

Regular City Commission Meeting

Mayor Winters presiding

**CALL TO ORDER:** 7:00 PM

**PLEDGE OF ALLEGIANCE** – Boy Scout Pack 143

**MOMENT OF SILENCE**

**ROLL CALL:** City Commissioners present: Michael Winters, Bob Jones, Bill Bronson, Mary Jolley and Fred Burow. Also present were the City Manager; Deputy City Manager; Interim City Attorney; Directors of Fiscal Services, Park and Recreation, Planning and Community Development, and Public Works; Police Chief; and the City Clerk.

**PROCLAMATIONS:** Commissioner Jones read a proclamation for Constitution Week and Mayor Winters read a proclamation for Graduation Matters Great Falls.

*\*\* Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. \*\**

### **NEIGHBORHOOD COUNCILS**

#### **1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

**Robin Baker**, Neighborhood Council 6, inquired about meeting dates with working groups and City staff to address the Upper River Road drainage issues and the Pearson Addition SID. Public Works Director Jim Rearden will follow up with the Neighborhood Council Coordinator.

Commissioner Jolley requested clarification regarding petitions Public Works received in opposition to the Pearson Addition SID. She noted there was confusion at the Neighborhood Council meeting who sent out the information. Director Rearden responded that petitions were received from residents in the north Sharon Drive area and the upper portion of Marley Drive requesting not to be included in the SID. He clarified that a sample petition was distributed at the initial meeting in the spring, but nothing has been sent out by the City to residents.

**Johnathon Kenneway**, Neighborhood Council 3, announced that the next scheduled council meeting is Thursday, October 4, 2012, 7 p.m., at Riverview School.

### **BOARDS & COMMISSIONS**

#### **2. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from representatives of Board and Commissions.

### **PUBLIC HEARINGS**

#### **3. RESOLUTION 9990, TO LEVY AND ASSESS PROPERTIES WITHIN SPECIAL IMPROVEMENT LIGHTING DISTRICT.**

Fiscal Services Director Melissa Kinzler reported that there are currently 26 Special Improvement Lighting Districts (SLD's) with approximately 9,420 roadway lights. The majority of the roadway lights are owned by Northwestern Energy. The City of Great Falls pays Northwestern Energy a maintenance, operational and distribution fee for those lights. The electrical supply for the lights is provided by and paid to Electric City Power. As part of the annual budget development and adoption procedures, the special improvement lighting districts assessment resolution must be submitted for City Commission action. Adoption of Resolution 9990 will allow the City to fund the operational and maintenance costs required to be made each year in the Special Improvement Lighting Districts.

Mayor Winters declared the public hearing open.

Speaking in opposition to Resolution 9990 was **Mike Witsoe**, 510 11<sup>th</sup> Street South.

No one spoke in favor of Resolution 9990.

Mayor Winters declared the public hearing closed.

**Commissioner Burow moved, seconded by Commissioner Jones, that the City Commission adopt Resolution 9990.**

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

#### **OLD BUSINESS**

#### **4. REIMBURSEMENT OF ELIGIBLE PUBLIC INFRASTRUCTURE EXPENSES FROM THE WEST BANK TAX INCREMENT FINANCING DISTRICT (OF 1499).**

Planning and Community Development Director Mike Haynes reported that this is a request to consider applications for reimbursement of eligible expenses from the West Bank Tax Increment Financing (TIF) Fund. This item came before the Commission on September 4, 2012, with action tabled until today. Since that meeting, Recreational Trails Incorporated (RTI) has submitted a formal application along with construction documents for proposed trail improvements in the West Bank Park. Talcott Properties, LLC, submitted a formal application for reimbursement of public infrastructure improvements made at the West Bank One development that comprises the Staybridge Suites Hotel, FASTER Basset & Front Brewing Company and the Kobe Restaurant now under construction. Planning staff reviewed the applications and both were found eligible based on requirements in state statutes and the City's process for considering reimbursement requests in the TIF District. Development Agreements have also been prepared in accordance with the tax increment application process.

