$ 1,505,000	\$ -	\$ 70,000	\$ 1,435,000	\$ 83,810
2012 Tax Increment Subordinate Debt											
Tax Incr.		02/01/12	07/01/32	2.00%	2.0% to 4.0%	\$ 855,000	\$ 610,000	\$ -	\$ 40,000	\$ 570,000	\$ 22,355
Total West Bank TID Fund						<u>\$ 2,855,000</u>	<u>\$ 2,115,000</u>	<u>\$ -</u>	<u>\$ 110,000</u>	<u>\$ 2,005,000</u>	<u>\$ 106,165</u>
<b>General Obligation Taxable Bonds Fund</b>											
2014 Limited Tax General Obligation Refunding Bonds Taxable											
General Obligation		04/03/14	07/01/22	1.15%	1.0% to 3.6%	\$ 1,065,000	\$ 415,000	\$ -	\$ 135,000	\$ 280,000	\$ 13,545
Total General Obligation Taxable Bonds Fund						<u>\$ 1,065,000</u>	<u>\$ 415,000</u>	<u>\$ -</u>	<u>\$ 135,000</u>	<u>\$ 280,000</u>	<u>\$ 13,545</u>
<b>State Special Projects Fund</b>											
ADF/MBOI											
Loans Payable		04/18/14	04/15/29	1.98%		\$ 4,999,800	\$ 3,449,160	\$ -	\$ 311,749	\$ 3,137,411	\$ 71,653
Total State Special Projects Fund						<u>\$ 4,999,800</u>	<u>\$ 4,659,751</u>	<u>\$ -</u>	<u>\$ 311,749</u>	<u>\$ 3,137,411</u>	<u>\$ 71,653</u>

**Current Debt Outstanding - Continued**

Original Issuance Information							Current Year Information				2020 Interest Payment/Expense
Name of Issue	Type of Debt	Date of Issue	Final Maturity Date	Rate	Range	Total Issue	Beginning Balance 7/1/2019	Additional Issues	Principal to be Retired	Ending Balance 6/30/2020	
<b>Water Fund</b>											
2000 Water Amended & Restated Bond - WRF Program											
	WRF Revenue	01/16/13	01/01/21	2.00%		\$ 1,487,000	\$ 297,000	\$ -	\$ 197,000	\$ 100,000	\$ 4,960
2008 Water Amended & Restated Bond - WRF Program											
	WRF Revenue	01/16/13	05/01/28	3.00%		\$ 3,225,000	\$ 2,050,000	\$ -	\$ 202,000	\$ 1,848,000	\$ 60,000
2009B Water Bond - WRF Program											
	WRF Revenue "ARRA"	07/16/09	07/01/29	1.75%		\$ 333,700	\$ 182,000	\$ -	\$ 16,000	\$ 166,000	\$ 3,115
2014 Water Bond - WRF Program											
	WRF Revenue	12/05/14	01/01/34	2.50%		\$ 2,700,893	\$ 2,145,893	\$ -	\$ 119,000	\$ 2,026,893	\$ 52,910
2016 Water Bond - WRF Program											
	WRF Revenue	Varies	01/01/38	2.50%		\$ 28,600,000	\$ 26,130,000	\$ -	\$ 1,183,000	\$ 24,947,000	\$ 645,913
Total Water Fund						<u>\$ 36,346,593</u>	<u>\$ 30,804,893</u>	<u>\$ -</u>	<u>\$ 1,717,000</u>	<u>\$ 29,087,893</u>	<u>\$ 766,898</u>
<b>Sewer Fund</b>											
2005 Sewer Bonds-Revenue											
		02/01/05	08/01/24	3.60%	3.0% to 4.15%	\$ 5,005,000	\$ 630,000	\$ -	\$ 630,000	\$ -	\$ 43,640
Total Sewer Bond						<u>\$ 5,005,000</u>	<u>\$ 630,000</u>	<u>\$ -</u>	<u>\$ 630,000</u>	<u>\$ -</u>	<u>\$ 43,640</u>
2002B Sewer Amended & Restated Bond - SRF Program											
	SRF Revenue	01/16/13	01/01/22	2.00%		\$ 5,590,000	\$ 1,651,000	\$ -	\$ 652,000	\$ 999,000	\$ 29,780
2009B Sewer Bond - SRF Program											
	SRF Revenue "ARRA"	10/01/09	07/01/29	1.75%		\$ 359,300	\$ 167,000	\$ -	\$ 16,000	\$ 151,000	\$ 2,853
2012 Sewer Bond - SRF Program											
	SRF Revenue	08/03/12	07/01/32	3.00%		\$ 3,800,000	\$ 2,531,000	\$ -	\$ 158,000	\$ 2,373,000	\$ 74,760
2013A Sewer Bond - SRF Program											
	SRF Revenue	06/26/13	07/01/33	3.00%		\$ 7,084,000	\$ 5,380,000	\$ -	\$ 314,000	\$ 5,066,000	\$ 159,060
2013B Sewer Bond - SRF Program											
	SRF Revenue	06/26/13	01/01/34	3.00%		\$ 7,084,000	\$ 4,987,000	\$ -	\$ 280,000	\$ 4,707,000	\$ 147,525
Total SRF Revenue						<u>\$ 23,917,300</u>	<u>\$ 14,716,000</u>	<u>\$ -</u>	<u>\$ 1,420,000</u>	<u>\$ 13,296,000</u>	<u>\$ 413,978</u>
Total Sewer Fund						<u>\$ 28,922,300</u>	<u>\$ 15,346,000</u>	<u>\$ -</u>	<u>\$ 2,050,000</u>	<u>\$ 13,296,000</u>	<u>\$ 457,618</u>
<b>Storm Drain Fund</b>											
2004 Storm Drainage Amended & Restated Bond - SRF Program											
	SRF Revenue	01/16/13	01/01/24	2.25%		\$ 2,776,000	\$ 1,219,000	\$ -	\$ 260,000	\$ 959,000	\$ 25,976
2016 Storm Drainage - SRF Program											
	SRF Revenue	09/27/16	01/01/37	2.50%		\$ 5,000,000	\$ 4,133,000	\$ -	\$ 203,000	\$ 3,930,000	\$ 102,063
2018 Storm Drainage - SRF Program											
	SRF Revenue	05/30/18	05/30/38	2.50%		\$ 3,254,000	\$ 3,077,000	\$ -	\$ 133,000	\$ 2,944,000	\$ 76,100
Total Storm Drain Fund						<u>\$ 11,030,000</u>	<u>\$ 8,429,000</u>	<u>\$ -</u>	<u>\$ 596,000</u>	<u>\$ 7,833,000</u>	<u>\$ 204,139</u>
<b>Sanitation Fund</b>											
Sanitation Truck Purchase											
		04/01/16	08/01/22	3.15%	variable	\$ 1,470,321	\$ 734,376	\$ -	\$ 244,800	\$ 489,576	\$ 22,670
Total Sanitation Fund						<u>\$ 1,470,321</u>	<u>\$ 734,376</u>	<u>\$ -</u>	<u>\$ 244,800</u>	<u>\$ 489,576</u>	<u>\$ 22,670</u>

**Previous Ten Years Bond Coverage**

<i>Fiscal Year</i>	Water Coverage	Sewer Coverage	Storm Drain Coverage	Sanitation Coverage	Water / Storm Drain Required	Sewer / Sanitation Required
2009	268.7%	165.2%	321.6%	-	110%	125%
2010	254.2%	158.1%	357.1%	-	110%	125%
2011	236.7%	166.8%	289.3%	-	110%	125%
2012	323.5%	217.4%	289.6%	-	110%	125%
2013	1064.6%	290.4%	525.1%	-	110%	125%
2014	917.95%	244.6%	511.4%	-	110%	125%
2015	1757.62%	246.4%	550.5%	-	110%	125%
2016	912.95%	224.09%	595.36%	424.71%	110%	125%
2017	512.78%	215.28%	295.12%	112.63%	110%	125%
2018	315.59%	224.34%	221.34%	131.30%	110%	125%



Water Tank Demolition  
2018



Funds	Departments													
	City Commission	Administration	Fire	Finance	Housing Authority	Human Resources	Legal Services	Municipal Court	Public Library	Park and Rec	Planning & CD	Police	Public Works	Special Districts
General	x	x	x				x	x		x		x		
<b>Special Revenue Funds</b>														
Park & Rec Special Revenue										x				
Parkland Trust										x				
Library									x					
Library Foundation									x					
Planning & Community Develop.											x			
Central MT Ag Tech TID														x
Airport TID														x
Downtown TID														x
East Industrial Ag Tech TID														x
Economic Revolving														x
Permits											x			
Licenses											x			
Natural Resources										x				
Portage Meadow										x				
Park Maintenance District										x				
Street District													x	
Support & Innovation														x
Gas Tax BaRSAA													x	
911 Special Revenue												x		
Police Special Revenue												x		
HIDTA Special Revenue												x		
Fire Special Revenue			x											
Federal Block Grant											x			
Federal HOME Grant											x			
CTEP Projects											x			
Housing Authority					x									
Street Lighting Districts														x
<b>Debt Service Funds</b>														
Soccer Park GO Bond														x
Swimming Pool GO Bond														x
West Bank TID														x
Improvement District Revolving														x
Master Debt SILD														x
General Obligation Taxable Bond														x

	Departments													
	City Commission	Administration	Fire	Finance	Housing Authority	Human Resources	Legal Services	Municipal Court	Public Library	Park and Rec	Planning & CD	Police	Public Works	Special Districts
<b>Funds - Continued</b>														
<b>Capital Projects Funds</b>														
General Capital Projects		x		x						x			x	
Improvement Districts Projects														x
Street Lighting Construction														x
Hazard Removal											x			
<b>Enterprise Funds</b>														
Golf Courses										x				
Water													x	
Sewer													x	
Storm Drain													x	
Sanitation													x	
Swimming Pools										x				
911 Dispatch												x		
Parking											x			
Recreation										x				
Multi-sports										x				
Ice Breaker Run										x				
Civic Center Events		x												
<b>Internal Service Funds</b>														
Central Garage													x	
Information Technology		x												
Insurance & Safety						x								
Health & Benefits		x												
Human Resources						x								
City Telephone		x												
Finance				x										
Engineering													x	
Public Works Admin													x	
Civic Center Facility											x			

## Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a set of self-balancing accounts. The City follows fund accounting principles set by the Governmental Accounting Standards Board (GASB) and best practices set by the Governmental Financial Officers Association (GFOA). There are three categories of funds: governmental, proprietary, and fiduciary.

### Governmental Funds

Governmental funds are used to account for the City's expendable financial resources and related liabilities (except for those accounted for in proprietary funds).

### Major Governmental Funds

The following are the City's major governmental funds:

- General Fund - The General Fund accounts for all financial resources of the City except those legally required to be reported separate or those funds required pursuant to general accounting practices.
- Street District Fund - The Street Fund reports operations of the Street Division which includes pavement rehabilitation and restoration, street sweeping, snow and ice control, dust abatement and paving markings. This fund also reports activities related to the signs and signals function of the Traffic Division.
- Federal Block Grant Fund - The Federal Block Grant Fund accounts for federal funds received by the City used to assist in the development of viable urban communities.

### Non-Major Governmental Funds

#### Special Revenue Funds

Special revenue funds account for resources and expenditures which are designated by law or contractual agreement for specified functions or activities and are legally required to be accounted for in separate funds. Such resources are derived from specific taxes and federal grants and entitlements.

- Park & Recreation Special Revenue Fund – This fund is used to account for donations and contributions related to Parks and Recreation, including Parkland “Trust” and special events operated by Park and Recreation.
- Parkland Trust Fund – This fund is used to account for payments in lieu of parkland that are received.
- Library Fund – This fund is used to account for fund operations for the library. The Great Falls Public Library provides for the informational and recreational needs of the residents of Great Falls and Cascade County.

- Library Foundation Fund – This fund is used to account for restricted and unrestricted donations for the library.
- Planning & Community Dev Fund – This fund is used to account for fund operations for the City's Planning and Community Development (PCD) Department. The Department accounts for subdivision reviews, annexations, re-zoning, transportation planning, historic preservation, and other related planning services within the City of Great Falls incorporated limits.
- Central MT Ag Tech TID Fund – This fund is used to account for fund operations to encourage industrial growth by providing tax increment financing from the Central MT Ag Tech Tax Increment District.
- Airport TID Fund - This fund is used to account for revenue derived from the Airport Tax Increment District.
- Downtown TID Fund – This fund is used to account for revenue derived from the Downtown Urban Renewal Tax Increment District.
- East Industrial Ag Tech Park Fund – This fund is used to account for revenue derived from the East Industrial Ag Tech Park Tax Increment District.
- Economic Revolving Fund – This fund is used to account for economic development activities including the pass-through grants from the Big Sky Economic Development grants.
- Permits Fund – This fund is used to account for the revenues and expenses associated with the building permit process of the City.
- Licenses Fund – This fund is used to account for the revenues and expenses associated with the license process of the City. This fund is closed as of the end of FY 2018.
- Natural Resources Fund – This fund is used to account for fund operations to provide arboriculture, horticultural, and natural resource services in all public property and right-of-ways within the City of Great Falls.
- Portage Meadow Fund - The purpose of this fund is to maintain the grass, trees, and irrigation system, and to provide snow removal in the green belt park of Portage Meadows Addition. The City created a special improvement maintenance district and assesses the property owners for the maintenance costs.
- Park Maintenance District Fund – The fund accounts for special assessment revenues received for the District and expenses associated with identified park and recreation projects of the District.

- Support & Innovation Fund – This fund is used to account for general government support provided to governmental and quasi-governmental entities which operate under their own policy making boards. This includes the assessments raised by the Business Improvement District and the Tourism Business Improvement District.
- Gas Tax BaRSAA – This fund is used to account for the fuel tax revenue received from the increased tax of the Bridge and Road Safety Accountability Act. Revenue is used for street maintenance capital projects.
- 911 Special Revenue Fund – This fund is used to account for the shares of telephone charges received to support 911 emergency telephone services. The City operates a regional 911 emergency dispatch center.
- Police Special Revenue Fund – This fund is used to account for drug forfeitures, court judgments, crime prevention education, and other contributions or donations to the Police Department.
- HIDTA Special Revenue Fund – This fund is used to account for High Intensity Drug Trafficking Area task force. HIDTA is funded through a grant by the Office of National Drug Control Policy (ONDCP).
- Fire Special Revenue Fund – This fund is used to account for donations and miscellaneous grants to the Fire Department for fire prevention and education.
- Federal HOME Grant Fund – This fund is used to account for the federal grant funds received through the HOME Investment Partnership Program to expand the supply of decent, safe, sanitary, and affordable housing, with primary attention to rental housing for very low to low income people.
- CTEP Projects Fund – This fund is used to account for the Community Transportation Enhancement Program (CTEP) federal grant funds received by the City from the Montana Department of Transportation. This fund is closed as of the end of FY 2018.
- Housing Authority Fund – This fund is used to account for staff to manage the Housing Authority. The City of Great Falls provides staff and management to the Great Falls Housing Authority Board of Commissioners, through a contractual agreement, to manage and operate public housing in Great Falls and Section 8 vouchers and certificates.
- Street Lighting Districts Fund – This fund is used to account for the collection of assessments and subsequent payment of special lighting district costs.

### **Debt Service Funds**

The debt service funds account for the accumulation of resources for the payment of principal and interest on debt such as general obligation, tax increment, and special assessment.

- Soccer Park GO Bond Fund – This fund is used to account for General Obligation Bonds Series 2004 payable for construction of the Electric City Soccer Park. The bonds were refinanced in 2014 and are now General Obligation Bonds Series 2014A. The final maturity date for the debt is scheduled for July 1, 2024. This fund is administered by the Finance Department.
- Swimming Pool GO Bond Fund – This fund is used to account for 10-year General Obligation Bonds Series 2007 payable for the rehabilitation of the Mitchell, Water Tower, and Jaycee Pools. The bonds were refinanced in 2014 and are now General Obligation Bonds Series 2014A. This debt was paid in full in FY 2017. This fund is administered by the Finance Department and is closed as of the end of FY 2018.
- West Bank TID Fund - This fund is used to account for the debt of the West Bank Park Urban Renewal District. Currently, there are two separate bonds for this district. The first bond issued in 2009 is scheduled to be paid on July 1, 2034. The second bond that was issued in 2012 is scheduled to be paid off on July 1, 2032.
- Improvement District Revolving Fund – This fund is used to account for bonded indebtedness on Special Improvement Districts (SIDs). This fund is administered by the Finance Department.
- Master Debt SILD Fund – This fund is used to account for City owned and operated new lighting districts debt. This fund is administered by the Finance Department.
- General Obligation Taxable Bonds Fund – This fund is used to account for the debt of the refinancing of the general obligation taxable bonds that were used to finance the Highwood Generating Station Feasibility Study.

### **Capital Projects Funds**

The capital projects funds account for the financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds).

- General Capital Projects Fund – This fund is used to account for general purpose funds dedicated to capital projects.
- Improvement District Projects Fund – This fund is used to account for general improvement capital projects financed by special assessments.
- Street Lighting Construction Fund – This fund is used to account for financing the installation of city owned lighting district improvements.
- Hazard Removal Fund – This fund is used to account for fund operations for accomplishing the removal of dangerous buildings and the cleanup of problem properties when the property owner is financially unable or unwilling to correct the problem.

## Proprietary Funds

Proprietary funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

### Major Proprietary-Enterprise Funds

Following are the City's major proprietary funds:

- Water Fund - The Water Fund accounts for all aspects of the City water system operations: including related debt service, administrative expenses, operation and maintenance of the water treatment plant, laboratory, and water distribution.
- Sewer Fund - The Sewer Fund accounts for all aspects of the City sewer system operations: including related debt service, administrative expenses, operation and maintenance of the wastewater treatment plant, sewer collection system, and environmental section.
- Storm Drain Fund - The Storm Drain Fund accounts for all aspects of the City storm drain system including operation and maintenance and debt service.
- Sanitation Fund - The Sanitation Fund accounts for all aspects of providing refuse collection and disposal services to the City of Great Falls.

### Non-Major Proprietary-Enterprise Funds

The enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises, or for operations where periodic determination of revenues, expenses and net income is considered desirable. These funds account for services rendered to the general public on a user charge basis.

- Golf Courses Fund - The Golf Courses Fund accounts for the operation of two eighteen-hole golf courses: Eagle Falls and Anaconda Hills.
- Swimming Pools Fund – This fund is used to account for fund operations of operating four swimming pools, one of which is an indoor pool leased from the Montana School for the Deaf and Blind.
- 911 Dispatch Center Fund – This fund is used to account for fund operations for the answering and dispatching of calls for County-wide law enforcements, fire and ambulance services.
- Parking Fund – This fund is used to account for fund operations for public parking. The Planning & Community Development department administers a management contract with Standard Parking for the day-to-day operation of parking facilities and parking enforcement. The fund receives and processes all citation based revenue.

- Recreation Fund – This fund is used to account for revenues and expenses related to the recreation center, recreation programs, and other miscellaneous fee-based recreation programs administered by the Parks and Recreation Department.
- Multi-Sports Fund - This fund is used to account for revenues and expenses related to a multi-sports complex.
- Ice Breaker Run Fund – This fund is used to account for revenues and expenses related to the Ice Breaker road race. The fund was created in FY 2017.
- Civic Center Events Fund – This fund is used to account for fund operations for the promotion and coordination of the use of the Civic Center convention center, auditorium, ballroom, and Gibson Room.

### Non-Major Internal Service Funds

Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

- Central Garage Fund – This fund is used to account for fleet operations for the City. Functions include maintenance, fuel dispensing, and replacement services for all major vehicles and motor equipment owned by the City.
- Information Tech Fund – This fund is used to account for providing centralized and personal computer operations, equipment services, and support.
- Insurance & Safety Fund – This fund is used to account for central insurance and safety program costs of the City, which includes centralized handling of premium payments, claims processing, and general insurance administration.
- Health & Benefits Fund – This fund is used to account for payroll deductions made to the City's health insurance plan and payments from retirees and component units. The fund processes payments of premiums. In FY 2014 the City changed from a self-funded plan to a member of Montana Municipal Interlocal Authority's (MMIA) Health Benefit Program.
- Human Resource Fund – This fund is used to account for providing professional services to the management of the City, its employees and the public through the administration of a comprehensive Human Resources Program.
- City Telephone Fund – This fund is used to account for overseeing operations related to all City telephones, telephone leases, and long-distance carriers for the Civic Center, Animal Shelter and Police Department buildings.
- Finance Fund – This fund is used to account for providing centralized services for accounting, cash investments, utility billing and customer service, debt issuance, payroll and capital asset tracking.



- Engineering Fund – This fund is used to account for providing technical support for the Utilities and Operation branches of Public Works and other departments within the City.
- Public Works Admin Fund – This fund is used to account for the overall planning, organizing, and coordination of the three branches of Public Works: utilities, operations, and engineering.
- Civic Center Facility Services Fund – This fund is used to account for the costs of maintaining and operating the Civic Center.

### Level of Summary for Each Fund

The following pages show budgeted totals by major categories in each fund, which include:

#### Revenues

- Taxes
- Licenses & Permits
- Intergovernmental
- Charges for Services
- Fines & Forfeitures
- Internal Service
- Special Assessments
- Investment Income
- Other
- Transfer In
- Issuance of Debt
- Sale of Assets

#### Expenditures

- Personal Services
- Supplies
- Purchased Services
- Debt Service
- Contributions & Other
- Other
- Internal Service
- Capital Outlay
- Transfer Out

#### Fund Balances

- Beginning and ending fund balances separated by reserved and unreserved amounts

### How to Read the Columns

Each fund summary provides three years of comparison data in columns, which are:

#### 2018 Actual Amount

- Last completed fiscal year - shows audited financial information for fiscal year 2018

#### 2019 Budgeted

- **Adopted Budget** shows the annual budget as adopted by the City Commission for fiscal year 2019.
- **Amended Budget** shows the adopted budget plus authorized budget amendments in fiscal year 2019.
- **Projected Amount** shows actual amounts expected to occur by the end of fiscal year 2019 (projected as of 06/03/2019).

#### 2020 Adopted Budget

- Shows the budgeted amount as adopted by the City Commission for fiscal year 2020

## Total City-Wide Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$19,042,056	\$21,375,738	\$21,602,350	\$20,527,517	\$22,949,998
Licenses & Permits	\$2,476,872	\$2,228,815	\$2,228,815	\$2,528,909	\$2,302,241
Intergovernmental	\$12,114,765	\$13,125,880	\$13,334,746	\$12,620,030	\$13,568,725
Charges for Services	\$48,162,718	\$47,850,382	\$47,862,327	\$47,466,514	\$49,721,560
Fines & Forfeitures	\$983,310	\$910,000	\$916,918	\$784,838	\$918,000
Internal Service	\$12,777,108	\$12,702,974	\$12,702,974	\$12,646,566	\$13,551,817
Special Assessments	\$6,811,674	\$8,430,312	\$8,430,312	\$8,378,056	\$8,742,911
Investment Income	\$337,975	\$53,250	\$53,490	\$731,828	\$60,350
Other	\$1,429,378	\$528,815	\$925,265	\$1,265,447	\$524,315
Transfer In	\$2,773,387	\$2,054,322	\$2,088,970	\$2,088,970	\$2,059,551
Issuance of Debt	\$17,603,760	\$0	\$5,329,427	\$5,329,427	\$0
Sale of Assets	\$74,628	\$0	\$0	\$152,316	\$0
<b>Revenue Totals</b>	<b>\$124,587,630</b>	<b>\$109,260,488</b>	<b>\$115,475,594</b>	<b>\$114,520,418</b>	<b>\$114,399,468</b>
<b>Expenditures</b>					
Personal Services	\$41,619,405	\$44,993,161	\$45,078,130	\$44,108,989	\$46,407,363
Supplies	\$5,915,484	\$6,013,196	\$6,284,328	\$5,896,026	\$5,992,463
Purchased Services	\$22,288,230	\$24,884,153	\$26,880,556	\$23,520,252	\$26,417,315
Debt Service	\$7,115,821	\$7,193,767	\$7,233,392	\$7,165,374	\$7,065,974
Contributions & Other	\$1,217,816	\$1,511,195	\$1,560,066	\$1,123,750	\$1,797,745
Other	\$210,397	\$30,500	\$76,485	\$35,029	\$30,450
Internal Service	\$11,542,082	\$11,518,739	\$11,518,739	\$11,513,020	\$12,291,120
Capital Outlay	\$24,675,771	\$19,727,153	\$38,367,581	\$22,821,894	\$26,877,456
Transfer Out	\$2,773,386	\$2,054,322	\$2,088,970	\$2,088,970	\$2,059,551
<b>Expenditure Totals</b>	<b>\$117,358,392</b>	<b>\$117,926,186</b>	<b>\$139,088,247</b>	<b>\$118,273,304</b>	<b>\$128,939,437</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$7,229,238</b>	<b>(\$8,665,698)</b>	<b>(\$23,612,653)</b>	<b>(\$3,752,886)</b>	<b>(\$14,539,969)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$38,512,789	\$41,805,793	\$41,805,793	\$41,805,793	\$37,662,595
Net Change	\$3,293,004	(\$9,389,933)	(\$19,756,757)	(\$4,143,198)	(\$16,520,563)
Ending Balance - June 30	\$41,805,793	\$32,415,860	\$22,049,036	\$37,662,595	\$21,142,032
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$16,623,746	\$20,559,980	\$20,559,980	\$20,559,980	\$20,950,291
Net Change	\$3,936,234	\$724,235	(\$3,855,896)	\$390,311	\$1,980,594
Ending Balance - June 30	\$20,559,980	\$21,284,215	\$16,704,084	\$20,950,291	\$22,930,885
<b>Total Fund Balance</b>	<b>\$62,365,773</b>	<b>\$53,700,076</b>	<b>\$38,753,120</b>	<b>\$58,612,886</b>	<b>\$44,072,917</b>

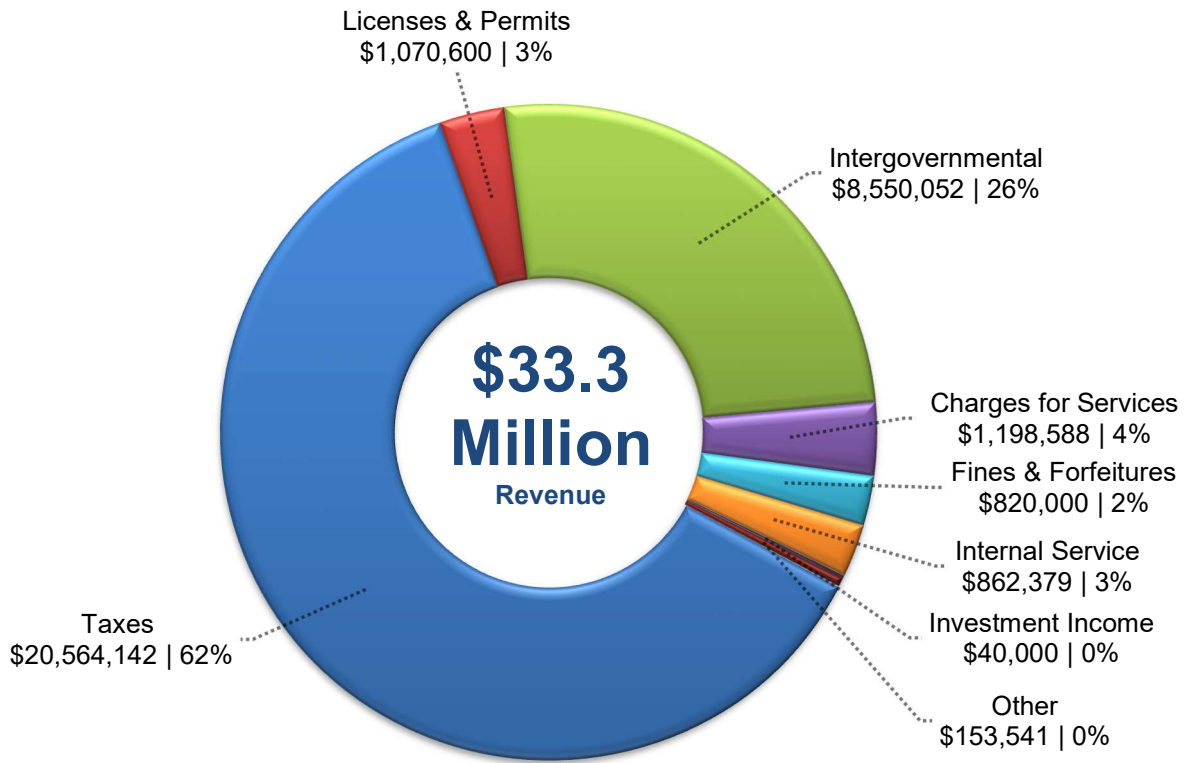
**Total City-Wide Budget**



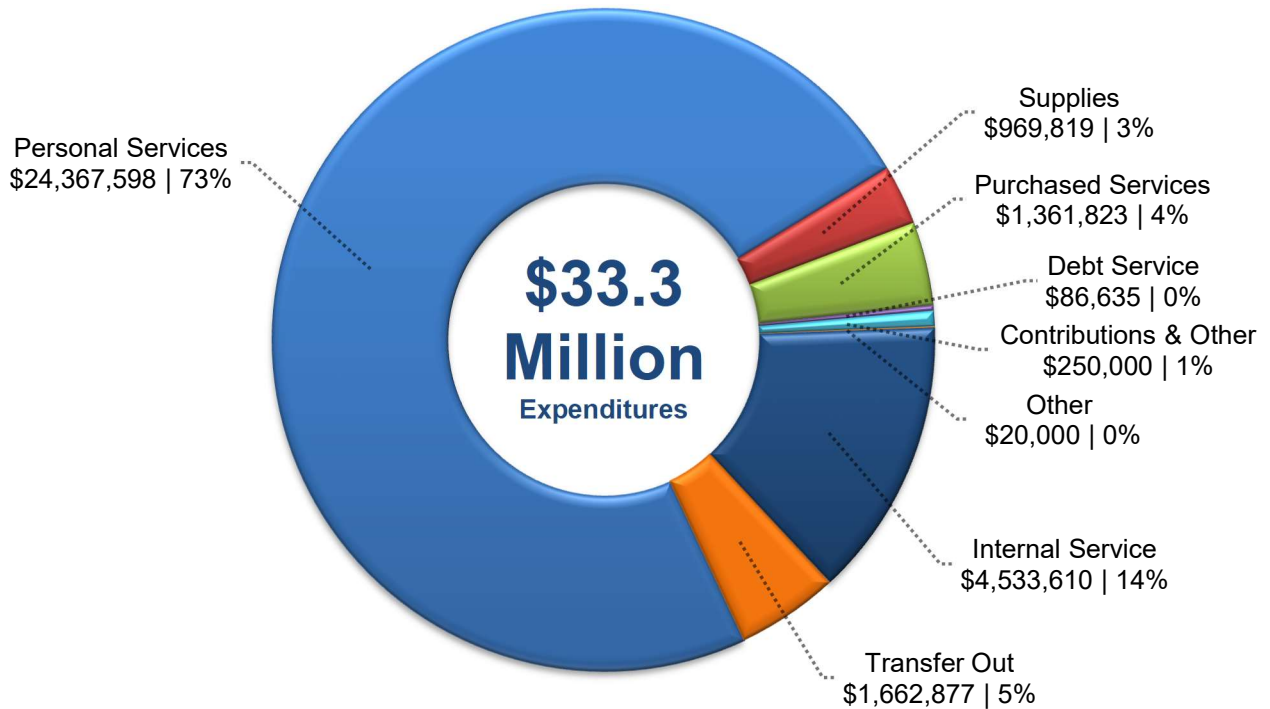
**Total Fund Budget**

	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$16,898,801	\$19,511,000	\$19,511,000	\$18,215,875	\$20,564,142
Licenses & Permits	\$836,215	\$1,070,600	\$1,070,600	\$1,110,034	\$1,070,600
Intergovernmental	\$8,260,227	\$8,258,048	\$8,295,093	\$8,273,336	\$8,550,052
Charges for Services	\$1,133,961	\$1,161,644	\$1,171,834	\$1,148,071	\$1,198,588
Fines & Forfeitures	\$812,909	\$820,000	\$820,000	\$709,200	\$820,000
Internal Service	\$1,026,574	\$832,291	\$832,291	\$832,291	\$862,379
Investment Income	\$23,372	\$40,000	\$40,000	\$52,696	\$40,000
Other	\$111,977	\$193,135	\$193,135	\$82,200	\$153,541
Transfer In	\$41,159	\$0	\$17,324	\$17,324	\$0
<b>Revenue Totals</b>	<b>\$29,145,195</b>	<b>\$31,886,718</b>	<b>\$31,951,277</b>	<b>\$30,441,027</b>	<b>\$33,259,302</b>
<b>Expenditures</b>					
Personal Services	\$21,479,448	\$22,949,220	\$22,963,077	\$22,968,168	\$24,367,598
Supplies	\$1,155,992	\$971,740	\$973,479	\$913,742	\$969,819
Purchased Services	\$1,338,760	\$1,265,981	\$1,564,883	\$1,463,129	\$1,361,823
Debt Service	\$86,265	\$119,727	\$119,727	\$119,727	\$86,635
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$81,247	\$20,000	\$65,985	\$25,000	\$20,000
Internal Service	\$4,385,328	\$4,178,334	\$4,178,334	\$4,178,367	\$4,533,610
Capital Outlay	\$198,020	\$451,909	\$576,582	\$169,057	\$0
Transfer Out	\$1,767,840	\$1,661,607	\$1,661,607	\$1,661,607	\$1,662,877
<b>Expenditures Totals</b>	<b>\$30,742,900</b>	<b>\$31,868,518</b>	<b>\$32,353,674</b>	<b>\$31,748,797</b>	<b>\$33,252,362</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$1,597,705)</b>	<b>\$18,200</b>	<b>(\$402,397)</b>	<b>(\$1,307,770)</b>	<b>\$6,940</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$8,684,105	\$7,086,400	\$7,086,400	\$7,086,400	\$5,778,630
Net Change	(\$1,597,705)	\$18,200	(\$402,397)	(\$1,307,770)	\$6,940
Ending Balance - June 30	\$7,086,400	\$7,104,600	\$6,684,003	\$5,778,630	\$5,785,570
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$7,086,400</b>	<b>\$7,104,600</b>	<b>\$6,684,003</b>	<b>\$5,778,630</b>	<b>\$5,785,570</b>

**Where the Money Comes From**



**Where the Money Goes**



**Detail Revenue Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenues</b>					
<b>Taxes</b>					
Real Current Ad Valorem	\$11,504,409	\$14,528,790	\$14,528,790	\$12,295,158	\$15,121,932
Real Current Permissive Health Mill	\$2,058,372	\$2,902,210	\$2,902,210	\$2,289,109	\$3,362,210
Real Delinquent Ad Valorem	\$1,628,124	\$665,000	\$665,000	\$1,905,534	\$665,000
Real Delinquent Permissive Health Mill	\$302,115	\$85,000	\$85,000	\$366,074	\$85,000
Mobile Home Taxes	\$51,717	\$45,000	\$45,000	\$45,000	\$45,000
Other Personal Property	\$188,238	\$150,000	\$150,000	\$165,000	\$150,000
Delinquent Tax Penalty & Interest	\$33,742	\$35,000	\$35,000	\$35,000	\$35,000
Local Option Vehicle	\$1,132,084	\$1,100,000	\$1,100,000	\$1,115,000	\$1,100,000
<b>Total Taxes</b>	<b>\$16,898,801</b>	<b>\$19,511,000</b>	<b>\$19,511,000</b>	<b>\$18,215,875</b>	<b>\$20,564,142</b>
<b>Licenses &amp; Permits</b>					
Liquor License	\$44,765	\$45,000	\$45,000	\$44,000	\$45,000
Beer & Wine License	\$37,830	\$34,000	\$34,000	\$33,000	\$34,000
Business Safety Inspection Certificate	\$0	\$235,000	\$235,000	\$250,000	\$235,000
CATV Franchise Fees	\$703,560	\$710,000	\$710,000	\$734,434	\$710,000
Animal Licenses	\$43,459	\$40,000	\$40,000	\$42,000	\$40,000
Towing Contract Fee	\$6,601	\$6,600	\$6,600	\$6,600	\$6,600
<b>Total Licenses &amp; Permits</b>	<b>\$836,215</b>	<b>\$1,070,600</b>	<b>\$1,070,600</b>	<b>\$1,110,034</b>	<b>\$1,070,600</b>
<b>Intergovernmental</b>					
COPS Hiring Grant	\$0				
DOJ Terror Grant	\$4,175	\$8,000	\$8,000	\$2,000	\$8,000
Miscellaneous Public Safety Grants	\$62,135	\$17,500	\$54,545	\$40,485	\$17,500
Gaming License	\$147,650	\$150,000	\$150,000	\$147,000	\$150,000
Entitlement HB 124	\$8,019,361	\$8,058,548	\$8,058,548	\$8,058,728	\$8,350,552
Pers Prop Reimbursement One-Time	\$2,245	\$0	\$0	\$1,123	\$0
Payment of Lieu of Taxes	\$24,661	\$24,000	\$24,000	\$24,000	\$24,000
Miscellaneous					
<b>Total Intergovernmental</b>	<b>\$8,260,227</b>	<b>\$8,258,048</b>	<b>\$8,295,093</b>	<b>\$8,273,336</b>	<b>\$8,550,052</b>

## Detail Revenue Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenues</b>					
<b>Charges for Services</b>					
City Attorney Miscellaneous	\$29,227	\$28,000	\$28,000	\$30,906	\$28,000
Deferred Prosecution Charges	\$192,105	\$210,000	\$210,000	\$171,600	\$210,000
Miscellaneous Municipal Court Charges	\$1,597	\$2,000	\$2,000	\$1,600	\$2,000
Police Photo Charges	\$60	\$0	\$0	\$0	\$0
Police Sex Offender Registrations	\$2,420	\$1,800	\$1,800	\$825	\$1,100
Police Service Charges Miscellaneous	\$38,470	\$31,125	\$31,125	\$42,000	\$31,125
Police Service Charges	\$403,932	\$431,264	\$431,264	\$431,264	\$448,286
EMS Contract Services Response Time Standard	\$13,090	\$0	\$10,190	\$33,260	\$20,000
EMS Contract Services 911 System Medical Director	\$8,377	\$8,377	\$8,377	\$8,637	\$8,377
EMS Contract Services Pre- Transport Service Fee	\$23,271	\$23,271	\$23,271	\$23,991	\$23,271
EMS Contract Services System O/S & Monitoring	\$10,471	\$10,471	\$10,471	\$10,796	\$10,471
Fire Service District Charges	\$207,799	\$217,000	\$217,000	\$210,000	\$217,000
Fire Service Charges Report Fees	\$640	\$500	\$500	\$719	\$500
Commercial Raw Water	\$34,883	\$30,000	\$30,000	\$30,845	\$30,000
Animal Adoption Fees	\$6,390	\$6,300	\$6,300	\$5,116	\$6,300
Animal Shelter Contract County	\$483	\$350	\$350	\$600	\$350
Animal Shelter Miscellaneous	\$545	\$2,500	\$2,500	\$3,062	\$2,500
Animal Donations	\$290	\$500	\$500	\$400	\$500
Animal Cremation Fees	\$42,059	\$45,000	\$45,000	\$39,500	\$45,000
Animal Guardian Angels	\$28,787	\$27,000	\$27,000	\$22,310	\$27,000
Animal Microchipping	\$8,920	\$8,000	\$8,000	\$7,248	\$8,000
Animal Nametag	\$4,266	\$4,000	\$4,000	\$4,000	\$4,000
Animal Surrender Fee	\$2,080	\$2,000	\$2,000	\$1,450	\$2,000
Animal Redemption Administration Fee	\$4,326	\$4,000	\$4,000	\$4,633	\$4,000
Animal Redemption Triage/ Vaccin Fee	\$5,608	\$5,000	\$5,000	\$4,500	\$5,000
Animal Redemption Cost of Care	\$8,619	\$8,200	\$8,200	\$8,437	\$8,200
Animal Redemption Cost of Care - Court	\$235	\$0	\$0	\$2,068	\$0
Animal Redemption Court Mandated	\$50	\$0	\$0	\$50	\$0
Animal Redemption Veterinary Bills	\$161	\$360	\$360	\$400	\$360
Boat Fees	\$4,624	\$5,000	\$5,000	\$2,609	\$5,000
Merchandise Sales	\$0	\$50	\$50	\$0	\$50
Park Facility Miscellaneous	\$17,192	\$15,000	\$15,000	\$9,447	\$15,000
Housing Management Fee	\$31,581	\$33,826	\$33,826	\$33,826	\$34,448
Miscellaneous Other Charges	\$1,403	\$750	\$750	\$1,972	\$750
<b>Total Charges for Services</b>	<b>\$1,133,961</b>	<b>\$1,161,644</b>	<b>\$1,171,834</b>	<b>\$1,148,071</b>	<b>\$1,198,588</b>

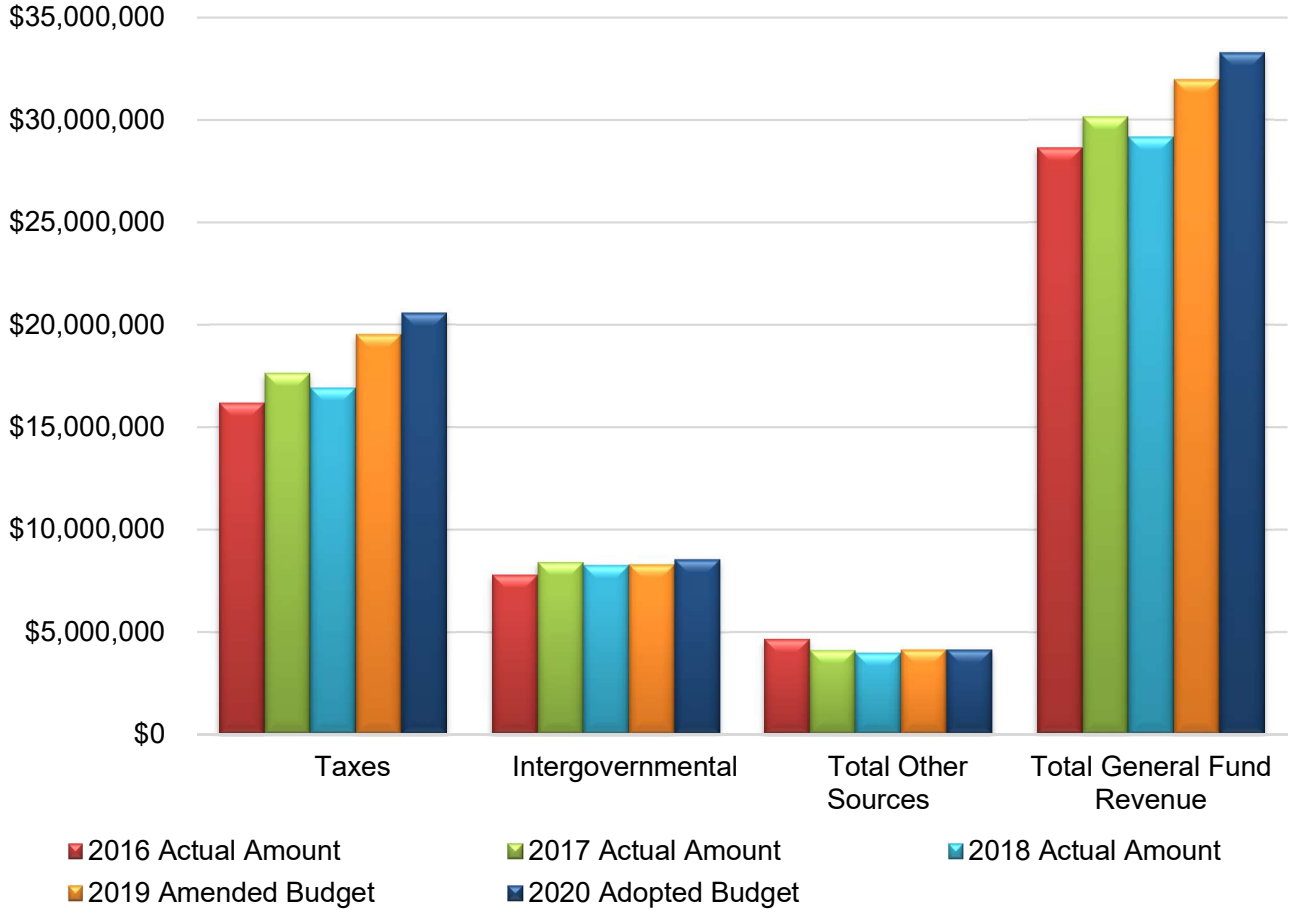
**Detail Revenue Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenues</b>					
<b>Fines &amp; Forfeitures</b>					
Traffic Fines	\$721,066	\$740,000	\$740,000	\$650,000	\$740,000
Court Surcharge	\$40,702	\$48,000	\$48,000	\$36,000	\$48,000
Victim Witness Surcharge Administration	\$699	\$1,000	\$1,000	\$700	\$1,000
Animal Control Fines	\$6,603	\$6,000	\$6,000	\$3,500	\$6,000
Other Fines & Forfeitures	\$43,839	\$25,000	\$25,000	\$19,000	\$25,000
Miscellaneous					
<b>Total Fines &amp; Forfeitures</b>	<b>\$812,909</b>	<b>\$820,000</b>	<b>\$820,000</b>	<b>\$709,200</b>	<b>\$820,000</b>
<b>Internal Service</b>					
Administration Support	\$635,776	\$696,937	\$696,937	\$696,937	\$715,103
TID Administration Support	\$23,315	\$31,514	\$31,514	\$31,514	\$39,126
Fire Hydrant	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Fire Inspection Services (License) Non-Recurring	\$264,553	\$0	\$0	\$0	\$0
Green Area Service Non-Recurring	\$52,930	\$53,840	\$53,840	\$53,840	\$58,150
<b>Total Internal Service</b>	<b>\$1,026,574</b>	<b>\$832,291</b>	<b>\$832,291</b>	<b>\$832,291</b>	<b>\$862,379</b>
<b>Investment Income</b>					
Regular Interest	\$23,372	\$40,000	\$40,000	\$52,696	\$40,000
<b>Total Investment Income</b>	<b>\$23,372</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$52,696</b>	<b>\$40,000</b>
<b>Other</b>					
Miscellaneous Leases	\$10,649	\$10,648	\$10,648	\$10,648	\$10,648
Miscellaneous Revenues	\$2,051	\$1,000	\$1,000	\$3,604	\$1,000
Sale of Scrap & Surplus	\$25,854	\$0	\$0	\$0	\$0
Contributions & Donations	\$6,107	\$0	\$0	\$1,520	\$0
Refunds & Reimbursements	\$67,316	\$181,487	\$181,487	\$66,428	\$141,893
<b>Total Other</b>	<b>\$111,977</b>	<b>\$193,135</b>	<b>\$193,135</b>	<b>\$82,200</b>	<b>\$153,541</b>
<b>Transfer In</b>					
Operating Transfer In	\$41,159	\$0	\$17,324	\$17,324	\$0
<b>Total Transfer In</b>	<b>\$41,159</b>	<b>\$0</b>	<b>\$17,324</b>	<b>\$17,324</b>	<b>\$0</b>
<b>Total Revenues</b>	<b>\$29,145,195</b>	<b>\$31,886,718</b>	<b>\$31,951,277</b>	<b>\$30,441,027</b>	<b>\$33,259,302</b>



**Detail Revenue Budget**

**General Fund Revenue  
5 Year Trend**



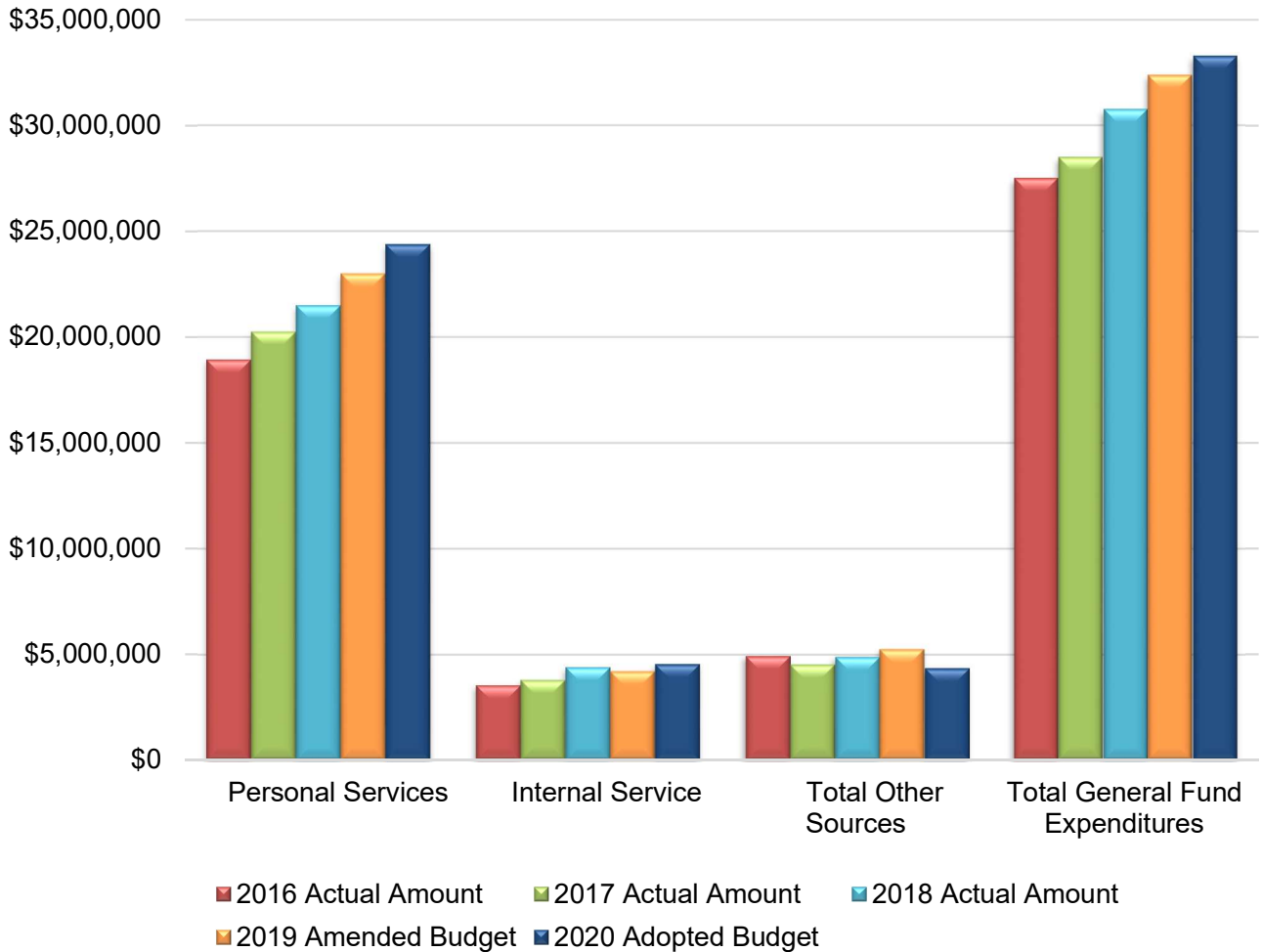
	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget
<b>Major Revenue Sources</b>					
Taxes	\$16,171,756	\$17,614,862	\$16,898,801	\$19,511,000	\$20,564,142
Intergovernmental	\$7,797,655	\$8,410,026	\$8,260,227	\$8,295,093	\$8,550,052
<b>Total Major Sources</b>	<b>\$23,969,411</b>	<b>\$26,024,888</b>	<b>\$25,159,028</b>	<b>\$27,806,093</b>	<b>\$29,114,194</b>
<b>All Other Sources</b>					
Licenses & Permits	\$876,743	\$859,806	\$836,215	\$1,070,600	\$1,070,600
Charges for Services	\$1,129,046	\$1,138,584	\$1,133,961	\$1,171,834	\$1,198,588
Fines & Forfeitures	\$828,763	\$894,261	\$812,909	\$820,000	\$820,000
Internal Service	\$882,664	\$979,663	\$1,026,574	\$832,291	\$862,379
Investment Income	\$35,099	(\$11,018)	\$23,372	\$40,000	\$40,000
Other	\$102,864	\$246,628	\$111,977	\$193,135	\$153,541
Transfer In	\$0	\$0	\$41,159	\$17,324	\$0
Issuance of Debt	\$796,859	\$0	\$0	\$0	\$0
<b>Total Other Sources</b>	<b>\$4,652,038</b>	<b>\$4,107,924</b>	<b>\$3,986,167</b>	<b>\$4,145,184</b>	<b>\$4,145,108</b>
<b>Total General Fund Rev.</b>	<b>\$28,621,449</b>	<b>\$30,132,812</b>	<b>\$29,145,195</b>	<b>\$31,951,277</b>	<b>\$33,259,302</b>

## Detail Expenditures Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Administration Group</b>					
City Commission	\$258,576	\$170,428	\$190,181	\$183,026	\$233,147
City Manager	\$508,137	\$533,275	\$533,275	\$534,756	\$556,326
Neighborhood Council	\$76,624	\$83,331	\$83,331	\$67,925	\$115,396
City Clerk	\$194,547	\$203,523	\$203,523	\$203,301	\$217,633
Animal Shelter	\$662,126	\$687,316	\$729,544	\$722,957	\$738,301
City 190	\$17,771	\$30,373	\$154,836	\$55,416	\$21,123
Miscellaneous Admin	\$1,425,783	\$817,200	\$941,873	\$1,003,432	\$865,816
Contingency	\$0	\$451,909	\$352,489	\$0	\$0
City/ County Health	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
<b>Total Administration Group</b>	<b>\$3,393,564</b>	<b>\$3,227,355</b>	<b>\$3,439,052</b>	<b>\$3,020,813</b>	<b>\$2,997,742</b>
<b>Court</b>					
Court	\$551,291	\$571,179	\$571,179	\$522,400	\$618,458
Elected Judge	\$152,299	\$158,072	\$158,072	\$158,563	\$196,021
Jail Alternatives	\$22,474	\$23,000	\$23,000	\$23,000	\$23,000
<b>Total Court</b>	<b>\$726,064</b>	<b>\$752,251</b>	<b>\$752,251</b>	<b>\$703,963</b>	<b>\$837,479</b>
<b>Legal Department</b>					
City Attorney	\$892,947	\$994,404	\$994,404	\$982,197	\$1,032,640
Legal Services	\$373	\$0	\$0	\$0	\$0
<b>Total Legal Department</b>	<b>\$893,320</b>	<b>\$994,404</b>	<b>\$994,404</b>	<b>\$982,197</b>	<b>\$1,032,640</b>
<b>Police Department</b>					
Police Admin	\$2,081,053	\$2,272,962	\$2,342,962	\$2,319,250	\$2,474,499
Patrol	\$5,795,309	\$6,405,651	\$6,405,651	\$6,400,735	\$7,339,947
Support Services	\$1,431,737	\$1,508,360	\$1,508,360	\$1,522,322	\$1,393,402
Investigation Services	\$2,642,239	\$2,705,211	\$2,705,211	\$2,578,903	\$2,312,717
Records Bureau	\$639,308	\$640,877	\$640,877	\$640,877	\$682,977
<b>Total Police Department</b>	<b>\$12,589,646</b>	<b>\$13,533,061</b>	<b>\$13,603,061</b>	<b>\$13,462,087</b>	<b>\$14,203,542</b>
<b>Fire Department</b>					
Fire Debt Service	\$84,082	\$86,872	\$86,872	\$86,872	\$86,635
Fire Operations	\$8,238,525	\$8,373,292	\$8,573,084	\$8,647,769	\$9,002,264
Fire Prevention	\$457,575	\$514,752	\$514,752	\$469,467	\$544,458
Emergency & Disaster	\$104,470	\$6,322	\$6,322	\$6,387	\$0
<b>Total Fire Department</b>	<b>\$8,884,652</b>	<b>\$8,981,238</b>	<b>\$9,181,030</b>	<b>\$9,210,495</b>	<b>\$9,633,357</b>
<b>Park &amp; Recreation Department</b>					
Park & Rec Admin	\$552,989	\$618,340	\$618,340	\$613,857	\$639,027
Parks	\$1,828,865	\$1,963,299	\$1,963,299	\$1,960,115	\$2,100,057
Trail Maintenance	\$105,960	\$136,963	\$140,630	\$133,663	\$145,641
<b>Total Park &amp; Rec Dept.</b>	<b>\$2,487,814</b>	<b>\$2,718,602</b>	<b>\$2,722,269</b>	<b>\$2,707,635</b>	<b>\$2,884,725</b>
<b>Transfers Out</b>	<b>\$1,767,840</b>	<b>\$1,661,607</b>	<b>\$1,661,607</b>	<b>\$1,661,607</b>	<b>\$1,662,877</b>
<b>Total Expenditures</b>	<b>\$30,742,900</b>	<b>\$31,868,518</b>	<b>\$32,353,674</b>	<b>\$31,748,797</b>	<b>\$33,252,362</b>

**Detail Expenditures Budget**

**General Fund Expenditures  
5 Year Trend**

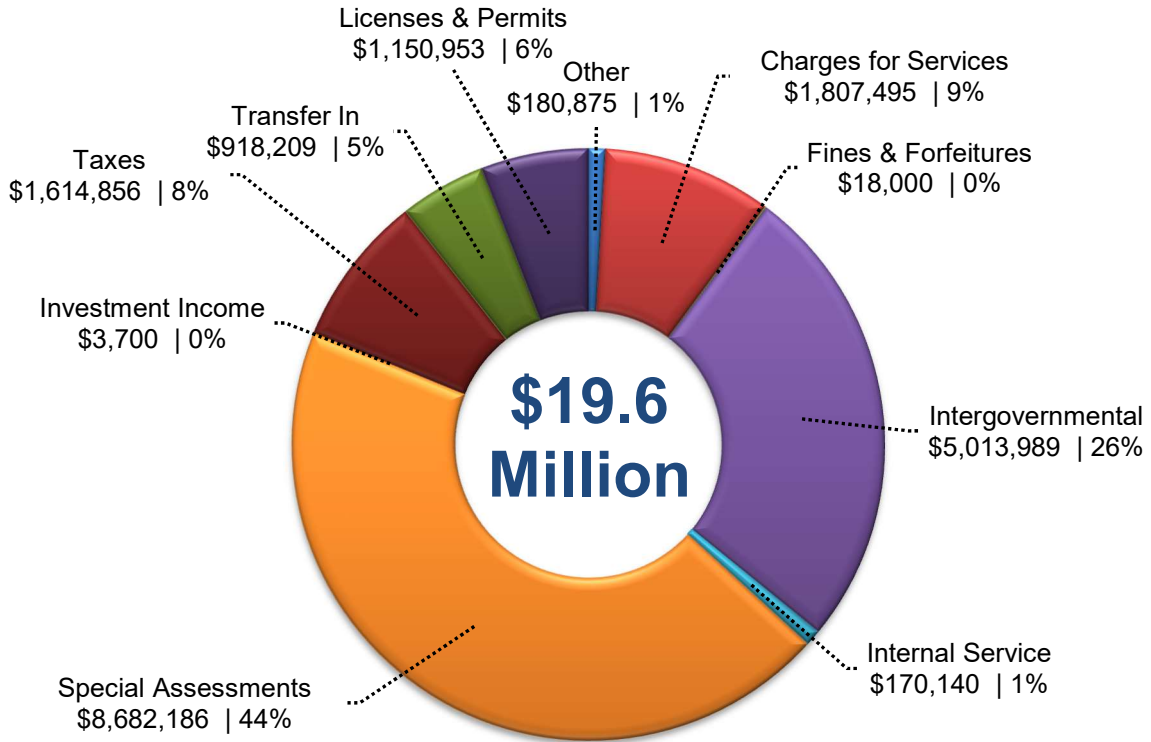


	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	2020 Adopted Budget
<b>Major Expenditures</b>					
Personal Services	\$18,937,895	\$20,213,501	\$21,479,448	\$22,963,077	\$24,367,598
Internal Service	\$3,576,592	\$3,771,103	\$4,385,328	\$4,178,334	\$4,533,610
<b>Total Major Sources</b>	<b>\$22,514,487</b>	<b>\$23,984,604</b>	<b>\$25,864,776</b>	<b>\$27,141,411</b>	<b>\$28,901,208</b>
<b>All Other</b>					
Supplies	\$810,986	\$902,013	\$1,155,992	\$973,479	\$969,819
Purchased Services	\$1,112,736	\$1,112,054	\$1,338,760	\$1,564,883	\$1,361,823
Debt Service	\$80,164	\$88,090	\$86,265	\$119,727	\$86,635
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$48,189	\$20,391	\$81,247	\$65,985	\$20,000
Capital Outlay	\$857,787	\$429,571	\$198,020	\$576,582	\$0
Transfer Out	\$1,812,785	\$1,688,817	\$1,767,840	\$1,661,607	\$1,662,877
<b>Total Other Sources</b>	<b>\$4,972,647</b>	<b>\$4,490,936</b>	<b>\$4,878,124</b>	<b>\$5,212,263</b>	<b>\$4,351,154</b>
<b>Total General Fund Exp.</b>	<b>\$27,487,134</b>	<b>\$28,475,540</b>	<b>\$30,742,900</b>	<b>\$32,353,674</b>	<b>\$33,252,362</b>

