



The Weekly Update – July 11, 2024

Attachments:

1. Journal of City Commission Work Session, June 18, 2024.
2. Journal of City Commission Special Work Session, Library Board Candidate Interviews, Continued - June 18, 2024.
3. Journal of City Commission Work Session, July 2, 2024.
4. City of Great Falls Total Cash and Investments as of June 30, 2024.
5. Department Monthly Update, June 2024.

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Reeves presiding

CALL TO ORDER: 5:30 PM

CITY COMMISSION MEMBERS PRESENT: Cory Reeves, Joe McKenney, Rick Tryon, Shannon Wilson and Susan Wolff.

STAFF PRESENT: City Manager Greg Doyon; City Attorney David Dennis and Deputy City Attorney Rachel Taylor; Finance Director Melissa Kinzler; Planning and Community Development Director Brock Cherry; and, City Clerk Lisa Kunz.

PUBLIC COMMENT

Ben Forsyth, City resident, commented that he has been challenging the City Commission about what he perceives as the City breaking laws by allowing recreational marijuana in the City of Great Falls. He provided a 12/2022 Montana DPHHS handout on Cannabis (Marijuana) Use in Montana, and discussed the statistics referenced therein. He suggested the Commission reduce the types of marijuana sold currently in Great Falls to a level of potency that is not harmful.

Wes Ross, City resident, commented that there is a loophole in the system with regard to utility, cargo type trailers, specifically race car trailers being parked in residential areas. They block residential parking and make it a challenging area for kids to play. Recreational Vehicles have 48 hours until they have to be moved and cargo, utility trailers have five days. Mr. Ross suggested exploring solutions to prevent this and shared photos with City Attorney David Dennis.

Charlie Mesler, City resident, provided a handout pertaining to a land swap proposal and a \$41,000 refund check he was issued for overcharged water and sewer fees. Mr. Mesler mentioned that he pays over \$100,000 a year in property taxes and is invested in the community. He is blown away that the Commission decided not to move forward with his land swap proposal, that offices would need to be moved, and that the proposal was not viable.

1. GROWTH POLICY UPDATE

Planning and Community Development Director Brock Cherry reviewed and discussed the following PowerPoint slides:

JOURNAL OF COMMISSION WORK SESSION

June 18, 2024



City Commission
Growth Policy Update
June 18, 2024
Planning & Community Development Department

We are on track:

- Consultant Selected
- Steering Committee Approved
- City Staff - Kick-off meeting with Consultant on 6/17
- Long Range & Transportation Planner began work on 6/10
- First Steering Committee end of June / early July



Next Steps:

- Process of presenting/updating Neighborhood Councils
- First Steering Committee end of June / early July
- Select Growth Policy Logo / Branding
- Draft Public Engagement Plan
 - Strategies including – surveys, social media, presentations, pop-ups, etc.
- GO TO THE PEOPLE!



Growth Policy Branding Examples



Commissioner Wolff received clarification that City Departments are stakeholders and would have an opportunity to provide input with regard to the Growth Policy.

With regard to the “We are here” slide, Commissioner Tryon received clarification that between November 2024 and November 2025, there would be public engagement, input and revisions with regard to the Growth Policy.

JOURNAL OF COMMISSION WORK SESSION

June 18, 2024

2. 2025 PROPOSED BUDGET DISCUSSION

City Manager Greg Doyon explained that the budget cycle is ongoing, some Commission goals are directly related to the City Budget, others are not, it is normal for the budget to change after being adopted, and rare for departments to receive everything requested. Although the City Commission can amend the budget, with the state wide property tax cap, slower community growth rate and taxable values, there is little opportunity for additional discretionary funding.

City Manager Doyon and Finance Director Melissa Kinzler reviewed and discussed the following PowerPoint slides:

FISCAL YEAR 2025 BUDGET GENERAL FUND

June 18, 2024 Work Session

Commission Goals & Priorities

February 2024

- Public Safety
- Housing
 - Encourage/facilitate infill development; consider options and best practices
 - Continue to explore options (grant writing/legislature) to facilitate affordable housing and full spectrum of housing
 - Discuss camping ordinance and low barrier options with Continuum of Care group (two-four year plan)
- Economic Development
 - Streamlining zoning and permitting
 - Attracting primary sector businesses
- Discussing ties between economic development to infrastructure and public safety
- Growth Plan

City Manager Goals and Priorities

March 2024-2025

- Public Safety Puzzle
- Commit and complete ARPA Projects
- Attempt to address the City's ongoing budget deficit
- Employee recruitment and retention
- Update and extend CourseCo Management Agreement
- Continue to onboard New IT Director and P&CD Director
- Offer Supervisor Training
- Prepare Great Falls for Sentinel
- Continue to address city funds that are not performing
- Professional Development

FY2025 Budget Environment

National Trends: Labor market, inflation, supply chain, general economic conditions

Unknowns: Tax protests, 2025 Legislative Session, Public Safety/Library Management Agreement discussions

City: Commission/Manager goals, Property tax growth/values, TIF, operational/capital needs, PSAC, library discussions

FY2025 General Fund Drivers

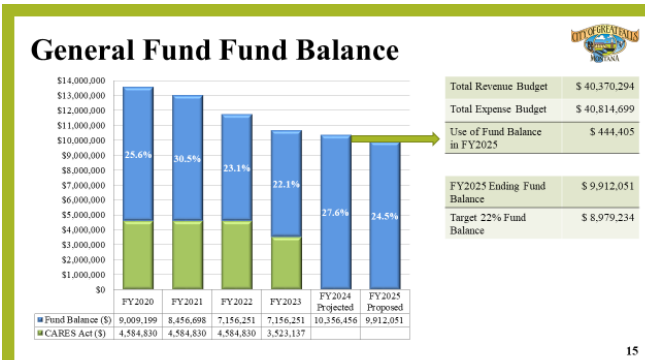
Tax Protest	Approximately \$1,100,000 uncollected in FY2024 anticipated to continue for FY2025. Settlement percentage is unpredictable.
Personnel	Collective Bargaining Agreements increase wages 3-6% in FY2025. Approximately \$700,000 for the General Fund. Health Insurance rates increased 12%. Totals \$323,535 for the General Fund and \$848,900 for all funds. Permissive medical levy increase, if taken, will cover the General Fund increase. Workers Compensation rates decreased approximately 43%. \$235,760 General Fund savings, \$359,317 total savings for all funds.
COPS Grant	3 officer positions fully covered by General Fund in FY2025, no additional grant funding after 1 st three years. Total of 3 positions is \$366,708.
General Fund Subsidies	\$134,000 returned to Civic Center Events and additional \$122,406 to P&R for operations of Aim High Big Sky.
Electricity	Rates decrease 17% on November 1, 2024. \$63,661 General Fund savings, \$216,333 total savings. Aim High Big Sky expected to be additional \$220,000 in electricity costs.
2 nd Municipal Judge	Full year of 2 nd full-time judge is an increase of \$83,400 versus half year.