At its meeting on August 14, 2012, the Planning Board recommended that the City Commission approve reimbursement to Talcott Properties, LLC, in the amount of \$95,197 now and the remaining \$15,000 as funds become available for infrastructure improvements in the West Bank One development, and reimbursement to Recreational Trails Incorporated in the amount of \$15,000 upon completion of a \$30,000 concrete segment of trail in the West Bank Park.

**Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission approve reimbursement of \$110,197 to Talcott Properties, LLC, from the West Bank Urban Renewal Fund upon documented project completion, and approve the Development Agreement.**

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Bronson commended City staff for coming up with a viable solution for everybody.

Mayor Winters asked if there were any comments from the public.

**Brad Talcott**, 2801 4<sup>th</sup> Avenue North, thanked the City for its cooperation and support.

There being no one else to address the Commission, Mayor Winters called for the vote.

Motion carried 5-0.

**Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission approve reimbursement of \$15,000 to Recreational Trails Incorporated from the West Bank Urban Renewal Fund upon documented project completion, and approve the Development Agreement.**

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Burow responded to a *Tribune* editorial published after the last Commission meeting about this matter.

Mayor Winters asked if there were any comments from the public.

**Doug Wicks**, 2127 4<sup>th</sup> Avenue South, thanked City staff. He also announced that 62 trees will be planted in West Bank Park on September 29<sup>th</sup> in honor of Gary Trescott.

There being no one else to address the Commission, Mayor Winters called for the vote.

Motion carried 5-0.

## **NEW BUSINESS**

## **ORDINANCES/RESOLUTIONS**

### **CONSENT AGENDA**

5. Minutes, September 4, 2012, Commission meeting.
6. Total expenditures of \$2,295,961 for the period of August 24 through September 12, 2012, to include claims over \$5,000, in the amount of \$2,056,478.
7. Contracts list.
8. Lien release list.

9. Award contract in the amount of \$94,725 to A.T. Klemens, Inc. for the Natatorium Boiler Replacement. **OF 1393.4**
10. Approve final payment for the Northwest Great Falls Storm Drain Improvements Phase 4 – 6<sup>th</sup> Street NE Storm Water Detention Pond in the amount of \$9,849.84 to Missouri River Trucking and Excavation, Inc. and \$99.49 to the State Miscellaneous Tax Fund. **OF 1617.1**

**Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission approve the Consent Agenda as submitted.**

Mayor Winters asked if there was any discussion amongst the Commissioners or from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

### **PETITIONS AND COMMUNICATIONS**

#### **11. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Mayor Winters opened the meeting to Petitions and Communications.

- A. **Hildreth Grimes**, 926 Avenue B NW, expressed how much she appreciated the Natatorium for its recreational and health benefits.
- B. **Mike Witsoe**, 510 11<sup>th</sup> Street South, made local event announcements. He also discussed a PowerPoint being prepared by opponents of Agri-Tech Park.
- C. **Doug Wicks**, 2127 4<sup>th</sup> Avenue South, thanked the Commission and City staff for the work they do for the City.

### **CITY MANAGER**

#### **12. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Manager Greg Doyon reported that the City flyer listing recycling locations distributed to residents in water bills was well received. Since the closing of the Convenience Center, new recycling opportunities have sprouted.

### **CITY COMMISSION**

#### **13. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Commissioner Jolley discussed letters received from staff at Benefis Hospital. She reported that it was asked of the President of Benefis Hospital if he had been in contact with the City and County Commissions about their disaster plans.

Commissioner Bronson reported that Fire Chief McCamley is the chairman of the Emergency Medical Services Advisory Board. The issue was discussed at a recent meeting. Chief McCamley indicated to the Board that he is monitoring the situation.

Commissioner Burow recommended that the recycling flyer be mailed to residents a couple times

per year.

14. **COMMISSION INITIATIVES.**

There were no Commission initiatives.

**ADJOURNMENT**

There being no further business to come before the Commission, **Commissioner Bronson moved, seconded by Commissioner Jolley, to adjourn the regular meeting of September 18, 2012, at 7:46 p.m.**

Motion carried 5-0.

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Mayor Winters

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City Clerk

Minutes Approved: October 2, 2012