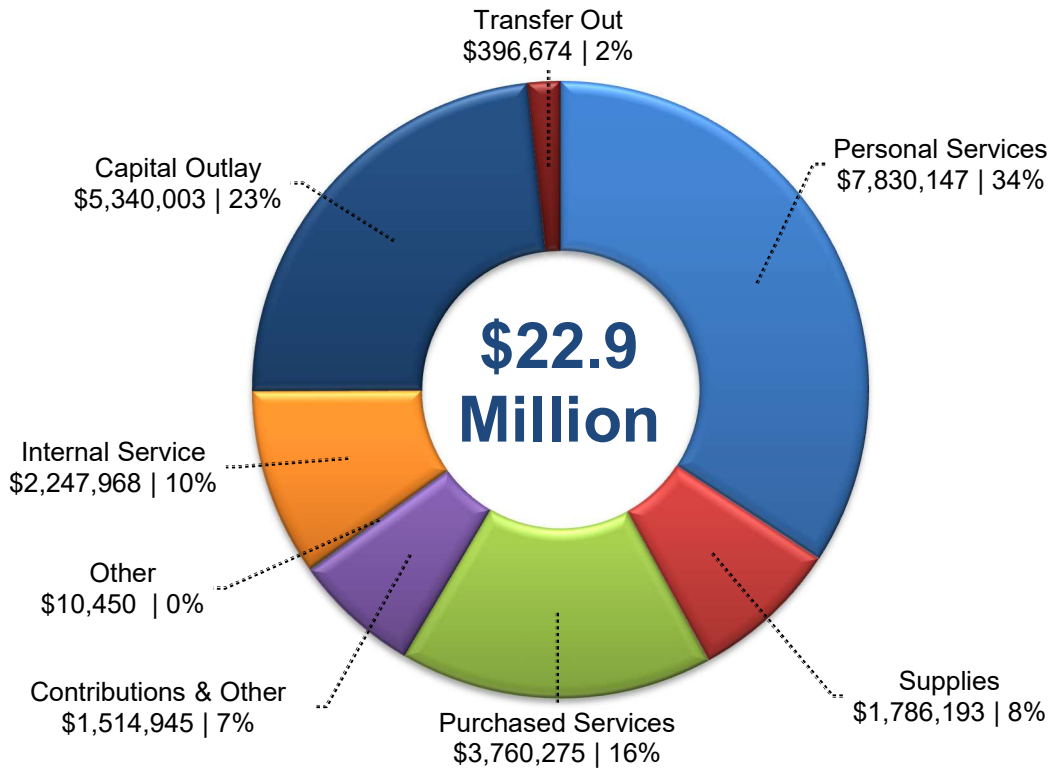
### Total Combined Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$1,536,838	\$1,258,014	\$1,358,014	\$1,584,306	\$1,614,856
Licenses & Permits	\$1,565,399	\$1,078,327	\$1,078,327	\$1,338,987	\$1,150,953
Intergovernmental	\$3,846,085	\$4,867,832	\$5,034,969	\$4,342,010	\$5,013,989
Charges for Services	\$2,021,658	\$1,801,045	\$1,802,800	\$1,925,436	\$1,807,495
Fines & Forfeitures	\$41,681	\$18,000	\$24,918	\$28,638	\$18,000
Internal Service	\$156,374	\$183,010	\$183,010	\$126,602	\$170,140
Special Assessments	\$6,737,065	\$8,369,587	\$8,369,587	\$8,317,331	\$8,682,186
Investment Income	\$101,699	\$3,100	\$3,340	\$125,643	\$3,700
Other	\$548,165	\$154,875	\$525,175	\$607,988	\$180,875
Transfer In	\$810,469	\$914,250	\$931,574	\$931,574	\$918,209
Sale of Assets	\$9,000	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$17,374,432</b>	<b>\$18,648,040</b>	<b>\$19,311,714</b>	<b>\$19,328,515</b>	<b>\$19,560,403</b>
<b>Expenditures</b>					
Personal Services	\$6,648,487.24	\$7,475,072	\$7,546,184	\$7,407,079	\$7,830,147
Supplies	\$1,375,689.85	\$1,894,649	\$2,012,892	\$1,820,304	\$1,786,193
Purchased Services	\$2,762,355.59	\$4,110,414	\$5,550,898	\$3,021,355	\$3,760,275
Contributions & Other	\$939,287.17	\$1,231,195	\$1,280,066	\$843,750	\$1,514,945
Other	\$128,852.23	\$10,500	\$10,500	\$10,242	\$10,450
Internal Service	\$2,094,450.64	\$2,044,202	\$2,044,202	\$2,044,202	\$2,247,968
Capital Outlay	\$1,190,265.69	\$4,333,585	\$9,001,691	\$3,948,161	\$5,340,003
Transfer Out	\$964,386.69	\$392,715	\$427,363	\$427,363	\$396,674
<b>Expenditure Totals</b>	<b>\$16,103,775</b>	<b>\$21,492,332</b>	<b>\$27,873,796</b>	<b>\$19,522,456</b>	<b>\$22,886,655</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$1,270,657</b>	<b>(\$2,844,292)</b>	<b>(\$8,562,082)</b>	<b>(\$193,941)</b>	<b>(\$3,326,252)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$9,771,828	\$9,709,096	\$9,709,096	\$9,709,096	\$8,604,887
Net Change	(\$62,732)	(\$3,476,751)	(\$6,606,337)	(\$1,104,209)	(\$4,255,050)
Ending Balance - June 30	\$9,709,096	\$6,232,345	\$3,102,759	\$8,604,887	\$4,349,837
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$3,714,928	\$5,048,316	\$5,048,316	\$5,048,316	\$5,960,168
Net Change	\$1,333,389	\$632,459	(\$2,335,530)	\$911,852	\$928,798
Ending Balance - June 30	\$5,048,316	\$5,680,775	\$2,712,786	\$5,960,168	\$6,888,966
<b>Total Fund Balance</b>	<b>\$14,757,413</b>	<b>\$11,913,122</b>	<b>\$5,815,546</b>	<b>\$14,565,056</b>	<b>\$11,238,805</b>

**Where the Money Comes From**



**Where the Money Goes**



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$76,730	\$44,500	\$44,500	\$34,925	\$136,940
Charges for Services	\$600	\$1,000	\$1,000	\$100	\$1,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,565	\$0	\$0	\$8,684	\$0
Other	\$151,373	\$14,600	\$150,000	\$141,735	\$39,600
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$9,000	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$242,268</b>	<b>\$60,100</b>	<b>\$195,500</b>	<b>\$185,444</b>	<b>\$177,540</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$18,587	\$5,550	\$9,000	\$8,900	\$5,550
Purchased Services	\$28,065	\$14,500	\$38,331	\$8,319	\$11,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$8,500	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$1,440	\$1,544	\$1,544	\$1,544	\$1,621
Capital Outlay	\$164,202	\$52,500	\$160,200	\$10,100	\$136,940
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$220,794</b>	<b>\$84,094</b>	<b>\$219,075</b>	<b>\$28,863</b>	<b>\$165,111</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$21,474</b>	<b>(\$23,994)</b>	<b>(\$23,575)</b>	<b>\$156,581</b>	<b>\$12,429</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$238,431	\$232,635	\$232,635	\$232,635	\$389,216
Net Change	(\$5,795)	(\$23,994)	(\$23,575)	\$156,581	\$12,429
Ending Balance - June 30	<b>\$232,635</b>	<b>\$208,641</b>	<b>\$209,060</b>	<b>\$389,216</b>	<b>\$401,645</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$325,352	\$352,621	\$352,621	\$352,621	\$352,621
Net Change	\$27,269	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$352,621</b>	<b>\$352,621</b>	<b>\$352,621</b>	<b>\$352,621</b>	<b>\$352,621</b>
<b>Total Fund Balance</b>	<b>\$585,256</b>	<b>\$561,262</b>	<b>\$561,681</b>	<b>\$741,837</b>	<b>\$754,266</b>

**Budget by Division**

<b>Park &amp; Rec Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$18,587	\$5,550	\$9,000	\$8,900	\$5,550
Purchased Services	\$28,123	\$1,500	\$4,000	\$309	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,059	\$1,137	\$1,137	\$1,137	\$1,194
Capital Outlay	\$0	\$52,500	\$160,200	\$10,100	\$136,940
<b>Total Park &amp; Rec Admin</b>	<b>\$47,769</b>	<b>\$60,687</b>	<b>\$174,337</b>	<b>\$20,446</b>	<b>\$143,684</b>

<b>Park Land Trust</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	(\$58)	\$5,000	\$5,000	\$10	\$5,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$381	\$407	\$407	\$407	\$427
Capital Outlay	\$164,202	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park Land Trust</b>	<b>\$164,525</b>	<b>\$5,407</b>	<b>\$5,407</b>	<b>\$417</b>	<b>\$5,427</b>

<b>Park &amp; Rec Grant</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$8,500	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park &amp; Rec Grant</b>	<b>\$8,500</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>

**Budget by Division**

<b>Tennis Court Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$8,000	\$29,331	\$8,000	\$6,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Tennis Court Maint.</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$29,331</b>	<b>\$8,000</b>	<b>\$6,000</b>



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$235	\$0	\$0	\$238	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$235	\$0	\$0	\$238	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$0	\$0	\$0	\$0	\$0
<b>Revenue Over (Under) Expenditures</b>	\$235	\$0	\$0	\$238	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$19,329	\$19,564	\$19,564	\$19,564	\$19,802
Net Change	\$235	\$0	\$0	\$238	\$0
Ending Balance - June 30	\$19,564	\$19,564	\$19,564	\$19,802	\$19,802
<b>Total Fund Balance</b>	\$19,564	\$19,564	\$19,564	\$19,802	\$19,802

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$770,916	\$760,000	\$760,000	\$800,000	\$800,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$180,288	\$178,710	\$178,710	\$178,710	\$206,926
Charges for Services	\$34,122	\$36,300	\$36,300	\$36,300	\$35,100
Fines & Forfeitures	\$18,179	\$18,000	\$18,000	\$18,000	\$18,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$8,124	\$2,000	\$2,000	\$2,000	\$2,500
Other	\$3,252	\$0	\$28,898	\$28,898	\$0
Transfer In	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,364,882</b>	<b>\$1,345,010</b>	<b>\$1,373,908</b>	<b>\$1,413,908</b>	<b>\$1,412,526</b>
<b>Expenditures</b>					
Personal Services	\$1,035,658	\$1,118,320	\$1,118,320	\$1,003,982	\$1,129,729
Supplies	\$31,495	\$32,500	\$32,500	\$31,000	\$30,900
Purchased Services	\$147,071	\$167,859	\$167,859	\$171,041	\$207,837
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$358	\$500	\$500	\$10,242	\$450
Internal Service	\$70,161	\$67,066	\$67,066	\$67,066	\$85,537
Capital Outlay	\$31,783	\$0	\$487,898	\$491,977	\$265,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,316,526</b>	<b>\$1,386,245</b>	<b>\$1,874,143</b>	<b>\$1,775,308</b>	<b>\$1,719,453</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$48,355</b>	<b>(\$41,235)</b>	<b>(\$500,235)</b>	<b>(\$361,400)</b>	<b>(\$306,927)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$742,690	\$341,045	\$341,045	\$341,045	\$438,645
Net Change	(\$401,645)	\$417,765	(\$41,235)	\$97,600	(\$205,047)
Ending Balance - June 30	\$341,045	\$758,810	\$299,810	\$438,645	\$233,598
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$110,880	\$560,880	\$560,880	\$560,880	\$101,880
Net Change	\$450,000	(\$459,000)	(\$459,000)	(\$459,000)	(\$101,880)
Ending Balance - June 30	\$560,880	\$101,880	\$101,880	\$101,880	\$0
<b>Total Fund Balance</b>	<b>\$901,925</b>	<b>\$860,690</b>	<b>\$401,690</b>	<b>\$540,525</b>	<b>\$233,598</b>

### Budget by Division

<b>Library Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,014,745	\$1,096,602	\$1,096,602	\$981,966	\$1,107,107
Supplies	\$29,826	\$31,000	\$31,000	\$30,000	\$29,100
Purchased Services	\$147,071	\$167,859	\$167,859	\$171,041	\$207,837
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$358	\$500	\$500	\$10,242	\$450
Internal Service	\$64,900	\$64,650	\$64,650	\$64,650	\$79,588
Capital Outlay	\$31,783	\$0	\$487,898	\$491,977	\$265,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Library Admin</b>	<b>\$1,288,683</b>	<b>\$1,360,611</b>	<b>\$1,848,509</b>	<b>\$1,749,876</b>	<b>\$1,689,082</b>

<b>Bookmobile</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$20,913	\$21,718	\$21,718	\$22,016	\$22,622
Supplies	\$1,669	\$1,500	\$1,500	\$1,000	\$1,800
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$5,261	\$2,416	\$2,416	\$2,416	\$5,949
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Bookmobile</b>	<b>\$27,843</b>	<b>\$25,634</b>	<b>\$25,634</b>	<b>\$25,432</b>	<b>\$30,371</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,640	\$1,000	\$1,000	\$3,026	\$1,100
Other	\$232,377	\$107,275	\$250,000	\$249,113	\$107,275
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$235,017</b>	<b>\$108,275</b>	<b>\$251,000</b>	<b>\$252,139</b>	<b>\$108,375</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$13,019	\$5,500	\$5,500	\$9,316	\$5,500
Purchased Services	\$50,184	\$97,275	\$322,383	\$173,067	\$97,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$131,685	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$194,888</b>	<b>\$102,775</b>	<b>\$327,883</b>	<b>\$182,383</b>	<b>\$102,775</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$40,129</b>	<b>\$5,500</b>	<b>(\$76,883)</b>	<b>\$69,756</b>	<b>\$5,600</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	(\$0)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$184,979	\$225,108	\$225,108	\$225,108	\$294,864
Net Change	\$40,129	\$5,500	(\$76,883)	\$69,756	\$5,600
Ending Balance - June 30	\$225,108	\$230,608	\$148,225	\$294,864	\$300,464
<b>Total Fund Balance</b>	<b>\$225,108</b>	<b>\$230,608</b>	<b>\$148,225</b>	<b>\$294,864</b>	<b>\$300,464</b>

**Total Fund Budget**

	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$45,475	\$42,155	\$42,155	\$100,200	\$101,155
Intergovernmental	\$410,870	\$599,379	\$607,379	\$500,000	\$580,400
Charges for Services	\$117,453	\$117,150	\$117,150	\$101,000	\$117,150
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$23,315	\$31,514	\$31,514	\$31,514	\$39,126
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,639	\$0	\$0	\$0	\$0
Other	\$24,534	\$30,000	\$30,000	\$30,000	\$30,000
Transfer In	\$185,623	\$271,932	\$289,256	\$289,256	\$271,932
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$808,908</b>	<b>\$1,092,130</b>	<b>\$1,117,454</b>	<b>\$1,051,970</b>	<b>\$1,139,763</b>
<b>Expenditures</b>					
Personal Services	\$480,796	\$674,513	\$674,513	\$555,677	\$744,773
Supplies	\$2,894	\$4,865	\$4,865	\$4,100	\$5,365
Purchased Services	\$169,379	\$219,606	\$227,606	\$227,606	\$210,406
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$90,453	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$95,678	\$97,646	\$97,646	\$97,646	\$102,334
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$839,200</b>	<b>\$1,092,130</b>	<b>\$1,100,130</b>	<b>\$980,529</b>	<b>\$1,158,378</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$30,292)</b>	<b>\$0</b>	<b>\$17,324</b>	<b>\$71,441</b>	<b>(\$18,615)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$213,546	\$183,255	\$183,255	\$183,255	\$254,696
Net Change	(\$30,292)	\$0	\$17,324	\$71,441	(\$18,615)
Ending Balance - June 30	\$183,255	\$183,255	\$200,579	\$254,696	\$236,081
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$183,255</b>	<b>\$183,255</b>	<b>\$200,579</b>	<b>\$254,696</b>	<b>\$236,081</b>

**Budget by Division**

<b>Planning Operations</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$480,796	\$609,491	\$609,491	\$525,000	\$676,425
Supplies	\$2,845	\$4,765	\$4,765	\$4,000	\$4,765
Purchased Services	\$169,375	\$219,456	\$227,456	\$227,456	\$202,156
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$90,453	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$94,784	\$96,547	\$96,547	\$96,547	\$97,377
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Planning Operations</b>	<b>\$838,253</b>	<b>\$1,025,759</b>	<b>\$1,033,759</b>	<b>\$948,503</b>	<b>\$1,076,223</b>

<b>Historic Preservation</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$65,022	\$65,022	\$30,677	\$68,348
Supplies	\$49	\$100	\$100	\$100	\$600
Purchased Services	\$4	\$150	\$150	\$150	\$8,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$894	\$1,099	\$1,099	\$1,099	\$4,957
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Historic Preservation</b>	<b>\$947</b>	<b>\$66,371</b>	<b>\$66,371</b>	<b>\$32,026</b>	<b>\$82,155</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$315,760	\$225,340	\$225,340	\$305,340	\$315,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$3,517	\$0	\$0	\$3,517	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$8,925	\$0	\$0	\$11,899	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$328,202</b>	<b>\$225,340</b>	<b>\$225,340</b>	<b>\$320,756</b>	<b>\$315,000</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$14,133	\$17,724	\$17,724	\$17,724	\$19,614
Capital Outlay	\$0	\$0	\$150,000	\$150,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$14,133</b>	<b>\$17,724</b>	<b>\$167,724</b>	<b>\$167,724</b>	<b>\$19,614</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$314,069</b>	<b>\$207,616</b>	<b>\$57,616</b>	<b>\$153,032</b>	<b>\$295,386</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	(\$0)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$630,865	\$944,934	\$944,934	\$944,934	\$1,097,966
Net Change	\$314,069	\$207,616	\$57,616	\$153,032	\$295,386
Ending Balance - June 30	\$944,934	\$1,152,550	\$1,002,550	\$1,097,966	\$1,393,352
<b>Total Fund Balance</b>	<b>\$944,934</b>	<b>\$1,152,550</b>	<b>\$1,002,550</b>	<b>\$1,097,966</b>	<b>\$1,393,352</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$34,006	\$21,162	\$21,162	\$21,162	\$21,162
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$23	\$0	\$0	\$23	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,189	\$0	\$0	\$1,484	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$35,218</b>	<b>\$21,162</b>	<b>\$21,162</b>	<b>\$22,669</b>	<b>\$21,162</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$3,173	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,094	\$2,049	\$2,049	\$2,049	\$2,072
Capital Outlay	\$0	\$0	\$107,383	\$107,383	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$2,094</b>	<b>\$2,049</b>	<b>\$109,432</b>	<b>\$112,605</b>	<b>\$2,072</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$33,124</b>	<b>\$19,113</b>	<b>(\$88,270)</b>	<b>(\$89,936)</b>	<b>\$19,090</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$87,502	\$120,626	\$120,626	\$120,626	\$30,690
Net Change	\$33,124	\$19,113	(\$88,270)	(\$89,936)	\$19,090
Ending Balance - June 30	\$120,626	\$139,739	\$32,356	\$30,690	\$49,780
<b>Total Fund Balance</b>	<b>\$120,626</b>	<b>\$139,739</b>	<b>\$32,356</b>	<b>\$30,690</b>	<b>\$49,780</b>



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$191,298	\$68,663	\$68,663	\$174,955	\$174,955
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$1,057	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$3,408	\$0	\$0	\$5,955	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$194,706	\$68,663	\$68,663	\$181,967	\$174,955
<b>Expenditures</b>					
Personal Services	\$10,000	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,984	\$6,213	\$6,213	\$6,213	\$14,317
Capital Outlay	\$0	\$0	\$470,000	\$470,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$16,984	\$6,213	\$476,213	\$476,213	\$14,317
<b>Revenue Over (Under) Expenditures</b>	\$177,722	\$62,450	(\$407,550)	(\$294,246)	\$160,638
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$282,146	\$459,868	\$459,868	\$459,868	\$165,622
Net Change	\$177,722	\$62,450	(\$407,550)	(\$294,246)	\$160,638
Ending Balance - June 30	\$459,868	\$522,318	\$52,318	\$165,622	\$326,260
<b>Total Fund Balance</b>	\$459,868	\$522,318	\$52,318	\$165,622	\$326,260

**Total Fund Budget**

	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$224,858	\$182,849	\$282,849	\$282,849	\$303,739
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,219	\$0	\$0	\$3,787	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$226,077</b>	<b>\$182,849</b>	<b>\$282,849</b>	<b>\$286,636</b>	<b>\$303,739</b>
<b>Expenditures</b>					
Personal Services	\$6,193	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$9,000	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,364	\$14,005	\$14,005	\$14,005	\$19,215
Capital Outlay	\$0	\$0	\$489,382	\$489,382	\$258,178
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$8,557</b>	<b>\$14,005</b>	<b>\$512,387</b>	<b>\$503,387</b>	<b>\$277,393</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$217,520</b>	<b>\$168,844</b>	<b>(\$229,538)</b>	<b>(\$216,751)</b>	<b>\$26,346</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$37,489	\$255,009	\$255,009	\$255,009	\$38,258
Net Change	\$217,520	\$168,844	(\$229,538)	(\$216,751)	\$26,346
Ending Balance - June 30	\$255,009	\$423,853	\$25,471	\$38,258	\$64,604
<b>Total Fund Balance</b>	<b>\$255,009</b>	<b>\$423,853</b>	<b>\$25,471</b>	<b>\$38,258</b>	<b>\$64,604</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$120,000	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,715	\$0	\$0	\$56	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$122,715	\$0	\$0	\$56	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$120,000	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$570,461	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$690,461	\$0	\$0	\$0	\$0
<b>Revenue Over (Under) Expenditures</b>	(\$567,746)	\$0	\$0	\$56	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$588,010	\$20,264	\$20,264	\$20,264	\$20,320
Net Change	(\$567,746)	\$0	\$0	\$56	\$0
Ending Balance - June 30	\$20,264	\$20,264	\$20,264	\$20,320	\$20,320
<b>Total Fund Balance</b>	\$20,264	\$20,264	\$20,264	\$20,320	\$20,320

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$1,258,878	\$1,029,026	\$1,029,026	\$1,229,287	\$1,042,652
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$22,407	\$20,728	\$20,728	\$20,728	\$18,246
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$12,358	\$0	\$0	\$0	\$0
Other	\$25,254	\$1,000	\$1,000	\$9,089	\$1,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,318,897</b>	<b>\$1,050,754</b>	<b>\$1,050,754</b>	<b>\$1,259,104</b>	<b>\$1,061,898</b>
<b>Expenditures</b>					
Personal Services	\$789,119	\$994,479	\$994,479	\$1,187,742	\$971,459
Supplies	\$16,480	\$121,000	\$121,000	\$100,000	\$23,000
Purchased Services	\$135,306	\$143,700	\$143,700	\$155,000	\$136,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$6)	\$0	\$0	\$0	\$0
Internal Service	\$118,533	\$142,687	\$142,687	\$142,687	\$147,616
Capital Outlay	\$95,085	\$0	\$465,244	\$209,427	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,154,517</b>	<b>\$1,401,866</b>	<b>\$1,867,110</b>	<b>\$1,794,856</b>	<b>\$1,278,775</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$164,380</b>	<b>(\$351,112)</b>	<b>(\$816,356)</b>	<b>(\$535,752)</b>	<b>(\$216,877)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$1,553,218	\$1,717,598	\$1,717,598	\$1,717,598	\$1,181,846
Net Change	\$164,380	(\$351,112)	(\$816,356)	(\$535,752)	(\$216,877)
Ending Balance - June 30	<b>\$1,717,598</b>	<b>\$1,366,486</b>	<b>\$901,242</b>	<b>\$1,181,846</b>	<b>\$964,969</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$1,717,598</b>	<b>\$1,366,486</b>	<b>\$901,242</b>	<b>\$1,181,846</b>	<b>\$964,969</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$252,000	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$200	\$0	\$240	\$240	\$0
Other	\$100	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$252,300	\$0	\$240	\$240	\$0
<b>Expenditures</b>					
Personal Services	\$48,841	\$0	\$0	\$0	\$0
Supplies	\$1,000	\$0	\$0	\$0	\$0
Purchased Services	\$2,450	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$200,009	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$34,648	\$34,648	\$0
<b>Expenditures Totals</b>	\$252,300	\$0	\$34,648	\$34,648	\$0
<b>Revenue Over (Under) Expenditures</b>	\$0	\$0	(\$34,408)	(\$34,408)	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$34,408	\$34,408	\$34,408	\$34,408	\$0
Net Change	\$0	\$0	(\$34,408)	(\$34,408)	\$0
Ending Balance - June 30	\$34,408	\$34,408	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	\$34,408	\$34,408	\$0	\$0	\$0

\*Note: This fund was closed as of 6/30/2019.

## Total Fund Budget

2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>				
Taxes	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0
Intergovernmental	\$13,000	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$14,000
Fines & Forfeitures	\$0	\$0	\$0	\$0
Internal Service	\$16,444	\$18,000	\$18,000	\$1,000
Special Assessments	\$377,642	\$412,256	\$412,256	\$431,617
Investment Income	\$3,171	\$0	\$0	\$3,706
Other	\$2,600	\$2,000	\$2,000	\$3,132
Transfer In	\$256,277	\$256,277	\$256,277	\$256,277
Issuance of Debt	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$669,134</b>	<b>\$688,533</b>	<b>\$688,533</b>	<b>\$704,894</b>
<b>Expenditures</b>				
Personal Services	\$399,924	\$432,541	\$432,541	\$455,436
Supplies	\$31,325	\$77,644	\$129,281	\$127,644
Purchased Services	\$82,614	\$63,959	\$63,959	\$63,667
Debt Service	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0
Internal Service	\$114,499	\$116,451	\$116,451	\$149,477
Capital Outlay	\$0	\$0	\$22,000	\$66,720
Transfer Out	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$628,362</b>	<b>\$690,595</b>	<b>\$764,232</b>	<b>\$862,944</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$40,771</b>	<b>(\$2,062)</b>	<b>(\$75,699)</b>	<b>(\$47,114)</b>
<b>Unreserved Balances</b>				
Beginning Balance - July 1	\$286,109	\$326,880	\$326,880	\$235,015
Net Change	\$40,771	(\$2,062)	(\$75,699)	(\$91,865)
Ending Balance - June 30	<b>\$326,880</b>	<b>\$324,818</b>	<b>\$251,181</b>	<b>\$235,015</b>
<b>Reserved Balances</b>				
Beginning Balance - July 1	\$31,886	\$31,886	\$31,886	\$76,637
Net Change	\$0	\$0	\$0	\$44,751
Ending Balance - June 30	<b>\$31,886</b>	<b>\$31,886</b>	<b>\$31,886</b>	<b>\$76,637</b>
<b>Total Fund Balance</b>	<b>\$358,766</b>	<b>\$356,704</b>	<b>\$283,067</b>	<b>\$153,602</b>

**Budget by Division**

<b>Natural Resources</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$160,722	\$167,960	\$167,960	\$210,182	\$176,743
Supplies	\$17,160	\$25,300	\$25,300	\$25,300	\$25,300
Purchased Services	\$12,657	\$16,725	\$16,725	\$16,725	\$16,725
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$61,996	\$67,497	\$67,497	\$67,497	\$90,708
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natural Resources</b>	<b>\$252,535</b>	<b>\$277,482</b>	<b>\$277,482</b>	<b>\$319,704</b>	<b>\$309,476</b>

<b>Natural Resources - Blvd</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$239,202	\$264,581	\$264,581	\$226,258	\$278,693
Supplies	\$14,165	\$52,344	\$103,981	\$27,344	\$102,344
Purchased Services	\$69,957	\$47,234	\$47,234	\$41,000	\$46,942
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,503	\$48,954	\$48,954	\$48,954	\$58,769
Capital Outlay	\$0	\$0	\$22,000	\$25,329	\$66,720
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natural Res. - Blvd</b>	<b>\$375,827</b>	<b>\$413,113</b>	<b>\$486,750</b>	<b>\$368,885</b>	<b>\$553,468</b>

**Total Fund Budget**

<b>Portage Meadows</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$58,589	\$61,564	\$61,564	\$61,564	\$65,252
Investment Income	\$437	\$0	\$0	\$511	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$59,026</b>	<b>\$61,564</b>	<b>\$61,564</b>	<b>\$62,075</b>	<b>\$65,252</b>
<b>Expenditures</b>					
Personal Services	\$10,363	\$14,963	\$14,963	\$10,306	\$15,535
Supplies	\$172	\$1,200	\$1,200	\$1,200	\$1,200
Purchased Services	\$9,454	\$15,980	\$15,980	\$15,980	\$16,766
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$27,892	\$28,889	\$28,889	\$28,889	\$30,071
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$47,881</b>	<b>\$61,032</b>	<b>\$61,032</b>	<b>\$56,375</b>	<b>\$63,572</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$11,145</b>	<b>\$532</b>	<b>\$532</b>	<b>\$5,700</b>	<b>\$1,680</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$28,885	\$40,030	\$40,030	\$40,030	\$45,730
Net Change	\$11,145	\$532	\$532	\$5,700	\$1,680
Ending Balance - June 30	\$40,030	\$40,562	\$40,562	\$45,730	\$47,410
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$40,030</b>	<b>\$40,562</b>	<b>\$40,562</b>	<b>\$45,730</b>	<b>\$47,410</b>



**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$1,500,000	\$1,500,000	\$1,499,000	\$1,500,000
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,499,000</b>	<b>\$1,500,000</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$10,746	\$257,783
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$1,500,000	\$1,144,833	\$30,003	\$983,217
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$355,167	\$333,368	\$259,000
<b>Expenditures Totals</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$374,117</b>	<b>\$1,500,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,124,883</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$1,124,883
Net Change	\$0	\$0	\$0	\$1,124,883	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$1,124,883	\$1,124,883
<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,124,883</b>	<b>\$1,124,883</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$9,046	\$7,146	\$7,146	\$9,500	\$7,146
Intergovernmental	\$1,288,476	\$1,402,836	\$1,402,836	\$1,388,599	\$1,402,836
Charges for Services	\$170,232	\$113,000	\$113,000	\$165,000	\$111,500
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$94,208	\$112,768	\$112,768	\$57,000	\$111,768
Special Assessments	\$4,504,131	\$4,583,265	\$4,583,265	\$4,583,265	\$4,583,265
Investment Income	\$21,050	\$0	\$0	\$43,677	\$0
Other	\$50,042	\$0	\$0	\$38,181	\$1,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$6,137,185</b>	<b>\$6,219,015</b>	<b>\$6,219,015</b>	<b>\$6,285,222</b>	<b>\$6,217,515</b>
<b>Expenditures</b>					
Personal Services	\$2,322,988	\$2,463,634	\$2,463,634	\$2,522,699	\$2,496,232
Supplies	\$1,182,191	\$1,580,891	\$1,580,891	\$1,515,164	\$1,572,435
Purchased Services	\$435,569	\$536,200	\$905,906	\$530,250	\$683,170
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,269,715	\$1,366,499	\$1,366,499	\$1,366,499	\$1,475,339
Capital Outlay	\$582,717	\$3,334,046	\$4,883,912	\$865,440	\$3,363,989
Transfer Out	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
<b>Expenditures Totals</b>	<b>\$5,811,749</b>	<b>\$9,317,311</b>	<b>\$11,236,883</b>	<b>\$6,836,093</b>	<b>\$9,631,165</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$325,436</b>	<b>(\$3,098,296)</b>	<b>(\$5,017,868)</b>	<b>(\$550,871)</b>	<b>(\$3,413,650)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$4,280,600	\$4,606,036	\$4,606,036	\$4,606,036	\$4,055,165
Net Change	\$325,436	(\$3,098,296)	(\$5,017,868)	(\$550,871)	(\$3,413,650)
Ending Balance - June 30	<b>\$4,606,036</b>	<b>\$1,507,740</b>	<b>(\$411,832)</b>	<b>\$4,055,165</b>	<b>\$641,515</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Fund Balance</b>	<b>\$4,606,036</b>	<b>\$1,507,740</b>	<b>(\$411,832)</b>	<b>\$4,055,165</b>	<b>\$641,515</b>

**Budget by Division**

<b>Street Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,890,892	\$1,970,458	\$1,970,458	\$2,069,140	\$2,068,652
Supplies	\$1,082,362	\$1,468,891	\$1,468,891	\$1,420,164	\$1,459,635
Purchased Services	\$416,626	\$510,250	\$879,956	\$510,250	\$657,220
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,200,459	\$1,298,560	\$1,298,560	\$1,298,560	\$1,403,278
Capital Outlay	\$582,717	\$3,334,046	\$4,883,912	\$865,440	\$3,363,989
Transfer Out	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
<b>Total Street Maintenance</b>	<b>\$5,191,625</b>	<b>\$8,618,246</b>	<b>\$10,537,818</b>	<b>\$6,199,595</b>	<b>\$8,992,774</b>

<b>Traffic</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$432,096	\$493,176	\$493,176	\$453,559	\$427,580
Supplies	\$99,829	\$112,000	\$112,000	\$95,000	\$112,800
Purchased Services	\$18,943	\$25,950	\$25,950	\$20,000	\$25,950
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$69,256	\$67,939	\$67,939	\$67,939	\$72,061
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Traffic</b>	<b>\$620,124</b>	<b>\$699,065</b>	<b>\$699,065</b>	<b>\$636,498</b>	<b>\$638,391</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$632,730	\$648,250	\$648,250	\$648,250	\$932,000
Investment Income	\$977	\$0	\$0	\$0	\$0
Other	\$5,540	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$639,247</b>	<b>\$648,250</b>	<b>\$648,250</b>	<b>\$648,250</b>	<b>\$932,000</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$15	\$0	\$0	\$0	\$0
Purchased Services	\$3,336	\$0	\$19,781	\$4,637	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$627,636	\$648,250	\$648,250	\$648,250	\$932,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$630,987</b>	<b>\$648,250</b>	<b>\$668,031</b>	<b>\$652,887</b>	<b>\$932,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$8,260</b>	<b>\$0</b>	<b>(\$19,781)</b>	<b>(\$4,637)</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$66,336	\$74,597	\$74,597	\$74,597	\$69,960
Net Change	\$8,260	\$0	(\$19,781)	(\$4,637)	\$0
Ending Balance - June 30	<b>\$74,597</b>	<b>\$74,597</b>	<b>\$54,816</b>	<b>\$69,960</b>	<b>\$69,960</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Fund Balance</b>	<b>\$74,597</b>	<b>\$74,597</b>	<b>\$54,816</b>	<b>\$69,960</b>	<b>\$69,960</b>

**Budget by Division**

<b>Tourism BID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$499	\$0	\$0	\$376	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$390,487	\$400,250	\$400,250	\$400,250	\$692,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Tourism BID</b>	<b>\$390,986</b>	<b>\$400,250</b>	<b>\$400,250</b>	<b>\$400,626</b>	<b>\$692,000</b>

<b>BID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$14	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$237,149	\$248,000	\$248,000	\$248,000	\$240,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total BID</b>	<b>\$237,149</b>	<b>\$248,000</b>	<b>\$248,000</b>	<b>\$248,014</b>	<b>\$240,000</b>

<b>International Relationship</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$15	\$0	\$0	\$0	\$0
Purchased Services	\$2,837	\$0	\$19,781	\$4,247	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Int'l Relationship</b>	<b>\$2,852</b>	<b>\$0</b>	<b>\$19,781</b>	<b>\$4,247</b>	<b>\$0</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$360,411	\$720,822	\$720,822	\$720,822	\$760,000
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$805	\$0	\$0	\$4,764	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$379,785</b>	<b>\$756,863</b>	<b>\$756,863</b>	<b>\$761,627</b>	<b>\$800,000</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$756,863	\$1,136,648	\$379,785	\$800,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$0</b>	<b>\$756,863</b>	<b>\$1,136,648</b>	<b>\$379,785</b>	<b>\$800,000</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$379,785</b>	<b>\$0</b>	<b>(\$379,785)</b>	<b>\$381,842</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$379,785	\$379,785	\$379,785	\$761,627
Net Change	\$379,785	\$0	(\$379,785)	\$381,842	\$0
Ending Balance - June 30	\$379,785	\$379,785	\$0	\$761,627	\$761,627
<b>Total Fund Balance</b>	<b>\$379,785</b>	<b>\$379,785</b>	<b>\$0</b>	<b>\$761,627</b>	<b>\$761,627</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$634,477	\$612,447	\$612,447	\$622,638	\$612,447
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$5,919	\$0	\$0	\$7,218	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$640,396</b>	<b>\$612,447</b>	<b>\$612,447</b>	<b>\$629,856</b>	<b>\$612,447</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$5,254	\$5,254	\$0
Purchased Services	\$132,757	\$0	\$134,949	\$134,948	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$371,674	\$356,674	\$356,674	\$356,674	\$356,674
<b>Expenditures Totals</b>	<b>\$504,431</b>	<b>\$356,674</b>	<b>\$496,877</b>	<b>\$496,876</b>	<b>\$356,674</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$135,965</b>	<b>\$255,773</b>	<b>\$115,570</b>	<b>\$132,980</b>	<b>\$255,773</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	(\$0)	(\$0)	(\$0)	(\$0)
Net Change	(\$0)	\$0	\$0	\$0	\$0
Ending Balance - June 30	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$439,787	\$575,752	\$575,752	\$575,752	\$708,732
Net Change	\$135,965	\$255,773	\$115,570	\$132,980	\$255,773
Ending Balance - June 30	\$575,752	\$831,525	\$691,322	\$708,732	\$964,505
<b>Total Fund Balance</b>	<b>\$575,752</b>	<b>\$831,525</b>	<b>\$691,322</b>	<b>\$708,732</b>	<b>\$964,505</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$10,572	\$29,711	\$51,689	\$51,689	\$29,711
Charges for Services	\$9,965	\$8,050	\$9,805	\$9,805	\$8,050
Fines & Forfeitures	\$6,772	\$0	\$6,918	\$6,918	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,714	\$0	\$0	\$3,229	\$0
Other	\$47,756	\$0	\$44,277	\$44,277	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$77,779</b>	<b>\$37,761</b>	<b>\$112,689</b>	<b>\$115,918</b>	<b>\$37,761</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$31,631	\$0	\$46,137	\$46,137	\$0
Purchased Services	\$17,355	\$900	\$60,731	\$60,731	\$900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$10,634	\$10,634	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$48,986</b>	<b>\$900</b>	<b>\$117,502</b>	<b>\$117,502</b>	<b>\$900</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$28,793</b>	<b>\$36,861</b>	<b>(\$4,813)</b>	<b>(\$1,584)</b>	<b>\$36,861</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$143,092	\$171,885	\$171,885	\$171,885	\$170,301
Net Change	\$28,793	\$36,861	(\$4,813)	(\$1,584)	\$36,861
Ending Balance - June 30	\$171,885	\$208,746	\$167,072	\$170,301	\$207,162
<b>Total Fund Balance</b>	<b>\$171,885</b>	<b>\$208,746</b>	<b>\$167,072</b>	<b>\$170,301</b>	<b>\$207,162</b>



**Total Fund Budget**

	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$143,402	\$216,975	\$270,876	\$216,975	\$216,975
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$16,730	\$0	\$0	\$3,720	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$326	\$0	\$0	\$240	\$0
Other	\$4,370	\$0	\$0	\$22,056	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$164,828</b>	<b>\$216,975</b>	<b>\$270,876</b>	<b>\$242,991</b>	<b>\$216,975</b>
<b>Expenditures</b>					
Personal Services	\$74,884	\$62,372	\$133,484	\$100,369	\$65,537
Supplies	\$13,288	\$0	\$11,765	\$23,528	\$0
Purchased Services	\$82,273	\$0	\$86,967	\$84,755	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$38,660	\$27,352	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$170,445</b>	<b>\$62,372</b>	<b>\$270,876</b>	<b>\$236,004</b>	<b>\$65,537</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$5,617)</b>	<b>\$154,603</b>	<b>\$0</b>	<b>\$6,987</b>	<b>\$151,438</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	(\$24,045)	(\$29,662)	(\$29,662)	(\$29,662)	(\$22,675)
Net Change	(\$5,617)	\$154,603	\$0	\$6,987	\$151,438
Ending Balance - June 30	(\$29,662)	\$124,941	(\$29,662)	(\$22,675)	\$128,763
<b>Total Fund Balance</b>	<b>(\$29,662)</b>	<b>\$124,941</b>	<b>(\$29,662)</b>	<b>(\$22,675)</b>	<b>\$128,763</b>

**Budget by Division**

<b>HIDTA Assets</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$13,097	\$0	\$0	\$10,729	\$0
Supplies	\$7,153	\$0	\$0	\$486	\$0
Purchased Services	\$4,041	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total HIDTA Assets</b>	<b>\$24,291</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,215</b>	<b>\$0</b>

<b>HIDTA Grant</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$61,787	\$62,372	\$133,484	\$89,640	\$65,537
Supplies	\$6,135	\$0	\$11,765	\$23,042	\$0
Purchased Services	\$78,232	\$0	\$86,967	\$84,755	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$38,660	\$27,352	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total HIDTA Grant</b>	<b>\$146,154</b>	<b>\$62,372</b>	<b>\$270,876</b>	<b>\$224,789</b>	<b>\$65,537</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$9,088	\$0	\$6,500	\$6,914	\$0
Charges for Services	\$27,938	\$6,500	\$6,500	\$20,946	\$6,500
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,272	\$100	\$100	\$1,127	\$100
Other	\$230	\$0	\$19,000	\$35,289	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$38,528</b>	<b>\$6,600</b>	<b>\$32,100</b>	<b>\$64,276</b>	<b>\$6,600</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$7,173	\$50,000	\$50,000	\$6,444	\$0
Purchased Services	\$37,179	\$0	\$19,000	\$18,153	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$6,500	\$48,627	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$44,352</b>	<b>\$50,000</b>	<b>\$75,500</b>	<b>\$73,224</b>	<b>\$0</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$5,824)</b>	<b>(\$43,400)</b>	<b>(\$43,400)</b>	<b>(\$8,948)</b>	<b>\$6,600</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$100,850	\$95,026	\$95,026	\$95,026	\$86,078
Net Change	(\$5,824)	(\$43,400)	(\$43,400)	(\$8,948)	\$6,600
Ending Balance - June 30	\$95,026	\$51,626	\$51,626	\$86,078	\$92,678
<b>Total Fund Balance</b>	<b>\$95,026</b>	<b>\$51,626</b>	<b>\$51,626</b>	<b>\$86,078</b>	<b>\$92,678</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$577,527	\$776,621	\$853,379	\$593,326	\$794,666
Charges for Services	\$300,508	\$0	\$0	\$167,899	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	(\$60)	\$0	\$0	\$114	\$0
Other	\$0	\$0	\$0	\$800	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$877,975</b>	<b>\$776,621</b>	<b>\$853,379</b>	<b>\$762,139</b>	<b>\$794,666</b>
<b>Expenditures</b>					
Personal Services	\$119,990	\$197,959	\$197,959	\$161,978	\$180,821
Supplies	\$7,263	\$5,000	\$5,000	\$3,000	\$4,200
Purchased Services	\$204,287	\$71,550	\$911,028	\$71,000	\$70,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$221,198	\$321,667	\$370,538	\$100,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$28,841	\$30,596	\$30,596	\$30,596	\$34,141
Capital Outlay	\$184,793	\$190,176	\$218,063	\$329,357	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$766,372</b>	<b>\$816,948</b>	<b>\$1,733,184</b>	<b>\$695,931</b>	<b>\$801,755</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$111,603</b>	<b>(\$40,327)</b>	<b>(\$879,805)</b>	<b>\$66,208</b>	<b>(\$7,089)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	(\$0)	\$0	\$36,431	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$36,431	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$745,804	\$857,407	\$857,407	\$857,407	\$923,615
Net Change	\$111,603	(\$40,327)	(\$916,236)	\$66,208	(\$7,089)
Ending Balance - June 30	\$857,407	\$817,080	(\$58,829)	\$923,615	\$916,526
<b>Total Fund Balance</b>	<b>\$857,407</b>	<b>\$817,080</b>	<b>(\$22,398)</b>	<b>\$923,615</b>	<b>\$916,526</b>

### Budget by Division

Block Grant Admin	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$86,778	\$81,645	\$81,645	\$78,453	\$92,438
Supplies	\$7,263	\$5,000	\$5,000	\$3,000	\$4,200
Purchased Services	\$15,802	\$21,550	\$21,550	\$21,000	\$20,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$28,841	\$30,596	\$30,596	\$30,596	\$34,141
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Block Grant Admin</b>	<b>\$138,684</b>	<b>\$138,791</b>	<b>\$138,791</b>	<b>\$133,049</b>	<b>\$151,529</b>

Block Grant Projects	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$33,212	\$116,314	\$116,314	\$83,525	\$88,383
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$188,485	\$50,000	\$889,478	\$50,000	\$50,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$221,198	\$321,667	\$370,538	\$100,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$184,793	\$190,176	\$218,063	\$329,357	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Block Grant Projects</b>	<b>\$627,688</b>	<b>\$678,157</b>	<b>\$1,594,393</b>	<b>\$562,882</b>	<b>\$650,226</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$17,704	\$285,831	\$285,831	\$22,815	\$273,088
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$17,704</b>	<b>\$285,831</b>	<b>\$285,831</b>	<b>\$22,815</b>	<b>\$273,088</b>
<b>Expenditures</b>					
Personal Services	\$16,787	\$26,412	\$26,412	\$21,920	\$25,383
Supplies	\$0	\$500	\$500	\$0	\$400
Purchased Services	\$0	\$300	\$300	\$0	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$165,778
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$917	\$895	\$895	\$895	\$1,242
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$17,704</b>	<b>\$193,885</b>	<b>\$193,885</b>	<b>\$22,815</b>	<b>\$193,053</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$91,946</b>	<b>\$91,946</b>	<b>\$0</b>	<b>\$80,035</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$8,949	\$8,949	\$8,949	\$8,949	\$8,949
Net Change	\$0	\$91,946	\$91,946	\$0	\$80,035
Ending Balance - June 30	\$8,949	\$100,895	\$100,895	\$8,949	\$88,984
<b>Total Fund Balance</b>	<b>\$8,949</b>	<b>\$100,895</b>	<b>\$100,895</b>	<b>\$8,949</b>	<b>\$88,984</b>

**Budget by Division**

<b>HOME Grant Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$16,787	\$26,412	\$26,412	\$21,920	\$25,383
Supplies	\$0	\$500	\$500	\$0	\$400
Purchased Services	\$0	\$300	\$300	\$0	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$917	\$895	\$895	\$895	\$1,242
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Home Grant Admin</b>	<b>\$17,704</b>	<b>\$28,107</b>	<b>\$28,107</b>	<b>\$22,815</b>	<b>\$27,275</b>

<b>HOME Grant Projects</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$165,778
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total HOME Grant Projects</b>	<b>\$0</b>	<b>\$165,778</b>	<b>\$165,778</b>	<b>\$0</b>	<b>\$165,778</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$44	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$44	\$0	\$0	\$0	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$3,683	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$3,683	\$0	\$0	\$0	\$0
<b>Revenue Over (Under) Expenditures</b>	(\$3,639)	\$0	\$0	\$0	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$3,639	\$0	\$0	\$0	\$0
Net Change	(\$3,639)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	\$0	\$0	\$0	\$0	\$0

\*Note: This fund was closed as of 6/30/2018.



**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,360,841	\$1,519,045	\$1,519,045	\$1,424,386	\$1,514,195
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,360,841</b>	<b>\$1,519,045</b>	<b>\$1,519,045</b>	<b>\$1,424,386</b>	<b>\$1,514,195</b>
<b>Expenditures</b>					
Personal Services	\$1,332,946	\$1,489,879	\$1,489,879	\$1,395,220	\$1,487,459
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$27,895	\$29,166	\$29,166	\$29,166	\$26,736
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,360,841</b>	<b>\$1,519,045</b>	<b>\$1,519,045</b>	<b>\$1,424,386</b>	<b>\$1,514,195</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

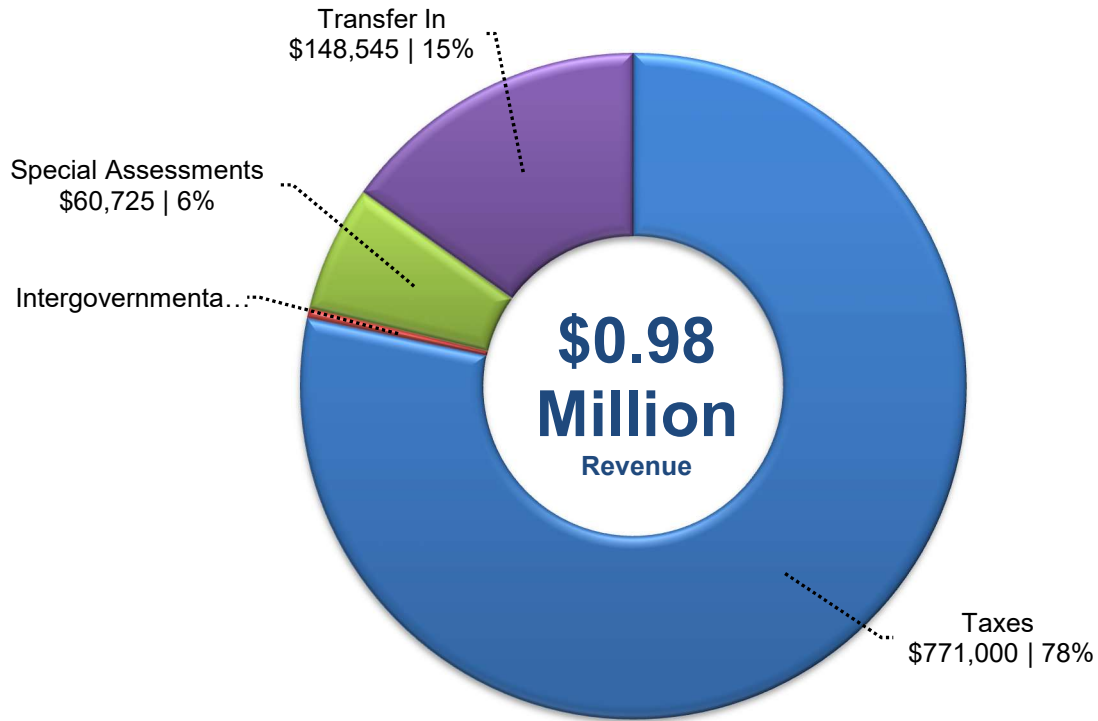
## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$1,163,975	\$1,164,252	\$1,164,252	\$1,164,252	\$1,170,052
Investment Income	\$17,825	\$0	\$0	\$23,688	\$0
Other	\$736	\$0	\$0	\$5,418	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,182,536</b>	<b>\$1,164,252</b>	<b>\$1,164,252</b>	<b>\$1,193,358</b>	<b>\$1,170,052</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$19,156	\$9,999	\$9,999	\$13,617	\$9,999
Purchased Services	\$1,225,077	\$1,278,585	\$1,278,585	\$1,274,967	\$1,278,337
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$113,296	\$122,772	\$122,772	\$122,772	\$138,636
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,357,529</b>	<b>\$1,411,356</b>	<b>\$1,411,356</b>	<b>\$1,411,356</b>	<b>\$1,426,972</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$174,993)</b>	<b>(\$247,104)</b>	<b>(\$247,104)</b>	<b>(\$217,998)</b>	<b>(\$256,920)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$2,327,601	\$2,152,608	\$2,152,608	\$2,152,608	\$1,934,610
Net Change	(\$174,993)	(\$247,104)	(\$247,104)	(\$217,998)	(\$256,920)
Ending Balance - June 30	<b>\$2,152,608</b>	<b>\$1,905,504</b>	<b>\$1,905,504</b>	<b>\$1,934,610</b>	<b>\$1,677,690</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Fund Balance</b>	<b>\$2,152,608</b>	<b>\$1,905,504</b>	<b>\$1,905,504</b>	<b>\$1,934,610</b>	<b>\$1,677,690</b>

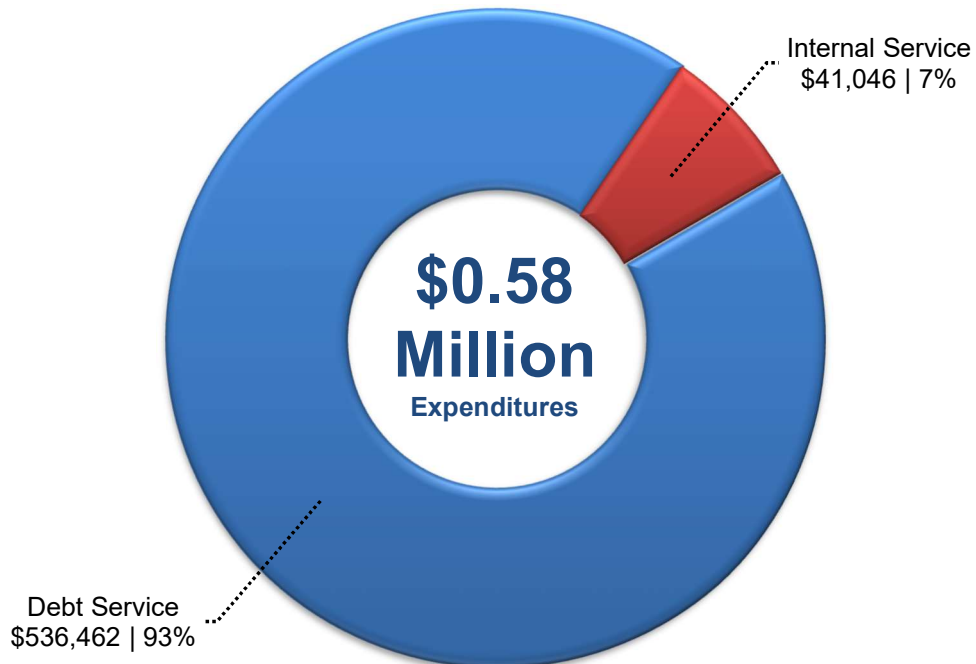
## Total Combined Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$606,417	\$606,724	\$733,336	\$727,336	\$771,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$5,453	\$0	\$4,684	\$4,684	\$4,684
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$67,409	\$60,725	\$60,725	\$60,725	\$60,725
Investment Income	\$17,302	\$0	\$0	\$18,334	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$144,900	\$147,275	\$147,275	\$147,275	\$148,545
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$841,481</b>	<b>\$814,724</b>	<b>\$946,020</b>	<b>\$958,354</b>	<b>\$984,954</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$1,048	\$0	\$2,000	\$2,343	\$0
Debt Service	\$564,794	\$535,787	\$575,412	\$573,646	\$536,462
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$34,480	\$38,863	\$38,863	\$38,863	\$41,046
Capital Outlay	\$71,508	\$0	\$700,000	\$700,000	\$0
Transfer Out	\$41,159	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$712,989</b>	<b>\$574,650</b>	<b>\$1,316,275</b>	<b>\$1,314,852</b>	<b>\$577,508</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$128,492</b>	<b>\$240,074</b>	<b>(\$370,255)</b>	<b>(\$356,498)</b>	<b>\$407,446</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	(\$0)	(\$0)	(\$0)	(\$0)
Net Change	(\$0)	\$0	\$0	\$0	\$0
Ending Balance - June 30	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$1,024,473	\$1,152,965	\$1,152,965	\$1,152,965	\$796,467
Net Change	\$128,492	\$240,074	(\$370,255)	(\$356,498)	\$407,446
Ending Balance - June 30	\$1,152,965	\$1,393,039	\$782,710	\$796,467	\$1,203,913
<b>Total Fund Balance</b>	<b>\$1,152,965</b>	<b>\$1,393,039</b>	<b>\$782,710</b>	<b>\$796,467</b>	<b>\$1,203,913</b>

**Where the Money Comes From**



**Where the Money Goes**



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$149,249	\$171,000	\$171,000	\$165,000	\$171,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$297	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,221	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$150,766</b>	<b>\$171,000</b>	<b>\$171,000</b>	<b>\$165,000</b>	<b>\$171,000</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$164,049	\$165,900	\$165,900	\$165,900	\$162,999
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,585	\$3,851	\$3,851	\$3,851	\$4,044
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$167,634</b>	<b>\$169,751</b>	<b>\$169,751</b>	<b>\$169,751</b>	<b>\$167,043</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$16,867)</b>	<b>\$1,249</b>	<b>\$1,249</b>	<b>(\$4,751)</b>	<b>\$3,957</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$61,798	\$44,931	\$44,931	\$44,931	\$40,180
Net Change	(\$16,867)	\$1,249	\$1,249	(\$4,751)	\$3,957
Ending Balance - June 30	\$44,931	\$46,180	\$46,180	\$40,180	\$44,137
<b>Total Fund Balance</b>	<b>\$44,931</b>	<b>\$46,180</b>	<b>\$46,180</b>	<b>\$40,180</b>	<b>\$44,137</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$2,495	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$472	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$201	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$3,168	\$0	\$0	\$0	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$41,159	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$41,159	\$0	\$0	\$0	\$0
<b>Revenue Over (Under) Expenditures</b>	(\$37,992)	\$0	\$0	\$0	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$37,992	\$0	\$0	\$0	\$0
Net Change	(\$37,992)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	\$0	\$0	\$0	\$0	\$0

\*Note: This fund was closed as of 6/30/2018.

