

Regular Ethics Commission Meeting

Civic Center, 2 Park Drive South,  
Commission Chambers Room 206, Great Falls, MT

**CALL TO ORDER:** Vice-Chairperson Katrina Stark called the meeting to order at 11:00 AM.

**ROLL CALL:** Ethics Committee Members (CM) participated electronically via Zoom: Carmen Roberts, Katrina Stark and Alternate CM Justin Grohs.

**RECOGNITION OF STAFF:** Deputy City Clerk Darcy Dea and City Attorney Sara Sexe.

Public participation is welcome in the following ways:

- Attend the virtual meeting utilizing Zoom Webinar. Attendees must register in advance for the Meeting: [https://us02web.zoom.us/webinar/register/WN\\_o-tX6VVwSHy-91cLk6fhkQ](https://us02web.zoom.us/webinar/register/WN_o-tX6VVwSHy-91cLk6fhkQ). After registering, you will receive a confirmation email containing information about joining the webinar by Zoom.
- Provide written public comments. Comments may be sent by mail to City Manager's Office, PO Box 5021, Great Falls, MT 59403 or by email to: [kartis@greatfallsmt.net](mailto:kartis@greatfallsmt.net) Include the agenda item or agenda item number in the subject line, and include the name of the commenter and either an address or whether the commenter is a city resident. Please ensure that comments arrive before 8:00 A.M. on Wednesday June 9, 2021. Due to tracking and dissemination requirements, written communication must be received by that time in order to be shared with the Ethics Committee and appropriate City staff for consideration during the agenda item and will be so noted in the official record of the meeting.
- Call in. The public may call in during specific public comment periods at 406-761-4786. All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. This is a pilot service to test the feasibility of expanded public participation by phone. We ask for your patience in the event there are technical difficulties.

**1. APPROVAL OF MEETING MINUTES - - February 3, 2021.**

**CM Roberts moved, seconded by Alternate CM Grohs, that the Ethics Committee approve the meeting minutes of February 3, 2021.**

Vice-Chair Stark asked if there was any discussion amongst the Committee or comments from the public.

Alternate CM Grohs received clarification that he has the authority to vote as an alternate when there is not a third CM present.

There being no further discussion, Vice-Chair Stark called for the vote.

Motion carried 3-0.

**2. CONSIDER RECOMMENDATION ON APPOINTMENT OF A MEMBER TO THE ETHICS COMMITTEE.**

CM Roberts received clarification that an alternate member serves in the event that a Committee member is unable or unavailable to serve. She further received clarification that Alternate CM Grohs could choose to remain to serve as an alternate.

Alternate CM Grohs commented that considering Seana Westcarr-Gray's qualifications, she would make a great addition to the Ethics Committee. He added that, because he is still learning, he would like to remain as an alternate.

**Alternate CM Grohs moved, seconded by CM Roberts, that the Ethics Committee recommend the appointment of Seana Westcarr-Gray to the Ethics Committee for the remainder of a three-year term through December 31, 2023.**

Vice-Chair Stark asked if there was any discussion amongst the Committee or comments from the public.

Vice-Chair Stark announced that she would not seek another term when her term expires on December 31, 2021.

Appearing telephonically via Zoom, Applicant Seana Westcarr-Gray, commented that she is excited to be involved with the Ethics Committee.

Vice-Chair Stark called for the vote.

Motion carried 3-0.

**3. APPOINTMENT OF OFFICERS.**

CM Roberts announced that because of her work schedule, she is not interested in an appointment to serve as Chairperson due to Chairperson Robin Beatty's resignation.

City Attorney Sexe suggested that an interim Chair and interim Vice-Chair be appointed to serve until the next Ethics Committee meeting. After the City Commission approves the Ethics Committee recommended appointment of Seana Westcarr-Gray, appointment of officers can be added to the next agenda.

**CM Roberts moved, seconded by Vice-Chair Stark, that the Ethics Committee appoint Katrina Stark as Interim Chairperson and Justin Grohs as Interim Vice-Chairperson until such time as the appointment of officers can be considered on a future agenda.**

Vice-Chair Stark asked if there was any discussion amongst the Committee or comments from the public.

Hearing none, Vice-Chair Stark called for the vote.

Motion carried 3-0.

**PUBLIC COMMENT.**

None.

**ADJOURNMENT.**

There being no further business to come before the Committee, CM Roberts moved, seconded by Chairperson Stark, to **adjourn the regular meeting of June 9, 2021, at 11:18 a.m.**

Motion carried 3-0.

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Justin Grohs, Interim Vice-Chairperson

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Acting Secretary – Deputy City Clerk Darcy Dea

Minutes Approved: February 19, 2022