

Regular Ethics Commission Meeting

Civic Center, 2 Park Drive South,
Rainbow Room 215, Great Falls, MT

1. **CALL TO ORDER:** 3:01 PM
2. **ROLL CALL:** Ethics Committee members present: Carmen Roberts, Carl Rostad, and Katrina Stark.

3. **RECOGNITION OF STAFF.**

City Attorney Sara Sexe introduced staff: Assistant City Attorney Joe Cik, Deputy City Manager Chuck Anderson, Mayor Bob Kelly, Commissioner Mary Sheehy Moe, and City Clerk Lisa Kunz.

Attorney Sexe explained that this first meeting is for organizational purposes to appoint officers and approve rules of procedure.

4. **DESIGNATION OF OFFICERS.**

Carl Rostad moved, seconded by Katrina Stark, that the Ethics Committee appoint Carmen Roberts as Chairperson, and appoint Katrina Stark as Vice-Chairperson, for one year terms.

Hearing no objection to the nominations, Carl Rostad called for the vote.

Motion carried 3-0.

5. **RULES AND PROCEDURES.**

Carl Rostad moved, seconded by Katrina Stark, that the Ethics Committee approve the Rules and Procedures for Governing the Ethics Committee as submitted.

Chairperson Roberts asked if there was any discussion amongst the Committee or comments from the public. Hearing none, Chairperson Roberts called for the vote.

Motion carried 3-0.

6. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Attorney Sexe responded to questions about agenda timing and the process to obtain additional information after receipt of agenda packets, as well as closed meetings and procedure. Attorney Sexe noted that staff will attend to help facilitate meetings.

City Clerk Lisa Kunz noted that the creating ordinance sets forth that meetings will be held in the Commission Chambers, and inquired about televising and live-streaming the meetings on the internet. After brief discussion, it was the consensus of the Committee to

televisе and live-stream meetings in the interests of transparency.

7. PUBLIC COMMENT.

None.

8. ADJOURNMENT.

There being no further business to come before the Committee, Carl Rostad moved, seconded by Katrina Stark, to **adjourn the regular meeting of March 7, 2018, at 3:13 p.m.**

Motion carried 3-0.

Carmen Roberts, Chairperson

Acting Secretary - City Clerk Lisa Kunz

Minutes Approved: _____