



**Item:** Reappointment, Board of Adjustment/Appeals  
**From:** City Manager's Office  
**Initiated By:** City Commission  
**Presented By:** City Commission  
**Action Requested:** Reappoint one member to the Board of Adjustment/Appeals

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission reappoint Krista Smith to the Board of Adjustment/Appeals for a full three-year term through September 30, 2019.”

2. Mayor calls for a second to the motion, Commission discussion, public comment, and calls for the vote.

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**Recommendation:** It is recommended that the City Commission consider reappointing Krista Smith to the Board of Adjustment/Appeals for a three-year term through September 30, 2019.

**Summary:** Ms. Smith was appointed to the Board of Adjustment/Appeals in September 2015 for the remainder of a term through September 30, 2016. She is interested and eligible to serve a first full three year term.

**Background:** The Board of Adjustment/Appeals consists of five members appointed by the City Commission. The Board hears and decides appeals regarding zoning, housing, and building codes and ordinances; hears and decides, requests for variances from standards set forth in zoning ordinances; hears and decides all other matters referred to the Board regarding zoning, housing, and building ordinances. Members serve three-year terms and, per Municipal Code, must reside within the City limits.

The International Building Code requires the Board of Adjustment's membership to be qualified by experience and training to pass on matters pertaining to building construction. The International Mechanical Code requires the Board of Adjustment's membership to include registered design professionals with structural engineering, electrical engineering, and architectural experience.

Evaluation and Selection Process

In accordance to Resolution 10059, advertising was not necessary since Ms. Smith is eligible and interested in continuing to serve.

Continuing members of this board are:

	Terms
Jule Stuver	10/7/14 – 9/30/17
David Saenz	1/19/16 – 9/30/18
Kyle Palagi	4/19/16 – 9/30/17
David J. Carlson	5/17/16 – 9/30/18

**Alternatives:** The Commission could choose not to reappoint Ms. Smith and advertise to seek other citizen interest for the vacancy.