

COGF EMS Advisory Board

MINUTES

DECEMBER 14TH, 2010 1400

GFFR TRAINING CENTER

MEETING CALLED BY	EMS Administrator
TYPE OF MEETING	Quarterly
FACILITATOR	Chief McCamley-EMS System Administrator
NOTE TAKER	Dirk Johnson
TIMEKEEPER	Timex
ATTENDEES	Dirk Johnson, Deputy Asst. Chief-GFFR, Ron Scott, Captain-GFFR, David Simpson, GFFR/System Medical Director, Kristal Kuhn, COGF EMP, Steve Hester, Asst. Chief-GFFR, Bryan Lockerby Captain-GFPD, Corky Grove Chief-GFPD, Karl Upton, Supervisor CCCDC, John Stowers GFES Medical Director, Bill Bronson City Commissioner, Justin Grohs Manager-GFES, Will Fleming GFES, Randy McCamley Chief-GFFR, Lauri Jackson, Trauma Coordinator-Benefis, Scott Schandelson, Chief Flight Nurse-Benefis, Dave Kuhn Owner-GFES, Jennifer Reichelt COGF Deputy City Manager.

Agenda topics

ACCEPT LAST MEETINGS MINUTES

CHIEF MCCAMLEY

DISCUSSION	Roll was taken and noted above under “attendees” Read and accept last meeting minutes.		
CONCLUSIONS	Motion to accept minutes by Justin Grohs and was seconded by Scott Schandelson. All were in favor, minutes accepted.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

EMS ADMINISTRATOR FORUM

CHIEF MCCAMLEY

DISCUSSION	Safety is always a priority as emergency responders. With the snow covered and icy roads emergency personnel should be aware of the dangers associated with emergency response during inclement weather.
To date the EMS system has been doing well in coping with the extreme weather that we have experienced in the last couple of months.	

EMERGENCY MEDICAL DISPATCH (EMD)

RON SCOTT

DISCUSSION	EMS Medical Directors and the City Attorney have completed the revisions to the EMD cards. Ron Scott received printing quotes from different printing businesses. Because Pam Johnstone retired, the panel offered a brief overview of what work and coordination had been done to facilitate the implementation of
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	EMD. Also questions from Captain Lockerby and Chief Grove regarding the process and development of EMD were answered.	
Discussion continues on the many aspects of EMD implementation. Topics were as follows; when to begin training; training duration and complexity; EMD implementation date. Also discussed were the possibility of adding more advanced EMD in the future and who would be the point of contact to answer dispatcher’s questions especially when first introduced and put into operation. The committee discussed the consequences of EMD for County EMS calls.		
CONCLUSIONS	Committee instructed staff to have EMD cards professionally printed; to begin training in January 2011 and to be fully implemented by February 2011. Training will begin with dispatch supervisors. A specific lesson plan shall include learning objectives and training CCCDC staff in context.	
Contact Vince Kohler, County DES Coordinator and apprise him of the City’s EMD implementation. He shall be coordinated with so that he can keep County EMS participates informed of the EMD process in hopes that they will also be involved in the process in the future.		
Motion to print EMD cards and begin training development by Dirk Johnson and was seconded by Scott Schandelson. All were in favor, motion accepted.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Print EMD Cards	Ron Scott	ASAP
Develop training on medical and mechanical processes of EMD.	Dr. Simpson, Ron Scott	Tentative meeting scheduled for Dec. 29 th , 2010
Update dispatch protocols	Steve Hester/dispatch	Once EMD process is finalized
Contact Vince Kohler (CC DES) to inform him of EMD	GFFR	ASAP

LIFE SAVE RATIO

CHIEF MCCAMLEY

DISCUSSION	The EMS administrator questioned, “How is the EMS System’s performance being measure. In order to measure success in the EMS system the Committee must first determine a definitive life save ratio or positive response to EMS intervention? Also the committee must determine what can the system use as a definition and what shall be measured to distinguish the system’s success at providing EMS/ALS service to it’s’ customer.
Since the definition of life saved is too convoluted the committee decided to try and measure smaller components of EMS. For example, airway management shall be measured in much the way it is through the QI process. According to the members of the committee the simple question to be answered may be, Was the patient’s airway properly managed. This standard would be the system protocols with input form the Hospital Trauma Coordinator Lauri Jackson.	
CONCLUSIONS	The EMS coordinator, GFES manager, and Hospital Trauma coordinator will develop parameters and compile statistics on certain EMS interventions on a quarterly basis. The system will begin with “airway management”.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Develop EMS intervention parameters	Lauri Jackson	ASAP
Work with system QA/QI process for statistics	Dr. Simpson	Once parameters are developed

GRANTS

SCOTT SHANDELSON

DISCUSSION	Scott was wondering if the System could take advantage of grants. There was a short discussion about how the system would go about applying for grants.	
CONCLUSIONS	Grants should be looked at to see if they fit the public/private sector that could improve the EMS system	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Inform the EMS Administrator of possible grants	Scott Schandelson	As needed

ABBREVIATION	ALS = Advanced Life Support, ASAP = As Soon As Possible, CCCDC = Cascade County Consolidated Dispatch Center, EMS = Emergency Medical Service, CC = Cascade County, DES = Disaster & Emergency Services, GFFR = Great Falls Fire Rescue, QA/QI = Quality Assurance & Quality Improvement.
RESOURCE PERSONS	Dirk Johnson
SPECIAL NOTES	EMS Administrator asked for public comment- no public comment given, Motion to adjourn Dave Kuhn seconded by Steve Hester