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$454,674	\$435,724	\$562,336	\$562,336	\$600,000
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$4,684	\$0	\$4,684	\$4,684	\$4,684
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$11,896	\$0	\$0	\$14,092	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$471,254</b>	<b>\$435,724</b>	<b>\$567,020</b>	<b>\$581,112</b>	<b>\$604,684</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$198	\$0	\$2,000	\$1,493	\$0
Debt Service	\$209,418	\$210,874	\$210,874	\$210,874	\$216,865
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,897	\$33,946	\$33,946	\$33,946	\$35,830
Capital Outlay	\$71,508	\$0	\$700,000	\$700,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$311,020</b>	<b>\$244,820</b>	<b>\$946,820</b>	<b>\$946,313</b>	<b>\$252,695</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$160,234</b>	<b>\$190,904</b>	<b>(\$379,800)</b>	<b>(\$365,201)</b>	<b>\$351,989</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$854,737	\$1,014,971	\$1,014,971	\$1,014,971	\$649,770
Net Change	\$160,234	\$190,904	(\$379,800)	(\$365,201)	\$351,989
Ending Balance - June 30	\$1,014,971	\$1,205,875	\$635,171	\$649,770	\$1,001,759
<b>Total Fund Balance</b>	<b>\$1,014,971</b>	<b>\$1,205,875</b>	<b>\$635,171</b>	<b>\$649,770</b>	<b>\$1,001,759</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$47,512	\$44,741	\$44,741	\$44,741	\$44,741
Investment Income	\$2,890	\$0	\$0	\$3,557	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$50,402</b>	<b>\$44,741</b>	<b>\$44,741</b>	<b>\$48,298</b>	<b>\$44,741</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$850	\$0
Debt Service	\$29,587	\$4,588	\$29,588	\$28,000	\$3,350
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$998	\$1,066	\$1,066	\$1,066	\$1,172
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$31,435</b>	<b>\$5,654</b>	<b>\$30,654</b>	<b>\$29,916</b>	<b>\$4,522</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$18,967</b>	<b>\$39,087</b>	<b>\$14,087</b>	<b>\$18,382</b>	<b>\$40,219</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$44,613	\$63,580	\$63,580	\$63,580	\$81,962
Net Change	\$18,967	\$39,087	\$14,087	\$18,382	\$40,219
Ending Balance - June 30	\$63,580	\$102,667	\$77,667	\$81,962	\$122,181
<b>Total Fund Balance</b>	<b>\$63,580</b>	<b>\$102,667</b>	<b>\$77,667</b>	<b>\$81,962</b>	<b>\$122,181</b>



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$19,897	\$15,984	\$15,984	\$15,984	\$15,984
Investment Income	\$216	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$20,113</b>	<b>\$15,984</b>	<b>\$15,984</b>	<b>\$15,984</b>	<b>\$15,984</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$17,191	\$7,150	\$21,775	\$21,597	\$4,353
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$17,191</b>	<b>\$7,150</b>	<b>\$21,775</b>	<b>\$21,597</b>	<b>\$4,353</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$2,922</b>	<b>\$8,834</b>	<b>(\$5,791)</b>	<b>(\$5,613)</b>	<b>\$11,631</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$19,266	\$22,188	\$22,188	\$22,188	\$16,575
Net Change	\$2,922	\$8,834	(\$5,791)	(\$5,613)	\$11,631
Ending Balance - June 30	\$22,188	\$31,022	\$16,397	\$16,575	\$28,206
<b>Total Fund Balance</b>	<b>\$22,188</b>	<b>\$31,022</b>	<b>\$16,397</b>	<b>\$16,575</b>	<b>\$28,206</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$878	\$0	\$0	\$685	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$144,900	\$147,275	\$147,275	\$147,275	\$148,545
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$145,778</b>	<b>\$147,275</b>	<b>\$147,275</b>	<b>\$147,960</b>	<b>\$148,545</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$144,550	\$147,275	\$147,275	\$147,275	\$148,895
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$144,550</b>	<b>\$147,275</b>	<b>\$147,275</b>	<b>\$147,275</b>	<b>\$148,895</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$1,228</b>	<b>\$0</b>	<b>\$0</b>	<b>\$685</b>	<b>(\$350)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$6,067	\$7,295	\$7,295	\$7,295	\$7,980
Net Change	\$1,228	\$0	\$0	\$685	(\$350)
Ending Balance - June 30	\$7,295	\$7,295	\$7,295	\$7,980	\$7,630
<b>Total Fund Balance</b>	<b>\$7,295</b>	<b>\$7,295</b>	<b>\$7,295</b>	<b>\$7,980</b>	<b>\$7,630</b>

## Total Combined Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$13,828	\$0	\$0	\$15,749	\$0
Other	\$33,143	\$0	\$0	\$104,590	\$0
Transfer In	\$786,233	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$833,204	\$0	\$0	\$120,339	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,555	\$0	\$0	\$0	\$0
Purchased Services	\$74,154	\$0	\$15,949	\$37,493	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$85,989	\$0	\$1,153,531	\$496,332	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$164,698	\$0	\$1,169,480	\$533,825	\$0
<b>Revenue Over (Under) Expenditures</b>	\$668,506	\$0	(\$1,169,480)	(\$413,486)	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$625,799	\$1,294,305	\$1,294,305	\$1,294,305	\$880,819
Net Change	\$668,506	\$0	(\$1,169,480)	(\$413,486)	\$0
Ending Balance - June 30	\$1,294,305	\$1,294,305	\$124,825	\$880,819	\$880,819
<b>Total Fund Balance</b>	\$1,294,305	\$1,294,305	\$124,825	\$880,819	\$880,819

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$13,151	\$0	\$0	\$15,112	\$0
Other	\$33,143	\$0	\$0	\$104,590	\$0
Transfer In	\$786,233	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$832,527</b>	<b>\$0</b>	<b>\$0</b>	<b>\$119,702</b>	<b>\$0</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,555	\$0	\$0	\$0	\$0
Purchased Services	\$69,921	\$0	\$15,949	\$37,186	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$85,989	\$0	\$1,153,531	\$496,332	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$160,465</b>	<b>\$0</b>	<b>\$1,169,480</b>	<b>\$533,518</b>	<b>\$0</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$672,062</b>	<b>\$0</b>	<b>(\$1,169,480)</b>	<b>(\$413,816)</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$569,684	\$1,241,746	\$1,241,746	\$1,241,746	\$827,930
Net Change	\$672,062	\$0	(\$1,169,480)	(\$413,816)	\$0
Ending Balance - June 30	\$1,241,746	\$1,241,746	\$72,266	\$827,930	\$827,930
<b>Total Fund Balance</b>	<b>\$1,241,746</b>	<b>\$1,241,746</b>	<b>\$72,266</b>	<b>\$827,930</b>	<b>\$827,930</b>

**Budget by Division**

<b>Animal Shelter</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$222	\$0	\$0	\$7,849	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$488,600	\$488,600	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Animal Shelter</b>	<b>\$222</b>	<b>\$0</b>	<b>\$488,600</b>	<b>\$496,449</b>	<b>\$0</b>

<b>Neighborhood Council</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$338	\$0	\$11,969	\$298	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighbor. Council</b>	<b>\$338</b>	<b>\$0</b>	<b>\$11,969</b>	<b>\$298</b>	<b>\$0</b>

<b>Miscellaneous Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$3,980	\$2,001	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$48,994	\$0	\$583,314	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Miscellaneous Admin</b>	<b>\$48,994</b>	<b>\$0</b>	<b>\$587,294</b>	<b>\$2,001</b>	<b>\$0</b>

**Budget by Division**

<b>Police Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,555	\$0	\$0	\$0	\$0
Purchased Services	\$37,600	\$0	\$0	\$27,038	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$30,000	\$0	\$38,617	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Police Admin</b>	<b>\$72,155</b>	<b>\$0</b>	<b>\$38,617</b>	<b>\$27,038</b>	<b>\$0</b>

<b>Planning Operations</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$31,761	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Planning Operations</b>	<b>\$31,761</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Park &amp; Rec Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$6,995	\$0	\$43,000	\$7,732	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park &amp; Rec Admin</b>	<b>\$6,995</b>	<b>\$0</b>	<b>\$43,000</b>	<b>\$7,732</b>	<b>\$0</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$67	\$0	\$0	\$68	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$67</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68</b>	<b>\$0</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$67</b>	<b>\$0</b>	<b>\$0</b>	<b>\$68</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$5,550	\$5,617	\$5,617	\$5,617	\$5,685
Net Change	\$67	\$0	\$0	\$68	\$0
Ending Balance - June 30	\$5,617	\$5,617	\$5,617	\$5,685	\$5,685
<b>Total Fund Balance</b>	<b>\$5,617</b>	<b>\$5,617</b>	<b>\$5,617</b>	<b>\$5,685</b>	<b>\$5,685</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$0	\$0	\$0	\$0	\$0
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$0	\$0	\$0	\$0	\$0
<b>Revenue Over (Under) Expenditures</b>	\$0	\$0	\$0	\$0	\$0
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	\$0	\$0	\$0	\$0	\$0



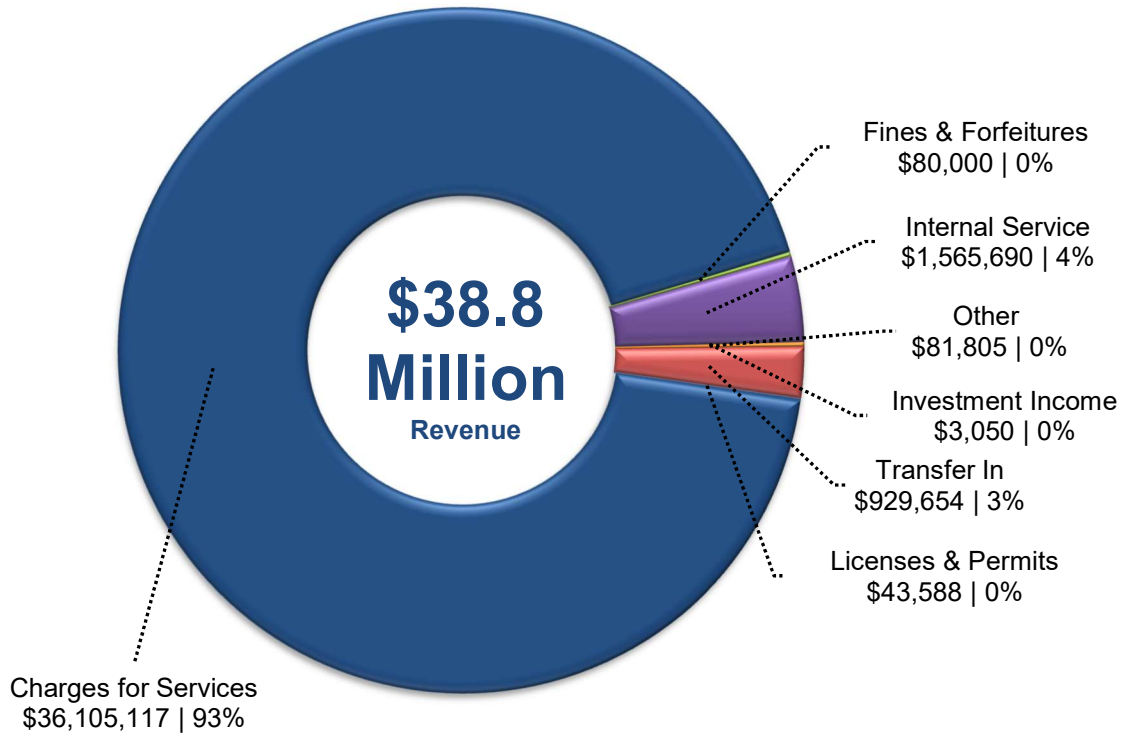
**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$610	\$0	\$0	\$569	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$610</b>	<b>\$0</b>	<b>\$0</b>	<b>\$569</b>	<b>\$0</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$4,233	\$0	\$0	\$307	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$4,233</b>	<b>\$0</b>	<b>\$0</b>	<b>\$307</b>	<b>\$0</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$3,623)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$262</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$50,565	\$46,942	\$46,942	\$46,942	\$47,204
Net Change	(\$3,623)	\$0	\$0	\$262	\$0
Ending Balance - June 30	\$46,942	\$46,942	\$46,942	\$47,204	\$47,204
<b>Total Fund Balance</b>	<b>\$46,942</b>	<b>\$46,942</b>	<b>\$46,942</b>	<b>\$47,204</b>	<b>\$47,204</b>

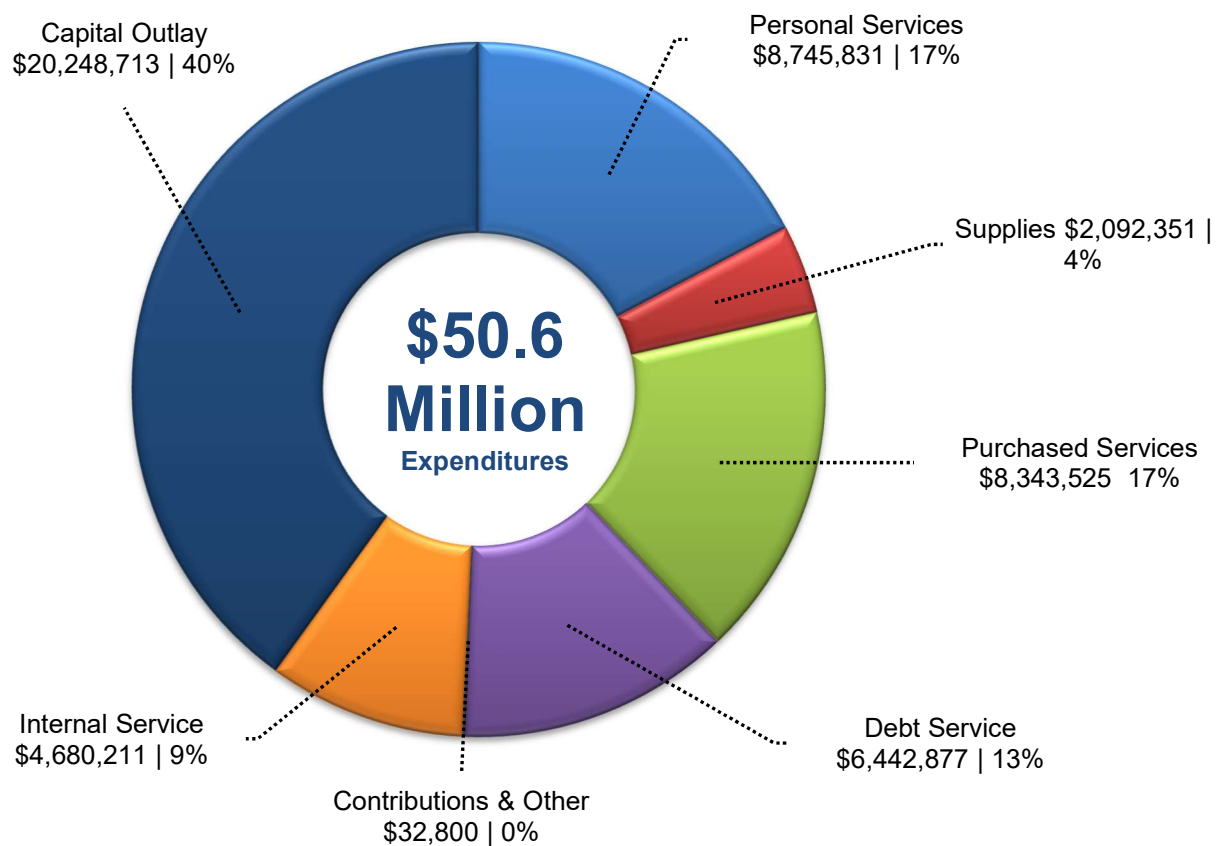
## Total Combined Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$37,308	\$43,588	\$43,588	\$43,588	\$43,588
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$35,943,416	\$34,713,208	\$34,713,208	\$34,771,194	\$36,105,117
Fines & Forfeitures	\$128,720	\$72,000	\$72,000	\$47,000	\$80,000
Internal Service	\$1,189,551	\$1,366,104	\$1,366,104	\$1,366,104	\$1,565,690
Special Assessments	\$7,200	\$0	\$0	\$0	\$0
Investment Income	\$115,981	\$4,050	\$4,050	\$446,335	\$3,050
Other	\$301,081	\$75,805	\$75,805	\$108,759	\$81,805
Transfer In	\$902,483	\$929,654	\$929,654	\$929,654	\$929,654
Issuance of Debt	\$17,603,760	\$0	\$5,329,427	\$5,329,427	\$0
Sale of Assets	\$14,895	\$0	\$0	\$97,718	\$0
<b>Revenue Totals</b>	<b>\$56,244,395</b>	<b>\$37,204,409</b>	<b>\$42,533,836</b>	<b>\$43,139,779</b>	<b>\$38,808,904</b>
<b>Expenditures</b>					
Personal Services	\$8,456,324	\$9,277,954	\$9,277,954	\$8,627,207	\$8,745,831
Supplies	\$2,142,000	\$2,057,775	\$2,162,775	\$2,016,401	\$2,092,351
Purchased Services	\$6,909,699	\$7,283,657	\$7,456,625	\$7,331,241	\$8,343,525
Debt Service	\$6,381,335	\$6,523,059	\$6,523,059	\$6,456,807	\$6,442,877
Contributions & Other	\$28,529	\$30,000	\$30,000	\$30,000	\$32,800
Other	\$257	\$0	\$0	(\$213)	\$0
Internal Service	\$4,308,809	\$4,505,781	\$4,505,781	\$4,503,075	\$4,680,211
Capital Outlay	\$21,840,490	\$13,618,289	\$25,041,803	\$15,719,978	\$20,248,713
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$50,067,443</b>	<b>\$43,296,515</b>	<b>\$54,997,997</b>	<b>\$44,684,496</b>	<b>\$50,586,308</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$6,176,951</b>	<b>(\$6,092,106)</b>	<b>(\$12,464,161)</b>	<b>(\$1,544,717)</b>	<b>(\$11,777,404)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$18,684,238	\$23,055,341	\$23,055,341	\$23,055,341	\$21,260,596
Net Change	\$4,371,103	(\$6,116,287)	(\$12,488,343)	(\$1,794,745)	(\$11,903,880)
Ending Balance - June 30	<b>\$23,055,341</b>	<b>\$16,939,054</b>	<b>\$10,566,998</b>	<b>\$21,260,596</b>	<b>\$9,356,716</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$9,320,470	\$11,126,318	\$11,126,318	\$11,126,318	\$11,376,346
Net Change	\$1,805,848	\$24,181	\$24,182	\$250,028	\$126,476
Ending Balance - June 30	<b>\$11,126,318</b>	<b>\$11,150,499</b>	<b>\$11,150,500</b>	<b>\$11,376,346</b>	<b>\$11,502,822</b>
<b>Total Fund Balance</b>	<b>\$34,181,659</b>	<b>\$28,089,553</b>	<b>\$21,717,498</b>	<b>\$32,636,942</b>	<b>\$20,859,538</b>

**Where the Money Comes From**



**Where the Money Goes**



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,205,866	\$1,466,415	\$1,466,415	\$980,708	\$1,430,117
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	(\$191,019)	\$1,000	\$1,000	\$0	\$0
Other	(\$9,890)	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,004,957</b>	<b>\$1,467,415</b>	<b>\$1,467,415</b>	<b>\$980,708</b>	<b>\$1,430,117</b>
<b>Expenditures</b>					
Personal Services	\$699,842	\$796,960	\$796,960	\$542,536	\$0
Supplies	\$252,579	\$178,250	\$178,250	\$140,026	\$131,084
Purchased Services	\$128,147	\$152,720	\$152,720	\$440,807	\$1,189,699
Debt Service	\$0	\$66,252	\$66,252	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$334)	\$0	\$0	(\$213)	\$0
Internal Service	\$170,795	\$196,548	\$196,548	\$194,815	\$0
Capital Outlay	\$0	\$75,000	\$75,000	\$80,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,251,029</b>	<b>\$1,465,730</b>	<b>\$1,465,730</b>	<b>\$1,397,971</b>	<b>\$1,320,783</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$246,072)</b>	<b>\$1,685</b>	<b>\$1,685</b>	<b>(\$417,263)</b>	<b>\$109,334</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	(\$948,090)	(\$1,194,162)	(\$1,194,162)	(\$1,194,162)	(\$1,611,425)
Net Change	(\$246,072)	\$1,685	\$1,685	(\$417,263)	\$109,334
Ending Balance - June 30	(\$1,194,162)	(\$1,192,477)	(\$1,192,477)	(\$1,611,425)	(\$1,502,091)
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>(\$1,194,162)</b>	<b>(\$1,192,477)</b>	<b>(\$1,192,477)</b>	<b>(\$1,611,425)</b>	<b>(\$1,502,091)</b>

**Budget by Division**

<b>Golf Courses Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$74,743	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$75,000	\$75,000	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$74,743</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>

<b>Anaconda Pro Shop</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$102,957	\$128,256	\$128,256	\$104,743	\$0
Supplies	\$29,770	\$26,400	\$26,400	\$20,739	\$36,657
Purchased Services	\$24,819	\$33,835	\$33,835	\$84,876	\$235,637
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$211)	\$0	\$0	\$0	\$0
Internal Service	\$39,777	\$43,214	\$43,214	\$42,785	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Anaconda Pro Shop</b>	<b>\$197,112</b>	<b>\$231,705</b>	<b>\$231,705</b>	<b>\$253,143</b>	<b>\$272,294</b>

<b>Anaconda Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$234,130	\$247,976	\$247,976	\$160,118	\$0
Supplies	\$50,903	\$56,750	\$56,750	\$22,889	\$0
Purchased Services	\$39,129	\$39,975	\$39,975	\$95,905	\$308,065
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$47,233	\$52,715	\$52,715	\$51,377	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Anaconda Maint.</b>	<b>\$371,395</b>	<b>\$397,416</b>	<b>\$397,416</b>	<b>\$330,289</b>	<b>\$308,065</b>

**Budget by Division**

<b>Eagle Falls Pro Shop</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$102,977	\$141,491	\$141,491	\$109,940	\$0
Supplies	\$48,206	\$32,400	\$32,400	\$69,503	\$94,427
Purchased Services	\$29,178	\$34,315	\$34,315	\$122,749	\$296,227
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$123)	\$0	\$0	(\$213)	\$0
Internal Service	\$41,205	\$45,005	\$45,005	\$45,039	\$0
Capital Outlay	\$0	\$0	\$0	\$80,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Eagle Falls Pro Shop</b>	<b>\$221,443</b>	<b>\$253,211</b>	<b>\$253,211</b>	<b>\$427,018</b>	<b>\$390,654</b>

<b>Eagle Falls Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$259,778	\$279,237	\$279,237	\$167,735	\$0
Supplies	\$48,957	\$62,700	\$62,700	\$26,895	\$0
Purchased Services	\$35,021	\$44,595	\$44,595	\$137,277	\$349,770
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$41,718	\$54,692	\$54,692	\$54,692	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Eagle Falls Maint.</b>	<b>\$385,474</b>	<b>\$441,224</b>	<b>\$441,224</b>	<b>\$386,599</b>	<b>\$349,770</b>

<b>Golf Courses Debt Service</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$66,252	\$66,252	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$862	\$922	\$922	\$922	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Debt Service</b>	<b>\$862</b>	<b>\$67,174</b>	<b>\$67,174</b>	<b>\$922</b>	<b>\$0</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$13,909,640	\$12,905,618	\$12,905,618	\$13,157,137	\$13,694,536
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$15,871	\$5,500	\$5,500	\$5,500	\$2,000
Special Assessments	\$6,175	\$0	\$0	\$0	\$0
Investment Income	\$125,221	\$0	\$0	\$202,874	\$0
Other	\$53,324	\$51,150	\$51,150	\$51,150	\$51,150
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$15,999,444	\$0	\$3,273,695	\$3,273,695	\$0
Sale of Assets	\$7,070	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$30,116,744</b>	<b>\$12,962,268</b>	<b>\$16,235,963</b>	<b>\$16,690,356</b>	<b>\$13,747,686</b>
<b>Expenditures</b>					
Personal Services	\$2,589,079	\$2,753,848	\$2,753,848	\$2,702,485	\$2,965,337
Supplies	\$1,261,800	\$1,184,743	\$1,289,743	\$1,224,243	\$1,278,344
Purchased Services	\$903,741	\$912,897	\$1,075,897	\$770,000	\$959,305
Debt Service	\$2,061,009	\$2,454,853	\$2,454,853	\$2,454,853	\$2,483,898
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,342,248	\$1,445,885	\$1,445,885	\$1,444,912	\$1,673,103
Capital Outlay	\$18,674,039	\$9,258,165	\$15,454,630	\$9,479,268	\$13,753,061
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$26,831,916</b>	<b>\$18,010,391</b>	<b>\$24,474,856</b>	<b>\$18,075,761</b>	<b>\$23,113,048</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$3,284,828</b>	<b>(\$5,048,123)</b>	<b>(\$8,238,893)</b>	<b>(\$1,385,405)</b>	<b>(\$9,365,362)</b>
<b>Unreserved Balances - Available for Capital Projects</b>					
Beginning Balance - July 1	\$9,533,704	\$11,604,011	\$11,604,011	\$11,604,011	\$10,218,606
Net Change	\$2,070,307	(\$5,048,123)	(\$8,238,893)	(\$1,385,405)	(\$9,365,362)
Ending Balance - June 30	\$11,604,011	\$6,555,888	\$3,365,118	\$10,218,606	\$853,244
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$2,662,212	\$3,876,733	\$3,876,733	\$3,876,733	\$3,876,733
Net Change	\$1,214,521	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$3,876,733	\$3,876,733	\$3,876,733	\$3,876,733	\$3,876,733
<b>Total Fund Balance</b>	<b>\$15,480,744</b>	<b>\$10,432,621</b>	<b>\$7,241,851</b>	<b>\$14,095,339</b>	<b>\$4,729,977</b>

**Budget by Division**

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$3,750	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,893	\$183,640	\$183,640	\$105,577	\$66,340
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$83,643</b>	<b>\$183,640</b>	<b>\$183,640</b>	<b>\$105,577</b>	<b>\$66,340</b>

<b>Water Lab &amp; Testing</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$90,606	\$95,351	\$95,351	\$97,302	\$134,153
Supplies	\$25,697	\$23,995	\$23,995	\$20,000	\$26,495
Purchased Services	\$45,371	\$51,122	\$51,122	\$55,000	\$62,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$11,679	\$9,048	\$9,048	\$9,048	\$9,786
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Lab &amp; Testing</b>	<b>\$173,353</b>	<b>\$179,516</b>	<b>\$179,516</b>	<b>\$181,350</b>	<b>\$232,974</b>

<b>Water Purification</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,106,404	\$1,168,597	\$1,168,597	\$1,129,920	\$1,277,593
Supplies	\$860,220	\$751,498	\$856,498	\$830,917	\$852,599
Purchased Services	\$646,026	\$765,775	\$928,775	\$665,000	\$801,265
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$544,363	\$602,341	\$602,341	\$601,368	\$787,883
Capital Outlay	\$1,690,207	\$1,468,021	\$2,890,905	\$2,410,040	\$4,577,831
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Purificaiton</b>	<b>\$4,847,220</b>	<b>\$4,756,232</b>	<b>\$6,447,116</b>	<b>\$5,637,245</b>	<b>\$8,297,171</b>



**Budget by Division**

<b>Water Distribution</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,392,069	\$1,489,900	\$1,489,900	\$1,475,263	\$1,553,591
Supplies	\$372,133	\$409,250	\$409,250	\$373,326	\$399,250
Purchased Services	\$212,344	\$96,000	\$96,000	\$50,000	\$95,500
Debt Service	\$2,061,009	\$2,454,853	\$2,454,853	\$2,454,853	\$2,483,898
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$786,206	\$834,496	\$834,496	\$834,496	\$875,434
Capital Outlay	\$1,355,020	\$7,606,504	\$7,606,504	\$3,290,102	\$9,108,890
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Distribution</b>	<b>\$6,178,781</b>	<b>\$12,891,003</b>	<b>\$12,891,003</b>	<b>\$8,478,040</b>	<b>\$14,516,563</b>

<b>Utility Bond Construction</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$15,548,919	\$0	\$4,773,581	\$3,673,549	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Total Utility Bond Const.</b>	<b>\$15,548,919</b>	<b>\$0</b>	<b>\$4,773,581</b>	<b>\$3,673,549</b>	<b>\$0</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$36,308	\$42,488	\$42,488	\$42,488	\$42,488
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$11,187,965	\$10,875,104	\$10,875,104	\$11,219,942	\$11,040,851
Fines & Forfeitures	\$77,650	\$0	\$0	\$0	\$0
Internal Service	\$124,398	\$133,675	\$133,675	\$133,675	\$286,105
Special Assessments	\$382	\$0	\$0	\$0	\$0
Investment Income	\$114,990	\$0	\$0	\$163,413	\$0
Other	\$214,547	\$0	\$0	\$16,561	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$15,511	\$0	\$0	\$0	\$0
Sale of Assets	\$7,825	\$0	\$0	\$97,718	\$0
<b>Revenue Totals</b>	<b>\$11,779,576</b>	<b>\$11,051,267</b>	<b>\$11,051,267</b>	<b>\$11,673,797</b>	<b>\$11,369,444</b>
<b>Expenditures</b>					
Personal Services	\$949,028	\$1,004,303	\$1,004,303	\$1,004,303	\$1,067,340
Supplies	\$82,493	\$85,504	\$85,504	\$85,504	\$86,953
Purchased Services	\$3,808,199	\$3,959,920	\$3,964,920	\$3,959,920	\$4,029,128
Debt Service	\$2,535,686	\$2,515,078	\$2,515,078	\$2,515,078	\$2,507,968
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,031,948	\$1,097,436	\$1,097,436	\$1,097,436	\$1,162,228
Capital Outlay	\$934,516	\$2,402,830	\$5,337,778	\$2,486,596	\$4,249,666
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$9,341,870</b>	<b>\$11,065,071</b>	<b>\$14,005,019</b>	<b>\$11,148,837</b>	<b>\$13,103,283</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$2,437,706</b>	<b>(\$13,804)</b>	<b>(\$2,953,752)</b>	<b>\$524,960</b>	<b>(\$1,733,839)</b>
<b>Unreserved Balances - Available for Capital Projects</b>					
Beginning Balance - July 1	\$5,925,615	\$8,027,575	\$8,027,575	\$8,027,575	\$8,552,535
Net Change	\$2,101,960	(\$13,804)	(\$2,953,752)	\$524,960	(\$1,733,839)
Ending Balance - June 30	<b>\$8,027,575</b>	<b>\$8,013,771</b>	<b>\$5,073,823</b>	<b>\$8,552,535</b>	<b>\$6,818,696</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$4,914,171	\$5,249,917	\$5,249,917	\$5,249,917	\$5,249,917
Net Change	\$335,746	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$5,249,917</b>	<b>\$5,249,917</b>	<b>\$5,249,917</b>	<b>\$5,249,917</b>	<b>\$5,249,917</b>
<b>Total Fund Balance</b>	<b>\$13,277,492</b>	<b>\$13,263,688</b>	<b>\$10,323,740</b>	<b>\$13,802,452</b>	<b>\$12,068,613</b>

**Budget by Division**

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$90,778	\$71,410	\$164,709	\$190,754	\$77,465
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$90,778</b>	<b>\$71,410</b>	<b>\$164,709</b>	<b>\$190,754</b>	<b>\$77,465</b>

<b>Sewer Treatment</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$26,406	\$28,584	\$28,584	\$28,584	\$29,444
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,683,022	\$3,786,421	\$3,791,421	\$3,786,421	\$3,854,441
Debt Service	\$2,535,686	\$2,515,078	\$2,515,078	\$2,515,078	\$2,507,968
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$274,596	\$279,316	\$279,316	\$279,316	\$299,972
Capital Outlay	\$333,556	\$1,026,520	\$1,517,367	\$990,942	\$2,703,132
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Treatment</b>	<b>\$6,853,266</b>	<b>\$7,635,919</b>	<b>\$8,131,766</b>	<b>\$7,600,341</b>	<b>\$9,394,957</b>

<b>Sewer Collections</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$723,849	\$766,200	\$766,200	\$766,200	\$817,433
Supplies	\$71,999	\$74,000	\$74,000	\$74,000	\$74,000
Purchased Services	\$95,568	\$42,960	\$42,960	\$42,960	\$42,460
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$702,450	\$788,663	\$788,663	\$788,663	\$832,239
Capital Outlay	\$510,182	\$1,304,900	\$3,655,702	\$1,304,900	\$1,469,069
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Collections</b>	<b>\$2,104,048</b>	<b>\$2,976,723</b>	<b>\$5,327,525</b>	<b>\$2,976,723</b>	<b>\$3,235,201</b>

**Budget by Division**

<b>Sewer Environmental</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$198,773	\$209,519	\$209,519	\$209,519	\$220,463
Supplies	\$10,494	\$11,504	\$11,504	\$11,504	\$12,953
Purchased Services	\$29,609	\$130,539	\$130,539	\$130,539	\$132,227
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$54,902	\$29,457	\$29,457	\$29,457	\$30,017
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Environmental</b>	<b>\$293,778</b>	<b>\$381,019</b>	<b>\$381,019</b>	<b>\$381,019</b>	<b>\$395,660</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$2,632,418	\$2,700,527	\$2,700,527	\$2,837,942	\$2,950,800
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$198	\$0	\$0	\$0	\$0
Investment Income	\$31,085	\$0	\$0	\$52,856	\$0
Other	\$5,973	\$0	\$0	\$672	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$1,588,805	\$0	\$2,055,732	\$2,055,732	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$4,258,479</b>	<b>\$2,700,527</b>	<b>\$4,756,259</b>	<b>\$4,947,202</b>	<b>\$2,950,800</b>
<b>Expenditures</b>					
Personal Services	\$277,848	\$298,579	\$298,579	\$305,433	\$319,289
Supplies	\$11,032	\$19,626	\$19,626	\$17,500	\$23,005
Purchased Services	\$157,897	\$156,666	\$156,666	\$116,700	\$164,401
Debt Service	\$662,195	\$829,774	\$829,774	\$829,774	\$800,139
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$360,667	\$403,774	\$403,774	\$403,774	\$414,344
Capital Outlay	\$1,965,731	\$1,554,604	\$3,751,673	\$3,396,054	\$2,145,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$3,435,370</b>	<b>\$3,263,023</b>	<b>\$5,460,092</b>	<b>\$5,069,235</b>	<b>\$3,867,164</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$823,109</b>	<b>(\$562,496)</b>	<b>(\$703,833)</b>	<b>(\$122,033)</b>	<b>(\$916,364)</b>
<b>Unreserved Balances - Available for Capital Projects</b>					
Beginning Balance - July 1	\$2,582,960	\$3,182,003	\$3,182,003	\$3,182,003	\$3,059,970
Net Change	\$599,043	(\$562,496)	(\$703,833)	(\$122,033)	(\$916,364)
Ending Balance - June 30	<b>\$3,182,003</b>	<b>\$2,619,507</b>	<b>\$2,478,170</b>	<b>\$3,059,970</b>	<b>\$2,143,606</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$756,282	\$980,348	\$980,348	\$980,348	\$980,348
Net Change	\$224,066	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$980,348</b>	<b>\$980,348</b>	<b>\$980,348</b>	<b>\$980,348</b>	<b>\$980,348</b>
<b>Total Fund Balance</b>	<b>\$4,162,351</b>	<b>\$3,599,855</b>	<b>\$3,458,518</b>	<b>\$4,040,318</b>	<b>\$3,123,954</b>

**Budget by Division**

<b>MS4 PHASE II UPGRADES</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$200,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

<b>Storm Drain Collection</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$15,566	\$16,726	\$16,726	\$16,726	\$17,877
Supplies	\$1,634	\$7,500	\$7,500	\$7,500	\$7,500
Purchased Services	\$83,195	\$41,700	\$41,700	\$41,700	\$41,700
Debt Service	\$662,195	\$829,774	\$829,774	\$829,774	\$800,139
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$360,302	\$374,720	\$374,720	\$374,720	\$378,638
Capital Outlay	\$912,418	\$1,504,604	\$1,504,604	\$1,504,604	\$1,945,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Collection</b>	<b>\$2,035,310</b>	<b>\$2,775,024</b>	<b>\$2,775,024</b>	<b>\$2,775,024</b>	<b>\$3,191,840</b>

<b>Storm Drain Environmental</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$262,282	\$281,853	\$281,853	\$288,707	\$301,412
Supplies	\$9,398	\$12,126	\$12,126	\$10,000	\$15,505
Purchased Services	\$74,702	\$114,966	\$114,966	\$75,000	\$122,701
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$365	\$29,054	\$29,054	\$29,054	\$35,706
Capital Outlay	\$0	\$50,000	\$150,000	\$10,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Environmental</b>	<b>\$346,747</b>	<b>\$487,999</b>	<b>\$587,999</b>	<b>\$412,761</b>	<b>\$475,324</b>

**Budget by Division**

<b>Utility/ SRF</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$1,053,313	\$0	\$2,097,069	\$1,881,450	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Utility/SRF</b>	<b>\$1,053,313</b>	<b>\$0</b>	<b>\$2,097,069</b>	<b>\$1,881,450</b>	<b>\$0</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$3,690,985	\$3,801,839	\$3,801,839	\$3,801,839	\$3,863,325
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$445	\$0	\$0	\$0	\$0
Investment Income	\$10,286	\$0	\$0	\$7,272	\$0
Other	\$10,925	\$1,000	\$1,000	\$8,500	\$7,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$3,712,642</b>	<b>\$3,802,839</b>	<b>\$3,802,839</b>	<b>\$3,817,611</b>	<b>\$3,870,325</b>
<b>Expenditures</b>					
Personal Services	\$1,370,589	\$1,442,506	\$1,442,506	\$1,435,098	\$1,511,934
Supplies	\$305,726	\$360,542	\$360,542	\$360,542	\$360,542
Purchased Services	\$806,352	\$927,210	\$932,178	\$927,210	\$928,420
Debt Service	\$273,857	\$273,700	\$273,700	\$273,700	\$267,470
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$786,413	\$740,589	\$740,589	\$740,589	\$741,081
Capital Outlay	\$227,600	\$318,260	\$413,292	\$268,260	\$100,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$3,770,537</b>	<b>\$4,062,807</b>	<b>\$4,162,807</b>	<b>\$4,005,399</b>	<b>\$3,909,447</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$57,895)</b>	<b>(\$259,968)</b>	<b>(\$359,968)</b>	<b>(\$187,788)</b>	<b>(\$39,122)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$670,492	\$636,955	\$636,955	\$636,955	\$449,167
Net Change	(\$33,537)	(\$259,968)	(\$359,968)	(\$187,788)	(\$39,122)
Ending Balance - June 30	\$636,955	\$376,987	\$276,987	\$449,167	\$410,045
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$259,971	\$235,613	\$235,613	\$235,613	\$235,613
Net Change	(\$24,358)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$235,613	\$235,613	\$235,613	\$235,613	\$235,613
<b>Total Fund Balance</b>	<b>\$872,568</b>	<b>\$612,600</b>	<b>\$512,600</b>	<b>\$684,780</b>	<b>\$645,658</b>



## Budget by Division

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$273,857	\$273,700	\$273,700	\$273,700	\$267,470
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$218,900	\$218,260	\$218,260	\$218,260	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$492,757</b>	<b>\$491,960</b>	<b>\$491,960</b>	<b>\$491,960</b>	<b>\$267,470</b>

<b>Sanitation Commercial</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$624,033	\$656,815	\$656,815	\$631,651	\$684,150
Supplies	\$135,794	\$155,250	\$155,250	\$155,250	\$155,250
Purchased Services	\$276,035	\$329,085	\$331,569	\$329,085	\$329,740
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$321,786	\$278,343	\$278,343	\$278,343	\$303,596
Capital Outlay	\$8,700	\$50,000	\$97,516	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total San. Commercial</b>	<b>\$1,366,348</b>	<b>\$1,469,493</b>	<b>\$1,519,493</b>	<b>\$1,394,329</b>	<b>\$1,522,736</b>

<b>Sanitation Residential</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$746,556	\$785,691	\$785,691	\$803,447	\$827,784
Supplies	\$169,932	\$205,292	\$205,292	\$205,292	\$205,292
Purchased Services	\$530,317	\$598,125	\$600,609	\$598,125	\$598,680
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$464,627	\$462,246	\$462,246	\$462,246	\$437,485
Capital Outlay	\$0	\$50,000	\$97,516	\$50,000	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total San. Residential</b>	<b>\$1,911,432</b>	<b>\$2,101,354</b>	<b>\$2,151,354</b>	<b>\$2,119,110</b>	<b>\$2,119,241</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$581,562	\$570,250	\$570,250	\$428,480	\$478,200
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,725	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$267,861	\$267,861	\$267,861	\$267,861	\$267,861
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$852,148</b>	<b>\$838,111</b>	<b>\$838,111</b>	<b>\$696,341</b>	<b>\$746,061</b>
<b>Expenditures</b>					
Personal Services	\$441,839	\$472,295	\$472,295	\$396,876	\$432,825
Supplies	\$108,595	\$104,500	\$104,500	\$97,634	\$115,705
Purchased Services	\$152,932	\$177,330	\$177,330	\$150,273	\$100,160
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$584	\$0	\$0	\$0	\$0
Internal Service	\$127,614	\$130,833	\$130,833	\$130,833	\$141,419
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$831,564</b>	<b>\$884,958</b>	<b>\$884,958</b>	<b>\$775,616</b>	<b>\$790,109</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$20,585</b>	<b>(\$46,847)</b>	<b>(\$46,847)</b>	<b>(\$79,275)</b>	<b>(\$44,048)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$133,382	\$153,966	\$153,966	\$153,966	\$74,691
Net Change	\$20,585	(\$46,847)	(\$46,847)	(\$79,275)	(\$44,048)
Ending Balance - June 30	\$153,966	\$107,119	\$107,119	\$74,691	\$30,643
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$153,966</b>	<b>\$107,119</b>	<b>\$107,119</b>	<b>\$74,691</b>	<b>\$30,643</b>

### Budget by Division

<b>Electric City Water Park</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$212,001	\$232,920	\$232,920	\$228,282	\$282,447
Supplies	\$88,995	\$85,100	\$85,100	\$85,100	\$86,505
Purchased Services	\$69,799	\$82,410	\$82,410	\$82,410	\$84,910
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$584	\$0	\$0	\$0	\$0
Internal Service	\$66,973	\$68,669	\$68,669	\$68,669	\$75,809
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Electric City Water</b>	<b>\$438,352</b>	<b>\$469,099</b>	<b>\$469,099</b>	<b>\$464,461</b>	<b>\$529,671</b>

<b>Natorium Pool</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$191,379	\$200,214	\$200,214	\$113,303	\$0
Supplies	\$9,500	\$9,300	\$9,300	\$2,361	\$0
Purchased Services	\$68,733	\$80,720	\$80,720	\$54,363	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,369	\$54,455	\$54,455	\$54,455	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natatorium Pool</b>	<b>\$321,981</b>	<b>\$344,689</b>	<b>\$344,689</b>	<b>\$224,482</b>	<b>\$0</b>

<b>Neighborhood Pools</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$38,459	\$39,161	\$39,161	\$30,609	\$43,608
Supplies	\$10,100	\$10,100	\$10,100	\$9,000	\$8,900
Purchased Services	\$14,400	\$14,200	\$14,200	\$12,000	\$12,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$8,272	\$7,709	\$7,709	\$7,709	\$9,169
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighborhood Pools</b>	<b>\$71,231</b>	<b>\$71,170</b>	<b>\$71,170</b>	<b>\$59,318</b>	<b>\$74,377</b>

**Budget by Division**

<b>Mustang Pool</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$24,682	\$106,770
Supplies	\$0	\$0	\$0	\$1,173	\$20,300
Purchased Services	\$0	\$0	\$0	\$1,500	\$2,550
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$56,441
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighborhood Pools</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,355</b>	<b>\$186,061</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$504,560	\$561,912	\$561,912	\$561,912	\$576,206
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,049,282	\$1,226,929	\$1,226,929	\$1,226,929	\$1,277,585
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$9,222	\$1,000	\$1,000	\$9,354	\$1,000
Other	\$531	\$0	\$0	\$222	\$0
Transfer In	\$371,674	\$356,674	\$356,674	\$356,674	\$356,674
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,935,269</b>	<b>\$2,146,515</b>	<b>\$2,146,515</b>	<b>\$2,155,091</b>	<b>\$2,211,465</b>
<b>Expenditures</b>					
Personal Services	\$1,471,378	\$1,786,301	\$1,786,301	\$1,569,031	\$1,733,344
Supplies	\$20,851	\$9,300	\$9,300	\$9,300	\$9,623
Purchased Services	\$256,040	\$198,614	\$198,614	\$198,614	\$183,235
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$130,587	\$128,118	\$128,118	\$128,118	\$158,787
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,878,856</b>	<b>\$2,122,333</b>	<b>\$2,122,333</b>	<b>\$1,905,063</b>	<b>\$2,084,989</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$56,413</b>	<b>\$24,182</b>	<b>\$24,182</b>	<b>\$250,028</b>	<b>\$126,476</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	(\$0)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$505,471	\$561,884	\$561,884	\$561,884	\$811,912
Net Change	\$56,413	\$24,182	\$24,182	\$250,028	\$126,476
Ending Balance - June 30	\$561,884	\$586,066	\$586,066	\$811,912	\$938,388
<b>Total Fund Balance</b>	<b>\$561,884</b>	<b>\$586,066</b>	<b>\$586,066</b>	<b>\$811,912</b>	<b>\$938,388</b>

**Total Fund Budget**

	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$1,000	\$1,100	\$1,100	\$1,100	\$1,100
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$496,698	\$467,000	\$467,000	\$510,000	\$701,000
Fines & Forfeitures	\$51,070	\$72,000	\$72,000	\$47,000	\$80,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$5,240	\$0	\$0	\$5,300	\$0
Other	\$1,388	\$0	\$0	\$1,054	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$555,396</b>	<b>\$540,100</b>	<b>\$540,100</b>	<b>\$564,454</b>	<b>\$782,100</b>
<b>Expenditures</b>					
Personal Services	\$62,780	\$40,287	\$40,287	\$40,287	\$56,577
Supplies	\$2,220	\$3,215	\$3,215	\$3,215	\$3,000
Purchased Services	\$470,260	\$542,450	\$542,450	\$542,450	\$534,872
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$2	\$0	\$0	\$0	\$0
Internal Service	\$51,864	\$55,268	\$55,268	\$55,268	\$57,216
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$587,126</b>	<b>\$641,220</b>	<b>\$641,220</b>	<b>\$641,220</b>	<b>\$651,665</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$31,730)</b>	<b>(\$101,120)</b>	<b>(\$101,120)</b>	<b>(\$76,766)</b>	<b>\$130,435</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$361,666	\$329,936	\$329,936	\$329,936	\$253,170
Net Change	(\$31,730)	(\$101,120)	(\$101,120)	(\$76,766)	\$130,435
Ending Balance - June 30	\$329,936	\$228,816	\$228,816	\$253,170	\$383,605
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$49,026	\$49,026	\$49,026	\$49,026	\$49,026
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$49,026	\$49,026	\$49,026	\$49,026	\$49,026
<b>Total Fund Balance</b>	<b>\$378,962</b>	<b>\$277,842</b>	<b>\$277,842</b>	<b>\$302,196</b>	<b>\$432,631</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$405,645	\$419,280	\$419,280	\$380,000	\$401,900
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,954	\$0	\$0	\$1,362	\$0
Other	\$7,107	\$6,600	\$6,600	\$6,600	\$6,600
Transfer In	\$39,206	\$39,206	\$39,206	\$39,206	\$39,206
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$453,912</b>	<b>\$465,086</b>	<b>\$465,086</b>	<b>\$427,168</b>	<b>\$447,706</b>
<b>Expenditures</b>					
Personal Services	\$267,931	\$304,191	\$304,191	\$286,669	\$280,401
Supplies	\$41,678	\$43,800	\$43,800	\$27,562	\$23,800
Purchased Services	\$126,364	\$127,245	\$127,245	\$127,604	\$127,435
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$38	\$0	\$0	\$0	\$0
Internal Service	\$64,633	\$70,228	\$70,228	\$70,228	\$75,949
Capital Outlay	\$38,604	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$539,248</b>	<b>\$545,464</b>	<b>\$545,464</b>	<b>\$512,063</b>	<b>\$507,585</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$85,336)</b>	<b>(\$80,378)</b>	<b>(\$80,378)</b>	<b>(\$84,895)</b>	<b>(\$59,879)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$278,929	\$193,593	\$193,593	\$193,593	\$108,698
Net Change	(\$85,336)	(\$80,378)	(\$80,378)	(\$84,895)	(\$59,879)
Ending Balance - June 30	\$193,593	\$113,215	\$113,215	\$108,698	\$48,819
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$11,561	\$11,561	\$11,561	\$11,561	\$11,561
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$11,561	\$11,561	\$11,561	\$11,561	\$11,561
<b>Total Fund Balance</b>	<b>\$205,154</b>	<b>\$124,776</b>	<b>\$124,776</b>	<b>\$120,259</b>	<b>\$60,380</b>

**Budget by Division**

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$38,604	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$38,604</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>Recreation Programs</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$11,237	\$13,392	\$13,392	\$9,678	\$17,609
Supplies	\$1,039	\$1,000	\$1,000	\$115	\$1,000
Purchased Services	\$26,016	\$28,125	\$28,125	\$28,484	\$28,125
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$4,215	\$4,056	\$4,056	\$4,056	\$4,483
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Recreation Programs</b>	<b>\$42,507</b>	<b>\$46,573</b>	<b>\$46,573</b>	<b>\$42,333</b>	<b>\$51,217</b>

<b>Community Center</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$254,116	\$270,397	\$270,397	\$270,397	\$262,792
Supplies	\$37,865	\$22,800	\$22,800	\$22,800	\$22,800
Purchased Services	\$100,348	\$99,120	\$99,120	\$99,120	\$99,310
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$38	\$0	\$0	\$0	\$0
Internal Service	\$60,418	\$66,172	\$66,172	\$66,172	\$71,466
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Community Center</b>	<b>\$452,785</b>	<b>\$458,489</b>	<b>\$458,489</b>	<b>\$458,489</b>	<b>\$456,368</b>



**Budget by Division**

<b>Café</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$2,578	\$20,402	\$20,402	\$6,594	\$0
Supplies	\$2,774	\$20,000	\$20,000	\$4,647	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Café</b>	<b>\$5,352</b>	<b>\$40,402</b>	<b>\$40,402</b>	<b>\$11,241</b>	<b>\$0</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$115,077	\$150,475	\$150,475	\$119,596	\$152,160
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$445	\$0	\$0	\$234	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$115,522</b>	<b>\$150,475</b>	<b>\$150,475</b>	<b>\$119,830</b>	<b>\$152,160</b>
<b>Expenditures</b>					
Personal Services	\$45,634	\$56,764	\$56,764	\$50,503	\$55,759
Supplies	\$35,866	\$44,600	\$44,600	\$35,000	\$36,600
Purchased Services	\$36,334	\$34,790	\$34,790	\$34,790	\$36,955
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$1)	\$0	\$0	\$0	\$0
Internal Service	\$19,514	\$20,788	\$20,788	\$20,788	\$22,776
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$137,346</b>	<b>\$156,942</b>	<b>\$156,942</b>	<b>\$141,081</b>	<b>\$152,090</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$21,824)</b>	<b>(\$6,467)</b>	<b>(\$6,467)</b>	<b>(\$21,251)</b>	<b>\$70</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$53,687	\$31,863	\$31,863	\$31,863	\$10,612
Net Change	(\$21,824)	(\$6,467)	(\$6,467)	(\$21,251)	\$70
Ending Balance - June 30	\$31,863	\$25,396	\$25,396	\$10,612	\$10,682
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$31,863</b>	<b>\$25,396</b>	<b>\$25,396</b>	<b>\$10,612</b>	<b>\$10,682</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$63,409	\$73,150	\$73,150	\$52,000	\$72,400
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,684	\$0	\$0	\$291	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$66,093</b>	<b>\$73,150</b>	<b>\$73,150</b>	<b>\$52,291</b>	<b>\$72,400</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$665	\$1,560	\$1,560	\$575	\$1,560
Purchased Services	\$22,867	\$39,710	\$39,710	\$18,345	\$35,810
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$28,529	\$30,000	\$30,000	\$30,000	\$32,800
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$650	\$650	\$650	\$650	\$683
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$52,711</b>	<b>\$71,920</b>	<b>\$71,920</b>	<b>\$49,570</b>	<b>\$70,853</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$13,382</b>	<b>\$1,230</b>	<b>\$1,230</b>	<b>\$2,721</b>	<b>\$1,547</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$9,994	\$23,376	\$23,376	\$23,376	\$26,097
Net Change	\$13,382	\$1,230	\$1,230	\$2,721	\$1,547
Ending Balance - June 30	<b>\$23,376</b>	<b>\$24,606</b>	<b>\$24,606</b>	<b>\$26,097</b>	<b>\$27,644</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Fund Balance</b>	<b>\$23,376</b>	<b>\$24,606</b>	<b>\$24,606</b>	<b>\$26,097</b>	<b>\$27,644</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$301,001	\$338,236	\$338,236	\$338,236	\$360,220
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,893	\$2,050	\$2,050	\$3,379	\$2,050
Other	\$17,176	\$17,055	\$17,055	\$24,000	\$17,055
Transfer In	\$223,742	\$265,913	\$265,913	\$265,913	\$265,913
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$544,813</b>	<b>\$623,254</b>	<b>\$623,254</b>	<b>\$631,528</b>	<b>\$645,238</b>
<b>Expenditures</b>					
Personal Services	\$280,377	\$321,920	\$321,920	\$293,986	\$323,025
Supplies	\$18,495	\$22,135	\$22,135	\$15,300	\$22,135
Purchased Services	\$39,771	\$54,105	\$54,105	\$44,528	\$54,105
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$31)	\$0	\$0	\$0	\$0
Internal Service	\$221,875	\$215,664	\$215,664	\$215,664	\$232,625
Capital Outlay	\$0	\$9,430	\$9,430	\$9,800	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$560,487</b>	<b>\$623,254</b>	<b>\$623,254</b>	<b>\$579,278</b>	<b>\$631,890</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$15,674)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$52,250</b>	<b>\$13,348</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$81,899	\$66,225	\$66,225	\$66,225	\$118,475
Net Change	(\$15,674)	\$0	\$0	\$52,250	\$13,348
Ending Balance - June 30	\$66,225	\$66,225	\$66,225	\$118,475	\$131,823
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$28,848	\$28,848	\$28,848	\$28,848	\$28,848
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$28,848	\$28,848	\$28,848	\$28,848	\$28,848
<b>Total Fund Balance</b>	<b>\$95,073</b>	<b>\$95,073</b>	<b>\$95,073</b>	<b>\$147,323</b>	<b>\$160,671</b>

### Budget by Division

Events	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$250,068	\$265,789	\$265,789	\$258,813	\$265,435
Supplies	\$18,219	\$21,835	\$21,835	\$15,000	\$21,835
Purchased Services	\$25,847	\$33,925	\$33,925	\$34,528	\$33,925
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$31)	\$0	\$0	\$0	\$0
Internal Service	\$221,875	\$215,664	\$215,664	\$215,664	\$232,625
Capital Outlay	\$0	\$9,430	\$9,430	\$9,800	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Events</b>	<b>\$515,978</b>	<b>\$546,643</b>	<b>\$546,643</b>	<b>\$533,805</b>	<b>\$553,820</b>

Events Other Promoter	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$30,309	\$56,131	\$56,131	\$35,173	\$57,590
Supplies	\$276	\$300	\$300	\$300	\$300
Purchased Services	\$13,924	\$20,180	\$20,180	\$10,000	\$20,180
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Total Events Other</b>	<b>\$44,509</b>	<b>\$76,611</b>	<b>\$76,611</b>	<b>\$45,473</b>	<b>\$78,070</b>

**Total Fund Budget**

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Total Fund Budget**

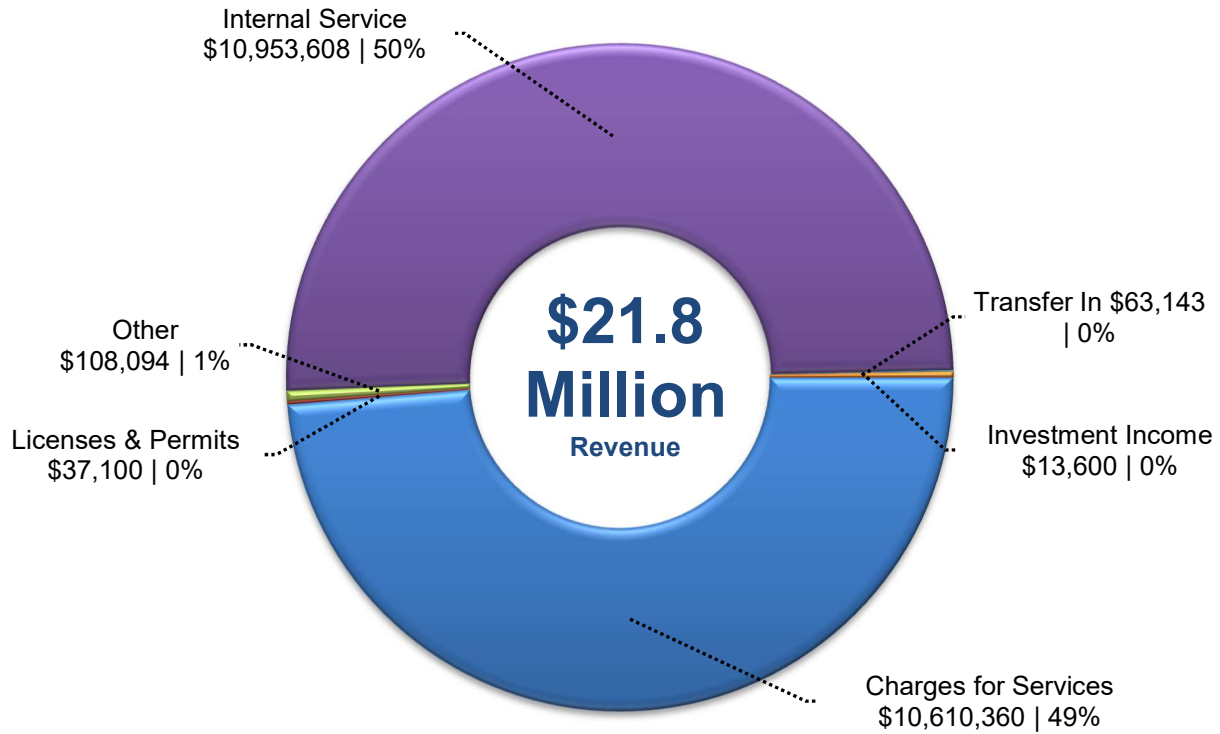
	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$465,187	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$255	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$465,442</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$794	\$0	\$0	\$0	\$0
Debt Service	\$465,187	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$465,981</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$539)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$132,927	\$132,388	\$132,388	\$132,388	\$132,388
Net Change	(\$539)	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$132,388	\$132,388	\$132,388	\$132,388	\$132,388
<b>Total Fund Balance</b>	<b>\$132,388</b>	<b>\$132,388</b>	<b>\$132,388</b>	<b>\$132,388</b>	<b>\$132,388</b>

