



Community Development Council (CDC) Meeting Minutes

April 3, 2017

Great Falls Civic Center, Rainbow Room

Harmony Wolfe called the meeting to order at 12:04 p.m. and took roll call.

Roll Call	
Community Development Council Members:	
<input checked="" type="checkbox"/>	Ben Buckridge
<input type="checkbox"/>	Craig Nowak
<input checked="" type="checkbox"/>	Jennifer Fines
<input checked="" type="checkbox"/>	Susan Wolff
<input checked="" type="checkbox"/>	Harmony Wolfe
<input checked="" type="checkbox"/>	Neil Fortier
<input checked="" type="checkbox"/>	Beth Schmidt
<input type="checkbox"/>	Dave Sutinen
<input type="checkbox"/>	William Raaen

Others Present:

Maria Porter, City of Great Falls (City) Planning & Community Development
Department, CDBG/HOME Administrator

Tom Micuda, City Planning and Community Development Department, Deputy Director

Craig Raymond, City Planning and Community Development Department, Director

Sara Sexe, City Attorney

A. **Public Comment** (agenda items)

Opportunity for public comment was given. No comment was made.

B. **Action Taken**

1. Motion to approve minutes as presented from the 2/23/17 meeting was made by Jennifer Fines. Motion seconded by Susan Wolff. All in favor. None Opposed. Motion carried.
2. Harmony Wolfe shared that she drafted a memo with Maria Porter and shared the memo with Neil Fortier. The memo outlines the CDC's policy recommendations related to a few issues that came up in this year's allocation process. This memo would be from the CDC to the City Commission, as requested by the City Commission at the 3/7/2017 City Commission Work Session. Once reviewed by Harmony and Neil, as chair and vice chair of the CDC, the memo will be distributed to the CDC for final review.
3. Harmony Wolfe excused herself from the meeting due to a scheduling conflict and Neil Fortier, as vice-chair, agreed to run the meeting.

4. Tom Micuda explained that due to a procedural conflict during the original CDC evaluation process, the City Manager's Office has asked the CDC to reconvene to review the Public Facility presentations and vote again on the Public Facility project allocations.
 - a. Susan Wolff motioned- " I move that the previous CDBG funding allocation recommendations for Public Facilities projects be withdrawn by the Community Development Council due to procedural irregularities that occurred during previous consideration of these projects, on the conditions that at today's meeting the CDC will reconsider these same Public Facilities requests and make recommendations to the City Commission and that all applicants for Public Facilities project funding shall make presentations that are the same in substance and form as were made during the February 17 meeting of the CDC."
 - b. Motion seconded by Ben Buckridge. All in favor. None Opposed. Motion carried.

C. CDBG Grant Application Presentations – The organizations listed below all made presentations to the CDC for their submitted Public Facility projects.

D.

12:15 PM	Center for Mental Health
12:30 PM	Opportunities Inc.
12:45 PM	Park & Rec: Community Rec. Center
1:00 PM	YWCA
1:15 PM	Quality Life Concepts
1:30 PM	GF Park & Rec: Gibson Park & Park Sidewalks
1:45 PM	Public Works
2:00 PM	Family Promise
2:15 PM	Break
2:30 PM	Paris Gibson Square

E. CDC Discussion

Public Facilities - \$236,250 available after \$13,250 was transferred from Economic Development and \$10,000 was transferred from Public Services,; a total of \$577,125.00 was requested from the agencies listed above.

Opportunities, Inc. - The CDC agreed to partially fund the roof replacement at \$86,177.

The project was not fully funded due to lack of funds and a consensus that the project could still be implemented with most of the funding requested

Paris Gibson Square- The CDC agreed to partially fund the request at \$27,927, solely funding the Bathroom ADA Rehab. The Bathroom Rehab portion of the request was preferred because it was a clearly a greater need for the agency

than the elevator improvements and addressed a more important

YWCA- Due to limited funding, the CDC agreed to partially fund the project at \$19,937, solely funding the floor rehab in the living space and stairs. This was considered by both the applicant and the CDC as the most immediate need.

Family Promise – Due to the limited amount of funding, the CDC decided to not fund the program this year and instead use the available funding for applicants that proposed projects to address life safety and ADA access.

Quality Life Concepts – The CDC agreed to partially fund the project at \$20,877, solely funding the replacement of the flooring, as this is the most immediate need.

City Public Works – The Council agreed to partially fund the project at \$29,177. The reduced amount is due to limited funding. \$15,000 would go towards 1 ADA Curb and the remaining towards sidewalk scholarships.

City Parks & Recreation – Park Sidewalks – The CDC agreed to partially fund the project at \$14,978 to allow the City to accomplish its highest priority sidewalk project at Rhodes Park and Elks Park.

City Parks & Recreation – Community Rec. Center – The CDC agreed to partially fund the project at \$27,177, solely funding the bathroom ADA Access.

City Parks & Recreation – Gibson Park Play Structure - The CDC agreed not to fund the project as funding for the park was awarded out of 2016-2017 Timeliness funds.

Center for Mental Health - The CDC agreed to partially fund the project at \$10,000, solely funding the Exterior Paint Rehab.

Susan Wolff motioned to approve the funding recommendations as stated, Jennifer Fines seconded. All in favor. None Opposed. Motion carried.

F. Public Comment (any public matter not on agenda but within agency jurisdiction)

Opportunity for public comment was given. No comment was made.

G. Adjournment

The meeting was adjourned at 3:19 p.m.

Minutes Approved: