

Regular City Commission Meeting

Mayor Winters presiding

**CALL TO ORDER:** 7:00 PM

**PLEDGE OF ALLEGIANCE** – Girl Scout Troop 3018

**MOMENT OF SILENCE**

**ROLL CALL:** City Commissioners present: Michael Winters, Bob Jones, Bill Bronson, Mary Jolley and Fred Burow. Also present were the City Manager; Deputy City Manager; Interim City Attorney; Directors of Fiscal Services and Public Works; Police Chief; and the Deputy City Clerk.

**\*\* Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. \*\***

### **NEIGHBORHOOD COUNCILS**

1. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from Neighborhood Council representatives.

### **BOARDS & COMMISSIONS**

2. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from representatives of Boards and Commissions.

### **PUBLIC HEARINGS**

3. **2012 BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) INTERLOCAL AGREEMENT**

Police Chief Dave Bowen reported the Interlocal Agreement between Cascade County and the City of Great Falls is for expenditure of the 2012 Byrne Memorial Justice Assistance Grant (JAG). The Interlocal Agreement calls for the Cascade County Sheriff's Office and the Great Falls Police Department to expend the funds as agreed to purchase Mobile Digital Cameras, VHF radio/technology upgrades, Mobile Data Terminals, and Mobile Data Terminal Air Cards that are compatible with current equipment used in each department.

The current Justice Assistance Grant allocation is \$30,036. Cascade County receives \$7,520 and the City of Great Falls receives \$22,516. This distribution of funds is a Federal requirement based on the fact the City and County are considered a disparate jurisdiction. Cascade County has accepted the Interlocal Agreement and signed it in preparation for the City Commission review and approval. These funds, along with the Interlocal Agreement, have been in place for the past several years and have allowed both agencies to purchase much needed equipment.

Mayor Winters declared the public hearing open.

No one spoke in favor of or in opposition to the 2012 Byrne Memorial Justice Assistance Grant (JAG) Interlocal Agreement.

Mayor Winters declared the public hearing closed.

**Commissioner Burow moved, seconded by Commissioner Jones, that the City Commission approve the 2012 Byrne Memorial Justice Assistance Grant (JAG) Interlocal Agreement.**

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

**OLD BUSINESS**

**NEW BUSINESS**

**ORDINANCES/RESOLUTIONS**

**4. RESOLUTION 9998, RELATING TO AMENDING AND RESTATED STORM DRAIN SYSTEM REVENUE BONDS (DNRC WATER POLLUTION CONTROL STATE REVOLVING LOAN PROGRAM).**

Fiscal Services Director Melissa Kinzler reported that the City of Great Falls was approached by the Montana Department of Natural Resources (DNRC) in July, 2012, about reducing interest rates for outstanding loans under the State revolving loan fund programs, which include storm drain, sewer, and water loans. The City currently has one Storm Drain bond under the program, Series 2004. Resolution 9998 will lower the interest rate on the series bonds from 3.75% to 2.25%, saving the City an estimated \$483,042. The cost of the issuance will be \$2,500. The term due date on the bonds will not change.

The Resolution also addresses the City's plan on using the cost savings to pay off other bonds and principal. The Resolution also amends Article VI of the 2004 Resolution regarding indemnification.

**Commissioner Bronson moved, seconded by Commissioner Jolley, that the City Commission adopt Resolution 9998.**

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters asked if there were any comments from the public.

**Jason Haentges**, 2907 Central Avenue West, questioned why he is being charged for storm drain that does not exist. He receives City water, but no sewer.

Public Works Director Jim Rearden responded that every lot within the City contributes to the storm drain needs. The roadway, ditches, and curb and gutter are all part of the storm drain conveyance system.

City Manager Greg Doyon stated that he and Mr. Rearden would meet with Mr. Haentges to explain the utility billing.

There being no one else to address the Commission, Mayor Winters called for the vote.

Motion carried 5-0.

5. **RESOLUTION 9999, RELATING TO AMENDING AND RESTATED SANITARY SEWERAGE SYSTEM REVENUE BONDS (DNRC WATER POLLUTION CONTROL STATE REVOLVING LOAN PROGRAM).**

Fiscal Services Director Melissa Kinzler reported that the City of Great Falls currently has three sewer bonds under the State Revolving Loan program. The Series 2002B bond qualifies for the reduction of interest rate from 4.00% to 2.00%, saving the City an estimate \$633,887. The cost of the issuance is \$2,500. Resolution 9999 also addresses the City's plan on using the cost savings to pay off interest and principal of the Series 2002B bond.

**Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission adopt Resolution 9999.**

Mayor Winters asked if there was any discussion amongst the Commissioners or any comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

**RESOLUTION 10000, RELATING TO AMENDING AND RESTATED WATER SYSTEM REVENUE BONDS (DNRC WATER STATE REVOLVING LOAN PROGRAM).**

6. Fiscal Services Director Melissa Kinzler reported that the Series 2000 water bonds qualify for a reduction of interest rate from 4.00% to 2.00%, and the Series 2008 bonds qualify for a reduction of interest rate from 3.75% to 3%, saving the City an estimated \$375,038. The cost of issuance is \$5,000.

**Commissioner Jolley moved, seconded by Commissioners Bronson and Jones, that the City Commission adopt Resolution 10000.**

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Burow noted the three resolutions will save the City over \$1 million.

Mayor Winters asked if there were any comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

**CONSENT AGENDA**

7. Minutes, November 7, 2012, Commission meeting.

8. Total expenditures of \$1,762,116 for the period of November 1-14, 2012, to include claims over \$5,000, in the amount of \$1,452,655.
9. Lien release list.
10. Set public hearing for December 18, 2012, on Resolution 10002, Conditional Use Permit for an Unconcealed Telecommunications Facility at the property addressed as 2100 21<sup>st</sup> Avenue South.
11. Approve Change Order No. 2 in the amount of \$2,423 and final payment in the amount of \$2,398.77 to United Materials of Great Falls, Inc. and \$24.23 to the State Miscellaneous Tax Division for the 2012 Miscellaneous Sanitary Sewer Repairs. **OF 1635.3**
12. Approve Professional Services Contract Amendment with NCI Engineering Co. for engineering services for the Lift Station #10, #12, and #25 Can Replacements and Miscellaneous Improvements in an amount not to exceed \$7,857.50. **OF 1457.5**
13. Approve Change Order No. 1 in the amount of \$3,220.64 and Final Payment in the amount of \$12,259.84 to United Electric, LLC, and \$123.84 to the State Miscellaneous Tax Division for the Police Department Emergency Generator. **OF 1529.4**

**Commissioner Jolley moved, seconded by Commissioner Jones, that the City Commission approve the Consent Agenda as read.**

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Jolley questioned what happened to Resolution 10001.

Deputy City Manager Jenn Reichelt responded that Resolution 10001 has not been heard to date.

Mayor Winters asked if there were any comments from the public. Hearing none, Mayor Winters called for the vote.

Commissioner Burow questioned setting a public hearing on Resolution 10002 under the Consent Agenda.

Motion carried 5-0.

### **PETITIONS AND COMMUNICATIONS**

#### **14. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Mayor Winters opened the meeting to Petitions and Communications.

- A. **Sheila Rice**, 913 3<sup>rd</sup> Avenue North, thanked the City for the longtime support of NeighborWorks. She reported the NeighborWorks Board of Directors recently adopted a rental strategy. There is a dire need for more rentals in Great Falls. She complimented City Manager Greg Doyon for a recent presentation of what is happening in downtown Great Falls. She credited the City Commission and staff for the Downtown Master Plan that pulled together good ideas and launched the current redevelopment of the downtown.

- B. **Tim Martin**, 2318 4<sup>th</sup> Avenue SW, discussed personal health issues and use of medical marijuana.

**CITY MANAGER**

15. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from the City Manager.

**CITY COMMISSION**

16. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Commissioner Bronson reported that Tuesday, December 11, 2012, 3 p.m., Gibson Room, Civic Center, has been set for a joint meeting of the Great Falls City Commission, Cascade County Board of Commissioners, and local legislative delegation for the purpose of sharing joint concerns.

17. **COMMISSION INITIATIVES.**

There were no Commission Initiatives.

**ADJOURNMENT**

There being no further business to come before the Commission, **Commissioner Jones moved, seconded by Commissioner Jolley, to adjourn the regular meeting of November 20, 2012, at 7:32 p.m.**

Motion carried 5-0.

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Mayor Winters

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Deputy City Clerk

Minutes Approved: December 4, 2012