## Total Combined Budget

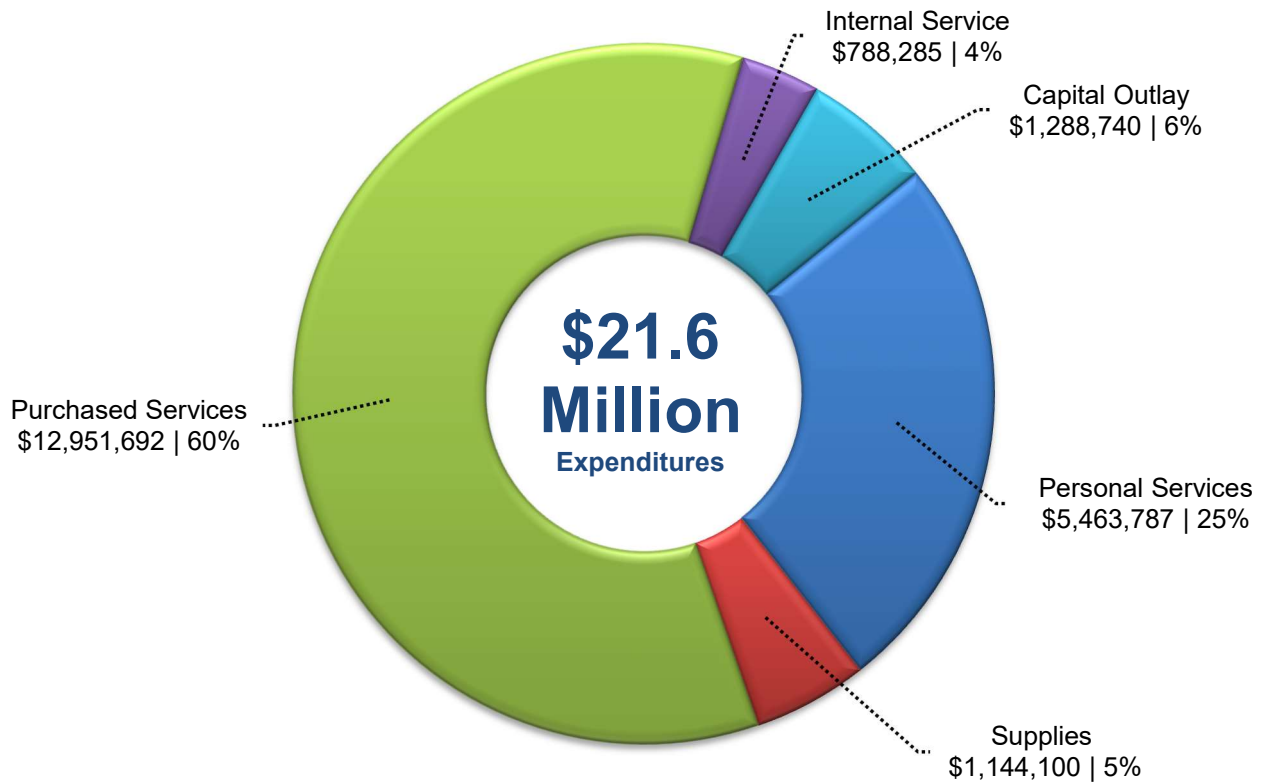
	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$37,950	\$36,300	\$36,300	\$36,300	\$37,100
Intergovernmental	\$3,000	\$0	\$0	\$0	\$0
Charges for Services	\$9,063,683	\$10,174,485	\$10,174,485	\$9,621,813	\$10,610,360
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$10,404,609	\$10,321,569	\$10,321,569	\$10,321,569	\$10,953,608
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$65,792	\$6,100	\$6,100	\$73,071	\$13,600
Other	\$435,012	\$105,000	\$131,150	\$361,910	\$108,094
Transfer In	\$88,143	\$63,143	\$63,143	\$63,143	\$63,143
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$50,733	\$0	\$0	\$54,598	\$0
<b>Revenue Totals</b>	<b>\$20,148,923</b>	<b>\$20,706,597</b>	<b>\$20,732,747</b>	<b>\$20,532,404</b>	<b>\$21,785,905</b>
<b>Expenditures</b>					
Personal Services	\$5,035,146	\$5,290,915	\$5,290,915	\$5,106,535	\$5,463,787
Supplies	\$1,237,247	\$1,089,032	\$1,135,182	\$1,145,579	\$1,144,100
Purchased Services	\$11,202,214	\$12,224,101	\$12,290,201	\$11,664,691	\$12,951,692
Debt Service	\$83,427	\$15,194	\$15,194	\$15,194	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$40	\$0	\$0	\$0	\$0
Internal Service	\$719,014	\$751,559	\$751,559	\$748,513	\$788,285
Capital Outlay	\$1,289,498	\$1,323,370	\$1,893,974	\$1,788,366	\$1,288,740
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$19,566,587</b>	<b>\$20,694,171</b>	<b>\$21,377,025</b>	<b>\$20,468,878</b>	<b>\$21,636,604</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$582,336</b>	<b>\$12,426</b>	<b>(\$644,278)</b>	<b>\$63,526</b>	<b>\$149,301</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$1,372,618	\$1,954,954	\$1,954,954	\$1,954,954	\$2,018,480
Net Change	\$582,336	\$12,426	(\$644,278)	\$63,526	(\$368,572)
Ending Balance - June 30	\$1,954,954	\$1,967,380	\$1,310,676	\$2,018,480	\$1,649,908
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$1,936,490	\$1,936,490	\$1,936,490	\$1,936,490	\$1,936,490
Net Change	\$0	\$0	\$0	\$0	\$517,873
Ending Balance - June 30	\$1,936,490	\$1,936,490	\$1,936,490	\$1,936,490	\$2,454,363
<b>Total Fund Balance</b>	<b>\$3,891,444</b>	<b>\$3,903,870</b>	<b>\$3,247,166</b>	<b>\$3,954,970</b>	<b>\$4,104,271</b>



### Where the Money Comes From



### Where the Money Goes



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$6,057	\$8,900	\$8,900	\$2,620	\$87,632
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,431,680	\$3,068,712	\$3,068,712	\$3,068,712	\$3,133,077
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$31,002	\$0	\$0	\$30,716	\$0
Other	\$424,253	\$99,000	\$125,150	\$351,838	\$99,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$47,133	\$0	\$0	\$41,008	\$0
<b>Revenue Totals</b>	<b>\$3,940,125</b>	<b>\$3,176,612</b>	<b>\$3,202,762</b>	<b>\$3,494,894</b>	<b>\$3,319,709</b>
<b>Expenditures</b>					
Personal Services	\$867,241	\$902,385	\$902,385	\$909,328	\$945,613
Supplies	\$843,063	\$744,741	\$770,891	\$770,891	\$809,650
Purchased Services	\$92,232	\$91,626	\$133,802	\$133,802	\$86,425
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$142,431	\$146,516	\$146,516	\$147,110	\$161,408
Capital Outlay	\$1,172,449	\$1,256,780	\$1,665,427	\$1,665,427	\$733,740
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$3,117,415</b>	<b>\$3,142,048</b>	<b>\$3,619,021</b>	<b>\$3,626,558</b>	<b>\$2,736,836</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$822,710</b>	<b>\$34,564</b>	<b>(\$416,259)</b>	<b>(\$131,664)</b>	<b>\$582,873</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$189,036	\$1,011,746	\$1,011,746	\$1,011,746	\$880,082
Net Change	\$822,710	\$34,564	(\$416,259)	(\$131,664)	\$0
Ending Balance - June 30	\$1,011,746	\$1,046,310	\$595,487	\$880,082	\$880,082
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899
Net Change	\$0	\$0	\$0	\$0	\$582,873
Ending Balance - June 30	\$1,557,899	\$1,557,899	\$1,557,899	\$1,557,899	\$2,140,772
<b>Total Fund Balance</b>	<b>\$2,569,645</b>	<b>\$2,604,209</b>	<b>\$2,153,386</b>	<b>\$2,437,981</b>	<b>\$3,020,854</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,002	\$1,000	\$1,000	\$1,000	\$1,000
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,333,229	\$1,387,694	\$1,387,694	\$1,387,694	\$1,449,284
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,128	\$1,100	\$1,100	\$4,078	\$1,100
Other	\$3,041	\$3,000	\$3,000	\$13,507	\$3,000
Transfer In	\$25,000	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,366,400</b>	<b>\$1,392,794</b>	<b>\$1,392,794</b>	<b>\$1,406,279</b>	<b>\$1,454,384</b>
<b>Expenditures</b>					
Personal Services	\$637,465	\$672,001	\$672,001	\$641,499	\$673,879
Supplies	\$197,704	\$167,700	\$167,700	\$193,071	\$177,500
Purchased Services	\$542,128	\$440,570	\$440,570	\$425,052	\$500,715
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$59,883	\$62,466	\$62,466	\$62,466	\$57,268
Capital Outlay	\$0	\$0	\$0	\$0	\$65,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,437,180</b>	<b>\$1,342,737</b>	<b>\$1,342,737</b>	<b>\$1,322,088</b>	<b>\$1,474,362</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$70,780)</b>	<b>\$50,057</b>	<b>\$50,057</b>	<b>\$84,191</b>	<b>(\$19,978)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$41,715	(\$29,064)	(\$29,064)	(\$29,064)	\$55,127
Net Change	(\$70,780)	\$50,057	\$50,057	\$84,191	\$45,022
Ending Balance - June 30	(\$29,064)	\$20,993	\$20,993	\$55,127	\$100,149
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$213,953	\$213,953	\$213,953	\$213,953	\$213,953
Net Change	\$0	\$0	\$0	\$0	(\$65,000)
Ending Balance - June 30	\$213,953	\$213,953	\$213,953	\$213,953	\$148,953
<b>Total Fund Balance</b>	<b>\$184,889</b>	<b>\$234,946</b>	<b>\$234,946</b>	<b>\$269,080</b>	<b>\$249,102</b>

**Budget by Division**

<b>Informaton Tech</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$501,343	\$528,180	\$528,180	\$504,177	\$525,994
Supplies	\$22,134	\$10,700	\$10,700	\$10,700	\$10,500
Purchased Services	\$316,655	\$426,570	\$426,570	\$410,000	\$468,935
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$42,312	\$46,187	\$46,187	\$46,187	\$46,922
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Information Tech</b>	<b>\$882,444</b>	<b>\$1,011,637</b>	<b>\$1,011,637</b>	<b>\$971,064</b>	<b>\$1,052,351</b>

<b>Mapping</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$136,122	\$143,821	\$143,821	\$137,322	\$147,885
Supplies	\$2,054	\$7,000	\$7,000	\$5,000	\$17,000
Purchased Services	\$2,291	\$14,000	\$14,000	\$15,052	\$31,780
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$17,571	\$16,279	\$16,279	\$16,279	\$10,346
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Mapping</b>	<b>\$158,038</b>	<b>\$181,100</b>	<b>\$181,100</b>	<b>\$173,653</b>	<b>\$207,011</b>

<b>Computer Equipment</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$173,516	\$150,000	\$150,000	\$177,371	\$150,000
Purchased Services	\$223,182	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$65,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Computer Equipment</b>	<b>\$396,698</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$177,371</b>	<b>\$215,000</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$868,809	\$859,952	\$859,952	\$859,952	\$1,183,964
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$7,404	\$0	\$0	\$8,493	\$7,500
Other	\$0	\$0	\$0	\$0	\$3,094
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$3,600	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$879,813</b>	<b>\$859,952</b>	<b>\$859,952</b>	<b>\$868,445</b>	<b>\$1,194,558</b>
<b>Expenditures</b>					
Personal Services	\$66,907	\$72,562	\$72,562	\$72,239	\$75,127
Supplies	\$17,236	\$6,800	\$26,800	\$25,445	\$6,780
Purchased Services	\$873,273	\$794,985	\$774,985	\$892,744	\$1,092,628
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$11,023	\$12,548	\$12,548	\$12,548	\$12,589
Capital Outlay	\$55,990	\$17,000	\$17,000	\$22,281	\$65,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,024,429</b>	<b>\$903,895</b>	<b>\$903,895</b>	<b>\$1,025,257</b>	<b>\$1,252,124</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$144,617)</b>	<b>(\$43,943)</b>	<b>(\$43,943)</b>	<b>(\$156,812)</b>	<b>(\$57,566)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$907,188	\$762,571	\$762,571	\$762,571	\$605,759
Net Change	(\$144,617)	(\$43,943)	(\$43,943)	(\$156,812)	(\$57,566)
Ending Balance - June 30	\$762,571	\$718,628	\$718,628	\$605,759	\$548,193
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$762,571</b>	<b>\$718,628</b>	<b>\$718,628</b>	<b>\$605,759</b>	<b>\$548,193</b>

**Total Fund Budget**

<b>Health &amp; Benefits</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$8,973,647	\$10,026,485	\$10,026,485	\$9,390,688	\$10,383,928
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$8,299	\$5,000	\$5,000	\$14,909	\$5,000
Other	\$6,267	\$3,000	\$3,000	(\$3,761)	\$3,000
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$8,988,214</b>	<b>\$10,034,485</b>	<b>\$10,034,485</b>	<b>\$9,401,836</b>	<b>\$10,391,928</b>
<b>Expenditures</b>					
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$8,891,675	\$10,035,985	\$10,035,985	\$9,374,101	\$10,373,554
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,363	\$1,455	\$1,455	\$1,455	\$1,528
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$8,893,038</b>	<b>\$10,037,440</b>	<b>\$10,037,440</b>	<b>\$9,375,556</b>	<b>\$10,375,082</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$95,176</b>	<b>(\$2,955)</b>	<b>(\$2,955)</b>	<b>\$26,280</b>	<b>\$16,846</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	(\$727,030)	(\$631,854)	(\$631,854)	(\$631,854)	(\$605,574)
Net Change	\$95,176	(\$2,955)	(\$2,955)	\$26,280	\$16,846
Ending Balance - June 30	(\$631,854)	(\$634,809)	(\$634,809)	(\$605,574)	(\$588,728)
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>(\$631,854)</b>	<b>(\$634,809)</b>	<b>(\$634,809)</b>	<b>(\$605,574)</b>	<b>(\$588,728)</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$3,000	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$493,329	\$538,960	\$538,960	\$538,960	\$552,116
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$2,879	\$0	\$0	\$3,027	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$499,208</b>	<b>\$538,960</b>	<b>\$538,960</b>	<b>\$541,987</b>	<b>\$552,116</b>
<b>Expenditures</b>					
Personal Services	\$418,941	\$431,973	\$431,973	\$434,546	\$452,336
Supplies	\$44,274	\$32,750	\$32,750	\$32,750	\$21,520
Purchased Services	\$14,200	\$27,275	\$27,275	\$17,000	\$29,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$376	\$0	\$0	\$0	\$0
Internal Service	\$38,080	\$46,962	\$46,962	\$46,962	\$50,004
Capital Outlay	\$6,000	\$0	\$0	\$0	\$150,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$521,871</b>	<b>\$538,960</b>	<b>\$538,960</b>	<b>\$531,258</b>	<b>\$703,760</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$22,663)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,729</b>	<b>(\$151,644)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$216,738	\$194,076	\$194,076	\$194,076	\$204,805
Net Change	(\$22,663)	\$0	\$0	\$10,729	(\$151,644)
Ending Balance - June 30	<b>\$194,076</b>	<b>\$194,076</b>	<b>\$194,076</b>	<b>\$204,805</b>	<b>\$53,161</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Fund Balance</b>	<b>\$194,076</b>	<b>\$194,076</b>	<b>\$194,076</b>	<b>\$204,805</b>	<b>\$53,161</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,082	\$59,913	\$59,913	\$59,913	\$65,796
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$265	\$0	\$0	\$346	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	\$52,347	\$59,913	\$59,913	\$60,259	\$65,796
<b>Expenditures</b>					
Personal Services	\$16,897	\$18,005	\$18,005	\$18,005	\$18,330
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$24,644	\$28,700	\$28,700	\$28,700	\$38,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,168	\$2,259	\$2,259	\$2,259	\$2,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	\$43,708	\$48,964	\$48,964	\$48,964	\$59,730
<b>Revenue Over (Under) Expenditures</b>	\$8,639	\$10,949	\$10,949	\$11,295	\$6,066
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$12,651	\$21,290	\$21,290	\$21,290	\$32,585
Net Change	\$8,639	\$10,949	\$10,949	\$11,295	\$6,066
Ending Balance - June 30	\$21,290	\$32,239	\$32,239	\$32,585	\$38,651
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	\$21,290	\$32,239	\$32,239	\$32,585	\$38,651



## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$360	\$0	\$0	\$300	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,630,216	\$1,702,895	\$1,702,895	\$1,702,895	\$1,804,089
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$3,006	\$0	\$0	\$3,159	\$0
Other	\$196	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$1,633,778</b>	<b>\$1,702,895</b>	<b>\$1,702,895</b>	<b>\$1,706,354</b>	<b>\$1,804,089</b>
<b>Expenditures</b>					
Personal Services	\$1,022,191	\$1,122,679	\$1,122,679	\$983,661	\$1,178,498
Supplies	\$59,609	\$32,600	\$32,600	\$28,900	\$18,100
Purchased Services	\$342,840	\$364,295	\$364,295	\$364,295	\$371,025
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$336)	\$0	\$0	\$0	\$0
Internal Service	\$176,968	\$184,721	\$184,721	\$184,721	\$186,469
Capital Outlay	\$0	\$0	\$0	\$0	\$250,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,601,272</b>	<b>\$1,704,295</b>	<b>\$1,704,295</b>	<b>\$1,561,577</b>	<b>\$2,004,092</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$32,505</b>	<b>(\$1,400)</b>	<b>(\$1,400)</b>	<b>\$144,777</b>	<b>(\$200,003)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$163,194	\$195,699	\$195,699	\$195,699	\$340,476
Net Change	\$32,505	(\$1,400)	(\$1,400)	\$144,777	(\$200,003)
Ending Balance - June 30	\$195,699	\$194,299	\$194,299	\$340,476	\$140,473
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$0	\$0	\$0	\$0	\$0
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$0	\$0	\$0	\$0	\$0
<b>Total Fund Balance</b>	<b>\$195,699</b>	<b>\$194,299</b>	<b>\$194,299</b>	<b>\$340,476</b>	<b>\$140,473</b>

**Budget by Division**

<b>Accounting</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$463,767	\$519,872	\$519,872	\$511,854	\$545,460
Supplies	\$31,118	\$10,700	\$10,700	\$7,000	\$10,700
Purchased Services	\$76,114	\$78,255	\$78,255	\$78,255	\$78,255
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$84,259	\$90,971	\$90,971	\$90,971	\$90,286
Capital Outlay	\$0	\$0	\$0	\$0	\$200,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
	\$655,258	\$699,798	\$699,798	\$688,080	\$924,701

<b>Payroll</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$67,095	\$71,963	\$71,963	\$71,963	\$70,332
Supplies	\$5,844	\$1,900	\$1,900	\$1,900	\$1,900
Purchased Services	\$192	\$200	\$200	\$200	\$2,989
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$7,310	\$7,839	\$7,839	\$7,839	\$8,024
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Payroll</b>	\$80,441	\$81,902	\$81,902	\$81,902	\$83,245

<b>Utility Billing</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$480,779	\$519,727	\$519,727	\$388,727	\$550,702
Supplies	\$20,214	\$20,000	\$20,000	\$20,000	\$5,500
Purchased Services	\$221,566	\$241,980	\$241,980	\$241,980	\$243,635
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$336)	\$0	\$0	\$0	\$0
Internal Service	\$84,795	\$85,246	\$85,246	\$85,246	\$87,430
Capital Outlay	\$0	\$0	\$0	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Utility Billing</b>	\$807,018	\$866,953	\$866,953	\$735,953	\$937,267

**Budget by Division**

<b>Mail</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$10,550	\$11,117	\$11,117	\$11,117	\$12,004
Supplies	\$2,433	\$0	\$0	\$0	\$0
Purchased Services	\$44,968	\$43,860	\$43,860	\$43,860	\$46,146
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$604	\$665	\$665	\$665	\$729
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Mail</b>	<b>\$58,555</b>	<b>\$55,642</b>	<b>\$55,642</b>	<b>\$55,642</b>	<b>\$58,879</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$37,950	\$36,300	\$36,300	\$36,300	\$37,100
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$82,617	\$138,100	\$138,100	\$227,205	\$137,800
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,376,707	\$1,448,574	\$1,448,574	\$1,448,574	\$1,523,554
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$1,474	\$0	\$0	\$695	\$0
Other	\$0	\$0	\$0	\$0	\$0
Transfer In	\$63,143	\$63,143	\$63,143	\$63,143	\$63,143
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$13,590	\$0
<b>Revenue Totals</b>	<b>\$1,561,891</b>	<b>\$1,686,117</b>	<b>\$1,686,117</b>	<b>\$1,789,507</b>	<b>\$1,761,597</b>
<b>Expenditures</b>					
Personal Services	\$1,324,401	\$1,372,560	\$1,372,560	\$1,360,517	\$1,405,603
Supplies	\$30,138	\$36,700	\$36,700	\$24,655	\$44,100
Purchased Services	\$48,940	\$47,375	\$47,375	\$35,707	\$50,445
Debt Service	\$83,427	\$15,194	\$15,194	\$15,194	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$222,918	\$220,165	\$220,165	\$220,165	\$232,883
Capital Outlay	\$23,385	\$31,590	\$56,919	\$50,658	\$7,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$1,733,209</b>	<b>\$1,723,584</b>	<b>\$1,748,913</b>	<b>\$1,706,896</b>	<b>\$1,740,031</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$171,318)</b>	<b>(\$37,467)</b>	<b>(\$62,796)</b>	<b>\$82,611</b>	<b>\$21,566</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$184,592	\$13,274	\$13,274	\$13,274	\$95,885
Net Change	(\$171,318)	(\$37,467)	(\$62,796)	\$82,611	\$21,566
Ending Balance - June 30	\$13,274	(\$24,193)	(\$49,522)	\$95,885	\$117,451
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$62,251	\$62,251	\$62,251	\$62,251	\$62,251
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$62,251	\$62,251	\$62,251	\$62,251	\$62,251
<b>Total Fund Balance</b>	<b>\$75,525</b>	<b>\$38,058</b>	<b>\$12,729</b>	<b>\$158,136</b>	<b>\$179,702</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$631,308	\$656,372	\$656,372	\$656,372	\$637,685
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$4,091	\$0	\$0	\$4,409	\$0
Other	\$930	\$0	\$0	\$0	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$636,328</b>	<b>\$656,372</b>	<b>\$656,372</b>	<b>\$660,781</b>	<b>\$637,685</b>
<b>Expenditures</b>					
Personal Services	\$382,865	\$379,923	\$379,923	\$367,913	\$392,226
Supplies	\$17,080	\$40,719	\$40,719	\$42,845	\$40,200
Purchased Services	\$125,111	\$161,705	\$205,629	\$161,705	\$142,400
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$47,659	\$53,404	\$53,404	\$49,764	\$62,589
Capital Outlay	\$26,075	\$18,000	\$154,628	\$50,000	\$18,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$598,790</b>	<b>\$653,751</b>	<b>\$834,303</b>	<b>\$672,227</b>	<b>\$655,415</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$37,539</b>	<b>\$2,621</b>	<b>(\$177,931)</b>	<b>(\$11,446)</b>	<b>(\$17,730)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$252,415	\$289,954	\$289,954	\$289,954	\$278,508
Net Change	\$37,539	\$2,621	(\$177,931)	(\$11,446)	(\$17,730)
Ending Balance - June 30	<b>\$289,954</b>	<b>\$292,575</b>	<b>\$112,023</b>	<b>\$278,508</b>	<b>\$260,778</b>
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$5,271	\$5,271	\$5,271	\$5,271	\$5,271
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	<b>\$5,271</b>	<b>\$5,271</b>	<b>\$5,271</b>	<b>\$5,271</b>	<b>\$5,271</b>
<b>Total Fund Balance</b>	<b>\$295,225</b>	<b>\$297,846</b>	<b>\$117,294</b>	<b>\$283,779</b>	<b>\$266,049</b>

## Total Fund Budget

	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
<b>Revenue</b>					
Taxes	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$0	\$0	\$0	\$0	\$0
Intergovernmental	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$0	\$0	\$0	\$0	\$0
Fines & Forfeitures	\$0	\$0	\$0	\$0	\$0
Internal Service	\$587,249	\$598,497	\$598,497	\$598,497	\$604,043
Special Assessments	\$0	\$0	\$0	\$0	\$0
Investment Income	\$3,245	\$0	\$0	\$3,239	\$0
Other	\$326	\$0	\$0	\$326	\$0
Transfer In	\$0	\$0	\$0	\$0	\$0
Issuance of Debt	\$0	\$0	\$0	\$0	\$0
Sale of Assets	\$0	\$0	\$0	\$0	\$0
<b>Revenue Totals</b>	<b>\$590,819</b>	<b>\$598,497</b>	<b>\$598,497</b>	<b>\$602,062</b>	<b>\$604,043</b>
<b>Expenditures</b>					
Personal Services	\$298,239	\$318,827	\$318,827	\$318,827	\$322,175
Supplies	\$28,142	\$27,022	\$27,022	\$27,022	\$26,250
Purchased Services	\$247,173	\$231,585	\$231,585	\$231,585	\$265,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$16,521	\$21,063	\$21,063	\$21,063	\$21,047
Capital Outlay	\$5,600	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Expenditures Totals</b>	<b>\$595,675</b>	<b>\$598,497</b>	<b>\$598,497</b>	<b>\$598,497</b>	<b>\$635,172</b>
<b>Revenue Over (Under) Expenditures</b>	<b>(\$4,856)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,565</b>	<b>(\$31,129)</b>
<b>Unreserved Balances</b>					
Beginning Balance - July 1	\$132,117	\$127,262	\$127,262	\$127,262	\$130,827
Net Change	(\$4,856)	\$0	\$0	\$3,565	(\$31,129)
Ending Balance - June 30	\$127,262	\$127,262	\$127,262	\$130,827	\$99,698
<b>Reserved Balances</b>					
Beginning Balance - July 1	\$97,116	\$97,116	\$97,116	\$97,116	\$97,116
Net Change	\$0	\$0	\$0	\$0	\$0
Ending Balance - June 30	\$97,116	\$97,116	\$97,116	\$97,116	\$97,116
<b>Total Fund Balance</b>	<b>\$224,378</b>	<b>\$224,378</b>	<b>\$224,378</b>	<b>\$227,943</b>	<b>\$196,814</b>

<i>Administration</i>	<ul style="list-style-type: none"> <li>▪ The <b>City Commission</b> is the legislative and governing body of the City. It is responsible for establishing City policies and goals. It has the authority to adopt laws, ordinances, and resolutions as needed to conduct the business of the City.</li> <li>▪ The <b>City Manager’s Office</b> is responsible for assuring the city commission’s policy direction is carried out and for overall management of all city functions. The staff is also responsible for a wide variety of special projects such as developing intergovernmental agreements, measuring organizational efficiency, and budget development.</li> <li>▪ The <b>City Clerk’s Office</b> is responsible for the history of the city as an organization. The accomplishments and accountability of municipal governments is documented by the creation, maintenance, and preservation of public records.</li> <li>▪ <b>Information Technology</b> is an internal service fund. This fund and division is responsible for managing the central computer systems, networks, and software of the city. Mapping and telephone services are also included.</li> <li>▪ The <b>Neighborhood Council</b> Coordinator provides technical and general information among Neighborhood Councils, Council of Councils, City staff, the City Commission, and citizens of Great Falls.</li> <li>▪ The <b>Animal Shelter</b> ensures the health, safety, and welfare of the animals and citizens of our community.</li> <li>▪ The <b>Civic Center Events</b> division handles operations of the Mansfield Center for the Performing Arts.</li> </ul>
<i>Finance</i>	<p>The Finance Department provides and accounts for services in support of other city operations. Finance operations include:</p> <ul style="list-style-type: none"> <li>▪ Accounts Payable/Receivable</li> <li>▪ City Tax and Assessment</li> <li>▪ Payroll</li> <li>▪ Billing</li> <li>▪ Utility Billing &amp; Customer Service</li> <li>▪ Budget and Analysis</li> <li>▪ City Mail Processing</li> </ul>
<i>Fire</i>	<p>The Fire Department’s primary responsibility is to protect lives and property through fire prevention, fire suppression and investigation, emergency pre-hospital medical service, and maintenance of fire hydrants.</p>
<i>Housing Authority</i>	<p>The Housing Authority provides staff and management to the Great Falls Housing Authority Board of Commissioners to manage and operate 490 units of public housing and 32 units of affordable housing in seven locations and manage 265 Section Eight Vouchers.</p>
<i>Human Resources</i>	<p>The Human Resources department is responsible for recruitment, benefits administration, compensation, policy development, collective bargaining negotiations, and organizational training and development of personnel.</p>

<i>Legal</i>	The Legal Department provides legal advice for the City Commission and City staff, assists departments in preparing new ordinances or changes to existing ones, represents the City in civil litigation, and prosecutes misdemeanor violations in Municipal Court.
<i>Municipal Court</i>	Municipal Court provides for direct courtroom proceedings and the record and receipt functions necessary to follow through with dispositions and for jail alternatives. Court operations are administered by the elected municipal court judge.
<i>Park &amp; Recreation</i>	The Park & Recreation Department is responsible for the City’s parks and trees, swimming pools, golf courses, and recreation programs.
<i>Planning &amp; Community Development</i>	The Planning & Community Development Department serves Great Falls by facilitating, promoting, and ensuring quality planning development for our community. Services include land development, subdivision review, transportation planning, rezoning, annexations, and land use planning.
<i>Police</i>	The Police Department’s main objectives are to prevent and suppress crime. The 911 Dispatch Center is managed by the Department and receives calls for the City of Great Falls, Cascade County, and four bordering counties.
<i>Public Library</i>	The Public Library provides residents with access to information through books, internet access, interlibrary loan services, and the bookmobile. The library also provides programming for children and adults as well as exhibits of art and culture. The library is governed by a Board of Trustees appointed to five year terms by the City Commission.
<i>Public Works</i>	The Public Works Department is responsible for the planning, organization, and coordination of three branches: <ul style="list-style-type: none"> <li>▪ Utilities – Water, Sewer, and Storm Drain</li> <li>▪ Operations – Sanitation, Street, and Central Garage</li> <li>▪ Engineering – Technical support for utilities and operations</li> </ul>
<i>Special Districts</i>	These funds are not assigned to a City Department.





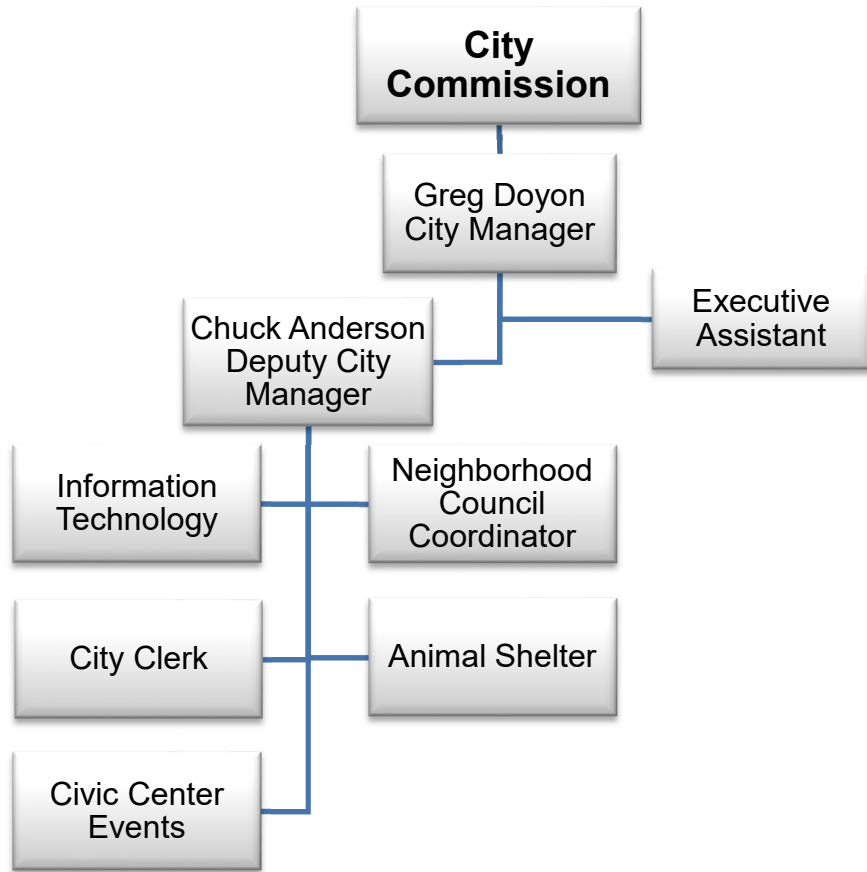
# Administration Department

## MISSION STATEMENT

To provide efficient, accessible, and responsive local government services which promote a safe and thriving community.



**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	<b>FY2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>
<i>Mayor/City Commission</i>	1.25	1.25	1.25
<i>City Manger</i>	3.00	3.00	3.00
<i>City Clerk</i>	2.00	2.00	2.00
<i>Neighborhood Council</i>	1.00	1.00	1.00
<i>Animal Shelter Operations</i>	10.28	10.28	10.28
<i>Information Technology</i>	8.00	8.00	8.00
<i>Civic Center Events</i>	4.54	4.54	4.54
<b>Administration Department Total</b>	<b>30.07</b>	<b>30.07</b>	<b>30.07</b>

## City Commission

The City Commission budget includes compensation and education expenses for the members of the City of Great Falls governing body, memberships in organizations such as the Montana League of Cities and Towns and the National League of Cities, and necessities for the day to day operation of the Commission.

Full Financial Summary can be found under General Fund. (See pages 80-87)

<b>City Commission</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$101,764	\$108,147	\$108,147	\$107,545	\$119,387
Supplies	\$1,142	\$1,400	\$1,400	\$1,200	\$2,900
Purchased Services	\$150,005	\$54,600	\$74,353	\$68,000	\$103,850
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$5,665	\$6,281	\$6,281	\$6,281	\$7,010
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City Commission</b>	<b>\$258,576</b>	<b>\$170,428</b>	<b>\$190,181</b>	<b>\$183,026</b>	<b>\$233,147</b>

## Contingency

The Contingency division provides a budgetary reserve for emergency or unanticipated expenditures during the fiscal year.

Full Financial Summary can be found under General Fund. (See pages 80-87)

<b>Contingency</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$451,909	\$352,489	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Contingency</b>	<b>\$0</b>	<b>\$451,909</b>	<b>\$352,489</b>	<b>\$0</b>	<b>\$0</b>

## City Manager

The City Manager's Office is responsible for the day-to-day operations of the City of Great Falls, implementing policy decisions and legislative actions taken by the City Commission, as well as making recommendations to the Commission. The manager recruits, hires and supervises all City staff and is responsible for a variety of special projects such as developing intergovernmental agreements, measuring organizational efficiency, and budget development.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City Manager	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$448,111	\$470,001	\$470,001	\$476,022	\$490,633
Supplies	\$1,123	\$3,000	\$3,000	\$1,500	\$2,700
Purchased Services	\$19,267	\$19,040	\$19,040	\$16,000	\$19,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$39,636	\$41,234	\$41,234	\$41,234	\$43,453
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City Manager</b>	<b>\$508,137</b>	<b>\$533,275</b>	<b>\$533,275</b>	<b>\$534,756</b>	<b>\$556,326</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Transitioned public golf courses to a private management contract with CourseCo for a three-year contract
- Addressed critical infrastructure at fire stations, library, parking garages
- Finalized Civic Center façade restoration costs
- Monitored and explored options for incoming property tax revenue changes that will have impact on General Fund and other funds
- Completed several key recruitments including Library Director, Housing Authority Executive Director, and Events Manager for the Mansfield Center for the Performing Arts
- Successfully hosted the first City 101 class for the citizens of Great Falls
- Initiated changes to development review process including codifying the various processes, drafting business rules, and creating detailed checklists for each process
- Examined office space options for Municipal Court, Legal, and Human Resources Departments
- Renewed contract with Great Falls Emergency Services
- Explored options to keep the Natatorium open after façade failure, but determined repairs exceeded available funds and would not fully address structural problems

### Priority Goals and Objectives – For the Upcoming Year

- Evaluate funding options for large-scale capital improvements such as the Great Falls Civic Center façade

- Continue to focus on Development Review with specific emphasis toward engineering; fee review and change, staffing analysis, and an updated development resource center
- Evaluate services to determine sustainability with current and projected revenues and evaluate user trends, fees, and community support levels for services
- Monitor developments on Ground Based Strategic Deterrence and its effect on Malmstrom Air Force Base and the surrounding community
- Review Public Safety posture and explore options for 911 radio replacement

## City Clerk

This office is responsible for the history of the City as an organization. The accomplishments and accountability of municipal governments are documented by the creation, maintenance, and preservation of public records.

Full Financial Summary can be found under General Fund. (See pages 80-87)

City Clerk	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$146,235	\$155,053	\$155,053	\$157,181	\$168,324
Supplies	\$1,662	\$1,600	\$1,600	\$1,000	\$1,600
Purchased Services	\$13,721	\$9,750	\$9,750	\$8,000	\$11,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$32,929	\$37,120	\$37,120	\$37,120	\$36,459
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City Clerk</b>	<b>\$194,547</b>	<b>\$203,523</b>	<b>\$203,523</b>	<b>\$203,301</b>	<b>\$217,633</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Collaborated with the IT Division to: upgrade the City's Government Access Channel (GAC) equipment to air public meetings on cable channel 190 and the internet for transparency and open access to citizens, and develop a Records and Information Management (RIM) policy
- Collaborated with the Legal Department to: update and bring current several titles of the Official Code of the City of Great Falls (OCCGF), and participated in recording and airing "Lunch with Legal" as an additional opportunity for citizens to become informed and educated on the operations of local government
- Participated in the City 101 program designed to improve participants' understanding of basic functions of local government
- Tracked and reported all City officials' legislative activity to the Commissioner of Political Practices
- Deputy City Clerk received a Certificate of Achievement for successfully completing the third year of the Professional Education Program conducted by the MSU-Local Government Center and the Montana Clerks, Treasurers, and Finance Officers Association.

**Priority Goals & Objectives - For the Upcoming Year**

- Continue to manage a large volume of records for efficient retrieval, and to respond to requests for information from staff and the public in a timely manner
- Update the City Commission and Neighborhood Council Handbooks, and participate in training sessions with elected and appointment officials on open meeting laws, public participation, minutes and agenda requirements, parliamentary procedure, and ethics
- Collaborate with the IT Division to implement the RIM policy and conduct training session
- Cause the paper version of the OCCGF to be codified, and the electronic version to be kept current on the City's website
- Continue to attend professional training opportunities on local government and records management

**City 190**

The City 190 currently provides coverage of the City Commission meetings.

Full Financial Summary can be found under General Fund. (See pages 80-87)

<b>City 190</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$9,379	\$10,805	\$9,033	\$9,033	\$2,000
Purchased Services	\$6,458	\$17,538	\$44,353	\$44,353	\$16,588
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,934	\$2,030	\$2,030	\$2,030	\$2,535
Capital Outlay	\$0	\$0	\$99,420	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City 190</b>	<b>\$17,771</b>	<b>\$30,373</b>	<b>\$154,836</b>	<b>\$55,416</b>	<b>\$21,123</b>

**Goals and Objectives****Major Accomplishments - In the Past Year**

- Upgraded the City's Government Access Channel (GAC) equipment to air public meetings on cable channel 190 and the internet for transparency and open access to citizens
- Aired several Public Service Announcements on a daily basis for Public Works' Storm Water Management Program in compliance with Montana Department of Environmental Quality General Permit for Municipal Storm Water and EPA regulations
- Recorded and aired "Lunch with Legal" on a weekly basis for citizens to become informed and educated on the operations of local government

**Priority Goals & Objectives - For the Upcoming Year**

- Continue to enhance open access and transparency in local government by utilizing technology to air and live-stream the City Commission and other government related meetings



## Neighborhood Council

The Neighborhood Council Coordinator provides staff support to the nine Neighborhood Councils; and provides technical and general information to Neighborhood Councils, Great Falls Citizens Council, City Staff, the City Commission, and Great Falls citizens.

Full Financial Summary can be found under General Fund. (See pages 80-87)

Neighborhood Council	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$67,437	\$70,990	\$70,990	\$56,884	\$92,464
Supplies	\$596	\$1,000	\$1,000	\$1,300	\$1,000
Purchased Services	\$670	\$3,100	\$3,100	\$1,500	\$4,020
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$7,921	\$8,241	\$8,241	\$8,241	\$17,912
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighbor. Council</b>	<b>\$76,624</b>	<b>\$83,331</b>	<b>\$83,331</b>	<b>\$67,925</b>	<b>\$115,396</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Coordinated visioning presentations to promote the visioning and goal-setting process throughout the Neighborhood Councils
- Transitioned from Neighborhood Council Coordinator position to Communications Specialist position
- Introduced the editorial calendaring process to City departments with the goal of developing proactive communications with the staff and residents of the City
- Expanding access to social media without increasing the number of new pages
- Conducted an online survey of all the neighborhood council members

### Priority Goals & Objectives - For the Upcoming Year

- Actively promote and support the Neighborhood Council election process. Onboard and train new NC members. Coordinate and provide ongoing training opportunities to all Council members.
- Improve external communications by providing ongoing departmental communications support, developing stronger ties with the media, and growing social media presence
- Further develop the Communications Specialist role
- Improve community engagement at NC meetings by educating the public about the function and value of Neighborhood Councils through increased exposure through all forms of media
- Continued promotion of the visioning process throughout the remaining Neighborhood Councils

## Animal Shelter

Since 2008, the Great Falls Animal Shelter has been operated by the City of Great Falls as a municipal, open admission animal shelter. The shelter houses and cares for homeless, lost or abandoned animals and provides licensing, adoption and cremation services.

Full Financial Summary can be found under General Fund. (See pages 80-87)

Animal Shelter	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$446,033	\$509,179	\$509,179	\$500,591	\$552,175
Supplies	\$75,973	\$56,353	\$59,864	\$77,000	\$56,353
Purchased Services	\$58,896	\$51,418	\$81,195	\$70,000	\$51,418
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$38,331	\$20,000	\$28,940	\$25,000	\$20,000
Internal Service	\$42,893	\$50,366	\$50,366	\$50,366	\$58,355
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Animal Shelter</b>	<b>\$662,126</b>	<b>\$687,316</b>	<b>\$729,544</b>	<b>\$722,957</b>	<b>\$738,301</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Received and accepted bid for Cattery addition as part of capital improvements. This addition is fully funded through donations raised through the Help Us Grow campaign.
- Purchased new Hydro Incinerator that will be installed during the building of the Cattery addition. Another completed item to the Shelter's capital improvements.
- Began the process of reviewing and renewing expired Multiple Animal Permits. Updated 100+ MAPs within the community.
- Began sending reminder cards for animal license and permit registrations.

### Priority Goals & Objectives - For the Upcoming Year

- Finalize permit renewal process to optimize compliance and tracking of animal permits within Great Falls
- Grow the Shelter's community presence by increasing off-site adoption events, microchipping/vaccination clinics, and public education opportunities.
- Develop the possibility for low cost community vaccination/education events.
- Continue working towards grant opportunities for funding operation/equipment needs at the Shelter.

## City County Health

This division was set up to account for the City's support for the City County Health Department. CCHD uses the contribution from the City to operate the Environmental Health program and Prevention Services which includes Communicable Disease Investigation, Sexually Transmitted Diseases, Immunizations and other lab services.



Full Financial Summary can be found under General Fund. (See pages 80-87)

<b>City/County Health</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City/County Health</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>

## Civic Center Events

The Civic Center Events division operates the Mansfield Center for the Performing Arts. It works to promote and coordinate the use of more than 52,000 square feet of meeting space inclusive of the Mansfield Theater, Mansfield Convention Center, Missouri Room, and three other meeting rooms in the Great Falls Civic Center. It is responsible for a portion of the cost of custodial service, utilities, and maintenance for these rooms. Capital improvements and equipment purchases for these areas are financed through the facility/equipment surcharge fees, the General Fund, and fundraising efforts.

Full Financial Summary can be found under Civic Center Events. (See pages 168-169)

<b>Events</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$250,068	\$265,789	\$265,789	\$258,813	\$265,435
Supplies	\$18,219	\$21,835	\$21,835	\$15,000	\$21,835
Purchased Services	\$25,847	\$33,925	\$33,925	\$34,528	\$33,925
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$31)	\$0	\$0	\$0	\$0
Internal Service	\$221,875	\$215,664	\$215,664	\$215,664	\$232,625
Capital Outlay	\$0	\$9,430	\$9,430	\$9,800	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Events</b>	<b>\$515,978</b>	<b>\$546,643</b>	<b>\$546,643</b>	<b>\$533,805</b>	<b>\$553,820</b>

<b>Events Other Promoter</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$30,309	\$56,131	\$56,131	\$35,173	\$57,590
Supplies	\$276	\$300	\$300	\$300	\$300
Purchased Services	\$13,924	\$20,180	\$20,180	\$10,000	\$20,180
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
Loss of Reserves	\$0	\$0	\$0	\$0	\$0
<b>Total Events Other</b>	<b>\$44,509</b>	<b>\$76,611</b>	<b>\$76,611</b>	<b>\$45,473</b>	<b>\$78,070</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Finished the year under budget.
- Cultivated a new client(Great Falls Farmers Market)
- Learned the basic functions of LOGOS. Developed a basic understanding of the budget process.
- Hired a new Events Specialist and Box Office Manager. Every person in the Events office is new to their position. We made it through the year without any major disasters.
- Hired and trained 2 new box office personnel who can also work in other positions in our organization.

### Priority Goals & Objectives - For the Upcoming Year

- Maintain budget so no need for additional subsidy.
- Get more in-depth training on LOGOS
- Get rate increase approved by City Commission
- Earn additional revenue by allowing alcohol in the Theater
- Create and market a wedding package utilizing the Mansfield Theater for wedding ceremonies

## Information Technology

Information Technology is an internal service fund. This fund and division is responsible for managing the central computer systems, personal computer systems, wide area network, local area networks, telephone system, and for providing computer and software training to City employees. The goal is to give City employees the best tools possible in order to provide efficient and effective customer and public service to the general public.

Full Financial Summary can be found under the Information Tech Fund. (See pages 175-176)

Informaton Tech	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$501,343	\$528,180	\$528,180	\$504,177	\$525,994
Supplies	\$22,134	\$10,700	\$10,700	\$10,700	\$10,500
Purchased Services	\$316,655	\$426,570	\$426,570	\$410,000	\$468,935
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$42,312	\$46,187	\$46,187	\$46,187	\$46,922
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Information Tech</b>	<b>\$882,444</b>	<b>\$1,011,637</b>	<b>\$1,011,637</b>	<b>\$971,064</b>	<b>\$1,052,351</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Increased network bandwidth to several City sites (Fire Departments and Public Works). Higher bandwidth makes for greater efficiency.
- Implemented ArcGIS Portal which allows for greater sharing of mapping resources throughout the organization.
- Achieved 99% ADA compliance on the City's website. This ensures that the vision and hearing impaired can access documents, images and video.
- Merged the Mapping section with the Information Tech division (Room 8). This creates better communications and collaboration, as well as frees up office space for other departments.
- Began software implementations for Energov (Planning and Community Development), Neogov (Applicant Tracking for Human Resources) and Electronic Timesheets (Human Resources and Finance). These software packages were selected by departments to provide greater workflows and efficiencies.

### Priority Goals & Objectives - For the Upcoming Year

- Implement Energov (Planning/Community Development software). Be at least 75% complete in the Munis software (Finance/HR/Payroll/Utilities) implementation. These systems were selected to provide greater workflows and efficiencies.
- Upgrade Exchange (E-mail server) and all clients to version 2016 or later. This upgrade will add system stability and provide greater features to the e-mail clients.
- Create more external mapping resources for public use. Providing more online options for Great Falls citizens can save staff time and create a better business model.
- Upgrade all City wireless (wifi) to a simpler, more robust and secure platform. This will expand the guest wifi network and provide greater and simpler accessibility.
- Conduct a professional network security audit and penetration testing on the City network. This will allow the I.T. Division to concentrate on any weaknesses and develop strategies to correct them.

## Computer Equipment

The replacement of computer equipment is funded through an annual appropriation for the Computer Equipment Revolving Schedule (ERS) reserve.

Financial Summary can be found under the Information Tech Fund. (See page 175)

<b>Computer Equipment</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$173,516	\$150,000	\$150,000	\$177,371	\$150,000
Purchased Services	\$223,182	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$65,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Computer Equipment</b>	<b>\$396,698</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$177,371</b>	<b>\$215,000</b>

## Mapping

The Mapping division strives to create and provide GIS (Geographic Information Systems) data, mapping services, and project support. Mapping maintains all GIS data resources that offer primary support for E911 Emergency Operations and promotes and maintains a shared GIS data framework for all departments that supports GIS both in growth and application.

Full Financial Summary can be found under the Information Tech Fund. (See page 175)

<b>Mapping</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$136,122	\$143,821	\$143,821	\$137,322	\$147,885
Supplies	\$2,054	\$7,000	\$7,000	\$5,000	\$17,000
Purchased Services	\$2,291	\$14,000	\$14,000	\$15,052	\$31,780
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$17,571	\$16,279	\$16,279	\$16,279	\$10,346
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Mapping</b>	<b>\$158,038</b>	<b>\$181,100</b>	<b>\$181,100</b>	<b>\$173,653</b>	<b>\$207,011</b>

## City Telephone

City Telephone is an internal service fund. This division provides centralized telephone services for the City of Great Falls. The City transitioned to a new VOIP (Voice over Internet Protocol) system in July 2014 thus eliminating the switchboard operator. The management of this division also transitioned from the Police Department to Information Technology. The services provided include contract leasing and purchasing of equipment as well as providing long distance carriers and telephone contracts for the city departments.

Full Financial Summary can be found under the City Telephone Fund. (See page 180)

City Telephone	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$16,897	\$18,005	\$18,005	\$18,005	\$18,330
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$24,644	\$28,700	\$28,700	\$28,700	\$38,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,168	\$2,259	\$2,259	\$2,259	\$2,500
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City Telephone</b>	<b>\$43,708</b>	<b>\$48,964</b>	<b>\$48,964</b>	<b>\$48,964</b>	<b>\$59,730</b>



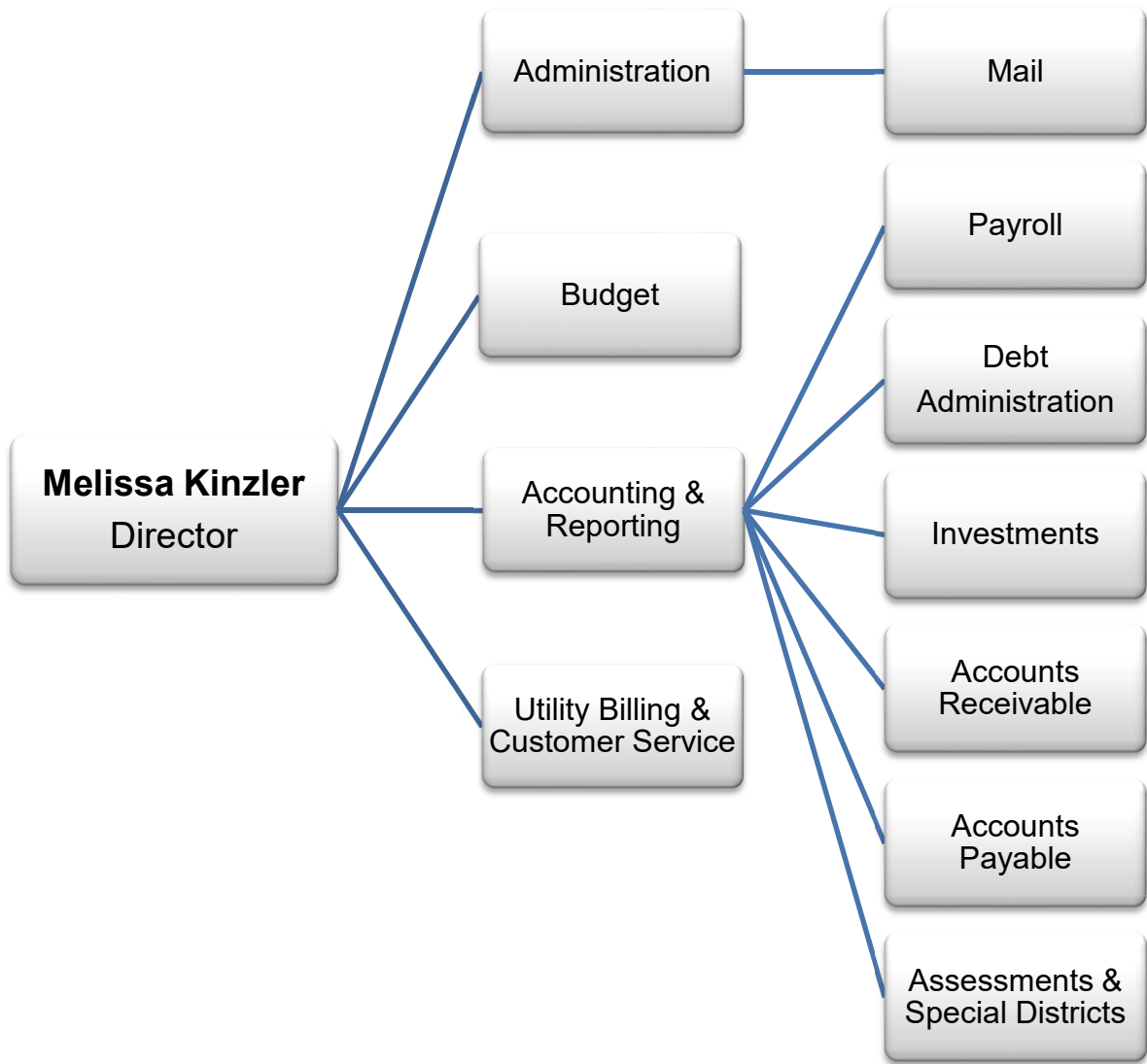


# Finance Department

## MISSION STATEMENT

We will enthusiastically and creatively serve our community by providing a dynamic, progressive and professional working relationship with our customers in an atmosphere of cooperation, respect and fellowship.

**Current Organizational Structure**



**Authorized Personnel (FTEs)**

Finance Fund	FY2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Accounting</i>	6.30	6.30	6.30
<i>Payroll</i>	1.15	1.15	1.15
<i>Utilities</i>	8.40	8.40	8.40
<i>Mail</i>	0.25	0.25	0.25
Finance Department Total	16.10	16.10	16.10

## Finance Department

The Finance Department provides support to other City Operations. Finance operations encompass: Accounts Payable/Receivable, Budget, City Assessments and Special Districts, Payroll, Investments, Debt Service, Utility Billing/Customer Service and Mail.

### Accounting

Accounting encompasses financial reporting, budgeting, purchase order/claims processing, miscellaneous billing, fixed assets, special improvement districts assessment, and special lighting districts creation and assessments.

Full Financial Summary can be found under the Finance Fund. (See page 181)

Accounting	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$463,767	\$519,872	\$519,872	\$511,854	\$545,460
Supplies	\$31,118	\$10,700	\$10,700	\$7,000	\$10,700
Purchased Services	\$76,114	\$78,255	\$78,255	\$78,255	\$78,255
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$84,259	\$90,971	\$90,971	\$90,971	\$90,286
Capital Outlay	\$0	\$0	\$0	\$0	\$200,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
	\$655,258	\$699,798	\$699,798	\$688,080	\$924,701

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Received the Government Finance Officers Association’s Distinguished Budget Award for the twenty-fifth year and the award for Comprehensive Annual Financial Report (CAFR) for the twenty-fourth year
- Updated the Uniform Guidance Policy of the City of Great Falls
- Performed quarterly budget reviews with the City Manager and City Commission
- Provided additional training on budget and financial statements to departments
- Provided training for new staff accountants and budget analyst
- Changed department name from Fiscal Services to Finance

### Priority Goals & Objectives - For the Upcoming Year

- Prepare five-year forecast to incorporate long term plans into budget process
- Perform quarterly budget reviews with departments
- Continue to develop a facility capital improvement master schedule
- Update our Mission Statement
- Updated Fund Balance policies for all funds
- Provide additional training to Departments on Fund Balances/Net Position
- Update the Financial Policies of the City of Great Falls



## Payroll

Payroll encompasses the centralized processing of all City employees' payroll on a semi-monthly basis as well as retiree benefits and health insurance for the component units of the City's health plan.

Full Financial Summary can be found under the Finance Fund. (See page 181)

Payroll	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$67,095	\$71,963	\$71,963	\$71,963	\$70,332
Supplies	\$5,844	\$1,900	\$1,900	\$1,900	\$1,900
Purchased Services	\$192	\$200	\$200	\$200	\$2,989
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$7,310	\$7,839	\$7,839	\$7,839	\$8,024
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Payroll</b>	<b>\$80,441</b>	<b>\$81,902</b>	<b>\$81,902</b>	<b>\$81,902</b>	<b>\$83,245</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Ensured all employees were paid properly and on time, including those employees who are terminated
- Reconciled the Health Insurance billing to City records and now reconcile monthly.
- Continued to provide training to all Departments
- Incorporate the new ACA laws and issue accurate reporting for all employees, including federal, state, W2's and insurance reporting
- Implemented a new State Retirement reporting system
- Trained a new payroll backup employee

### Priority Goals & Objectives - For the Upcoming Year

- Continue to update policy and procedure manuals for the Payroll system
- Implement electronic process to update employee changes in New World
- Continue to coordinate efforts with New World and the state to improve State Retirement reporting system

**Utility Billing**

Utility billing encompasses utility customer service, billing, collections and analysis, miscellaneous receivables, and City cashier.

Full Financial Summary can be found under the Finance Fund. (See page 181)

Utility Billing	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$480,779	\$519,727	\$519,727	\$388,727	\$550,702
Supplies	\$20,214	\$20,000	\$20,000	\$20,000	\$5,500
Purchased Services	\$221,566	\$241,980	\$241,980	\$241,980	\$243,635
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$336)	\$0	\$0	\$0	\$0
Internal Service	\$84,795	\$85,246	\$85,246	\$85,246	\$87,430
Capital Outlay	\$0	\$0	\$0	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Utility Billing</b>	<b>\$807,018</b>	<b>\$866,953</b>	<b>\$866,953</b>	<b>\$735,953</b>	<b>\$937,267</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Implemented the “Red Flag Policy” by assessing the credit risk associated with new service connections for owners and tenants and determined deposit decisions using a third party credit assessment tool to identify fraud and decreased the number of accounts sent to collections.
- Worked with local title companies to facilitate new property owners coming into the office to set up service. This has improved the information received when establishing service, contracts are received and signed, and postage costs to mail contracts to customers has decreased.
- Completed a utility cost of service study and rate analysis with AE2S which identified cost inequities, properly designed rates, supported financial planning decisions for capital and operational needs, managed revenue stability, managed funding strategy for asset management needs and provided a framework for fair and equitable rates for all user classes based on the level of service provided.
- Benchmarked existing and future rates considering affordability and competitiveness and ensured that the recommended rate increases are sufficient to achieve long-term water and sewer utility funding objectives.
- Successfully completed the Request for Proposal process for utility bill printing and mailing. Contracted with DataProse for 2-sided full color statements whereby the department decreased its cost by \$.10 per statement.

**Priority Goals & Objectives - For the Upcoming Year**

- Offer payments by phone as a payment option to utility customers including credit card payments, debit card payments and check by phone payments.
- Implement automatic recurring monthly credit card and debit card payments.