Other General Fund Highlights

Above & Beyond request for legal - \$40,000 for prosecution software	Added back in license revenue for beer/wine and liquor licenses - \$72,000	Above & Beyond approval for part-time Neighborhood Council Coordinator - \$28,550
EMS Contract Response Time Standard - increased \$30,000 revenue	No capital outlay budgeted for the General Fund	Above & Beyond approval for Police recruiting and training - \$32,136
Additional \$81,530 to fund the Equipment Revolving Schedule for police cars - inflation increases and supply chain delays	No funding for the public safety levy education, and two elections were reduced to one	\$50,000 in contingency for insurance weeds and hazard removal

JOURNAL OF COMMISSION WORK SESSION

June 18, 2024



General Fund Revenue Increases

General Fund Revenue Segment	FY2023 Increases	FY2024 Increases	FY2025 Available Increases	Approximate Household Impact
Newly Taxable Property	\$ 352,303	\$ 1,510,213 <small>Protested: Approx. \$1,093,591</small>	\$ 400,000 <small>Amount not known until August</small>	-
Inflationary Factor	\$ 641,691 <small>Used carry-over mills from prior 2 years</small>	\$ 446,080	\$ 562,520	\$5.76 per \$100,000 Taxable Value
Permissive Medical Levy	\$ 247,551	\$ 353,043	\$ 317,544	\$3.25 per \$100,000 Taxable Value
Marijuana Tax	-	-	\$ 220,000	-
Entitlement Share	\$ 294,004	\$ 311,446	\$ 319,522	-
Total Revenue Increases	\$ 1,535,549	\$ 2,620,782	\$ 1,819,586	-

FY2025 Detail General Fund Revenue

Revenues	FY2024 Adopted	FY2025 Proposed	Increase (Decrease)	% Change
Taxes	\$ 24,182,096	\$ 26,018,186	\$ 1,836,090	7.59%
Licenses and Permits	\$ 916,500	\$ 929,200	\$ 12,700	1.39%
Intergovernmental	\$ 9,730,562	\$ 10,116,751	\$ 386,189	3.97%
Charges for Services	\$ 1,149,262	\$ 1,221,048	\$ 71,786	6.25%
Fines and Forfeitures	\$ 680,000	\$ 680,000	\$ -	0.00%
Internal Service	\$ 1,102,343	\$ 1,174,859	\$ 72,516	6.58%
Investment Income	\$ 20,000	\$ 20,000	\$ -	0.00%
Other	\$ 192,674	\$ 210,250	\$ 17,576	9.12%
Total Revenue	\$ 37,973,437	\$ 40,370,294	\$ 2,396,857	6.31%

FY2025 Detail General Fund Expenses

Expenses	FY2024 Adopted	FY2025 Proposed	Increase (Decrease)	% Change
Administration	\$ 3,931,924	\$ 4,226,361	\$ 294,437	7.49%
Court	\$ 1,155,948	\$ 1,241,264	\$ 85,316	7.38%
Legal	\$ 1,489,101	\$ 1,624,481	\$ 135,380	9.09%
Police	\$ 17,012,509	\$ 17,612,949	\$ 600,440	3.53%
Fire	\$ 11,113,055	\$ 11,575,536	\$ 462,501	4.16%
Park & Recreation	\$ 3,328,708	\$ 3,337,631	\$ 8,923	0.27%
Transfer Out	\$ 940,276	\$ 1,196,477	\$ 256,201	27.25%
Total Expense	\$ 38,971,501	\$ 40,814,699	\$ 1,843,198	4.73%

Public Safety Shortfall without Entitlement Share Revenue

Police Department Budget	\$ 17,612,949
Fire Department Budget	\$ 11,575,536
Total Police & Fire Budgets	\$ 29,188,485
Less Tax Revenue	(\$ 26,018,186)
Public Safety Shortfall	\$ 3,170,299

- ### Upcoming Budget Process
- **Today**
 - Presentation of General Fund
 - **July 2nd – Commission Action**
 - Work Session – full budget presentation
 - Commission sets public hearing for July 16th
 - **Additional budget work sessions?**
 - **July 16th – Commission Action**
 - Public Hearing and Adopt or Continue Budget
 - **August 20th – Commission Action**
 - Adopt Annual Tax Levy

City Manager Doyon explained that items related to the City Budget include the following:

- **Public Safety**
 - The FY25 budget has the following proposals to address public safety needs:
- **Housing**
 - Encourage/facilitate infill development; consider options and best practices
 - Continue to explore options (grant writing/legislature) to facilitate affordable housing and full spectrum of housing
 - Economic Development – audit underway, community feedback, soils/infrastructure costs and infrastructure
- **Growth Plan**
 - Commission appointed members to a Growth Policy Steering Committee
- **Managing the Public Safety Puzzle**

JOURNAL OF COMMISSION WORK SESSION
June 18, 2024

- Public Safety remains a concern; the Public Safety Advisory Committee (PSAC) will provide recommendations to the City Commission in September 2024
- Attempt to address the City's ongoing budget deficit
 - Uncertainty with pending tax appeal and ongoing revenue shortfall coming out of pandemic; everything costs more
- External that affect the general fund
 - Pending large-scale tax protest
 - Employee benefit adjustments including retirement and health insurance
 - Electric supply costs
 - Workers Compensation
- Internal that affect the general fund
 - Commission ratified Collective Bargaining Agreements
 - City's obligation under COPS Grant
 - Two fulltime Municipal Court Judges
 - Additional court space
 - Construction and operations of Scheels Aim High Big Sky
 - Meeting undesignated fund balance policy
- Largest change to the budget is by dollar amount, not by percentage
- Police \$600,000 - \$434,000 of this is personnel expenses
- Fire \$462,000 - significant amount of this is personnel increases - decreases in other areas such as electricity
- Administration \$294,437 due to hazard removal, Police Equipment Revolving Schedule (ERS) and Montana League of Cities and Towns (MLCT) dues doubled this year
- Transfer Out \$256,201 to support Events and Park and Recreation Aim High Big Sky
- Legal \$135,000 - \$40,000 was for prosecution software and personnel costs
- Court \$85,000 - adding a full-time second judge for a full year
- Park and Recreation – miscellaneous internal service and wages for personnel
- Total increase to General Fund Expense budget - \$1.8 million

With regard to the “Other General Fund Highlights” slide, Mayor Reeves inquired about the \$72,000 added back in the license revenue for beer/wine and liquor licenses.

Finance Director Kinzler responded that with the new legislation in 2023, the City believed it would lose the beer/wine revenue so it was not included in the FY 2024 budget; however, we were able to keep that revenue and it was added back in.

Finance Director Kinzler provided and discussed General Fund Revenue Increases, General Fund, FY2025 Above & Beyond Requests and General Fund Expenditures by Department handouts.

Commissioner Tryon inquired about the process of earmarking marijuana tax for public safety.

JOURNAL OF COMMISSION WORK SESSION
June 18, 2024

Finance Director Kinzler responded that the Commission could direct City staff to earmark marijuana tax for public safety; however, the \$220,000 would not be enough to cover the three officers in the COPS Grant.

City Manager Doyon added that the marijuana tax would not generate enough revenue to cover public safety.

Commissioner Tryon responded that \$200,000 going towards public safety would be better than nothing.

Commissioner Wolff inquired about receiving protested taxes in the middle of the budget year, and was informed a budget amendment could be done if revenue from the protested taxes were received during the budget year.

City Manager Doyon commented that he will be pursuing having a feasibility study done for Events. The usage in the Civic Center is going to change and will have an impact on the budget and revenue generated from Events.

DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon reported that the 2025 proposed budget discussion will be continued at the July 2, 2024 work session. A development audit report/geo-tech and the 2025 proposed budget discussion will be topics for the July 16, 2024 work session.

ADJOURN

There being no further discussion, Mayor Reeves adjourned the informal work session of June 18, 2024 at 6:42 p.m.

City Commission Special Work Session
Civic Center, Gibson Room 212

Mayor Reeves presiding

CALL TO ORDER: 4:00 PM

CITY COMMISSION MEMBERS PRESENT: Cory Reeves, Susan Wolff, Joe McKenney, Shannon Wilson and Rick Tryon.

STAFF PRESENT: City Clerk Lisa Kunz.

PUBLIC COMMENT

Jessica Crist, City resident and Library Board member, thanked the Commission for interviewing the applicants. She noted that the current Library Board members have diverse backgrounds. She encouraged the Commission to appoint a member that would move the Library forward effectively.

Written public comments were received from **Tamara Bistodeau**, 3120 8th Avenue North, recommending the appointment of Ashlynn Maczko or Bob Kelly to the Library Board.

Written public comments were received from **Gordon Whirry, Jim Heckel**, 3012 Carmel Drive, **Aaron Weissman, Pam Guschausky**, 1523 1st Avenue South, **Mark and Rosemary Semmens**, 3908 17th Avenue South, **Lynette Scriver-Colburn, Carol Bradley, Tom Lyons**, email with no name provided, **Elizabeth Jennings, Debra Erwin**, 500 28th Avenue NW, **Steve Erwin, Carl Donovan, Paavo Hall**, 2910 5B Street NE, **Randall Knowles, Bob Norbie, Anne Martinez, Jane Weber, Suzanne Porter** and **Nora Flaherty-Gray** expressing support for the appointment of Bob Kelly to the Library Board.

Written public comments were received from **Josh Ewald, Dan and Wendy Wilkinson**, 1705 4th Avenue North, **Gerry Jennings, Camille Consolvo**, 2717 3rd Avenue North, and **Sara Buley**, 913 25th Avenue SW, **Matt Lyons** and **Jasmine Taylor** in support of Bob Kelly, Sandor Hopkins or Ashlynn Maczko as candidates for the Library Board.

Written public comments were received from **David Saslav** and **Sharon Stearns** expressing support for the appointment of Bob Kelly or Sandor Hopkins for the Library Board,

Written public comment was received from **Lucretia Humphrey** urging the Commission to look for qualifications, not a place holder for one small aspect of the community.

Written public comments were received from **Renae Munson, Ron Staley, Brian Cayko, Beth McDonough, Ginny Rogliano, Casey Cummings**, and **Tony Rosales** expressing support for the reappointment of Noelle Johnson.

JOURNAL OF SPECIAL COMMISSION WORK SESSION
June 18, 2024

1. **GREAT FALLS LIBRARY BOARD CANDIDATE INTERVIEWS, CONTINUED FROM JUNE 12, 2024.**

Mayor Reeves announced that members of the Commission would take turns asking questions to the applicants, and may include follow-up discussion for clarification.

The City Commission interviewed Bob Kelly [participated telephonically] and Sharon Anderson at a meeting open to the public. Members of the Commission took turns asking questions to the applicants. Each member of the Commission will weigh the information discussed during the interviews, and will either make an appointment to the Great Falls Library Board at the regularly scheduled City Commission meeting on June 18, 2024, or request that the board position be re-advertised for other citizen interest to fill the vacancy on this board.

Commissioner Tryon discussed follow-up procedures for applications received for boards and commissions. He will offer suggestions during Commission Initiatives, such as a commission member contacting the applicants by telephone or email to encourage them to apply for other board openings.

He would also like the Commission to prepare more detailed, specific questions for Library Board interviews concerning Library policies and procedures, instead of only questions about experience, and to weed out the repetitive questions. He encouraged more input on how to make the interview process better.

Commissioner Wilson commented that the public can download packets. She hopes applicants continue to engage and stay involved in boards and commissions.

ADJOURN

There being no further discussion, Mayor Reeves adjourned the informal special work session of June 18, 2024 at 4:37 p.m.

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Reeves presiding

CALL TO ORDER: 5:30 PM

CITY COMMISSION MEMBERS PRESENT: Cory Reeves, Joe McKenney, Rick Tryon, Shannon Wilson and Susan Wolff.

STAFF PRESENT: City Manager Greg Doyon and Deputy City Manager Chuck Anderson; City Attorney David Dennis; Finance Director Melissa Kinzler and Deputy Finance Director Kirsten Wavra; and, Deputy City Clerk Darcy Dea.

PUBLIC COMMENT

Ben Forsyth, City resident, expressed concern that the City Commission and legislature is not doing its job by allowing recreational marijuana in the City of Great Falls. Mr. Forsyth discussed a Montana DPHHS system that tracks the number of hospitalizations due to marijuana use.

Mike Winters, City resident, discussed the protocol for the POW/MIA flag display. He requested that it be displayed according to protocol and the Canadian flag be returned. Mr. Winters commented that not flying the Canadian flag would be a poor choice of public relations and Canadian visitors utilize the community, which aides in the economy.

1. COMMISSION DISCUSSION ON CIVIC CENTER OUTDOOR FLAGS

Commissioner Wilson discussed the protocol that covers regulations about displaying the American and POW/MIA flags. She expressed support of displaying the POW/MIA flag on a single pole and removing the Canadian flag.

After further discussion, a majority of the Commission agreed to display the POW/MIA flag below the American flag and return the Canadian flag.

2. FISCAL YEAR 2025 BUDGET

Finance Director Melissa Kinzler and Deputy Director Kirsten Wavra reviewed and discussed the following PowerPoint slides:

JOURNAL OF COMMISSION WORK SESSION July 2, 2024

FISCAL YEAR 2025 BUDGET

CITY OF GREAT FALLS
MONTANA

July 2, 2024 Work Session

General Fund Recap

Fiscal Year	Fund Balance (\$)	CARES Act (\$)
FY2020	9,000,109	4,584,830
FY2021	8,456,698	4,584,830
FY2022	7,156,251	4,584,830
FY2023	7,156,251	3,523,137
FY2024 Projected	10,356,456	-
FY2025 Proposed	9,912,051	-

Total Revenue Budget	\$ 40,370,294
Total Expense Budget	\$ 40,814,699
Use of Fund Balance in FY2025	\$ 444,405
FY2025 Ending Fund Balance	\$ 9,912,051
Target Fund Balance	\$ 8,979,234
	22%

General Fund Revenue Increases

General Fund Revenue Segment	FY2023 Increases	FY2024 Increases	FY2025 Available Increases	Approximate Household Impact
Newly Taxable Property	\$ 352,303	\$ 1,510,213 *Protected: Approx. \$1,093,591	\$ 400,000 *Amount not known until August	-
Inflationary Factor	\$ 641,691 *Used carry-over bills from prior 2 years	\$ 446,080	\$ 562,520	\$ 5.76 per \$100,000 Taxable Market Value
Permissive Medical Levy	\$ 247,551	\$ 353,043	\$ 317,544	\$ 3.25 per \$100,000 Taxable Market Value
Marijuana Tax	-	-	\$ 220,000	-
Entitlement Share	\$ 294,004	\$ 311,446	\$ 319,522	-
Total Revenue Increases	\$ 1,535,549	\$ 2,620,782	\$ 1,819,586	-

City-Wide Revenues

Revenues	FY2024 Adopted	FY2025 Proposed	Increase (Decrease)	% Change
Taxes	\$ 30,171,096	\$ 33,256,786	\$ 3,085,690	10.23%
Licenses and Permits	\$ 2,434,108	\$ 2,609,058	\$ 174,950	7.19%
Intergovernmental	\$ 26,585,268	\$ 15,615,611	\$ (10,969,657)	-41.26%
Charges for Services	\$ 53,524,601	\$ 59,530,726	\$ 6,006,125	11.22%
Fines and Forfeitures	\$ 758,500	\$ 758,500	\$ -	0.00%
Internal Service	\$ 17,406,667	\$ 18,673,334	\$ 1,266,667	7.28%
Special Assessments	\$ 9,487,697	\$ 10,116,996	\$ 629,299	6.63%
Investment Income	\$ 28,150	\$ 42,550	\$ 14,400	51.15%
Other	\$ 643,282	\$ 1,474,933	\$ 831,651	129.28%
Transfer In	\$ 1,786,950	\$ 2,043,151	\$ 256,201	14.34%
Issuance of Debt	\$ 1,500,000	\$ -	\$ (1,500,000)	-100.00%
Total Revenue	\$ 144,326,319	\$ 144,121,645	\$ (204,674)	-0.14%

City-Wide Revenues

Category	Amount (\$)	Percentage
Charges for Services	\$59,530,726	41%
Taxes	\$33,256,786	23%
Intergovernmental	\$15,615,611	11%
Charges for Services	\$5,953,072	4%
Internal Service	\$18,673,334	13%
Special Assessments	\$10,116,996	7%
Transfer In	\$2,043,151	1%
Other	\$1,474,933	1%
Investment Income	\$42,550	0%

Proposed Assessment and Utility Rate Adjustments

	FY2025 Adjustment	Previous Adjustment
Assessment - Boulevard District	6%	2024: 6%
Assessment - Portage Meadows	5%	2024: 5%
Assessment - Street Maintenance	10%	2024: 10%
Assessment - Street Lighting Districts	6.7%	2024: 14%
Utility - Water	Spring 2025: 10%	Spring 2024: 15%
Utility - Sewer	Spring 2025: 15%	Spring 2024: 10%
Utility - Storm Drain	Spring 2025: 10%	Spring 2024: 15%
Utility - Sanitation	Spring 2025: 5%	Spring 2024: 5%

All proposed adjustments require separate Commission action

City-Wide Expenses

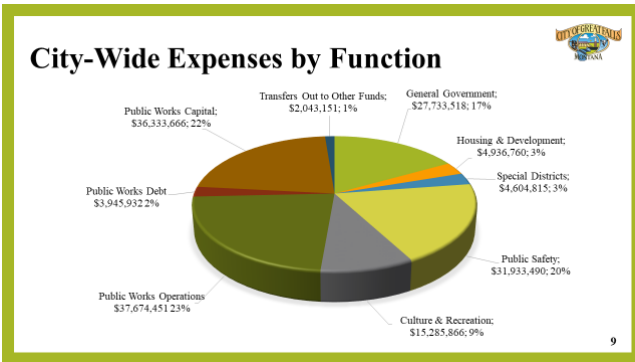
Expenses	FY2024 Adopted	FY2025 Proposed	Increase (Decrease)	% Change
Personal Services	\$53,911,310	\$57,832,385	\$ 3,921,075	7.27%
Supplies	\$7,151,060	\$8,059,618	\$ 908,558	12.71%
Purchased Services	\$32,230,860	\$34,174,360	\$ 1,943,500	6.03%
Debt Services	\$6,044,925	\$5,804,290	\$ (240,635)	-3.98%
Contributions & Other	\$3,565,133	\$2,022,776	\$ (1,542,357)	-43.26%
Other	\$20,450	\$45,450	\$ 25,000	122.25%
Internal Service	\$16,199,136	\$17,273,092	\$ 1,073,956	6.63%
Capital Outlay	\$41,542,893	\$37,236,527	\$ (4,306,366)	-10.37%
Transfer Out	\$1,786,950	\$2,043,151	\$ 256,201	14.34%
Total Expenses	\$ 162,452,717	\$ 164,491,649	\$ 2,038,932	1.26%

City-Wide Expenses by Category

Category	Amount (\$)	Percentage
Personal Services	\$57,832,385	35%
Capital Outlay	\$37,236,527	23%
Purchased Services	\$34,174,360	21%
Debt Services	\$5,804,290	4%
Transfer Out	\$2,043,151	1%
Supplies	\$8,059,618	5%
Contributions & Other	\$2,022,776	1%
Other	\$45,450	0%
Internal Service	\$17,273,092	10%

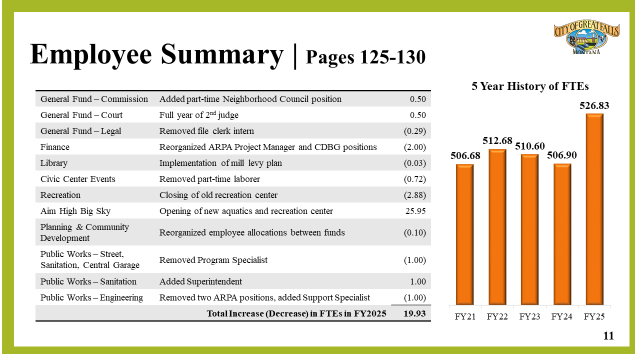
JOURNAL OF COMMISSION WORK SESSION

July 2, 2024



Capital Outlay | Pages 131-135

Major Capital Outlay	Budget
Sewer Lift Station 1 Construction	\$7,800,000
Water Main Replacements	\$3,750,000
Street Reconstruction 4 th Ave N from 9 th to 14 th St N	\$2,350,000
33 rd St Water Storage Tank Repair	\$2,000,000
South Great Falls Storm Drain Improvement Middle Basin	\$1,900,000
BarSAA Projects (East Fiesta Street Reconstruction & Giant Springs Bank Stabilization)	\$1,600,000
Central Ave & 3 rd St Phase 2 Storm Drain Construction	\$1,000,000
3 Sanitation Trucks	\$1,299,240
Street Department Milling Machine	\$592,390
12 Vehicles for Police	\$563,760
Park Maintenance District Projects	\$433,220



- ### Fund Review | Fund Detail Worksheet
- 57 budgeted funds with fund balance targets
 - Meets Requirements
 - Does not Meet Requirements

ARPA Update

Original ARPA Balance	\$19,472,737	
Committed Funds	Current Project Cost	Notes
Completed Projects	\$3,137,618.63	
Community Grants	\$2,884,557.00	
Animal Shelter Cattery	\$35,600.00	
Court Remodel	\$3,159,188.56	Adding in \$200,000 contingency to cover current courtroom remodel into meeting space, and additional unforeseen remodel issues for Missouri Room
Fire Station Infrastructure	\$3,060,717.68	
PD Evidence Building & Front Entry Area	\$4,283,597.50	Adding in \$250,000 additional contingency for unforeseen construction expenses
Civic Center HVAC	\$1,412,638.22	
Civic Center Transformer/Boiler	\$1,407,300.00	
Total	\$19,381,217.59	
ARPA Balance as of 6/14/24*	\$91,519.41	

*Current project costs reflect work that is currently under contract with no modifications. Court and PD Evidence Building are still using budget estimates.

CARES Update

Original CARES Balance	\$10,159,163
CARES Usage	Amount
Replenish Funds Impacted by Covid FY2022	\$1,141,151
Balance General Fund Budget FY2023	\$1,205,000
Replenish Planning Fund FY2023	\$297,500
Replenish Recreation Fund FY2023	\$140,000
Replenish Multi-Sports Fund FY2023	\$34,500
GFDA Revolving Loan Fund Contribution	\$1,400,000
Balance General Fund Budget FY2024	\$998,064
Growth Plan Policy Update	\$300,000
General Fund Undesignated Fund Balance	\$2,381,766
Total	\$7,897,981
Remaining CARES Balance as of 6/18/24	\$2,261,182

- ### Upcoming Budget Process
- **June 18th**
 - Work Session - presentation of General Fund
 - **July 2nd – Commission Action**
 - Work Session – full budget presentation
 - Commission sets public hearing for July 16th
 - **Additional budget work sessions?**
 - **July 16th – Commission Action**
 - Public Hearing and Adopt or Continue Budget
 - **August 20th – Commission Action**
 - Adopt Annual Tax Levy

Finance Director Kinzler provided and discussed Internal Service Charges, FY2025 General Fund Support for Operations, Fund Detail Worksheet, Capital Improvement Plan – Administrative Draft, FY 2025

JOURNAL OF COMMISSION WORK SESSION
July 2, 2024

Proposed Budget, General Fund Expenditures by Department and Non Performing Fund Action Plan handouts.

Finance Director Kinzler explained that 98% of the permissive medical levy increase was attributed to health insurance costs for the Fire and Police Departments.

City Manager Greg Doyon mentioned that the City is attempting to maintain the minimum service level taking into consideration the additional cost increases from inflation. City staff is taking a cautious and strategic approach this year because they do not want to put the City in a worse position next fiscal year.

Commissioner Tryon received clarification if the City did not take the permissive medical Levy, the Administration Group and Park & Rec would be the departments considered for reductions. He commented that the public needs to be aware of the impact to public safety, if the City does not take the permissive medical levy. He further received clarification that the inflationary increase reduces the reserve fund.

City Manager Doyon commented that if the City did not take the permissive medical levy, the affected departments would need an opportunity to explain what the operational impact would be.

Commissioner Tryon expressed concern about how the City would manage the cost going forward with regard to the 25.95 new full time employees for the Aim High Big Sky Recreation Facility.

Finance Director Kinzler responded, as noted in the non performing action plan handout, there would be monthly meetings with the Finance Department, City Manager and Park and Recreation to monitor and address any revenue shortfalls, as well as a mid-year review in January of the financial plan for the AHBS Facility.

City Manager Doyon added that having a combined facility is going to require different management. How well the facility does will depend on how the community utilizes it. If it does well, City staff could continue to build programs that will generate revenue and enough funding to support it.

Commissioner McKenney received clarification that tax protest are from generally from a large industrial facility. He expressed concern that local government never has a surplus, while state government has a \$2.5 billion surplus.

Commissioner Wolff expressed appreciation to City staff for their efforts with regard to the understanding of the public budgeting process.

It was the consensus of the Commission that it would not be necessary to have follow up discussion about the 2025 proposed budget at the July 16, 2024 work session.

JOURNAL OF COMMISSION WORK SESSION
July 2, 2024

DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon reported that a growth policy update would be a topic for the July 16, 2024 work session. A development audit report presentation/geo-tech update would be a topic for the August 6, 2024 work session.

Commissioner McKenney requested a joint work session of the City Commission, Cascade County Board of Commissioners, and local/regional legislators prior to Labor Day.

Commissioner Tryon reiterated that public comment should be on agenda items or any matter that is within the jurisdiction of the City Commission.

ADJOURN

There being no further discussion, Mayor Reeves adjourned the informal work session of July 2, 2024 at 6:48 p.m.



Finance Department
Memorandum

To: Greg Doyon, City Manager; City Commission; Members of the Investment Committee

From: Kirsten Wavra, Deputy Finance Director

Date: July 9, 2024

Re: Total Cash and Investments as of June 30, 2024

The City of Great Falls' total cash and investments at the end of June 2024 was \$108,692,661.35. This included cash in bank accounts totaling \$17,087,264.80. Total cash and investments increased from \$96.8 million in May to \$108.7 million in June. It is normal for this amount to fluctuate from month to month depending on payments made on large capital projects and funds received from utilities, taxes, and grants, for example. The General Fund cash balance increased from \$1.8 million in May to \$10.3 million in June, due to the 2nd half tax payments received. The graphs for the City's total cash and investments as well as the General Fund, specifically, are on the next pages. All cash balances are monitored on a monthly basis.

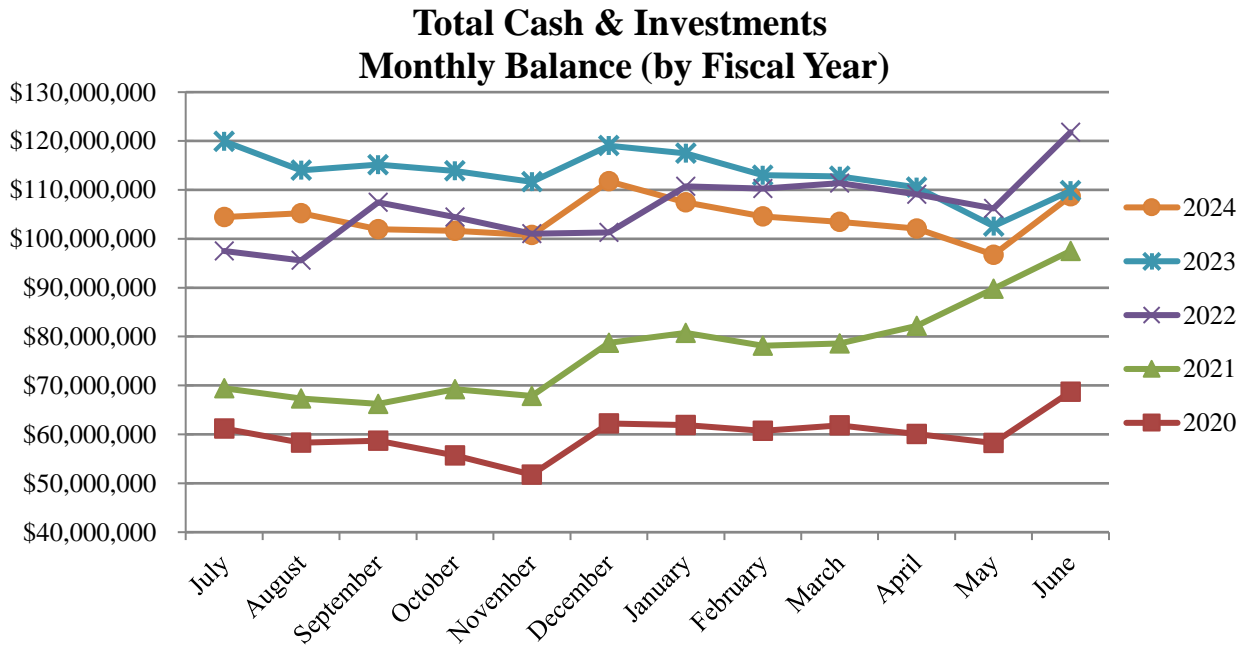
Also on the next page is the summary of the City's total cash and investments. The City's investment policy specifies the percentage the City of Great Falls must have of the different types of instruments allowed by state statute. The chart below lists those percentages compared to the City's investments as of June 30th. The investments in the Montana Board of Investments (STIP) and US Bank Insured Cash Sweep (ICS) are liquid and may be called at any time. The current interest rates being earned in STIP and ICS are competitive. They are listed in the table on the next page.

Issuer category	Minimum %	Maximum %	City's Investments % as of June 30, 2024
Master, savings, and ICS accounts	20% combined	100%	100%
Montana Board of Investments STIP		100%	
Money Market/Repurchase Agreements		100%	
Direct Obligations of the U.S. which includes Treasury Notes and Bills	0%	80%	0%
Obligations of agencies of the U.S.	0%	30%	0%

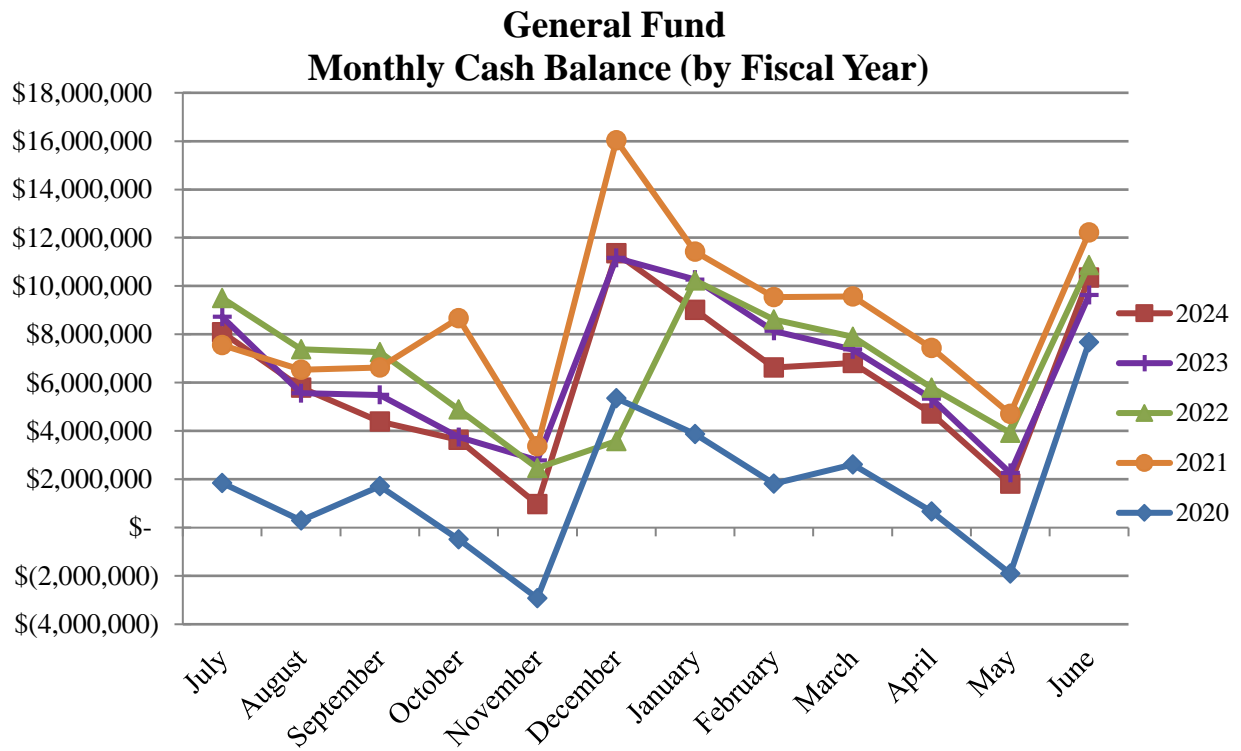
City of Great Falls
Total Cash & Investment Summary
June 30, 2024

Description	Rate	Due Date	Principal Cost	Market Value
US Bank Investments				
Insured Cash Sweep	4.450%		44,628,324.04	44,628,324.04
Total US Bank Investments			44,628,324.04	44,628,324.04
State of Montana Short Term				
Investment Pool (STIP)	5.396%		46,977,072.51	46,977,072.51
Total Investments			91,605,396.55	91,605,396.55
Cash on Hand, Deposits in Bank			17,087,264.80	17,087,264.80
Total Cash and Investments			<u>\$108,692,661.35</u>	<u>\$108,692,661.35</u>

Compared to 2020 and 2021, total cash and investments are still at a higher level (see graph below). The higher levels can be attributed to receipt of American Rescue Plan (ARPA) funding and bond funding from the Park Maintenance District and Downtown Tax Increment District. These monies originally accounted for over \$35 million included in our total cash and investments. The funds received from bonds issued for the Civic Center façade project and new recreation center have been spent at this time. The ARPA funding is being spent down as it is allocated on a project-by-project basis.



The General Fund monthly cash balances generally show a cyclical pattern largely dependent on the receipt of tax revenue usually in December and June each year (see graph below).



If you have any questions, please feel free to contact me at (406) 455-8423 or kwavra@greatfallsmt.net.

**Department Monthly Update
June 30, 2024
Key Updates**

<p>City Manager</p>	<p>Participated in Library - City Management preparation and discussion with Trustees. Budget, budget, and more budget. Met with all departments, heard proposals, refined requests with Finance and presented to City Commission a recommended FY2025 budget. Supported PSAC by preparing employees, reports, data, and the Committee Chair with information and perspective. Made some final decisions on Aim High Big Sky facility - staffing, ribbon cutting, and budget. Recruited for Part-time Neighborhood Council Liaison (I am going to reshape this position a bit - heads up). Met with Brian Bird, NWE CEO at a reception to hear NWE will shut-off power under certain conditions when there is a high risk for fire exposure. Met with BID Executive Director to discuss options with the Rocky Mountain Building. Participated in a Calumet tour of the new bio-diesel facility. Calumet will be expanding and is preparing the city for future discussions about wastewater treatment, PUD adjustments (potentially), New and Expanding Tax Credits (possibly), and land swaps. Attended MMIA Board meeting in Helena - led CEO review process. Held off-site department head team development meeting. Had an amazing time in GNP with family to celebrate my 55th! Began DCM search process. Prepared to say farewell to Chuck. Discussed options with the old Recreation Center - decided to sell the building. Met with Current tenant to advise. Requested proposals for a property appraisal.</p>
<p>Deputy City Manager (IT, Clerk, Comm Specialist, Events, GFAS)</p>	<p>Clerks: Provided administrative support for three extra meetings of the City Commission and Public Safety Advisory Committee; Processed and completed 22 public records requests. Animal Shelter: In June 87 animals were brought into the shelter, 26 adoptions, 16 reclaims, and 6 animals transferred to other facilities. We ended June with a total of 147 animals in our care. Laramie was promoted to the Operations Manager and staff is working to fill our community relations specialist position to Communications/Neighborhood Councils: Advertisement for the Neighborhood Council part time position closed and first round of interviews have been completed. Additional follow up interviews are being scheduled. Staff is reviewing applications for the Communications Specialist position and interviews will be scheduled in July. Events: Spark the Arts is a new organization supporting local arts in Great Falls. They held their first fundraiser in the Convention Center and plan to return next year. Wedding season has kicked off and had 2 weddings in the Convention Center. New City Church continued to use the facility on Sunday's in June. Almost 6,000 people attended 40 meetings or events at the Mansfield Center in June.</p>
<p>Finance</p>	<ol style="list-style-type: none"> 1. Completed software conversion back to New World. Working on completing the transition to Paymentus for on-line payments. Working on Capital Asset conversion. 2. Met with the Property Management Association and Realtors Association about Property Owners/Tenant changes. 3. Completed the FY 2025 City of Great Falls Proposed Budget. Helped present to the City Commission.
<p>Fire</p>	<p>Operations Division: Cared for 226 patients in June 2024. The complaints range from cardiac arrest, chest pain, shortness of breath, falls, overdoses, seizures and diabetic emergencies. 4 patients were transported by GFFR ambulances due to no private ambulances available. 4 Cardiac arrest patients were treated by GFFR. Conducted 2298 hours of training during the month including Rescue Task Force training with the Police Department at North Middle School. Training staff attended Change Following Tragedy presented by Dr. Griffen, an Assistant Fire Chief of Charleston, South Carolina.</p>

Department Monthly Update

June 30, 2024

Key Updates

	<p>Fire Prevention Division: Conducted 127 Annual Inspections, 42 fire code violations were noted. 3 fire alarm systems were accepted, 1 sprinkler systems accepted, 1 fire line flush and 1 hood system accepted. 4 mobile food vendor inspections completed. Responded to 39 false alarms in June, 3 false alarm fees were issued.</p> <p>47 life safety system reports were submitted, 33 were compliant, 14 were non-compliant, this was a 70% compliant rate for the month.</p> <p>Conducted an educational day for 59 kids from Play N Learn. The kids were taught fire prevention education along with getting to spray Lieutenant Painter when putting the fire out. Also instructed two classes at the third annual Safety Town event.</p> <p>Conducted two interviews of youth fire setters. One child was 5 and started items on fire in a daycare with a lighter he brought from home. The other child was 10, and lit items on fire in an apartment complex. Neither child was referred for services outside of GFFR.</p> <p>Continued to work with PCD, the City Attorney's office, and the Fiscal department on changing language to Title 5, Title 15 Chapter 9, and Title 9 Chapter 9 of the City of Great Falls. The language change is looking to clean up the SIC process by re-naming it as a Business License. A presentation to the Commission will be coming in the near future.</p>
Human Resources	<ol style="list-style-type: none"> 1. Managed the recruitment of 47 positions. There were 197 applicants yielding the onboarding of 28 new employees. June's turnover rate was .95 percent with a YTD rate of 1.22 percent. The average time to fill a position is 22 days. 2. Completed processing of annual performance evaluations for employees. 3. Four work comp (WC) claims were reported - Administration (1) and Park & Recreation (3).
Information Technology	<p>Systems: Munis has been fully deactivated. Completed connection of Energov to New World for Permit and Licensing payments. Completed Central Square Crime view Analytics project.</p> <p>Network/Endpoint: Completed install of Starlink, computers and credit card terminals at neighborhood pools. Scheels Aim High Big Sky Aquatics and Recreation Center - completed installation and configuration of computers and telephones, created segregated network links for various building control clients systems. Coordinated with the Police and Public Works Departments for the installation of new Watchguard M500 video systems for new patrol vehicles. Completed the re-installation of audio/video and computer equipment in the commission chambers, installed monitors for Commissioners.</p> <p>GIS: Significant outreach with Park and Recreation Department. Hosted GIS managers from around the state for a roundtable meeting and monthly GIS Technical Working Group meeting. Held first GIS Training Workshop with Planning and Community Development. Created 42 LDMs and 50 map exhibits.</p> <p>Cybersecurity: Processed over 24 million website requests (decrease of 22%) and prevented access to over 10,000 threats (decrease of 28%), including nearly 8,000 malware-infected sites (decrease of 26%). Email server processed over 79,000 inbound emails (14% decrease) and blocked 4,682 malicious or SPAM messages (26% decrease). Antivirus detected and/or blocked 9 threats (10% decrease), triggered 0 investigations (no change).</p> <p>Department: 235 IT requests created (4% decrease) and 240 IT requests closed (5% decrease). Current backlog is 59 requests. Sawyer Bishop, Endpoint Specialist, obtained his CompTIA Project+ certification.</p>
Legal	<ol style="list-style-type: none"> 1. Department updated internal record retention schedule to reflect changes in the state schedule, including reducing the retention of the primary criminal paper file type, resulting in the reduction of required departmental physical storage space by one-third. 2. Civil Division represented City's interests in matters such as human resource / personnel matters and union negotiations; coordination and assistance with litigation matters referred to outside counsel; research and management of litigation matters handled internally; commercial marijuana business application, regulation, enforcement, zoning, and legal issues; assisting departments with upcoming proposed OCCGF revisions; and assisting departments with contract reviews/approvals.

Department Monthly Update

June 30, 2024

Key Updates

	<p>3. Civil Division opened 0 new active code enforcement cases (in review, Municipal Court, or other route to resolution), including 6 heading to trial, 27 total active cases including remaining open from prior month, and closed 1 cases (permanent or inactive under current conditions).</p> <p>4. Civil Division processed 128 record requests.</p> <p>5. Criminal Division processed 106 deferred prosecution agreements, and prepared 681 subpoenas for witnesses to attend trials and hearings.</p>
Library	<p>1. Held a Summer Bash event. Staff has improved access by providing more educational programming and providing access to more digital resources—including eBooks, language resources and FREE online classes for job seekers and local business owners. Library parking has been free since July 2023. As of June 9th, the Library is open 7 days a week, the book mobile is providing 6 days a week and our homebound service has started. We have started weekly Open Tech Hours to go with our expanded library programming. June also launches our biggest ever summer reading programs for kids and adults.</p> <p>2. Due to cuts in the Montana State Library budget, they will not be able to support the MontanaLibrary2Go magazine access for FY2025. The total cost for the Consortium to provide access to the magazines collection is \$24,000 per year. Over the last 12 months, Great Falls Public Library patrons have had 11,243 online magazine checkouts (average 937/month). The MontanaLibrary2Go selection team is working with the membership to find funding. This may result in an increase in our MontanaLibrary2Go membership (estimated at about \$1,100.00)</p> <p>3. As of June 8th, the Montana Shared Catalog staff has enabled auto renewal for Great Falls Public Library patrons. The system will now automatically renew any items that are due and are eligible to be renewed. (Hotspots or other items with restrictions will not be renewed. Items that have already been renewed twice will not be renewed. Items with holds will not be renewed.) This may have an impact on monthly statistics going forward. We believe that it will better serve the patrons. Once an item is overdue, patrons are unable to log-in to their accounts and renew items or be able to access MontanaLibrary2Go items.</p> <p>4. The City Commission approved the Cushing Terrell contract for the Library remodel design and the Foundation Letter of Understanding with the City. CT's Architectural Team has completed a full 3-dimensional model of the existing building, both interior and exterior, complete with landscape. CT's Architectural Team has also broken the existing program down to match the masterplan and correspond to the model. CT electrical, mechanical, and structural teams will be on site throughout the next two weeks to supplement their model with the systems relevant to their work.</p> <p>5. The Foundation has generously funded both the creation of a new Library Logo and our rebranding efforts. The Library successfully launched the new Logo and website the first week of June. We are updating all of our materials including our signs, forms and promotional items. The Library will be well served by having an updated fresh logo and consistent, professional marketing materials. Additionally, implementing the visual brand guidelines will help us make good aesthetic decisions regarding signage and spaces. A consistent, updated look will assist in making the Library a space that is welcoming and easy to navigate.</p>
Municipal Court	<p>1. A total of 200 warrants were issued in the month of June for failure to appear and/or comply.</p> <p>2. The Court filed in 567 new citations/complaints. Of that total, 255 have been disposed/resolved.</p> <p>3. The Court continues to see a steady flow of fines/fees collected at the Court, and through the collection agency.</p> <p>4. 600 jurors were summoned for potential jury trials during the month of June. A Jury Trial was not held for the month of June.</p>
Park and Recreation	<p>1. Park and Recreation in conjunction with FWP and Get Fit Great Falls participated in National Trails Day in fun events and crossing the Dam, June 1.</p> <p>2. During the month of June staff accomplished hiring 75% of staff for Scheels Aim High Big Sky Aquatic and Recreation Center.</p> <p>3. Park and Recreation staff and members of the Lions club painted the roof of the Lions Park pavilion.</p> <p>4. Park and Recreation co-hosted Kids fishing day at Wadsworth Pond, June 8.</p> <p>5. Park and Recreation staff participated in the Library Summer Bash and promoted the upcoming opening Scheels Aim High Big Sky.</p>
Police	<p>1. Sgt. Jeff Bragg retired after serving with the GFPD for over 22 years.</p>

