

# EMS Advisory Committee

## MINUTES

23FEB2010

1400 HOURS

GFFR TRAINING CENTER

MEETING CALLED BY	EMS Administrator
TYPE OF MEETING	Quarterly EMS Advisory Meeting
FACILITATOR	Fire Chief McCamley
NOTE TAKER	Dirk Johnson
TIMEKEEPER	Steve Hester
ATTENDEES	Dirk Johnson, Steve Hester, Randy McCamley, Pam Johnstone, Karl Upton, Justin Grohs, Will Fleming, Scott Schandelson, and Lauri Jackson.

### Agenda topics

ACCEPT LAST MEETINGS MINUTES

CHIEF MCCAMLEY

DISCUSSION	Board members reviewed minutes for the meeting held November 17. 2009 Motion to accept minutes-Johnson, Second by Grohs,	
CONCLUSIONS	All where in favor of accepting minutes	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

EMERGENCY MEDICAL DISPATCH

SCOTT SCHANDELSON

DISCUSSION	The board held a discussion regarding Emergency Medical Dispatch (EMD) Protocols. The committee has reviewed current dispatch protocol and will provide some EMD recommendations to the board for approval. Also, a
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	Terminology course for dispatchers shall be offered. The board also discussed the possibly of updating old EMD programs or finding a newer version of the same program. Also, funding the training and wages to teach the dispatchers the course remains a challenge.	
CONCLUSIONS	The board appreciated the work already done and realized that more needs to be done. The Ad-hoc EMD committee will set up another meeting prior to next Advisory Committee Meeting to further discuss options.	
Motion to accept Ad Hoc meeting and Flip Cards: Hester, Second by Johnson, All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make EMD flip cards and have ER Docs review flip cards	Scott Schandelson	March/May
Plan Ad Hoc EMD Committee meeting	Scott Schandelson	March/May

#### LIFE SAVE RATIO

ALL

DISCUSSION	The board discussed the idea of tracking lives saved. The first course of action is to get the Medicinal Director to define life saved. The board addressed the question by looking at two possible definitions- AHA is walking out of the hospital or the prehospital EMS definition when spontaneous perfusion occurs prior to the pt arrival at ED. These recommendations shall be offered to the medical director for his comment and consideration.	
CONCLUSIONS	Once Scott and Laurie present this to the ER Doctors, possibly start tracking life save ratios in July.	
Motion: Accept defining life save ratio’s definition: Hester, second by Pam- All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Define life save ratio and present it to ER Doctors	Scott and Laurie	Next meeting

## NON MEDICAL TRANSPORT

ALL

DISCUSSION	A discussion was held on the issue brought before the committee for handling ETOH patients who have no other medical needs. Due to the controversy of this issue and because all members of the committee believe that this is not an insurmountable issue the Board thought this item should be tabled for further investigation	
	Also, the Board would welcome organizations that may help find a better solution for these types of pts.	
CONCLUSIONS	With Montana Law and other variables group decided to table discussion until more research has been done.	
Motion to table issue: Hester, Second by Johnson-All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

## QA/QI

ALL

DISCUSSION	The Board discussed what needed to be done so that the Medical Director and per-hospital care providers reviewed appropriate pt care cases.		
	The first question was, “how do we set up a QA/QI meeting?” It was discussed that there is a need for case reviews by Advisory QA/QI Committee. Also, discussed were the parameters of peer case reviews.		
CONCLUSIONS	Laurie Jackson will contact Dr. Simpson to schedule a QA/QI meeting for the cases needing review		
	Motion to set up and schedule meeting: Lauri Second by Johnson- All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE		DEADLINE

Set up meeting and select personnel for standing QA/QI committee	Dr. Simpson	ASAP

FACILITY PATIENT INFORMATION

JUSTIN GROHS

DISCUSSION	On 911 emergencies to local extended care facilities, the facility staff have no idea of the patient medical history or issues. Grohs offered a form that could be distributed to these facilities that could be provided to pre-hospital caregivers that would provide pertinent information both for the EMS staff and Hospital Staff.	
CONCLUSIONS	A form shall be sent out to care facilities that cover the patient’s background medical history and other information needed by EMS personnel.	
Motion: to provide a cover letter and form to be sent to care facilities: Johnson Second by Schandelson-All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Finalize 1 page form for care facilities	Justin Grohs	ASAP
Send a cover letter to all care agencies that explains the paperwork and the papers adoption by the EMS Advisory Committee	Chief McCamley	Upon receipt of final paper.

PT HAND OFF REPORT

LAURI JACKSON

DISCUSSION	The ED department asked for the pre-hospital personnel to provide copies of their patient reports. They also noted that they needed these reports with in 48 hours of the patients arrival to the Emergency Department (ED)	
CONCLUSIONS	The ED requests this information because of its relevance to the patients overall care and recovery.	
Motion to set up secure link for patient care reports to be sent the hospital: Schandelson, Second Johnson -All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Set up a Benefis link to email pt reports securely	Scott Schandelson	ASAP

DISCUSSION	The letter to the clinics was sent out regarding 911 emergencies. (see the November minutes)	
CONCLUSIONS	Resolved	
Motion to resolve: Johnson, Second by Hester- All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

## PUBLIC COMMENT

CHIEF MCCAMLEY

DISCUSSION	No public comment	
CONCLUSIONS	With no public comment motion to dismiss	
Motion to dismiss: Johnson, Second Hester- All where in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		