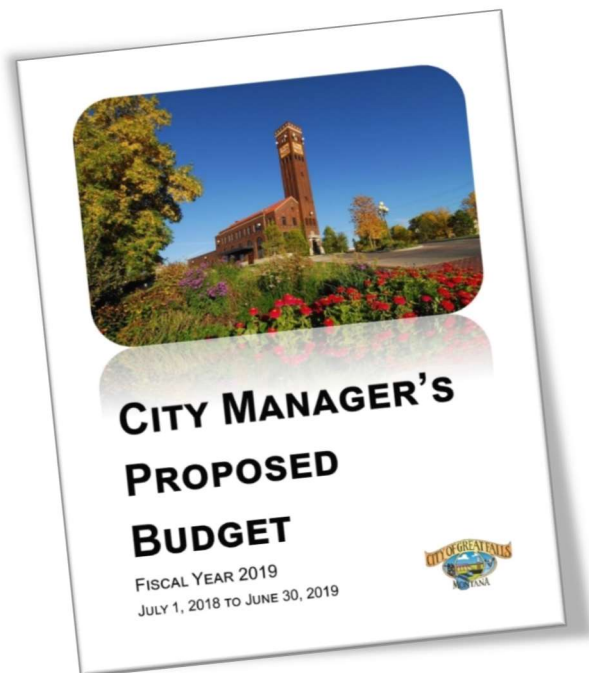
- Transition to a new utility billing software with an online package offering customers the ability to make one payment for multiple accounts.
- Decrease postage and printing costs by encouraging customers to “go paperless” by receiving monthly electronic billing notifications in lieu of a monthly billing statement.
- Collaborate with the City Attorney’s Office to refine Title 13 of the Official Code of the City of Great Falls.

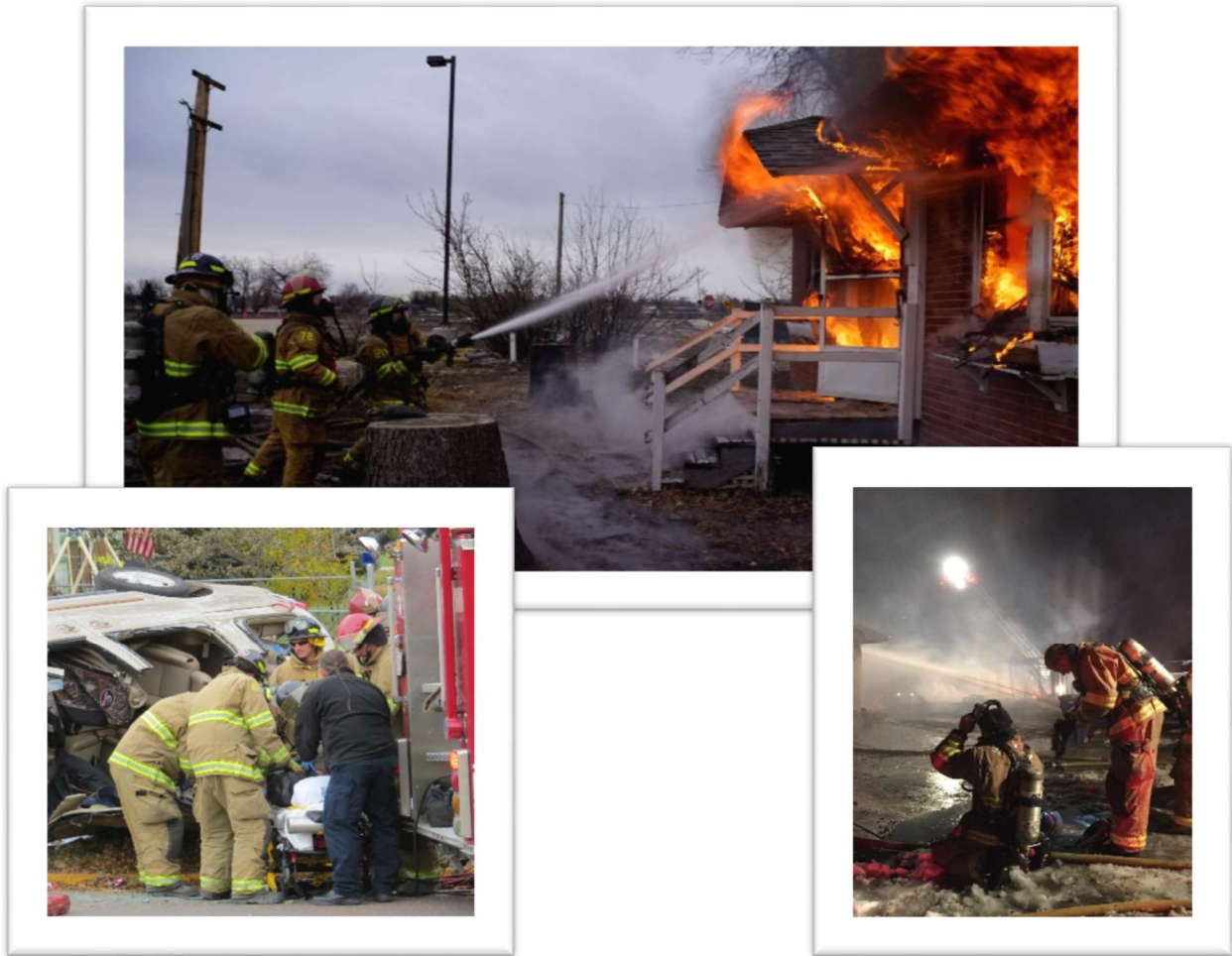
**Mail**

The Mail division is responsible for sorting all incoming mail for the City. Mail is delivered and picked up from the various City office locations and brought to the Civic Center mailroom by a contracted courier service. City departments are charged for this service and for postage through internal service charges.

Full Financial Summary can be found under the Finance Fund. (See page 181)

Mail	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$10,550	\$11,117	\$11,117	\$11,117	\$12,004
Supplies	\$2,433	\$0	\$0	\$0	\$0
Purchased Services	\$44,968	\$43,860	\$43,860	\$43,860	\$46,146
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$604	\$665	\$665	\$665	\$729
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Mail</b>	<b>\$58,555</b>	<b>\$55,642</b>	<b>\$55,642</b>	<b>\$55,642</b>	<b>\$58,879</b>





# Fire Department

## MISSION STATEMENT

### Why We Do This Work

To make a difference where we CAN make a difference.

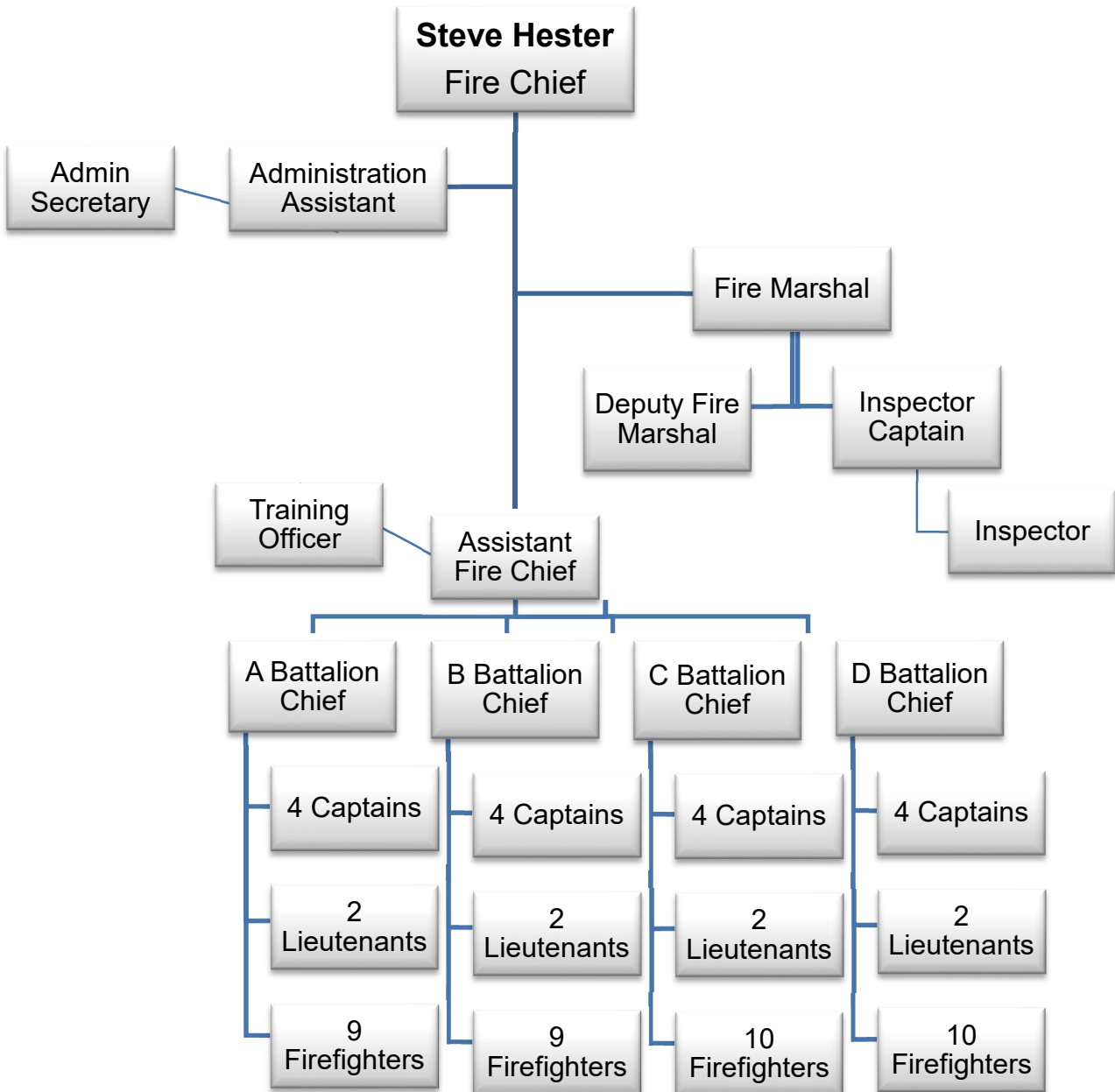
### What We Do

We provide 24/7 public safety services to our community by protecting life, saving property, and taking care of the safety needs of our community and those who visit.

### How We Do It

- **Public Safety/Service** – We are committed to public safety first and service to others, always.
- **Create & Innovate** – We constantly look for new ways to better use our resources to serve the community. We always ask, “What else can we do to solve the problem?”
- **Right Resources** – We send the right resources to the right calls in time to make a difference.
- **Prevention Through Education** – We believe educating our community to be safer will decrease our need to respond to emergencies. All of us, working together, makes the community safer and improves our quality of life.
- **Always Ready** – We are well equipped, properly trained (mentally and physically), and ready to respond to any call.

**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	FY2018 Actual	FY 2019 Actual	FY 2020 Adopted
<b>General Fund</b>			
<i>Operations</i>	66.60	66.50	66.50
<i>Prevention</i>	4.40	4.50	4.50
<i>Emergency &amp; Disaster</i>	1.00	-	-
<b>Fire Department Total</b>	<b>72.00</b>	<b>71.00</b>	<b>71.00</b>

## Fire Department

The primary function of the Fire Department is to improve the quality of life of our residents by safeguarding their health and safety and protecting property through fire prevention & code enforcement, public education, fire investigation and fire/rescue emergency response operations. Also, the department provides pre-hospital Emergency Medical Services to include advanced life support for the most critical patients. The Fire Chief and four other Uniformed Chief Officers manage and administer the Fire Department. There are three divisions: Fire Operations, Fire Marshal’s Office, and Emergency Management.

### Fire Operations

Fire Operations staff is divided into four platoons consisting of 15 personnel each. Operations staff provide emergency response from four strategically located fire stations. In 2017, they responded to over 8,000 calls for service in the community.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Fire Operations	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$6,594,112	\$6,869,209	\$6,879,399	\$7,110,897	\$7,372,088
Supplies	\$415,787	\$270,050	\$270,050	\$200,000	\$292,200
Purchased Services	\$298,048	\$308,586	\$461,143	\$411,425	\$330,006
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$36,935	\$0	\$37,045	\$0	\$0
Internal Service	\$852,588	\$925,447	\$925,447	\$925,447	\$1,007,970
Capital Outlay	\$41,055	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Fire Operations</b>	<b>\$8,238,525</b>	<b>\$8,373,292</b>	<b>\$8,573,084</b>	<b>\$8,647,769</b>	<b>\$9,002,264</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Trained 10 Great Falls Fire Rescue firefighters to the level of paramedic to provide advanced life support on 24 hours, 7 days a week in each of the 4 fire districts
- Developed and implemented policy and procedures to limit exposure of carcinogens to firefighters from being contaminated by hazardous chemicals associated with fire suppression operations
- Improved community outreach by providing community risk reduction programs like properly installing child car seats, cardio pulmonary resuscitation training, and Flu-shot clinics.
- In order to better serve the community during a disaster, an Interlocal agreement with Cascade County Public Health and Great Falls Fire Rescue was adopted.
- Worked with all hospital and pre-hospital representatives to develop a system-wide Mass-casualty response plan that includes surrounding jurisdictional resource support.



**Priority Goals & Objectives - For the Upcoming Year**

- Conduct a departmental response analysis, develop clear and objective response requirements to include the resources required to protect lives, stabilize the incident and protect the environment and property.
- Propose a specific response time standard for general and specific incidents. Present these standards to City Commission in the form of a resolution.
- Develop a Great Falls master growth plan in cooperation with community development officials
- Continue to analyze dispatch and response procedures to explore ways to send the right resources to the incident and to maximize current staffing and equipment concentration in the community
- Develop a new-hire recruit academy that prepares all candidates to perform all functions of firefighting and EMS prior to placement on Platoon.

**Fire Prevention**

The Fire Marshal’s office is responsible for fire and life safety inspection of existing commercial and business occupancies. In addition, they review new construction and renovation projects to ensure that buildings shall comply before occupancy with current fire code standards and meet the life safety needs of occupants.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Fire Prevention</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$405,327	\$469,432	\$469,432	\$422,947	\$490,694
Supplies	\$9,474	\$6,900	\$6,900	\$8,100	\$6,900
Purchased Services	\$19,444	\$11,785	\$11,785	\$11,785	\$11,785
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$23,330	\$26,635	\$26,635	\$26,635	\$35,079
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Fire Prevention</b>	<b>\$457,575</b>	<b>\$514,752</b>	<b>\$514,752</b>	<b>\$469,467</b>	<b>\$544,458</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Completed 2995 fire prevention inspections on commercial businesses in Great Falls
- Currently +50% occupancy load calculations on all Assembly occupancies of 50 persons and greater. This comes with the required posting of Maximum Occupancy number enabling the public and GFPD to quickly identify when overcrowding situations during events occur. Examples Bars and Restaurants, Churches, Hotel Conference Centers, Lecture Halls
- Entered all public and commercial building information into Emergency Reporting software, updating existing Master Business List along with historical inspection documents being accessible to responders and supporting information.

- Fire Investigators carried forward 3 ARSON cases that accepted plea deals / 2 cases remaining with charges pending with County Attorney. This is a testament to the detailed work investigators are performing.
- Solidified work flow process with Public Works, Community Development, Water Department, Street Department, for new and remodel construction projects in Great Falls to ensure all required codes are met prior to signoff's and Certificate of Occupancy (C of O) is issued. Reducing repeat work and lowering cost for both CoGF employees and contractors.

**Priority Goals & Objectives - For the Upcoming Year**

- Plan and develop a comprehensive Community Risk Reduction program that incorporates Community Risk Reduction into the Department's strategic plan; Forms partnerships with agencies across the city that embraces community risk reduction; advocate to assist with local and state legislation geared toward risk reduction.
- Provide all public and private elementary schools with a fire prevention program in October using National Fire Prevention Week theme.
- Conduct public education through social media to inform citizens about fire prevention and safety.
- Community contact time to be more visible and accessible to the citizens of Great Falls through community involvement in local events. Example Farmers Market

**Emergency and Disaster**

The Emergency & Disaster division is responsible to help the community and the City to prepare for man-made and natural disasters. This division works with the County Disaster and Emergency Services Director in the development and maintenance of a countywide comprehensive Emergency Operations Plan (EOP) and to ensure the Emergency Operations Center (EOC) is ready to be activated during a disaster situation.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Emergency &amp; Disaster</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$42,172	\$0	\$0	\$0	\$0
Supplies	\$51,885	\$0	\$0	\$32	\$0
Purchased Services	\$4,490	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$5,923	\$6,322	\$6,322	\$6,355	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Emergency &amp; Disaster</b>	<b>\$104,470</b>	<b>\$6,322</b>	<b>\$6,322</b>	<b>\$6,387</b>	<b>\$0</b>



**Fire Special Revenue**

This fund accounts for grants and donations to the Fire Department for fire prevention and education.

Full Financial Summary can be found under the Fire Special Revenue Fund. (see page 119)

<b>Fire Special Revenue</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$7,173	\$50,000	\$50,000	\$6,444	\$0
Purchased Services	\$37,179	\$0	\$19,000	\$18,153	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$6,500	\$48,627	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Fire Special Revenue</b>	<b>\$44,352</b>	<b>\$50,000</b>	<b>\$75,500</b>	<b>\$73,224</b>	<b>\$0</b>





# Housing Authority

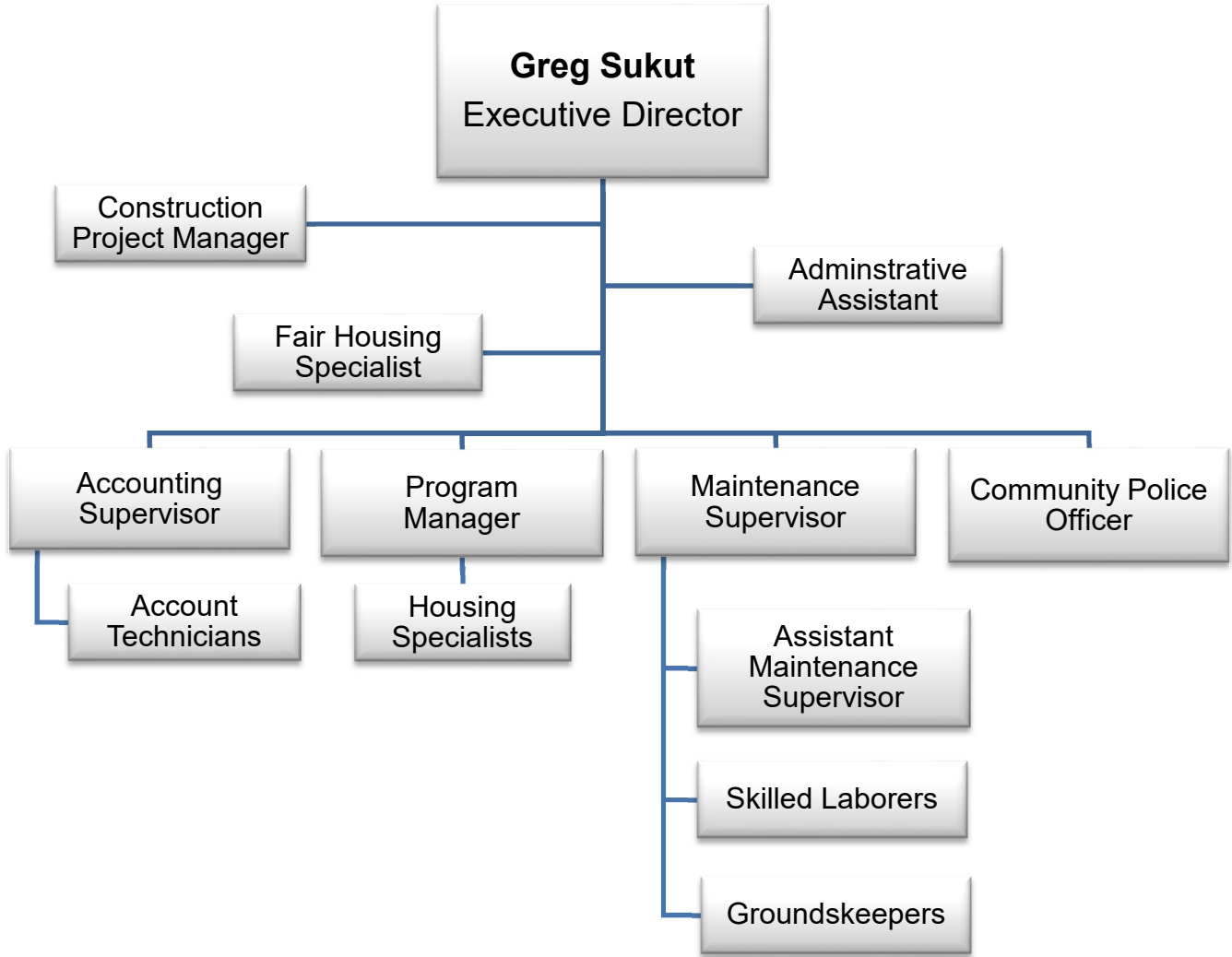
## MISSION STATEMENT

The Great Falls Housing Authority, in partnership with its residents, will responsibly and respectfully make safe, basic, and affordable housing for qualifying individuals and families.

We will educate and assist residents to develop skills necessary to maintain successful residency, to improve the quality of life, and to pursue self-sufficiency.



**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Housing Authority Fund</i>	18.50	18.50	18.50

## Housing Authority

The Housing Authority owns 490 Public Housing units and 32 units of Affordable Housing at seven sites in Great Falls and manages 265 Section Eight Vouchers. The Authority houses approximately 1,160 low income people in Public Housing and approximately 420 in Section Eight. The tenants must meet income eligibility requirements, and the rents for Public Housing and Section Eight tenants are subsidized by the U.S. Department of Housing and Urban Development (HUD) through an annual contribution contract. This fund accounts for the Personal Services and Internal Services of the Housing Authority only.

Full Financial Summary can be found under the Housing Authority Fund. (See page 125)

Housing Authority	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,332,946	\$1,489,879	\$1,489,879	\$1,395,220	\$1,487,459
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$27,895	\$29,166	\$29,166	\$29,166	\$26,736
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Housing Authority</b>	<b>\$1,360,841</b>	<b>\$1,519,045</b>	<b>\$1,519,045</b>	<b>\$1,424,386</b>	<b>\$1,514,195</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Continue to fund a police officer through a contract with the Great Falls Police Dept. to provide security.
- Maintain sufficient reserves for all projects.
- Completed substantial remodel of building 7-B (four units of housing).
- Completed most infrastructure upgrades for Parkdale site.
- Had a clean audit with no findings.

### Priority Goals & Objectives - For the Upcoming Year

- Complete substantial remodel of building 7-C (four units at Parkdale).
- Begin Phase I of lighting upgrade in MT 2-2.
- Continue partnership with NeighborWorks Great Falls.
- Secure Capital Funding for major renovation at Parkdale.
- Strengthen and improve HYAC youth program.







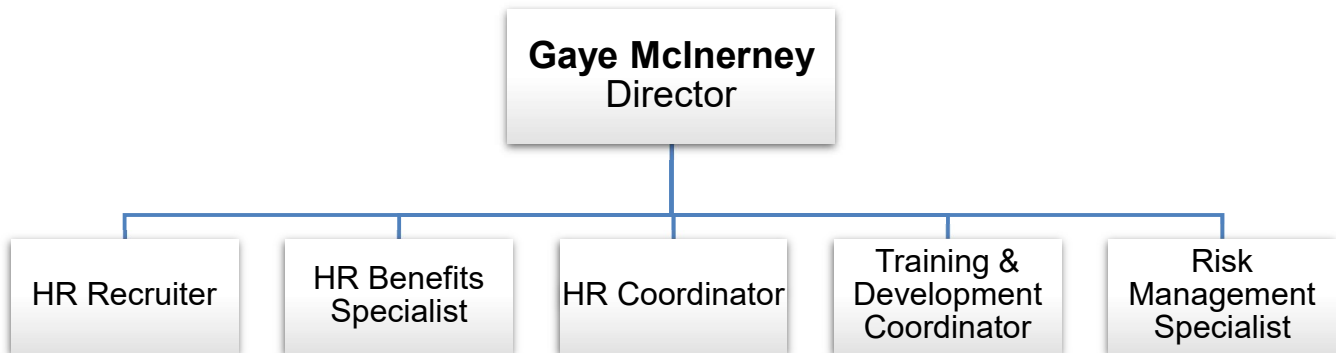
# Human Resources Department

## MISSION STATEMENT

We partner with our individual employees and managers to provide the highest quality customer driven services through excellence, integrity, fair treatment and respect.



**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>
<i>Human Resources Fund</i>	4.60	4.60	4.60
<i>Insurance &amp; Safety Fund</i>	1.00	1.00	1.00
<b>Human Resources Department Total</b>	<b>5.60</b>	<b>5.60</b>	<b>5.60</b>

**Human Resources Department**

The primary functions of the Human Resources Department are to administer a comprehensive human resources program, oversee centralized insurance for the city as a whole which includes liability and property coverage, and to manage the fund that accounts for the City’s group health insurance program for employees and component units.

**Human Resources**

Human Resources is responsible for the administration of a comprehensive human resources program, to include: attracting and recruiting qualified employees, benefits administration, compensation and job classification systems, policy development, employee assistance in problem resolution through fair employment practices, retirement programs, collective bargaining negotiations and contract administration, performance evaluations, organizational training and development of employees, and records management of employee records.

Full Financial Summary can be found under the Human Resources Fund. (See page 179)

<b>Human Resources</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$418,941	\$431,973	\$431,973	\$434,546	\$452,336
Supplies	\$44,274	\$32,750	\$32,750	\$32,750	\$21,520
Purchased Services	\$14,200	\$27,275	\$27,275	\$17,000	\$29,900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$376	\$0	\$0	\$0	\$0
Internal Service	\$38,080	\$46,962	\$46,962	\$46,962	\$50,004
Capital Outlay	\$6,000	\$0	\$0	\$0	\$150,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Human Resources</b>	<b>\$521,871</b>	<b>\$538,960</b>	<b>\$538,960</b>	<b>\$531,258</b>	<b>\$703,760</b>

## Goals and Objectives

### Major Accomplishments – In the Past Year

- Completed negotiations for six collective bargaining units. All CBAs were renewed through June 30, 2021.
- Analyzed, evaluated and selected a Human Resource Information System (HRIS) and applicant tracking system NEOGOV to be implemented in FY20.
- Implemented MaxxVault, a data management system utilized for personnel files, medical files, workers compensation and liability files.
- Expanded development training of middle managers and provided them with tools and resources to assist in their management roles within the City.
- Introduced performance based management for non-union employees.

### Priority Goals & Objectives – For the Upcoming Year

- Implement NEOGOV applicant tracking software. This will streamline the recruitment and applicant tracking process and greatly improve efficiencies in these areas.
- Implement Munis Human Resources Information System (HRIS).
- Implement BizLibrary, a learning management system. Continue to focus on strengthening and developing middle managers skill sets as supervisors.
- Expand performance based management to all employees. The goal is to have engaged managers and employees participating in early and frequent conversations around continual improvement of job performance.
- Revise and update the Personnel Policy Manual.

## Insurance & Safety

The Insurance & Safety Fund is an Internal Service Fund, established to account for central insurance and department safety programs.

The City has a number of liability and property insurance policies that cover the City as a whole. Centralized handling of premium payments, claims processing, general insurance administration and safety programs provide the most cost efficient control.



Full Financial Summary can be found under the Insurance & Safety Fund. (See page 177)

<b>Insurance &amp; Safety</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$66,907	\$72,562	\$72,562	\$72,239	\$75,127
Supplies	\$17,236	\$6,800	\$26,800	\$25,445	\$6,780
Purchased Services	\$873,273	\$794,985	\$774,985	\$892,744	\$1,092,628
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$11,023	\$12,548	\$12,548	\$12,548	\$12,589
Capital Outlay	\$55,990	\$17,000	\$17,000	\$22,281	\$65,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Insurance &amp; Safety</b>	<b>\$1,024,429</b>	<b>\$903,895</b>	<b>\$903,895</b>	<b>\$1,025,257</b>	<b>\$1,252,124</b>

## Goals and Objectives

### Major Accomplishments – In the Past Year

- Managed 64 new workers' comp claims, 51 new liability claims, and 139 city property damage reports.
- Worked with the Safety Committee members to provide appropriate opportunities for safety training to employees.

### Priority Goals & Objectives – For the Upcoming Year

- Continue to manage open workers' comp and liability claims.
- Reduce risk of claims by ensuring employee compliance with City safety policies and procedures.
- Continue to provide safety training to educate employees on best practices in safety in their specific roles with the City.
- Continue to analyze and evaluate quarterly reports to recommend specific steps in minimizing risk and expenditures across the City.
- Assist in implementation of the Munis Human Resources Information System (HRIS).

## Health and Benefits

The Health and Benefits Fund is an Internal Service Fund established to account for the City's group health insurance program. Health insurance contributions from all City operations, employee contributions and contributions from component units are deposited in this fund. The City continues to be a member the Montana Municipal Interlocal Authority's (MMIA) employee health benefits program.

Full Financial Summary can be found under Health and Benefits. (See page 178)

<b>Health &amp; Benefits</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$8,891,675	\$10,035,985	\$10,035,985	\$9,374,101	\$10,373,554
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,363	\$1,455	\$1,455	\$1,455	\$1,528
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Health &amp; Benefits</b>	<b>\$8,893,038</b>	<b>\$10,037,440</b>	<b>\$10,037,440</b>	<b>\$9,375,556</b>	<b>\$10,375,082</b>





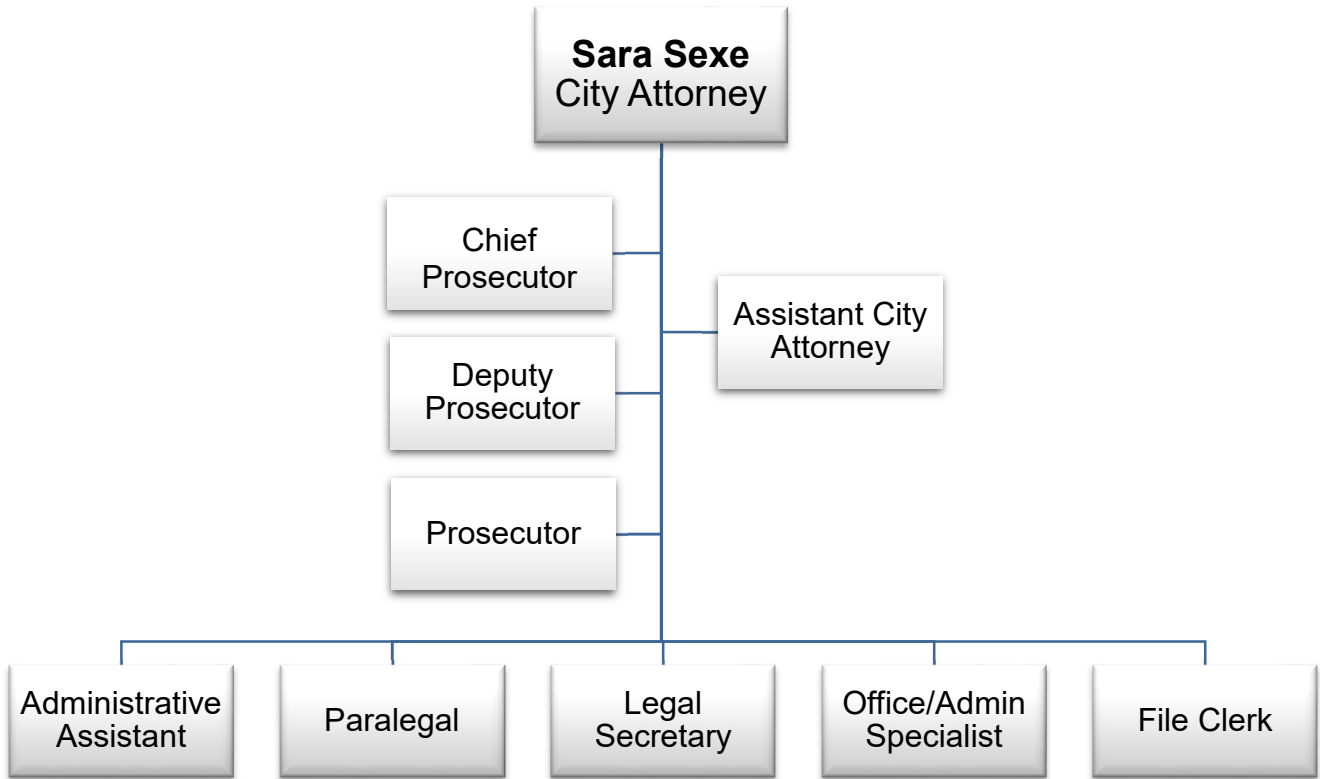
# Legal Department

## MISSION STATEMENT

The Legal Department is committed to providing the City of Great Falls and its people with the highest caliber of legal representation and professionalism to help protect health, safety, welfare, and civil rights of all.



**Current Organizational Structure**



**Authorized Personnel (FTEs)**

General Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Legal Department</i>	9.00	9.29	9.29

**Legal Department**

The Legal Department renders legal services to the City Commission, City Manager, Deputy City Manager, Department Heads, and employees to enable the City to conduct its activities within the requirements of the law, both substantively and procedurally. The Department represents the City in civil matters, risk management, and prosecutes misdemeanor violations in Municipal Court and other courts.

When necessary, outside counsel is retained to either assist the Legal Department or represent the City in matters. The Legal Department budget includes the costs associated with providing legal services and retaining outside counsel.

## City Attorney's Office

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Legal Department City Attorney's Office	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$775,182	\$856,390	\$856,390	\$856,390	\$886,475
Supplies	\$17,491	\$9,570	\$9,570	\$6,000	\$9,570
Purchased Services	\$21,222	\$38,637	\$38,637	\$30,000	\$39,237
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$33)	\$0	\$0	\$0	\$0
Internal Service	\$79,085	\$89,807	\$89,807	\$89,807	\$97,358
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total City Attorney</b>	<b>\$892,947</b>	<b>\$994,404</b>	<b>\$994,404</b>	<b>\$982,197</b>	<b>\$1,032,640</b>

## Legal Services

In fiscal year 2019, the budget for outside legal services was combined into the budget for the City Attorney's Office.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Legal Department Legal Services	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$373	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Legal Services</b>	<b>\$373</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year:

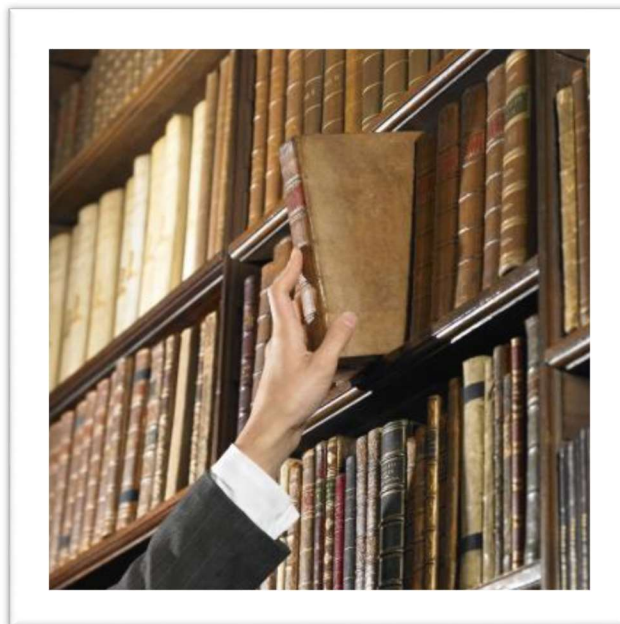
- Despite time constraints, continued enhancement of processes to more effectively and efficiently operate the Legal Department, including monitoring cases with outside counsel representation, improved witness contacts and education as to processes and anticipated testimony, and utilization of programs to track and appropriately dismiss deferred prosecution claims.



- Increased coordination among lawyers regarding workload coordination, service improvement, legal updates, and practice issues to provide more complete service to City Commission, City Manager, Deputy City Manager, Department Heads, employees, and the community, to enhance most efficient use of limited staffing.
- Completed numerous code revisions to cure legal inconsistencies with state law and internal code inconsistencies, or to provide other improvements.
- Assisted in Municipal Court's establishment of Mental Health Court, to enhance legal service to the community.
- Refined and revised Ethics Committee procedures and processes to allow for complainants and respondents to fully and fairly articulate ethics complaints and responses.

**Priority Goals & Objectives - For the Upcoming Year:**

- Work on ways and methods to coordinate and cross-utilize staffing in Civil and Criminal Divisions, despite physical separation and staffing limitations, to improve efficiencies and service to the City Commission, City Manager, Deputy City Manager, Department Heads, other employees, and the community.
- Continue to evaluate expenditures to more efficiently deliver services to the citizens of Great Falls, including uses of various electronic case and file management processes.
- Reduce risk of claims or litigation losses by ensuring City compliance with applicable laws/regulations, providing timely responses to City departments and staff requiring advice, and enhancing education of, and relationships with, City staff, elected officials and counsel.
- Continue to provide the citizens of Great Falls with the highest caliber of prosecution on cases of driving under the influence, traffic infractions, misdemeanor domestic violence, misdemeanor theft, criminal trespass, and other misdemeanor crimes committed in the City of Great Falls.
- Continue to evaluate and update City processes, including but not limited to, ordinances, contracts, and other documents, to provide the City with efficient and effective representation.







# Municipal Court

## MISSION STATEMENT

The Municipal Court is committed to serve the community and protect individual rights by providing prompt and fair administration of justice.





**Current Organizational Structure**



Judge Steve Bolstad

**Authorized Personnel (FTEs)**

General Fund	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Municipal Court Department</i>	8.50	9.00	10.49

## Municipal Court

Municipal Court handles traffic citations, misdemeanor criminal cases, city ordinance violations and orders of protection. The Municipal Court Judge is an elected position. Municipal Court is divided into three divisions: court administration, municipal judge, and jail alternatives.

### Court Administration

Court administration staff provides for direct courtroom preservation of the record and the record and receipt functions necessary to follow through with Municipal Court dispositions.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Municipal Court</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$362,976	\$431,829	\$431,829	\$380,000	\$472,741
Supplies	\$8,239	\$7,500	\$7,500	\$10,000	\$17,053
Purchased Services	\$73,223	\$15,450	\$15,450	\$16,000	\$15,450
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$6,014	\$0	\$0	\$0	\$0
Internal Service	\$100,839	\$116,400	\$116,400	\$116,400	\$113,214
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Municipal Court</b>	<b>\$551,291</b>	<b>\$571,179</b>	<b>\$571,179</b>	<b>\$522,400</b>	<b>\$618,458</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Ongoing process of making procedures and policy more efficient with built in security measures, with the attention to City's liabilities.
- Will continue with Our Can Food Drive, the Defendant brings in 10 nonperishable food items for their Decembers fine payment.
- Implemented services of a Collection Agency to collect outstanding Fine/Fees and/or Restitution. In the hope to reduce issued Warrants sent to the Great Falls Police Department – Records.

### Priority Goals & Objectives - For the Upcoming Year

- Continue to get rid of old paper documents that are no longer required to be retained and, utilizing MaxxVault for computer archive of such documents.
- Continue establishing a court procedure guidebook for training for employees.
- To complete secure storage of Confidential Criminal Justice information.
- Meet with employees weekly, to maintain that each employee shows respect to each other, to make an efficient and healthy work environment.

## Municipal Judge

The Municipal Judge is an elected official with a four-year term. Judge Steve Bolstad was elected to a four-year term in November 2016.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Municipal Judge</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$137,987	\$139,595	\$139,595	\$142,291	\$184,472
Supplies	\$370	\$400	\$400	\$795	\$400
Purchased Services	\$6,546	\$10,200	\$10,200	\$7,600	\$2,200
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$7,396	\$7,877	\$7,877	\$7,877	\$8,949
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Elected Judge</b>	<b>\$152,299</b>	<b>\$158,072</b>	<b>\$158,072</b>	<b>\$158,563</b>	<b>\$196,021</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Improved Court efficiency and general service
- Promoted community understanding of the law and ordinances by engaging public through speaking engagements and informational gatherings.
- Implement new legislative and constitutional mandates
- Implement Treatment Court, to assist defendants with the mental health needs.

### Priority Goals & Objectives - For the Upcoming Year

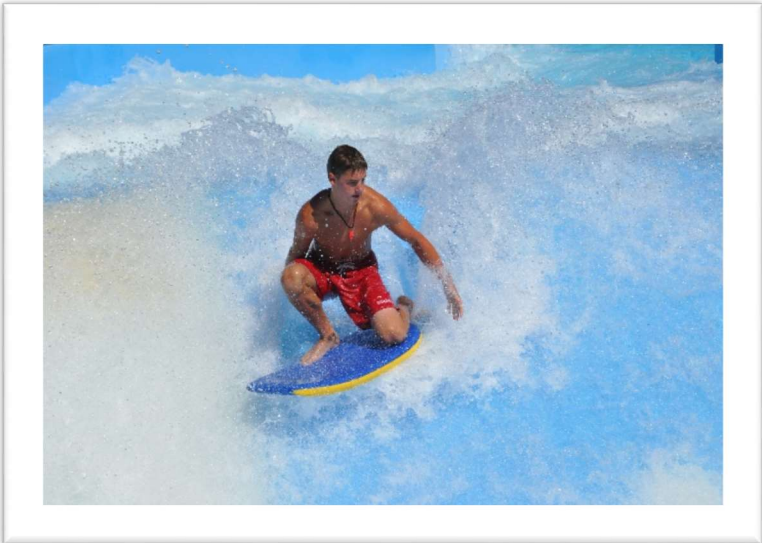
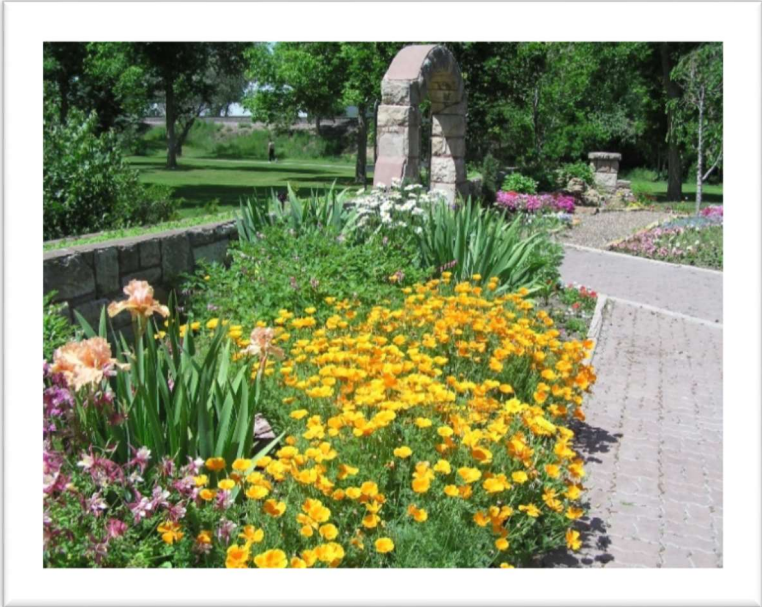
- Continue to improve Court efficiency and general service to the community, with the assistance of a Part-time Judge.
- Continue to promote community understanding and education of the law/ordinances.
- Establish policies and procedures for dealing with defendants with special needs

## Jail Alternatives

The Jail Alternatives division budgets for the various jail alternative programs the City participates in such as house arrest, work programs, or 24/7 program.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Jail Alternatives</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$22,474	\$23,000	\$23,000	\$23,000	\$23,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Jail Alternatives</b>	<b>\$22,474</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$23,000</b>

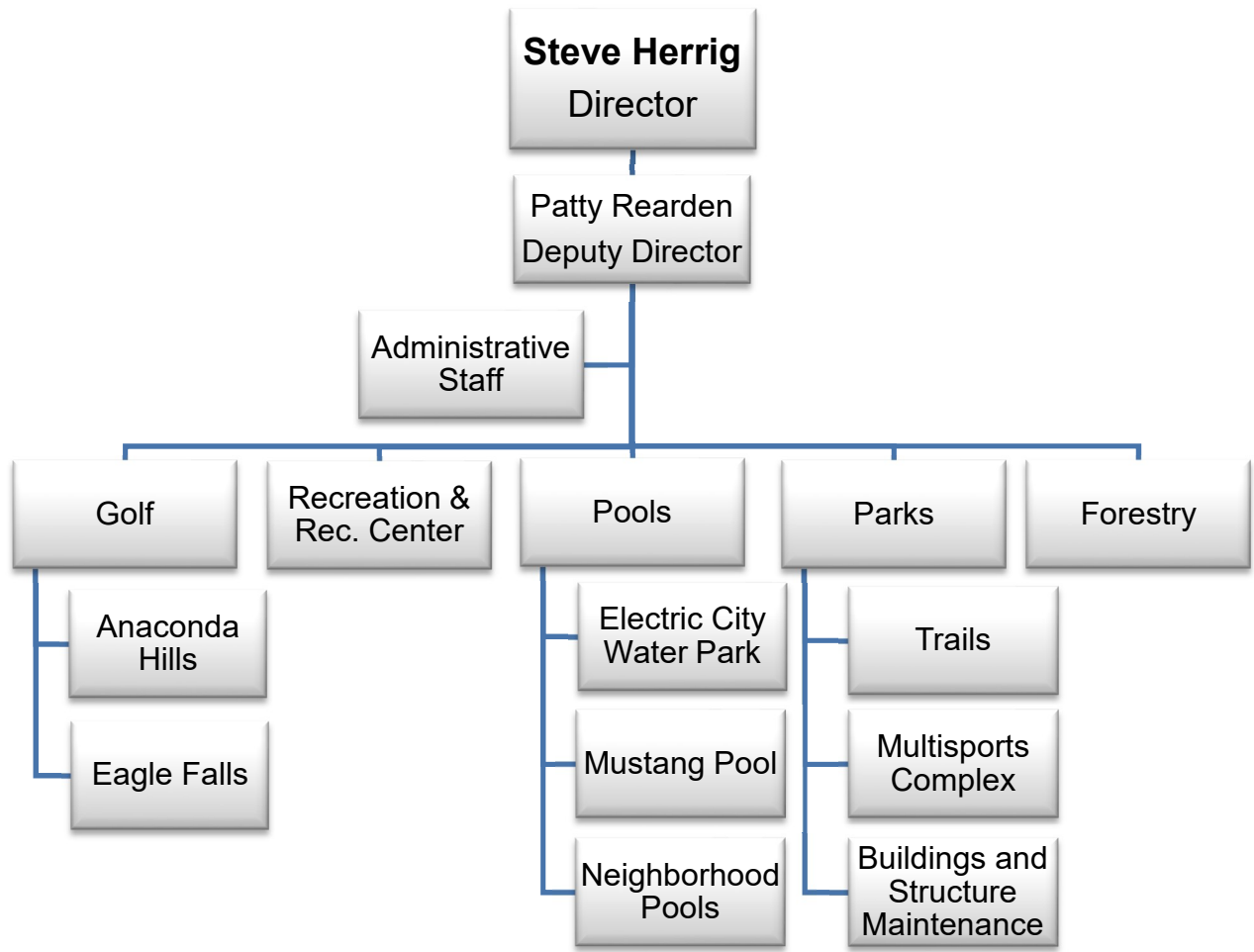


# Park and Recreation Department

## MISSION STATEMENT

The Great Falls Park and Recreation Department is committed to providing innovative programs and amenities to enhance the environment and encourage a healthy lifestyle.

**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>
<i>Administration (General Fund)</i>	5.00	5.00	5.00
<i>Park Areas (General Fund)</i>	10.67	10.67	11.00
<i>Trails Maintenance (General Fund)</i>	1.00	1.00	1.00
<i>Natural Resources Fund</i>	5.00	5.00	5.00
<i>Park Maintenance District Fund</i>	-	-	3.00
<i>Golf Courses Fund</i>	5.20	5.20	-
<i>Recreation Fund</i>	4.78	5.51	4.78
<i>Swimming Pools Fund</i>	5.40	5.40	5.15
<b>Park and Recreation Department Total</b>	<b>37.05</b>	<b>37.78</b>	<b>34.93</b>

## Administration

The Park and Recreation Administration division oversees the Park and Recreation Department. The Administration division is responsible for the planning, organization, supervision and coordination of the department. Formulation and implementation of the department’s goals and objectives as well as budget development are also essential functions.

The fund includes all expenses of the Park and Recreation Director, Deputy Director, Administrative Assistant, two accounting clerks, and the expenses of the park and recreation complex such as electricity, gas, water and telephone. Revenue comes from the General Fund.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Park & Recreation Admin	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$397,599	\$443,108	\$443,108	\$452,000	\$471,334
Supplies	\$8,671	\$7,000	\$7,000	\$5,000	\$7,000
Purchased Services	\$87,910	\$66,375	\$66,375	\$55,000	\$66,915
Debt Service	\$2,183	\$32,855	\$32,855	\$32,855	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$56,626	\$69,002	\$69,002	\$69,002	\$93,778
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park &amp; Rec Admin</b>	<b>\$552,989</b>	<b>\$618,340</b>	<b>\$618,340</b>	<b>\$613,857</b>	<b>\$639,027</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Park District – Received first payment in December 2018 and second payment in June 2019. Completed Multi Sports Field 7 and Electric City Water Park Bathhouse improvements. Gibson Park restroom design was completed and construction contract awarded. Cost estimates and draft plans are complete for Gibson Park Trail and Jaycee Park improvements (pickleball courts, basketball court, pavilion, ADA sidewalks). Irrigation projects started; mini excavator purchased. Full time laborer and one temporary laborer were hired
- Issued RFP for Management of Anaconda Hills and Eagle Falls Golf Courses. Reviewed proposals and interviewed two candidates; ultimately negotiated a three year contract with CourseCo for management of the courses. Feedback from the golfing public has been positive
- Received 3 CDBG grants for design of ECWP Bathhouse and to supplement construction costs. Worked with University of Providence and local pickleball group to provide additional funds for Multi Sports project and pickleball courts (Jaycee Park)
- Received \$8,000 in 2019 and \$9,750 in 2018 for a total of \$17,750 from Confero Sports Foundation towards funding additional improvements at Multi Sports



- Hosted several successful community events through the efforts of staff and a partnership with the Lions Clubs of Great Falls: Electric City Winter Youth Basketball Tournament, Easter Egg Hunt, Ice Breaker Road Race, Lions Family FunFest, Pet and Doll Parade

### Priority Goals & Objectives - For the Upcoming Year

- Continue to move Park District projects forward, staying within budget and finding alternative funding sources wherever possible
- Work closely with CourseCo regarding operations of the golf courses and monitor financial results as well as community input
- Explore funding sources for a feasibility study for a new Recreation and Aquatics Center. After identifying funding source, issue RFP
- Develop new program ideas and other potential sources to increase revenues throughout the department
- Keep community informed and involved in Park and Recreation operations/activities through a variety of resources including Facebook, web page, press releases, media interviews, print materials, weekly radio spots and presentations to local organizations and at Commission Work Sessions and Meetings

## Park Areas

The Park Areas Division is administered by the Park and Recreation Department and responsible for maintaining all public lands within the jurisdiction of the City of Great Falls. Of a total of more than 1,000 acres of park land, 775 acres are developed and 300 acres are conservation land. Park Maintenance is also responsible for various Montana Department of Highways landscape areas and the City of Great Falls Public Works Complex.

During the peak season, the Park Areas Division operates seven days a week. The daily duties include maintenance of the following areas:

- Playgrounds
- Ballfields
- Restrooms
- Shelters
- Boat docks
- Tennis courts
- Skate Park
- Horseshoe pits
- Play Equipment
- Pathways (including River's Edge Trail)
- Basketball courts
- Turf, including mowing, irrigation and weed control



The daily duties also extend into the winter season with ice skating at Gibson Pond and snow removal on all City owned park sidewalks and the River's Edge Trail.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Park Areas	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,155,885	\$1,223,184	\$1,223,184	\$1,220,000	\$1,338,349
Supplies	\$145,013	\$174,000	\$174,000	\$174,000	\$174,000
Purchased Services	\$304,192	\$351,997	\$351,997	\$351,997	\$357,397
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$223,775	\$214,118	\$214,118	\$214,118	\$230,311
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Parks</b>	<b>\$1,828,865</b>	<b>\$1,963,299</b>	<b>\$1,963,299</b>	<b>\$1,960,115</b>	<b>\$2,100,057</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Daily maintenance of Park and Recreation parks, buildings, and facilities
- Replaced play structure in Gibson Park; funded with CDBG funds
- Updated restroom fixtures in upper restroom and re-roofed restroom building at lower restroom at Multi Sports
- Designed irrigation system upgrades for manually irrigated parks to automated in Pinski, Jaycee, and Morony parks.
- Visitor Center updates and repair; installed new HVAC system and replace outside deck

### Priority Goals & Objectives - For the Upcoming Year

- Upgrade irrigation systems in Pinski and Jaycee parks from manual to automated
- Work on proposed Park District projects and deferred maintenance projects based on adopted Master Plan recommendations
- Install outdoor fitness equipment in Gibson Park. Demo Natatorium and restore Morony Park landscape
- Install ADA sidewalks to play structures; West Kiwanis, Oddfellows, Bloomingdale parks
- Continue updates to rebuild Multi Sports dugouts and backstops

## Trail Maintenance

The Trails Maintenance Division, which is a sub-division of the Park Areas Division, is administered by the Park and Recreation Department. This division was created to account for personnel and maintenance needs along the River’s Edge Trail System.

### Major Accomplishments - In the Past Year

- Replacement of aging asphalt trail segments with low maintenance concrete (West Bank)
- Continued the strong partnership with the Rivers Edge Trail Foundation, outside agencies, volunteers and other stakeholders
- Art installations, beautification and memorials
- River Drive South project match money acquired
- National Recreation Trail designation awarded from the U.S. Department of the Interior



**Priority Goals & Objectives - For the Upcoming Year**

- Prevent any “deferred maintenance” on the trail
- Follow and execute maintenance as outlined in the RET Maintenance Plan, ensuring the RET remains a “World Class” multi-use trail system
- Success in grant opportunities
- More trail events
- Become more effective in contracts and project management procedures

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Trail Maintenance	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$96,727	\$106,483	\$110,150	\$106,483	\$112,869
Supplies	\$5,826	\$12,350	\$12,350	\$10,000	\$12,750
Purchased Services	\$2,803	\$7,950	\$7,950	\$7,000	\$7,150
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$604	\$10,180	\$10,180	\$10,180	\$12,872
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Trail Maintenance</b>	<b>\$105,960</b>	<b>\$136,963</b>	<b>\$140,630</b>	<b>\$133,663</b>	<b>\$145,641</b>

**Park and Recreation Special Revenue Fund**

The Park & Recreation Special Revenue Fund has the following divisions:

- **Park & Rec Admin**  
Revenue and expenditures for special events are accounted for in this division.
- **Park Land Trust**  
Donations and proceeds from sales of park land, developer payments in lieu of park land, and impact fees are used for park land acquisition, park development/improvements, park master planning, and capital projects. The City Commission has adopted a policy establishing the appropriate use of park land trust monies.
- **Park & Rec Grants**  
Revenues and expenditures from alternative funding sources, such as grants, are accounted for in this division.
- **Tennis Court Maintenance**  
Revenues and expenditures derived from funds provided by the Park Trust, Great Falls Public Schools District and the Great Falls Tennis Association. These funds are to be used to operate and maintain CMR Tennis Courts and Hurd Tennis Courts.

Full Financial Summary can be found under the Park and Recreation Special Revenue Fund.  
(See page 90)

<b>Park &amp; Rec Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$18,587	\$5,550	\$9,000	\$8,900	\$5,550
Purchased Services	\$28,123	\$1,500	\$4,000	\$309	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,059	\$1,137	\$1,137	\$1,137	\$1,194
Capital Outlay	\$0	\$52,500	\$160,200	\$10,100	\$136,940
<b>Total Park &amp; Rec Admin</b>	<b>\$47,769</b>	<b>\$60,687</b>	<b>\$174,337</b>	<b>\$20,446</b>	<b>\$143,684</b>

<b>Park Land Trust</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	(\$58)	\$5,000	\$5,000	\$10	\$5,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$381	\$407	\$407	\$407	\$427
Capital Outlay	\$164,202	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park Land Trust</b>	<b>\$164,525</b>	<b>\$5,407</b>	<b>\$5,407</b>	<b>\$417</b>	<b>\$5,427</b>

<b>Park &amp; Rec Grant</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$8,500	\$10,000	\$10,000	\$0	\$10,000
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park &amp; Rec Grant</b>	<b>\$8,500</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>

<b>Tennis Court Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$8,000	\$29,331	\$8,000	\$6,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Tennis Court Maint.</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$29,331</b>	<b>\$8,000</b>	<b>\$6,000</b>

## Natural Resources

The Natural Resources Fund is administered by the Park and Recreation Department. The primary function of the Natural Resources Fund is to provide arboriculture, horticulture, and natural resource services on public property and right-of-ways within the City of Great Falls. This includes Boulevard District, parks, golf courses, and other public property. Over 44,600 trees, landscaped areas containing thousands of shrubs and numerous annual and perennial flower gardens are presently maintained in City Parks and State Islands.

Major revenue sources are special assessments on individual properties within the Boulevard District, General Fund support, internal service charges, and sale of wood chips and compost.

Full Financial Summary can be found under the Natural Resources Fund (see page 106)

<b>Natural Resources</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$160,722	\$167,960	\$167,960	\$210,182	\$176,743
Supplies	\$17,160	\$25,300	\$25,300	\$25,300	\$25,300
Purchased Services	\$12,657	\$16,725	\$16,725	\$16,725	\$16,725
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$61,996	\$67,497	\$67,497	\$67,497	\$90,708
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natural Resources</b>	<b>\$252,535</b>	<b>\$277,482</b>	<b>\$277,482</b>	<b>\$319,704</b>	<b>\$309,476</b>

<b>Natural Resources - Blvd</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$239,202	\$264,581	\$264,581	\$226,258	\$278,693
Supplies	\$14,165	\$52,344	\$103,981	\$27,344	\$102,344
Purchased Services	\$69,957	\$47,234	\$47,234	\$41,000	\$46,942
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,503	\$48,954	\$48,954	\$48,954	\$58,769
Capital Outlay	\$0	\$0	\$22,000	\$25,329	\$66,720
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natural Res. - Blvd</b>	<b>\$375,827</b>	<b>\$413,113</b>	<b>\$486,750</b>	<b>\$368,885</b>	<b>\$553,468</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Planted 50 trees in Boulevard District
- Completed raising of lower limbs of all trees in Boulevard District
- Completed the 9 year backlog of tree trimming in areas 1-8
- Completed Boulevard District, parks, and golf tree inventory
- Completed Boulevard District planting spaces inventory

### Priority Goals & Objectives - For the Upcoming Year

- Plant 100 trees in Boulevard District
- Complete backlog of tree trim requests
- Get Park District forestry crew up and running
- Start a tree trimming cycle in Boulevard District
- Develop an equitable leaf pickup program with public works

## Portage Meadows

The Portage Meadows Fund is administered by the Park and Recreation Department. The fund purpose is to maintain the turf, trees, irrigation system, and provide snow removal in the green belt park of Portage Meadows Addition. The City created a special improvement maintenance district and assesses the property owners for the maintenance costs. Assessments to property owners are based on projected expenditures.

Full Financial Summary can be found under the Portage Meadow Fund. (See page 108)

<b>Portage Meadows</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$10,363	\$14,963	\$14,963	\$10,306	\$15,535
Supplies	\$172	\$1,200	\$1,200	\$1,200	\$1,200
Purchased Services	\$9,454	\$15,980	\$15,980	\$15,980	\$16,766
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$27,892	\$28,889	\$28,889	\$28,889	\$30,071
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Portage Meadows</b>	<b>\$47,881</b>	<b>\$61,032</b>	<b>\$61,032</b>	<b>\$56,375</b>	<b>\$63,572</b>

### Park Maintenance District

The Park Maintenance District was approved by voters in May 2018. The first year of assessment will be FY 2019. The district went out to vote and was adopted in the 2018 budget, but was ultimately not passed by the voters at that time. Therefore, the budget was removed. There are a series of projects lined out for the first 3 years of the districts to make improvements to Park & Recreation facilities and land. The first round of funding for the district will be available for spending in December 2018.

