

**MINUTES OF THE MEETING  
OF THE  
DESIGN REVIEW BOARD  
JANUARY 13, 2020**

**CALL TO ORDER**

The meeting of the Great Falls Design Review Board was called to order by Dani Grebe, Chair, at 3:00 p.m. in the PCD Conference Room at the Civic Center.

**ROLL CALL & ATTENDANCE**

Design Review Board Members present:

Dani Grebe, Chair  
Tyson Kraft, Vice Chair  
David Grosse

Design Review Board Members absent:

Kevin Vining  
Shannon Wilson

City Staff Members present:

Erin Boland, Planner III  
Brad Eatherly, Planner I  
Alaina Mattimiro, Planner I  
Joe Cik, Assistant City Attorney  
Shelley Francis, Permit Technician

Others present: None

**ORDER OF BUSINESS**

- I. Formal Introduction of Design Review Board members.

**MINUTES**

Mr. Grosse moved to approve the minutes of the December 11, 2019, meeting of the Design Review Board. Mr. Kraft seconded, and all being in favor the minutes were approved.

**NEW BUSINESS**

- I. Election of Chair and Vice Chair for the year of 2020. David Grosse motioned for Dani Grebe to remain Chair and Tyson Kraft to remain Vice Chair for the year of 2020. Mr.

Kraft seconded the motion. Ms. Grebe agreed to accept the Chair position and Mr. Kraft agreed to accept the Vice Chair position.

- II. Proposal to adopt Resolution 10330 "A Resolution Declaring that the Design Review Board Member Terms be Tolloed for the Period of November 7, 2018 to December 3, 2019.

Mr. Cik presented the resolution to the board. This resolution was incorrectly named as 10326 in the January 13, 2020 meeting and later corrected to resolution 10330. Due to the Design Review Board hiatus the DRB members would be in danger of being termed out by March of 2020. Resolution 10330 would allow member terms to continue uninterrupted with their normal term parameters. Mr. Cik recommended that the City Commission adopt resolution 10330.

Mr. Grosse motioned to have Resolution 10330 go before the City Commission as written, Mr. Kraft seconded the motion.

Vote: All being in favor, the motion was approved.

David Grosse requested clarification on his replacement, Mr. Eatherly stated that Mr. Grosse would term out in March of 2020, and that advertisements would be put out and any suggested replacements should be in contact with the City Manager's Office. Ms. Grebe requested clarification of her term, Mr. Eatherly clarified that Ms. Grebe would not term out until March of 2021. Mr. Kraft would not term out until 2022. Further clarification as to terms were discussed. Mr. Cik stated that two full consecutive terms can be served by DRB members. Members may sit out a term and apply for a board seat again.

## **PUBLIC COMMENT**

No public in attendance.

## **ADJOURNMENT**

There being no further business the meeting was adjourned at 3:11 PM.