Department Monthly Update

June 30, 2024

Key Updates

	<p>2. Skylia Delgarno and Loveena Reiman graduated from the Montana Law Enforcement Academy. They are undergoing additional training and are scheduled to start their field training in July.</p> <p>3. Clayton Henderson was promoted to rank of Sergeant. The vacancy was created by Jeff Bragg's retirement.</p> <p>4. The carpet replacement project began at the end of June, and is scheduled to be completed the first week of July.</p> <p>5. Chief Newton attended the Montana Association Chiefs of Police conference in Billings.</p> <p>6. The hiring process for sworn officers and dispatch is ongoing.</p>
<p>Planning and Community Development</p>	<p>The Planning & Community Development Department is fully staffed for the first time in a year and a half with the recent hiring of a Permit Tech. to fill a vacancy that was once filled by Tracy Martello who was promoted to Assistant City Planner.</p> <p>The Steering Committee for the Growth Policy Update will have its first meeting on July 11th at 3:30 PM at the Civic Center.</p> <p>Since the Weed Administration Program has moved to PCD and become "complaint-based," Code Enforcement Specialist Heather Rohlf has provided a complaint resolution rate of approximately 75%.</p>
<p>Public Works</p>	<p>Director/Administration: Completed Strong Towns Sessions with much good discussion between PW and Planning employees; met with City Manager, and Finance to discuss FY25 budget; held 4x CPR Training Sessions for Employees; Upgraded PW Complex & Waterplant AEDs and added 2 additional to buildings; Interviewed potential candidate for Water Plant Manager; Held Employee Appreciation BBQ for all PW Employees and Retirees; continued planning for Big 8 MT PW Directors' Conference in July; advertised job openings for new Operations Support Specialist position and new Sanitation Superintendent; continued vector check meetings with Superintendents; obtained approval for continued organizational restructure (OSS, WSS Div. Mgr., Engineering) as PW Version 3.0.</p> <p>Utilities:</p> <p>200,060 Ft-Sanitary sewers cleaned</p> <p>8-Water Main Breaks</p> <p>3- CL12 taps-Domestic water tap</p> <p>682-Locates</p> <p>30-Private Water calls</p> <p>21-Private Waste water calls</p> <p>52-After hours water calls</p> <p>4-After hours waste water calls</p> <p>39-Public system maintenance calls for water. Water off: 34 water on: 61</p> <p>3-Public system maintenance calls for storm water</p> <p>Sanitation: Hauled 3,223 tons with 2,792 man hours. 177 requests for roll-off service. Fleet mileage: 18,283 miles. We added 11 new accounts to our commercial routes. Our rate increase will start June 1, 2024.</p> <p>Water Plant: Continued to operate between 18-22 MGD producing 500 million gallons for the month. Construction of Solids Mitigation project continues with electrical, programming, and entrance preparation. We will hopefully be starting up the screw press in the Fall with pump delays. Pump one was installed this week by Nash will test next week to get back in operation. Currently filling all outside chemical tanks in anticipation of the busy summer months. Dealing with power supply issues from NW Energy.</p>

Department Monthly Update

June 30, 2024

Key Updates

Environmental: Completed one round of required wet weather stormwater samples, conducted thirteen (13) FOG inspections, continued progress revising/updating expired industrial discharge permits (2 will go out in July), attended / observed Calumet river boom deployment training, began analyzing data from stormwater survey to determine level of interest / knowledge pertaining to stormwater issues

Fleet: We received an additional six patrol units for a total of 12 units. Units #15 & # 16 are currently being upfitted for service. We have our first Motorola M500 police video system installed in Unit #16 as well. Suspension repairs to Unit #118 our fire ladder truck. Repairs to several sanitation units for leaking cylinders and hoses. New Unit #692 for water distribution is being upfitted for use for the meter readers.

Street and Traffic: 159 Pothole Repairs \$ 2,299.31, Gravel Surface Maintenance 122 Assets Completed (Spring Maintenance. 100%) \$17,143.12, Hot Mix Patching 21 Openings Completed 55 Tons \$10,732.86 (Revenue), Street Sweeping 100% Completed June Cost: \$53,767.86, Mill and Overlay 6.59 Blocks in 7.4 Days Total Cost: \$160,791, ROW Mowing Completed 40 Assets Cost: \$2,047 and responded to 109 Requests for Service. Replaced 22 Street Sign Poles Cost: \$2,722, Completed 20 Seasonal Traffic Counts/Studies Labor/Equipment Cost:\$1,328, 11 MDT Traffic Signal Service Calls and Monthly Fee: \$9,447 (Revenue), 1 City Signal Service Calls, Installed Stop/Yield Walk Pavement Markings at 12th St and 6th Ave S, Refreshed Handicap Parking Blue and Yellow Curb in Downtown Area, Refreshed Pavement Markings in PD Parking Lot, Fabricated 37 Street Signs, Completed 23 Site Visibility Inspections/Tree Trimming for Street Signs, Completed 4 Skills/Safety/Staff Meetings.

Engineering: Engineering Staff presented the Quarterly statues update on the progress of the CIP projects. Attended Strong Town Brown Bag Sessions. Presentation to the Commission Work Session on Lead Water Service Lines. Developing action plan for lead service line inventory and action plan for lead line replacement. Continued meetings and discussions regarding the federal grant through Malmstrom for resiliency planning, grant approval response expected in July 2024. Executing Agreement with Terracon to investigate the Gibson Flats flooding claims. Continued the ongoing management of approximately 104 projects with a combined design cost and construction cost of approximately \$94.7M. This breaks down into 22 (\$12.5M) programmed/future projects, 4 (\$0.91M) future project in the scoping/RFP Phase, 47 (\$44.2M) projects in the design phase, 9 (\$18.6M) projects in the construction phase, and 22 (\$18.5M) projects in the warranty phase. PROJECT MAJOR MILESTONES: Storm Drainage Rate Study - New Rate Structure (Fall 2024) // EPA Lead Service Line Rule - City Wide Inventory (Oct 2024) // Lift Station No 1 Improvements and River Crossing - 90% Design Documents complete - Bidding and Guaranteed Max Price negotiation (Fall 2024) // Solid Mitigation Building Construction - Equipment Start Up (Pump Size Oversight postponed startup Sep 2024) // Water Right Review and Documentation - Water Rights Consultant kickoff meeting (June 2024)