Full Financial Summary can be found under the Park Maintenance Fund. (See page 109)

<b>Park Maintenance District</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$10,746	\$257,783
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$1,500,000	\$1,144,833	\$30,003	\$983,217
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$355,167	\$333,368	\$259,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Park District</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$374,117</b>	<b>\$1,500,000</b>

	Project Budget
Elk's Riverside Trail	\$308,000
Irrigation Upgrades Manual to Auto	\$70,000
ADA Park Restrooms	\$250,000
Tree Planting	\$10,000
Rivers Edge Trail Matching Funds	\$10,000
(1) Park Laborer	\$67,111
(2) Arborists	\$152,970
Forestry Equipment	\$259,000
Forestry ERS	\$46,500
Turf Maintenance	\$77,702
Professional Services	\$100,000
Contingency/Operations	\$148,717
<b>Total Park Maintenance Projects</b>	<b>\$1,500,000</b>

## Golf Courses

The Golf Courses Fund is administered by the Park and Recreation Department. This fund provides for the operation of two 18 hole golf courses, Anaconda Hills and Eagle Falls Golf Club. The courses are open from March 15 through October 31. A full range of services are available including concessions, golf lessons, a junior golf program, numerous league events, tournaments, and a winter indoor golf program.

Golf Course Revenue Bonds were issued in 1998 and 1999 to finance capital improvements at Eagle Falls and Anaconda Hills Golf Course. The major Golf Course Revenue Bond was paid off in September 2015.

Full Financial Summary can be found under the Golf Courses Fund. (See pages 144)

Golf Courses Debt Service	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$66,252	\$66,252	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$862	\$922	\$922	\$922	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Debt Service</b>	<b>\$862</b>	<b>\$67,174</b>	<b>\$67,174</b>	<b>\$922</b>	<b>\$0</b>

<b>Golf Courses Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$74,743	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$75,000	\$75,000	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$74,743</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>

<b>Anaconda Pro Shop</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$102,957	\$128,256	\$128,256	\$104,743	\$0
Supplies	\$29,770	\$26,400	\$26,400	\$20,739	\$36,657
Purchased Services	\$24,819	\$33,835	\$33,835	\$84,876	\$235,637
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$211)	\$0	\$0	\$0	\$0
Internal Service	\$39,777	\$43,214	\$43,214	\$42,785	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Anaconda Pro Shop</b>	<b>\$197,112</b>	<b>\$231,705</b>	<b>\$231,705</b>	<b>\$253,143</b>	<b>\$272,294</b>

<b>Anaconda Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$234,130	\$247,976	\$247,976	\$160,118	\$0
Supplies	\$50,903	\$56,750	\$56,750	\$22,889	\$0
Purchased Services	\$39,129	\$39,975	\$39,975	\$95,905	\$308,065
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$47,233	\$52,715	\$52,715	\$51,377	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Anaconda Maint.</b>	<b>\$371,395</b>	<b>\$397,416</b>	<b>\$397,416</b>	<b>\$330,289</b>	<b>\$308,065</b>

<b>Eagle Falls Maintenance</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$259,778	\$279,237	\$279,237	\$167,735	\$0
Supplies	\$48,957	\$62,700	\$62,700	\$26,895	\$0
Purchased Services	\$35,021	\$44,595	\$44,595	\$137,277	\$349,770
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$41,718	\$54,692	\$54,692	\$54,692	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Eagle Falls Maint.</b>	<b>\$385,474</b>	<b>\$441,224</b>	<b>\$441,224</b>	<b>\$386,599</b>	<b>\$349,770</b>

<b>Eagle Falls Pro Shop</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$102,977	\$141,491	\$141,491	\$109,940	\$0
Supplies	\$48,206	\$32,400	\$32,400	\$69,503	\$94,427
Purchased Services	\$29,178	\$34,315	\$34,315	\$122,749	\$296,227
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$123)	\$0	\$0	(\$213)	\$0
Internal Service	\$41,205	\$45,005	\$45,005	\$45,039	\$0
Capital Outlay	\$0	\$0	\$0	\$80,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Eagle Falls Pro Shop</b>	<b>\$221,443</b>	<b>\$253,211</b>	<b>\$253,211</b>	<b>\$427,018</b>	<b>\$390,654</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Negotiated a three year contract with CourseCo to manage Anaconda Hills and Eagle Falls Golf Courses
- CourseCo began operation of the golf courses under the name of Great Falls Golf, LLC in February 2019
- CourseCo provided a projected budget and business plan for operations of the golf courses
- CourseCo hired maintenance and pro shop staff (retaining as many original staff as possible), installed new POS system and began implementing numerous policies and activities with the intent of increasing participation, improving relationships, and providing facilities and activities for the community as a whole. Feedback has been very positive
- CourseCo management communicates frequently with the Park and Recreation Director and staff, and provides updates to City Management and Commission



**Priority Goals & Objectives - For the Upcoming Year**

- CourseCo to analyze data to determine future fees and financial operations, and report back to Park and Recreation and City Management
- CourseCo to analyze data and surveys to determine which programs/promotions are successful and to establish new programs/promotions to increase participation and revenue
- Renovate the concessions area at Eagle Falls to a tap room type venue, increasing revenues and enhancing the social opportunities related to golf activities and events, and community events. Fully implement the concessions operations at Anaconda Hills
- Course conditions are in good shape, but will continue to improve the courses to enhance the golfing experience
- Build a stronger relationship with Malmstrom Air Force Base to increase usage of the courses through advertising, special promotions, activities and developing a Monday league. Host community events at both courses to include the non-golfing community

**Swimming Pools**

The purpose of this division is to manage operation of four swimming pools: three outdoor pools and one indoor pool.

Full Financial Summary can be found under the Swimming Pools Fund. (See page 158)

<b>Electric City Water Park</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$212,001	\$232,920	\$232,920	\$228,282	\$282,447
Supplies	\$88,995	\$85,100	\$85,100	\$85,100	\$86,505
Purchased Services	\$69,799	\$82,410	\$82,410	\$82,410	\$84,910
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$584	\$0	\$0	\$0	\$0
Internal Service	\$66,973	\$68,669	\$68,669	\$68,669	\$75,809
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Electric City Water</b>	<b>\$438,352</b>	<b>\$469,099</b>	<b>\$469,099</b>	<b>\$464,461</b>	<b>\$529,671</b>

<b>Natorium Pool</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$191,379	\$200,214	\$200,214	\$113,303	\$0
Supplies	\$9,500	\$9,300	\$9,300	\$2,361	\$0
Purchased Services	\$68,733	\$80,720	\$80,720	\$54,363	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$52,369	\$54,455	\$54,455	\$54,455	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Natatorium Pool</b>	<b>\$321,981</b>	<b>\$344,689</b>	<b>\$344,689</b>	<b>\$224,482</b>	<b>\$0</b>

<b>Neighborhood Pools</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$38,459	\$39,161	\$39,161	\$30,609	\$43,608
Supplies	\$10,100	\$10,100	\$10,100	\$9,000	\$8,900
Purchased Services	\$14,400	\$14,200	\$14,200	\$12,000	\$12,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$8,272	\$7,709	\$7,709	\$7,709	\$9,169
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighborhood Pools</b>	<b>\$71,231</b>	<b>\$71,170</b>	<b>\$71,170</b>	<b>\$59,318</b>	<b>\$74,377</b>

<b>Mustang Pool</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$24,682	\$106,770
Supplies	\$0	\$0	\$0	\$1,173	\$20,300
Purchased Services	\$0	\$0	\$0	\$1,500	\$2,550
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$56,441
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Neighborhood Pools</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,355</b>	<b>\$186,061</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Negotiated the use of MSDB Mustang pool for aquatics programs; water aerobics, aquatic solutions, and swim lessons
- Wrote a letter to DPHHS to ask for a change to amend the aquatics rule in chapter 8 item D to read “responsible person” instead of “responsible adult”
- Worked with Meadowlark Country Club for use of their facility to offer lifeguard certification classes at no charge
- Renovation of the ECWP bathhouse
- Attended the World Water Park conference and brought back new ideas to increase revenue and attendance at the ECWP

**Priority Goals & Objectives - For the Upcoming Year**

- Remove and replace the Flow Rider pad
- Implement a family and seasonal pass for ECWP
- Develop new programs at the Mustang pool to increase revenue and decrease overall cost
- Increase the number of lifeguards in the city
- Increase programming at all aquatic facilities and Wadsworth park

## Ice Breaker Road Race

This budget includes all operational expenses involved with the Ice Breaker Road Race held yearly in April. The Ice Breaker Road Race is one of the top 100 road races in the nation. In Fiscal Year 2017, this division was separated from the Recreation Fund and a separate fund was created.

Full Financial Summary can be found under the Ice Breaker Run Fund. (See page 167)

Ice Breaker Road Race	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$665	\$1,560	\$1,560	\$575	\$1,560
Purchased Services	\$22,867	\$39,710	\$39,710	\$18,345	\$35,810
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$28,529	\$30,000	\$30,000	\$30,000	\$32,800
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$650	\$650	\$650	\$650	\$683
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Ice Breaker Road</b>	<b>\$52,711</b>	<b>\$71,920</b>	<b>\$71,920</b>	<b>\$49,570</b>	<b>\$70,853</b>

## Recreation

The Recreation Fund is administered by the Park and Recreation Department and is responsible for coordinating recreation programs across the City and operating the community recreation center.

### Recreation Programs

Recreation programs include tennis lessons, Park Pals Program, summer special events, Easter Egg Hunt, Pet and Doll Parade, adult volleyball, adult basketball, and youth basketball tournaments.

Full Financial Summary can be found under the Recreation Fund. (See page 163)

Recreation Programs	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$11,237	\$13,392	\$13,392	\$9,678	\$17,609
Supplies	\$1,039	\$1,000	\$1,000	\$115	\$1,000
Purchased Services	\$26,016	\$28,125	\$28,125	\$28,484	\$28,125
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$4,215	\$4,056	\$4,056	\$4,056	\$4,483
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Recreation Programs</b>	<b>\$42,507</b>	<b>\$46,573</b>	<b>\$46,573</b>	<b>\$42,333</b>	<b>\$51,217</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- ADA bathroom in basement of Rec Center was completed
- Electric City Winter Classic had 102 teams, over half traveling more than 90 miles
- Summer camp attendance at its highest
- Maintained current programs
- Maintained current tenants and acquired a part-time tenant for the kitchen

### Priority Goals & Objectives - For the Upcoming Year

- Phase 2 of ADA bathroom updates to include replacing toilet in women’s locker room and either a stair lift or elevator to basement
- Fix leaks in the roof of the Community Recreation Center
- Find other tenants for the café space of a permanent one
- Utilize unused space of the Rec Center
- Develop new programs and maintain current programs

## Community Center

This division oversees the operation of the facility itself and programming of the Community Recreation Center and youth recreation programs.

Full Financial Summary can be found under the Recreation Fund. (See page 163)

Community Center	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$254,116	\$270,397	\$270,397	\$270,397	\$262,792
Supplies	\$37,865	\$22,800	\$22,800	\$22,800	\$22,800
Purchased Services	\$100,348	\$99,120	\$99,120	\$99,120	\$99,310
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$38	\$0	\$0	\$0	\$0
Internal Service	\$60,418	\$66,172	\$66,172	\$66,172	\$71,466
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Community Center</b>	\$452,785	\$458,489	\$458,489	\$458,489	\$456,368

## Multi-Sports Complex

The City of Great Falls resumed management of the Multi-Sports Complex in 2008; this budget includes all revenues and expenses for operation of the complex.

Full Financial Summary can be found under the Multi-Sports Fund. (See page 166)

<b>Multisports</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$45,634	\$56,764	\$56,764	\$50,503	\$55,759
Supplies	\$35,866	\$44,600	\$44,600	\$35,000	\$36,600
Purchased Services	\$36,334	\$34,790	\$34,790	\$34,790	\$36,955
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$1)	\$0	\$0	\$0	\$0
Internal Service	\$19,514	\$20,788	\$20,788	\$20,788	\$22,776
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Multisports</b>	<b>\$137,346</b>	<b>\$156,942</b>	<b>\$156,942</b>	<b>\$141,081</b>	<b>\$152,090</b>

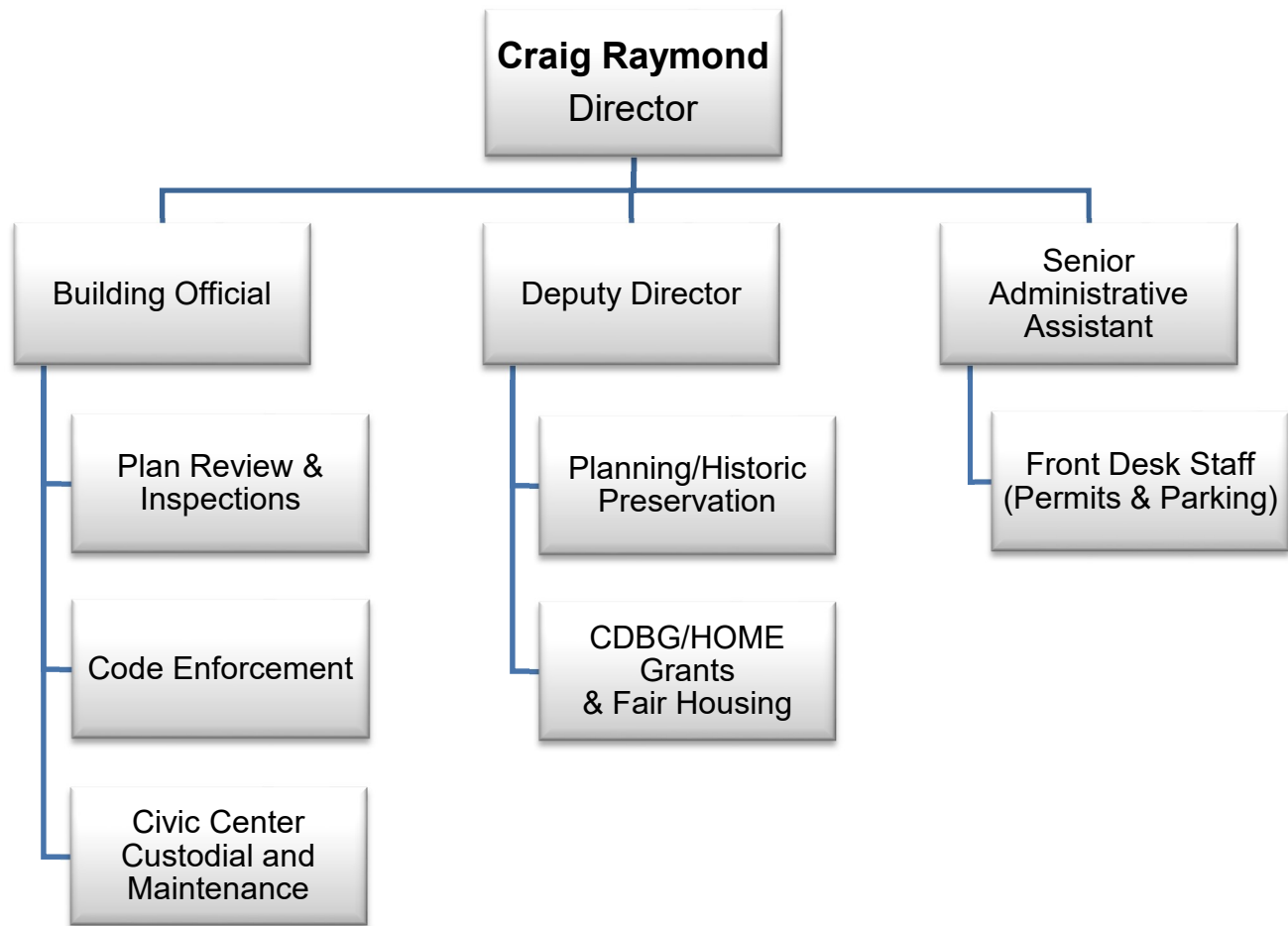


# Planning & Community Development Department

## MISSION STATEMENT

Our mission is to make the community an even better place to live by:  
Providing the best available information and professional analyses; taking a proactive approach to planning issues; and articulating and promoting the vision of Great Falls through education and enforcement of the standards set by the Community.

**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Building Permits Fund</i>	10.46	12.30	11.30
<i>Licenses Fund (Closed FY19)</i>	0.80	-	-
<i>Federal Block Grant Fund</i>	1.98	2.45	2.50
<i>Federal HOME Grant Fund</i>	0.25	0.35	0.30
<i>Parking Fund</i>	0.80	0.50	0.60
<i>Civic Center Facilities Admin Fund</i>	4.25	4.30	4.20
<i>Planning Fund &amp; Historic Preservation</i>	8.19	8.60	8.60
<b>Planning Department Total</b>	<b>26.73</b>	<b>28.50</b>	<b>27.50</b>

## Planning Operations

Planning Operations provide service associated with land development, subdivision review, transportation planning, rezoning, annexations, historic preservation, and long range planning as well as management and administrative services for the various functions of the Planning and Community Development Department.

Full Financial Summary can be found under the Planning & Community Dev Fund.  
(See page 97)

Planning Operations	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$480,796	\$609,491	\$609,491	\$525,000	\$676,425
Supplies	\$2,845	\$4,765	\$4,765	\$4,000	\$4,765
Purchased Services	\$169,375	\$219,456	\$227,456	\$227,456	\$202,156
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$90,453	\$95,500	\$95,500	\$95,500	\$95,500
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$94,784	\$96,547	\$96,547	\$96,547	\$97,377
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Planning Operations</b>	<b>\$838,253</b>	<b>\$1,025,759</b>	<b>\$1,033,759</b>	<b>\$948,503</b>	<b>\$1,076,223</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Completed second consecutive Montana Main Street Contract – The Pedlet Placemaking project resulted in pedlet installation at the Mighty Mo, Burger Bunker, Enbar, and the Celtic Cowboy
- Completed planning approvals for several projects of community significance including: Great Falls High School HUB, North 40 Outfitters, and Meriwether Crossing subdivision
- Completed numerous tasks related to improving the Development Review Process including: 1) revising land use and permit applications forms, 2) revising project submittal checklists, 3) getting community input through Town Hall and City Commission Worksessions
- Completed minor update to the 2014 Long Range Transportation Plan to update the Plan to 2018 Base Year
- Worked with the Legal Department to begin updates to the Land Development Code. Chapter 4 has been completed and Chapter 12 is awaiting City Commission review.

### Priority Goals & Objectives - For the Upcoming Year

- Work with downtown stakeholders to complete the next Montana Main Street Contract, Downtown Block Visioning, as well as seek another year of grant funding for a future Main Street project – possibly Wayfinding
- Continue revising the City’s Land Development code, with the priority project being updates to the Parking and Landscaping chapters of the code
- Complete the North Great Falls Transportation Study project
-



- Continue making improvements to the City’s Development Review process, with this year’s priorities being revisions to Engineering plan review fee structure and moving engineering plan review services into Planning and CD
- Launch review and updates to the City’s long range planning documents. Possible plans to be reviewed include the Missouri River Corridor Plan or the Downtown Master Plan.

## Historic Preservation

Historic Preservation staff provides services related to protecting and developing historic preservation projects and assisting in stimulating private and public investment in historic preservation.

Full Financial Summary can be found under Planning & Community Dev Fund. (See pg 97)

Historic Preservation	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$65,022	\$65,022	\$30,677	\$68,348
Supplies	\$49	\$100	\$100	\$100	\$600
Purchased Services	\$4	\$150	\$150	\$150	\$8,250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$894	\$1,099	\$1,099	\$1,099	\$4,957
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Historic Preservation</b>	<b>\$947</b>	<b>\$66,371</b>	<b>\$66,371</b>	<b>\$32,026</b>	<b>\$82,155</b>

### Goals and Objectives

#### Major Accomplishments - In the Past Year

- Successfully hired the City’s first full-time Historic Preservation Officer
- Submitted a National Register Nomination to the State Historic Preservation Office to recognize the Monarch Depot Building
- Formed the Rainbow Powerhouse Committee comprised of HPAC members and other preservation advocates. The Powerhouse Committee has supported a potential partnership between NorthWestern Energy and the Susteen corporation (data mining firm) for Susteen to lease the historic powerhouse building. Discussions are ongoing.
- Provided staff assistance to the Upper Missouri River Heritage Area Planning Corporation in its efforts to create the first National Heritage Area in Montana (Big Sky Heritage Area).
- Collaborated with the Parks Department in designing new historical marker assigns along the Rivers Edge Trail Corridor

#### Priority Goals & Objectives - For the Upcoming Year

- Ensuring that every effort is made to preserve the historic Rainbow Powerhouse Building, either through a long-term lease with the Susteen Corporation or another long-term user of the building
-

- Providing continued staff support for the NHA Group in the quest of getting the proposed Big Sky Heritage Area designated by the United States Congress
- Gaining State Historic Preservation Office approval of the Monarch Depot Building as a National Register site
- Provide high quality staff support to ensure the program’s continued status as a Certified Local Government CLG program
- Initiate a program to recognize historic sites in Cascade County such as a driving tour brochure.

## Federal Block Grant

Great Falls, as an entitlement City, annually receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing & Urban Development (HUD) to assist in the development of viable urban communities by providing; affordable housing, suitable living environments, and expanding economic opportunities for people with low and moderate incomes. The table below outlines how CDBG funds are allocated for various programs based on the priorities set by City Commission.

Full Financial Summary can be found under the Federal Block Grant Fund. (See page 120)

<b>Block Grant Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$86,778	\$81,645	\$81,645	\$78,453	\$92,438
Supplies	\$7,263	\$5,000	\$5,000	\$3,000	\$4,200
Purchased Services	\$15,802	\$21,550	\$21,550	\$21,000	\$20,750
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$28,841	\$30,596	\$30,596	\$30,596	\$34,141
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Block Grant Admin</b>	<b>\$138,684</b>	<b>\$138,791</b>	<b>\$138,791</b>	<b>\$133,049</b>	<b>\$151,529</b>

<b>Block Grant Projects</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$33,212	\$116,314	\$116,314	\$83,525	\$88,383
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$188,485	\$50,000	\$889,478	\$50,000	\$50,000
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$221,198	\$321,667	\$370,538	\$100,000	\$321,667
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$184,793	\$190,176	\$218,063	\$329,357	\$190,176
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Block Grant Projects</b>	<b>\$627,688</b>	<b>\$678,157</b>	<b>\$1,594,393</b>	<b>\$562,882</b>	<b>\$650,226</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Approved CDBG funding for the following important City projects: 1) ADA sidewalk ramp project on 13th Street, and 2) renovations to the Electric City Water Park Bath House
- Completed the 2019-2020 Annual Action Plan
- Approved CDBG funding for the following important non-City projects: 1) roof replacement for Grace Home, and 2) funding to enhance NeighborWorks' Housing Counseling program
- Approved a HOME Program grant for the first time in the last several fiscal years to provide supplementary funds for NeighborWorks's High School House project at 1509 6th Ave NW
- Successfully completed CDBG/HOME program audit conducted by the HUD Region 5 office

### Priority Goals & Objectives - For the Upcoming Year

- Hire and train a new CDBG/HOME Grant Program Administrator
- Complete the Consolidated Annual Performance and Evaluation Report (CAPER)
- Update the City's 5-Year Consolidated Plan (2015-2019) to cover the next five fiscal years (2020-2024)
- Implement the recently adopted Annual Action Plan, particularly through the granting of CDBG funds for the following community priorities: 1) Economic Development initiatives, 2) Public Infrastructure, and 3) new and expanded Public Service programs
- Successfully award new grants and new loans to spend down balances in both the HOME Program and Revolving Loan Fund Program

## Federal HOME Grant

The grant is designed to expand the supply of decent, safe, sanitary and affordable housing with primary attention to the purchase of homes, new construction of homes, and the provision of rental housing for people with very low or low incomes.

The City accepts affordable housing projects that are compatible with the City's goals to eliminate community-housing needs. Grantees must provide a 25% match of all grants.

Full Financial Summary can be found under the HOME Grant Fund. (See page 122)

HOME Grant Admin	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$16,787	\$26,412	\$26,412	\$21,920	\$25,383
Supplies	\$0	\$500	\$500	\$0	\$400
Purchased Services	\$0	\$300	\$300	\$0	\$250
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$917	\$895	\$895	\$895	\$1,242
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Home Grant Admin</b>	<b>\$17,704</b>	<b>\$28,107</b>	<b>\$28,107</b>	<b>\$22,815</b>	<b>\$27,275</b>

<b>HOME Grant Projects</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$165,778	\$165,778	\$0	\$165,778
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total HOME Grant Projects</b>	<b>\$0</b>	<b>\$165,778</b>	<b>\$165,778</b>	<b>\$0</b>	<b>\$165,778</b>

## Building Permits

The building permits division provides staff and resources necessary to provide for the health, safety and welfare of our community by ensuring buildings are constructed, remodeled or repaired in compliance with codes adopted by the City of Great Falls and the State of Montana.

The expenditures of this fund are fully supported by the following service fees:

- Building Permit Fees,
- Plumbing and Electrical Permit Fees, and
- Gas, Mechanical and Sign Permit Fees.

The Permits Fund is mandated by State Law to be used only for Building Department related activities and allows the Department to hold a reserve fund, for the lean years, which cannot exceed operational costs of the division for a 12-month period.

Full Financial Summary can be found under the Permits Fund. (See page 104)

<b>Building Permits</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$789,119	\$994,479	\$994,479	\$1,187,742	\$971,459
Supplies	\$16,480	\$121,000	\$121,000	\$100,000	\$23,000
Purchased Services	\$135,306	\$143,700	\$143,700	\$155,000	\$136,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	(\$6)	\$0	\$0	\$0	\$0
Internal Service	\$118,533	\$142,687	\$142,687	\$142,687	\$147,616
Capital Outlay	\$95,085	\$0	\$465,244	\$209,427	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Building Permits</b>	<b>\$1,154,517</b>	<b>\$1,401,866</b>	<b>\$1,867,110</b>	<b>\$1,794,856</b>	<b>\$1,278,775</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- In the 2019 fiscal year, 6043 permits were issued and 5528 inspections were completed. There were 781 Public Works and Engineering permits issued on behalf of PW/Engineering.
- Permits issued in 2019 included 21 new commercial construction permits for 39.8 million.
- Extensive commercial remodel/additions were done on 142 locations for a total valuation of 33.6 million. That includes schools, churches and medical facilities.
- Home building consisted of 37 single-family dwellings, 7 duplex buildings and three 12-plex's for a valuation of 9.8 million.
- Over 104.9 million in total building, mechanical, plumbing, electrical and sign permit valuation was generated.

### Priority Goals & Objectives - For the Upcoming Year

- Implement new permitting software and fully convert to Electronic Plan Review
- Maintain a high level of professionalism with the public and promote open lines of communication. Promote public outreach to contractors and developers.
- Adopt the 2018 International Codes as mandated by the State of Montana
- Develop and implement our internal workflow to improve efficiency between Building, Public Works, Engineering, Environmental, Fire and Planning.
- Continue code enforcement procedures and abatement of public nuisances.

## Hazard Removal

The Hazard Removal Fund is used to fund the removal of dangerous buildings and the cleanup of problem properties when the property owner is financially unable or unwilling to correct the problem.

Full Financial Summary can be found under the Hazard Removal Fund. (See page 141)

Hazard Removal	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$4,233	\$0	\$0	\$307	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Hazard Removal</b>	\$4,233	\$0	\$0	\$307	\$0

## Parking

The Parking Fund is administered by the Planning and Community Development Department. This fund is responsible for administering a management contract with a private management firm, Standard Parking Plus (SP Plus), for the day-to-day operation of parking facilities and parking enforcement. A five-member Parking Advisory Commission advises the City Commission and acts as a first-line sounding board for citizen and business concerns.

Currently, the City provides 1,143 off-street parking spaces and approximately 1,050 on-street metered parking spaces. Off-street parking is provided primarily for employees of the downtown area so that spaces located on the street are available for the shoppers and patrons of downtown businesses.

Full Financial Summary can be found under the Parking Fund. (See page 162)

Parking	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$62,780	\$40,287	\$40,287	\$40,287	\$56,577
Supplies	\$2,220	\$3,215	\$3,215	\$3,215	\$3,000
Purchased Services	\$470,260	\$542,450	\$542,450	\$542,450	\$534,872
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$2	\$0	\$0	\$0	\$0
Internal Service	\$51,864	\$55,268	\$55,268	\$55,268	\$57,216
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Parking</b>	<b>\$587,126</b>	<b>\$641,220</b>	<b>\$641,220</b>	<b>\$641,220</b>	<b>\$651,665</b>

### Goals and Objectives

#### Major Accomplishments - In the Past Year

- Completed major financial analysis of parking program with an emphasis on budgeting for long term maintenance of existing facilities
- Successfully sought and received City Commission support for changes to rate, fee and fine structure to increase needed revenues for parking program
- Completed major lighting replacement project in North and South Garages
- Kicked off major maintenance project planning by developing project scoping and estimating architectural and engineering fees

#### Priority Goals & Objectives - For the Upcoming Year

- Complete Public Relations and Marketing (wayfinding and other) portions of the Strategic Planning process
- Complete major maintenance projects in North and South Garages
- Install new surveillance systems in North and South Garages
- Develop/update new operations contract
- Lead Parking Advisory Commission and City Commission through additional long-term revenue planning and alternative proposal discussions

## Civic Center Facility Services

The Facility Services operation of the Planning and Community Development Department is responsible for custodial services, utilities and maintenance of the Civic Center Building and adjacent parking areas.

Full Financial Summary can be found under the Civic Center Facility Services Fund.  
(See page 186)

Civic Center Facility Services	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$298,239	\$318,827	\$318,827	\$318,827	\$322,175
Supplies	\$28,142	\$27,022	\$27,022	\$27,022	\$26,250
Purchased Services	\$247,173	\$231,585	\$231,585	\$231,585	\$265,700
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$16,521	\$21,063	\$21,063	\$21,063	\$21,047
Capital Outlay	\$5,600	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Civic Center Facility</b>	<b>\$595,675</b>	<b>\$598,497</b>	<b>\$598,497</b>	<b>\$598,497</b>	<b>\$635,172</b>

### Goals and Objectives

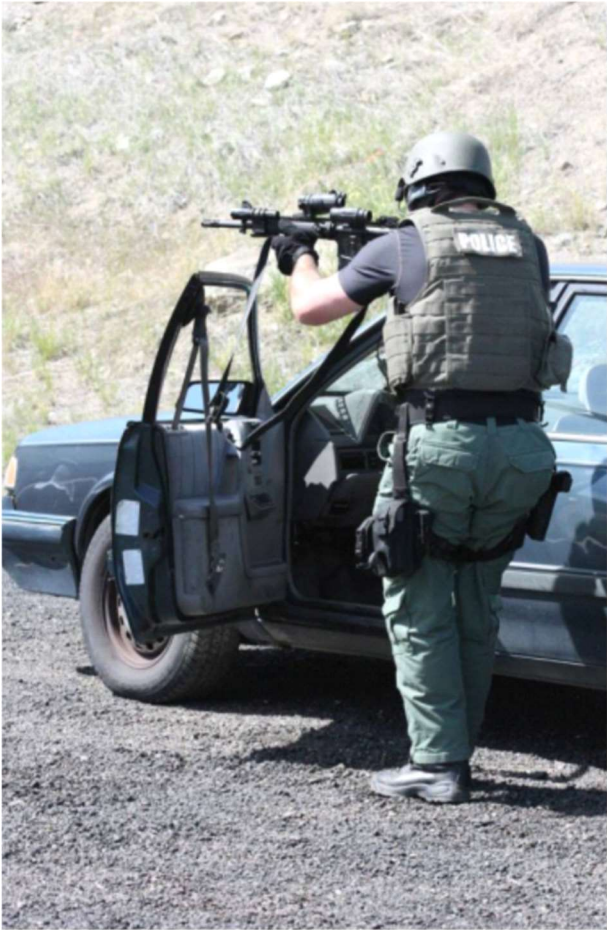
#### Major Accomplishments - In the Past Year

- Replaced heating, cooling and ventilation systems in Planning and Community Development and Finance Departments
- Implemented new landscape renovation and maintenance contract
- Continued general maintenance and cleaning of the Civic Center and grounds

#### Priority Goals & Objectives - For the Upcoming Year

- Bring Civic Center Façade project plans and specifications to full completion and coordinate with Finance Dept. and City Manager's office to prepare for possible construction funding package
- Train staff for design and construction project management duties
- Repair/replace aging heating, cooling and ventilation systems as necessary.
- Complete space planning conceptual designs and estimates
- Add new projects to Capital Improvement Plan





# Police Department

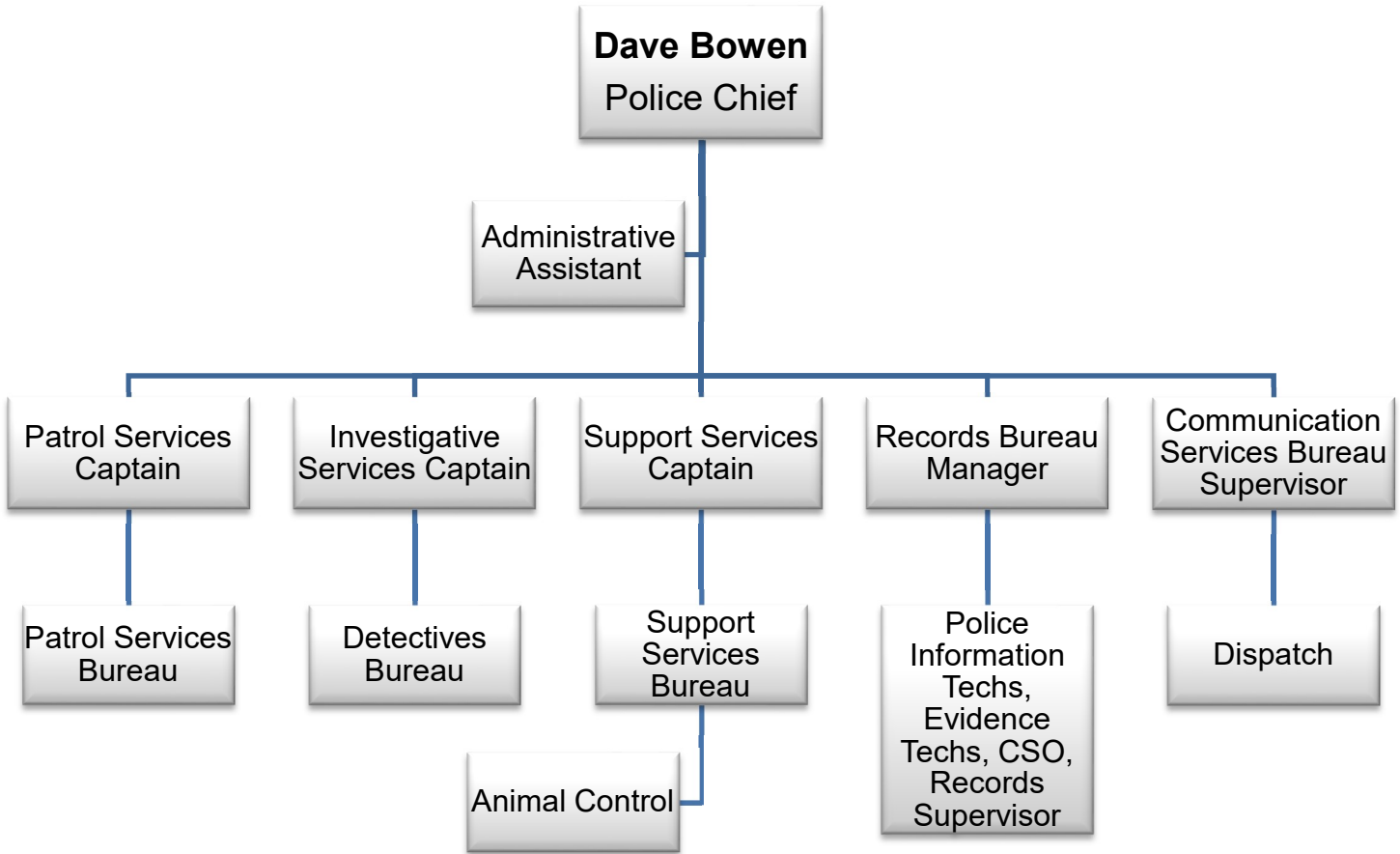
## MISSION STATEMENT

We are the COMMUNITY and they are us.  
Show COMPASSION for those we serve.  
Have the COURAGE to do what is  
necessary and right.  
COMMUNITY, COMPASSION, COURAGE.





**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>
<i>Admin</i>	1.75	1.75	2.75
<i>Patrol Services</i>	59.00	59.00	65.00
<i>Detectives</i>	23.00	23.00	19.00
<i>Support Services</i>	12.67	13.67	12.00
<i>Records Bureau</i>	11.00	10.00	10.00
<i>HIDTA Task Force</i>	1.00	1.00	1.00
<i>Dispatch Services</i>	23.58	23.58	23.25
<b>Police Department Total</b>	<b>132.00</b>	<b>132.00</b>	<b>133.00</b>

## Police Admin

The administrative service is used to account for all the internal service charges the Police Department pays and the administrative charges for all divisions.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Police Admin</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$171,096	\$188,056	\$188,056	\$190,676	\$241,130
Supplies	\$191,694	\$206,808	\$206,808	\$205,000	\$203,608
Purchased Services	\$111,577	\$104,524	\$174,524	\$150,000	\$103,722
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,606,686	\$1,773,574	\$1,773,574	\$1,773,574	\$1,926,039
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Police Admin</b>	<b>\$2,081,053</b>	<b>\$2,272,962</b>	<b>\$2,342,962</b>	<b>\$2,319,250</b>	<b>\$2,474,499</b>

## Patrol Services Bureau

The Patrol Services Bureau consists mainly of the department's day to day patrol function that is often referred to as the backbone of police departments. Patrol is authorized 43 officers, 2 civilians and 11 supervisors that respond to initial calls for service on 24 hours per day, 365 days per year basis. Patrol officers are the front line for the response to community services and traffic enforcement. Some patrol officers are also members of the HRU (High Risk Unit) team and can be called away from patrol if a high risk situation arises.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

<b>Patrol</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$5,740,719	\$6,352,179	\$6,352,179	\$6,345,000	\$7,284,675
Supplies	\$45,124	\$43,377	\$43,377	\$43,377	\$43,377
Purchased Services	\$9,466	\$10,095	\$10,095	\$12,358	\$11,895
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Patrol</b>	<b>\$5,795,309</b>	<b>\$6,405,651</b>	<b>\$6,405,651</b>	<b>\$6,400,735</b>	<b>\$7,339,947</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Development of a new patrol schedule that allows flexibility to address staffing needs, calls for service, and safety concerns.
- Good results were realized by the Directed Enforcement Team who were active in the BRIC area due to his absence. They also addressed real time crime trends such as auto thefts.
- Implementation and deployment of E-Citations was realized with our new software provider. This allows more efficiency for the officer in the field.
- A reduction in vehicle pursuits was directly related to a change in policy and additional training.
- Notable decreases in certain crime categories within the DDACTS area.

**Priority Goals & Objectives - For the Upcoming Year**

- Work with Municipal Court to ensure E-Citations continue to improve functionality and reduce workload.
- Decrease distracted driving crashes through continued enforcement of the cell phone law.
- Monitor and improve the defensive tactics training to keep officers safe and reduce injuries/work comp claims.
- Ensure our projected training days are fulfilling the identified goals of the department.
- Continue to develop and participate in the Data Driven Approaches to Crime and Traffic Safety model of policing. This focus will include the BRIC area.

**Investigative Services Bureau**

The Investigative Services Bureau currently hosts 19 investigators, 4 supervisors and 1 civilian personnel within its ranks. The Bureau is available for call-out 24 hours a day, 365 days a year, and provides specialized services and expertise not found within the Patrol Bureau. It consists of several units; general case investigations, special victims unit, sex/violent offender registration and tracking, school resource detectives and a drug taskforce.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Investigation Services	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$2,573,568	\$2,670,728	\$2,670,728	\$2,544,420	\$2,273,353
Supplies	\$19,753	\$19,623	\$19,623	\$19,623	\$24,504
Purchased Services	\$13,887	\$14,860	\$14,860	\$14,860	\$14,860
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$35,031	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Investigation</b>	<b>\$2,642,239</b>	<b>\$2,705,211</b>	<b>\$2,705,211</b>	<b>\$2,578,903</b>	<b>\$2,312,717</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- An officer was placed full time into the U.S Marshall's Violent Offender Task Force.
- Four investigators gained certifications with the International Association of Identification. This was a self-study program to gain certifications on a national level.
- To date, School Resource Officers have worked in conjunction with GFPS staff to train over 700 staff members in "Emergency Response to Armed Intruders".
- General Case, SVU and ICAC were assigned and investigated 507 combined cases, despite having staffing shortages in ISB.
- HIDTA had an increase of seizures involving heroin, methamphetamine, marijuana and pharmaceuticals.

**Priority Goals & Objectives - For the Upcoming Year**

- Have the Investigation's Bureau fully staffed.
- Add additional federal/local partners to the HIDTA task force.
- Develop a cold case unit to review and investigate unresolved homicides and other violent crimes.
- Transition the SVOR detective to assist with SVU cases and drug endangered children referrals.
- Provide additional training to ISB members specific to increased technology demands/software/investigative programs.

**Support Services Bureau**

The Support Services Bureau includes community oriented policing functions, subdivided into interrelated units: Special Projects, Business and Residential Involving Community (BRIC) officer, Law Related Education (LRE) officer, officer hiring and promotions, GFHA Officer, warrants officer, training office, grant writing, animal control officers, process server, volunteers, and building maintenance. Additionally, many of the functions performed by this Bureau are directed toward community and youth education, interoffice education, alcohol compliance checks and education, background checks, college internships, abandoned vehicle processing, court services, equipment & fleet management, and building monitoring. The Support Services Bureau also maintains the Police Department policy and procedure manuals.

Full Financial Summary can be found under the General Fund. (See pages 80-87)

Support Services	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,203,259	\$1,269,725	\$1,269,725	\$1,282,909	\$1,158,203
Supplies	\$121,116	\$118,259	\$118,259	\$119,037	\$89,259
Purchased Services	\$107,362	\$120,376	\$120,376	\$120,376	\$145,940
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Support Services</b>	<b>\$1,431,737</b>	<b>\$1,508,360</b>	<b>\$1,508,360</b>	<b>\$1,522,322</b>	<b>\$1,393,402</b>

## Goals and Objectives

### Major Accomplishments – In the Past Year

- Assisted in the development of a new patrol bureau schedule to maximize personnel when call load the highest.
- Added a civilian position to bureau to assist with training, hiring, background checks and administer abandoned/impounded vehicle program.
- Volunteer program added 10 new seasonal volunteers to provide increased visibility of volunteer patrols in the downtown and parks areas.
- Bureau took lead on assigning and/or conducting 23 background investigations.
- Assigned a new Lieutenant to bureau and he has been implementing new and innovative strategies to recruit new employees to the agency.

### Priority Goals & Objectives – For the Upcoming Year

- Improve the security of the front lobby area of the department with the utilization of new materials and access points.
- Improve deteriorating parts of the building such as the east side access ramp and west side entrance steps. Continue replacing aged RTU's for the facility.
- Improve the in house training access for the employees of the agency by utilizing current in house instructors.
- Implement a new project named Cameras Assisting Police Program. Which will elicit help from the citizens that have current video recording systems for home protection.
- Implement a new program to recruit retired law enforcement officer to become volunteers with our agency for the express purpose of conducting the numerous employee background investigations that are conducted each year. This will save current employees a vast amount of time so they can focus on their assigned tasks such as investigations or hiring.

## Records Bureau

The Records Bureau processes reports, assists walk-in traffic, provides records checks for all people providing services to children or the elderly, and provides numerous support functions to the other divisions of the Police Department. It also includes the property and evidence room.

Full Financial Summary can be found under the General Fund (see pages 80-87)

Records Bureau	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$613,259	\$615,932	\$615,932	\$615,932	\$658,232
Supplies	\$25,674	\$21,745	\$21,745	\$21,745	\$22,645
Purchased Services	\$375	\$3,200	\$3,200	\$3,200	\$2,100
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Records Bureau</b>	<b>\$639,308</b>	<b>\$640,877</b>	<b>\$640,877</b>	<b>\$640,877</b>	<b>\$682,977</b>

**Goals and Objectives**

**Major Accomplishments – In the Past Year**

- Played a key role in implementing new RMS (Zuercher)
- Reviewed staffing needs within the Records Bureau; was able to create two new positions/opportunities within current staffing levels.
- Implemented a new process for fingerprinting and photographing the public that were charged with particular misdemeanor offenses. (44-5-202)
- Completed many of the evidence rooms which included some remodeling, and improved storage and organization.
- Updated job descriptions for positions within the Records Bureau

**Priority Goals & Objectives – For the Upcoming Year**

- Played a key role in implementing new RMS (Zuercher)
- Reviewed staffing needs within the Records Bureau; was able to create two new positions/opportunities within current staffing levels.
- Implemented a new process for fingerprinting and photographing the public that were charged with particular misdemeanor offenses. (44-5-202)
- Completed many of the evidence rooms which included some remodeling, and improved storage and organization.
- Updated job descriptions for positions within the Records Bureau

**Communications Services Bureau – 911 Dispatch Center**

The City/County 911 Communications Center is located in a refurbished city owned building near the airport and is still managed by the Police Department. The Center receives calls for services from Cascade County, its three incorporated cities and the four bordering counties. The center provides 24 hour emergency communication.

Full Financial Summary can be found under 911 Dispatch Center. (See page 161)

911 Dispatch Center	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,471,378	\$1,786,301	\$1,786,301	\$1,569,031	\$1,733,344
Supplies	\$20,851	\$9,300	\$9,300	\$9,300	\$9,623
Purchased Services	\$256,040	\$198,614	\$198,614	\$198,614	\$183,235
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$130,587	\$128,118	\$128,118	\$128,118	\$158,787
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total 911 Dispatch Center</b>	<b>\$1,878,856</b>	<b>\$2,122,333</b>	<b>\$2,122,333</b>	<b>\$1,905,063</b>	<b>\$2,084,989</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- January 24th, 2018 was our go-live date with Zuercher for our Computer Aided Dispatch.

- March 2018 we hosted the Vigilant Guard Exercise the participants used the Emergency Operations Center and the Joint Information Center.
- April 13th, 2018 we hosted our first National Telecommunicator Week Awards Ceremony.
- September/October 2018 worked with Mission Critical to gather the radio information they needed for our radio assessment.
- November 2018 Participated in the State’s first 9-1-1 Grant Program. Our application was to replace our current Call Processing Equipment. We were awarded \$246,967

**Priority Goals & Objectives - For the Upcoming Year**

- Continue working towards an adequate alternate 9-1-1 location.
- Continue working towards getting our mapping data up to the NENA standard with the help of Jeff Hedstrom and Tom Mital.
- Focus on employee recruitment and retention.
- Replace or upgrade our current Call Processing Equipment.
- Upgrade the computers and monitors in the 9-1-1 Center.

**911 Special Revenue**

This fund is used to account for the shares of telephone charges received to support 911 emergency telephone services.

Full Financial Summary can be found under the 911 Special Revenue Fund. (See page 115)

<b>911 Special Revenue</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$5,254	\$5,254	\$0
Purchased Services	\$132,757	\$0	\$134,949	\$134,948	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$371,674	\$356,674	\$356,674	\$356,674	\$356,674
<b>Total 911 Special Revenue</b>	<b>\$504,431</b>	<b>\$356,674</b>	<b>\$496,877</b>	<b>\$496,876</b>	<b>\$356,674</b>

**Police Special Revenue**

This fund is used to account for drug forfeitures, court judgments, crime prevention educational, and other contributions or donations to the Police Department.

Full Financial Summary can be found under Police Special Revenue. (See page 116)

<b>Police Special Revenue</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$31,631	\$0	\$46,137	\$46,137	\$0
Purchased Services	\$17,355	\$900	\$60,731	\$60,731	\$900
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$10,634	\$10,634	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Police Special</b>	<b>\$48,986</b>	<b>\$900</b>	<b>\$117,502</b>	<b>\$117,502</b>	<b>\$900</b>

## HIDTA Special Revenue

High Intensity Drug Trafficking Area Tasks force is funded through a grant by the Office of National Drug Control Policy (ONDCP) and its main mission is to disrupt and dismantle local, multi-state and international drug trafficking organizations (DTO's).

Full Financial Summary can be found under HITDA Special Revenue. (See page 117)

<b>HIDTA Special Revenue</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$74,884	\$62,372	\$133,484	\$100,369	\$65,537
Supplies	\$13,288	\$0	\$11,765	\$23,528	\$0
Purchased Services	\$82,273	\$0	\$86,967	\$84,755	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$38,660	\$27,352	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total HIDTA Special</b>	<b>\$170,445</b>	<b>\$62,372</b>	<b>\$270,876</b>	<b>\$236,004</b>	<b>\$65,537</b>







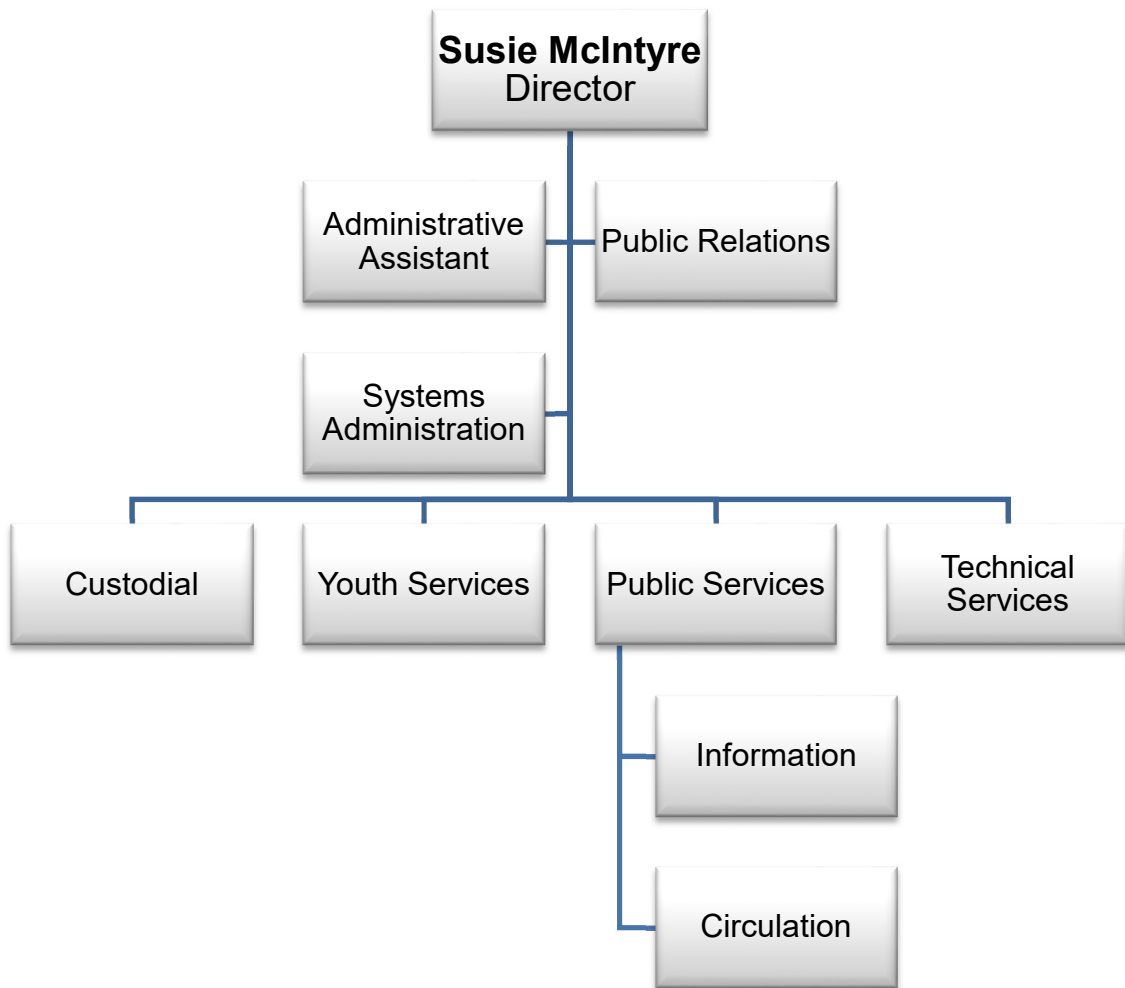
# Public Library

## MISSION STATEMENT

The Great Falls Public Library serves as a connection point; we empower the community and enhance quality of life by providing individuals access to information and social, cultural and recreational resources.



**Current Organizational Structure**



**Authorized Personnel (FTEs)**

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Library Fund</i>	17.80	17.80	17.80

**Public Library**

The Library provides the residents of Great Falls and Cascade County access to information through books, audio visual materials and other information formats, internet access, interlibrary loan services, and the bookmobile. The Library provides programming for children and adults as well as exhibits of art and culture. The Library is governed by a five-member Board of Trustees appointed to five year terms appointed by the City Commission.

## Library Administration

Full Financial Summary can be found under the Library Fund. (See page 94)

Library Admin	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,014,745	\$1,096,602	\$1,096,602	\$981,966	\$1,107,107
Supplies	\$29,826	\$31,000	\$31,000	\$30,000	\$29,100
Purchased Services	\$147,071	\$167,859	\$167,859	\$171,041	\$207,837
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$358	\$500	\$500	\$10,242	\$450
Internal Service	\$64,900	\$64,650	\$64,650	\$64,650	\$79,588
Capital Outlay	\$31,783	\$0	\$487,898	\$491,977	\$265,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Library Admin</b>	<b>\$1,288,683</b>	<b>\$1,360,611</b>	<b>\$1,848,509</b>	<b>\$1,749,876</b>	<b>\$1,689,082</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Successful staff transitions including hiring a new Library Director, a new Collection Development Librarian, a new Public Services Librarian, new Library Specialist (PR/Events), new part-time Library Specialist (Reference), new part-time Library Specialists (Youth Services), a new Library Clerk, a new Administrative Assistant and a part-time custodian.
- Successful installation of new boiler system.
- Installation of new shelving which enabled the expansion of audiovisual collection.
- Installation of new Book Drop System.
- Expansion of social media outreach including new electronic newsletter.

### Priority Goals & Objectives - For the Upcoming Year

- Installation of new Air Handler System and flood mitigation work.
- Joining the Montana Shared Catalog.
- Creation of 3 year Strategic Plan.
- Expansion of range of Adult Programming.
- Completion of Library beautification, security, and technology network enhancements.

The Valeria Library was the first library in Great Falls. It was established in 1890 by Paris Gibson's wife, Valeria Gibson. It is pictured here as it appeared around 1910.



## Library Bookmobile

Full Financial Summary can be found under the Library Fund. (See page 94)

<b>Bookmobile</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$20,913	\$21,718	\$21,718	\$22,016	\$22,622
Supplies	\$1,669	\$1,500	\$1,500	\$1,000	\$1,800
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$5,261	\$2,416	\$2,416	\$2,416	\$5,949
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Bookmobile</b>	<b>\$27,843</b>	<b>\$25,634</b>	<b>\$25,634</b>	<b>\$25,432</b>	<b>\$30,371</b>

## Library Foundation

The Great Falls Public Library Foundation is administered by Library Administration. This accounts for the yearly contribution given to the Library from the Library Foundation. The Foundation is a 501(C)(3) tax exempt nonprofit organization dedicated to the support of the Library. The Foundation is governed by a twelve-member board. The portion of this budget is from the revenue given to the Library by the Library Foundation.

Full Financial Summary can be found under the Library Foundation Fund. (See page 96)

<b>Library Foundation</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$13,019	\$5,500	\$5,500	\$9,316	\$5,500
Purchased Services	\$50,184	\$97,275	\$322,383	\$173,067	\$97,275
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$131,685	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Library Foundation</b>	<b>\$194,888</b>	<b>\$102,775</b>	<b>\$327,883</b>	<b>\$182,383</b>	<b>\$102,775</b>





# Public Works Department

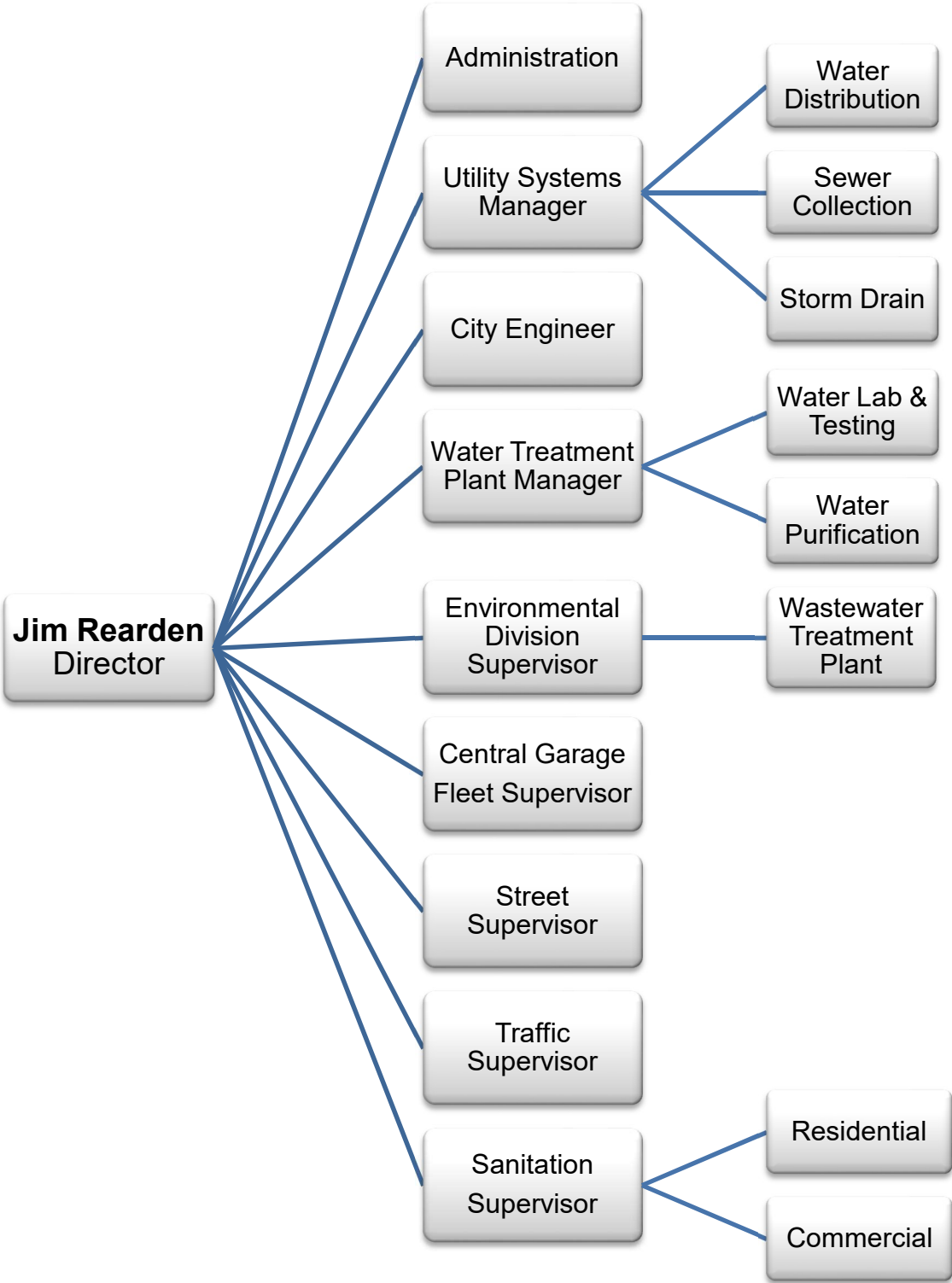
## MISSION STATEMENT

The City of Great Falls Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean, and healthy environment. We will accomplish our Mission by:

- Investing in the continued development and well-being of public employees
- Conducting our business openly, honestly, and ethically
- Behaving professionally at all times
- Valuing the relationship with our customers
- Enhancing the sense of community with Great Falls and its neighbors
- Communicating and cooperating to achieve the goals of the Department and the City as a whole
- Providing our services equally to all our customers, both internally and externally
- Using the fewest resources possible while still accomplishing our goals
- Being stewards for responsible development
- Striving to surpass expectations of the Community



**Current Organizational Structure**



### Authorized Personnel (FTEs)

	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted
<i>Public Works Admin</i>	4.00	4.00	4.00
<i>Street Fund</i>			
<i>Street Maintenance</i>	27.81	27.81	27.81
<i>Traffic</i>	6.00	6.00	5.00
<i>Water</i>			
<i>Lab Testing</i>	1.44	1.44	2.00
<i>Purification</i>	14.00	14.00	14.00
<i>Distribution</i>	19.33	19.33	19.33
<i>Sewer</i>			
<i>Treatment</i>	0.25	0.25	0.25
<i>Collection</i>	10.78	10.78	10.78
<i>Environmental Compliance</i>	2.40	2.40	2.40
<i>Storm Drain</i>	3.55	3.55	3.55
<i>Sanitation</i>			
<i>Residential</i>	9.52	9.53	9.53
<i>Commercial</i>	8.52	8.51	8.51
<i>Central Garage</i>	11.93	11.93	11.93
<i>Engineering</i>	15.23	15.23	15.12
Public Works Department Total	134.76	134.76	134.21

## Street

The Street Division is responsible for maintenance and construction of city streets and alleys as well as maintenance of traffic signals, signs, and markings.

### Street Maintenance

The Street Maintenance Division provides maintenance of 383 miles of City of Great Falls street and alley systems. The maintenance performed by the Street Division includes pavement rehabilitation and restoration, alley grading and graveling, street sweeping, snow and ice control, dust abatement and nuisance weed control. The fund also covers the maintenance functions of the Traffic Division.

Full Financial Summary can be found under the Street Fund. (See page 110)



Street Maintenance	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$1,890,892	\$1,970,458	\$1,970,458	\$2,069,140	\$2,068,652
Supplies	\$1,082,362	\$1,468,891	\$1,468,891	\$1,420,164	\$1,459,635
Purchased Services	\$416,626	\$510,250	\$879,956	\$510,250	\$657,220
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$1,200,459	\$1,298,560	\$1,298,560	\$1,298,560	\$1,403,278
Capital Outlay	\$582,717	\$3,334,046	\$4,883,912	\$865,440	\$3,363,989
Transfer Out	\$18,569	\$36,041	\$36,041	\$36,041	\$40,000
<b>Total Street Maintenance</b>	<b>\$5,191,625</b>	<b>\$8,618,246</b>	<b>\$10,537,818</b>	<b>\$6,199,595</b>	<b>\$8,992,774</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- 2713 letters of notification of nuisance weed ordinance violations were mailed; division crews mowed lots in non-compliance. This is a 7% decrease from previous year.
- 60 City blocks received an asphalt mill and overlay; 102 City blocks received a chip seal.
- 270 asphalt patchbacks were performed.
- 125,000 cubic yards of snow was picked up and hauled off of priority snow routes.
- Phase 1 of Encino Drive was completed.

### Priority Goals & Objectives - For the Upcoming Year

- Complete facility improvements in the Public Works Complex.
- Continue meeting or exceeding number of blocks milled and overlaid each year.
- Continue meeting or exceeding number of blocks chip sealed each year.
- Identify street reconstruction projects to ensure BaRSAA funding is captured and utilized.
- Replace current asphalt paver with new and more reliable model.

## Traffic

The Traffic Division maintains 14,075 traffic signs, 50 miles of pavement markings and 90 traffic signals of which 67 are owned by MDOT and maintained under an annual contract. Other services provided by the Traffic Division include traffic studies, sign fabrication and installation, maintenance of the City lighting districts, parking meter pole maintenance, parking lot striping and two-way radio maintenance.

Full Financial Summary can be found under the Street Fund. (See page 110)

Traffic	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$432,096	\$493,176	\$493,176	\$453,559	\$427,580
Supplies	\$99,829	\$112,000	\$112,000	\$95,000	\$112,800
Purchased Services	\$18,943	\$25,950	\$25,950	\$20,000	\$25,950
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$69,256	\$67,939	\$67,939	\$67,939	\$72,061
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Traffic</b>	<b>\$620,124</b>	<b>\$699,065</b>	<b>\$699,065</b>	<b>\$636,498</b>	<b>\$638,391</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Expanded the asset management system to include the use of I-pads in the field.
- Implemented an annual city wide 2-way radio maintenance schedule.
- Completed epoxy painting on two FAU routes using durable pavement marking funding from MDT.
- Expanded second Signal Tech position to include Electrician qualifications.
- Renewed State Signal Contract to include a monthly service fee

**Priority Goals & Objectives - For the Upcoming Year**

- Complete the placement of “Yield Here To Pedestrians” signs at all pedestrian crossings.
- Complete the radio traffic signal communications for the Downtown signal corridor.
- Upgrade all Period Lighting in the downtown area to LED.
- Complete all school crosswalks in thermoplastic.
- Budget for new Latex Printer to make street signs and fleet decals to include police fire and City emblems.
- Purchase new vehicle to mount street striping unit on

**Water**

Residential and commercial sales are the main revenue sources for the Water Fund. The City will continue to make timely rate adjustments in order to maintain the financial stability of the water system by annually analyzing the Water Utility Financial Plan and Cost of Service Analysis. Utility rates will need to be increased periodically, based on inflation, operating requirements, and capital improvement programs.

This budget also provides appropriation for the capital improvement program. Capital improvement program appropriations are carried over from year to year, as needed, until completion of the projects. The City developed a capital improvement plan to update and improve the water plant, transmission mains, storage and pumping facilities, distribution main replacement, over-sizing and extensions to the system. Originally developed with a ten-year target period for construction, realistic construction and bonding capacities have shown that the City will require approximately fifteen years to complete this capital improvement program.

### Water – Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery and equipment scheduled for replacement are addressed through this budget.

Full Financial Summary can be found under the Water Fund. (See page 147)

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$3,750	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$79,893	\$183,640	\$183,640	\$105,577	\$66,340
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$83,643</b>	<b>\$183,640</b>	<b>\$183,640</b>	<b>\$105,577</b>	<b>\$66,340</b>

### Water Distribution

The water distribution budget funds personnel, equipment, and materials necessary for the operation and maintenance of the water distribution system. Distribution modification projects are the capital portions of the budget which funds primary main replacements, purchasing of major repair materials, and large-scale meter installations.

Full Financial Summary can be found under the Water Fund. (See page 147)

<b>Water Distribution</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,392,069	\$1,489,900	\$1,489,900	\$1,475,263	\$1,553,591
Supplies	\$372,133	\$409,250	\$409,250	\$373,326	\$399,250
Purchased Services	\$212,344	\$96,000	\$96,000	\$50,000	\$95,500
Debt Service	\$2,061,009	\$2,454,853	\$2,454,853	\$2,454,853	\$2,483,898
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$786,206	\$834,496	\$834,496	\$834,496	\$875,434
Capital Outlay	\$1,355,020	\$7,606,504	\$7,606,504	\$3,290,102	\$9,108,890
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Distribution</b>	<b>\$6,178,781</b>	<b>\$12,891,003</b>	<b>\$12,891,003</b>	<b>\$8,478,040</b>	<b>\$14,516,563</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Continued replacing our older larger water meters
- Continued installing MXU's
- Completed two different water main replacement projects
- Completed a cost of service study
- Repaired 34 water main breaks in calendar year 2018

### Priority Goals & Objectives - For the Upcoming Year

- Install a minimum of 500 MXU's
- Replace the remaining older larger water meters
- Put out two different water main replacement projects
- Install the South Missouri River water main crossing
- Install the Sun River water main crossing

## Water Lab & Testing

The public water supply system is regulated by the Environmental Protection Agency (EPA) under the Federal Safe Drinking Water Act (SDWA). The laboratory is certified by the Environmental Protection Agency (EPA) to conduct bacteriological analysis of drinking water. The lab also writes the annual Consumer Confidence Report, keeps track of electricity and chemical costs associated with water treatment, and establishes optimum water treatment chemical dosages based on tests it conducts on the seasonally fluctuating quality of the Missouri River.

Full Financial Summary can be found under the Water Fund. (See page 147)

<b>Water Lab &amp; Testing</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$90,606	\$95,351	\$95,351	\$97,302	\$134,153
Supplies	\$25,697	\$23,995	\$23,995	\$20,000	\$26,495
Purchased Services	\$45,371	\$51,122	\$51,122	\$55,000	\$62,540
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$11,679	\$9,048	\$9,048	\$9,048	\$9,786
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Lab &amp; Testing</b>	<b>\$173,353</b>	<b>\$179,516</b>	<b>\$179,516</b>	<b>\$181,350</b>	<b>\$232,974</b>

## Water Purification

The water purification budget funds personnel, equipment and materials necessary for the operation and maintenance of the water treatment plant, four remote pumping stations, and seven storage tank facilities. The water treatment plant treats and distributes up to 40 million gallons of water per day to the City of Great Falls, Black Eagle, and Malmstrom Air Force Base.

Full Financial Summary can be found under the Water Fund. (See page 147)

<b>Water Purification</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,106,404	\$1,168,597	\$1,168,597	\$1,129,920	\$1,277,593
Supplies	\$860,220	\$751,498	\$856,498	\$830,917	\$852,599
Purchased Services	\$646,026	\$765,775	\$928,775	\$665,000	\$801,265
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$544,363	\$602,341	\$602,341	\$601,368	\$787,883
Capital Outlay	\$1,690,207	\$1,468,021	\$2,890,905	\$2,410,040	\$4,577,831
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Water Purificaiton</b>	<b>\$4,847,220</b>	<b>\$4,756,232</b>	<b>\$6,447,116</b>	<b>\$5,637,245</b>	<b>\$8,297,171</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Completed upgrade to Water Plant. This included UV disinfection system, electrical and chemical upgrades.
- Operationally completed new Gore Hill elevated storage tank.
- Tested new plant treatment chemicals with promising results.
- Continued improvements with SCADA/electrical systems.
- Purchased new lab equipment to assist in detecting certain problematic precursors in the treatment process.

### Priority Goals & Objectives - For the Upcoming Year

- Start and/or finish phase 1 of 3 of our filter rehab project
- Continue improvements with SCADA/electrical systems
- Continue to improve plant performance using chemical and/or mechanical means.
- Re-evaluate and prioritize process and equipment upgrades
- Provide more advanced training for operations and maintenance team

## Sewer

The primary function of the Sewer Fund is to safeguard community health and the State water supply. The Sewer Fund is an enterprise fund encompassing related debt service, administrative expenses, and operation and maintenance of the sewer collection system. It oversees the management of the Wastewater Treatment Plant.

Residential and commercial sales are the main revenue sources for the sewer fund. Continued incremental rate increases are needed to maintain the Capital Improvement Program, meet inflation and maintain the operation of the system.

## Sewer Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery & equipment scheduled for replacement are addressed through this budget. Machinery & equipment scheduled for replacement are treated as withdrawals from the Equipment Revolving Schedule reserves, and appropriated in this budget.

Full Financial Summary can be found under the Sewer Fund. (See page 150)

<b>Central Garage</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$90,778	\$71,410	\$164,709	\$190,754	\$77,465
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$90,778</b>	<b>\$71,410</b>	<b>\$164,709</b>	<b>\$190,754</b>	<b>\$77,465</b>

## Sewer Collection

The Sewer Collection budget funds personnel, equipment and materials necessary for the operation and maintenance of the sanitary sewer system, including inspecting, cleaning and repairing of sewer lines.

Full Financial Summary can be found under the Sewer Fund. (See page 150)

<b>Sewer Collections</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$723,849	\$766,200	\$766,200	\$766,200	\$817,433
Supplies	\$71,999	\$74,000	\$74,000	\$74,000	\$74,000
Purchased Services	\$95,568	\$42,960	\$42,960	\$42,960	\$42,460
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$702,450	\$788,663	\$788,663	\$788,663	\$832,239
Capital Outlay	\$510,182	\$1,304,900	\$3,655,702	\$1,304,900	\$1,469,069
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Collections</b>	<b>\$2,104,048</b>	<b>\$2,976,723</b>	<b>\$5,327,525</b>	<b>\$2,976,723</b>	<b>\$3,235,201</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Lined the upper section of the N.E. Interceptor (36" sewer main)
- Lined 35 blocks of sanitary sewer collector main
- Cleaned approximately 120 miles of Sanitary Sewer main.
- Continued our root control program.
- Removed a 36" slide gate that was causing a major back-up in our Sanitary Sewer System.

**Priority Goals & Objectives - For the Upcoming Year**

- Clean approximately 120 miles of Sanitary Sewer mains.
- Line 35-40 blocks of Sanitary Sewer mains.
- Continue root control program.
- Replace Sanitary Sewer on 22nd St. between Central Ave. W. and 2nd Ave S.W.
- Rehab 30" Sanitary sewer on 10th Ave S.W.

**Sewer Treatment**

The Sewer Treatment budget funds the operation and maintenance of the Wastewater Treatment Plant and thirty lift stations. The Wastewater Treatment Plant is presently operated by Veolia Water North America – West, LLC (VWNA) a private firm, which has a contract for the operation and maintenance of the plant and the lift stations until December 31, 2020.

Full Financial Summary can be found under the Sewer Fund. (See page 150)

<b>Sewer Treatment</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$26,406	\$28,584	\$28,584	\$28,584	\$29,444
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$3,683,022	\$3,786,421	\$3,791,421	\$3,786,421	\$3,854,441
Debt Service	\$2,535,686	\$2,515,078	\$2,515,078	\$2,515,078	\$2,507,968
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$274,596	\$279,316	\$279,316	\$279,316	\$299,972
Capital Outlay	\$333,556	\$1,026,520	\$1,517,367	\$990,942	\$2,703,132
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Treatment</b>	<b>\$6,853,266</b>	<b>\$7,635,919</b>	<b>\$8,131,766</b>	<b>\$7,600,341</b>	<b>\$9,394,957</b>

**Goals and Objectives****Major Accomplishments - In the Past Year**

- Achieved compliance with discharge permit arsenic limits. Completed warranty work on recent plant upgrade.
- Dismissed from EPA Consent Decree by Judge.
- Completed design and construction of lift station 9 overhaul, storm water demonstration project and design, bid and award of Septage receiving station.
- Completed cleaning and repair of secondary digester, substation trip relays, and Solids transformer.
- Completed updated wastewater collection and treatment system Master Plan

**Priority Goals & Objectives - For the Upcoming Year**

- Complete capital improvement project like construction of Septage receiving station.
- Continue larger proactive maintenance tasks and repairs such as replacement of Secondary Underdrain pumps, Process Water strainers.
- Issue RFP for sanitary sewer River Crossing study.
- Develop plan to achieve compliance with renew discharge permit requirements.
- Maintain arsenic compliance.

## Sewer Environmental Compliance

The Sewer Environmental budget funds the operation and maintenance of the Environmental Division Industrial Pretreatment Program in order to maintain regulatory compliance.

Full Financial Summary can be found under the Sewer Fund. (See page 150)

Sewer Environmental	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$198,773	\$209,519	\$209,519	\$209,519	\$220,463
Supplies	\$10,494	\$11,504	\$11,504	\$11,504	\$12,953
Purchased Services	\$29,609	\$130,539	\$130,539	\$130,539	\$132,227
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$54,902	\$29,457	\$29,457	\$29,457	\$30,017
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Sewer Environmental</b>	<b>\$293,778</b>	<b>\$381,019</b>	<b>\$381,019</b>	<b>\$381,019</b>	<b>\$395,660</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Achieved dismissal of EPA Consent Decree by Judge.
- Achieved compliance with discharge permit arsenic limits.
- Addressed hydrogen sulfide violations associated with the Malt Plant.
- Completed updates to (THW) program documents, issued permits and implemented program.
- Received EPA Industrial Pretreatment program audit and satisfied all audit findings.

### Priority Goals & Objectives - For the Upcoming Year

- Begin Industrial Pretreatment collection system sampling for Local Limit update based on newly issued DEQ discharge permit.
- Reissue administratively continued industrial user discharge permits.
- Continue to monitor collection system for Arsenic anomalies and maintain compliance with discharge permit limits.
- Address significant noncompliance by Malteurop and Meadow Gold Dairy.
- Continue to integrate with evolving development review process.

## Storm Drain

The primary functions of the Storm Drain Fund are to safeguard community health through improved water quality, to increase the pavement life of our streets, to reduce flooding and damage to property, and to allow emergency vehicles to use our streets during heavy rainstorms. The main revenue sources for this fund are residential and commercial rates.



## Storm Drain Collection

This budget funds a program that includes annual maintenance, adoption of design standards and criteria for storm drain facilities. It also includes an engineering review of new subdivision and development storm drain design, together with the necessary accounting, planning, administrative and collection services.

Full Financial Summary can be found under the Storm Drain Fund. (See page 153)

Storm Drain Collection	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$15,566	\$16,726	\$16,726	\$16,726	\$17,877
Supplies	\$1,634	\$7,500	\$7,500	\$7,500	\$7,500
Purchased Services	\$83,195	\$41,700	\$41,700	\$41,700	\$41,700
Debt Service	\$662,195	\$829,774	\$829,774	\$829,774	\$800,139
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$360,302	\$374,720	\$374,720	\$374,720	\$378,638
Capital Outlay	\$912,418	\$1,504,604	\$1,504,604	\$1,504,604	\$1,945,986
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Collection</b>	<b>\$2,035,310</b>	<b>\$2,775,024</b>	<b>\$2,775,024</b>	<b>\$2,775,024</b>	<b>\$3,191,840</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Completed final phase of the 18th St Storm Drain Project
- Attained lease on the Smith Coulee Storm Drain Pond
- Completed 16th Ave. So. & 2nd St. Storm Drain project
- Cleaned one-quarter of the total Storm Drain System. Approximately twenty- five miles.
- Cleaned and maintained the City's Storm Water detention & retention Ponds as part of our MS4 requirements.

### Priority Goals & Objectives - For the Upcoming Year

- Build the North basin of the South Great Falls Storm Drain project
- Clean one-quarter of the total Storm Drain System. Approximately twenty- five miles.
- Build phase 2 of the Valeria Way Storm Drain Project
- Line Storm Main on Alder Dr.
- Continue to clean and maintain the City's Storm Water detention & retention Ponds as part of our MS4 requirements.

## Storm Drain Environmental

The Storm Drain Environmental budget funds the operation and maintenance of the Environmental Division MS-4 Program to maintain compliance with state and federal water quality regulatory requirements.

Full Financial Summary can be found under the Storm Drain Fund. (See page 153)

<b>Storm Drain Environmental</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$262,282	\$281,853	\$281,853	\$288,707	\$301,412
Supplies	\$9,398	\$12,126	\$12,126	\$10,000	\$15,505
Purchased Services	\$74,702	\$114,966	\$114,966	\$75,000	\$122,701
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$365	\$29,054	\$29,054	\$29,054	\$35,706
Capital Outlay	\$0	\$50,000	\$150,000	\$10,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Environmental</b>	<b>\$346,747</b>	<b>\$487,999</b>	<b>\$587,999</b>	<b>\$412,761</b>	<b>\$475,324</b>

<b>MS4 PHASE II UPGRADES</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$200,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$200,000</b>

**Goals and Objectives**

**Major Accomplishments - In the Past Year**

- Received DEQ MS4 program audit and satisfied all audit findings.
- Began implementing City erosion control permitting program
- Contributed to completion of the statewide best management practice manual
- Completed all year two Storm Water Management Plan activities.
- Supported and began integrating with development review process revisions.

**Priority Goals & Objectives - For the Upcoming Year**

- Finalize updated Storm Drain Design Manual, necessary Ordinance updates and associated education and outreach workshop.
- Complete implementation of a more contractor friendly erosion control permitting program.
- Complete all year three activities in the Storm Water Management Plan
- Continue to integrate applicable program requirements with evolving development review process.
- Continue to integrate program elements with technology tools.

## Sanitation

The Sanitation Division is responsible for the collection and transportation of solid waste from approximately 15,190 residential and 2,070 commercial customers to approved disposal sites. Nearly 40,000 tons of solid waste are collected and disposed of annually.

### Goals and Objectives

#### Major Accomplishments - In the Past Year

- Working with WasteTek on compactor/container repairs.
- Picking up more commercial customers.
- Picking up more residential customers.
- Cross training of drivers on different routes.
- Working with the commercial drivers on organizing their routes to be more efficient

#### Priority Goals & Objectives - For the Upcoming Year

- Continue to pick up more commercial customers.
- Continue to pick up more residential customers.
- Propose adding 1 or 2 more drivers if we continue to add more customers.
- Propose adding more routes/trucks to the fleet if we continue to add more customers.
- Consider alternate methods for handling/picking up brush piles from our customers.

## Sanitation Central Garage

The Central Garage Division administers replacement services for all major vehicles and equipment of the City. Machinery & equipment scheduled for replacement are addressed through this budget. Machinery & equipment scheduled for replacement are treated as withdrawals from the Equipment Revolving Schedule reserves, and appropriated in this budget.

Full Financial Summary can be found under the Sanitation Fund. (See page 156)

Central Garage	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$273,857	\$273,700	\$273,700	\$273,700	\$267,470
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$218,900	\$218,260	\$218,260	\$218,260	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$492,757</b>	<b>\$491,960</b>	<b>\$491,960</b>	<b>\$491,960</b>	<b>\$267,470</b>

### Sanitation Residential

The Residential Division is responsible for the collection and transportation of solid waste from residential customers to approved disposal sites. Containers are provided to customers and refuse is collected weekly with an automated collection system. Customers with brush or material too large to place in the automated system containers are serviced weekly with a manual loading collection system.

Full Financial Summary can be found under the Sanitation Fund. (See page 156)

Sanitation Residential	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$746,556	\$785,691	\$785,691	\$803,447	\$827,784
Supplies	\$169,932	\$205,292	\$205,292	\$205,292	\$205,292
Purchased Services	\$530,317	\$598,125	\$600,609	\$598,125	\$598,680
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$464,627	\$462,246	\$462,246	\$462,246	\$437,485
Capital Outlay	\$0	\$50,000	\$97,516	\$50,000	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total San. Residential</b>	<b>\$1,911,432</b>	<b>\$2,101,354</b>	<b>\$2,151,354</b>	<b>\$2,119,110</b>	<b>\$2,119,241</b>

### Sanitation Commercial

The Commercial Division is responsible for the collection and transportation of solid waste from commercial customers to approved disposal sites. Commercial customers are serviced with automated collection equipment. Container sizes range from one cubic yard to forty cubic yards, allowing customers to select the container size and level of service which best meets their requirements. This division is responsible for the Commercial Cardboard route. Commercial service is also provided to twenty divisions of City departments.

Full Financial Summary can be found under the Sanitation Fund. (See page 156)

Sanitation Commercial	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$624,033	\$656,815	\$656,815	\$631,651	\$684,150
Supplies	\$135,794	\$155,250	\$155,250	\$155,250	\$155,250
Purchased Services	\$276,035	\$329,085	\$331,569	\$329,085	\$329,740
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$321,786	\$278,343	\$278,343	\$278,343	\$303,596
Capital Outlay	\$8,700	\$50,000	\$97,516	\$0	\$50,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total San. Commercial</b>	<b>\$1,366,348</b>	<b>\$1,469,493</b>	<b>\$1,519,493</b>	<b>\$1,394,329</b>	<b>\$1,522,736</b>

## Central Garage

The Central Garage functions include maintenance, fuel dispensing and replacement services for all major vehicles and motor equipment (approximately 502) owned by the City and the Great Falls Housing Authority.

Full Financial Summary can be found under the Central Garage Fund. (See page 174)

Central Garage	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$867,241	\$902,385	\$902,385	\$909,328	\$945,613
Supplies	\$843,063	\$744,741	\$770,891	\$770,891	\$809,650
Purchased Services	\$92,232	\$91,626	\$133,802	\$133,802	\$86,425
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$142,431	\$146,516	\$146,516	\$147,110	\$161,408
Capital Outlay	\$1,172,449	\$1,256,780	\$1,665,427	\$1,665,427	\$733,740
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central Garage</b>	<b>\$3,117,415</b>	<b>\$3,142,048</b>	<b>\$3,619,021</b>	<b>\$3,626,558</b>	<b>\$2,736,836</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Completed new walk in door project.
- Finished public works new fuel tank system.
- Completed central garage roof replacement.
- Replaced forestry aerial units.
- Police units received new equipment timer modules incorporated in 2018-19 builds.

### Priority Goals & Objectives - For the Upcoming Year

- Repair building exterior coatings.
- Build and test 2 hybrid police units.
- Install new garage doors.
- Remove public works old fuel tanks.
- Install HVAC updates to Central garage.

## Engineering

The Engineering Division provides technical support for the utilities and operations divisions of Public Works and all other departments within the City. Support of the utilities, environmental, and street operations are the primary focus of engineering. Other departments receive engineering support as agreed upon or projected during the budget process. Engineering is also responsible for new subdivision construction and privately financed public infrastructure extensions, and provides utility and other information to consultants, other agencies, and the general public.

The composition of revenues is affected by the level of subdivision construction activity, the number of permits issued, and the number of TIF projects. These are relatively small portions of the division budget. Non-public works department revenues fluctuate with the number and size of projects available. The majority of revenue is received for services provided to other divisions of the Public Works Department.

Full Financial Summary can be found under the Engineering Fund. (See page 184)

<b>Engineering</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$1,324,401	\$1,372,560	\$1,372,560	\$1,360,517	\$1,405,603
Supplies	\$30,138	\$36,700	\$36,700	\$24,655	\$44,100
Purchased Services	\$48,940	\$47,375	\$47,375	\$35,707	\$50,445
Debt Service	\$83,427	\$15,194	\$15,194	\$15,194	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$222,918	\$220,165	\$220,165	\$220,165	\$232,883
Capital Outlay	\$23,385	\$31,590	\$56,919	\$50,658	\$7,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Engineering</b>	<b>\$1,733,209</b>	<b>\$1,723,584</b>	<b>\$1,748,913</b>	<b>\$1,706,896</b>	<b>\$1,740,031</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Completed construction for the Water Treatment Plant Main Switchgear Replacement, Chemical Feed Building, Ultraviolet Disinfection Equipment, New Surge Tank and related improvements project. This is the most expensive project undertaken by the City since the 1970's.
- Completed construction for the final phase of the 18th Street South Storm Drainage Improvements. This was one of a series of projects in progress over the last 25 years.
- Completed design and bidding phases for new water transmission main crossings under the Upper Missouri and Sun Rivers.
- Completed street reconstruction of the first phase of Encino Drive, the first project to be funded by the new gas tax revenue (BaRRSA)
- Completed construction and placed into service the new Gore Hill Water Tower, and removed the old Gore Hill Water Tower and the Boston Heights Stand Pipes. These were the last phases of a series of water tower and pump station projects started over 5 years ago.

### Priority Goals & Objectives - For the Upcoming Year

- Complete design, bidding, and construction for the first phase of the Water Treatment Plant Filter Replacements project.
- Continue involvement in the new comprehensive process for development review and management.
- Complete construction of water transmission main crossings under the Upper Missouri and Sun Rivers with fusible PVC pipe, using Horizontal directional drilling (HDD)
- Continue aggressive water main replacement and sanitary sewer rehabilitation programs
- Complete the reconstruction of 1,000 feet of Skyline Drive NW to City standards, including curb and gutter, sidewalks, and ADA compliant handicap ramps.

## Public Works Administration

The Public Works Administration is responsible for the overall planning, organizing, and coordination of the three branches of Public Works: Utilities, Operations and Engineering. Formulation and implementation of the budgets and programs outlined in the goals and objectives are coordinated through Public Works Administration.

Full Financial Summary can be found under the Public Works Admin Fund.  
(See page 185)

Public Works Admin	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$382,865	\$379,923	\$379,923	\$367,913	\$392,226
Supplies	\$17,080	\$40,719	\$40,719	\$42,845	\$40,200
Purchased Services	\$125,111	\$161,705	\$205,629	\$161,705	\$142,400
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$47,659	\$53,404	\$53,404	\$49,764	\$62,589
Capital Outlay	\$26,075	\$18,000	\$154,628	\$50,000	\$18,000
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Public Works Admin</b>	<b>\$598,790</b>	<b>\$653,751</b>	<b>\$834,303</b>	<b>\$672,227</b>	<b>\$655,415</b>

## Goals and Objectives

### Major Accomplishments - In the Past Year

- Presented at Neighborhood Councils and other Civic Groups on issues affecting neighborhoods to promote open and accessible government.
- Improved technology infrastructure to support field access to asset data and mobile capability for all users.
- Facility Repairs being completed with new roofing on Central Garage, Street and Sanitation buildings. Also some doors and windows replaced.

### Priority Goals & Objectives - For the Upcoming Year

- Meet with Neighborhood Councils and other Civic Groups as requested to engage in informative sessions to assure citizen confidence in services Public Works provides.
- Improve communication with an upgraded phone system that ties in with the rest of the City organization at all other locations
- Finish building repairs including repairing exterior of Central Garage, Street and Sanitation Garage and Wash Rack.



# Special Districts

Special Districts are not assigned to a specific Department or may be overseen by several Departments.





## Street Lighting Districts

The Lighting Maintenance District is a Special Revenue Fund created to account for the collection of assessments and subsequent payment of Special Lighting Maintenance District costs.

There are currently 27 Special Lighting Maintenance Districts (SLD's) with approximately 9,429 street lights, lighting over 76% of the city. Of the total number of street lights, 310 street lights are City-owned. The original lighting districts can be traced back to 1912.

Full Financial Summary can be found under the Lighting Districts Fund. (See page 126)

Street Lighting Districts	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$19,156	\$9,999	\$9,999	\$13,617	\$9,999
Purchased Services	\$1,225,077	\$1,278,585	\$1,278,585	\$1,274,967	\$1,278,337
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$113,296	\$122,772	\$122,772	\$122,772	\$138,636
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Street Lighting</b>	<b>\$1,357,529</b>	<b>\$1,411,356</b>	<b>\$1,411,356</b>	<b>\$1,411,356</b>	<b>\$1,426,972</b>

## Master Debt SILD

The Master Debt SILD Fund was created to account for City owned and operated new lighting districts debt.

Full Financial Summary can be found under the Master Debt SILD. (See page 133)

Master Debt SILD	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$17,191	\$7,150	\$21,775	\$21,597	\$4,353
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Master Debt SILD</b>	<b>\$17,191</b>	<b>\$7,150</b>	<b>\$21,775</b>	<b>\$21,597</b>	<b>\$4,353</b>

## Improvement District Revolving

The Improvement District Revolving Fund is a debt service fund created to account for bonded indebtedness on special improvement districts. Special improvement district bonds are issued for capital projects which benefit specific properties. Bond proceeds are accounted for in a separate capital project fund. Special improvement district bonds are not general obligations of the City; however, the City administration is committed to payment of all special improvement district debt issued by the City.

Full Financial Summary can be found under the Improvement District Revolving Fund.  
(See page 132)

Improvement District Revolving	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$850	\$0	\$0	\$850	\$0
Debt Service	\$29,587	\$4,588	\$29,588	\$28,000	\$3,350
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$998	\$1,066	\$1,066	\$1,066	\$1,172
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Improvement District</b>	<b>\$31,435</b>	<b>\$5,654</b>	<b>\$30,654</b>	<b>\$29,916</b>	<b>\$4,522</b>

## Tourism Business Improvement District (TBID) & Business Improvement District (BID)

This fund represents a separate assessment levied to the Downtown Business Improvement District and the Tourism Business Improvement District. The payments to the district are passed through when collections are received from the levied assessment.

Financial Summary can be found under the Support and Innovation Fund. (See page 112)

BID	2018 Actual Amount	2019 Adopted Budget	2019 Amended Budget	2019 Projected Amount as of 6/03/2019	2020 Adopted Budget
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$14	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$237,149	\$248,000	\$248,000	\$248,000	\$240,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total BID</b>	<b>\$237,149</b>	<b>\$248,000</b>	<b>\$248,000</b>	<b>\$248,014</b>	<b>\$240,000</b>

<b>Tourism BID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$499	\$0	\$0	\$376	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$390,487	\$400,250	\$400,250	\$400,250	\$692,000
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Tourism BID</b>	<b>\$390,986</b>	<b>\$400,250</b>	<b>\$400,250</b>	<b>\$400,626</b>	<b>\$692,000</b>

### Advisory Commission on International Relationships

The mission of the Advisory Commission on International Relationships (ACIR) is to promote, facilitate and nurture international relationships for the City of Great Falls serving as a liaison for information and opportunities. These would relate to areas such as culture, medical, educational, or business.

Financial Summary can be found under the Support and Innovation Fund. (See page 112)

<b>International Relationship</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$15	\$0	\$0	\$0	\$0
Purchased Services	\$2,837	\$0	\$19,781	\$4,247	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Int'l Relationship</b>	<b>\$2,852</b>	<b>\$0</b>	<b>\$19,781</b>	<b>\$4,247</b>	<b>\$0</b>

### Economic Revolving

This fund represents the only discretionary money available to the City Commission to encourage economic development in Great Falls. State economic pass-thru grants known as division.

Financial Summary can be found under the Economic Revolving Fund. (See page 103)

<b>Economic Development</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$120,000	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$570,461	\$0	\$0	\$0	\$0
<b>Total Economic</b>	<b>\$690,461</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Central Montana Ag Tech Park

The Agriculture Technology Park Fund is to encourage industrial growth by providing tax increment financing. Revenues come from the tax increment of the Central Montana Agriculture Technology Park District.

Full Financial Summary can be found under the Central MT Ag Tech Fund. (See page 99)

<b>Central MT Ag Tech TID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$14,133	\$17,724	\$17,724	\$17,724	\$19,614
Capital Outlay	\$0	\$0	\$150,000	\$150,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central MT Ag Tech</b>	<b>\$14,133</b>	<b>\$17,724</b>	<b>\$167,724</b>	<b>\$167,724</b>	<b>\$19,614</b>

### Airport TID

This fund is used to account for fund operations for the Airport Tax Increment District. Revenues come from the tax increment of the Airport District.

Full Financial Summary can be found under Airport TID Fund. (See page 100)

<b>Airport TID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$3,173	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,094	\$2,049	\$2,049	\$2,049	\$2,072
Capital Outlay	\$0	\$0	\$107,383	\$107,383	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Central MT Ag Tech</b>	<b>\$2,094</b>	<b>\$2,049</b>	<b>\$109,432</b>	<b>\$112,605</b>	<b>\$2,072</b>

### Downtown TID

This fund is used to account for fund operations for the Downtown Tax Increment District. Revenues come from the tax increment of the Downtown Tax Increment District.

Full Financial Summary can be found under Downtown TID Fund. (See page 101)

<b>Downtown TID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$10,000	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$6,984	\$6,213	\$6,213	\$6,213	\$14,317
Capital Outlay	\$0	\$0	\$470,000	\$470,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Downtown TID</b>	<b>\$16,984</b>	<b>\$6,213</b>	<b>\$476,213</b>	<b>\$476,213</b>	<b>\$14,317</b>

### East Industrial Ag Tech Park

This fund is used to account for fund operations for the East Industrial Ag Tech Park. Revenues come from the tax increment of the East Industrial Ag Tech Park.

Full Financial Summary can be found under East Industrial Ag Tech Park Fund. (See page 102)

<b>East Industrial Ag Tech Park</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$6,193	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$9,000	\$0	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$2,364	\$14,005	\$14,005	\$14,005	\$19,215
Capital Outlay	\$0	\$0	\$489,382	\$489,382	\$258,178
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total East Industrial Ag</b>	<b>\$8,557</b>	<b>\$14,005</b>	<b>\$512,387</b>	<b>\$503,387</b>	<b>\$277,393</b>

### West Bank TID

The West Bank Tax Increment District is a debt service fund created to account for the bonded indebtedness on the West Bank Urban Renewal District. Revenues come from the tax increment of the West Bank District.

Full Financial Summary can be found under West Bank TID Fund. (See page 131)

<b>West Bank TID</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$198	\$0	\$2,000	\$1,493	\$0
Debt Service	\$209,418	\$210,874	\$210,874	\$210,874	\$216,865
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$29,897	\$33,946	\$33,946	\$33,946	\$35,830
Capital Outlay	\$71,508	\$0	\$700,000	\$700,000	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total West Bank TID</b>	<b>\$311,020</b>	<b>\$244,820</b>	<b>\$946,820</b>	<b>\$946,313</b>	<b>\$252,695</b>

### Soccer Park Bond

The Soccer Park GO Bond Fund was created to account for 20-year General Obligation Bonds of \$2,500,000 issued to contribute to the construction of a \$3,400,000 15-field soccer park. Voters approved the bond issue in 2004.

Full Financial Summary can be found under the Soccer Park Bond Fund. (See page 129)

<b>Soccer Park Bond</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$164,049	\$165,900	\$165,900	\$165,900	\$162,999
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$3,585	\$3,851	\$3,851	\$3,851	\$4,044
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Soccer Park Bond</b>	<b>\$167,634</b>	<b>\$169,751</b>	<b>\$169,751</b>	<b>\$169,751</b>	<b>\$167,043</b>

### General Obligation Taxable Bonds

General Obligation Taxable Bond is a debt service fund created to account for bonded indebtedness for the purpose of paying a portion of the costs of design, engineering, feasibility and environmental review with respect to Highwood Generating Station. Original bonds were issued in 2005 and refinanced in 2014.

Full Financial Summary can be found under General Obligation Taxable Bond Fund.  
(See page 134)

<b>General Obligation Taxable Bonds</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$144,550	\$147,275	\$147,275	\$147,275	\$148,895
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total General Obligation</b>	<b>\$144,550</b>	<b>\$147,275</b>	<b>\$147,275</b>	<b>\$147,275</b>	<b>\$148,895</b>

### General Capital Projects

The general capital projects fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds). There are currently four divisions, Animal Shelter, Miscellaneous Admin, Public Works Admin and Park and Rec Admin.

Full Financial Summary can be found under General Capital Projects Fund. (See page 136)

<b>General Capital Projects</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$4,555	\$0	\$0	\$0	\$0
Purchased Services	\$69,921	\$0	\$15,949	\$37,186	\$0
Debt Service	\$0	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$85,989	\$0	\$1,153,531	\$496,332	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total General Capital</b>	<b>\$160,465</b>	<b>\$0</b>	<b>\$1,169,480</b>	<b>\$533,518</b>	<b>\$0</b>

### Special State Projects

Special State Projects Fund was setup to account for a loan between Montana Board of Investments and ADF Group USA, Inc. On April 4, 2014 The City Commission approved the loan. All funds to finance this project will be coming from the Department of Commerce; Montana Board of Investments Infrastructure Loan Program. The City of Great Falls will serve as the pass through agency.

Full Financial Summary can be found under the Special State Projects Fund. (See page 170)

<b>Special State Projects</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$0	\$0	\$0	\$0	\$0
Debt Service	\$383,402	\$383,402	\$383,402	\$383,402	\$383,402
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Special State</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>	<b>\$383,402</b>

### Port Authority

Port Authority was setup to account for a loan between Montana Board of Investments and Centene. On November 30, 2007, The City Commission approved the loan. All funds to finance this project come from the Department of Commerce; Montana Board of Investments Infrastructure Loan Program. The City of Great Falls serves as the pass through agency.

Full Financial Summary can be found under the Port Authority Fund. (See page 171)

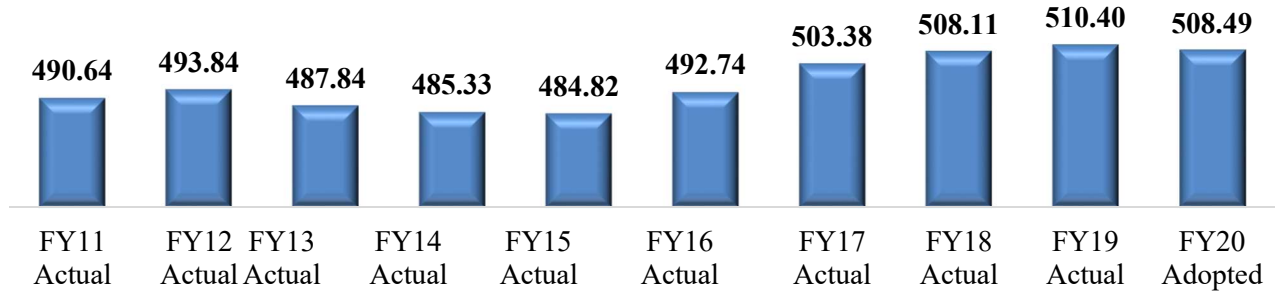


<b>Port Authority</b>	<b>2018 Actual Amount</b>	<b>2019 Adopted Budget</b>	<b>2019 Amended Budget</b>	<b>2019 Projected Amount as of 6/03/2019</b>	<b>2020 Adopted Budget</b>
Personal Services	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Purchased Services	\$794	\$0	\$0	\$0	\$0
Debt Service	\$465,187	\$0	\$0	\$0	\$0
Contributions & Other	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0
Internal Service	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Transfer Out	\$0	\$0	\$0	\$0	\$0
<b>Total Port Authority</b>	<b>\$465,981</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

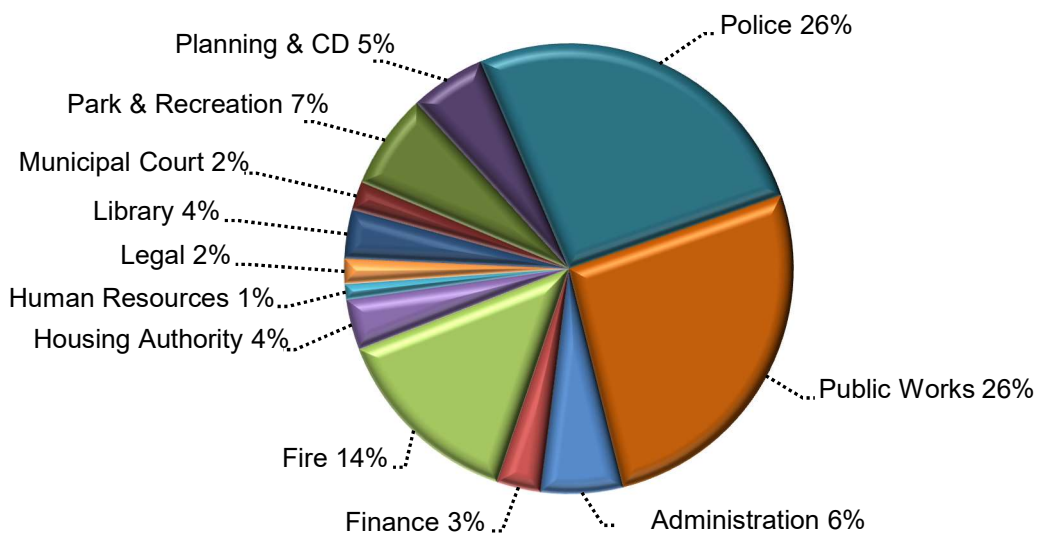


**FY2020 FTE Count – Full & Part-Time Positions**

**10 Year Trend Full & Part-Time Positions**



	FY 2018 Actual	FY 2019 Amended	FY 2020 Adopted
Administration	30.07	30.07	30.07
Finance	16.10	16.10	16.10
Fire	72.00	71.00	71.00
Housing Authority	18.50	18.50	18.50
Human Resources	5.60	5.60	5.60
Legal	9.00	9.29	9.29
Library	17.80	17.80	17.80
Municipal Court	8.50	9.00	10.49
Park & Recreation	37.05	37.78	34.93
Planning & Community Development	26.73	28.50	27.50
Police	132.00	132.00	133.00
Public Works	134.76	134.76	134.21
<b>Total Full &amp; Part-Time Positions<sup>1</sup></b>	<b>508.11</b>	<b>510.40</b>	<b>508.49</b>



<sup>1</sup> Temporary and part-time seasonal employees not included.

**Changes to FTE Counts in FY20**

**General**

Municipal Court	Moved sub judges to personal services	0.09
	Added part-time Judge as of January 1, 2020	0.40
	Added full-time clerk as of January 1, 2020	1.00
	Total Change for Municipal Court	1.49
Police	Moved custodian from Dispatch	0.33
	Added full-time bailiff as of January 1, 2020	1.00
	Total Change for Police	1.33
Park & Recreation	Moved Pool Specialist, Carpenter, and Plumber from Natatorium	0.25
	Moved Park Maintenance Mechanic from Golf	0.08
	Total Change for Park & Recreation	0.33

<b>Total General Fund Change in FTEs</b>	<b>3.15</b>
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**Park & Recreation**

Park Maintenance District	Added 2 Arborists and 1 Park Maintenance Worker	3.00
	Removed Golf Courses FTE, transferred .08 to Parks General Fund	(5.20)
Golf Courses Recreation Center	Removed hours for DeMolay Café	(0.73)
Swimming Pool	Moved Pool Specialist, Carpenter, and Plumbers to Parks General Fund	(0.25)
	Total Change for Park & Recreation	(3.18)

**Planning & CD**

Permits	Removed office position	(1.00)
Federal Block Grant	Change of distribution of Director's salary	0.05
Federal Home Grant	Change of distribution of Director's salary	(0.05)
Parking Civic Center Facility	Change of distribution of Director's salary	(0.10)
	Total Change for Planning & CD	(1.00)

**Police**

Dispatch	Moved Custodian to Police Support Services	(0.33)
	Total Change for Police	(0.33)

**Public Works**

Street	Removed Traffic Division Supervisor position	(1.00)
Engineering	Removed part-time Engineer Intern	(0.11)
Water	Changed part-time Lab Tech position to full-time	0.56
	Total Change for Public Works	(0.55)

<b>Total Other Funds Change in FTEs</b>	<b>-5.06</b>
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<b>Total Change in FTEs</b>	<b>-1.91</b>
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**FTEs by Department and Division**

	<b>FY 2018 Actual</b>	<b>FY 2019 Amended</b>	<b>FY 2020 Adopted</b>
<b>Administration</b>			
Mayor/City Commission	1.25	1.25	1.25
City Manager	3.00	3.00	3.00
City Clerk	2.00	2.00	2.00
Neighborhood Council	1.00	1.00	1.00
Animal Shelter Operations	10.28	10.28	10.28
Information Technology	8.00	8.00	8.00
Mansfield Events	4.54	4.54	4.54
<b>Administration Department Total</b>	<b>30.07</b>	<b>30.07</b>	<b>30.07</b>
<b>Fire</b>			
Operations	66.60	66.60	66.50
Prevention	4.40	4.40	4.50
Emergency & Disaster	1.00	-	-
<b>Fire Department Total</b>	<b>72.00</b>	<b>71.00</b>	<b>71.00</b>
<b>Finance</b>			
Accounting	6.30	6.30	6.30
Payroll	1.15	1.15	1.15
Utilities	8.40	8.40	8.40
Mail	0.25	0.25	0.25
<b>Finance Department Total</b>	<b>16.10</b>	<b>16.10</b>	<b>16.10</b>
<b>Human Resources</b>	5.60	5.60	5.60
<b>Human Resources Department Total</b>	<b>5.60</b>	<b>5.60</b>	<b>5.60</b>
<b>Housing Authority</b>	18.50	18.50	18.50
<b>Housing Authority Department Total</b>	<b>18.50</b>	<b>18.50</b>	<b>18.50</b>
<b>Legal</b>	9.00	9.29	9.29
<b>Legal Department Total</b>	<b>9.00</b>	<b>9.29</b>	<b>9.29</b>
<b>Library</b>	17.80	17.80	17.80
<b>Library Department Total</b>	<b>17.80</b>	<b>17.80</b>	<b>17.80</b>
<b>Municipal Court</b>	8.50	9.00	10.49
<b>Municipal Court Department Total</b>	<b>8.50</b>	<b>9.00</b>	<b>10.49</b>
<b>Park &amp; Recreation</b>			
Park Areas	10.67	10.67	11.00
Administration	5.00	5.00	5.00
Trails Maintenance	1.00	1.00	1.00
Park Maintenance District	-	-	3.00
Golf	5.20	5.20	-
Natural Resources	5.00	5.00	5.00
Recreation	4.78	5.51	4.78
Swimming Pools	5.40	5.40	5.15
<b>Park &amp; Recreation Department Total</b>	<b>37.05</b>	<b>37.78</b>	<b>34.93</b>

**FTEs by Department and Division - Continued**

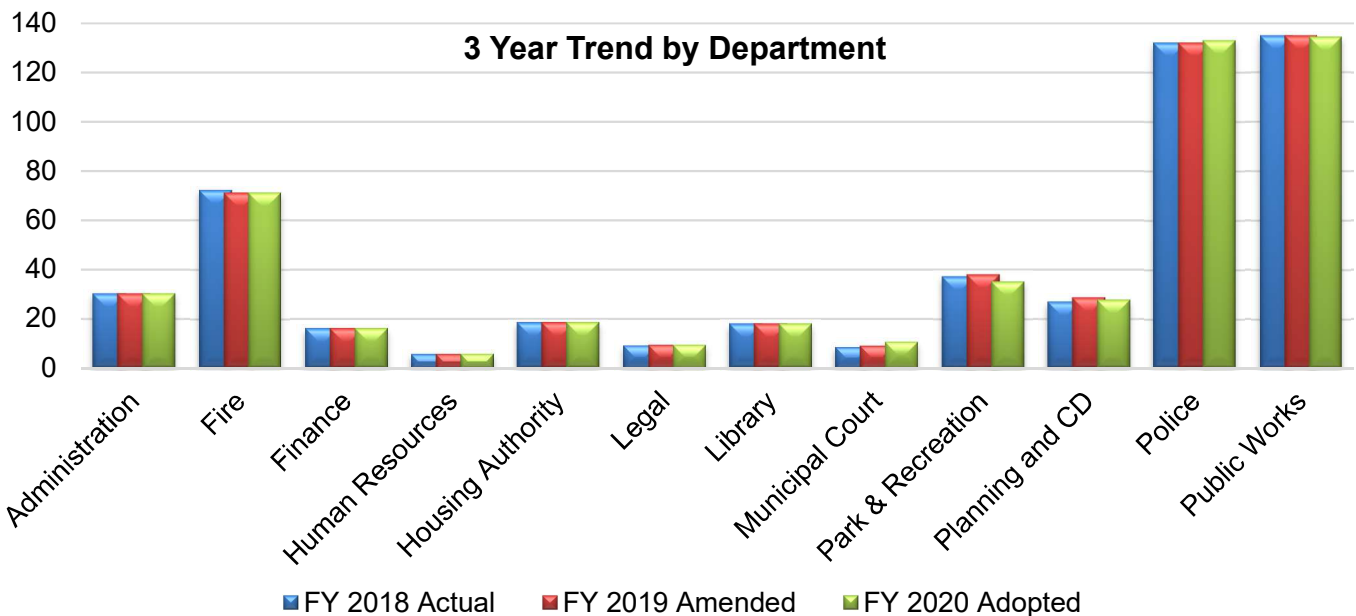
	<b>FY 2018 Actual</b>	<b>FY 2019 Amended</b>	<b>FY 2020 Adopted</b>
<b>Planning &amp; Community Development</b>			
Building Permits	10.46	12.30	11.30
Licenses	0.80	-	-
Federal Block Grant	1.98	2.45	2.50
Federal Home Grant	0.25	0.35	0.30
Parking	0.80	0.50	0.60
Civic Center Facilities Admin	4.25	4.30	4.20
Planning/Historic Preservation	8.19	8.60	8.60
<b>Planning &amp; CD Department Total</b>	<b>26.73</b>	<b>28.50</b>	<b>27.50</b>
<b>Police</b>			
Admin	1.75	1.75	2.75
Patrol	59.00	59.00	65.00
Detectives	23.00	23.00	19.00
Support Services	12.67	12.67	12.00
Records Bureau	11.00	11.00	10.00
HIDTA Task Force	1.00	1.00	1.00
Dispatch Services	23.58	23.58	23.25
<b>Police Department Total</b>	<b>132.00</b>	<b>132.00</b>	<b>133.00</b>
<b>Public Works</b>			
Street			
Street Maintenance	27.81	27.81	27.81
Traffic	6.00	6.00	5.00
Public Works Admin	4.00	4.00	4.00
Engineering	15.23	15.23	15.12
Water			
Lab Testing	1.44	1.44	2.00
Purification	14.00	14.00	14.00
Distribution	19.33	19.33	19.33
Sewer			
Sewer Treatment	0.25	0.25	0.25
Sewer Collection	10.78	10.78	10.78
Environmental Compliance	2.40	2.40	2.40
Storm Drain	3.55	3.55	3.55
Sanitation			
Residential	9.52	9.52	9.53
Commercial	8.52	8.52	8.51
Central Garage	11.93	11.93	11.93
<b>Public Works Department Total</b>	<b>134.76</b>	<b>134.76</b>	<b>134.21</b>
<b>Total All Departments</b>	<b>508.11</b>	<b>510.40</b>	<b>508.49</b>
Park & Recreation Seasonal / Temporary	43.79	40.26	41.16
Public Works Seasonal / Temporary	2.79	2.44	2.44
<b>Seasonal / Temporary Total</b>	<b>46.58</b>	<b>42.70</b>	<b>43.60</b>
<b>Total</b>	<b>554.69</b>	<b>553.10</b>	<b>552.09</b>

**FTEs by Fund**

	<b>FY 2018 Actual</b>	<b>FY 2019 Amended</b>	<b>FY 2020 Adopted</b>
<b>General Fund</b>			
Mayor/City Commission	1.25	1.25	1.25
Municipal Court	8.50	9.00	10.49
City Manager	3.00	3.00	3.00
City Clerk	2.00	2.00	2.00
Neighborhood Council	1.00	1.00	1.00
Animal Shelter Operations	10.28	10.28	10.28
Legal	9.00	9.29	9.29
Police	107.42	107.42	108.75
Fire	72.00	71.00	71.00
Park & Recreation	16.67	16.67	17.00
<b>General Fund Total</b>	<b>231.12</b>	<b>230.91</b>	<b>234.06</b>
<b>Other Funds</b>			
<b>Administration Department Funds (Outside of General Fund)</b>			
Information Technology Fund	8.00	8.00	8.00
Civic Center Events Fund	4.54	4.54	4.54
<b>Finance Fund</b>	16.10	16.10	16.10
<b>Human Resources Funds</b>			
Human Resources Fund	4.60	4.60	4.60
Insurance & Safety Fund	1.00	1.00	1.00
<b>Housing Authority Fund</b>	18.50	18.50	18.50
<b>Library Fund</b>	17.80	17.80	17.80
<b>Park &amp; Recreation Funds (Outside of General Fund)</b>			
Park Maintenance District	-	-	3.00
Golf	5.20	5.20	-
Natural Resources	5.00	5.00	5.00
Recreation	4.78	5.51	4.78
Swimming Pool	5.40	5.40	5.15
<b>Planning &amp; Community Development Funds</b>			
Permits Fund	10.46	12.30	11.30
Licenses Fund	0.80	-	-
Federal Block Grant Fund	1.98	2.45	2.50
Federal Home Grant Fund	0.25	0.35	0.30
Parking Fund	0.80	0.50	0.60
Civic Center Facility Admin Fund	4.25	4.30	4.20
Planning & Community Development Fund	8.19	8.60	8.60

**FTEs by Fund - Continued**

	<b>FY 2018 Actual</b>	<b>FY 2019 Amended</b>	<b>FY 2020 Adopted</b>	
<b>Police Department Funds (Outside of General Fund)</b>				
HIDTA Task Force	1.00	1.00	1.00	
Dispatch Services	23.58	23.58	23.25	
<b>Public Works Funds</b>				
<b>Street</b>				
Street Maintenance	27.81	27.81	27.81	
Traffic	6.00	6.00	5.00	
Public Works Admin	4.00	4.00	4.00	
Engineering	15.23	15.23	15.12	
<b>Water</b>				
Lab Testing	1.44	1.44	2.00	
Purification	14.00	14.00	14.00	
Distribution	19.33	19.33	19.33	
<b>Sewer</b>				
Sewer Treatment	0.25	0.25	0.25	
Sewer Collection	10.78	10.78	10.78	
Environmental Compliance	2.40	2.40	2.40	
Storm Drain	3.55	3.55	3.55	
<b>Sanitation</b>				
Residential	9.52	9.53	9.53	
Commercial	8.52	8.51	8.51	
Central Garage	11.93	11.93	11.93	
<b>Total Other Funds</b>		<b>276.99</b>	<b>279.49</b>	<b>274.43</b>
<b>Total All Funds</b>		<b>508.11</b>	<b>510.40</b>	<b>508.49</b>





**RESOLUTION NO. 10302**  
**RESOLUTION TO FIX ANNUAL TAX LEVY**  
A RESOLUTION PROVIDING FOR THE ANNUAL TAX  
LEVY IN MILLS FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2019 AND ENDING JUNE 30, 2020

- WHEREAS,** Montana Code Annotated (MCA), 7-1-114, states "(1) A local government with self-governing powers is subject to ...(g) except as provided in subsection (3), any law regulating the budget, finance, or borrowing procedures and powers of local governments...(3) (b) The provisions of 15-10-420 apply to self-governing local government units."
- WHEREAS,** The City of Great Falls, Montana adopted a self-governing charter in 1986. Article I, Section 3 of the Charter of the City of Great Falls, Montana states: "The total mill levy shall not exceed that allowed to general powers cities of the first class by Montana Law."
- WHEREAS,** Section 7-6-4036, MCA, requires the City Commission to fix the tax levy for each taxing jurisdiction by the later of the first Thursday after the first Tuesday in September or within 30 calendar days after receiving certified taxable values. Certified taxable values were received August 5, 2019.
- WHEREAS,** Section 15-10-420, MCA provides:
- (1)(a) Subject to the provisions of this section, a governmental entity that is authorized to impose mills may impose a mill levy sufficient to generate the amount of property taxes actually assessed in the prior year plus one-half of the average rate of inflation for the prior 3 years. The maximum number of mills that a governmental entity may impose is established by calculating the number of mills required to generate the amount of property tax actually assessed in the governmental unit in the prior year based on the current year taxable value, less the current year's value of newly taxable property plus one-half the average rate of inflation for the prior 3 years.
  - (2) ... plus any additional levies authorized by the voters ...
  - (9) (a) The provisions of subsection (1) do not prevent or restrict:...(vi) the portion that is the amount in excess of the base contribution of a governmental entity's property tax levy for contributions for group benefits excluded under 2-9-212 or 2-18-703.
- WHEREAS,** Section 15-10-201, MCA, requires the City Commission to fix its tax levy in mills and tenths and hundredths of mills.
- WHEREAS,** The Department of Revenue's certified taxable value for the City of Great Falls is \$104,780,322 which equates to \$104,780 per mill; when the incremental value of the tax increment finance district is removed the value is \$101,525 per mill. This includes \$199,839 or \$1,204 per mill, of newly taxable property.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:****Section 1. - Determination of Mill Levy Limit**

- Appendix A shows the determination of the total mill levy limit of 165.99 mills.
- An additional 33.11 “Permissive Medical Levy” is allowed under 15-10-420(9)(a)(vi) for increased health insurance premiums not included in the Appendix A calculation.
- An additional 1.68 mills is allowed under 15-10-420(2) for additional voter supported mills. On November 4, 2003, a \$2.5 million general obligation bond was approved by voters for construction of a soccer park. It has been determined that 1.68 mills for soccer park debt service payments is needed for Fiscal Year 2020.

**Section 2. - Tax Levy Amounts**

A 200.78 mill levy will generate:

- a. \$ 16,652,292 from the \$100,321 certified value per mill for Previously Taxable Property;
- b. \$ 199,839 from the \$1,204 certified value per mill for Newly Taxable Property;
- c. \$ 3,361,751 from the \$101,525 certified value per mill for increased Health Insurance premiums “Permissive Medical Levy”,
- d. \$ 170,562 from the \$101,525 certified value per mill for soccer park debt service payments, and,
- e. \$20,384,444 in total City tax for 2019 Tax Year from the \$101,525 total certified value per mill.

This does not reflect delinquent collections or tax increments withheld.

**Section 3. - Tax Levy Required and Set**

- a. 165.99 mill levy- The City Commission has determined a \$16,852,131 tax levy, requiring a 165.99 mill levy, is necessary to balance the General Fund Budget.
- b. 33.11 mill levy- The City Commission has determined a \$3,361,751 “Permissive Medical Levy”, requiring a 33.11 mill levy, is necessary for increased health premium costs to balance the General Fund Budget.
- c. 1.68 mill levy- The City Commission has determined a \$170,562 tax levy, requiring a 1.68 mill levy, is necessary for the soccer park debt service payment.
- d. Total 200.78 - The City Commission of the City of Great Falls, Montana hereby fixes the tax levy for the fiscal year July 1, 2019 through June 30, 2020 at 200.78 mills.

Determination of Tax Revenue and Mill Levy Limitations, Section 15-10-420, MCA

Enter Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> (from Prior Year's form Line 17)	\$ 16,484,541	\$ 16,484,541
Add: Current year inflation adjustment @ 1.02%		\$ 168,142
Subtract: Ad valorem tax revenue <u>ACTUALLY assessed in the prior year</u> for Class 1 and 2 property, (net and gross proceeds) (from Prior Year's form Line 20)- (enter as negative)		\$ -
Adjusted ad valorem tax revenue		\$ 16,652,683
<b><u>ENTERING TAXABLE VALUES</u></b>		
Enter 'Total Taxable Value' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 2	\$ 104,780,322	\$ 104,780,322
Subtract: 'Total Incremental Value' of all tax increment financing districts (TIF Districts) - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 6 (enter as negative)	\$ (3,255,347)	\$ (3,255,347)
Taxable value per mill (after adjustment for removal of TIF per mill incremental district value)		\$ 101,524,975
Subtract: 'Total Value of Newly Taxable Property' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 3 (enter as negative)	\$ (1,203,919)	\$ (1,203,919)
Subtract: 'Taxable Value of Net and Gross Proceeds, (Class 1 & 2 properties)' - from Department of Revenue <i>Certified Taxable Valuation Information</i> form, line # 5 (enter as negative)		\$ -
Adjusted Taxable value per mill		\$ 100,321,056
CURRENT YEAR calculated mill levy		165.99
CURRENT YEAR calculated ad valorem tax revenue		\$ 16,852,131
<b><u>CURRENT YEAR AUTHORIZED LEVY/ASSESSMENT</u></b>		
Enter total number of carry forward mills from prior year (from Prior Year's form Line 22)	0.00	0.00
Total current year authorized mill levy, including Prior Years' carry forward mills		165.99
Total current year authorized ad valorem tax revenue assessment		\$ 16,852,131
<b><u>CURRENT YEAR ACTUALLY LEVIED/ASSESSED</u></b>		
Enter number of mills actually levied in current year (Number should equal total <u>non-voted</u> mills, which includes the number of carry forward mills, actually imposed per the final approved current year budget document. <u>Do Not</u> include voted or permissive mills imposed in the current year.)	165.99	165.99
Total ad valorem tax revenue actually assessed in current year		\$ 16,852,131
<b><u>RECAPITULATION OF ACTUAL:</u></b>		
Ad valorem tax revenue actually assessed		\$ 16,652,292
Ad valorem tax revenue actually assessed for newly taxable property		\$ 199,839
Ad valorem tax revenue actually assessed for Class 1 & 2 properties (net-gross proceeds)		\$ -
Total ad valorem tax revenue actually assessed in current year		\$ 16,852,131
Total carry forward mills that may be levied in a subsequent year (Number should be equal to or greater than zero. A (negative) number indicates an over levy.)		0.00



MONTANA  
Form AB-72T  
Rev. 3-12

**2019 Certified Taxable Valuation Information**  
(15-10-202, MCA)  
**Cascade County**  
CITY OF GREAT FALLS

Certified values are now available online at [property.mt.gov/cov](http://property.mt.gov/cov)

1. 2019 Total Market Value <sup>1</sup> .....	\$	6,102,490,554
2. 2019 Total Taxable Value <sup>2</sup> .....	\$	104,780,322
3. 2019 Taxable Value of Newly Taxable Property.....	\$	1,203,919
4. 2019 Taxable Value less Incremental Taxable Value <sup>3</sup> .....	\$	101,524,975
5. 2019 Taxable Value of Net and Gross Proceeds <sup>4</sup> (Class 1 and Class 2).....	\$	-

6. TIF Districts

Tax Increment District Name	Current Taxable Value <sup>2</sup>	Base Taxable Value	Incremental Value
INT'L MALTING PLANT	791,452	347,618	443,834
WEST BANK RENEWAL	1,379,732	238,214	1,141,518
GF INT'L AIRPORT	211,843	107,149	104,694
GF DOWNTOWN URBAN	4,697,782	3,643,698	1,054,084
EAST INDUSTRIAL PARK	513,539	2,322	511,217

Total Incremental Value \$ 3,255,347

Preparer Joan Vining

Date 7/29/2019

<sup>1</sup>Market value does not include class 1 and class 2 value

<sup>2</sup>Taxable value is calculated after abatements have been applied

<sup>3</sup>This value is the taxable value less total incremental value of all tax increment financing districts

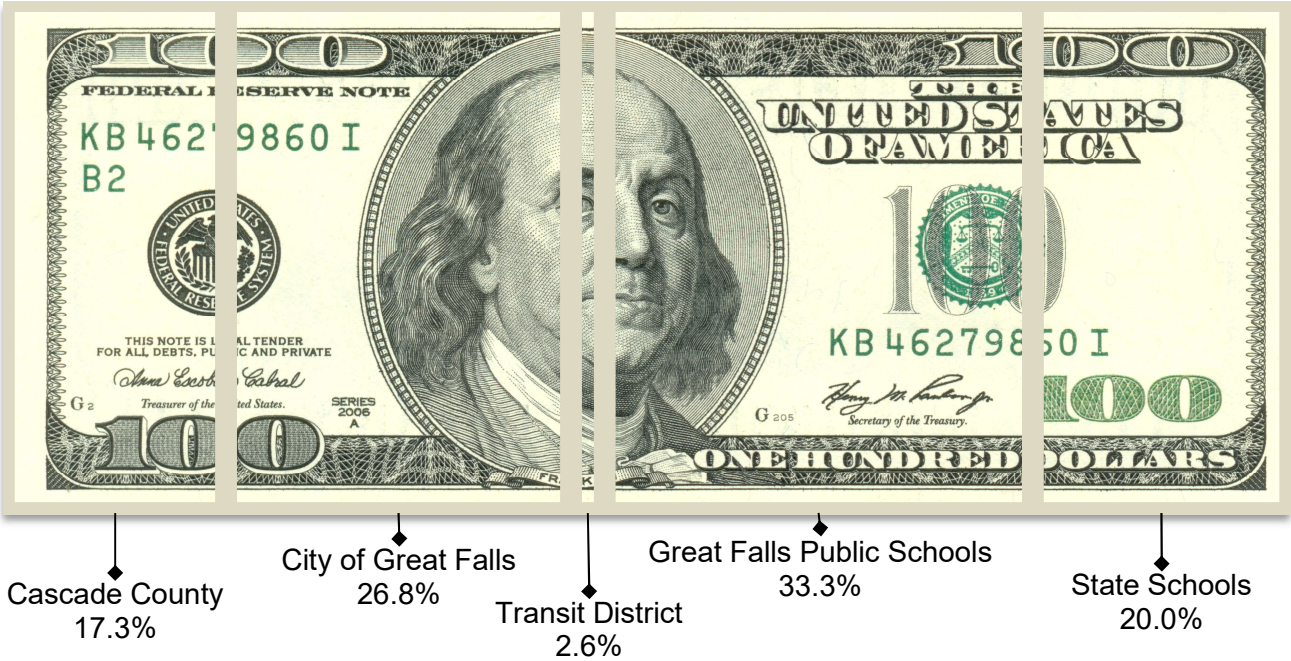
<sup>4</sup>The taxable value of class 1 and class 2 is included in the taxable value totals

**For Information Purposes Only**

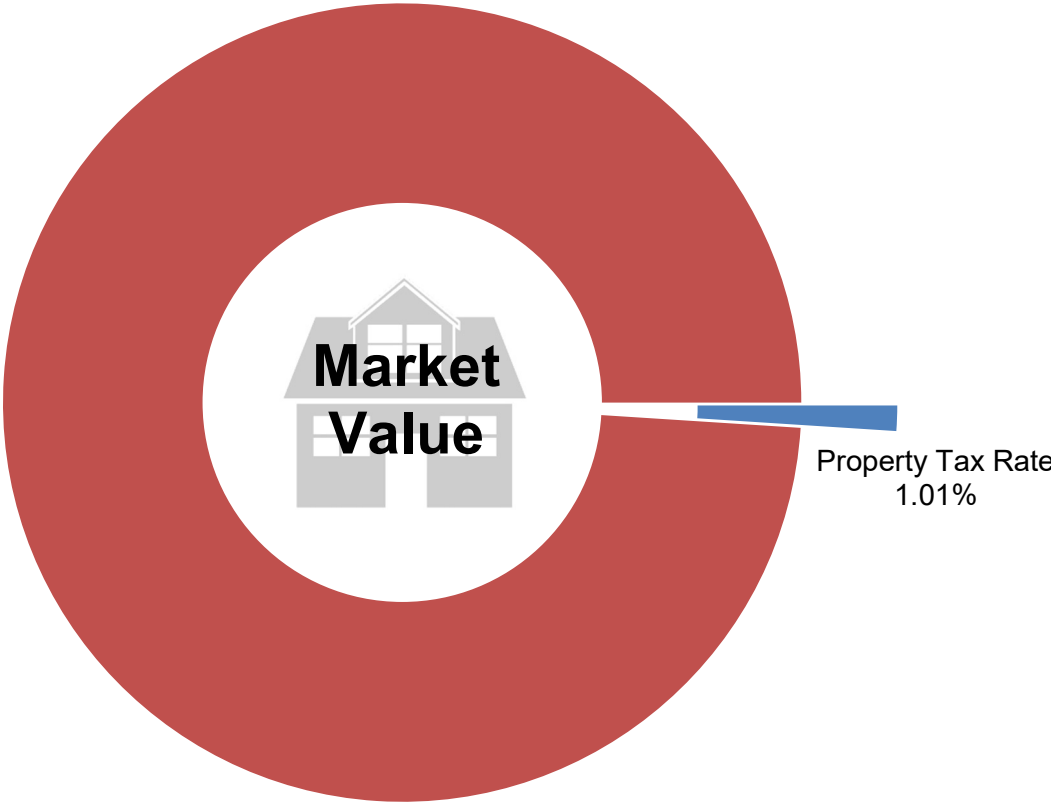
2019 taxable value of centrally assessed property having a market value of \$1 million or more, which has transferred to a different ownership in compliance with 15-10-202(2), MCA.

I. Value Included in "newly taxable" property	\$	-
II. Total value exclusive of "newly taxable" property	\$	21,667

Where Do Your Property Taxes Go?



What Percent of Market Value are Property Taxes?



**How to Calculate Residential Home Property Taxes**

Multiply your home's market value by: **1.013%**

Example				
\$ 100,000	X	1.013%	=	\$ 1,013

OR

The following steps may be used to calculate property taxes.

Example				
	Taxable Market Value, "Market"	\$ 100,000		(From Assessment Notice)
Multiply By:	2018 Taxable Rate ( % )	X 1.35000%		(From Assessment Notice)
	Current Taxable Value, "Taxable"	\$ 1,350		(From Assessment Notice)
Divide By:	1,000	<u>1,000</u>		(Mill Equivalent)
	Taxable Value per Mill	\$ 1.3500		
Multiply By:	Total Levy in Mills	X <u>750.74</u>		(See Below)
	Calculated Total Property Tax	<u>\$ 1,013.50</u>		

The FY 2018 Tax Levies for the example are:

	<u>Total</u>	<u>School (State and District)</u>	<u>City</u>	<u>County</u>	<u>Transit</u>
Mill Levy	750.74	400.21	201.24	129.64	19.65
Property Tax	\$1,013.50	\$540.28	\$271.67	\$175.01	\$26.53
Tax as a Percent of Market Value	1.01%	0.54%	0.27%	0.18%	0.03%
Share of Total	100%	53.31%	26.81%	17.27%	2.62%

The Example is a residential property with a \$100,000 taxable market value. A tax payer can go to: <http://itax.csa-inc.net/CascadeMT/> to review individual parcels property taxes for Cascade County. The tax example does not include special assessments or other special districts.

### History of City Tax Levies, in Mills

Fiscal Year	2019	2018	2017	2016	2015	2014	2013	2012
General Purpose	167.62	163.41	165.26	160.17	173.77	170.19	167.13	159.52
Library	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Permissive Medical Lev	29.86	27.63	26.14	23.03	22.87	20.06	17.93	15.44
Swimming Pool Debt	0.00	0.00	2.94	3.12	3.62	3.92	3.93	3.72
Soccer Park Debt	1.76	1.74	1.90	1.97	2.28	2.57	2.58	2.56
<b>Total Mill Levy</b>	<b>201.24</b>	<b>194.78</b>	<b>198.24</b>	<b>190.29</b>	<b>204.54</b>	<b>198.74</b>	<b>193.57</b>	<b>183.24</b>
<b>Net Mill Value \$</b>	<b>\$94,164</b>	<b>\$94,164</b>	<b>\$89,978</b>	<b>\$86,964</b>	<b>\$75,053</b>	<b>\$77,328</b>	<b>\$77,132</b>	<b>\$77,973</b>
<b>Tax Levy \$</b>	<b>\$18,341,320</b>	<b>\$18,341,320</b>	<b>\$17,837,196</b>	<b>\$16,548,385</b>	<b>\$15,351,310</b>	<b>\$14,930,774</b>	<b>\$14,930,774</b>	<b>\$14,288,148</b>

### History of Overlapping Mill Levies on Property in the City

	2019	2018	2017	2016	2015	2014	2013	2012
<b>In Mills:</b>								
<b>Schools</b>								
District Levied	249.97	231.99	181.31	186.60	200.28	186.59	186.38	180.11
State Levied	150.24	151.57	149.26	147.86	152.45	149.48	148.63	141.72
<b>Total Schools</b>	<b>400.21</b>	<b>383.56</b>	<b>330.57</b>	<b>334.46</b>	<b>352.73</b>	<b>336.07</b>	<b>335.01</b>	<b>321.83</b>
City of Great Falls	201.24	194.78	198.24	190.29	204.54	198.74	193.57	183.24
Cascade County	129.64	127.28	127.07	121.87	133.56	131.36	131.02	126.23
Transit District	19.65	19.31	19.60	19.61	21.17	20.24	20.00	19.09
<b>Total Overlapping Levy</b>	<b>750.74</b>	<b>724.93</b>	<b>675.48</b>	<b>666.23</b>	<b>712.00</b>	<b>686.41</b>	<b>679.60</b>	<b>650.39</b>
<b>As a Percent:</b>								
District Levied	33.30%	32.00%	26.84%	28.01%	28.13%	27.18%	27.42%	27.69%
State Levied	20.01%	20.91%	22.10%	22.19%	21.41%	21.78%	21.87%	21.79%
<b>Total Schools</b>	<b>53.31%</b>	<b>52.91%</b>	<b>48.94%</b>	<b>50.20%</b>	<b>49.54%</b>	<b>48.96%</b>	<b>49.30%</b>	<b>49.48%</b>
City of Great Falls	26.81%	26.87%	29.35%	28.56%	28.73%	28.95%	28.48%	28.17%
Cascade County	17.27%	17.56%	18.81%	18.29%	18.76%	19.14%	19.28%	19.41%
Transit District	2.62%	2.66%	2.90%	2.94%	2.97%	2.95%	2.94%	2.94%
<b>Total Overlapping Levy</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>



## Taxable Valuation History

Tax Increment Districts												
Tax Levy Year	Fiscal Year	Total Taxable Value	Downtown	Pasta MT/ General Mills	International Malting Plant	West Bank Urban Renewal Plan	Great Falls Int'l Airport	East Industrial Park	Net Taxable Value	New Property Value	% Increase (Decrease) Prior Year Newly Taxable Property	Levy in Mills
2001	FY 2002	\$65,437,840	\$4,511,569	\$552,276	NA	NA	NA	NA	\$60,373,995	\$1,011,770	-47.8%	111.32
2002	FY 2003	\$65,117,051	\$4,364,549	\$595,357	NA	NA	NA	NA	\$60,157,145	\$1,302,597	28.7%	119.00
2003	FY 2004	\$65,328,553	\$4,102,725	\$700,009	NA	NA	NA	NA	\$60,525,819	\$1,041,336	-20.1%	124.33
2004	FY 2005	\$66,377,650	\$3,343,580	NA	NA	NA	NA	NA	\$63,034,070	\$2,030,124	95.0%	131.64
2005	FY 2006	\$68,609,562	\$3,402,127	NA	NA	NA	NA	NA	\$65,207,435	\$2,748,377	35.4%	138.27
2006	FY 2007	\$70,990,415	\$3,832,568	NA	\$141,345	NA	NA	NA	\$67,016,502	\$2,873,541	4.6%	140.94
2007	FY 2008	\$73,776,332	\$4,064,883	NA	\$225,476	NA	NA	NA	\$69,485,973	\$2,387,436	-16.9%	158.21
2008	FY 2009	\$76,405,690	\$4,107,804	NA	\$294,210	\$30,733	NA	NA	\$71,972,943	\$2,138,961	-10.4%	162.68
2009	FY 2010	\$76,862,700	NA	NA	\$309,168	\$205,857	NA	NA	\$76,347,675	\$6,947,574	224.8%	169.04
2010	FY 2011	\$78,275,702	NA	NA	\$195,477	\$574,725	\$728	NA	\$77,504,772	\$2,931,771	-57.8%	173.10
2011	FY 2012	\$78,709,035	NA	NA	\$176,312	\$553,480	\$6,659	NA	\$77,972,584	\$5,295,716	80.6%	183.24
2012	FY 2013	\$77,852,991	NA	NA	\$157,225	\$557,385	\$6,333	NA	\$77,132,048	\$1,278,348	-75.9%	193.57
2013	FY 2014	\$78,054,590	\$105	NA	\$155,000	\$560,136	\$11,171	NA	\$77,328,178	\$787,945	-38.4%	198.74
2014	FY 2015	\$76,098,354	\$41,765	NA	\$386,390	\$575,135	\$11,275	\$31,452	\$75,052,337	\$312,611	-60.3%	204.54
2015	FY 2016	\$88,577,771	\$444,316	NA	\$504,796	\$579,885	\$42,030	\$42,557	\$86,964,187	\$5,072,060	1522.5%	190.29
2016	FY 2017	\$91,113,880	\$0	NA	\$512,371	\$537,828	\$43,717	\$41,662	\$89,978,302	\$5,238,618	3.3%	198.24
2017	FY 2018	\$95,822,493	\$252,609	NA	\$383,849	\$654,253	\$47,867	\$319,573	\$94,164,342	\$2,643,701	-49.5%	194.78
2018	FY 2019	\$99,201,290	\$289,538	NA	\$440,041	\$772,903	\$48,317	\$465,364	\$97,185,127	\$4,606,852	74.3%	201.24
2019	FY 2020	\$104,780,322	\$1,054,084	NA	\$443,834	\$1,141,518	\$104,694	\$511,217	\$101,524,975	\$1,203,919	-73.9%	200.78

**Note 1:** Starting in 1999 mill levies were "floated" in order to achieve the statutorily limited tax revenues.  
 Voters approved a 2 mill increase for the Library in November, 2000.  
 Voters approved a \$2.5 million general obligation bond for a soccer park November 4, 2003.  
 Voters approved a \$2.27 million general obligation bond for repair and improvement of city pool facilities November 7, 2006.

\*\*Total taxable value at time of certification

## General Fund Revenue Increase from New Taxable Property, Inflation, & State Entitlement Payments

General Fund Increases with Newly Taxable Property, Inflation, Entitlement Payments and Permissive Medical Levy										
Fiscal Year	Total \$ Increase in Mill Levy Due to Newly Taxable Property	Taxable Value of New Property	Total \$ Increase in Mill Levy Due to Inflationary Factor	% Increase of Inflationary Factor	% of Entitlement Increase	Entitlement Dollar Increase per Year	Entitlement Payment	Permissive Medical Levy Increase per Year	Permissive Medical Levy Total Levied Amount	Total Increases
2002	\$112,656	\$1,011,770	\$90,165	1.280%	3.00%	New	\$4,597,248	New	\$0	\$202,821
2003	\$151,148	\$1,302,597	\$92,513	1.270%	3.00%	\$144,453	\$4,741,701	\$195,351	\$195,351	\$583,465
2004	\$124,223	\$1,041,336	\$92,154	1.220%	3.38%	\$155,130	\$4,896,831	\$131,294	\$326,645	\$502,801
2005	\$249,121	\$2,030,124	\$75,618	0.960%	3.47%	\$173,569	\$5,070,400	(\$65)	\$326,580	\$498,243
2006	\$355,678	\$2,748,377	\$101,905	1.251%	3.23%	\$165,426	\$5,235,826	\$265,434	\$592,014	\$888,443
2007	\$370,273	\$2,873,541	\$122,878	1.420%	3.40%	\$85,338	\$5,321,164	\$42	\$592,056	\$578,531
2008	\$331,540	\$2,387,436	\$140,415	1.535%	4.23%	\$225,000	\$5,546,164	\$284,162	\$876,218	\$981,117
2009	\$301,276	\$2,138,981	\$161,337	1.672%	4.22%	\$233,836	\$5,780,000	\$208,415	\$1,084,633	\$904,864
2010	\$1,026,130	\$6,947,574	\$112,728	1.112%	5.00%	\$289,000	\$6,069,000	\$272	\$1,084,905	\$1,428,130
2011	\$448,379	\$2,931,771	\$0	0.000%	5.14%	\$311,000	\$6,380,947	\$119,523	\$1,204,428	\$878,902
2012	\$869,937	\$5,295,716	\$0	0.000%	0.00%	\$0	\$6,386,864	(\$525)	\$1,203,903	\$869,412
2013	\$216,205	\$1,278,348	\$367,824	3.060%	0.00%	\$0	\$6,580,118	\$179,073	\$1,382,976	\$763,102
2014	\$135,678	\$787,945	\$134,366	1.030%	3.50%	\$230,302	\$6,810,420	\$168,223	\$1,551,199	\$668,569
2015	\$54,948	\$312,611	\$137,147	1.030%	3.50%	\$238,365	\$7,064,237	\$165,263	\$1,716,462	\$595,723
2016	\$822,535	\$5,072,060	\$88,387	0.670%	3.50%	\$247,248	\$7,594,724	\$286,319	\$2,002,781	\$1,444,489
2017	\$876,206	\$5,238,618	\$70,515	0.490%	3.50%	\$277,164	\$7,871,888	\$349,244	\$2,352,025	\$1,573,129
2018	\$437,295	\$2,643,701	\$88,793	0.590%	0.05%	\$40,844	\$7,912,732	\$249,726	\$2,601,751	\$816,658
2019	\$781,414	\$4,606,852	\$127,721	0.817%	1.85%	\$145,815	\$8,058,547	\$300,000	\$2,901,751	\$1,354,950
2020	\$199,839	\$1,203,919	\$168,142	1.020%	3.00%	\$292,005	\$8,350,552	\$460,000	\$3,361,751	\$1,119,986
<b>Total</b>	<b>\$7,864,481</b>		<b>\$2,172,608</b>			<b>\$3,254,495</b>		<b>\$3,361,751</b>		<b>\$16,653,335</b>
<b>18 Year Average</b>	<b>\$425,813</b>		<b>\$111,359</b>			<b>\$174,264</b>		<b>\$153,044</b>		<b>\$864,481</b>



The City of Great Falls is the county seat of Cascade County and is the third largest city in Montana. Situated on the Missouri River, the City is approximately 50 miles east of the Continental Divide and 120 miles south of the Canadian border. The City serves as a gateway to Glacier National Park and is on a main thoroughfare to Yellowstone National Park. Great Falls is fortunate to have several pedestrian/bicycle facilities including the nationally recognized River's Edge Trail system which follows the Missouri River from Gibson Park to Giant Springs. The 48 mile trail wanders through the City of Great Falls area, connecting parks and other points of interest along the Missouri River including Black Eagle Falls, Rainbow Falls, Crooked Falls and "The Great Falls of the Missouri" just below Ryan Dam. Malmstrom Air Force Base is the state's largest military installation and the Montana Air National Guard is located near the Great Falls International Airport. The City encompasses an area of over 22 square miles with a population of 59,638 according to the U.S. Census Bureau population estimates.

The present Great Falls townsite was first noted in the journals of Lewis and Clark in 1805 as they portaged around "the thundering Great Falls of the Missouri". In 1882, Paris Gibson, a Minneapolis City planner and engineer, recognized the potential of the area's abundant resources and central location. Gibson's legacy was a carefully planned City that makes Great Falls unique today.

The City of Great Falls is a municipal corporation, organized in 1888 under the laws of the State of Montana. The City operates under the Commission/Manager form of government with a self-governing charter which became effective July 1, 1986. The City's executive, legislative, and policy-making body is the City Commission which is composed of a mayor and four commissioners. The Mayor is elected at-large for a term of two years and the Commissioners serve overlapping four-year terms. The City Manager serves as the appointed Chief Executive Officer carrying out the policies established by the City Commission and overseeing all operations.

Great Falls has nine neighborhood councils comprised of five members each. Members are elected to two-year terms. The councils act in an advisory capacity to the City Commission, the City Manager and to other City advisory bodies.

Services provided by the City of Great Falls include police, fire, planning, library, parks & recreation, street repair and maintenance, water, sanitary sewer, storm drain, and sanitation.

Class of City	First Class
County located in	Cascade
Year Incorporated	1888
Active Registered Voters	25,137
Inactive Registered Voters	12,624
Population	59,638
Form of Government	Commission/ Manager

**Demographic Statistics  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Population</b> <sup>1</sup>	<b>Personal Income</b> <sup>2</sup>	<b>Per Capita Income</b> <sup>2</sup>	<b>School Enrollment</b> <sup>3</sup>	<b>Unemployment Rate</b> <sup>4</sup>
2009	59,251	2,814,771	34,417	10,336	4.4%
2010	59,366	2,996,541	36,533	10,159	5.8%
2011	58,505	3,076,502	37,437	10,127	6.4%
2012	58,950	3,161,768	38,790	10,109	5.4%
2013	58,893	3,228,329	39,448	10,198	5.1%
2014	59,351	3,336,106	40,822	10,347	4.0%
2015	59,152	3,357,888	40,759	10,193	3.9%
2016	59,638	3,389,496	41,163	10,520	4.1%
2017	59,178	3,460,063	42,053	10,549	3.8%
2018	58,876	3,546,163	43,375	10,476	3.4%

- <sup>1</sup> U.S. Census Bureau, Population Estimates, for one calendar year prior.
- <sup>2</sup> U.S. Department of Commerce, Bureau of Economic Analysis, Regional Economic Information System for Cascade County, Montana [www.bea.doc.gov/bea/regional/bearfacts](http://www.bea.doc.gov/bea/regional/bearfacts). The personal income and per capita income information is for two calendar years prior. Personal income estimates are in thousands of dollars.
- <sup>3</sup> Great Falls School District No. 1. Great Falls, Montana.
- <sup>4</sup> Montana Department of Labor & Industry Research & Analysis Bureau for Cascade County.

**Major Employers  
Current Year and Nine Years Ago**

<b>Employer</b>	<b>2018</b>			<b>2009</b>		
	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total Employment</b>	<b>Number of Employees</b>	<b>Rank</b>	<b>Percentage of Total Employment</b>
Malmstrom Air Force Base	3,960	1	11%	4,004	1	15%
Benefis Health Care Center	3,203	2	9%	2,400	2	8%
Great Falls Public Schools	1,926	3	5%	1,613	3	5%
Montana Air National Guard	1,012	4	3%	1,033	4	3%
Great Falls Clinic	631	5	2%	780	5	3%
Wal-Mart	600	6	2%	501	8	2%
City of Great Falls	589	7	2%	528	7	2%
Cascade County	523	8	1%	500	9	2%
Centene Corporation	319	9	1%			
Albertsons	285	10	1%	261	10	1%
Asurion (formerly N.E.W. Customer Services Cos.)				687	6	2%

Source: Great Falls Tribune, Great Falls Montana Outlook 2017 printed February 19, 2017  
[www.greatfallstribune.com](http://www.greatfallstribune.com).  
 Ranking based on total employees.

**Computation of Direct And Overlapping Long Term Debt  
June 30, 2018**

Jurisdiction	General Obligation Debt Outstanding <sup>1</sup>	Percent Allocable to City <sup>1</sup>	Amount Allocable to City
Elementary School District No. 1	\$ 50,478,252	68.66%	\$ 34,656,572
High School District No. 1	54,256,706	67.33%	36,530,639
Cascade County	-	58.15%	-
Total overlapping debt			71,187,211
Total direct debt <sup>2</sup>			4,372,607
Total direct and overlapping debt			<u>\$ 75,559,818</u>

<sup>1</sup> Accounting Office of Clerk and Recorder Cascade County, Montana

<sup>2</sup> City of Great Falls, Montana

**Note:** Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Great Falls. This process recognizes that the entire debt burden borne by the residents and businesses should be taken into account when considering the city's ability to issue and repay long-term debt. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

**Principal Taxpayers  
Current Year and Nine Years Ago**

Taxpayer	2018			2009		
	Taxable Assessed Value	Rank	Percentage of Total	Taxable Assessed Value	Rank	Percentage of Total
Calumet Montana Refining, LLC <sup>4</sup>	\$ 13,187,288	1	14.44%	\$ 982,915	4	1.29%
Northwestern Energy, LLC	5,993,291	2	6.56%	3,498,164	1	4.58%
Energy West Montana Inc <sup>2</sup>	1,160,366	3	1.27%	1,259,891	2	1.65%
Burlington Northern Santa Fe Railroad Co	851,687	4	0.93%	344,868	10	0.45%
Bresnan Communications (Charter)	838,463	5	0.92%			
GK Development Inc <sup>1</sup>	830,810	6	0.91%	877,484	5	1.15%
Great Falls Clinic Realty LLP	822,519	7	0.90%			
Verizon Wireless	646,072	8	0.71%			
Pasta Montana LLC	622,037	9	0.68%			
Walmart Real Estate Business Trust	547,913	10	0.60%			
Centurylink, Inc <sup>3</sup>				1,062,416	3	1.39%
General Mills, Inc				643,470	6	0.84%
Malteurop North America Inc. <sup>5</sup>				625,549	7	0.82%
Orix Great Falls, LLC Etal				531,296	8	0.70%
Federal Express Corp				385,788	9	0.50%
	<u>\$ 25,500,446</u>		<u>27.92%</u>	<u>\$ 10,211,841</u>		<u>13.37%</u>
Total Assessed Value	<u>\$ 91,347,803</u>			<u>\$ 76,405,690</u>		

Source: Treasurer's Office, Cascade County, Montana

1 In Fiscal Year 2014, Holiday Village Partners LLC changed to GK Development Inc

2 In Fiscal Year 2014, Great Falls Gas Co. changed to Energy West Montana Inc.

3 In Fiscal Year 2015, Qwest Corporation changed to Centurylink, Inc.

4 In Fiscal Year 2015, Montana Refining Corp. changed to Calumet Montana Refining, LLC

5 In Fiscal Year 2016, International Malting Company LLC changed to Malteurop North America Inc.

**Taxable Assessed and Market Value of Taxable Property  
Last Ten Fiscal Years**

Fiscal Year	Real Property		Personal Property		Total Real & Personal Property		Ratio of Taxable Assessed Value to Total Market Value	Direct Mills Applied
	Market Value	Taxable Assessed Value	Market Value	Taxable Assessed Value	Market Value	Taxable Assessed Value		
<b>TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - TOTAL</b>								
2009	2,235,699,855	70,959,944	183,294,177	5,445,746	2,418,994,032	76,405,690	3.16%	162.76
2010	2,300,579,974	71,021,098	197,087,531	5,841,602	2,497,667,505	76,862,700	3.08%	169.04
2011	2,286,266,340	63,422,541	335,049,320	14,853,161	2,621,315,660	78,275,702	2.99%	173.10
2012	2,353,657,366	62,915,536	343,605,243	15,793,499	2,697,262,609	78,709,035	2.92%	183.24
2013	2,562,754,623	71,724,719	217,648,518	6,128,272	2,780,403,141	77,852,991	2.80%	193.57
2014	2,645,842,533	71,466,672	233,291,897	6,587,918	2,879,134,430	78,054,590	2.71%	198.74
2015	2,711,922,840	70,661,377	216,917,883	5,436,977	2,928,840,723	76,098,354	2.60%	204.54
2016	4,902,476,643	78,823,672	363,583,585	9,754,099	5,266,060,228	88,577,771	1.68%	190.29
2017	4,956,742,318	80,856,634	395,573,329	10,491,169	5,352,315,647	91,347,803	1.71%	198.24
2018	5,515,576,327	94,060,050	106,575,740	1,762,443	5,622,152,067	95,822,493	1.70%	194.78
<b>TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - NET OF TAX INCREMENT DISTRICTS (TID)</b>								
2009	1,942,828,004	60,841,989	174,548,420	5,185,463	2,117,376,424	66,027,452	3.12%	162.76
2010	2,257,663,616	69,759,972	187,864,866	5,567,746	2,445,528,482	75,327,718	3.08%	169.04
2011	2,232,576,531	61,903,579	333,352,184	14,800,836	2,565,928,715	76,704,415	2.99%	173.10
2012	2,299,416,422	61,430,953	341,552,897	15,728,446	2,640,969,319	77,159,399	2.92%	183.24
2013	2,510,700,401	70,256,694	216,731,371	6,108,978	2,727,431,772	76,365,672	2.80%	193.57
2014	2,467,468,606	66,426,926	219,254,983	5,723,343	2,686,723,589	72,150,269	2.69%	198.74
2015	2,507,288,203	65,146,953	202,918,247	4,599,174	2,710,206,450	69,746,127	2.57%	204.54
2016	4,602,793,224	73,709,855	343,909,919	8,832,202	4,946,703,143	82,542,057	1.67%	190.29
2017	4,679,803,741	75,245,526	385,641,073	10,336,672	5,065,444,814	85,582,198	1.69%	198.24
2018	5,216,076,085	88,187,361	94,556,655	1,569,152	5,310,632,740	89,756,513	1.69%	194.78
<b>TAXABLE ASSESSED AND MARKET VALUE OF TAXABLE PROPERTY - TOTAL TAX INCREMENT DISTRICTS (TID) <sup>1</sup></b>								
2009	292,871,851	10,117,955	8,745,757	260,283	301,617,608	10,378,238	3.44%	156.76
2010	42,916,358	1,261,126	9,222,665	273,856	52,139,023	1,534,982	2.94%	163.04
2011	53,689,809	1,518,962	1,697,136	52,325	55,386,945	1,571,287	2.84%	167.10
2012	54,240,944	1,484,583	2,052,346	65,053	56,293,290	1,549,636	2.75%	177.24
2013	52,054,222	1,468,025	917,147	19,294	52,971,369	1,487,319	2.81%	187.57
2014	178,373,927	5,039,746	14,036,914	864,575	192,410,841	5,904,321	3.07%	192.74
2015	204,634,637	5,514,424	13,999,636	837,803	218,634,273	6,352,227	2.91%	198.54
2016	299,683,419	5,113,817	19,673,666	921,897	319,357,085	6,035,714	1.89%	184.29
2017	276,938,577	5,611,108	9,932,256	154,497	286,870,833	5,765,605	2.01%	192.24
2018	299,500,242	5,872,689	12,019,085	193,291	311,519,327	6,065,980	1.95%	188.78

Source: Montana State Department of Revenue.

University mill levies of 6 mills are excluded from tax increment districts.

Note: The City's real estate property tax is levied as of November 1 on the assessed value listed as of January 1 of the same year, for all property located in the City. Assessed values are established by the Montana Department of Revenue based on a market value. A revaluation of all property is required to be completed on a periodic basis. Taxable value is defined by State statute as a fixed percentage of assessed value.

## Taxable Assessed and Market Value of Tax Increment Districts Last Ten Fiscal Years

Real Property										
	Downtown Urban Renewal TID Market Value	Downtown Urban Renewal TID TAV	Industrial International Malting Co. TID Market Value	Industrial International Malting Co. TID TAV	Urban Renewal West Bank TID Market Value	Urban Renewal West Bank TID TAV	International Airport TID Market Value	International Airport TID TAV Value	East Industrial Ag Tech Park TID Market Value	East Industrial Ag Tech Park TID TAV Value
<b>Base Value</b>	N/A	\$ 3,643,575	N/A	\$ 362,124	N/A	\$ 292,250	N/A	\$ 107,149	N/A	\$ 2,322
<b>2009</b>	261,528,098	9,167,952	20,839,374	627,020	\$ 10,504,379	322,983	N/A	N/A	N/A	N/A
<b>2010</b>	-	-	22,359,576	656,851	16,933,172	498,107	\$ 3,623,610	106,168	N/A	N/A
<b>2011</b>	-	-	19,259,823	543,160	30,601,803	867,844	3,828,183	107,958	N/A	N/A
<b>2012</b>	-	-	19,258,904	523,995	30,791,048	846,591	4,190,992	113,997	N/A	N/A
<b>2013</b>	-	-	19,198,044	504,908	28,541,803	849,635	4,314,375	113,482	N/A	N/A
<b>2014</b>	123,431,697	3,646,875	19,953,345	502,683	30,330,227	771,868	4,658,658	118,320	N/A	N/A
<b>2015</b>	128,594,319	3,685,340	34,752,393	809,138	35,118,927	867,572	4,801,702	118,600	1,367,296	33,774
<b>2016</b>	195,391,550	3,211,943	46,763,872	844,655	46,788,808	872,334	8,374,742	140,006	2,364,447	44,879
<b>2017</b>	179,749,691	3,783,918	42,590,582	804,532	44,466,752	837,983	7,814,404	140,691	2,317,148	43,984
<b>2018</b>	180,209,897	3,819,643	46,740,875	681,946	49,358,717	940,473	7,917,092	142,654	15,273,661	287,973

Personal Property										
	Downtown Urban Renewal TID Market Value	Downtown Urban Renewal TID TAV	Industrial International Malting Co. TID Market Value	Industrial International Malting Co. TID TAV	Urban Renewal West Bank TID Market Value	Urban Renewal West Bank TID TAV	International Airport TID Market Value	International Airport TID TAV Value	East Industrial Ag Tech Park TID Market Value	East Industrial Ag Tech Park TID TAV Value
<b>2009</b>	6,288,391	186,562	\$ 2,457,366	\$ 73,721	N/A	N/A	N/A	N/A	N/A	N/A
<b>2010</b>	6,593,520	194,982	2,450,667	73,520	\$ 178,478	\$ 5,354	N/A	N/A	N/A	N/A
<b>2011</b>	-	-	18,106	543	1,679,030	51,782	N/A	N/A	N/A	N/A
<b>2012</b>	-	-	13,757	527	2,038,589	64,526	N/A	N/A	N/A	N/A
<b>2013</b>	-	-	-	-	917,147	19,294	N/A	N/A	N/A	N/A
<b>2014</b>	12,583,883	834,448	765,763	15,310	684,712	14,766	2,556	51	N/A	N/A
<b>2015</b>	12,583,384	816,242	925,650	13,885	489,792	7,664	810	12	N/A	N/A
<b>2016</b>	16,625,748	875,948	1,484,318	22,265	952,066	14,511	611,534	9,173	N/A	N/A
<b>2017</b>	4,414,343	68,004	4,634,259	69,513	215,888	6,805	667,766	10,175	N/A	N/A
<b>2018</b>	5,035,663	76,664	4,268,423	64,027	405,439	6,316	805,253	12,362	1,504,307	33,922

Source: Montana State Department of Revenue.

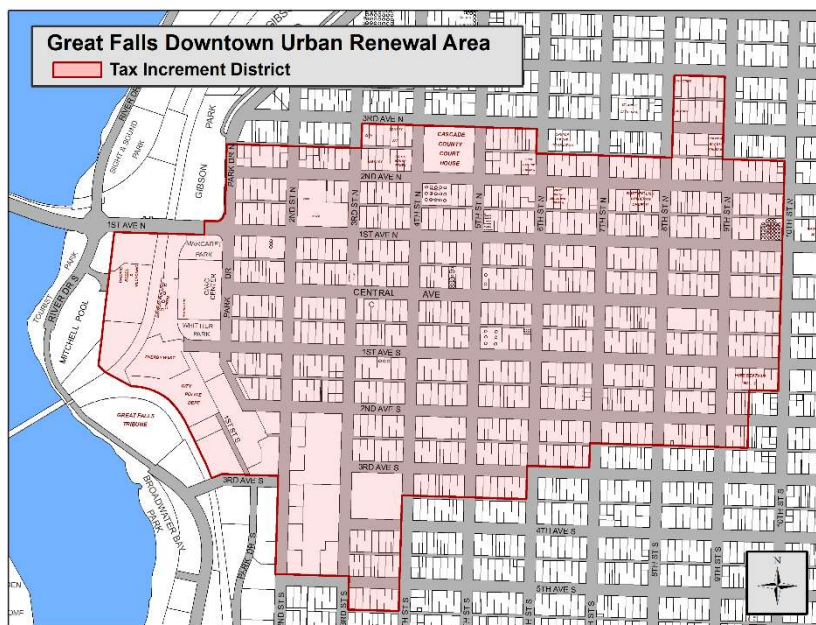
Note: Incremental Value equals Base Value less Tax Increment District (TID) Taxable Assessed Value (TAV)

The increase in value this year is due to the completion of the first structures and improvements in the district.

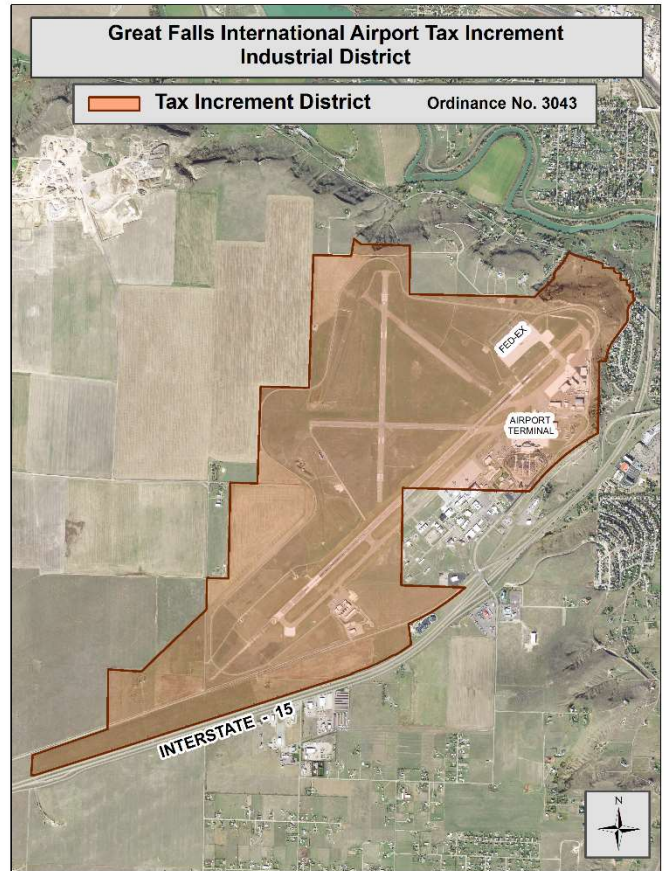
The decrease in personal property for this year is due to the method of valuation which had the property as personal while under construction. Once placed in production the property became real property.

The decrease in value this year is due to the demolition of several prominent structures & improvements in the district.

The changes during FY 2018 were caused by the Montana Department of Revenue providing the wrong information/ reports to the City in pervious years.







**Account Number**

The numeric coding for the City's accounting system. It provides the shorthand method of classifying and recording balances and transactions for City operations. The City uses a fourteen (14) digit account number with four main parts:

1st four digits	-- Fund
Next two digits	-- Department
Next three digits	-- Division
Last five digits	-- Object/Account

**Accrual Basis of Accounting**

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

**Acronyms**

<b>ADA:</b> Americans with Disabilities Act
<b>BID:</b> Business Improvement District
<b>CAFR:</b> Comprehensive Annual Financial Report
<b>CCHD:</b> City County Health Department
<b>CTEP:</b> Community Transportation Enhancement Program
<b>CDBG:</b> Community Development Block Grant
<b>CIP:</b> Capital Improvements Program
<b>CMATP:</b> Central Montana Ag Technology Park
<b>COPS:</b> Community Oriented Policing Grant
<b>DDACTS:</b> Data Driven Approach to Crime and Traffic Safety
<b>DEQ:</b> Department of Environmental Quality
<b>DNRC:</b> Department of Natural Resources and Conservation
<b>DTGFA:</b> Downtown Great Falls Association
<b>EPA:</b> Environmental Protection Agency
<b>ECP:</b> Electric City Power Inc.
<b>EMS:</b> Emergency Medical Services
<b>ERS:</b> Equipment Revolving Schedule
<b>FAA:</b> Federal Aviation Administration
<b>FHWA:</b> Federal Highway Administration
<b>FTE:</b> Full Time Equivalent
<b>FRS:</b> Facility Revolving Schedule
<b>GAAP:</b> Generally Accepted Accounting Principals
<b>GASB:</b> Governmental Accounting Standards Board
<b>GFDA:</b> Great Falls Development Authority
<b>GFOA:</b> Governmental Financial Officers Association
<b>GO Bonds:</b> General Obligation Bonds
<b>HIDTA:</b> High Intensity Drug Trafficking Area

**HOME Grant:** U.S. Department of Housing and Urban Development's HOME Investment Partnership Program

**HUD:** Housing and Urban Development

**IAFF:** International Association of Fire Fighters

**ICMA:** International City Managers Association

**MACI:** Montana Air and Congestion Initiative

**MAFB:** Malmstrom Air Force Base

**MANG:** Montana Air National Guard

**MCA:** Montana Code Annotated

**MDT:** Montana Department of Transportation

**MLCT:** Montana League of Cities and Towns

**MMIA:** Montana Municipal Interlocal Authority

**MPEA:** Montana Public Employees Association

**OCCGF:** Official Code of the City of Great Falls

**PRIMA:** Public Risk Management Association

**SDWA:** Safe Drinking Water Act

**SID:** Special Improvement District

**SILD:** Special Improvement Lighting District

**SLD:** Special Lighting District

**SMLD:** Special Maintenance Lighting District

**SRF:** State Revolving Fund from the State of Montana DNRC

**TBID:** Tourism Business Improvement District

**TID:** Tax Increment District

### **Ad Valorem Tax**

A tax based on value of property and used as the source of monies to pay general obligation debt and to support the general fund.

### **Amended Budget**

The original budget including any budget amendments for the fiscal year not completed at the time of budget development.

### **Appropriation**

Expenditure authority with specific limitations as to the amount, purpose, and time, set by the City Commission through statutorily prescribed procedures.

### **Appropriated Fund Balance**

A portion of existing fund balance that is incorporated into the subsequent year's budget to "balance" expected expenditures in excess of expected revenues.



**Balanced Budget**

A budget in which expenditures for a given period are matched by expected revenues for the same period.

**Basis of Budgeting**

Method used to determine when revenues and expenditures are recognized for budgetary purposes.

**Beginning Balance**

The funds brought forward from the previous fiscal year (ending balance).

**Bond**

A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used to finance capital projects.

**Bond Anticipation Notes**

Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The note is retired from proceeds of the bonds to which it is related.

**Budget**

A financial plan for the control of government operations. A budget primarily focuses on available reserve, revenue, and expenditure estimates as the means of control.

**Budget Adjustment**

A procedure to revise a budget appropriation either by City Commission approval or by City Manager authorization to adjust appropriations within a departmental budget.

**Budget Columns**

The Budget Detail Section presents budget information in columns as follows:

Actual – Historical data from the last completed fiscal year for comparison purposes.

Adopted Budget – The original budget adopted by the City Commission for the corresponding fiscal year.

Amended Budget – The original budget including any amendments for the fiscal year completed at the time of budget development.

Projected Amount as of 6/03/2019 – Projected revenues and expenditures for the fiscal year at the time of budget development. These figures have not been audited.

Adopted Budget (Manager Proposed in Proposed Budget) – The official budget adopted by the City Commission after public work sessions and formal hearings on the proposed budget. (In the Proposed Budget, the recommendation is from the City Manager to the City Commission.)

**Capital Budget**

A capital budget is an integral part of each fund's annual budget. The City Commission prioritizes capital expenditure proposals and approves appropriations for those which can be done with available resources. Capital budgets are typically set for projects such as streets, buildings, major renovations, and major equipment.

**Capitalized**

Tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Capital outlay items normally include operating equipment which will last longer than one year and has an initial cost per item of at least \$5,000.

**Capital Improvement Program**

A long-term plan for scheduling capital outlays and capital projects as needed for on-going operations and efficiency.

**Component Unit**

Legally separate organization that must be included in the financial report of the primary government.

**Debt Service**

Paying back, with interest, the money borrowed by the City. Debt service is typically paid according to a schedule of payments set at the time of the borrowing.

**Department**

A grouping of City divisions assigned to a single department head for administrative purposes.

**Depreciation**

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Disbursement**

A payment of cash. A disbursement is typically the final step in the expenditure process.

**Distinguished Budget Presentation Awards Program**

A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division**

A basic organizational unit of the City which is functionally unique in its delivery of services. Divisions are the individual businesses or business segments which make up the City.

**Encumbrance**

Commitments of funds against an appropriation until such time as the goods or services are received. An encumbrance may be in the form of a purchase order or a contract.

**Expenditures**

Disbursements and obligations to pay for goods or services which have been received by the City. Obligations to pay are the accrued part of expenditures.

**Fiscal Year**

State statute mandates a twelve month accounting year from July 1 through June 30.

**Fixed Assets**

Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, and other equipment.

**Floating Mills**

MCA 15-10-420 states "The maximum number of mills that a governmental entity may impose is established by calculating the number of mills required to generate the amount of property tax actually assessed in the governmental unit in the prior year based on the current year taxable value, ..." This is termed floating mills.

**Full-Time Equivalent**

A measure of effective authorized positions, indicating the percentage of time a position or group of positions are funded. It is calculated by equating 2,080 hours of work per year with the full-time equivalent of one position.

**Fund**

A fiscal and accounting entity with a self-balancing set of accounts. A fund can be thought of as a separate, complete business.

**Fund Accounting**

The fund accounting hierarchy provides for the fund groupings of Governmental and Proprietary funds

**Governmental Funds****General Fund**

Account for all revenues and expenditures of the City which are not accounted for in other funds. The General Fund includes police, fire, court, parks, general administration and the City Commission. The intent is to clearly identify dependency on City general-purpose revenues.

**Special Revenue Funds**

Account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than trusts or capital projects.

**Debt Service Funds**

Account for the special financing and disbursement for general long-term debt.

**Capital Project Funds**

Account for financial resources to be used for the acquisition or construction of major capital facilities, other than trust or enterprise capital projects.

**Fund Balance**

The difference between their assets and liabilities as fund balance, which is divided into reserved and unreserved portions. Reserved fund balance is simply to isolate the portion of fund balance that is not available for the year's budget, so that unreserved fund balance can serve as a measure of current available financial resources.

**Fund Balance Policy**

Policy to maintain fund balance at a predetermined target level.

**Generally Accepted Accounting Principles (GAAP)**

Uniform minimum standards for financial accounting and recording, encompassing the rules and procedures that define accepted accounting principles.

**General Obligation (GO) Bonds**

Bonds that are secured by the issuer's pledge of its full faith and credit to the repayment of the bonds, generally repaid from taxes and/or other general revenues.

**Goals**

A long-term attainable target for an organization – its vision of the future.

**Grants**

A contribution of assets (usually cash) by one governmental entity or other organization to another. Usually contributions are made to local governments from the state and federal governments and are for a specific purpose.

**Indirect Costs**

Costs necessary and related to providing a product or service, but which are not an integral part of the product or service. Electricity, heat, rent, telephones, office supplies, management, and supervision are examples of typical indirect costs.

**Infrastructure**

The streets, sidewalks, water lines, sewer lines, and other major systems and structures which provide the foundation for a community.

**Interfund Activity**

Activity between funds. Interfund activities are divided into two broad categories: reciprocal and nonreciprocal. Reciprocal activity comprises interfund loans and interfund services provided and used. Nonreciprocal activity comprises transfers and reimbursements.

**Interfund Loans**

Amounts provided between funds with a requirement for repayment.

**Interfund Reimbursements**

Repayments by one fund to another for expenditures incurred on its behalf.

**Interfund Services Provided and Used**

Sales and purchases of goods and services between funds for a price approximating their external exchange value.

**Intergovernmental Revenue**

Revenue received from another government unit for a specific purpose.

**Internal Services Charges**

The charges to user departments for internal services provided by another government agency, such as accounting, equipment maintenance, and communications.

**Interfund Transfers**

Flows of assets (such as cash or goods) between funds without flows of assets in return and without a requirement for repayment.

**Legal Debt Margin**

The excess of the amount of debt legally authorized over the amount of debt outstanding.

**Levy**

To impose taxes, special assessments, or service charges for the support of governmental facilities and services.

**Major Funds**

Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding

totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

**Manager's Message**

The part of the budget's introductory section in which the City Manager identifies key policies, strategies, and conditions to the City Commission and general public.

**Mill**

The traditional unit of expressing property tax rates. A mill equals one-thousandth (1/1000) of a dollar, or \$1 tax per \$1,000 of taxable valuation. Ten mills equals one percent (1%).

**Modified Accrual Accounting**

Basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**NeighborWorks**

A national nonprofit organization created by Congress to provide financial support, technical assistance, and training for community-based revitalization efforts.

**Object Code**

The most detailed coding of expenditures. The basic elements of the object classifications are Personal Services, Supplies and Materials, Purchased Services, Fixed and Internal Charges, and Capital Outlay. Each of these classifications represents further subtotal and line item detail for very precise identification of expenditures.

**Objectives**

A specific measurable and observable result of an organization's activity which advances the organization toward its goal – a defined method to accomplish an established goal.

**Operating Budget**

The portion of the budget that pertains to daily operations that provide basic governmental services, such as personnel, supplies, and purchased services.

**Overlapping Debt**

The outstanding long-term debt of Cascade County, School District #1, City of Great Falls, and the Transit District that overlap geographically for property located in the City of Great Falls.

**Performance Measures**

Specific, quantitative measures of work performed within an activity or program.

**Personnel Services**

Costs related to compensating employees, including salaries, wages, and benefit costs.

**Property Valuation**

The value placed on real estate, personal property, and centrally assessed utilities as a basis for levying taxes.

**Proprietary Funds**

## Enterprise Funds

Account for operations: (a) that are financed and operated in a manner similar to private business enterprises, primarily through user charges or (b) where enterprise type records are appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

## Internal Service Funds

Account for goods or services provided on an interdepartmental or intergovernmental cost reimbursement basis. Costs are allocated to benefited operations, allowing accurate presentation and review of service and program costs.

**Reserve**

An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is not available for general appropriation.

**Revenue**

Receipts and receivables derived from any and all financing sources. The primary revenue classifications are:

## Taxes

Real (property), personal, and motor vehicle property taxes, including the penalty and interest on delinquent taxes. The City does not receive any income taxes or sales taxes.

## Fees charged for licenses and permits

Licenses include: motor vehicle, business, animal, etc. Permits include: building, utilities, signs, excavation, sidewalk, etc.

## Intergovernmental Revenue

Revenues from federal, state and other governmental units. Tax levies collected by the county on behalf of the City are direct tax revenues of the City.

## Charges for Services

Fees charged to users of services or facilities: water, sewer, parking, library, golf, etc.

## Fines and Forfeitures

Revenues from fines and forfeitures such as: traffic, DUI, parking, library, etc.

**Internal Services**

Charges for services provided among departments/divisions within the City organization. Although internal service charges have a "doubling" effect on the total revenues of the City, they are necessary to clearly show the costs and financing sources applicable to individual operations within the City.

**Special Assessments**

Special levies on property which represent costs of a benefit provided to a special district (group of properties) or individual property. Special assessments include street lighting, improvements, street maintenance, green area maintenance, and hazard removal.

**Miscellaneous Revenues**

Interest earnings and other revenues not otherwise classified.

**Revenue Bond**

Bonds sold for constructing a project that will produce revenue for the government. The revenue is pledged to pay the principal and interest of the bond.

**Special Assessments**

Special levies on property which represent costs of a benefit provided to a special district, group of properties, or individual property. Special assessments include street lighting, improvements, street maintenance, green area maintenance, and hazard removal.

**Special Improvement District (SID)**

Special Improvement District bonds are issued for capital projects which benefit specific properties. The bonds are not general obligations of the City; however, the city administration is committed to payment of all special improvement district debt issued by the City.

**Tax Increment**

In 1977, the City's first Tax Increment District was created. At the time each district is created, the taxable value of the district is identified. This taxable value is the base value of the district. New construction and improvements have taken place in the districts, which have increased the taxable value. This increased taxable value is the tax increment valuation for the districts. Tax increment is the increase in annual taxes since the districts were created.

**Tax Increment Bond**

Specially limited obligation bonds payable from anticipated incremental increases in tax revenues, resulting from the redevelopment of an area. Tax revenue from construction and improvements in the Tax Increment District provides funding for new construction and improvements.

**Tax Year**

The tax year parallels the fiscal year. One-half of taxes levied or assessed by the City are due in November and one-half in May.



**Taxes**

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include licenses, permits, special assessments, or other specific charges made to individuals or individual properties for unique benefits.

**Trust and Agency Funds**

These funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

**Unreserved Balance**

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**Working Capital**

Net current assets. The balance that can be identified as available for commitment on the short term (usually one year). Formula:

1. Add cash;
2. Add other current assets (known receivables which can be expected to be available for expenditure in the short term); and
3. Deduct current liabilities (payables which are expected to be paid in the short term)